

LIBRARY BOARD OF TRUSTEES BYLAWS

1. The Yuma County Free Library District Board of Trustees, hereafter called Board of Trustees, shall consist of the nine members selected by the Cities/Towns of San Luis, Somerton, Wellton, and Yuma, in addition to the County of Yuma, and confirmed by the Yuma County Board of Supervisors, sitting as the Yuma County Free Library District Board of Directors.
2. The nine members shall consist of one representative each to be selected by the Councils in San Luis, Somerton, and Wellton, three selected by the Council of the City of Yuma, and three selected by the County of Yuma (one of whom shall be from the Foothills area and two from the County at large), and confirmed by the Yuma County Board of Supervisors, sitting as the Yuma County Free Library District Board of Directors. Each Trustee shall serve for a term of three (3) fiscal years beginning on July 1 and ending June 30.
3. Any vacancy which occurs must be filled as specified in paragraph two.
4. The Board of Supervisors or the governing body of the towns, and cities, as the case may be, may remove any Trustee appointed by it who fails, without good cause, to attend three meetings in a calendar year of the Board of Trustees. Board meeting norms have been established and included as an addendum to the by-laws. The meeting of the Board in September of each year will henceforth be a mandatory meeting for all Board members to organize and plan for the upcoming year.
5. Regular meetings of the Board of Trustees shall be held on the second Tuesday of each month. Written notice of the regular meeting shall be delivered to the Trustees at least four days prior to the meeting.
6. Special meetings may be called at any time by the President or at the request of any two members of the Board of Trustees. Written notice will be given to all Trustees at least twenty-four hours in advance of the special meeting.
7. A quorum at any meeting shall consist of five Trustees. In the event there is no quorum, the names of all present shall be recorded and entered into the official record. Items not requiring Board action can be discussed as needed. A quorum shall be necessary to conduct official business. Virtual attendance is acceptable for the purpose of establishing a quorum, but this attendance should only be utilized when in-person attendance is physically impossible, on a very limited basis.
8. The officers of the Board of Trustees shall be a President and a Vice-President. They shall be elected at the October meeting each election year. Their terms shall be for two years beginning January 1. A two-year break is required before they are eligible to serve again as an officer. The

Board President shall appoint a nominating committee prior to each election, and could serve on the committee if the Board so desired.

9. The President shall be entitled to vote and take part in the debate during all meetings.

10. Special Committees can be appointed by the President for specific assignments. When those assignments have been completed, the special committee shall be dissolved.

11. Elements of business for all regular meetings of the Board of Trustees shall include the following; the order of such can be changed and be determined by the President with input from the Library Director if necessary.

- Call to order
- Pledge of Allegiance
- Moment of silence
- Call to the public
- Approval of minutes from previous meeting
- Members reports
- New/old business
- Library Director's report
- Adjournment
- Additional items may be added as necessary

12. A minimum of two representatives of the Board of Trustees shall participate in the Search Committee established by the Yuma County Board of Supervisors, sitting as the Yuma County Free Library District Board of Directors, for the selection of the Library District Director. The current President and Vice-President shall serve as Board of Trustee representatives; if unavailable the Board can designate other representatives.

13. Any proposed amendment to the Bylaws shall be voted on at the first regular meeting, following the meeting at which the amendment was proposed, and will only become effective after a majority vote by the Board of Trustees. Any of the foregoing rules may be temporarily suspended by a majority vote of all Trustees present at any meeting, and the vote on such suspension shall be taken by yeas and nays, and entered into the official records.

Approved by the Board of Trustees 10/08/24