

DRAFT

MINUTES REGULAR MEETING January 28, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 28, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Tim Brown; Councilmember Mark Davis; Councilmember Rosemary Scott; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; Assistant City Manager Charles Kelm; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez

Call to Order – City Council Regular Session

Mayor Gutierrez called the regular meeting to order at 6:00 p.m.

Call to Order

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Larson)

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Assistant City Manager Brian James provided the following announcements:

- TxDOT will conduct work on FM 1518 between 1st Street and Wiederstein Road (in Selma) starting January 29th. Alternating lane closures will take place and work will last from 4-8 weeks.
- Thursday, January 30th Joint City Council Workshop 6:30 pm, Schertz Civic Center
- Tuesday, February 4th City Council Meeting, Council Chambers

- Announcements and recognitions by the City Manager (M. Browne)

City Manager Mark Browne thanked Lesa Wood, Emily Delgado and Jared Montney (Planning & Parks) who represented the City of Schertz at Rose Garden Elementary on Thursday, January 16, 2020. They were invited to talk to teachers and the Lego League Robotic team (4th grade STEM program) about City development and how we plan, fund and create city parks! The Rose Garden team will be competing on February 8th and the competition is built around theme-based challenges. The Rose Garden teams theme this year is how to create a city park that is inclusive to children with disabilities. City Staff gave a presentation, held a questions answer session and a park themed activity with the team. The robotics team shared some of their great ideas (drawings) with City staff which will be presented at an upcoming Parks and Recreation meeting.

One of their ideas was to install a touch board at City parks that would help non-verbal children communicate with others.

Dr. Browne also thanked Sarah Gonzales and Jackie Gaines for their assistance in setting up the retreat meeting last Friday.

- Announcements and recognitions by the Mayor (R. Gutierrez)

No announcements at this time.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Mayor Gutierrez recognized the following:

- Ms. Gayla Wilson, 3516 Hamilton Place, spoke regarding sidewalk expansion

request on Savannah Drive.

- Ms. Mikki Austin, 1024 Natalie Way, spoke regarding her enrollment into the Chamber's Leadership Core Class of 2020. She thanked the staff and Council for the opportunity given to learn about how the Council works. She thanked the Council and staff for what they do for the residents
- Ms. Kasie Tankersley, 152 Sendera Crossing, who stated she was enrolled into the Chamber's Leadership Core Class of 2020. She also thanked the Council and staff for what they do for the residents.
- Ms. Maggie Titterington, The Chamber who provided information on their upcoming events and to make sure that they check their website.
- Mr. Ferrando Heyward, 2628 Hansel Heights, who announced the Republic Party Meet the Candidates Forum for the Primary Election will be held February 6, 2020, at 7:009 p.m. at the Schertz Civic Center.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following was read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of January 14, 2020. (B. Dennis)
2. **Resolution 20-R-12** - Consideration and/or action approving a Resolution amending the interlocal agreement with the City of Cibolo to improve Wiederstein Road/Cibolo Valley Drive. (B. James)
3. **Resolution No. 20-R-09** - Consideration and/or action approving a Resolution authorizing and approving the Investment policy and Investment Brokers and other matters in connection therewith. (B. James/J. Walters)

4. **Resolution No. 20-R-11** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing additional expenditures with My House of Design totaling no more than \$67,208 annually for graphic design services and other matters in connection therewith. (S. Gonzalez/L. Klepper)

5. **Appointments and Resignations to the various City Boards, Commissions and Committees** - Consideration and/or action accepting the appointments of Ricky Haynes as a regular member to the Planning and Zoning Board, Glen Outlaw to the Interview Committee and the appointment of Benjamin McDaniel to the Committee of Committees Advisory Board. (B. Dennis/Interview Committee/Council)

Moved by Councilmember Mark Davis, seconded by Councilmember Allison Heyward to approve consent agenda items 1 through 5.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

Discussion and Action Items

6. **Cancellation of the March 3, 2020, Council Meeting** - Consideration and/or action canceling the March 3, 2020, City Council meeting due to the Primary Election. (M. Browne/B. Dennis)

Mayor Gutierrez stated that he requested this item be placed on the agenda for Council consideration as March 3rd is the Primary election night and is wanting to get consensus of council to cancel.

Moved by Councilmember Allison Heyward, seconded by Mayor Pro-Tem Tim Brown to cancell the March 3, 2020 City Council meeting.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

7. **Resolution No. 20-R-01** - Consideration and/or action approving a Resolution authorizing the City Manager to submit a proposal to Guadalupe County for ambulance services. (C. Kelm/J. Mabbitt)

The following was read into record:

RESOLUTION NO. 20-R-01

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY MANAGER TO SUBMIT A PROPOSAL TO GUADALUPE COUNTY FOR AMBULANCE SERVICES, AND OTHER MATTERS IN CONNECTION THEREWITH

Mayor Gutierrez recognized EMS Director Jason Mabbitt who introduced this item answering and addressing questions from Council.

Moved by Councilmember Scott Larson, seconded by Councilmember Allison Heyward

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

Public Hearings

8. **Ordinance 20-S-02** - Conduct a public hearing, consideration and/or action approving an Ordinance on a request to rezone approximately 2 acres of land from General Business District (GB) to Manufacturing Light District (M-1), located at 17401 Triton Drive, City of Schertz, Guadalupe County, Texas, also known as Titan Tri-County Business Park II Lot 18, Block 2. (B. James/N.Koplyay) *First Reading*

The following was read into record:

ORDINANCE NO. 20-S-02

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE OFFICIAL ZONING MAP BY REZONING APPROXIMATELY 2 ACRES OF LAND FROM GENERAL BUSINESS DISTRICT (GB) TO MANUFACTURING LIGHT DISTRICT (M-1), LOCATED AT 17401 TRITON DRIVE,

**CITY OF SCHERTZ, GUADALUPE COUNTY, TEXAS, ALSO
KNOWN AS TITAN TRI-COUNTY BUSINESS PARK II LOT 18,
BLOCK 2. (First Reading)**

Mayor Gutierrez recognized Assistant City Manager Brian James who introduced this item and stated that staff recommends approval.

Mayor opened the public hearing, and as no one spoke; closed the public hearing for council comments. Staff addressed questions.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michael Dahle

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,
Councilmember Rosemary Scott, Councilmember Scott Larson,
Councilmember Michael Dahle, Councilmember David Scagliola,
Councilmember Allison Heyward

Passed

Roll Call Vote Confirmation

City Secretary Brenda Dennis provided the roll call vote confirmation for agenda items 1 through 8.

Workshop

9. Appointment of the Mayor Pro Tem - Discussion and consideration and/or action regarding the confirmation, appointment or election of the Mayor Pro-Tem.(Mayor/Council)

City Secretary Brenda Dennis introduced this item providing information as stated in the Charter and the City Council Rules of Conduct and Procedures regarding the appointment procedures of the Mayor Pro-Tem position and rotation. Council discussed this and indicated that the next member of Council would be Mr. Mark Davis. Mr. Davis indicated that he would be willing to serve. Ms. Dennis stated that Council would need to make a motion to appoint him and that at the first meeting in February she would swear him in.

Moved by Councilmember Michael Dahle, seconded by Councilmember David Scagliola to appoint Mr. Mark Davis as Mayor Pro-Tem to serve beginning February 2020 and ending August 2020.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Other: Councilmember Mark Davis (ABSTAIN)

Passed

10. Workshop discussion and possible action on a potential Northcliffe Tax Increment Reinvestment Zone (TIRZ) - (B. James)

Mayor Gutierrez recognized Assistant City Manager Brian James who provided a thorough PowerPoint presentation regarding Tax Increment Reinvestment Zones, why they are created, what they can be used for, how they work and how they are funded. This item was from a request from Councilmember Scagliola that we look into the possibility of a potential Northcliffe Tax Increment Reinvestment Zone (TIRZ). Mayor and Council discussed and provided their thoughts regarding the potential TIRZ, and staff addressed questions.

Motion was made by the Chair seconded by Councilmember Larson to disapprove a potential Northcliffe TIRZ.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember Allison Heyward

NAY: Councilmember David Scagliola

Other: Councilmember Rosemary Scott (ABSENT)

Passed

11. Workshop discussion on potential amendments to the Schertz Historic Main Street Grant Program. (B. James)

Mayor Gutierrez recognized Assistant City Manager Brian James who introduced this item stating Council suggested revisiting the program recently, in particular with regard to grants for residential properties. The Main Street Committee discussed the grant program and was supportive of restricting grant funding for residential uses to only exterior structural work - roofs, walls and foundations.

On January 23, 2020, the Schertz Historic Preservation Committee considered the question and concurred with the recommendation of the Main Street Committee. Staff is supportive of this change as well and is seeking direction from Council.

Council concurred with staff to move forward with updating the grant program and bring back in February a resolution making the changes.

Closed Session

12. City Council will meet in closed session under section 551.074 of the Texas Government Code, Personnel Matters, to conduct the annual evaluation of the City Manager Dr. Mark Browne.

Mayor Gutierrez recessed the regular meeting into closed session at 7:40 p.m.

Reconvene into Regular Session

Mayor Gutierrez reconvened into regular session at 8:26 p.m.

- 12a. Take any action based on discussions held in closed session under Agenda Item 12.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michael Dahle to retain the services of Dr. Mark Browne and provide a cost of living increase of 2% with an effective date of February 15, 2020.

Mayor Gutierrez provided comments and stated that it's an honor for our city to have someone who provides a friendly and inspiring work environment. We appreciate his hard work, your dedication and your performance. Please know that you play a major role behind our city success and our accomplishments. Mayor Gutierrez thanked Dr. Browne for his excellent service towards our city.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,
Councilmember Rosemary Scott, Councilmember Scott Larson,
Councilmember Michael Dahle, Councilmember David Scagliola,
Councilmember Allison Heyward

Passed

Roll Call Vote Confirmation

City Secretary Brenda Dennis provided the roll call vote confirmation for agenda items 9 through 12A.

Requests and Announcements

- Announcements by the City Manager.
 - City Manager Mark Browne stated that it is a privilege and a pleasure for him to be the City Manager for the City of Schertz.
- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.
 - No items requested
- Announcements by Mayor and Councilmembers
 - City and community events attended and to be attended
 - City Council Committee and Liaison Assignments (see assignments below)
 - Continuing education events attended and to be attended
 - Recognition of actions by City employees
 - Recognition of actions by community volunteers

Mayor Gutierrez recognized the following:

Councilmember Rosemary Scott who attended:

Friday, January 24th City Council Retreat
Friday, January 24th Zikam Neighborhood Pharmacy ribbon cutting
Monday, January 27th the Community Leaders' luncheon sponsored by Our Lady Of Perpetual

Councilmember Michael Dahle who attended:

Tuesday, January 21st Chamber Luncheon and Chamber Mixer
Thursday, January 23rd Ribbon Cutting Allure Integrated Pet Specialists
Friday, January 24th City Council Retreat
Friday, January 24th Zikam Neighborhood Pharmacy ribbon cutting

Councilmember Allison Heyward who attended:

Tuesday, January 21st Chamber Luncheon and Chamber Mixer
Thursday, January 23rd Ribbon Cutting Allure Integrated Pet
Friday, January 24th City Council Retreat and the Zikam Neighborhood Pharmacy ribbon cutting
Monday, January 27th TML Regional Officers Webinar Training

Mayor Gutierrez indicated he attended the following:

Tuesday, January 14th Guadalupe County Coalition meeting
Wednesday, January 15th Provided Bingo at the Schertz Senior Center

Friday, January 17th Kung Jung Mu Sul Performance
Saturday, January 18th YMCA free throw Championship
Tuesday, January 21st Chamber Luncheon
Wednesday, January 22nd Bexar County Coalition of Cities - focus was on the 2020 Census
Friday, January 24th City Council Retreat and the Zikam Neighborhood Pharmacy ribbon cutting
Monday, January 27th Groundbreaking Ceremony at Pinnacle Montessori, Community Leaders Luncheon, hosted by OLPH

Information available in City Council Packets - **NO DISCUSSION TO OCCUR**

13. Future Trail Development Cost Estimates. (B. James/L. Shrum)
14. Committee Of Committees Advisory Board Update. (B. James)

Adjournment

Mayor Gutierrez adjourned the meeting at 8:35 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary