

**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** December 14, 2021  
**Department:** Police  
**Subject:** Update on Best Practices Recognition

**Background**

The Schertz Police Department is actively working toward recognition through the Texas Chiefs of Police Best Practices Program. Within the program, the Department must prove our compliance with 166 Texas Law Enforcement Best Practices, which were developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk and the protection of individual's rights.

This update is being provided so Council is up-to-date on the progress made by the police department in our pursuit of Best Practices recognition.

**Policy updates and review****1. Policy Review**

We are coming to the final stages of policy review. All policies that remained in the archive policy book have been completed, all non-existent policies have been created and final review and updates of current policy are being completed at this time. As December 7, 2021, we have 4 policies remaining final review.

**2. Training**

With the implementation of new policies, each posted policy is sent out with a test attached, therefore providing the Department a means to evaluate staffs understanding of each policy. We have also created an in-service training program that will take place in the spring and fall of each year. In-service training will include policy reviews and updates, along with firearms training in both day and nighttime settings.

**3. Reconciliation**

Upon completion of all polices, we will begin reconciling all Department policies against Best Practices standards, ensuring that we've met all Best Practices.

**4. Property Room Audit**

The Department is contracting with an outside vendor to perform a property room audit. In addition to the audit, the contractor will ensure we are in compliance with Best Practices standards. The audit will take place in January 2022.

**5. Best Practices**

Upon completion of the Reconciliation and Property Room Audit, we will begin the application for the Best Practices Program.