


# CITY MANAGEMENT

## Coordination Sheet

<b>FROM:</b>	<b>Julie Gohlke - Purchasing</b>			
<b>DATE:</b> Apr 07, 2021		<b>NAME</b>	<b>INITIALS</b>	<b>DATE</b>
	<b>X</b>	Mr. Charles Kelm Assistant City Manager	CK	7/1/21
		Mr. Brian James Assistant City Manager		
	<b>X</b>	Ms. Sarah Gonzalez Assistant to the City Manager	SG	4/7
	<b>X</b>	Dr. Mark Browne City Manager	B	4/7/21
<b>COMMENTS:</b>	<p style="text-align: center;">Letter of Intent to Sterling McCall Ford for the purchase of a Frazer Generated Powered Module on a 2022 Ford F450. This is not a purchase, but an intent to purchase that is contingent on an approved budget. Approved on resolution 20-R-29 on 4/6/21</p> <p style="text-align: center;">• no CAF requested. </p>			
<b>RETURN TO:</b>	<b>Julie Gohlke - Purchasing</b>			

April 7, 2021

Sterling McCall Ford  
6445 Southwest Freeway  
Houston, TX 77074

Re: Official Notice of Intent:

To Whom It May Concern:

This letter shall serve as Official Notice of Intent to purchase one (1) Frazer Type I 12'4" Generator Powered Module mounted on a 2022 Ford F-450 Diesel chassis for the City of Schertz EMS.

The total cost of the module including chassis is \$236,225.00 based on quote Q2414-1.

This LOI is contingent upon final approval of the FY 2022 budget by the City Council of Schertz, TX.

Respectfully,



Mark Browne

**RESOLUTION NO. 20-R-29**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY MANAGER TO SIGN A LETTER OF INTENT (LOI) WITH STERLING MCCALL FORD FOR THE PURCHASE OF ONE (1) NEW AMBULANCE FOR FISCAL YEAR 2021/2022 AND OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, the Schertz EMS Department has chosen Sterling McCall Ford and Frazer, a HGACBuy Purchasing Cooperative vendor, for the purchase of one (1) Ford Ambulance; and

WHEREAS, the total cost of one ambulance will be no more than \$250,000; and

WHEREAS, this purchase will be funded with budgeted operating costs from the FY22 approved budget.

WHEREAS, HGACBuy Purchasing Cooperative is a national online purchasing cooperative, developed to comply with state laws which require government entities to make purchases through a competitive procurement process; and

WHEREAS, HGACBuy Purchasing Cooperative gives public entities the advantage of leveraging the cooperative's ability to obtain bulk discounts, combined with the ease of online, web-based shopping and ordering; and

WHEREAS, purchases under the cooperative programs meet the requirements under the Texas Local Government Purchasing Code rule for cooperative purchases as adopted by the City of Schertz Resolution 11-R-41 on August 30, 2011 amending the City's purchasing policy; therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:**

Section 1. The City Council hereby authorizes the City Manager to sign a Letter of Intent (LOI) with Sterling McCall Ford attached in Exhibit A for one ambulance not to exceed \$250,000.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 6th day of April 2021.

CITY OF SCHERTZ, TEXAS



Ralph Gutierrez, Mayor

ATTEST:



Brenda Dennis, City Secretary

