

MINUTES
SAN LUIS FACILITY DEVELOPMENT CORPORATION
San Luis Council Chambers
1090 E. Union Street
San Luis, Arizona 85349
January 22, 2025
3:30 p.m.

- 1. CALL TO ORDER / ROLL CALL** President Jenny Torres called the meeting to order at approximately 3:41 p.m.

THOSE PRESENT:

Vice President Joe Harper
Director Eulogio Vera
President Jenny Torres

THOSE NOT PRESENT:

Director Marco Pinzon
Director Maria Gonzalez

OTHERS PRESENT:

Kay Marion Macuil, City Attorney, Attorney for the Corporation
Janet Taylor, Legal Assistant, Clerk of the Board
Jose Antonio Maldonado, Multi-media Productions & Operations Specialist.
Jossue Cerda, IT Support Supervisor
David Rivas, Warden, LaSalle Corrections
Thomas Carroll, Asst. Warden LaSalle Corrections

2. CONSENT AGENDA

All matters are considered to be routine by the Commission and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2.A. MINUTES OF:

- Regular meeting held September 19, 2024

MOTION: President Jenny Torres and Vice-President Joe Harper approved the minutes of the meeting held September 19, 2024. **Motion passed unanimously.**

The vote was as follows:

Vice-President Joe Harper	Aye
Director Eulogio Vera	Aye
President Jenny Torres	Aye

3. DISCUSSION AND POSSIBLE ACTION ITEMS:

3. A. Discussion and possible action on any and all matters regarding the purchase of a wastewater grinder using funds from the Operating Reserve/Repair/Contingency Account under the Bond Indenture capital expense of the San Luis Regional Detention and Support Center. **(Kay Marion Macuil, General Counsel)**

Ms. Macuil explained to the board what the item was called (Muffin Monster) and its function. She also discussed that the Detention Center serves three square meals, creating a lot of kitchen waste, and the detainees tend to flush debris down the toilet.

Ms. Macuil explained that in the past, the City was the one that paid for the maintenance of the system; however, it is for the particular needs of the Detention Center. Ms. Macuil said that she contacted the CFO of LaSalle to see if they could sustain the City asking for this purchase and got the okay from their CFO.

Ms. Macuil stated that there is only one manufacturer, so not much can be done about that. There is a purchase order pending to get that manufactured. The cost is \$20, 111.72.

President Jenny Torres asked the board if they had any questions.

Director Eulogio Vera stated that they had been having issues with it for some time, and it is definitely needed.

MOTION: Vice-President Joe Harper and Director Eulogio Vera approve the purchase of the Wastewater Grinder using funds from the Bond Operating Reserve/Repair/Contingency Account in an amount not to exceed \$20,111.72 for the reasons presented.

Motion passed unanimously.

The vote was as follows:

Vice-President Joe Harper	Aye
Director Eulogio Vera	Aye
President Jenny Torres	Aye

3.B. Discussion and possible action on any and all matters regarding reimbursing LaSalle Corrections from the bond Operating/Reserve/Repair/Contingency fund for the replacement of a boiler. **(Kay Marion Macuil, General Counsel)**

Ms. Macuil stated that LaSalle had to replace a leaking boiler in October. We were waiting to bring it to the board when we had another item: the muffin monster. LaSalle did get two quotes. The lower quote would require fittings and would end up

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MINUTE TAKER /s/ J.Taylor

being more expensive. There was only a difference of a few hundred dollars for the Ferguson quote. Staff is asking that LaSalle be reimbursed for the \$6,844.62.

Ms. Macuil stated that if the board had any questions, the Warden and Assistant Warden were present.

President Jenny Torres asked the board if there were any questions. There were none.

MOTION: Vice President Joe Harper and President Jenny Torres approve the reimbursement to the City of San Luis from the Bond Operating Reserve/Repair/Contingency account in an amount not to exceed \$6,844.62.
Motion passed unanimously.

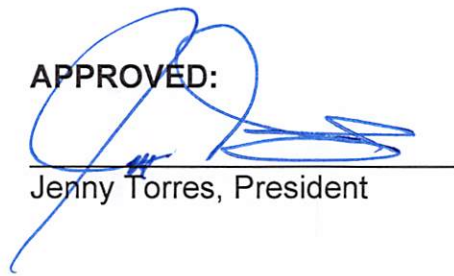
The vote was as follows:

Vice-President Joe Harper	Aye
Director Eulogio Vera	Aye
President Jenny Torres	Aye

4. Adjournment

President Jenny Torres adjourned the meeting at approximately 3:49 p.m.

APPROVED:



Jenny Torres, President

ATTEST:



Janet Taylor, Clerk of the Board

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the San Luis Facility Development Corporation of the City of San Luis, Arizona, held on January 22, 2025. I further certify that the meeting was duly called and held and that a quorum was present.



Janet Taylor, Clerk of the Board