

# DRAFT

MINUTES  
REGULAR MEETING  
January 12, 2021

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 12, 2021, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Rosemary Scott; Councilmember Mark Davis; Councilmember Jill Whittaker; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward; Councilmember Tim Brown

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; Assistant City Manager Charles Kelm; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez

## **Call to Order**

Mayor Gutierrez called the meeting to order at 6:00 p.m.

## **Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Davis)**

Mayor Gutierrez recognized Councilmember Mark Davis who provided the invocation followed by the Pledges of Allegiance to the Flags of the United States and State of Texas.

Mayor Gutierrez stated he has a special announcement, Council and guests while seated it is perfectly fine for you to remove your mask or while speaking at the podium, but as you approach the dais or depart the Chamber we respectfully ask that you place your face mask back on.

## **Presentations**

- Proclamation recognizing National Mentoring Month. (Mayor Gutierrez/Sonya Chapa-Weber)

Mayor Gutierrez read and presented the proclamation to Ms. Chapa-Weber. Ms. Chapa-Weber thanked the City for their support.

## **Employee Recognition**

Mayor Gutierrez recognized the following department heads who introduced the following new employees.

- Public Works Wastewater - Stephen Mayfield Wastewater Manager. (S. McClelland)
- Public Works Streets - John Rheiner Street Worker 1. (D. Letbetter)

## **City Events and Announcements**

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Mayor Gutierrez introduced City Secretary Brenda Dennis who provided the following information:

The Texas Community Watershed Partners (TCWP), a program of Texas A&M AgriLife is bringing a virtual, no-cost, FEMA supported Community Health and Resource Management (CHARM) Workshop to Guadalupe County communities on March 3rd & 4th from 8-11 AM. CHARM is a data-driven, interactive mapping platform that allows you to create planning scenarios that reflect local priorities and assess potential impacts on flood risks in real time. We can include local data and layers from the City of Schertz, such as current development projects, to interact with. We invite those interested from the City of Schertz who play a part in developing the future of the City to attend this virtual workshop. We are also offering AICP and CFM credits for those in attendance. For more information, registration (this is a free event), or if you have any questions please contact Dana Snyder at [dana.snyder@tamu.edu](mailto:dana.snyder@tamu.edu), or Amanda Ashcroft at [Amanda.Ashcroft@tamu.edu](mailto:Amanda.Ashcroft@tamu.edu).

- Announcements and recognitions by the City Manager (M. Browne)

No announcements or recognitions were provided.

- Announcements and recognitions by the Mayor (R. Gutierrez)

No announcements or recognitions were provided.

## Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person is limited to 3 minutes, and we ask before addressing the Council, for the record, please state your name and address. Mayor Gutierrez read the five rules that were on the overhead. FOR THE RECORD PLEASE STATE YOUR NAME AND ADDRESS.

Mayor Gutierrez and Mayor Pro-Tem Scott recognized the following who spoke:

- Mr. Leonard Moore, 1635 N. Santa Clara, Santa Clara ,Tx who spoke regarding the police, Zekee case, and use of force.
- Ms. Mandy Moore, 1635 N. Santa Clara, Santa Clara, Tx who spoke regarding Zekee Rayford case and again wanting a back and forth dialogue with Council. (After Ms. Moore spoke, Councilmember Scagliola & Heyward explained the rules of conduct and the open meetings act and why the Council can not have a back and forth conversation/dialogue.
- Mr. Richard Elder, 4317 Willow Oak, Schertz, Tx who provided a PowerPoint presentation addressing Council regarding concerns he had regarding registering for COVID-19 vaccinations.

## Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

Mayor Gutierrez read the following items into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of the regular meeting of January 5, 2021. (B. Dennis)
2. **Resolution No. 21-R-04** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas, authorizing expenditures in excess of \$50,000 with Master Meter over the term of the proposed contract. (B. James, J. Walters)
3. **Ordinance No. 21-S-01** - Consideration, and/or action approving a request to rezone approximately 10.5 acres of land from Planned Development District (PDD) to Planned Development District (PDD), generally located southeast of the intersection between Hallie Chase and Hallie Loop, more specifically described as Hallie’s Cove Subdivision Units 4A and 4B, City of Schertz, Bexar County, Texas. *Final Reading* (B. James/L. Wood/N. Kopyay)

Moved by Councilmember Allison Heyward, seconded by Councilmember Michael Dahle to approve consent agenda items 1 through 3.

AYE: Mayor Pro-Tem Rosemary Scott, Councilmember Mark Davis, Councilmember Jill Whittaker, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

## **Roll Call Vote Confirmation**

## **Workshop**

- 4. Workshop Discussion and Update (Ordinance 20-H-18)** - Discussion and update regarding the COVID-19 virus and our current Ordinance No. 20-H-18 Declaration of Local Disaster. (M. Browne/K. Long/S. Hall)

Mayor Gutierrez recognized Emergency Management Coordinator Summer Hall who provided a PowerPoint presentation on the COVID virus and EOC activities addressing questions from Council. Ms Summer also in the presentation provided information regarding the vaccination update and the City of Schertz being a vaccine provider. Ms. Hall addressed questions from Council. Ms. Hall indicated that all this information will be made available on the city's website. Information can be found on the City's website.

## **Information available in City Council Packets - NO DISCUSSION TO OCCUR**

Mayor Gutierrez mentioned agenda item 5 that information was provided in Council packets as well as can be found on the City Website.

- 5. Monthly update** - on major projects in progress/CIP. (B. James/K. Woodlee)

## **Requests and Announcements**

- Announcements by the City Manager.

Mayor Gutierrez recognized City Manager Dr. Mark Browne who thanked Chief Long and Summer Hall for getting the vaccines that were made available from the County dispersed. Great job and the clinic went very well. Mayor Gutierrez also thanked all those involved.

- Requests by Mayor and Councilmembers for updates or information from staff. No requests given.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda.

Mayor Gutierrez recognized the following members of Councilmember Scagliola who stated a while back the Departmental updates, he would like to see these continue again.

- Announcements by Mayor and Councilmembers
  - City and community events attended and to be attended
  - City Council Committee and Liaison Assignments (see assignments below)
  - Continuing education events attended and to be attended
  - Recognition of actions by City employees
  - Recognition of actions by community volunteers

Mayor Gutierrez recognized the following members of Council:  
Councilmember Whittaker - Stated she attended her first TIRZ Board meeting.  
Councilmember Dahle - attended ribbon cutting event Schertz Auto, TIRZ Board meeting  
Councilmember Scagliola - attended Schertz Auto ribbon cutting event, and a Chamber Plaque presentation  
Councilmember Heyward - attended Schertz Auto ribbon cutting event, Guadalupe County Zoom meeting regarding Drug Awareness.

## **Adjournment**

Mayor Gutierrez adjourned the meeting at 6:56 p.m.

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Ralph Gutierrez, Mayor

ATTEST:

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Brenda Dennis, City Secretary