

## CITY COUNCIL MEMORANDUM

**City Council Meeting: November 1**

**2, 2019**

**Department:**

**City Manager**

**Subject:**

**Update on major projects in progress/CIP, City View, Utility Meter Swap Out, and Civic Rec Software**

### **Background**

This is the monthly update on large capital projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

### **Drainage Projects:**

1. **East Dietz Creek Desilting:** Final completion was given on 94% of the project where revegetation has been established. C-3 Environmental will need to remove some accumulated silt on the Borgfeld Road end of the channel prior to final acceptance.

### **Facilities Projects:**

1. **Fire Station 3:** Temporary Certificate of Occupancy was granted 11-7-19. Grand Opening is set for 11-9-19. Substantial completion and punch list are to be complete in November of 2019.
2. **Civic Center A/V Upgrades:** In September 2019, City Council approved purchases of equipment with Summit Integration Systems for the A/V upgrades for the Civic Center (Ballroom and Bluebonnet Hall). Staff added a \$20,000 owner controlled contingency for a total not to exceed amount of \$235,150. After this was approved, Civic Center and IT staff met with Summit to discuss the touch panel details (how we want it to look when it's being used) and to finalize the dates for the installation. Currently, installation is set for the end of December/first couple weeks of January with the intent of minimizing disruption to any previously scheduled events. Additionally, staff worked with Facilities and Purchasing to secure an electrician for the electrical work needed. Estimated electrical cost is \$10,000.

### **Water Projects:**

1. **Water Meter Change Out:** As of October 31, 2019, approximately 14,940 meters have been changed out (of approximately 14,200 meters). Replacement of meters started in areas

with the most manual reads by staff. Staff is currently estimating a December 2019 completion date for all meter change outs.

2. **FM 1103 Utility Relocation Project:** D. Guerra continues to work on installing new waterline. Approximately 300 LF of waterline was installed and tested this month. Work will continue down FM 1103 towards IH-35. The project is expected to be completed in January of 2020.

### **Engineering Projects:**

1. **2018 Street Preservation and Maintenance/Rehabilitation Project:** Bids were opened on October 3<sup>rd</sup> and a total of three bids were received. One bidder bid on all three schedules in the bid package, while the other two bidders only bid on one schedule in the bid package. The bidder who bid on all three schedules represented the highest bid on each of the schedules. During the analysis of the bids, Staff noted that one of the other bidders turned his bid in on an outdated bid form (the bid form from the first bidding attempt). Because the bid was not on the correct form, the bid was considered non-responsive and could not be considered for contract award. Based on the analysis of the bids, Staff is recommending that Council award a construction contract to the low bid received for Schedule I of the bid package and that Council reject all other bids. With Council approval, this will allow the Schedule I work to be awarded and get underway while the other two schedules are re-bid. Staff is prepared to immediately re-bid the remaining schedules upon Council approval.
2. **Corbett Elevated Water Storage Tank:** The pedestal wall construction is approximately 80% complete. Work on Waterline A, which replaces the existing waterline on Schaefer Road, has begun with relocating fences and clearing brush and trees from the waterline easement. The project is expected to be completed July of 2020.
3. **Woman Hollering Creek Wastewater Interceptor Main and Lift Station:** CobbFendley continues to work on final plan revisions, the lift station plat document, the lift station site plan, and the bid documents. City Staff and CobbFendley continue to negotiate with property owners to acquire necessary easements for the project. Negotiations continue with property owners via email correspondence and face to face meetings. Counteroffer Response Letters have been sent out to several property owners as well as some Final Offer Letters. Two new easements were acquired this month so the total number of easements acquired is now 15 out of a total of 21.
4. **Pedestrian Routes and Bike Lanes Project:** No change from the October update. Ford Engineering has completed the 100% plan revisions as well as the project manual to be submitted to TxDOT for approval. Final design submission to TxDOT is waiting on final environmental clearance. City Staff continues to work to acquire the remaining ROW necessary for the project on E. Live Oak Road. The letting date for the project has been pushed back by TxDOT and is currently set at April of 2020.

### **TxDOT Roadway Projects:**

- 1. FM 1103 Bridge Project:** Project is complete.
- 2. FM 1103 Improvement Project:** No change from October update. Utility relocations are underway (including electric, communications, gas, water, and wastewater). Schertz Public Works is working to relocate water and wastewater lines that conflict with the planned roadway and drainage improvements (see FM 1103 Utility Relocation Project update). The target let date for a construction contract is June of 2020.
- 3. FM 1518 Improvement Project:** No change from October update. Project has been environmentally cleared. TxDOT is formally acquiring property needed for the expansion project. Initial offer letters have been sent to property owners. Approximately 140 parcels are affected by right of way needs, including a parcel of land owned by the City of Schertz (across the front of the existing Sedona Lift Station). TxDOT is also continuing to work on a value-engineering phase of the project. The project is currently scheduled for letting in September of 2022; construction may begin as early as January of 2023.
- 4. I-35 Operational Improvements Project (FM 2252 to Schwab Road):** No change from October update. Work continues on frontage road shoulders and at VIA park and rid lots. Scheduled work during the coming weeks includes concrete traffic barriers and retaining wall work. Lane closures and traffic rerouting will occur as necessary. TxDOT and its contractors will keep City Staff informed of detours and closures so that the City can assist in disseminating the information to the public in a timely fashion. The current schedule includes a project completion in December of 2020.
- 5. I-35 NEX (I-410 South to FM 1103):** No change from October update. A full description of the project to expand I-35 from I 410 South to FM 1103 can be found by searching keywords "I-35 from I-410" at [TxDOT.gov](http://TxDOT.gov). Schematic exhibits of the proposed improvements are available on that website. Public Works and Engineering staff are participating in utility coordination meetings with TxDOT and its contractor regarding relocations that may need to take place in advance of or in conjunction with the roadway construction. Construction is expected to begin in spring of 2021 and take 4 to 5 years to complete.

### **Planning and Community Development Projects:**

- 1. CityView Permitting and Development Software:** No change from October update. We are in the final stages of data collection and have been meeting with department representatives to wrap up the collection process. City staff and CityView have agreed on a phased approach for submitting our three modules which will be submitted in the following order Code Enforcement, Planning and Permitting/Inspections. Once the data collection is complete, the CityView Team will configure the software and return it to the City for User Acceptance Testing. Once the configured software is tested, we will move to staff user training and then go live with the software. A tentative project completion schedule will be determined once configuration of the software has been completed.

### **Information Technology Projects:**

1. **Civic Rec Scheduling System:** No change from October update. First meeting with vendor held in June. Staff had initial training session and are working on entering GL codes and basic information into the system. Next training date to be determined.