

# DRAFT

MINUTES  
REGULAR MEETING  
June 4, 2019

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 4, 2019, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Michael Carpenter; Mayor Pro-Tem Allison Heyward; Councilmember Mark Davis; Councilmember Ralph Gutierrez; Councilmember Scott Larson; Councilmember Cedric Edwards; Councilmember David Scagliola; Councilmember Tim Brown

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; City Attorney Daniel Santee; City Secretary Brenda Dennis; Deputy City Secretary Gayle Wilkinson

## **Call to Order – City Council Regular Session**

Mayor Pro-Tem Allison Heyward called the regular meeting to order at 6:02 p.m.

## **Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Brown)**

### Employee Recognition

- Police Department: Aldo Lara - Police Officer

Lt. Josh Mixon introduced his new officer and gave a brief bio.

- Public Works: Cliff Cintula and Glenn Canal - Street Worker 1

Public Works Manager Doug Letbetter introduced his new employees and gave a brief bio.

Mayor Pro-Tem Heyward welcomed the new employees to the City of Schertz.

## City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)

Assistant City Manager Brian James announced the following:

- Monday, June 10 - Library Late Opening at Noon. Library staff will be in a telephone system training the morning of June 10th. The Library will open at noon.
- Tuesday, June 11 - City Council Meeting 6:00 p.m. at the Council Chambers.
- Wednesday, June 12 - Schertz Blood Drive 8:00 a.m. - noon at the Community Center Parking Lot. Call extension 1410 to schedule your appointment.
- Thursday, June 13 - Northeast Partnership Meeting 11:30 a.m. at the Olympia Hills Golf and Conference Center.

- Announcements and recognitions by the City Manager (M. Browne)

None at this time:

- Announcements and recognitions by the Mayor Pro-Tem (A. Heyward))

None at this time:

## Hearing of Residents

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

***All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.***

*Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.*

Mayor Pro-Tem Heyward recognized the following:

- Maggie Titterington - 1730 Schertz Parkway- she made the following announcements:

1. RobinThompson, the Chambers Vice President will be leaving on the 20th of June and moving to Tennessee. The Chamber has welcomed Shelby Griffin to

run their Special Events.

2. October 25th - 27 the River City Community Church will host their 3rd annual Hot Air Balloon Festival. They are still accepting vendors for this event.
3. Brigadier General Laura Lenderman contacted several local Chambers to organize a multi-chamber summit to talk about their mission in coming together as a business community to partner and support the Military and what they can do to become a part of our communities.

The following residents spoke about their concerns and offered some advice concerning saving the Northcliffe Golf course and asked Council for their help:

- Bob Werab - 3800 Pebble Beach - Relinquished his time.
- Bill Edmonds - 4909 Crestwood
- Larry Reeb - 3425 Charleston
- Dave Parker - 3325 Sherwin Dr.
- Michele Oden - 5801 Black Diamond
- John Thompson - 3325 Charleston Lane

Mayor Carpenter arrived at Council Chambers at 6:15 and apologized for his delay due to traffic.

Mayor Carpenter stated he would be allowing residents to ask questions after the two Workshop items listed on the agenda.

- Michael Dahle - 9120 FM 1518 - Made the following remarks:
  1. He thanked City Secretary Brenda Dennis for the Open House she held and the Magazine article posted to obtain volunteers for the different Boards and Commissions.
  2. He expressed his views on the Northcliffe Golf course. He believes the City of Schertz purchasing the Golf course is not a viable option.
  3. He discussed the option of a Public Improvement District (PID) for the residents and encouraged them to move forward, and wished them success. He also expressed his concern with public funds being used for a managed property not owned by the City.

## **Consent Agenda Items**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following Consent items were read into record:

1. **Minutes** - Consideration and/or action approving the minutes of the Special Meeting of May 21, 2019, and the minutes of the Regular Meeting of May 28, 2019.
2. **Resolution No. 19-R-67** - Consideration and/or action approving a Resolution appointing Mr. Johnny Bierschwale to the Board of Directors of the Cibolo Valley Local Government Corporation (CVLGC) Place D-4 replacing Mr. Steve White. (M. Browne)
3. **Resolution No. 19-R-68** - Consideration and/or action approving a Resolution adopting the Bexar County Election System and Software; Express Vote Universal Voting System for Early Voting in person, Early Voting by Mail, Election Day Voting and Provisional Ballots in all future elections held in Bexar County. (Mayor/Council/B. Dennis)

Moved by Councilmember Cedric Edwards, seconded by Councilmember Ralph Gutierrez to approve consent agenda items 1-3.

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Mark Davis, Councilmember Ralph Gutierrez, Councilmember Scott Larson, Councilmember Cedric Edwards, Councilmember David Scagliola, Councilmember Tim Brown

Passed

## Presentations

- Presentation of the 2019 Wilenchik Walk for Life 5K Awards and Charity Donation. (L. Shrum)

Events Specialist Cassie Michels presented a Power Point showing the history and details of the annual Wilenchik Walk. Awards were presented to the different age groups that participated:

Men's first place Eric Maus

Men's second place Councilmember Ralph Gutierrez

Men's third place Daniel Oakes

Women's first place Ashley Wayman

Women's second place Pearl Gardner

Women's third place Natalie Keaney

Kid's division first place Carys Ayala

Kid's division second place Abigail Levings

Kid's division third place Elijah-Maddy McHaney

Events Specialist Cassie Michels invited Mayor Carpenter and Mrs. Wilenchik to help present the check to Sherry Ortiz representing Cancer Therapy Research.

Events Specialist Cassie Michels graciously thanked all who helped and supported with the event and all the sponsors involved.

## **Discussion and Action Items**

The following item was read into record:

- 4. Appointments/Reappointments and Resignations to the various City Boards, Commissions and Committees** – Consideration and/or action regarding expiring appointments/reappointments and resignations to The Board of Adjustment, Building and Standards Commission, Economic Development Corporation Board, Committee of Committees Advisory Board, Historical Preservation Committee, Library Advisory Board, Planning & Zoning Commission, Parks & Recreation Advisory Board and the Transportation Safety Advisory Commission. (Mayor/Council/B. Dennis)

City Secretary Brenda Dennis expressed her thankfulness for all those that serve and gave a PowerPoint referencing the new appointments, reappointments, and resignations to various Boards/Commissions as listed below:

Received resignations:

Interview Committee request Council approve the following resignations:

Ms. Shonale Burke from the Library Advisory Board and the Committee of Committees Advisory Board.

Mr. Robert Lopez from the Library Advisory Board.

Mr. Mark Tew, Tim Brown and Daniel Ortega from the Economic Development Corporation (EDC)

Mr. Phillip Rowland and Jim Fowler from the Parks and Recreation Advisory Board.

Mr. David Lynch from the Schertz Historical Preservation Committee.

Mr. Glen Outlaw from the Traffic Safety Advisory Commission.

Ms. LaDonna Bacon from the Schertz Historical Preservation Committee

Interview Committee agreed to the reappointments and appointments of the following:

Board of Adjustment

Frank McElroy– Reappoint

Regina Agee– Reappoint

Danielene Salas – Reappoint

#### Building and Standards Commission

Capt. Daniel “Frenchy” Bourgeois – Appoint as Regular Member

Matthew Wood – Appoint as Regular Member

Shawn Moore – Appoint as Alternate Member

#### Committee Of Committees Advisory Board

Richard Dziewit– Reappoint

Paul Macaluso – Reappoint

Chris Bryan & Patti Dilworth – Appoint from Library Board

#### Economic Development Corporation

Roy Richard – Reappoint

Benjamin (Ben) McDaniel – Appoint as Regular member

Bryan Snowden – Appoint as Regular Member

#### Historical Preservation Committee

Paul Rigenbach – Reappoint

Rosalyn Wise – Reappoint

Pete Perez – Reappoint

John Baker – Reappoint

Capt. Daniel “Frenchy” Bourgeois – Appoint as regular member – replacing David Lunch

Sabrina Allen – Appoint as regular member – replacing LaDonna Bacon

#### Library Advisory Board

Laura Wilson – Reappoint

Ruth Tienor – Reappoint

Patti Dilworth – Reappoint

Margaret Riley – Reappoint

Patti Paulson – Reappoint

Kenneth Bauer – Reappoint to Regular Member

Christine Bryan – Reappoint to Regular Member

Beverly Clarke – Appoint as Alternate Member

Julie Smith – Appoint as Alternate Member

#### Parks and Recreation Advisory Board

Reginee Agee – Reappoint

Floy Simmons – Reappoint

Robert Sheridan III – Reappoint as Regular Member

Carol Yauger – Reappoint as Regular Member

James Garvin– Appoint as Alternate Member

Shawn Moore – Appoint as Alternate Member

#### Planning and Zoning Corporation (P&Z)

Gordon Rae– Reappoint

LaDonna Bacon – Reappoint  
Richard Braud – Reappoint

Transportation Safety Advisory Commission (TSAC)

Stephen Bish – Reappoint

Bill Bowers – Reappoint

Richard Dziewit – Reappoint

Mark Moody – Reappoint

John Sullivan – Reappoint

Brandon Bristow- Reappoint to Regular Member from Alternate

Tyler Heasley – Appoint as Alternate Member

One (1) Alternate position on Building & Standards Commission

One (1) Regular position on the Economic Development Corporation Board as of 6-3-2019

Councilmember Gutierrez thanked all those who have served and will serve on the various Boards and Committees.

Mayor Carpenter gave warm comments and thanked all the volunteers who have served and will serve.

Moved by Mayor Michael Carpenter, seconded by Councilmember Mark Davis to approve Appointments/Reappointments and Resignations to the various City Boards, Commissions and Committees as presented.

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Mark Davis, Councilmember Ralph Gutierrez, Councilmember Scott Larson, Councilmember Cedric Edwards, Councilmember David Scagliola, Councilmember Tim Brown

Passed

## **Roll Call Vote Confirmation**

Deputy City Secretary Gayle Wilkinson gave the roll call for items 1-4

## **Workshop**

5. Discussion on Public Improvement Districts. (Mayor/M. Browne/Dan Santee)

City Attorney Daniel Santee gave a Power Point with explanation on Local Government Code Chapter 372 and answered questions from Council along with City Manager Dr. Browne.

Mayor Carpenter left the item open for Council and invited residents to come forward with questions/comments/concerns.

The following came forward to speak:

1. Michele Oden - 5801 Black Diamond
2. Dave Roberts - 3771 Pebble Beach - Offered all details needed to address this issue
3. Ann Ladds - 3808 Pheasant
4. Dave Parker- 3325 Sherwin Dr.
5. Dean Dawson- 3325 Columbia Dr.
6. Yolanda Ringburg - 3759 Columbia Dr.
7. Ray Martin- 5701 Whistling Straits
8. Robert Peters - 5705 Fairways Dr.
9. D.J. Thompson - 3325 Charleston Lane

Councilmember Edwards stated he took the liberty to speak with representatives from Touchstone Golf and asked them to be present at Council to advise the City about what to expect if the Golf course is left unattended and what it would cost restore it.

**6. Discussion on the Northcliffe Golf Course. (Mayor/M. Browne/B. James)**

City Manager Dr. Browne stated there were three presentations prepared for this discussion. They are as follows:

- Zoning of the Golf Course (L. Wood)

Director of Planning and Community Development Lesa Wood gave a Power Point and explanation on the zoning of the Golf Course.

- Code Enforcement (T. Brooks)

Environmental Law Enforcement Officer Thomas Brooks gave a Power Point and explanation on the role Code Enforcement plays if the property falls into violation of City codes and the boundaries involved.

Police Chief M. Hansen added there will be an initiative of officers patrolling the Golf Course beginning on 06/05/2019 in ATV's several times a week for the foreseeable future.

- Water issues associated with the Course (J. Hooks)

Water/Wastewater Manager J. Hooks gave a Power Point explaining the goals in regard to the GBRA plant and our goal to stay in compliance with TCEQ and the transition to CCMA.

Mayor Carpenter invited the representatives from Touchstone Golf to come forward and present their commentary on the Northcliffe Golf Course. They presented the immediate and ongoing needs of the Golf Course and what they could offer to help.

The opportunity was given for Councilmembers to offer opinions/questions/help.

Mayor Carpenter made closing remarks in reference to the financial investment the Northcliffe Golf Course would take and the potential of a Public Improvement District (PID) for this project. The Mayor provided his contact information.

Mayor Carpenter recessed for ten minutes at 8:22 p.m.

Mayor Carpenter came back into Open Session at 8:39 p.m.

## **Requests and Announcements**

- Announcements by the City Manager.

None at this time.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

Councilmember Gutierrez asked for a presentation on our Emergencies Operations Center & Emergency Operations Plan with commentary.

- Announcements by Mayor and Councilmembers

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Pro-Tem Heward attended the following events:

- EDC Workshop at ACOG
- City Website Focus Group
- SSLGC Tour

Councilmember Gutierrez attended the following events:

- EDC Workshop at ACOG
- SSLGC Tour

Councilmember Brown attended the following events:

- SSLGC Tour
- Staff Development Process Meeting

Information available in City Council Packets - **NO DISCUSSION TO OCCUR**

7. Update on major projects in progress including CIP, CityView Software, Utility Meter Swap Out, AgendaQuick Software, Civic Rec Software, and Phone System Replacement.

### **Adjournment**

As there was no further business, Mayor Carpenter adjourned the meeting at 8:43 p.m.

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Michael R. Carpenter, Mayor

ATTEST:

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Brenda Dennis, City Secretary