

DRAFT

MINUTES
REGULAR MEETING
June 2, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 2, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Tim Brown; Councilmember Mark Davis; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward

Absent: Councilmember Rosemary Scott

City City Manager Dr. Mark Browne; Assistant City Manager Brian James;
Staff: Assistant City Manager Charles Kelm; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez;

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Heyward)

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

No announcements were provided.

- Announcements and recognitions by the City Manager (M. Browne)

None were provided.

- Announcements and recognitions by the Mayor (R. Gutierrez)

None were provided.

Hearing of Residents

*Residents who choose to watch the meeting via live stream, but who would like to participate in Residents to be Heard, should email their comments to City Secretary, Brenda Dennis, at bdennis@schertz.com by 5:00 p.m. on Monday, June 1, 2020, **SO THAT THE CITY SECRETARY MAY READ THE PUBLIC COMMENTS INTO THE RECORD UNDER THE HEARING OF RESIDENTS.** In the body of the email please include your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.*

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Mayor Gutierrez indicated that no one signed up on the sheet in the back and then recognized City Secretary Brenda Dennis and asked if anyone had provided information prior to the meeting. Ms. Dennis stated no one had signed up prior.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following was read into record:

- 1. Minutes** – Consideration and/or action regarding the approval of the minutes of the Council Pre-budget Workshop meeting of May 22, 2020 and the minutes of the Regular meeting of May 26, 2020. (B. Dennis)

2. **Appointments/Reappointment and Resignations to the various City Boards, Commissions and Committees** – Consideration and/or action regarding appointments/reappointments and resignations to The Board of Adjustment, Building and Standards Commission, Economic Development Corporation Board, Capital Improvement Advisory Committee (CIAC), Historical Preservation Committee, Library Advisory Board, Planning & Zoning Commission, Parks & Recreation Advisory Board and the Transportation Safety Advisory Commission. (Mayor/Council/B. Dennis)

Mayor Gutierrez recognized Councilmember Larson who moved to add agenda items 3 and 4 to consent.

Moved by Councilmember Scott Larson, seconded by Councilmember Allison Heyward to add agenda items 3 and 4 to consent.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

Moved by Councilmember Michael Dahle, seconded by Councilmember Scott Larson to approve consent agenda items 1 through 4.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

Discussion and Action Items

Mayor Gutierrez read items 3 and 4 into record to include them under consent.

3. **Resolution No. 20-R-55** - Consideration and/or action approving a Resolution accepting the Semi-annual report with respect to the progress of the Capital Improvements Plan, and other matters in connection therewith. (B. James/J. Walters)
4. **Resolution No. 20-R-57** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving Management Advisory Group report and recommendations on City Staff Classification and Compensation Study and other matters in connection therewith. (M. Browne/C. Kelm/J. Kurz)

Roll Call Vote Confirmation

Mayor Gutierrez recognized City Secretary Brenda Dennis who provided the roll call vote confirmation for agenda items 1 through 4.

Workshop

- 5. Workshop Discussion and Update (Ordinance 20-H-18)** - Discussion and update regarding the COVID-19 virus and our current Ordinance No. 20-H-18 Declaration of Local Disaster. (M. Browne/K. Long)

Mayor Gutierrez recognize Fire Chief Kade Long and Assistant City Manager Brian James who provided updated information regarding the COVID-19 virus, the recent city facilities openings, upcoming facility openings and information regarding plans for the July 4th celebration.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Mayor Gutierrez mentioned agenda items 6 and 7 which were in the City Council packets as well as on our city website.

- 6. Special Events Quarterly Update**
- 7. Monthly update on major projects in progress/CIP.** (B. James/K. Woodlee)

Requests and Announcements

- Announcements by the City Manager.

City Manager Dr. Mark Browne announced Friday, June 5 from 10:00 a.m. to 2:00 p.m. the school district is planning a parade for the senior class. The details are still being worked out. Schertz does not anticipate any planned road closures for this event.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

No requests at this time.

- Announcements by Mayor and Councilmembers
 - City and community events attended and to be attended
 - City Council Committee and Liaison Assignments (see assignments below)

- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Gutierrez recognized Councilmember Dahle who made the following remarks:

- Congratulated Maggie Titterington for her ten-year anniversary with the Chamber and commented on her exceptional work for our community.

Mayor Gutierrez recognized Councilmember Allison Heyward who made the following remarks:

- Attended the Tax Budget Seminar Webinar.

Adjournment

Mayor Gutierrez adjourned the meeting at 6:27 p.m.

ATTEST:

Ralph Gutierrez, Mayor

Brenda Dennis, City Secretary