

CITY COUNCIL MEMORANDUM

City Council Meeting: October 22, 2019

Department: City Manager

Subject: Update on major projects in progress/CIP, City View, Utility Meter Swap Out, AgendaQuick Software and Civic Rec Software

Background

This is the monthly update on large capital projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

Drainage Projects:

1. **East Dietz Creek Desilting:** Vegetation has been established within the channel. C-3 Environmental will need to remove some accumulated silt on the Borgfeld Road end of the channel prior to final acceptance.
2. **Drainage Maintenance Projects:** Both the Hidden Grove and Greenridge drainage projects have been completed with final payment being issued in mid-October. The projects were delivered under the awarded contract value by \$7,980.95. With the project being completed, the project will be removed from future Council updates.

Facilities Projects:

1. **Fire Station 3: Site:** Site grading is complete, fine grading is at 90%. Site Concrete is at 95%, Irrigation install is at 80%. Sewer Line is complete. Landscaping is at 80%. Fencing is at 30%. Utilities are complete and power is on in the building. Exterior: Standing seam metal roofing is complete. Windows are complete. Stone is complete. Exterior tile is at 70%. Overhead door install is complete. Interior: Drywall and ceiling grid are complete. Paint is at 90%. Case work and counter tops are at 60% Interior wall tile is at 60%. Interior doors are delivered. HVAC is on at a few units. Apparatus Bay is near complete with flooring polished and ceiling complete, trim out and hanging heaters and fans pending. Major Open items yet to be started are Flooring, Doors and Hardware, and MEP trim out. Pending Exterior items are Striping the parking lot and Detention pond completion. Substantial completion is currently November 2019. Grand Opening is set for 11-9-19.

Water Projects:

1. **Water Meter Change Out:** As of September 30, 2019, approximately 14,839 meters have been changed out (of approximately 14,200 meters). Replacement of meters started in areas with the most manual reads by staff. Staff is currently estimating a November 2019 completion date for all meter change outs.
2. **FM 1103 Utility Relocation Project:** D. Guerra has begun work on the waterline relocations beginning at FM 1103 and Wiederstein Road. To date, approximately 1,000 linear feet of new waterline has been installed and tested. Work will continue down FM 1103 towards IH-35. The project is expected to be completed in January of 2020.

Engineering Projects:

1. **2018 Street Preservation and Maintenance/Rehabilitation Project:** The project has been re-bid based on feedback we received from the first bidding attempt. We held a pre-bid conference on September 19th and six potential bidders attended. Staff issued an addendum on September 26th. The addendum represented answers to all the questions received during the bid process. Bid opening for the project was on October 3rd. Staff is evaluating the responses received. Staff anticipates making an award recommendation to Council in November.
2. **Corbett Elevated Water Storage Tank:** The pedestal wall construction is approximately 50% complete. Work on Waterline A, which replaces the existing waterline on Schaefer Road, is scheduled to begin in October. The project is expected to be completed July of 2020.
3. **Woman Hollering Creek Wastewater Interceptor Main and Lift Station:** CobbFendley continues to work on final plan revisions, the lift station plat document, the lift station site plan, and the bid documents. City Staff and CobbFendley continue to negotiate with property owners to acquire necessary easements for the project. Negotiations continue with property owners via email correspondence and face to face meetings. Counteroffer Response Letters have been sent out to several property owners as well as some Final Offer Letters. Four new easements were acquired this month so the total number of easements acquired is now 13 out of a total of 21.
4. **Pedestrian Routes and Bike Lanes Project:** Ford Engineering has completed the 100% plan revisions as well as the project manual to be submitted to TxDOT for approval. Final design submission to TxDOT is waiting on final environmental clearance. City Staff continues to work to acquire the remaining ROW necessary for the project on E. Live Oak Road. The letting date for the project has been pushed back by TxDOT and is currently set at April 2020.

TxDOT Roadway Projects:

- 1. FM 1103 Bridge Project:** No change from September update. Project is substantially complete. Revegetation is still underway.
- 2. FM 1103 Improvement Project:** Utility relocations are underway (including electric, communications, gas, water, and wastewater). Schertz Public Works is working to relocate water and wastewater lines that conflict with the planned roadway and drainage improvements (see FM 1103 Utility Relocation Project update). The target let date for a construction contract is June 2020.
- 3. FM 1518 Improvement Project:** Project has been environmentally cleared. TxDOT is formally acquiring property needed for the expansion project. Initial offer letters have been sent to property owners. Approximately 140 parcels are affected by right of way needs, including a parcel of land owned by the City of Schertz (across the front of the existing Sedona Lift Station). TxDOT is also continuing to work on a value-engineering phase of the project. The project is currently scheduled for letting in September, 2022; construction may begin as early as January, 2023.
Note: Work being performed by TxDOT contractors on FM 1518 between FM 78 and Schaeffer Road is regular maintenance activity (shoulder, base, pothole, guardrail repair and replacement) not related to the larger improvement project.
- 4. I-35 Operational Improvements Project (FM 2252 to Schwab Road):** Work continues on frontage road shoulders and at VIA park and rid lots. Scheduled work during the coming weeks includes concrete traffic barriers and retaining wall work. Lane closures and traffic rerouting will occur as necessary. TxDOT and its contractors will keep City Staff informed of detours and closures so that the City can assist in disseminating the information to the public in a timely fashion. The current schedule includes a project completion in December, 2020.
- 5. I-35 NEX (I-410 South to FM 1103):** A full description of the project to expand I-35 from I 410 South to FM 1103 can be found by searching keywords "I-35 from I-410" at TxDOT.gov. Schematic exhibits of the proposed improvements are available on that website. Public Works and Engineering staff are participating in utility coordination meetings with TxDOT and its contractor regarding relocations that may need to take place in advance of or in conjunction with the roadway construction. Construction is expected to begin in spring of 2021 and take 4 to 5 years to complete.

Planning and Community Development Projects:

- 1. CityView Permitting and Development Software:** We are in the final stages of data collection and have been meeting with department representatives to wrap up the collection process. City staff and CityView have agreed on a phased approach for submitting our three modules which will be submitted in the following order Code Enforcement, Planning and Permitting/Inspections. Once the data collection is complete, the CityView Team will configure the software and return it to the City for User Acceptance Testing. The configured software is tested, we will move to staff user training and then go live with the

software. A tentative project completion schedule will be determined once configuration of the software has been completed.

2. **Agenda Quick software:** AgendaQuick has been implemented for the following boards and commissions: City Council, Planning and Zoning, Board of Adjustment, Building and Standards Commission, Committee of Committee Advisory Board, and The Main Street Committee. The City admins will work with fellow staff members as desired to bring the Library Advisory Board, Animal Care Advisory Committee, the Schertz Historical Preservation Committee, the Schertz Parks and Recreation Advisory Board, and the Schertz Tax Increment Reinvestment Zone Number into utilizing the software.

Information Technology Projects:

1. **Civic Rec Scheduling System:** First meeting with vendor held in June. Vendor to submit tentative training and deployment schedule for review by City staff.