



# **EMS Workforce Education Funding Process & Application Packet**



The 87<sup>th</sup> Texas Legislature, through Senate Bill 8, provided DSHS with \$21.7M funding for the recruitment of EMS personnel. DSHS has in turn provided STRAC with approximately \$2.0M to assist with the education and recruitment of EMS personnel through training and outreach. In accordance with Senate Bill 8, 65% of the funding is reserved for rural counties, defined as counties with a population under 50,000.

Applications will be processed on a first come, first served basis. Individuals desiring a scholarship for EMS Education must be sponsored by an EMS Transport Provider operating within the STRAC region. All recipients of EMS Workforce dollars will be required to work at least 96 hours per month on an ambulance for either 1 year (EMT Certification) or 2 years (AEMT or Paramedic Certification). Recipients that do not successfully complete their education or fulfill their post-certification work requirements will be required to repay their scholarship funds.

If you are an EMS Transport Provider, please complete this packet for potential recipients you want to sponsor and email it to [EMSWorkforce@strac.org](mailto:EMSWorkforce@strac.org).

If you would like more information on how to become sponsored by an EMS transport provider or to locate an agency that could sponsor you, email [EMSWorkforce@strac.org](mailto:EMSWorkforce@strac.org) and we will help you.

STRAC will make scholarship payments to the EMS Sponsoring Agency prior to the student starting the course. The scholarship is to cover education, books, necessary materials, and the student's cost for one National Registry examination process at the following maximum amounts. Amount paid will be the lesser of actual costs or these amounts per course:

\$2,000 - Emergency Medical Technician (includes \$98 fee for NR exam)

\$3,200 - Advanced Emergency Medical Technician (includes \$136 fee for NR exam)

\$8,000 – Paramedic (includes \$152 fee for NR exam)



## Completed Packet Checklist

Required documentation:

- Scholarship Application
- EMS Sponsoring Agency Information
- Education Entity Information
- Proof of enrollment
- Enrollment course fee schedule and book ISBN number and cost
- EMS Sponsoring Agency/Scholarship Applicant Agreement



## EMS Education Funding Process

**STEP 1 -** The EMS Agency has agreed to be the Sponsor for the Scholarship Applicant (e.g., pre-employment verification, background check, drug screening, scholarship packet, hiring, post exam follow up). A DSHS approved EMS provider course has been located and proof of acceptance, cost of tuition and educational materials/books has been sent to the EMS Sponsor Agency. Scholarship Applicant signs commitment to volunteering/working a minimum of 96 hours per month for EMS Sponsoring Agency after certification is achieved to remain eligible for scholarship.

**STEP 2 -** EMS Sponsor Agency provides completed application packet to STRAC ([EMSWorkforce@strac.org](mailto:EMSWorkforce@strac.org)) showing proof of enrollment and educational costs due to the education entity for training class and educational material (not to include student uniform, lab coat, required equipment, etc.). Course must begin after scholarship award to be eligible.

**STEP 3 -** STRAC approves the application packet and issues scholarship check to the EMS Sponsoring Agency to pay for the tuition and educational materials on behalf of the Scholarship Recipient. The EMS Sponsoring Agency sends proof of payment back to STRAC.

NOTE: Scholarship Recipient becomes a student, attends, and passes class.

**STEP 4 -** Within 90 days of course completion, Scholarship Recipient takes National Registry (NR) exam, passes exam, completes TX DSHS requirements for certification (fees not reimbursable by this program) and secures employment from sponsoring agency.

If Scholarship Recipient passes National Registry exam on first attempt, STRAC will validate and provide an incentive to the education entity (*See Payment Appendix*).

If Scholarship Recipient does not pass National Registry exam on first attempt, student will need to reschedule test and pay for any additional attempts made.

**STEP 5 -** Scholarship Recipient becomes Volunteer/Employee for EMS Sponsoring Agency and begins volunteering/ working a minimum of 96 hours per month on an ambulance for the duration of the commitment.

A signed agreement to provide EMS in an ambulance for one (1) year for EMT and two (2) years for AEMT and Paramedic within 90 days of the last official day of class will be submitted with initial application packet.

At the end of the commitment period, EMS Sponsoring Agency will sign an affidavit of completion and submit a copy to STRAC.

If the Scholarship Recipient does not complete the class or does not fulfill the time requirement for working on an ambulance, the Scholarship Recipient will be required to repay the scholarship to the EMS Sponsoring Agency.



## Application Requirements

A complete EMS Application Packet submitted to STRAC by the EMS Sponsoring Agency will include:

- EMS Sponsoring Agency Information
- Education Entity Information
- Signed Scholarship Applicant Agreement

### EMS Sponsor Agency Information

- *Name of EMS Sponsoring Agency*
- *EMS Sponsoring Agency Administrator of Record or Chief*
- *Address*
- *County*
- *Name of Applicant(s) being sponsored*
- *Type of course*
- *Start and end dates to complete the course prior to submitting the application.*
  - *EMT max of 120 days to complete*
  - *AEMT max of 240 days to complete*
  - *Paramedic max of 365 days to complete*
- *Work Commitment must start within 90 days of completion of the course.*
- *Agency completing application must have:*
  - *A valid Taxpayer Identification Number (SSN, ITIN, EIN)*
  - *Be in good standing with the state*
  - *If applicable, franchise tax account status must be active*
- *If the above information or forms are not submitted and completed, your application request may be delayed.*
- *These funds must not be supplanting current budgetary funds.*

### Education Entity Information

- *EMS course approval number provided by DSHS must be supplied on the application*
- *The education entity must be in good standing with DSHS*
- *Course coordinator's contact information*
- *Proof of enrollment*
- *Documented program fees for tuition and books*



## Scholarship Application

### EMS Sponsoring Agency Information

1. EMS Sponsor Agency:	
2. EMS Sponsor Agency Administrator:	
3. Physical address (Street, City, Zip):	
4. Mailing address, if different from physical (PO box, city, zip):	
5. Agency Admin Email Address:	
6. EMS Provider Phone:	
6. EMS Provider License Number:	
7. County or counties you serve:	
8. Name of Medical Director:	
9. Medical Director phone (Office or Cell):	
10. Medical Director email address:	
11. Number of Students Sponsoring:	



### Education Entity Information

1. Name of Education Entity:	
2. Name of course coordinator:	
3. Physical address (Street, City, Zip):	
4. Mailing address, if different from physical (PO box, city, zip):	
5. Phone (Office):	
6. Phone (Fax):	
7. DSHS Education Entity ID#:	
8. Email address:	
9. County of Course:	
10. Type of Course*:	
11. DSHS Course Approval Number:	
12. Course start and end date**:	
13. Copy of program fees*** and book cost	

\*Choose one: EMT, AEMT, Paramedic

\*\* EMT max of 120 days, AEMT max of 240 days, Paramedic max of 365 days to complete from start

\*\*\* Enrollment course fee schedule and book ISBN number and cost

## Scholarship Applicant Agreement (One per Applicant)

1. Name of Scholarship Applicant:	
2. Mailing Address:	
3. City, State, Zip:	
4. County:	
5. Phone:	
6. Email:	
7. EMS Sponsoring Agency:	
8. Employment Type: Volunteer / Employment	
9. Commitment Range: (e.g., May 22, 2023, to May 22, 2024/2025)	

I, \_\_\_\_\_ (scholarship applicant), confirm that, in return for receiving EMS scholarship funds under the 87th Texas Legislature, Senate Bill 8, I will successfully complete the EMS Education class, the NREMT certification examination, Texas DSHS Certification and fulfill the ambulance work requirements as selected below. I understand that failure to complete any of these obligations will require the repayment of the scholarship funds that I have been granted. I also understand that failure to repay these funds may cause the Texas Department of State Health Services (DSHS) to take administrative action against me, including but not limited to tuition repayment.

My application is for the following Education Program with the associated years of ambulance service.  
(Initial one)

EMT – One year     
  AEMT – Two years     
  Paramedic – Two years

\_\_\_\_\_  
Signature of Scholarship Applicant

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
EMS Sponsor Agency Representative Signature

\_\_\_\_\_  
EMS Sponsor Agency Representative Printed

Date \_\_\_\_\_