

**SUGGESTED FORM OF
TASK ORDER**

This is Task Order No. <u>006</u> , consisting of <u>3</u> pages.

Task Order

[NOTE TO USER: Modify as to scope, compensation, schedule, and other key items.]

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated, February 27, 2023 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: February 27, 2023

- b. Owner: City of Schertz

- c. Engineer: M&S Engineering, LLC

- d. Specific Project (title): City of Schertz Building 10 A/E Services, Additional Scope

- e. Specific Project (description): The project will consist of providing professional architecture and engineering services for Building 10 Renovation. Our scope of work will include bringing electrical infrastructure up to code, IT room relocation, new entry canopy, warehouse restroom renovation, site lighting improvements, interior warehouse lighting, upgrade warehouse receptacles to GFCI's, skylight replacement, demo of existing plumbing, and general patching of exterior wall.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:
 - As follows: See attached Proposal Letter, February 27, 2023

- B. Other Services: None

- C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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3. Additional Services

A. Additional Services that may be authorized or necessary under this Task Order are:

- As follows: See attached Proposal Letter, February 27, 2023

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following: **None**.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule: **We anticipate 3-6 month duration.**

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows: See attached Proposal Letter, February 27, 2023.
- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

- A. Architectural: RVK Architecture
- B. Structural: Lundy and Franke Engineering

8. Other Modifications to Agreement and Exhibits: None

9. Attachments: Proposal Letter, February 27, 2023.

10. Other Documents Incorporated by Reference: None

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is Tuesday, February 27, 2023.

OWNER:

ENGINEER:

By: _____

By:  _____

Print Name: _____

Print Name: (Trey) Thurl D. Sims, P.E.

Title: _____

Title: MEP Division Manager

Engineer License or Firm's
Certificate No. (if required): #F-1394
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: (Trey) Thurl D. Sims, P.E.

Title: _____

Title: MEP Division Manager

Address: _____

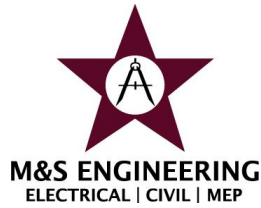
Address: 376 Landa St. New Braunfels, TX

E-Mail
Address: _____

E-Mail
Address: tsims@msengr.com

Phone: _____

Phone: (210) 289-9691



February 27, 2023

City Of Schertz
Attn: Lauren Shrum
11 Commercial Place, Schertz, TX 78154
210-619-1850
LShrum@schertz.com

Reference: City of Schertz Building 10 A/E Services Additional Scope

Ms. Shrum,

This letter is pursuant to our agreement between the City of Schertz and M&S Engineering, LLC dated July 19, 2022. M&S Engineering original agreement of \$49,000.00 is hereby amended to include the following scope:

Providing professional architecture and engineering services for Building 10 Renovation, bringing electrical infrastructure up to code, IT room relocation, new entry canopy, warehouse restroom renovation, site lighting improvements, interior warehouse lighting, upgrade warehouse receptacles to GFCI's, skylight replacement, demo of existing plumbing, and general patching of exterior wall.

Additional Scope shall not exceed \$25,000.00 without prior written authorization from the City of Schertz. Work performed will be billed monthly as progress is made during the course of the project.

Additional Scope is based upon work being performed per the original agreement. We truly appreciate the opportunity to support you in this project. If there is anything that you would like to discuss, please do not hesitate to contact us. Should you find the Amendment acceptable, please indicate so by signing and dating this document below.

Sincerely,

(Trey) Thurl D Sims III
MEP Division Manager

Approved:

Date:

Print:

Title: