

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** August 6, 2019

**Department:** City Manager

**Subject:** Update on major projects in progress/CIP, City View, Utility Meter Swap Out, AgendaQuick Software, Civic Rec Software, and Phone System Replacement

---

### **Background**

This is the monthly update on large capital projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

### **Drainage Projects:**

1. **East Dietz Creek Desilting:** C-3 Environmental continues to work on establishing vegetation in the channel as well as restore Gutierrez Park. Final completion is contingent on the completion of these items.
2. **Drainage Maintenance Projects:**
  - a. **Hidden Grove:** C-3 Environmental continues to work on the Hidden Grove portion of the project. All of the structures and underground piping has been installed and backfilled. Work continues on the final grading and establishing vegetation. The Hidden Grove portion of the project is expected to be substantially complete by the week of July 29<sup>th</sup>.
  - b. **Greenridge:** The new drainage structure was delivered to the Greenridge jobsite and placed in the street the week of July 22<sup>nd</sup>. The contractor is working to make the pipe connection and backfilling around the new structure. Staff is hopeful that the project will be substantially complete by the week of July 29<sup>th</sup>.

### **Facilities Projects:**

1. **Fire Station 3:** Detention pond is graded and access road off 1518 is installed. Exterior finishes are at 70%. Store front is at 90%. Interior framing is at 100%, MEP wall and ceiling rough in is at 80%. Sheetrock on one side of walls is starting. Sewer line complete to where it crosses under Lower Seguin Road. Site grading at 90%. Lime stabilization is complete. Site concrete has started. Current substantial completion date is November 2019, barring any delays.

## **Water Projects:**

- 1. E. Live Oak Ground Storage Tank Painting:** M&M Tank Coatings has completed installing the interior and exterior coatings. The tank has been disinfected, filled, and is ready to be put back into service. The contractor is working on removing equipment and restoring the site. The project is expected to be completed by early August.
- 2. Water Meter Change Out:** As of July 31, 2019, approximately 14,219 meters have been changed out (of approximately 14,200 meters). Replacement of meters started in areas with the most manual reads by staff. Staff is currently estimating a August 2019 completion date for all meter change outs.
- 3. FM 1103 Utility Relocation Project:** City Staff has received verbal agreement on the acquisition of the final easement necessary to relocate water and wastewater lines that are in conflict with the planned roadway and drainage improvements associated with the TxDOT FM 1103 Improvement Project. The final plans, incorporating the latest TxDOT design changes, have been approved by TxDOT and issued to D. Guerra Construction. Work is expected to begin in early August with the new waterline bore near the IH-35 Frontage Road. The contracted project duration is 180 days.

## **Engineering Projects:**

- 1. 2018 Street Preservation and Maintenance/Rehabilitation Project:** The bid opening for the SPAM project was July 24<sup>th</sup>. Unfortunately we did not receive any bids for the projects. Staff is reaching out to contractors to get some feedback regarding the project and the bid package to make the project more attractive to potential bidders. After Staff gathers feedback, the SPAM team will come up with a plan to re-bid the project in a manner to try to attract more bidders. Some preliminary feedback Staff has received is that many contractors are very busy/backlogged right now, which could explain the lack of interest in bidding the project.
- 2. Corbett Elevated Water Storage Tank:** Work on the tank foundation continued with the installation of the foundation footing and the pedestal starter wall. General site work continued with drainage related grading. Work on Waterline B, the fill line for the tank, was started in July as well. Work on the pedestal walls is expected to begin in early August.. The project is expected to be completed July of 2020.
- 3. Woman Hollering Creek Wastewater Interceptor Main and Lift Station:** CobbFendley continues to work on final plan revisions, the lift station plat document, the lift station site plan, and the bid documents. City Staff and CobbFendley continue to negotiate with property owners to acquire necessary easements for the project. Negotiations continue with property owners via email correspondence and face to face meetings. Counteroffer Response Letters have been sent out to several property owners as well as some Final Offer Letters. No new easements were signed this month so the total number of easements acquired remains at seven out of a total of 22. A verbal agreement has been reached for the lift station property, but no signed documents have been received. The bidding of the project is dependent on easement acquisition.

- 4. Pedestrian Routes and Bike Lanes Project:** Ford Engineering has completed their design and plan modifications. Staff is working on reviewing the plans prior to submitting them to TxDOT for approval. The final environmental report necessary for TxDOT approval has been completed and is being submitted to TxDOT. City Staff continues to work to acquire the remaining ROW necessary for the project. The letting date for the project has been pushed back by TxDOT to October 2019.

#### **TxDOT Roadway Projects:**

- 1. FM 1103 Bridge Project:** Final work is being done on the bridge project. All lanes, including turnarounds are open to traffic. Final striping is underway. Traffic signals and illumination are in a test cycle at the time of this report. Revegetation is underway.
- 2. FM 1103 Improvement Project:** No change from July update. Utility relocations are underway (including electric, communications, gas, water, and wastewater). Schertz Public Works is working to relocate water and wastewater lines that conflict with the planned roadway and drainage improvements (see FM 1103 Utility Relocation Project update). The target let date for a construction contract is May 2020.
- 3. FM 1518 Improvement Project:** No change from July update. Project has been environmentally cleared. TxDOT is formally acquiring property needed for the expansion project. Initial offer letters have been sent to property owners. Approximately 140 parcels are affected by right of way needs, including a parcel of land owned by the City of Schertz (across the front of the existing Sedona Lift Station). TxDOT is also continuing to work on a value-engineering phase of the project. The project is currently scheduled for letting in September, 2022; construction may begin as early as January, 2023.
- 4. I-35 Operational Improvements Project (FM 2252 to Schwab Road):** Traffic control is in place. Lane closures and traffic rerouting will occur as necessary. TxDOT and its contractors will keep City Staff informed of detours and closures so that the City can assist in disseminating the information to the public in a timely fashion. Construction is expected to take 15 months.
- 5. I-35 NEX (I-410 South to FM 1103):** TxDOT is holding a public hearing on the project at 5 pm, August 15, 2019, at Morgan's Wonderland. Notice of the hearing that includes thorough information about the project is attached. Information about the project is also available by searching keywords "I-35 from I-410" at TxDOT.gov.

#### **Planning and Community Development Projects:**

- 1. CityView Permitting and Development Software:** We have been meeting with representatives from various city departments to work through the different permitting processes to wrap up the data collection phase which is the first step of the software implementation. We have also been working with the CityView project team to iron out how our various impact fees are calculated and assessed. Once the data collection is complete, the CityView Team will configure the software and return it to the City for User

Acceptance Testing. The configured software is tested, we will move to staff user training and then go live with the software.

2. **Agenda Quick software:** The City admins have started to work towards adding additional Boards and Commissions to the AgendaQuick software. This process will increase in the upcoming month in order to transition the other Boards and Commissions to the software. The minutes for the Planning & Zoning Commission meetings have transitioned to utilizing the AgendaQuick system. Additionally, the admins are continuing to work with the IT Department in order to create the public facing web application that the citizens will be able to utilize from the City's website to review, search, and download the agendas for City Council and the various board and commissions that are utilizing AgendaQuick. This web application should be completed in the upcoming month.

### **Information Technology Projects:**

1. **Civic Rec Scheduling System:** First meeting with vendor held in June. Vendor to submit tentative training and deployment schedule for review by City staff.
2. **Phone System Replacement:** Deployment of phone system complete.