

DRAFT

MINUTES
REGULAR MEETING
June 1, 2021

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 1, 2021, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Jill Whittaker; Councilmember Mark Davis; Councilmember Rosemary Scott; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward; Councilmember Tim Brown

City City Manager Dr. Mark Browne; Assistant City Manager Brian James;
Staff: Assistant City Manager Charles Kelm; City Attorney Daniel Santee; Assistant
 to the City Manager Sarah Gonzalez; City Secretary Brenda Dennis; Deputy
 City Secretary Sheila Edmondson

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Scagliola)

Councilmember Scagliola provided the opening prayer followed by the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Presentations

1. **Resolution No. 21-R-52** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the 2021 Recipient of the Hal Baldwin Scholarship. (M. Browne/S. Gonzalez) *Presentation to follow approval.*

Mayor Gutierrez read the above into record and recognized Assistant to the City Manager Sarah Gonzalez who provided background information on this item,

requesting Council approve the Resolution for the funding portion.

Moved by Mayor Pro-Tem Jill Whittaker, seconded by Councilmember Michael Dahle to approve Resolution No. 21-R-52.

AYE: Mayor Pro-Tem Jill Whittaker, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Ms. Gonzalez stated the Hal Baldwin Scholarship Committee, a committee that assists the City Council with the scholarship process, reviewed the applications and recommends the following students as recipients for the 2021 Scholarship:

Emma Jachimowicz - \$5,000

Ms. Gonzalez introduced Ms. Jachimowicz stating she is a senior at Samuel Clemens High School and will attend Texas A&M University in the fall. She plans to study for her bachelor's degree in Elementary Education and then go on to get a master's degree in Education Administration. Her primary goal is to be an elementary school teacher and eventually a principal. Mayor Gutierrez and members of the Hal Baldwin Scholarship Committee came forward and presented Ms. Jachimowicz her scholarship award. Ms. Jachimowicz thanked the members of the Committee and the Mayor and Council.

Employee Recognition

Mayor Gutierrez recognized the following Department Heads who introduced their new employees.

- EDC: Morgan Maddox - Administrative Assistant
- EMS: Felipe(Phillip) Garcia - EMS Paramedic
- Fire: Felicia Canales - Administrative Assistant
- Public Works: Shawn O'Brien - Service Worker 1

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Assistant to the City Manager Sarah Gonzalez provided the following information:

- Saturday, June 5th

The first Music & Movies in the Park series is kicking off on Saturday, June 5th.

Music in the Park -- "Floodgauge"

7:00 PM – 8:45 PM

Movie in the Park -- "School of Rock"

8:45 PM – 11:00 PM

Pickrell Park

703 Oak Street

- Tuesday, June 8th

Next regular scheduled Council meeting

Save the date:

- Tuesday, June 15th

Council on the Go Meeting

Ray Corbett Jr. High School Cafeteria

12000 Ray Corbett Drive

6:00 PM – 6:30 PM – Meet and Greet

6:30 PM – 8:30 PM – Meeting

- Announcements and recognitions by the City Manager (M. Browne)

Dr. Browne recognized Public Affairs Director Linda Klepper and Public Works Director Suzanne Williams on their work on the Water Conservation Awareness Campaign. This will be rolling out in the June time frame, they have put together several ideas about water conservation, this is not about the fact we have water shortage, because we do not, it is about us being wise as a community. Some of the things they are working on is a logo that will be on the outside of the water bills, water saving times which will also appear on our water bills and a Schertz Water Conservation webpage. Dr. Browne thanked Linda and Suzanne for the great work.

- Announcements and recognitions by the Mayor (R. Gutierrez)

Mayor Gutierrez stated that at the upcoming AACOG 2021 Elected Officials Workshop to be held on June 11th, 9:30 a.m. to 4:00 p.m, our City Manager Dr. Browne will be giving a presentation. If you haven't registered, please do so.

Hearing of Residents

No one signed up to speak.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

Mayor Gutierrez read the following items into record:

2. **Minutes** – Consideration and/or action regarding the approval of the minutes of the regular meeting of May 25, 2021. (B. Dennis)
3. **Ordinance No. 21-T-23** - Consideration and/or action approving an Ordinance by the City Council of Schertz, Texas authorizing an adjustment to the Fiscal Year 2021 Budget to provide for construction of the Elbel Storm Drain and Overlay Project, repealing all ordinances or parts of ordinances in conflict with this ordinance and providing an effective date. *Final Reading*
4. **Resolution 21-R-47** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the Schertz Seguin Local Government Corporation (SSLGC) Fiscal Year 2021-2022 Water Rates and other matters in connection therewith. (SSLGC Resolution #SSLGC R21-14)(C. Kelm/S. Williams/V. Ruiz)
5. **Appointments/Reappointment and Resignations to the various City Boards, Commissions and Committees** – Consideration and/or action regarding appointments/reappointments and resignations to The Board of Adjustment, Building and Standards Commission, Economic Development Corporation Board, Capital Improvement Advisory Committee (CIAC), Historical Preservation Committee, Library Advisory Board, Planning & Zoning Commission, Parks & Recreation Advisory Board and the Transportation Safety Advisory Commission. (Mayor/Council/B. Dennis)
6. **Resolution 21-R-49** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing a Professional Services Contract with Fugro totaling no more than \$140,000.00 for professional engineering related services on the PCI Data Update Project. (B. James/K. Woodlee/J. Nowak)

Mayor Gutierrez asked Council if there were any items they wished removed for separate action, as there were none, Mayor Gutierrez asked for a motion to approved consent agenda items 2 through 6.

Moved by Councilmember Allison Heyward, seconded by Councilmember Tim Brown to approved consent agenda items 2 through 6.

AYE: Mayor Pro-Tem Jill Whittaker, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Roll Call Vote Confirmation

Mayor Gutierrez recognized Deputy City Secretary Sheila Edmondson who provided the roll call vote confirmation for agenda items 1 through 6.

Closed Session

Mayor Gutierrez recessed the regular meeting into Closed Session at 6:18 p.m. and read the following item into record:

7. The City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters, to conduct the annual evaluation of the City Secretary, Brenda Dennis.

Reconvene into Regular Session

Mayor Gutierrez reconvened back into regular session at 7:28 p.m.

- 7a. Take any action based on discussion held in closed session under Agenda Item 7.

Moved by Mayor Gutierrez seconded by Councilmember Heyward to approve a pay increase for our City Secretary Brenda Dennis in the amount of 3 percent with an effective date of the start of the next pay period.

AYE: Mayor Pro-Tem Jill Whittaker, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown.

Passed

Roll Call Vote Confirmation

Mayor Gutierrez recognized Deputy City Secretary Sheila Edmondson who provided the roll call vote confirmation for agenda item 7a.

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from staff.

Mayor Gutierrez recognized Councilmember Dahle who inquired that with the cancellation of the Council on the Go meeting in May will this be rescheduled? In answer, City Manager Dr. Browne stated his plan was to not reschedule, we have one in June. Our schedules for June and July are full, and he didn't want to add anymore meetings at this time.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda.

No items requested.

- Announcements by Mayor and Councilmembers

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Gutierrez recognized the following:

Mayor Pro-Tem Whittaker who stated she attended the Memorial Day Services Monday.

Councilmember Davis who stated he also attended the Memorial Day Services Monday.

Councilmember Dahle who stated he attended the Memorial Day Services Monday and this afternoon attended the ribbon cutting ceremony at Willie's.

Councilmember Heyward who attended the Memorial Day Services Monday and also attended the ribbon cutting ceremony at Willie's.

Councilmember Brown who stated he also attended the Memorial Day Services Monday.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:32 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary