

DRAFT

MINUTES
REGULAR MEETING
July 7, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on July 7, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Tim Brown; Councilmember Mark Davis; Councilmember Rosemary Scott; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward

Absent: Councilmember Scott Larson

City Manager Dr. Mark Browne; Assistant City Manager Brian James; City Staff: Attorney Daniel Santee; City Secretary Brenda Dennis

Call to Order – City Council Regular Session

Mayor Gutierrez called the regular meeting to order at 6:00 p.m.

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Rosemary Scott)

Councilmember Scott provided the opening prayer followed by the Pledges of Allegiance to the Flags of the United States and State of Texas.

Presentations

- Proclamation recognizing Park and Recreation Month (B. James/L. Shrum)

Mayor Gutierrez recognized Parks and Recreation Director Lauren Shrum who introduced members of her staff who were present this evening. Mayor Gutierrez read and presented the Proclamation recognizing Park and Recreation Month. Mayor Gutierrez and members of Council thanked Ms. Shrum and her team for the great work they do.

Employee Recognition

- Fleet & Facilities Services - John Mark Gann - Fleet Mechanic 1 (T. Buckingham/C. Hernandez)
- IT - Dwight Smith - Client Services Technician 1 (M. Clauser)
- Parks, Recreation & Community Services - Anthony Navarro - Parks Maintenance Crew Leader, Julian Torres - Park Worker 1, Gabriel Santa Cruz, Matthew Pillar - Seasonal Park Worker 1 (L. Shrum)

Mayor Gutierrez recognized the above Department Heads who introduced their new employees. Each new employee had an opportunity to speak.

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Assistant City Manager Brian James provided the following announcement:

The City of Schertz will be holding its General Election on November 3, 2020, for the purpose of electing Council Members in Place 3, Place 4, and for Place 5 for a three-year term, from November 2020 to November 2023.

Any candidate desiring to have his or her name on the Official Ballot shall file with the City Secretary an application in writing in the form prescribed by the Texas Election Code declaring themselves a candidate. The filing date is no sooner than July 18, 2020, (but since the 18th falls on a Saturday and city offices are closed) the date moves to Monday, July 20, 2020) and no later than Monday, August 17, 2020, by 5:00 p.m. Candidate qualifications and packet is available online at www.schertz.com

- Announcements and recognitions by the City Manager (M. Browne)

City Manager Dr. Browne recognized the Public Affairs Department giving thanks to the job they did on the recent Magazine regarding the photos and article of the recent High School graduates; he also recognized the Parks and Recreation Department on the excellent job they are doing due to the opening and closings of the various Parks during the COVID Virus, as well as recognized them for the excellent job cleaning and landscaping the "Welcome to Schertz" signage on IH 35 access road and Schertz Parkway.

- Announcements and recognitions by the Mayor (R. Gutierrez)

Mayor Gutierrez also recognized and thanked the Parks and Recreation Team, Troop 51 and all those who helped put out the flags along Schertz Parkway.

Hearing of Residents

Residents who choose to watch the meeting via live stream, but who would like to participate in Residents to be Heard, should email their comments to City Secretary, Brenda Dennis, at bdennis@schertz.com by 5:00 p.m. on Monday, July 6, 2020, SO THAT THE CITY SECRETARY MAY READ THE PUBLIC COMMENTS INTO THE RECORD UNDER THE HEARING OF RESIDENTS. In the body of the email please include your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Mayor Gutierrez recognized the following who spoke:

- Mrs. Maggie Titterington, The Chamber President who provided updates regarding the Chamber's recent and upcoming activities.

Mayor Gutierrez asked City Secretary Brenda Dennis if any residents had signed up on-line to be heard. She indicated there were none.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following were read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of the regular meeting of June 23, 2020. (B. Dennis)
2. **Resolution No. 20-R-74** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing an Interlocal Grant Agreement between the County of Bexar and the City of Schertz for the distribution of Federal Coronavirus Relief Funds and to accept the relief funds from Bexar County. (M. Browne)
3. **Resolution No. 20-R-72** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing EMS debt revenue adjustments, Utility Billing debt revenue adjustments and Schertz Magazine debt revenue adjustments for certain inactive outstanding receivables and other matters in connection therewith. (B. James/J. Walters)
4. **Resolution No. 20-R-75** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing a Subdivision Improvement Agreement with Crossvine M1U3 Phase B. (M. Browne/B. James)
5. **Ordinance No. 20-S-19** - Consideration and/or action approving an Ordinance on a request to rezone approximately 0.5 acres of land from Single-Family Residential District (R-2) to General Business District (GB), located at 603 Main Street, City of Schertz, Guadalupe County, Texas. ***Final Reading*** (B. James/ L. Wood/ N. Kopyay).
6. **Resolution No. 20-R-69** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas, authorizing additional expenditures with Ford Engineering, Inc., in a total project amount not to exceed \$80,000.00 for design, bid, and construction phase engineering services for the FM 1103 Water and Wastewater line relocation project in advance of the FM 1103 road widening project. (C. Kelm/S. Williams)
7. **Resolution No. 20-R-71** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing additional expenditures in the amount of \$2,051.59 with Ford Engineering Inc. for a total revised contract value of \$136,092.59 for professional engineering services for the Schertz Pedestrian Routes & Bike Lanes Project. (B. James/L. Shrum)

8. **Ordinance No. 20-T-22** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$100,000.00 for the General Fund (Maintenance Services), repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. *Final Reading* (C. Kelm/S. Williams/T. Buckingham)

9. **Ordinance No. 20-T-21** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$5,000.00 for the Hal Baldwin Scholarship, repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. *Final Reading* (M. Browne/S. Gonzalez)

Mayor Gutierrez recognized Councilmember Rosemary Scott who asked that agenda item 7 be removed from consent for separate discussion.

Moved by Councilmember Michael Dahle, seconded by Councilmember Allison Heyward Moved by Councilmember Michael Dahle, Seconded by Councilmember Allison Heyward to approve consent agenda items 1 through 6 and items 8 & 9.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

Discussion and Action Items

The following items were read into records:

7. **Resolution No. 20-R-71** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing additional expenditures in the amount of \$2,051.59 with Ford Engineering Inc. for a total revised contract value of \$136,092.59 for professional engineering services for the Schertz Pedestrian Routes & Bike Lanes Project. (B. James/L. Shrum)

Mayor Gutierrez recognized Parks, Recreation & Community Services Director Lauren Shrum who introduced this item addressing Councilmember Scotts questions.

Moved by Councilmember Rosemary Scott, seconded by Councilmember Allison Heyward To approve Resolution No. 20-R-71.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

- 10. Resolution No. 20-R-73** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the San Antonio River Authority (SARA) 2020 wastewater rates and other matters in connection therewith. (SARA Ordinance #O-1469) (C. Kelm/S. Williams)

Mayor Gutierrez recognized Public Works Director Suzanne Williams who introduced Utilities Manager Ms. Amy Middleton with the San Antonio River Authority (SARA) who provided a PowerPoint presentation regarding the following:

- Proposed new rates
- CIP Plans and Overview
- New Utilities Development Advisory Committee

Ms. Middleton addressed questions from Council.

Moved by Councilmember Michael Dahle, seconded by Councilmember Allison Heyward to approve Resolution No. 20-R-73.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

Workshop

- 11. Workshop Discussion and possible action regarding (Ordinance 20-H-18)** - Discussion and possible action regarding Ordinance No. 20-H-18 and update regarding the COVID-19 virus and our current Ordinance No. 20-H-18 Declaration of Local Disaster. (M. Browne/K. Long/G. Rodgers)

Mayor Gutierrez recognized Fire Chief Kade Long who provided updated COVID-19 information to include topics such as active cases, situational

awareness, state data, city services, and disaster declarations. Mayor Gutierrez addressed Council referencing COVID-19 data in our 7 communities and the factors involved.

Mayor Gutierrez opened the floor for discussion from Council. Fire Chief Kade Long addressed questions/concerns from Council.

Roll Call Vote Confirmation

Mayor Gutierrez recognized City Secretary Brenda Dennis who provided the roll call vote confirmation for agenda items 1 through 10.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Mayor Gutierrez mentioned agenda items 13, 14 and 15 which were in the City Council packets as well as on our city website.

12. Monthly update on major projects in progress/CIP. (B. James/K. Woodlee)
13. Review of Annual State-Mandated Cyber Security Training. (B. James/M. Clauser)
14. Quarterly Financial Reports. (B. James/J. Walters)

Requests and Announcements

- Announcements by the City Manager.

No further announcements were provided.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

Mayor Gutierrez recognized Councilmember David Scagliola who requested information only to answer an email he received regarding a drainage problem in Fairhaven. He indicated he would forward the email to Dr. Browne.

- Announcements by Mayor and Councilmembers
 - City and community events attended and to be attended
 - City Council Committee and Liaison Assignments (see assignments below)
 - Continuing education events attended and to be attended
 - Recognition of actions by City employees
 - Recognition of actions by community volunteers

Mayor Gutierrez recognized Councilmember Rosemary Scott who stated nothing

at this time, but she loved seeing the Mayor putting up the flags along Schertz Parkway, it was fantastic - they honked really loud.

Mayor Gutierrez recognized Councilmember Michael Dahle who stated that he had participated in the judging for the Chalk and T-Shirt contest. He thanked the Parks and Recreation department for putting this together.

Mayor Gutierrez recognized Councilmember David Scagliola who said the flags along Schertz Parkway were absolutely marvelous and stated the individual chose a great project for his Eagle Scout project.

Mayor Gutierrez recognized Councilmember Allison Heyward who stated that she along with Kyle Dorsey - Eagle Scout Candidate, Mayor Gutierrez, City Manager Dr. Browne and others assisted in planting the flags along Schertz Parkway from FM 78 to IH 35. The sight was very emotional for her to see as the flags were flying. She also stated that today she attended the Guadalupe County Commissioners Court meeting. At the meeting she found out that the Guadalupe County Fire Marshal's Office along with AACOG received a Homeland Security Grant. They purchased taskforce rescue equipment that will be used to keep our First Responders safe.

Mayor Gutierrez recognized Councilmember Tim Brown who thanked Maggie Titterington and the Chamber for providing a presentation from the Methodist Hospital and encouraged all to view it.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:37 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary