

RESOLUTION NO. 23-R-104

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING AN AMENDED SERVICE AGREEMENT WITH BRETT SYSTEMS, INC. DBA VANGUARD CLEANING SYSTEMS FOR CLEANING SERVICES DURING FY 23-24 AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City of Schertz (the “City”) requires cleaning of its occupied buildings to meet typical cleaning needs; and

WHEREAS, City staff is entering into the fourth and final renewal of the current contract and increasing services due to an increase in demand and staff; and

WHEREAS, City staff has recommended the City accept Vanguard Cleaning Systems contract renewal for cleaning services in the amount of \$204,179.28; and

WHEREAS, the City Council authorizes City staff to enter into a final renewal contractual relationship with Vanguard Cleaning Services for cleaning services for the Fiscal Year 2023-2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to execute and deliver the contract with Brett Systems, Inc. DBA Vanguard Cleaning Services for cleaning services during the FY 2023-2024 generally as attached in Exhibit “A” with a not to exceed amount of \$204, 179.28.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and

subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this ____ day of _____, 2023.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

Exhibit "A"

Amended Service Agreement

AMENDMENT ONE

This Amendment is made to the Service Agreement previously executed by and between the CITY OF SCHERTZ, TEXAS ("City") and Vanguard Cleaning Systems ("Contractor") in September 2019, with the fourth and final renewal option ending September 30, 2024.

It is mutually understood and agreed by and between the undersigned contracting parties to amend the previously executed agreement as follows:

Replace the following sections of the original agreement with the rescoped services, attached hereto:

- Exhibit A – Scope of Work
- #1 Building Locations
- #2 Building Cleaning Schedule

Exhibit B – Pricing Schedule

RESCOPED SERVICES

<i>Area / Label</i>	<i>Service Type</i>	<i>Frequency</i>	<i>Monthly Price</i>
Police Department B6	Evening Cleaning	Seven Times Per Week	\$3,431.40
Fire Department B8	Evening Cleaning	Five Times Per Week	\$817.00
EMS/Purchasing B9	Evening Cleaning	Five Times Per Week	\$613.00
EMS Department B7	Evening Cleaning	Five Times Per Week	\$613.00
Fleet Bid 27	Evening Cleaning	Five Times Per Week	\$817.00
Engineering Department	Evening Cleaning	Five Times Per Week	\$613.00
Council Chamber	Evening Cleaning	Three Times Per Week	\$465.00
Parks Department	Evening Cleaning	Five Times Per Week	\$817.00
Community Conference Room	Evening Cleaning	Five Times Per Week	\$230.00
Library	Evening Cleaning	Seven Times Per Week	\$5,142.03
Administrative Offices	Evening Cleaning	Five Times Per Week	\$840.56
Public Works	Evening Cleaning	Five Times Per Week	\$653.88
Animal Service	Evening Cleaning	Five Times Per Week	\$713.95
City Hall	Evening Cleaning	Five Times Per Week	\$1,248.12

Your monthly price for all services will be adjusted as follows:

<i>Current Services</i>	/	<i>Rescoped Services</i>
\$12,407.31		\$17,014.94

Library Services Breakdown:

- 8 hours – General Services
- 12 minutes (daily) – Interior Glass Cleaning
- 1 hour – Bookshelf Cleaning

All other requirements, terms, and conditions that are not hereby amended are to remain in full force and effect.

EXECUTED on this the _____ day of _____, 2023.

CITY:

CONTRACTOR:

By: _____
Name: Steve Williams
Title: City Manager

By: _____
Name: _____
Title: _____

ADDRESS FOR NOTICE:

CITY:

City of Schertz
Attn: Steve Williams, City Manager
1400 Schertz Parkway
Schertz, Texas 78154

CONTRACTOR:

Vanguard Cleaning Systems
1638 Lockhill Selma Rd
San Antonio, Texas 78213

Vanguard Cleaning Systems Additional Service
Services and Pricing Summary

The Cleaning Services described in the preceding Service Schedule are bid on the estimated time it will take our team to deliver all cleaning services defined during our sales / assessment period. This proposal is for services in addition to your current services being provided in your facility.

Custom Pricing Prepared for **City of Schertz**

The additional Areas / Services are broken down as follows:

<i>Area / Label</i>	<i>Service Type</i>	<i>Frequency</i>	<i>Monthly Price</i>
Police Department B6	Evening Cleaning	Seven Times Per Week	\$3,431.40
Fire Department B8	Evening Cleaning	Five Times Per Week	\$817.00
EMS/Purchasing B9	Evening Cleaning	Five Times Per Week	\$613.00
EMS Department B7	Evening Cleaning	Five Times Per Week	\$613.00
Fleet Bld 27	Evening Cleaning	Five Times Per Week	\$817.00
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Public Works	Evening Cleaning	Five Times Per Week	\$653.88
Animal Service	Evening Cleaning	Five Times Per Week	\$713.95
City Hall	Evening Cleaning	Five Times Per Week	\$1,248.12

Your monthly price for all services will be adjusted as follows:

Current Services

\$12,407.31

Rescoped Services

\$17,014.94

To start services outlined in this Service Schedule, please proceed to the next page to review and sign our Service Agreement Addendum.

Please submit signed agreements to:

(pdf) dramirez@vanguard365.com



(mail) 1638 Lockhill Selma Rd, San Antonio, Texas 78213
VANGUARD CLEANING SYSTEMS OF SAN ANTONIO | SERVICE AGREEMENT ADDENDUM

This document is in reference to a SERVICE AGREEMENT dated (5/2019), between the parties named below.

Be it known that the undersigned parties, for good consideration, agree to make the changes and/or additions outlined

The undersigned Client hereby accepts this addendum of Vanguard Cleaning Systems for janitorial services for Client's premises located at:

1400 Schertz Parkway, Schertz, Texas 78154

With the following terms:

1. Beginning _____ Vanguard Cleaning Systems of San Antonio ("Company") will arrange for the delivery of the professional commercial cleaning services (priced monthly) described on the preceding "Service Schedule" as follows (please initial):

Added / Additional Services:

<i>Area / Label</i>	<i>Service Type</i>	<i>Frequency</i>	<i>Monthly Price</i>
Police Department B6	Evening Cleaning	Seven Times Per Week	\$3,431.40
Fire Department B8	Evening Cleaning	Five Times Per Week	\$817.00
EMS/Purchasing B9	Evening Cleaning	Five Times Per Week	\$613.00
EMS Department B7	Evening Cleaning	Five Times Per Week	\$613.00
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Administrative Offices	Evening Cleaning	Five Times Per Week	\$840.56
Public Works	Evening Cleaning	Five Times Per Week	\$653.88
Animal Service	Evening Cleaning	Five Times Per Week	\$713.95
Library	Evening Cleaning	Seven Times Per Week	\$5,142.03
City Hall	Evening Cleaning	Five Times Per Week	\$1,248.12

2. The monthly price for the entire contact will adjust as follows based on the changes or additions above:

Current Monthly Price of Services: \$12,407.31

New / Prevailing Monthly Price of Services: \$17,014.94

3. No other terms or conditions of the agreement are negated or changed as a result of this addendum.

4. Monthly invoices will be adjusted / prorated according to new services added above.



Library services breakdown:

8hrs- general services

12 minutes (daily) - interior glass cleaning

1hr- bookshelf cleaning

ACCEPTED:

City of Schertz

Vanguard Cleaning Systems of San Antonio

Title

Title

Date Signed

Date Signed