

DRAFT

MINUTES REGULAR MEETING May 5, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on May 5, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Mark Davis; Councilmember Rosemary Scott; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward; Councilmember Tim Brown

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; Assistant City Manager Charles Kelm; City Attorney Clarissa Rodriguez; Assistant to the City Manager Sarah Gonzalez; Deputy City Secretary Gayle Wilkinson

Call to Order – City Council Regular Session

Mayor Gutierrez called the regular meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Mayor Gutierrez)

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Assistant City Manager Brian James made the following announcements:

- Wednesday, May 6th our contractor is going to be doing some concrete removal and replacement on the Schertz Parkway overlay area causing some short localized single lane closures beginning on Beck Street to Exchange and working their way to Live Oak Rd.
- Wednesday, May 6th the Lone Oak Subdivision chip seal project will begin. A map of the area affected will be available on our website at schertz.com under engineering, the capital improvements projects.
- Thursday, May 7th the Greenfield Village chip seal will begin. A map of the

area affected will be available on our website at schertz.com under engineering, the capital improvements projects.

- Announcements and recognitions by the City Manager (M. Browne)

None at this time.

- Announcements and recognitions by the Mayor (R. Gutierrez)

None at this time.

Hearing of Residents

Residents who choose to watch the meeting via live stream, but who would like to participate in Residents to be Heard, should email their comments to City Secretary, Brenda Dennis, at bdennis@schertz.com by 5:00 p.m. on Monday, May 4, 2020, SO THAT THE CITY SECRETARY MAY READ THE PUBLIC COMMENTS INTO THE RECORD UNDER THE HEARING OF RESIDENTS. In the body of the email please include your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

None at this time.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following was read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of April 28, 2020. (B. Dennis)
2. **Ordinance No. 20-T-14** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an Adjustment to the Fiscal Year 2019-2020 Reserves for \$250,025.00; repealing all Ordinances or Parts of Ordinances in conflict with this Ordinance; and providing an effective date. *Final Reading* (C. Kelm/S. Williams/D. Letbetter)
3. **Ordinance No. 20-S-12** - Consider and/or action on a request for a Specific Use Permit to allow a Convenience Store with Gas Pumps on approximately 2 acres of land, more specifically described as the southeast corner of FM 3009 and Ripps-Kreusler Road, City of Schertz, Guadalupe County, Texas. *Final Reading* (B. James/L. Wood/N. Kopyay)

Moved by Councilmember Michael Dahle, seconded by Councilmember David Scagliola to approve consent agenda items 1-3.

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Mayor Gutierrez recognized Councilmember Tim Brown who stated he had been asked how the Consent agenda items work. He stated that Council received their packets on Friday before the Tuesday Council Meeting and these packets are also available to the public via our website. Councilmember Brown clarified Council has all weekend to review the agenda packet so when we come to Council we are not just blindly listening to the Mayor read something and approving it.

Workshop

4. **Workshop Discussion and Update (Ordinance 20-H-15)** - Discussion and update regarding the COVID-19 virus and our current Ordinance No. 20-H-15 Declaration of Local Disaster. (M. Browne/K. Kong)

Mayor Gutierrez recognized Fire Chief Kade Long who provided a PowerPoint and updated Council on the EOC team activities, reopened services in Schertz, and City services. Fire Chief Kade Long recognized Assistant City Manager Charles Kelm who spoke about enforcement during this pandemic. He began by thanking our Code Enforcement officers and Police officers for running a

very proactive campaign in educating and working with our business owners and residents. Assistant City Manager Charles Kelm also updated Council on our cleaning contract during this pandemic. Fire Chief Kade Long continued with his PowerPoint showing the new updates and clarifications on businesses able to open on Friday, May 8th and spoke about the projected openings on May 18th. Fire Chief Kade Long and Assistant City Manager Charles Kelm addressed questions from Council.

Mayor Gutierrez thanked the Texas National Guard for facilitating testing this past Monday in Schertz. He also stated the City of Schertz is determined to reopen commerce and to get employers and employees back to work. He thanked staff for getting information needed out and providing guidance on directives given.

Roll Call Vote Confirmation

Mayor Gutierrez recognized Deputy City Secretary Gayle Wilkinson who provided the roll call count confirmation for agenda items 1-3.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Mayor Gutierrez reminded Council about the informational items that are in their packet, he also stated that the information can be found on-line.

5. Monthly update on major projects in progress/CIP. (B. James/K. Woodlee)
6. SEDC COVID-19 Response. (M. Browne/A. Perez)

Requests and Announcements

- Announcements by the City Manager.

None at this time.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

None at this time.

- Announcements by Mayor and Councilmembers
 - City and community events attended and to be attended
 - City Council Committee and Liaison Assignments (see assignments below)
 - Continuing education events attended and to be attended
 - Recognition of actions by City employees

- Recognition of actions by community volunteers

Councilmember Rosemary Scott recognized Parks Director Lauren Shrum for her quick response to a complaint referencing a trashcan issue in Crescent Park.

Councilmember David Scagliola asked for clarification on the signage (specifically digital signage) being used during the chip seal projects in Lone Oak and Greenfield Village. Assistant City Manager Brian James addressed his question and said he would get an answer on the use of digital signs during the chip seal projects.

Mayor Gutierrez addressed Mothers:

" We are celebrating an amazing day this Sunday - Mother's Day. Mom's, we cannot thank you enough for what you have done for us. You were always there when we needed you, providing us advise, guidance, and support. No other gift in the world can be more special than the gift of motherhood. Happy Mother's Day."

Adjournment

As there was no further business, Mayor Gutierrez adjourned the meeting at 6:40 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Gayle Wilkinson, Deputy City Secretary