

# DRAFT

## MINUTES REGULAR MEETING June 11, 2019

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 11, 2019, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Michael Carpenter; Mayor Pro-Tem Allison Heyward; Councilmember Mark Davis; Councilmember Ralph Gutierrez; Councilmember Cedric Edwards; Councilmember David Scagliola; Councilmember Tim Brown

Absent: Councilmember Scott Larson

City      City Manager Dr. Mark Browne; Assistant City Manager Brian James;  
Staff:    Assistant City Manager Charles Kelm; City Attorney Megan Santee; Deputy  
            City Secretary Gayle Wilkinson

### **Call to Order – City Council Regular Session**

Mayor Carpenter called the regular meeting to order at 6:01 p.m.

### **Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Davis)**

### **Employee Recognition**

- Presentation by EMS recognizing the team work of PD Communication Officers in locating a suicidal patient. Their work is credited with saving the life of this patient. (M. Hansen/J. Mabbitt)

EMS Director Jason Mabbit gave a brief introduction, thanked Dispatch for their hard work and introduced Paramedic Dave Yergin who thanked our dispatchers for their help in saving the life of a suicidal man. Dispatch tracked down the location of the suicidal man with very little information which resulted in saving his life. Communications Manager Kim Harris recognized the night shift involved with the call. They are as follows:

Supervisor Monica Kuehn, Dispatcher Lisa Marie Cimins, Dispatcher Sarah Morin and Dispatcher Matt Llanez. Dispatch Supervisor Monica Kuehn spoke about the event and expressed her thankfulness for the positive outcome.

## City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)

Assistant City Manager Brian James announced the following:

Wednesday, June 12  
Schertz Blood Drive 8:00 am - noon  
Community Center Parking Lot  
Call X 1410 to schedule your appointment.

Thursday, June 13  
Northeast Partnership Meeting 11:30 am  
Olympia Hills Golf and Conference Center, Universal City

Tuesday, June 18  
Chamber Luncheon 11:30 am  
Civic Center

Friday, June 21  
Music in the Park Featuring Marcy Grace 7:00 pm-10:00 pm  
Pickrell Park

Saturday, June 22  
Tee-Off for the Library 10:00 am – 6:00 pm  
Schertz Public Library  
4th Annual mini-golf fundraiser, \$5.00 cash per person  
To raise money to purchase noise reducing panels in the Library  
foyer.

Star Party 8:00 pm-11:00 pm  
Crescent Bend Nature Park-12805 W. Schaefer Road  
Telescopes for viewing provided by the San Antonio Astronomical  
Association. Contact the Parks Department for more information  
X1850

Sunday, June 23  
Birding Walk 7:30 am-10:30 am  
Crescent Bend Nature Park-12805 W. Schaefer Road  
Bring your binoculars, cameras, water, and snacks.

Tuesday, June 25  
City Council Meeting 6:00 pm  
Council Chambers

- Announcements and recognitions by the City Manager (M. Browne)

None at this time.

- Announcements and recognitions by the Mayor (M. Carpenter)

None at this time.

## **Hearing of Residents**

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

***All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.***

*Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.*

Mayor Carpenter recognized the following:

D.J. Thompson - P.O. Box 52, Cibolo, Texas - Mrs. Thompson acknowledged and thanked those from Council for coming to the Northcliffe meeting referencing their Golf Course on June 8th 2019. She also mentioned a letter she brought with her acknowledging a Councilmember. She asked Council to contact the owner of the Golf Course in their behalf with an option recommended by the Northcliffe residents to save the Golf Course.

## **Consent Agenda Items**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following Consent items were read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of June 4, 2019. (B. Dennis)

2. **Resolution No. 19-R-69** – Consideration and/or action by the City Council of the City of Schertz, Texas authorizing the approval of the Bexar Metro 911 budget for fiscal year 2020. (M. Browne/C. Kelm)
  
3. **Resolution No. 19-R-70** - Consideration and/or action authorizing a resolution by the City Council of Schertz for purchases up to \$95,000 with WatchGuard Video for vehicle and officer recording systems. (C. Kelm/M. Hansen)

Moved by Councilmember Cedric Edwards, seconded by Councilmember Mark Davis to approve Consent Items 1-3.

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Mark Davis, Councilmember Ralph Gutierrez, Councilmember Cedric Edwards, Councilmember David Scagliola, Councilmember Tim Brown

Passed

### **Discussion and Action Items**

The following item was read into record:

4. **Resolution No. 19-R-49** – Consideration and/or action approving a resolution authorizing the City Manager to enter into an agreement with Management Advisory Group International, Inc. to conduct a Classification and Compensation Study and other matters in connection therewith. (C. Kelm/J. Kurz)

Human Resources & Purchasing Director Jessica Kurz gave an overview of the Management Advisory Group International, Inc., their process of Classification and Compensation Study and answered questions from Council.

Moved by Councilmember Ralph Gutierrez, seconded by Councilmember Mark Davis to approve Resolution No. 19-R-49.

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Ralph Gutierrez, Councilmember Cedric Edwards, Councilmember David Scagliola, Councilmember Tim Brown

Passed

The following item was read into record:

- 5. Resolution No. 19-R-48** - Consideration and/or action approving a resolution authorizing the City Manager to enter into an agreement with Matrix Consulting Group to conduct a Staffing Study and other matters in connection therewith. (C. Kelm/J. Kurz)

Human Resources Director Jessica Kurz gave a summary on the agreement with Matrix Consulting Group, their methodology and introduced Alan Pennington to answer questions from Council.

Moved by Councilmember Mark Davis, seconded by Councilmember Tim Brown to approve Resolution No. 19-R-48.

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Mark Davis, Councilmember Ralph Gutierrez, Councilmember Cedric Edwards, Councilmember David Scagliola, Councilmember Tim Brown

Passed

### **Roll Call Vote Confirmation**

Deputy City Secretary Gayle Wilkinson provided the roll call.

### **Workshop**

- 6. Discussion regarding the Street Preservation and Maintenance Program Update.** (B. James/J. Nowak)

Engineer John Nowak presented a Power Point updating and discussing strategic planning for Street Preservation and Maintenance (SPAM). City Engineer Kathy Woodlee, Engineer John Nowak, and Assistant City Manager Brian James addressed questions from Council.

### **Closed Session**

Mayor Carpenter went into closed session at 7:06 p.m. after introducing Megan Santee as our legal representative.

- 7. City Council will meet in Closed Session under Section 551.071, to seek advice of its attorney on legal matters, Section 551.072, for deliberations regarding real estate; to wit: discuss all groundwater leases executed by the Cibolo Valley Local Government Corporation for groundwater in Wilson County, Texas.**

## **Reconvene into Regular Session**

Mayor Carpenter reconvened into regular session at 7:38 p.m.

- 7a.** Take any action based on discussions held in closed session under agenda item 7.

No action taken at this time.

## **Requests and Announcements**

- Announcements by the City Manager.

City Manager Dr. Browne commended the Fire Department for their Fire Academy for Middle Schoolers and High Schoolers.

Dr. Browne also mentioned next week will be the Jr. Police Academy.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

None at this time.

- Announcements by Mayor and Councilmembers

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Pro-Tem Heyward attended the following events:

- JBSA P-14 Meeting
- Newly Elected Workshop at ACOG
- Movie in the Park - Aquaman

Councilmember Gutierrez attended the following events:

- Newly Elected Workshop at ACOG
- Movie in the Park - Aquaman

## **Adjournment**

As there was no further business, Mayor Carpenter adjourned the meeting at 7:41.

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Michael R. Carpenter, Mayor

ATTEST:

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Gayle Wilkinson, Deputy City Secretary