

DRAFT

MINUTES REGULAR MEETING June 7, 2022

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 7, 2022, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem David Scagliola; Councilmember Mark Davis; City Council Place 2 - Vacant; Councilmember Jill Whittaker; Councilmember Michael Dahle; Councilmember Allison Heyward

Absent: Councilmember Tim Brown

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez; Deputy City Secretary Sheila Edmondson

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 pm.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Heyward)

Mayor Gutierrez recognized Councilmember Allison Heyward who provided the opening prayer followed by the Pledges of Allegiance to the Flags of the United States and the State of Texas.

1. **Resolution 22-R-49** - Presentation and consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the 2022 Recipient of the Hal Baldwin Scholarship. (M. Browne/S. Gonzalez) *Presentation to follow approval.*

Mayor Gutierrez recognized Assistant to the City Manager Sarah Gonzalez who presented Resolution 22-R-49 which is approving the 2022 Recipient of the Hal Baldwin Scholarship.

Mayor Gutierrez asked for a motion to approve Resolution 22-R-49.

Moved by Councilmember Mark Davis, seconded by Councilmember Michael Dahle

AYE: Mayor Pro-Tem David Scagliola, Councilmember Mark Davis,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember Allison Heyward

Passed

Presentations

Mayor Gutierrez who recognized Assistant to the City Manager Sarah Gonzalez who introduced Ms. Emily Layton as the 2022 Hal Baldwin Scholarship. Ms. Layton is a senior at Samuel Clemens High School and will attend the University of Texas in the fall. She plans to study for her bachelor's degree in Biology and upon graduation, attend medical school with the hopes of becoming a medical examiner for the county.

Ms. Susan Beck congratulated Ms. Layton for being the 2022 Hal Baldwin Scholarship recipient.

Presentations

- Presentation and update regarding the recent Love Where You Live Event. (Eric Wilbur, Chair LWYL)

Mayor Gutierrez recognized Mr. Eric Wilbur who provided a presentation on the April 2022 LWYL event. There were 160 volunteers who participated, and they were able to provide various types of service to 35 homeowners in the Village and Heritage Neighborhoods. Mr. Wilbur thanked the City of Schertz and City Council for their support and various sponsors who donated to this event.

- Presentation regarding the 4th of July Jubilee Activities. (B. James/L. Shrum)

Mayor Gutierrez recognized Parks Director Lauren Shrum who provided an update on the upcoming July 4th Jubilee. It is the 46th Annual Celebration of this event. July 4th Jubilee Events include: the Freedom 5k Run, Parade, Family Fun Activities, Live Music, Carnival, Food Trucks and Fireworks. Ms. Shrum stated that the event will be advertised on the City website, Social Media, Schertz Magazine and email blasts. Letters went out to all businesses and residents in the Aviation Heights area. Additional information packets will be available for City Council at the June 28th City Council Meeting.

Employee Recognition

Department Heads introduced their new employees to the City Council.

- Planning & Community Development : William Willingham - Planning Intern
- Police Department: Emily Daniel - Communication Officer; Renee Sifuntes; Derrick Balderas - Police Officer

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Mayor Gutierrez recognized Assistant to the City Manager Sarah Gonzalez who provided the following information.

Monday-Friday, June 6-June 10

Junior High Fire Academy and High School Fire Academy

8:00 AM – 12:00 PM

Fire Station #1

There will be a graduation ceremony at 12:00 PM on Friday, June 10 for the cadets and family members with certificates being handed out and pizza and cake being served.

City Council is invited to come out on any of the days or times to watch the cadets participate in the many training activities planned.

Thursday, June 9

Northeast Partnership Monthly Meeting

11:30 AM – 1:00 PM

Olympia Hills Golf Course & Conference Center

RSVP to City Secretary's Office

Saturday, June 11

Nature Discovery Series – Discover the Forest

10:00-11:00 AM

Crescent Bend Nature Park

Music & Movies in the Park

7:00-10:30 PM

Heritage Oaks Park, 11700 Long Leaf Parkway

“Harry Potter and the Sorcerer's Stone”

Tuesday, June 14

Next regular scheduled Council meeting

6:00 PM

Council Chambers

- Announcements and recognitions by the City Manager (M. Browne)

Mayor Gutierrez recognized City Manager Dr. Mark Browne who announced that Assistant City Manager Brian James will be speaking at the Texas City Manager's Association Conference this week. Dr. Browne also wanted City Council to know that City Manager's Office Staff will be attending this conference. Dr. Browne also thanked the Facilities Maintenance Crew and Public Works for completing the Civic Center air conditioning project. He also thanked Sarah Gonzalez and the Public Affairs team for being flexible during this project. Dr. Browne also wanted to thank the Police Department who sent Officers, Dispatchers, EMS crew and the AMBUS to assist the City of Uvalde following the shooting event last week.

- Announcements and recognitions by the Mayor (R. Gutierrez)

Mayor Gutierrez wanted to thank the Staff who went and supported the City of Uvalde during this crisis.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Mayor Pro-Tem David Scagliola recognized the following residents:

- Mr. Daniel Jameson, 1048 Richmond Drive-Mr. Jameson wanted to thank Public Works for the repair near his street. He had additional concerns he sent to the City Manager's Office. Mr. Jameson also stated he likes the fact that we are taking the electric wires and are planning to put them underground in the Main Street project.
- Mr. Tony Perales, 403 Brooks-Mr. Perales was concerned about the security of schools in our area. He is retired law enforcement and a retired combat marine who is willing to volunteer his time and stand outside any school to help provide security.
- Ms. Michele Terletsy, 705 Marilyn Drive-Ms. Terletsy wanted to say thank you to Jeremy Quast from Public Works who came over and helped her with her neighbor's water leak. She also wanted to thank Animal Services who came over and helped her other neighbor with a dying raccoon in her backyard. In the Schertz Magazine she had some questions about the Looking Back columns in the monthly magazine.
- Ms. Maggie Titterington, 1730 Schertz Parkway- Ms. Titterington provided the following Chamber Updates:

June 17th we have a ribbon cutting on Main street from 4-5pm for M and M Photobooth.

June 21st is The Chamber's monthly luncheon, but we are also celebrating our 17th anniversary of being a Chamber of Commerce. Our guest speaker is Jason Meza Regional Director for the Better Business Bureau. His topic is Word of Mouth is now Virtual. RSVP deadline is June 14th.

June 22nd is our next EPIC Business Education class, with our facilitator Liane Garrett of Madwomen Marketing presenting the topic of Are you taking care of your business. The class is from 8-11am and breakfast is being provided by Dunkin in Cibolo. Register at thechamber.info under Event Calendar.

June 24th begins our Summer Smoothie Celebration at Tropical Smoothie from 7:30am - 9am. This takes the place of our Coffee with The Chamber. It will run through August, and then we will resume our Coffee at the Chamber.

Thank you to Dr. Browne, Brian James, Adrian Perez and other Schertz staff who have been helping her to work with two businesses that are coming into Schertz. There have been communication and building issues, but she is so grateful that so many people came to the table and were willing to help move the process along. We should have an announcement soon of a groundbreaking.

- Mr. Jehmon Brown, 9778 Mulhouse Drive - Mr. Brown had a request for the City to replace four soccer nets at the Rhine Valley Park.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

Mayor Gutierrez and Mayor Pro-Tem Scagliola read the following items into record:

2. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of May 24, 2022 regular meeting. (B. Dennis)
3. **Ordinance No. 22-D-22** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas, providing that the Code of Ordinances of the City be amended by revising Chapter 86, Article IV, Section 86-118 Maximum Limits in School Zones to add a segment of Fairlawn Avenue; and providing an effective date. (*Final Reading*) (B. James/K. Woodlee)
4. **Ordinance No. 22-D-23** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas, providing that the Code of Ordinances of the City be amended by revising Chapter 86, Article V, Section 86-149 Parking Prohibited to add segments of Fairlawn Avenue; and providing an effective date. (*Final Reading*) (B. James/K. Woodlee)
5. **Resolution No. 22-R-56** - Consideration and or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing expenditures in excess of \$50,000 with BB Inspections for building inspection services during the remainder of the 2021-2022 Fiscal Year and other matters in connection therewith. (B. James/L. Wood)
6. **Ordinance No. 22-M-20** - Consideration and/or action adopting and amending an Ordinance by the City Council of the City of Schertz, Texas setting dates for the end of terms of volunteer members on City Boards, Commissions, and Committees, and requiring new applicants wishing to serve or fill a vacancy be interviewed by the Interview Committee. Repealing all ordinances or resolutions or parts of an ordinances or resolutions in conflict with this ordinance; and providing an effective date. (*Final Reading*) (Interview Committee/S. Edmondson/B. Dennis)

7. **Resolution 22-R-57** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing city staff and consultants to issue General Obligation Bonds Series 2022 for Fire Station 4 and improvements on FM 1518 as previously approved by the voters. (M. Browne/J. Walters)
8. **Resignations and Appointments to Boards/Commissions/Committees** - Consideration and/or action regarding the resignations and appointments to various Boards/Commissions/Committees (Council/B. Dennis)
 - Resignation of Mr. Jimmy Odom from the Planning & Zoning Commission
9. **Resignation** - Consideration and/or action regarding the acceptance of the resignation of Mr. Floyd Akers, City of Schertz, Prosecutor. (M. Browne)
10. **Resolution No. 22-R-55** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing and approving the Investment Policy and Investment Brokers and other matters in connection therewith. (M. Browne/J. Walters/B. Martin)

Mayor Gutierrez asked Council if there were any items they wished removed for separate action, as there were none; Mayor Gutierrez asked for a motion to approve Consent Agenda Items 2-10.

Moved by Councilmember Mark Davis, seconded by Councilmember Michael Dahle

AYE: Mayor Pro-Tem David Scagliola, Councilmember Mark Davis,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember Allison Heyward

Passed

Discussion and Action Items

11. **Resolution 22-R-54** - Consideration and approval of a Resolution by the City Council of the City of Schertz, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation, complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date. (M. Browne/J. Walters)

Mayor Gutierrez read the following into record:

RESOLUTION NO. 22-R-54

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
SCHERTZ, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF**

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND PROVIDING AN EFFECTIVE DATE

Mayor Gutierrez recognized Finance Director James Walters who introduced this item stating the Resolution only alerts the Citizens that the proposed projects will be considered and Certificates of Obligation (the “Certificates”) will be approved on August 2, 2022. The City intends to issue the Certificates in an amount not to exceed \$19,855,000 for the purpose of making street and drainage repairs and improvements to the City’s utility system including water projects. The authorization of the Resolution will not have a fiscal impact. When the CO’s are approved, along with the GO Bond, it is estimated that there will be no impact on the I&S tax rate or require a utility rate increase relative to the portion of Certificates sold for making utility system improvements.

Projects included are:

FM1518 Road Improvements: \$5,605,000

Main Street Improvements: \$3,250,000

Northcliffe AC Pipe Replacement: \$2,000,000

Live Oak Water Transmission Main: \$4,000,000

FM1518 Utility Relocation: \$5,000,000

Total: \$19,855,000

This notice allows the Citizens 45 days after the publication to put together a petition with 5% of registered voters to stop the sale of these bonds. If the petition succeeds, the bonds can be moved to the next ballot to be voted on.

Staff recommends approving the Resolution, publishing the Notice of Intention, and to authorize the consultants to move forward with the issuance of the Certificates (along with the Bonds) scheduled to sell on August 2nd with funds delivered on August 24, 2022.

Mr. Walters introduced Mr. Andrew Friedman with Samco who explained the timeline of the sale which was handed out to the Council. The timeline explains when the City is planning on issuing a notice of intention to issue certificates of obligation.

Mayor Gutierrez recognized Mayor Pro-Tem Scagliola who provided his reasoning on why this should be taken to the voters for approval. Mr. Walters provided an overview on information of what had already been taken to the voters for approval, 5 million for FM 1518, TxDOT came back and indicated that our match would need to be 10 million, this also includes right-of-way acquisitions, he provided information that has been discussed at previous council meetings specifically the main street improvements, which these were not on our previous issuance - the 3 million is new. He stated that the remaining 11 million is in the water and sewer fund. This was on our plan to issue for the water and sewer fund with the rate study we did last year. Those do not go to the voters as they are part of the water sewer, they are not going to

be supported by taxes, they are reported by their own revenue sources. The Northcliffe AC Pipe Replacement has not been approved by Council yet, but it has been on our plan. We are committed to the Live Oak Water Transmission Main and the FM1518 Utility Relocation funding to move forward with that project with the road improvements on FM 1518.

Mayor Pro-Tem Scagliola's concern is that it is estimated that there will be no impact on the INS tax rate, but to claim that there's not going to be a change is his concern. He stated that a few years ago, the City was going to make an effort of start balancing our funding of operations and maintenance vs. INS. There needs to be a lot of discipline to maintain fiscal responsibility and this isn't doing it. Mayor Pro-Tem Scagliola does not like this idea without voter approval and wants considerable input from the residents. He asked City Manager Dr. Browne if we are going to have public hearings addressing this item. Mr. Walters stated it is not required to go fo a vote on the C of O's. It will be published in the paper and the citizens if they oppose it can form a petition which would push these to a ballot. Mr Walters explained when the votes approved the expansion of FM 1518, he would argue that there is a voice from the citizens to move forward with this project. We can hold public hearings and talk about it in additional council meetings, but we have heard many residents come out and say there are issues on FM 1518 that these funds will address.

Mr Friedman with Samco, stated that this is not subject to a public hearing, but is subject to a petition. With the approval of this resolution, the city would post a notice of intention in the paper for two consecutive weeks and on the city website from now until the scheduled sale which is August 2nd, 2022. The next time this will come before City Council is when bids are received on August 2nd, 2022.

Mayor Pro-Tem Scagliola wanted to make sure the city is transparent with this funding and had concerns on why Main Street Improvements were added to these C of O's.

Assistant City Manager Brian James explained that the residents expect the city to take care of basic city services. Police, Fire protection, streets, waterlines, sewer lines and basic maintenance of parks. The Main Street project is addressing basic infrastructure that is very much needed in these older parts of town. He agrees with making sure the city is transparent, but also that the city deals with the basics of maintenance and repair. Councilmember Mark Davis agrees with ACM James and stated this is very needed in this area with pipes that are over 50 years old.

Councilmember Whittaker made a motion to approve Resolution 22-R-57.
Councilmember Davis seconded the motion.

Mayor Gutierrez stated that the motion Councilmember Whittaker made was, " I move that the City Council adopt a Notice of Intention Resolution", and Councilmember Davis seconded the vote.

Moved by Councilmember Jill Whittaker, seconded by Councilmember Mark Davis

AYE: Councilmember Mark Davis, Councilmember Jill Whittaker,
Councilmember Michael Dahle

NAY: Mayor Pro-Tem David Scagliola

Passed

Public Hearings

12. **Resolution No. 22-R-53** - Conduct a public hearing, consideration and/or action approving a Resolution accepting a petition for voluntary annexation of approximately 287 acres of land generally located approximately 6,050 feet east from the intersection of Trainer Hale Road and FM 1518 also known as Bexar County Property Identification Numbers, 310053, 310060, and 310121, Bexar County, Texas. (B. James/L. Wood/M. Harrison)

Mayor Gutierrez read the following into record:

RESOLUTION NO. 22-R-53

A RESOLUTION OF THE CITY COUNCIL OF SCHERTZ, TEXAS ACCEPTING A PETITION FOR VOLUNTARY ANNEXATION WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF SCHERTZ

Mayor Gutierrez recognized Senior Planner Megan Harrison who introduced this item stating the property owners are requesting voluntary annexation into the City of Schertz due to wanting the subject properties to be located within the City of Schertz City limits in order to develop the land as a Planned Development District (PDD).

Annexation of land into the City's corporate limits may be voluntary or involuntary. Each type has Texas Local Government (LGC) requirements that identify the necessary process based on the annexation type. The City's Unified Development Code (UDC) Section 21.4.8 includes provisions that apply to requests for voluntary annexation as well as the criteria for approval that the City Council should consider. This section of the City's UDC includes provisions for processing voluntary annexation requests.

Upon City Council accepting the petition for the voluntary annexation of the approximately 287 acres of land, the property owners would be able to initiate the annexation and zone change processes for the subject property. The adoption of this resolution does not annex the subject properties into the City, but instead allows the City Council to annex the property by ordinance in the future. A subsequent ordinance for annexation must be approved by City Council in order to annex the property into the City of Schertz, which is tentatively scheduled to be heard on the July 5th, 2022, City Council meeting. Staff are recommends approval.

Mayor Gutierrez stated that this was a public hearing and opened the public hearing for those wishing to speak. As no one spoke; Mayor Gutierrez closed the public

hearing for Council comments and questions. As there were none; Mayor Gutierrez called for a motion to approve Resolution No. 22-R-53.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michael Dahle to approve Resoluton No. 22-R-53.

AYE: Mayor Pro-Tem David Scagliola, Councilmember Mark Davis,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember Allison Heyward

Passed

13. **Ordinance No. 22-S-24** Conduct a public hearing and consider and act upon a request to close and abandon to the abutting property owners a portion of Aviation Avenue Right-of-Way, approximately 918 feet east from Farm to Market Road (FM) 1518 to Oak Street, a portion of Mitchell Avenue Right-Of-Way approximately 857 feet east from FM 1518 to Oak Street, and approximately 806 feet of Poplar Street Right-of-way north of Aero Avenue extending 161 feet north of the intersection of Aviation Avenue and Poplar Street; establish an effective date hereof. *First Reading* (B. James/ L. Wood/ M. Harrison)

Mayor Gutierrez read the following into record:

ORDINANCE NO. 22-R-24

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, CLOSING AND ABANDONING TO THE ABUTTING PROPERTY OWNERS A PORTION OF AVIATION AVENUE RIGHT-OF-WAY APPROXIMATELY 918 FEET EAST FROM FARM TO MARKET ROAD (FM) 1518 TO OAK STREET, A PORTION OF MITCHELL AVENUE RIGHT-OF-WAY APPROXIMATELY 857 FEET EAST FROM FM 1518 TO OAK STREET, AND APPROXIMATELY 806 FEET OF POPLAR STREET RIGHT-OF-WAY NORTH OF AERO AVENUE EXTENDING 161 FEET NORTH OF THE INTERSECTION OF AVIATION AVENUE AND POPLAR STREET; ESTABLISH AN EFFECTIVE DATE HEREOF.*First Reading*

Mayor Gutierrez recognized Senior Planner Megan Harrison who introduced this item stating the Parks and Recreation Department is proposing to add parking at Thulemeyer Park. As part of that effort, they are proposing to replat the park as a single lot. To do that, they need to first have City Council abandon the existing right-of-way within the park. Thulemeyer Park is located within a portion of the larger Aviation Heights Subdivision which was platted in 1928.

The sections of right-of-way that is proposed for abandonment is a portion of Aviation Avenue Right-Of-Way approximately 918 feet east from Farm to Market Road (FM) FM 1518 to Oak Street a portion of Mitchell Avenue Right-Of-Way approximately 857 feet east from FM 1518 to Oak, and approximately 806 feet of Poplar Street Right-Of-Way north of Aero Avenue extending 161 feet north of the

intersection of Aviation Avenue and Poplar Street.

The request is to abandon the right-of-way in order to continue the use of the public park but also to construct a new parking area for the baseball fields. The right-of-way that is being requested to be abandoned is not currently developed / constructed as roadways. Additionally, the City of Schertz owns the adjacent land to the requested right-of-way to be abandoned. This means that the abandoned right-of-way would remain under the City of Schertz ownership as the City is the "abutting property owner".

A public hearing notice was published in the "San Antonio Express" newspaper on May 18th, 2022 in preparation for the City Council meeting. Additionally, 39 public hearing notices were mailed out to the property owners within 200-feet on June 1, 2022. Staff recommends approval.

Mayor Gutierrez opened the public hearing and recognized the following who spoke:

- Ms. Barbara Mansfield Gonzalez, 1012 Antler Drive, who stated her and her husband own the old batting cages spoke on concerns regarding the development of the park area. She stated that she received notice of this on Saturday. She would like to know how high the improvements are going to be because it is going to put water onto their, they have already suffered from the buildup between them, Pecan and Highway 35 with the runoff from new construction. She also spoke regarding concerns of what is the long range plan for the park. She stated that they received some answers to their questions from Megan but still have more.
- Rodney Hill, 1209 FM1518, who stated he lives right across from the park and supports this 100% because this was platted in 1928 and if we are looking to do anything with it, we are going to have to get all cleared up to make it better parkland.
- Craig Montgomery, 124 Pecan, spoke on effects on his property running on Ira Street, he would like a better explanation of what this plan of abandoning the abutting property, and what ownership does the property belong to as he thought the City of Schertz owns the property.

As no one else spoke; Mayor Gutierrez closed the public hearing. Mayor Gutierrez recognized Ms. Harrison to address citizen questions. Ms. Harrison stated that the City of Schertz is the property owner. On an overhead Ms. Harrison showed the area in question with the right-of-ways which the City of Schertz is the property owner. Before we can do anything improvements to this property we will follow our own rules and abandon the right of ways. Ms. Shrum, Parks Director stated that this is still going to be a park, they are going to improve the parking lot that is on 1518 and then connect parking around to the back side of Oak Street parking. Accessibility and sidewalks are also going to be planned in the area. We are following our process and abandoning the right-of-ways that exists and platting it as one lot. Jennifer Shortness, Engineering stated that to address the drainage concerns we do understand that there are two low water crossings Pecan and Oak Street. Part of the proposal of future plans is to look at the drainage in the area.

Mayor Pro-Tem Scagliola thanked staff for explaining the process needed to move forward. Councilmember Davis stated that this makes perfect sense, it's an old plat, Thulemeyer is six or seven properties on paper-making it a single property makes perfect sense. His question was does the city have similar problems to other parcels, Mr. James answered yes, and we are currently working on areas of un-platted land. Councilmember Dahle stated that it is a good idea to make it one piece.

Mayor Gutierrez called for a motion to approve.

Moved by Councilmember Allison Heyward, seconded by Mayor Pro-Tem David Scagliola to approve Ordinance No. 22-S-24 on first reading.

AYE: Mayor Ralph Gutierrez, Mayor Pro-Tem David Scagliola,
Councilmember Mark Davis, Councilmember Jill Whittaker,
Councilmember Michael Dahle, Councilmember Allison Heyward

Passed

Roll Call Vote Confirmation

Closed Session

Mayor Gutierrez read the following into record:

14. City Council will meet in closed session in accordance with Section 551.074 of the Texas Government Code to discuss the vacancy of the City Prosecutor.

Mayor Gutierrez recessed the Regular Meeting at 7:33 p.m. into closed session.

Reconvene into Regular Session

Mayor Gutierrez reconvened into Regular Session at 7:54 p.m.

15. Take any action based on discussions held in Closed Session under Agenda Item 14.

Mayor Gutierrez made a motion seconded by Councilmember Whittaker to have our Legal Law Firm-Attorneys of Denton, Navarro, Rocha, Bernal & Zech represent the City of Schertz in the interim as our City's Prosecutor.

AYE: Mayor Pro-Tem Scagliola, Councilmember Mark Davis, Councilmember Jill Whittaker, Councilmember Michael Dahle, Councilmember Allison Heyward

Passed

Roll Call Vote Confirmation

City Secretary Brenda Dennis provided the roll call vote confirmation for Agenda Item 14.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Mayor Gutierrez stated that Agenda Item 16 is an Informational item and can be found in the Council packets as well as can be found online.

16. Update on Printing Contract for *Schertz Magazine*.

Requests and Announcements

- Announcements by the City Manager.

No further announcements.

- Requests by Mayor and Councilmembers for updates or information from staff.

Councilmember Heyward requested GIS prepare a simple map showing how to get citizens from the Utility Building office to the Public Works office and have it available for the Utility Billings staff to hand out.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda.

No items were requested.

- Announcements by Mayor and Councilmembers

Mayor Pro-Tem Scagliola stated he attended the Employee Cookout and the joint Cibolo/Schertz Memorial Day Services.

Councilmember Davis stated he attended the joint Cibolo/Schertz Memorial Day Services.

Councilmember Whittaker stated she attended the joint Cibolo/Schertz Memorial Day Services, Interview Committee meeting, she joined the Jr. Fire Academy for breakfast on Monday, today Ribbon Cutting ceremony for Counseling Consulting and Life Coaching in Northern Schertz. Lastly, she would like to recognize and thank the Police Department for putting together a presentation about our active shooter policy and providing that to her and the Mayor to review, and was glad to see our policy was where it needs to be.

Councilmember Dahle stated he attended the joint Cibolo/Schertz Memorial Day Services.

Councilmember Heyward stated she attended the Employee Appreciation Cook out and participated in the Corn Hole Tournament, attended the joint Cibolo/Schertz Memorial

Day Services, Ribbon cutting today at Counseling Consulting and Life Coaching in Northern Schertz. One last item, she has been appointed as a Delegate to the Municipal Policy Summit this summer, this is on the legislative side for TML for which they will be discussing legislative priorities that TML will take before the State. If there are priorities our City needs to provide to them, please let her know.

Adjournment

Mayor Gutierrez adjourned the meeting at 8:01 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary