



FORT SAM HOUSTON INDEPENDENT SCHOOL DISTRICT
4005 WINANS ROAD
SAN ANTONIO, TEXAS 78234

Phone: 210-368-8700 Fax: 210-368-8741
www.fshisd.net

CONTRACTED SERVICES AGREEMENT

The Fort Sam Houston Independent School District, hereinafter referred to as “District,” and independent contractor, City of Schertz EMS, hereinafter referred to as “Contractor,” enter into a contract on this the ____ day of _____, 20____ for the provision of contracted services.

1. District agrees to engage Contractor, and Contractor agrees to perform personally, in a manner satisfactory to District, the following services:

Contractor agrees to provide one ambulance with two personnel to standby at predetermined football games. See attached schedule marked as Attachment A.

2. Unless discontinued earlier by District, the services are to be performed at the following times and places:

Contractor agrees to provide medical support at all home football games listed on the attached schedule, Attachment A. The location for each home game is:

*Cole Football Stadium
4001 Winans Road
San Antonio, TX 78234*

District agrees to pay Contractor a fee of \$125.00 per hour for a total fee not to exceed \$1,000 per scheduled game, as compensation for services rendered. All reimbursements for expenses associated with contractor services shall be made in accordance with the attached Travel Expense Guidelines for Contractor Services. Contractor shall not be paid in advance except for any required deposit to reserve a scheduled date.

This agreement shall be in effect from September 1, 2020 to November 30, 2020, unless terminated by either party at any time, with or without cause. In the event of termination by District or Contractor prior to completion of the contract, compensation shall be prorated on the basis of hours

actually worked, and Contractor shall only be entitled to receive just and equitable compensation for any satisfactory work completed and expenses incurred up to the date of termination.

Contractor agrees to not employ any person employed by the District who is in a position to approve or determine the terms of this contract.

Contractor is not an employee of District, and is not entitled to fringe benefits, pension, workers compensation, retirement, etc. District shall not deduct Federal income taxes, FICA (Social Security), or any other taxes required to be deducted by an employer, as this is the responsibility of Contractor.

The District will not pay for preparation days or times. Contractor charges shall be for time actually spent in the District performing the service agreed to in the contract.

Contractor agrees to hold District harmless from any and all liability incurred by District by reason of Contractor's negligence or breach of contract, including, without limitation, damages of every kind and nature, out-of-pocket costs, and legal expenses.

IN WITNESS WHEREOF, Fort Sam Houston Independent School District and Contractor have executed this contract, effective the date first herein written.

FORT SAM HOUSTON INDEPENDENT SCHOOL DISTRICT

By: _____
Julie P. Novak, Chief Financial Officer

Date: _____

CONTRACTOR --

By: _____

Date: _____

Social Security/Federal Tax ID Number: _____

Fort Sam Houston ISD Travel Expense Guidelines

For Contracted Services

The District shall reimburse travel expenses per the following guidelines:

1. **MILEAGE** – Reimbursed at maximum allowable rate established by the Internal Revenue Service as of contract date. Rate available at <https://www.irs.gov/tax-professionals/standard-mileage-rates>. Allowable mileage is based on MapQuest Guide if a personal automobile is used.
2. **AIR TRAVEL** - Reimbursed at coach fare rates only.
3. **MEALS** - Reimbursement may be claimed for a maximum of \$45 per day. Receipts are required for reimbursement of meal expenditures for the contractor only.
4. **GRATUITIES** - Reimbursed at a maximum of 20% for meals and taxi fare.
5. **PHONE CALLS** - No reimbursement allowed (local or long distance).
6. **HOTEL ACCOMMODATIONS** - Reimbursed at a single room rate in a moderately priced hotel.
7. **CAR RENTAL** - No reimbursement allowed. Taxi fare shall be allowed to and from the airport, the hotel, and the service site (receipts are required).
8. **ALCOHOLIC BEVERAGES** - No reimbursement allowed.
9. **OTHER EXPENSES** - Expenses which are considered reasonable and necessary shall be reimbursed upon presentation of proper documentation. These expenses may not include items for personal convenience such as valet service and other personal hotel expenses. Documentation of parking and taxi expenses is required.
10. **DIRECT BILLING** - Direct bills shall not be accepted.

The District reserves the right to reject any reimbursement claim that it deems not reasonable and/or unnecessary. Original itemized receipts must be submitted in order to be eligible for reimbursement.

ATTACHMENT A



COLE COUGARS

2020 FOOTBALL SCHEDULE

7/28/2020

VARSITY

DATE	OPPONENT	SITE	TIME
Aug 14-15 TBD	Scrimmage-St Anthony	Away	5:30
Aug 20	Scrimmage-Johnson City	Away	6:00
Aug 28	SACS	Home	7:30
Sept. 4	Natalia	Away	7:30
Sept. 11	Bandera	Home	7:30
Sept. 18	Luling	Away	7:30
Sept. 25	Poteet* (TBD)	Home	7:30
Oct. 2	Randolph*	Away	7:30
Oct. 9	OPEN		
Oct. 16	Lytle* (Homecoming)	Home	7:30
Oct. 23	Jourdanton*	Away	7:30
Oct. 30	Cotulla*(Senior Night / Pink Out)	Home	7:30
Nov. 6	Marion*	Away	7:30

*District 14 – 3A

JUNIOR VARSITY

Aug 14	Scrimmage-St Anthony	Away	5:30
Aug 20	Scrimmage-Johnson City	Away	5:00
Aug 27	SACS	Away	5:30
Sept. 3	Natalia	Home	5:30
Sept. 10	Bandera	Away	5:30
Sept. 17	Luling	Home	5:30
Sept. 24	Poteet* (TBD)	Away	6:30
Oct. 1	Randolph*	Home	6:30
Oct. 8	OPEN		
Oct. 15	Lytle*	Away	6:30
Oct. 22	Jourdanton*	Home	6:30
Oct. 29	Cotulla	Away	6:30
Nov. 5	Marion*	Home	6:30

JUNIOR HIGH 7th & 8th Grade

Sept. 10	Bandera	Home	5:00 / 6:15
Sept. 17	Luling	Away	5:00 / 6:15
Sept. 24	Poteet* (TBD)	Away	4:30 / 5:30
Oct. 1	Randolph*	Home	4:30 / 5:30
Oct. 8	OPEN*		
Oct. 15	Lytle*	Away	4:30 / 5:30
Oct. 22	Jourdanton*	Home	4:30 / 5:30
Oct. 29	Cotulla	Away	4:30 / 5:30
Nov. 5	Marion*	Home	4:30 / 5:30