

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**November 5, 2025**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Vice Mayor Tadeo Azael De La Hoya called the Work Session to order at approximately 6:00 p.m.

**PRESENT:** Council Member Luis E. Cabrera  
Vice Mayor Tadeo Azael De La Hoya  
Council Member Esteban C. Rosales  
Council Member Lizeth Servin – Via Teams  
Council Member Javier Vargas

**ABSENT:** Mayor Nieves Riedel  
Council Member Maria C. Cruz

**OTHERS PRESENT:** Jenny Torres, Acting City Manager  
Kay Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Adela Cortez, Director of Human Resources  
Angel Ramirez, Fire Chief  
Angelica Roldan, Director of Parks & Recreation  
Claudia Montoya, Acting Assistant Director of Parks & Recreation  
Eulogio Vera, Director of Public Works  
Francia Alonso, Public Information Officer  
Israel Lara, IT Technician  
Jorge Perez, Assistant Director of Public Works  
Jose A. Guzman, Director of Development Services  
Manuel Hernandez, Assistant Director of Public Works  
Maria Barajas, Human Resources Manager  
Maria Sabori, Risk Management Manager  
Miguel Ramirez, Finance Accounting Manager  
Roula Encinas, Director of Finance  
Tomas Sanchez, City Engineer  
Victor De La Torres, Safety Officer  
Christian Cuevas, Meeting Interpreter

## **2. ITEMS FOR DISCUSSION ONLY:**

### **2. A. Discussion and review on any and all matters regarding the 5-year projection of the City of San Luis. (Roula Encinas, Director of Finance)**

Ms. Jenny Torres, Acting City Manager, delivered a PowerPoint Presentation, beginning with the Administration Commitment, which includes financial stability, efficiency, accountability, and strategic planning. The presentation included the following slides: Government Finance Officers Association (GFOA), Five-Year Historical Data vs. Five-Year Projections, State Shared Revenues, and TPT Rates for Yuma County Cities in 2025.

Ms. Roula Encinas, Director of Finance, provided six (6) PowerPoint presentations as follows:

**Presentation No. 1** – This presentation covered the General Fund and Long-Range Financial Planning for Fiscal Years 2026 and 2030, and included the following slides: Overview of the General Fund, General Fund Revenues by Category – FY 2026, Why this Matters Just like at Home, General Fund Expenditures by Category – FY 2026, General Fund 5-year Projections (FY26-FY30), Why Net Reserves Matter (after six months of operating expenses), Key Takeaways – General Fund Outlook, Budget Expenses Comparison Fiscal Year 2025-2026, and City of San Luis & City of Yuma Revenues Comparison Fiscal Year 2025. During this presentation, Ms. Encinas presented two (2) graphs: one showing 6 months of expenses for operational reserves, which represent the city's safety cushion. The graph shows a trend in which the city remains strong through the five-year plan, indicating that it continues to meet the reserve policy event as costs increase. This suggests the city has enough savings to cover half a year's expenses in case of an emergency or revenue delays. The other graph shows the ending fund balance net of reserves, or what is left after six (6) months of reserves are set aside. It shows a steady decline that turns negative after Fiscal Year 2028, reaching a deficit \$9 million by Fiscal Year 2030. This trend indicates that by Fiscal Year 2028, the city may need to start utilizing part of the reserves to cover regular operations, which is not sustainable in the long term. She added that while the reserves remain healthy, the regular fund balance is trending down. Furthermore, she added that this shows that the city will need additional general fund resources and continued cost control to avoid depending on the city's reserves to balance the budget.

**Presentation No. 2** – This presentation covered Highway User Revenue Fund (HURF) Budget Fiscal Year 2026 – Fiscal Year 2030 and included the following slides: HURF – What to Know, Highway User Fund Budget Fiscal Year 2026, Fiscal Year 2026 Revenues - \$6.4 Million, Transfers from General Fund to HURF (Support), Fiscal Year 2026 Expenditures - \$7.6 Million, 5-Year Projections (FY26-FY30), HURF Operating Expenses Reserve & Net of Reserves after Operation Expenses, and Key Takeaways.

**Presentation No. 3** – This presentation covered the Water Fund Budget Fiscal Year 2026 – Fiscal Year 2030 and included the following slides: Water Fund – What to Know, The Water Fund Budget Fiscal Year 2026, Fiscal Year 2026 Revenue - \$7.95 Million, Fiscal Year 2026 Expenditure - \$9.81 Million, 5-Year Projections (FY26-FY30), Water Operating Expenses Reserve & Net of Reserves after Operational Expenses, and Key Takeaway.

**Presentation No. 4** – This presentation covered the Wastewater Fund – Budget Fiscal Year 2026 – Fiscal Year 2030 and included the following slides: Wastewater Fund – What to Know, The Wastewater Fund Budget Fiscal Year 2026, FY2026 Revenue - \$27 Million, FY 2026 Expenditures - \$25.7 Million, 5-Year Projections (FY26-FY30), Operational Reserves (Six Months) and Ending Fund Balance Net Reserves, and Key Takeways.

**Presentation No. 5** – This presentation covered the Solid Waste Fund – Budget Fiscal Year 2026-Fiscal Year 2030 ad included the following slides: Solid Waste Fund – What to Know, The Solid Waste Fund Budget Fiscal Year 2026, Fiscal Year 2026 Revenues - \$2.8 Million, Fiscal Year 2026 Expenditures - \$2.2 Million, 5-Year Projections (FY26-FY30), Operations Reserves (Six Months) and Ending Fund Balance Net of Reserves, and Key Takeaway.

**Presentation No. 6** – This presentation covered the Ambulance Fund – Budget Fiscal Year 2026- Fiscal Year 2030 City of San Luis – Long Range Financial Plan, and included the following slides: Ambulance Fund – What to Know, Fiscal Year 2026 Budget Snapshot, Fiscal Year 2026 Revenues - \$3.7 Million, Fiscal Year Expenditures - \$4.4 Million, 5-Year Projections (FY26-FY30), Operational Reserves (6 Months) & Ending Fund Balance Net Reserves, Ambulance Services by Financial Class for Fiscal Year 2025 and Key Takeaways.

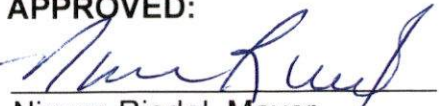
Ms. Jenny Torres, Acting City Manager, continued with her presentation and covered the following slides: Financial Stability Proposal, Transaction Sales Tax, Estimated Taxpayer Impacts FY 2024-2025, City Fees, and Proposed Fees Examples.

A copy of these presentations is included with the complete agenda packet filed in the City Clerk's Office.

A discussion was held, and the Vice Mayor, the City Council, and staff made comments.

**3. ADJOURNMENT**

Vice Mayor Tadeo Azael De La Hoya adjourned the Work Session at approximately 7:05 p.m.

**APPROVED:**  
  
Nieves Riedel, Mayor

**ATTEST:**  
  
Sonia Cornelio, City Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the Work Session minutes for the City Council of the City of San Luis, Arizona, held on November 05, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

  
Sonia Cornelio, City Clerk