

March 7, 2022

Dear Mayor Gutierrez and Members of City Council,

This letter is to inform you that in its regularly scheduled meeting on March 7, 2022, the Library Advisory Board voted to remove Margo Banales from his position as Alternate 2. This was done in accordance with Article I, Section 1 of the Schertz Public Library Advisory Board bylaws. This section states, "Any Board member absent for three (3) consecutive meetings without advance notification and/or sufficient reason shall be considered resigned and shall be notified in writing of said resignation." According to attendance records, Mr. Banales has missed multiple meetings without notification or reason.

Sincerely,



**Patti Paulson,
Board Chair
Schertz Public Library Advisory Board**