

DRAFT

BOARD OF ADJUSTMENT MINUTES

November 29, 2022

The Schertz Board of Adjustment convened on November 29, 2022 at 6:00 p.m. at the Municipal Complex, Council Chambers, 1400 Schertz Parkway Building #4, Schertz, Texas.

Present: Richard Dziewit, Chair
Reginna Agee, Board Member
Earl Hartzog, Board Member
Frank McElroy, Board Member
Yvonne Griffen, Board Member

City Staff: Emily Delgado, Senior Planner
Samuel Haas, Planner
Tiffany Danhof, Administrative Assistant
Ralph Gutierrez, Council Liaison

1. CALL TO ORDER / ROLL CALL

Mr. Dziewit called the meeting to order at 6:02 P.M.

2. SEAT ALTERNATE TO ACT IF REQUIRED

Mrs. Griffin was seated as the alternate.

3. HEARING OF RESIDENTS

Residents who choose to watch the meeting via live stream, but who would like to participate in Hearing of Residents, should email their comments to the Planning Division, at planning@schertz.com by 5:00p.m. on Tuesday, November 29, 2022, so that the Planning Division may read the public comments into the record under the hearing of residents. In the body of the email please include your name, your address, phone number, agenda item number if applicable or subject of discussion, and your comments.

This time is set aside for any person who wishes to address the Board of Adjustment. Each person should fill out the Speaker's register prior to the meeting. Presentations should be limited to no more than three (3) minutes. Discussion by the Board of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

No one spoke.

4. CONSENT AGENDA:

A. Minutes for the November 7, 2022, BOA Meeting.

Motioned by Board Member Earl Hartzog, seconded by Board Member Yvonne Griffen to approve

Vote: 5 - 0 Passed

5. PUBLIC HEARING:

The Board of Adjustment will hold a public hearing related to variance requests within this agenda. The public hearing will be opened to receive a report from staff, the applicant, the adjoining property owners affected by the applicant's request, and any other interested persons. Upon completion, the public hearing will be closed. The Board will discuss and consider the application, and may request additional information from staff or the applicant, if required. After deliberation, the Board will act on the applicant's request.

- A.** PLVAR20220141 - The property owner of 2937 Mistywood Lane has requested a variance to Unified Development Code Article 5 Section 21.5.7 Dimensional and Developmental Standards in order to permit a building expansion (enclosed covered patio) into the required twenty-foot (20') rear setback.

Mr. Haas gave a presentation.

Mr. Dziewit opened the public hearing at 6:09 P.M.

No one spoke

Mr. Dziewit closed the public hearing at 6:09 P.M.

There was a discussion on:

- Clarification on R7
- Clarification on an onsite view of the property
- Any current variance in the surrounding area
- Applicant applying for HOA approval
- How long the applicant Owned the property in the decision
- Verification of the material of the slab
- Impervious coverage

Motioned by Board Member Yvonne Griffen, seconded by Board Member Frank McElroy to disapprove

Vote: 5 - 0 Passed

6. ANNOUNCEMENTS:

A. Announcements by Members

- City and community events attended and to be attended
- Continuing education events attended and to be attended

There were announcements by Mr. Hartzog on January 31, 2022, minutes.

B. Announcements by City Staff

- City and community events attended and to be attended
- Continuing education events attended and to be attended
- Committee of Committees Advisory Board Meeting Summaries

There were no announcements by City Staff.

7. ADJOURNMENT OF THE REGULAR MEETING

Mr. Dzewit adjourned the regular meeting at 6:23 P.M.

Chairman, Board of Adjustment

Recording Secretary, City of Schertz