

**SCHERTZ PARKS AND RECREATION ADVISORY BOARD MEETING**

**DATE & TIME:** Monday, January 23, 2023; 5:30 PM

**LOCATION:** 1400 Schertz Parkway, Schertz TX – Bob Andrews Conference Center

**Board Members Present:** Johnie McDow, Chairman; William Bosch, Vice Chairman; Reginna Agee; Sally Macias; Floy Simmons; James Garvin; Robert Sheridan III; Carol Yauger; Shawn Moore; James “Brad” Snow

**Staff Present:** Mark Davis, Council Member; Steve Williams, City Manager; Brian James, Deputy City Manager; Lexis Michael, Parks Board Liaison; Jared Montney, Parks Manager; Cassandra Paddock, Recreation Manager; Sydney Paredes, Recreation Coordinator

**Others Present:**

**Call to order:** Meeting was called to order by Mr. McDow at 5:29 PM.

**Hearing of residents:** None

**Regular Agenda:**

**Agenda Item No. 1. Minutes:** Consideration and/or action regarding the approval of the minutes from September 26, 2022, meeting.

Motion to approve the September 26, 2022, minutes as recorded (as amended) of the Schertz Parks and Recreation Advisory Board regular meeting:

Motion: William Bosch

Second: Robert Sheridan

Ayes: 10

Nays: 0

Abstains: 0

Approved: Yes

**Agenda Item No 2. By-Laws:**

Mr. McDow spoke on the updates the City Council had made to the term dates for the Boards and Commissions with the Ordinance NO.22-M-20. Mr. James expanded on the background of the reasoning for the change, stating the Council decided to stagger the expiration of the term dates to allow for more time to review applications for Board Members.

It was decided to update Article 3 Section 3, Article 4 Section 2 & 3, Article 7 Section 4.

Article 3 Section 3:

Original:

Board members serve for a term of two years beginning on the 31<sup>st</sup> of May on the year of appointment.

Update:

Board members serve for a term of two years beginning on the 30<sup>th</sup> of September on the year of appointment.

Article 4 Section 2 & 3:

Original:

2. Officers shall be elected annually by a majority vote of the Board at the first regular meeting after May 31<sup>st</sup> of each year. In the event a current officer becomes ineligible to serve as an officer, the Board may hold an emergency election as needed.

3. The term of office shall be one year, beginning on June 1<sup>st</sup> of the year and ending on May 31<sup>st</sup> of the following year. An officer may continue to serve until a successor is elected. A person may not serve as an officer in a designated position on a Board for more than three consecutive one year terms. A person who has served as an officer in a designated position of a Board for three consecutive terms is not eligible for reelection to that designates office until the expiration of two years after the last date of the person's service in that office. The Board may override the term limit provision for an officer by an affirmative vote of two thirds of the authorized voting Board members.

Update:

2. Officers shall be elected annually by a majority vote of the Board at the first regular meeting after September 30<sup>th</sup> of each year. In the event a current officer becomes ineligible to serve as an officer, the Board may hold an emergency election as needed.

3. The term of office shall be one year, beginning on October 1<sup>st</sup> of the year and ending on September 30<sup>th</sup> of the following year. An officer may continue to serve until a successor is elected. A person may not serve as an officer in a designated position of a Board for more than three consecutive one year terms. A person who has served as an officer in a designated position of a Board for three consecutive terms is not eligible for reelection to that designates office until the expiration of two years after the last date of the person's service in that office. The Board may override the term limit provision for an officer by an affirmative vote of two thirds of the authorized voting Board members.

Article 7 Section 4

Original:

Effective January 2019 the Board shall meet every other month on the 4th Monday of each month. In June of each year, the Board may adopt a new schedule of meeting for the upcoming term, including makeup meeting for dates conflicting with scheduled holidays.

Update:

Effective January 2019 the Board shall meet every other month on the 4th Monday of each month. In October of each year, the Board may adopt a new schedule of meeting for the upcoming term, including makeup meeting for dates conflicting with scheduled holidays.

Motion: Brad Snow

Second: Shawn Moore

Ayes: 10

Nays: 0

Abstains: 0

Approved: Yes

**Agenda Item No 3. Dry Comal Creek Trail Letter of Support:**

The Board agreed to send a Letter of Support to the Mayor for the Dry Comal Creek. Mr. McDow spoke about the use of the area as a nature reserve.

Motion: Floy Simmons                      Second: Sally Macias

Ayes: 10    Nays: 0    Abstains: 0

Approved: Yes

**Agenda Item No 4. FY22-23 Project & Priorities:**

Ms. Paddock discussed the two open positions, Park Maintenance and Recreation Specialist. Ms. Paddock spoke about the potential of programming the Community Center and the North Center with the help of the new Recreation Coordinator Sydney Paredes. Ms. Paddock hopes to add camps, programs, and social leagues. They have added Cornhole in the spring and Pickleball play on Wednesdays as well.

Mrs. Paddock also spoke on the redesign for the FUNGuide. The redesign includes an addition season for the FUNGuide, originally printed two now will have three.

Mr. Montney spoke about upcoming projects. Thulemeyer is going out to bid. Wendy Swan is in the process of installation for the splash pad. Wendy Swan will also be getting a new swing set and the building will be updated. Mr. Montney also touched on the updates for Pickrell Park amenities. Crescent Bend Nature Park is also getting an updated Master Plan. Mr. Montney updated the board on the gate at Crescent Bend, they are hoping to make the new gate solar panel .

Mrs. Shrum has started the plan for Hilltop and Homestead Park.

Mr. Montney has started to replace the Safety Surfacing at the playgrounds.

Ms. Paddock spoke on the permanent lighting on the Hal Baldwin Complex, they are going out for bids.

Mr. Montney presented the tree projects he is working on currently. The main project is Wendy Swan to bring shade. The other park being looked at is Cypress Point, Mr. Montney is hoping to add 14 trees.

Ms. Michael the spring parks tour was coming up and the board had to decide which day they wanted to go. They decided March 27<sup>th</sup> at 5:00pm.

**Requests from Advisory Board for Future Agenda:**

Update the Board Discussion Calendar

**Announcements by Advisory Board Chairman and Members:**

None.

**Announcements by City Staff:**

Upcoming City events –

Introduction of new City Manager, Steve Williams

Mother Son Dance – February 4<sup>th</sup> 4-6pm

Daddy Daughter Dance – February 4<sup>th</sup> 7-9pm

Kick Cancer – March 4<sup>th</sup>

Easter Egg-Stravaganza – March 24<sup>th</sup>

Movin on Main – April 2<sup>nd</sup>

Traps – February 27-March 3<sup>rd</sup>

**Adjournment:** Motion was made to adjourn the meeting at 6:23 PM.

Motion: Shawn Moore

Second: Robert Sheridan III

Ayes: 10

Nays: 0

Abstains: 0

Approved: Motion approved

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Chari/Vice-Chair, Parks and Recreation Advisory Board

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Recording Secretary, City of Schertz