

DRAFT

BOARD OF ADJUSTMENT MINUTES

June 5, 2023

The Schertz Board of Adjustment convened on June 5, 2023 at 6:00 p.m. at the Municipal Complex, Council Chambers, 1400 Schertz Parkway Building #4, Schertz, Texas.

Present: Richard Dziewit, Chair
Reginna Agee, Board Member
Earl Hartzog, Board Member
Frank McElroy, Board Member
Ferrando Heyward, Board Member
Yvonne Griffen, Board Member

Absent: Danielene Salas, Board Member

Staff present: Emily Delgado, Planning Manager
Ameriz Gamez, Planner
Daisy Marquez, Planner
Tiffany Danhof, Administrative Assistant

1. CALL TO ORDER / ROLL CALL

Mr. Dziewit called the meeting to order at 6:01 P.M.

2. SEAT ALTERNATE TO ACT IF REQUIRED

Mr. Heyward was seated as the alternate.

3. HEARING OF RESIDENTS

Residents who choose to watch the meeting via live stream, but who would like to participate in Hearing of Residents, should email their comments to the Planning Division, at planning@schertz.com by 5:00p.m. on Monday, June 5, 2023, so that the Planning Division may read the public comments into the record under the hearing of residents. In the body of the email please include your name, your address, phone number, agenda item number if applicable or subject of discussion, and your comments.

This time is set aside for any person who wishes to address the Board of Adjustment. Each person should fill out the Speaker's register prior to the meeting. Presentations should be limited to no more than three (3) minutes. Discussion by the Board of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

No one spoke.

4. CONSENT AGENDA:

A. Minutes for the April 24, 2023 Regular Meeting.

Motioned by Board Member Frank McElroy, seconded by Board Member Earl Hartzog to approve

Vote: 5 - 0 Passed

5. PUBLIC HEARING:

The Board of Adjustment will hold a public hearing related to variance requests within this agenda. The public hearing will be opened to receive a report from staff, the applicant, the adjoining property owners affected by the applicant's request, and any other interested persons. Upon completion, the public hearing will be closed. The Board will discuss and consider the application, and may request additional information from staff or the applicant, if required. After deliberation, the Board will act on the applicant's request.

A. PLVAR20230069 -Hold a public hearing, consider and act upon a request for a variance to the Verde Enterprise Business Park Planned Development District (PDD), Ordinance No. 07-S-14A and the 1996 Unified Development Code Ordinance No. 96-S-28 in order to permit an increased maximum wall sign letter/logo size and an increased number of wall signs, located at 17648 Verde Parkway, City of Schertz, Guadalupe County, Texas. property ID:171707

Motioned by Board Member Earl Hartzog, seconded by Board Member Ferrando Heyward to approve

Vote: 5 - 0 Passed

6. ANNOUNCEMENTS:

A. Announcements by Members

- City and community events attended and to be attended
- Continuing education events attended and to be attended

There were no announcements by Members.

B. Announcements by City Staff

- City and community events attended and to be attended
- Continuing education events attended and to be attended

There were no announcements by City Staff.

7. ADJOURNMENT OF THE REGULAR MEETING

Mr. Dziewit adjourned the regular meeting at 6:19 P.M.

Chairman, Board of Adjustment

Recording Secretary, City of Schertz