

DRAFT

MINUTES REGULAR MEETING January 24, 2023

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 24, 2023, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Allison Heyward; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Jill Whittaker; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Tim Brown

City Staff: City Manager Steve Williams; Assistant City Manager Brian James; City Attorney Daniel Santee; Assistant to the City Manager Sarah Gonzalez; City Secretary Sheila Edmondson

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Brown)

Councilmember Brown provided the opening prayer followed by the pledges to the flags of the United States and the State of Texas.

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)

Mayor Gutierrez recognized Assistant City Manager Brian James who provided the following information:

Saturday, January 28, 2023

The Chamber Health & Home Show

10:00 a.m. - 1:00 p.m.

Schertz Civic Center

Admission: Free

Saturday, February 4, 2023

Under the Big Top

Schertz Civic Center

Mother/Son Dance 4:00 pm - 6:00 p.m
Father/Daughter Dance 7:00 p.m. - 9:00 p.m.
Tickets available online only at www.Schertz.com

Tuesday, February 7, 2023

City Council Meeting
6:00 p.m.

- Announcements and recognitions by the City Manager (S. Williams)

Mayor Gutierrez recognized City Manager Steve Williams who recognized and congratulated Samuel Haas who was promoted to Sr. Planner. He also congratulated Monica Kuehn and Beatriz Montoya who were named by the Cibolo Police Department as Dispatcher of the Year for 2021 and 2022 respectively.

- Announcements and recognitions by the Mayor (R. Gutierrez)

Mayor Gutierrez recognized the new City Secretary, Sheila Edmondson.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Mayor Pro-Tem Allison Heyward recognized the following:

James M. Hough, 5133 Blackhorse, Schertz, TX 78108. Stated his concerns with the proposed zoning change to the Northcliff area. He expressed his belief that it is in the best interest of the Citizens of Schertz to leave the park as it is.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

Mayor Gutierrez read Item #1 for the record.

1. **Resolution No. 23-R-07** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving a grant application to the Texas Parks and Wildlife Department Recreational Trails Grant Program, and accepting grant funds if awarded, for the development of the Dry Comal Creek Trail.

Mayor Gutierrez asked Council if there were any items they wished removed for separate action. There were none. Mayor Gutierrez asked for a motion to approved Agenda Item #1.

Moved by Councilmember Tim Brown, seconded by Mayor Pro-Tem Allison Heyward

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Jill Whittaker, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Tim Brown

Passed

Roll Call Confirmation

Mayor Gutierrez recognized City Secretary Sheila Edmondson who provided roll call confirmation on Consent Agenda Item #1.

Closed Session

Mayor Gutierrez read the following into record:

2. The City Council will meet in Closed Session under Section 551.074 of the Texas Government Code, Personnel Matters, to evaluate and deliberate about recommendations from the City Manager relating to his initial organizational evaluation and the current allocation of resources in accordance with, and including, the City Manager's contract, and other matters in connection therewith.
3. The City Council will meet in Closed Session under Section 551.074 of the Texas Government Code, Personnel Matters, to discuss the City Secretary position.

Mayor recessed the Regular Session at 6:10 p.m. into Closed Session.

Reconvene into Regular Session

Mayor Gutierrez reconvened into Regular Session at 7:20 p.m.

4. Take any action based on discussion held in Closed Session under Agenda Item #2.

Mayor Gutierrez made the motion to approve the proposed reorganization of City Departments and allocation of personnel.

Moved by Mayor Ralph Gutierrez, seconded by Councilmember Michael Dahle

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Jill Whittaker,
Councilmember Michael Dahle, Councilmember David Scagliola,
Councilmember Tim Brown

Passed

5. Take any action based on discussion held in Closed Session under Agenda Item #3.

Motion was made by Councilmember Jill Whittaker to move Sheila Edmondson into the City Secretary position at entry pay for grade 131.

Moved by Councilmember Jill Whittaker, seconded by Mayor Pro-Tem Allison Heyward

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Michelle Watson,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember Tim Brown

NAY: Councilmember Mark Davis, Councilmember David Scagliola

Passed

Roll Call Vote Confirmation

Mayor Gutierrez recognized City Secretary Sheila Edmondson who provided roll call confirmation on Closed Session Items #2 and 3.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Requests and Announcements

- Announcements by the City Manager

No further announcements.

- Requests by Mayor and Councilmembers for updates or information from Staff

No requests were made.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda

No requests were made.

- Announcements by Mayor and Councilmembers

- City and Community Events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing Education Events attended and to be attended
- Recognition of actions by City Employees

- Recognition of actions by Community Volunteers

Mayor Pro-Tem Heyward attended the Chamber Luncheon, Main Street Meeting, Ribbon Cutting, and HEB sneak preview Ribbon Cutting.

Councilmember Davis attended the Parks and Recreation Advisory Board and will be attending the Housing Authority Meeting tomorrow.

Councilmember Whittaker attended the NEP and Chamber Luncheons.

Councilmember Scagliola attended the Chamber Luncheon and Mixer. Expressed gratitude for Public Works effort to fix the problem on _____ Blvd.

Councilmember Brown attended the Main Street Meeting.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:26 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary