

DRAFT

MINUTES REGULAR MEETING January 14, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 14, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Tim Brown; Councilmember Mark Davis; Councilmember Rosemary Scott; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; Assistant City Manager Charles Kelm; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez

Call to Order – City Council Regular Session

Mayor Gutierrez called the regular meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Scott)

Councilmember Scott provided the opening prayer, led by the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Employee Recognition

- The introduction of the new Economic Development Corporation Director, Mr. Adrian Perez. (M. Browne)

City Manager Dr. Mark Browne introduced Mr. Adrian Perez and his wife Christina who was in the audience this evening. Dr. Browne provided a brief bio regarding Mr. Perez and welcomed him to the City. Mr. Perez spoke on his appreciation to work for the City and commented on the outstanding team of the Economic Development Department, Patty Horan, Jennifer Kolbe and Drew Vincent. Mayor and Council welcomed Mr. Perez to the team.

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Assistant City Manager Brian James provided the following announcements Tuesday,

- January 14th -Chamber luncheon – Schertz Civic Center @ 11:30 am
- Monday, January 20th- City Offices closed in Observance of Martin Luther King Day
- Friday, January 24th- City Council Teambuilding Retreat – Community Room in Fire Station #3 – start time at 9:00 am
- Ribbon Cutting – Zikam Neighborhood Pharmacy @ 4:00 pm (located at 17323 I-35 North Suite 100, Schertz)
- Tuesday, January 28th- City Council meeting – Council Chambers – 6:00 pm

Mr. James also announced that the Christmas tree should be taken down this week, as it has to be taken down by a crane.

- Announcements and recognitions by the City Manager (M. Browne)

Dr. Browne announced that today the City hosted a successful Leadership CORE session where the students learned about City Government, the various departments, and they also participated in a mock City Council meeting. He also stated that Councilmember Heyward is one of the students.

- Announcements and recognitions by the Mayor (R. Gutierrez)

None were provided at this time.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

No one spoke.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following was read into record:

1. **Minutes** - Consideration and/or action regarding the approval of the minutes of the meeting January 7, 2020. (B. Dennis)
2. **Resolution No. 20-R-05** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing EMS debt revenue adjustments, Utility Billing debt revenue adjustments and Schertz Magazine debt revenue adjustments for certain inactive outstanding receivables and other matters in connection therewith. (B. James/J. Walters)
3. **Resolution No. 20-R-08** - Consideration and/or action approving a Resolution appointing Mr. Brian Edgington to the Board of Directors of the Cibolo Valley Local Government Corporation (CVLGC) Place D-4 replacing Mr. Johnny Bierschwale. (M. Browne)
4. **Boards, Commissions and Committee Member Appointments/Resignation** - Consideration and/or action accepting the resignation of Ms. Lauren Garrott from the Planning and Zoning Commission. (B. Dennis)

Moved by Councilmember Michael Dahle, seconded by Councilmember Allison Heyward to approve the consent agenda items 1 through 4.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,
Councilmember Rosemary Scott, Councilmember Scott Larson,
Councilmember Michael Dahle, Councilmember David Scagliola,
Councilmember Allison Heyward

Passed

Roll Call Vote Confirmation

City Secretary Brenda Dennis provided the roll call vote confirmation for agenda items 1 through 4.

Closed Session

5. City Council will meet in closed session under section 551.074 of the Texas Government Code, Personnel Matters, to conduct the annual evaluation City Secretary Brenda Dennis.

Mayor Gutierrez recessed the regular meeting into closed session at 6:10 p.m.

Reconvene into Regular Session

Mayor Gutierrez reconvened into regular session at 7:18 p.m.

- 5a. Take any action based on discussions in closed session under agenda item 5.

Moved by Mayor Pro-Tem Tim Brown, seconded by Councilmember Allison Heyward retain the services of Ms. Brenda Dennis with an annual compensation increase of 2% effective 1, February 2020.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,
Councilmember Rosemary Scott, Councilmember Scott Larson,
Councilmember Michael Dahle, Councilmember David Scagliola,
Councilmember Allison Heyward

Passed

Roll Call Vote Confirmation

City Secretary Brenda Dennis provided the roll call confirmation for agenda Item 5A.

Requests and Announcements

- Announcements by the City Manager.

No further announcements were provided.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

Mayor Gutierrez requested an item be placed on a future agenda to consider canceling the March 3, 2020 Council meeting due to the Primary Elections that evening.

- Announcements by Mayor and Councilmembers

- City and community events attended and to be attended

- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Pro-Tem Brown who attended the Polar Bear plunge and stated "it was a gas."

Councilmember Davis who attended the Housing Authority meeting Monday.

Councilmember Dahle who attended the Polar Bear plunge - stated "the water was cold."

Councilmember Scagliola who attended the Polar Bear plunge - indeed cold - thinking about maybe the city heating the pool for next year.

Councilmember Heyward who attended the following events: Northeast Partnership For Economic Development meeting, JBSA P4 Leadership meeting, TML Newly Elected Seminar, TML Officials Workshop to start networking gathering contact information for future TML Region 7 workshops since she is the TML Region 7 President, Polar Bear Plunge - but didn't jump in the cold water, Touch a Truck event, The Chamber Leadership CORE meeting - visited Schertz, Cibolo and Selma and got to ride in the back of the bat mobile.

Mayor Gutierrez stated he attended the Northeast Partnership For Economic Development meeting, JBSA P4 Leadership meeting, Polar Bear plunge - so many brave soles, but he was not one of them, Touch a Truck, Stock Show and Rodeo Sponsorship kick-off dinner.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:24 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary