

**NOTICE OF SPECIAL MEETING
SAN LUIS FIRE DEPARTMENT PUBLIC SAFETY PERSONNEL LOCAL RETIREMENT BOARD**

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Board and to the general public that the San Luis Fire Department Public Safety Personnel Local Retirement Board will hold a meeting at 8:30 AM on December 23, 2025. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Board are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents, in order to exercise their rights, may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Maria Barajas, HR Manager

AVISO DE JUNTA ESPECIAL

Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros de la Mesa Directiva y al público en general que la Junta Local de Jubilaciones del Personal de Seguridad Pública del Departamento de Bomberos de San Luis, tendrán una junta el día 23 de Diciembre a las 8:30 AM. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público este invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas de la Mesa Directiva se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no este presente cuando la grabación se lleve a cabo. Si un menor de edad este presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Maria Barajas, Gerente de Recursos Humanos



AGENDA
San Luis Fire Department
Public Safety Personnel
Local Retirement Board
San Luis Council Chambers
1090 E. Union Street
San Luis, Arizona 85349
December 23, 2025
8:30 a.m.



PLEASE TAKE NOTICE THAT MEMBERS OF THE BOARD WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE CHAIR OR ACTING CHAIR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF BOARD MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE BOARD RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

POR FAVOR TENGA EN CUENTA QUE LOS MIEMBROS DE LA JUNTA ASISTIRÁN EN PERSONA, POR TELÉFONO O COMUNICACIÓN POR VIDEOCONFERENCIA. EL PRESIDENTE O EL PRESIDENTE INTERINO DE ESTA REUNIÓN PUEDE CAMBIAR EL ORDEN DE LOS PUNTOS; SI LO AUTORIZA LA LEY Y POR MAYORÍA DE VOTOS DEL QUÓRUM DE MIEMBROS DEL CONSEJO PRESENTES, SE CELEBRARÁ UNA SESIÓN EJECUTIVA INMEDIATAMENTE DESPUÉS DE LA VOTACIÓN DE CONFORMIDAD CON A.R.S. §38-431.03(A) Y LA REUNIÓN SE CANCELARÁ TEMPORALMENTE MIENTRAS LA JUNTA SE RETIRA A LA SESIÓN EJECUTIVA QUE NO ESTARÁ ABIERTA AL PÚBLICO.

1. CALL TO ORDER/ROLL CALL

2. CONSENT AGENDA

All matters are considered to be routine by the Commission and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. A. MINUTES OF

- Special meeting held on November 6, 2025.

3. DISCUSSION AND POSSIBLE ACTION ITEM:

3. A. EXECUTIVE SESSION

(Vote to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(2), and (A)(3))

Discussion and possible action to hold an executive session pursuant to A.R.S. § 38-431.03(A)(2), and (A)(3), and review the Independent Medical Examination (IME) for former Firefighter Jesus Campas Burrola received on December 12, 2025. **(Lesli Sorensen, Local Board Attorney).**

4. MOTION TO GO BACK INTO SPECIAL SESSION

5. DISCUSSION AND POSSIBLE ACTION ITEM:

5. A. Discussion and possible action on any and all matters regarding the Accidental Disability Retirement Application for Jesus Campas Burrola. **(Maria Barajas, Local Board Secretary)**

6. ADJOURNMENT

PSPRS - Fire

2. A.

Meeting Date: 12/23/2025

Summary

MINUTES OF

- Special meeting held on November 6, 2025.

Attachments

Minutes 11.06.2025

MINUTES
Special Meeting
San Luis Fire Department Public Safety
Personnel Local Retirement Board
San Luis Council Chambers
1090 E Union Street
November 6, 2025
8:30am

1. CALL TO ORDER/ROLL CALL: Meeting was called to order at approximately 8:32 a.m. Contributing member Justin Phillips / Board member Roula Encinas appointed Contributing Member Guadalupe Gutierrez as Acting Chairman.

PRESENT:

Guadalupe Gutierrez, Contributing Member – Appointed Chairman
Justin Phillips, Contributing Member
Roula Encinas, Board Member

ABSENT: Mayor Nieves Riedel

OTHERS PRESENT:

Sonia Cornelio, City Clerk
Mary Barajas, HR Department
Priscila Campa, HR Department
Adela Cortez, HR Department
Israel Lara, IT Department
Jose A. Maldonado, City Administration
Lesli Sorensen, Local Board Attorney

2. CONSENT AGENDA

2. A. MINUTES OF

- Special Board meeting held on August 28, 2024.

MOTION: Board Member Roula Encinas / Contributing Member Justin Phillips to approve consent agenda as presented. Motion passed unanimously.

The vote was as follows:

Acting Chairman Guadalupe Gutierrez Aye

Contributing Member Justin Phillips	Aye
Board Member Roula Encinas	Aye

3. EXECUTIVE SESSION

(Vote to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(3), and (4))

3. A. Discussion and possible action to hold an executive session pursuant to A.R.S. § 38-431.03(A)(2), (3), and (4) on any and all matters regarding the Accidental Disability Retirement Application for Jesus Campas Burrola received on September 2, 2025, medical confidential records, and IME appointment. **(Lesli Sorensen, Local Board Attorney).**

Acting Chairman Guadalupe Gutierrez called an Executive session at 8:37 a.m. to review Accidental Disability Application and medical records of Jesus Campas Burrola.

MOTION: Contributing Member Justin Phillips/ Board Member Roula Encinas to approve entering into Executive Session. Motion passed unanimously.

The vote was as follows:

Acting Chairman Guadalupe Gutierrez	Aye
Contributing Member Justin Phillips	Aye
Board Member Roula Encinas	Aye

4. MOTION TO GO BACK INTO SPECIAL SESSION

Local Board members returned to Special Session at 8:53 a.m. approximately.

MOTION: Contributing Member Justin Phillips/ Board Member Roula Encinas to approve going back into Special Session. Motion passed unanimously.

The vote was as follows:

Acting Chairman Guadalupe Gutierrez	Aye
Contributing Member Justin Phillips	Aye
Board Member Roula Encinas	Aye

5. DISCUSSION AND POSSIBLE ACTION ITEMS

5. A Discussion and possible action on any and all matters regarding Accidental Disability Application for Jesus Campas Burrola, including consideration of conducting an Independent Medical Examination (IME) pursuant to A.R.S. § 38844 and A.R.S. § 38859. (Maria Barajas, Local Board Secretary)

Mary Barajas continued item in open session, requesting approval from Local Board to continue with Accidental Disability application and consider proceeding with an independent medical examination for Jesus Campas Burrola. Local Board did not have any additional questions.

MOTION: Contributing Member Justin Phillips/Board Member Roula Encinas to approve continuing with the accidental disability application process and proceeding with an Independent Medical Examination. Motion passed unanimously.

The vote was as follows:

Acting Chairman Guadalupe Gutierrez	Aye
Contributing Member Justin Phillips	Aye
Board Member Roula Encinas	Aye

6. ADJOURNMENT

Acting Chairman Guadalupe Gutierrez/Contributing Member Justin Phillips to adjourn the special meeting at approximately 8:58 a.m.

The vote was as follows:

Acting Chairman Guadalupe Gutierrez	Aye
Contributing Member Justin Phillips	Aye
Board Member Roula Encinas	Aye

APPROVED:

Nieves Riedel, Chairman

ATTEST:

Mary Barajas, Board Secretary

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the San Luis Fire Department Public Safety Personnel Local Retirement Board of the City of San Luis, Arizona, held on November 6, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Mary Barajas, Board Secretary



AGENDA ITEM REVIEW FORM



PSPRS - Fire

3. A.

Meeting Date: 12/23/2025

Submitted By: Maria Barajas Gutierrez, Human Resources Coordinator, Human Resources Department

ITEM:

EXECUTIVE SESSION

(Vote to hold an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(2), and (A)(3))

Discussion and possible action to hold an executive session pursuant to A.R.S. § 38-431.03(A)(2), and (A)(3), and review the Independent Medical Examination (IME) for former Firefighter Jesus Campas Burrola received on December 12, 2025. **(Lesli Sorensen, Local Board Attorney).**

SUMMARY:

The PSPRS Local Board Attorney can properly advise the Board by holding an executive session for the purposes described in the agenda item.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO HOLD AN EXECUTIVE SESSION PURSUANT TO A.R.S. §§ 38-431.03(A)(2) and (3).



AGENDA ITEM REVIEW FORM



PSPRS - Fire

5. A.

Meeting Date: 12/23/2025

Submitted By: Maria Barajas Gutierrez, Human Resources Coordinator, Human Resources Department

ITEM:

Discussion and possible action on any and all matters regarding the Accidental Disability Retirement Application for Jesus Campas Burrola. **(Maria Barajas, Local Board Secretary)**

SUMMARY:

On November 6, 2025, during a prior board meeting, the Board approved proceeding with Mr. Jesus Campas Burrola's application for Accidental Disability Retirement and authorized an Independent Medical Examination (IME) as required by the Public Safety Personnel Retirement System (PSPRS).

Mr. Campas Burrola underwent the Independent Medical Examination on November 19, 2025. The examination was conducted by an independent medical provider to objectively evaluate Mr. Campas Burrola current medical condition.

The IME findings are intended to assist PSPRS in determining eligibility for disability benefits, assessing medical status, and supporting administrative and benefit-related decisions in accordance with PSPRS guidelines.

The Local Board has reviewed the IME report and, based on the provider's conclusions, determined that the disabling condition or injury was incurred in the performance of the employee's duties as a Firefighter.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION FOR JESUS CAMPAS BURROLA AND REQUEST THE LOCAL BOARD SECRETARY TO SUBMIT RETIREMENT PAPERWORK TO PSPRS FOR PROCESSING.
