

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** December 3, 2019

**Department:** City Manager

**Subject:** Update on major projects in progress/CIP, City View, Utility Meter Swap Out, and Civic Rec Software

### **Background**

This is the monthly update on large capital projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

### **Drainage Projects:**

1. **East Dietz Creek Desilting:** No change from November update. Final completion was given on 94% of the project where revegetation has been established. C-3 Environmental will need to remove some accumulated silt on the Borgfeld Road end of the channel prior to final acceptance.

### **Facilities Projects:**

1. **Fire Station 3:** The Fire Department has moved into the new station. This was done in order to cut down on response time. Byrne is working thru the punch list and is scheduled to be complete with the punch list December 6, 2019.
2. **Civic Center A/V Upgrades:** No change from November update. In September of 2019, City Council approved purchases of equipment with Summit Integration Systems for the A/V upgrades for the Civic Center (Ballroom and Bluebonnet Hall). Staff added a \$20,000 owner controlled contingency for a total not to exceed amount of \$235,150. After this was approved, Civic Center and IT staff met with Summit to discuss the touch panel details (how we want it to look when it's being used) and to finalize the dates for the installation. Currently, installation is set for the end of December/first couple weeks of January with the intent of minimizing disruption to any previously scheduled events. Additionally, staff worked with Facilities and Purchasing to secure an electrician for the electrical work needed. Projected electrical cost is \$8,040.

### **Water Projects:**

1. **Water Meter Change Out:** As of November 4, 2019, approximately 14,940 meters have been changed out (of approximately 14,984 meters). Replacement of meters started in areas

with the most manual reads by staff. Staff is currently estimating a December 2019 completion date for all meter change outs.

2. **FM 1103 Utility Relocation Project:** D. Guerra continues to work on installing new waterline. Two offsets around proposed TxDOT storm inlets were completed this month. Work was slowed due to the presence of dry utilities that had to be worked around. Work will continue down FM 1103 towards IH-35. The project is expected to be completed in late January of 2020.

### **Engineering Projects:**

1. **2018 Street Preservation and Maintenance/Rehabilitation Project:** Schedule I of the project was awarded to D & S Concrete Contractors. Schedule I will reconstruct Schertz Parkway from Maske Rd to Woodland Oaks with a new concrete pavement section and will reconstruct Tri-County Parkway from I-35 to Corridor Parkway with new concrete pavement. The contract documents are in the process of being executed. Staff is re-working the bid package to remove the Schedule I information from the package so Schedule II and Schedule III can be re-bid.
2. **Corbett Elevated Water Storage Tank:** The pedestal wall construction was completed this month. Work on the pedestal dome has begun and is scheduled to be poured in the middle of December. Work on Waterline A, which replaces the existing waterline on Schaefer Road, has been installed, but not tested from approximately Hillbrook Drive to FM 1518. The project is expected to be completed July of 2020.
3. **Woman Hollering Creek Wastewater Interceptor Main and Lift Station:** CobbFendley continues to work on final plan revisions, the lift station plat document, the lift station site plan, and the bid documents. City Staff and CobbFendley continue to negotiate with property owners to acquire necessary easements for the project. Negotiations continue with property owners via email correspondence and face to face meetings. Counteroffer Response Letters have been sent out to all remaining property owners as well as some Final Offer Letters. No new easements were acquired this month so the total number of easements acquired remains at 15 out of a total of 21.
4. **Pedestrian Routes and Bike Lanes Project:** Final design submission to TxDOT is waiting on final environmental clearance. Ford Engineering has completed the 100% plan revisions as well as the project manual to be submitted to TxDOT for approval. City Staff continues to work to acquire the remaining ROW necessary for the project on E. Live Oak Road. The letting date for the project has been pushed back by TxDOT and is currently set at April of 2020.

### **TxDOT Roadway Projects:**

1. **FM 1103 Improvement Project:** No change from November update. Utility relocations continue (including electric, communications, gas, water, and wastewater). Schertz Public Works is working to relocate water and wastewater lines that conflict with the planned

roadway and drainage improvements (see FM 1103 Utility Relocation Project update). The target let date for a construction contract is June of 2020.

2. **FM 1518 Improvement Project:** TxDOT continues acquiring property needed for the expansion project. Approximately half of 140 parcels needed for right of way have been acquired. TxDOT also continues to work on value-engineering project. The first utility coordination meeting was held on November 18, 2019, and was attended by City of Schertz Engineering and Public Works Staff. Staff is working to determine the scope of necessary utility relocations in the FM 1518 project corridor. The TxDOT project is currently scheduled for letting in September of 2022; construction may begin as early as January of 2023.
3. **I-35 Operational Improvements Project (FM 2252 to Schwab Road):** No change from November update. Work continues on frontage road shoulders and at VIA park and ride lots. Scheduled work during the coming weeks includes concrete traffic barriers and retaining wall work. Lane closures and traffic rerouting will occur as necessary. TxDOT and its contractors will keep City Staff informed of detours and closures so that the City can assist in disseminating the information to the public in a timely fashion. The current schedule includes a project completion in December of 2020.
4. **I-35 NEX (I-410 South to FM 1103):** No change from November update. A full description of the project to expand I-35 from I 410 South to FM 1103 can be found by searching keywords "I-35 from I-410" at TxDOT.gov. Schematic exhibits of the proposed improvements are available on that website. Public Works and Engineering staff are participating in utility coordination meetings with TxDOT and its contractor regarding relocations that may need to take place in advance of or in conjunction with the roadway construction. Construction is expected to begin in spring of 2021 and take 4 to 5 years to complete.

### **Planning and Community Development Projects:**

1. **CityView Permitting and Development Software:** We are in the final stages of data collection and have been meeting with department representatives to wrap up the collection process. City staff and CityView have agreed on a phased approach for submitting our three modules which will be submitted in the following order Code Enforcement, Planning and Permitting/Inspections. Once the data collection is complete, the CityView Team will configure the software and return it to the City for User Acceptance Testing. At this time staff has submitted the Code Enforcement portion to CityView for configuration. Staff is currently finalizing the data collection portion for the Planning module with submittal to CityView coming in the upcoming month/s. After the Planning module has been submitted, staff will then focus on the Permitting/Inspections portion. Once the configured software is tested, we will move to staff user training and then go live with the software. A tentative project completion schedule will be determined once configuration of the software has been completed.

## **Information Technology Projects:**

1. **Civic Rec Scheduling System:** Parks Dept is moving forward with data gathering in advance of configuring system. Training will be scheduled once configuration documents are complete and accepted.