

MINUTES  
REGULAR MEETING  
May 14, 2019

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on May 14, 2019, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Mayor Pro-Tem Allison Heyward  
Councilmember Ralph Gutierrez  
Councilmember Cedric Edwards  
Councilmember Tim Brown

Councilmember Mark Davis  
Councilmember Scott Larson  
Councilmember David Scagliola

Staff Present:  
Assistant City Manager Brian James  
Deputy City Secretary Gayle Wilkinson  
Assistant to the City Manager Sarah Gonzalez

City Manager Dr. Mark Browne  
City Attorney Daniel Santee  
Assistant City Manager Charles Kelm

*Mayor Carpenter was absent.*

**Call to Order City Council Regular Session**

Mayor Pro-Tem Heyward called the regular meeting to order at 6:02 p.m.

**Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.** (Councilmember Scagliola)

Councilmember Scagliola provided the opening prayer followed by the Pledges of Allegiance to the Flags of the United States and State of Texas.

**Presentations**

- Introduction of the FY 2019-20 Schertz Sweetheart Court Ambassadors. (B. James/L. Shrum/M. Spence)

Mayor Pro-Tem Heyward recognized Events Manager Mary Spence who introduced the FY 2019-20 Schertz Sweetheart Court Ambassadors:

Megan Morales, **Miss Schertz**  
Kylyn Gillespie, **Miss Jubilee**  
Sarah Vazquez, **Miss Friendly City**  
Olivia Coats, **Miss Sunshine**

Miss Schertz Megan Morales spoke about her experience serving on the Sweetheart Court. She is sponsoring a 2.5K walk for the benefit of the Boys and Girls Club of America.

- Presentation of the Fiesta Flambeau Association Award. (B. James/L. Shrum/M. Spence)

Mayor Pro-Tem Heyward recognized Events Manager Mary Spence who elaborated with a Power Point of the event highlighting the Fiesta Medal and float. She presented the city with the third-place plaque awarded for the best out of town float and introduced Facilities Services Supervisor Joe Villarreal to speak about the award-winning float. Joe recognized Facilities Services Technician's Albert Orosco and Chris Mayorga for their hard work on the float and presented them with framed pictures of the float.

### **Proclamations**

- Proclamation recognizing Police Week. (Mayor/M. Hansen)

Mayor Pro-Tem Heyward read and presented the proclamation recognizing Police Week to Police Chief Michael Hansen. Several Police Officers were present for the reading of the proclamation.

### **City Events and Announcements**

- Announcements of upcoming City Events (B. James/S. Gonzalez)

Assistant City Manager Brian James announced:

#### Friday, May 17

Ribbon Cutting-Brazilian Top Team Schertz 1:00 pm

1420 Schertz Parkway, Suite 100

Martial Arts School/Brazilian Jiu Jitsu Academy with world class black belt instructors and offering classes for ages 3 and up.

Light refreshments will be served

#### Tuesday, May 21

Council on the Go 6:30 pm

Laura Ingalls Wilder Intermediate, 806 Savannah Drive

#### Thursday, May 23

EMS Annual Awards Banquet 6:00 pm

Civic Center

Lunch following memorial service

#### Friday, May 24

"Max" Float and Flick - Movies in the Park 7:00 pm

Pickrell Park Pool

Movie begins at sundown. Pool capacity is limited.

Sunday, May 26

EMS Open House 11:00 am-4:00 pm

Community Center

Open to the public-teaching CPR in 10 minutes, ambulance and AMBUS demo

Monday, May 27

City Offices Closed in Observance of Memorial Day

Tuesday, May 28

City Council Meeting 6:00 pm

Council Chambers

- Announcements and recognitions by the City Manager (M. Browne)

City Manager Dr. Browne announced:

Gave a brief recognition/welcome of our new Assistant City Manager Charles Kelm.

- Announcements and recognitions by the Mayor (M. Carpenter)

None at this time.

**Hearing of Residents**

Mayor Pro-Tem Heyward recognized the following who spoke:

- Mark Roberts – 4300 Spanish Oak spoke giving a timeline in reference to his development on FM 1103. He expressed his concern on the time and difficulty it takes to obtain permitting.

**Consent Agenda Items**

Mayor Pro-Tem Heyward read the following consent agenda items:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the regular meeting of May 7, 2019. (B. Dennis/G. Wilkinson)
2. **Resolution No. 19-R-56** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing the City Manager to enter in an agreement with My House of Design for Graphic Design Services. (M. Browne/S. Gonzalez/L. Klepper)

The following was read into record:

## RESOLUTION NO. 19-R-56

### **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MY HOUSE OF DESIGN FOR GRAPHIC DESIGN SERVICES AND OTHER MATTERS IN CONNECTION THEREWITH**

Mayor Pro-Tem Heyward called for a vote.

Mayor Pro-Tem Heyward recognized Councilmember Brown who moved seconded by Councilmember Gutierrez approve the consent agenda items 1 and 2. **The vote was unanimous with Mayor Pro-Tem Heyward, Councilmembers Davis, Gutierrez, Larson, Edwards, Scagliola and Brown voting yes and no one voting no. Motion passed.**

### **Discussion and Action Items**

3. **Resolution No. 19-R-60** - Consideration and/or action approving a Resolution by the City Council appointing Norton Rose Fulbright US LLP as Bond Counsel; delegating the authority to the Mayor or the City Manager of the City to execute certain documents relating to the engagement of Norton Rose Fulbright US LLP; and other matters in connection therewith. (M. Browne/J. Walters)

The following was read into record:

## RESOLUTION NO. 19-R-60

### **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY TO ENGAGE NORTON ROSE FULBRIGHT US LLP AS BOND COUNSEL, AND OTHER MATTERS IN CONNECTION THEREWITH**

Mayor Pro-Tem Heyward recognized Finance Director James Walters who introduced this item.

Mayor Pro-Tem Heyward recognized Councilmember Edwards who moved that the City Council approve the Engagement Agreement for Bond Counsel Services seconded by Councilmember Brown. **The vote was unanimous with Mayor Pro-Tem Heyward, Councilmembers Davis, Gutierrez, Larson, Edwards, Scagliola and Brown voting yes and no one voting no. Motion passed.**

4. **Resolution No. 19-R-61** - Consideration and/or action approving Resolution by the City Council of the City of Schertz Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date. (M. Browne/J. Walters/M. McLiney/A. Friedman)

The following was read into record:

### **RESOLUTION NO. 19-R-61**

#### **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND PROVIDING AN EFFECTIVE DATE**

Mayor Pro-Tem Heyward recognized Finance Director James Walters who introduced this item with a Power Point presentation and answered questions from Council along with the appropriate staff and representative/partner of Norton Rose Fulbright US LLP Jeff Kuhn.

Mayor Pro-Tem Heyward recognized Councilmember Edwards who moved to adopt a Notice of Intention Resolution seconded by Councilmember Gutierrez. **The vote was unanimous with Mayor Pro-Tem Heyward, Councilmembers Davis, Gutierrez, Larson, Edwards, Scagliola and Brown voting yes and no one voting no. Motion passed.**

#### **Roll Call Vote Confirmation**

Mayor Pro-Tem Heyward recognized Deputy City Secretary Gayle Wilkinson who provided the roll call votes for items 1-4.

#### **Requests and Announcements**

- Announcements by the City Manager.

Dr. Browne complimented the Police Memorial Ceremony and thanked the Police Department for their work on the ceremony.

- Requests by Pro-Tem Mayor and Councilmembers that items be placed on a future City Council agenda.

Councilmember Scagliola suggested having a discussion with the stakeholders/shareholders to discuss the closing of the GBRA plant.

- Announcements by Mayor and Councilmembers
  - City and community events attended and to be attended
  - City Council Committee and Liaison Assignments (see assignments below)
  - Continuing education events attended and to be attended
  - Recognition of actions by City employees
  - Recognition of actions by community volunteers

Mayor Pro-Tem Heyward attended the following events:

- The ribbon cutting for the South Texas Radiology Imaging Center (STRIC)
- Webinar regarding Legislative updates
- NEP Luncheon
- Served at the Purse Bingo for the Children’s Advocacy Center
- Read the proclamation for Police Memorial Ceremony

Councilmember Davis attended the following events:

- The meeting for the Schertz Housing Authority

Councilmember Gutierrez attended the following events:

- The ribbon cutting for the South Texas Radiology Imaging Center (STRIC)
- The Manufacturers Expo at the Freeman Coliseum
- Webinar regarding Legislative updates
- NEP Luncheon
- Served at the Purse Bingo for the Children’s Advocacy Center
- Read the proclamation for Nursing Home Week at the Silver Tree Rehab Center
- The Employee Health Expo
- The Police Memorial Ceremony

Councilmember Edwards attended the following events:

- The proclamation for Nursing Home Week at the Silver Tree Rehab Center

Councilmember Scagliola attended the following events:

- Served at the Purse Bingo for the Children’s Advocacy Center
- The proclamation for Nursing Home Week at the Silver Tree Rehab Center
- The Police Memorial Ceremony

Councilmember Brown

- “A lot of Dittos”

### **Adjournment**

As there was no further business, Mayor Pro-Tem Heyward adjourned the meeting at 6:52 p.m.

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Allison Heyward, Mayor Pro-Tem

ATTEST:

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Gayle Wilkinson, Deputy City Secretary