

Real Property Acquisition

JULIE GOHLKE | PURCHASING MANAGER | PURCHASING

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Current Process

- Initial discussion and approval by council for NTE
- Contract Negotiations
- Council Agenda for approval
- Official Offer
- Closing

Benchmark Process

- Under \$50k and budgeted, no additional approvals needed
- Over \$50k or a budget adjustment, single council resolution after negotiations completed
- Official Offer
- Closing

Recommendation

Align with General Procurement Policy

- Construction/Maintenance Projects w/ ROW or Easement
 - Over \$50k = Council Resolution
- Unique Property Acquisitions (Freeway Manor, Live Oak Hills, Lower Seguin)
 - Initial discussion / council concurrence on Not to Exceed
 - Council Resolution if:
 - Over \$50k
 - Above agreed upon NTE

COMMENTS & QUESTIONS

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