

DRAFT

MINUTES REGULAR MEETING May 23, 2023

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on May 23, 2023, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Jill Whittaker; Councilmember Michael Dahle; Councilmember David Scagliola; Mayor Pro-Tem Tim Brown

Absent: Mayor Ralph Gutierrez; Councilmember Allison Heyward

Staff present: Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Attorney Daniel Santee; Deputy City Secretary Sheree Courney

Call to Order

Mayor Pro-Tem Brown called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Scagliola)

Mayor Pro-Tem Brown recognized Councilmember Scagliola who provided the opening prayer.

Mayor Pro-Tem Brown recognized Mateo Galvan, Boy Scouts of America Troop 51, Schertz, TX, who led the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Proclamations

- Search and Rescue Week-May 21-27, 2023 (Councilmember Watson)

Councilmember Watson presented the Search and Rescue Week - May 21-27, 2023 Proclamation to Detective Helen Lafitte, Schertz Police Department and members of the Texas Search and Rescue Team (TEXSAR) Justin McInnis, President/CEO; Todd Snyder, Director of Missing Persons Unit; and Will Baumann, South Central Division Leader.

- EMS Appreciation Week-May 21-27, 2023 (Councilmember Whittaker)

Councilmember Whittaker presented the EMS Appreciation Week - May 21-27, 2023 Proclamation to EMS Chief Jason Mabbitt and members of the Schertz EMS Team.

- National Public Works Week-May 21-27, 2023 (Councilmember Dahle)

Councilmember Dahle presented the Public Works Week - May 21-27, 2023 Proclamation to Acting Public Works Director Larry Busch and members of the Public Works Team.

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)

Mayor Pro-Tem recognized Assistant City Manager Sarah Gonzalez who provided the following:

Monday, May 29

City Offices are closed for Memorial Day

Memorial Day Ceremony
Veterans Memorial Plaza
512 Schertz Parkway
9:00 a.m.

Friday and Saturday, June 2-3

Read Before Bookstore
Schertz Public Library
10:00 a.m. - 5:00 p.m.

Tuesday, June 6 and June 20

Next regularly scheduled City Council Meetings
Council Chambers
6:00 p.m.

- Announcements and recognitions by the City Manager (S. Williams)

Mr. Williams was not in attendance, therefore no announcements or recognitions were made.

- Announcements and recognitions by the Mayor (R. Gutierrez)

Mayor Gutierrez was not in attendance, therefore no announcements or recognitions were made.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks

while addressing the Council may be requested to leave the meeting.

Councilmember Dahle recognized the following residents:

- Daniel Jameson, 1048 Richmond Drive, who provided details on the upcoming VFW Car Show to be held Saturday, May 27, 2023. He also advised the Council that in case of inclement weather on Memorial Day, the event will be moved to the VFW Hall on Schertz Parkway.
- Steven Stark, 3900 Arroyo Seco, one of the Vice Presidents of the Arroyo Verde HOA. Mr. Stark is concerned with the placement of a new water main along the property aligned with the Arroyo Verde subdivision. Not one homeowner approves of the plan that will result in the removal of several trees along the greenbelt. The greenbelt serves as a sound and sight barrier for residents from businesses and traffic along 3009.
- Nicole Perez of the City of Cibolo and Natalia Brookens from The Chamber. They are members of the Core Leadership Class that will be graduating this July and were present to observe Council.
- Maggie Titterington, 1730 Schertz Parkway, provided The Chamber updates:
 - August 18, 2023 - Caterpillar Chamber Bowl to raise monies to support scholarships for the DECA Programs at Clemens and Steele High Schools. A total of \$120,000 in scholarships have been awarded to date.
 - September 29-30, 2023 - RE/MAX Skylight Balloon Festival. They are at 30% capacity and still seeking food and craft vendors.
 - The Chamber Toastmasters are now located at the Selma Stage Stop Offices, 9374 Valhalla Drive, Meetings are on Mondays 7:00 - 8:00 p.m. Open houses are scheduled for June 5th and June 26th from 6:00 - 7:00 p.m.
 - Chamber offices are closed on Memorial Day.
 - No Coffee with the Chamber this month.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** – Consideration and/or action regarding the approval of the regular meeting minutes of May 9, 2023 (S.Edmondson/S.Courney)
2. **Resolution 23-R-44** - A Resolution by the City Council of the City of Schertz, Texas, authorizing the City Manager to enter into a Developer Reimbursement Agreement with Schertz 1518, Ltd. for the relocation of utilities – specifically Water and Sewer Mains along FM 1518 in preparation for the FM 1518 Project. (B.James/K.Woodlee/E.Schulze)
3. **Resolution 23-R-43** - A Resolution by the City Council of the City of Schertz, Texas, authorizing the City Manager to enter into Standard Utility Agreement with the State of Texas for the relocation of utilities – specifically a Sewer Main along FM 1518 in preparation for the FM 1518 Project. (B.James/K.Woodlee/E.Schulze)

4. **Resolution 23-R-46** - A resolution by the City Council of the City of Schertz, Texas supporting the Great Springs Project's application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Projects. (S. Gonzalez/L.Shrum)

5. **Ordinance 23-S-10** - Consideration and/or action on a request to rezone approximately 1 acre of land from Single-Family Residential District (R-1) to Neighborhood Services District (NS), located approximately 600 feet south of the intersection of FM 3009 and Live Oak Road, also known as Guadalupe County Property Identification Number 67544, City of Schertz, Guadalupe County, Texas. (*Final Reading*) (B.James/L.Wood/S.Haas)

6. **Resolution 23-R-45** - A Resolution by the City Council of the City of Schertz, Texas, authorizing the City Manager to enter into Advance Funding Agreements with the State of Texas for the relocation of utilities – specifically Water and Sewer Mains along FM 1518 as part of the Joint-Bid with TxDOT in preparation for the FM 1518 Project. (B.James/K.Woodlee/E. Schulze)

Mayor Pro-Tem Brown asked for a motion to approve Consent Agenda Items #1 - 6.

Moved by Councilmember Michael Dahle, seconded by Councilmember David Scagliola

AYE: Councilmember Mark Davis, Councilmember Michelle Watson,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember David Scagliola

Passed

Discussion and Action Items

7. **Resolution 23-R-42** - Presentation and consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the 2023 Recipients of the Hal Baldwin Scholarship (S. Williams/S. Gonzalez) *Presentation to follow approval.*

Mayor Pro-Tem recognized Assistant City Manager Sarah Gonzalez who briefed Council on the Hal Baldwin Scholarship committee recommendations for three recipients of the awards for a total of \$8,500.

Mayor Pro-Tem asked for a motion to approve Resolution 23-R-42.

Moved by Councilmember David Scagliola, seconded by Councilmember Michelle Watson

AYE: Councilmember Mark Davis, Councilmember Michelle Watson,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember David Scagliola, Mayor Pro-Tem Tim Brown

Passed

Ms. Gonzalez recognized the following recipients of the Hal Baldwin Scholarships:

- Evan McWhirt, Clemens High School, \$1,000 scholarship recipient. Evan will be attending Iowa State University in the Fall majoring in Meteorology.
- Camry Klinge, Clemens High School, \$2,500 scholarship recipient. Camry will be attending Texas A&M University in the Fall majoring in Political Science.
- Corey Hunter, Steele High School, \$5,000 scholarship recipient. Corey will be attending Lakeview College in the Fall majoring in Education.

- 8. Resolution 23-R-41** – Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas, authorizing the City Manager to execute the necessary documents to acquire the property located at 11776 Lower Seguin Rd for an amount not to exceed \$160,000. (B. James/J. Nowak)

Mayor Pro-Tem recognized Mr. John Nowak who offered to provide any information Council needed on this item. No questions were posed.

Mayor Pro-Tem Brown asked for a motion to approve Resolution 23-R-41.

Moved by Councilmember Mark Davis, seconded by Councilmember Michael Dahle

AYE: Councilmember Mark Davis, Councilmember Michelle Watson,
Councilmember Jill Whittaker, Councilmember Michael Dahle,
Councilmember David Scagliola, Mayor Pro-Tem Tim Brown

Passed

Workshop

- 9. Quarterly Report on Schertz Area Senior Center Operations (S. Gonzalez, L. Shrum)**

Mayor Pro--Tem Brown recognized Lauren Shrum, Director of Parks and Recreation. Ms. Shrum provided the following report requested by Council. Initiatives to be undertaken included a Consolidated Policy Manual, assignment of a Council liaison, defining the roles, and conducting a member survey.

- The Consolidated Policy Manual includes procedures adopted from AACOG Best Practices, Code of Conduct, standardized written warning document, and the Advisory Board revision of their By-laws.
- Councilmember Watson has been assigned as the Council liaison.
- Defined roles as follows:

- YMCA is responsible for operations, janitorial, personnel, nutrition compliance, light maintenance, and member engagement.
- City of Schertz is responsible for membership software, contract oversight, building maintenance, nutrition compliance, utilities, and landscaping.
- Senior Center Advisor Board is responsible for providing input and recommendations of programs and policies.
- Member survey was conducted. Consisted of 6 questions, high response rate, and consisted mostly of favorable feedback.

Currently working on a garden project.

Mayor Pro-Tem opened the floor to Council for discussion.

Councilmember Scagliola stated it was impressive participation on the survey, results look generally positive, there is still room for improvement, but overall, the City is doing what is necessary to keep the ball moving forward. He thanked Ms. Shrum for the work done.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

10. Presentation of Kick Cancer Pep Rally & 5K Run Donation to Mays Cancer Center at UT Health San Antonio. (S. Gonzalez/L. Shrum/C. Paddock)

Mayor Pro-Tem recognized Cassie Paddock who presided over the check presentation to the UT Health San Antonio MD Anderson Cancer Center. Ms. Paddock thanked the sponsors and individuals who participated in the event. A check in the amount of the \$10,878.34 was presented to Ms. Kelly King and Ms. Valerie Willenchek.

11. Quarterly Financial Reports - FY 2022-23 1st and 2nd Quarter

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff

No updates or information from Staff were requested.

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda

Councilmember Scagliola requested information and/or workshop from the Staff regarding the Arroyo Verde issue with the water main.

- Announcements by Mayor and Councilmembers

No announcements were made.

- City and Community Events attended and to be attended
 - Councilmember Davis attended the Parks and Recreation Advisory Board meeting on May 22, 2023.
 - Councilmember Watson attended two police memorial presentations, one in Washington D.C. and one in Universal City.
 - Councilmember Scagliola attended The Chamber Luncheon and the Schertz/Cibolo Police Memorial Presentation.
 - Mayor Pro-Tem Brown attended the Schertz/Cibolo Police Memorial Presentation.

- City Council Committee and Liaison Assignments (see assignments below)
- Continuing Education Events attended and to be attended
- Recognition of actions by City Employees
- Recognition of actions by Community Volunteers

Adjournment

Mayor Pro-Tem Brown adjourned the meeting at 6:53 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Sheree Courney, Deputy City Secretary