
Sec. 21.3.5. Administrative authority.

- A. *Authority Granted.* The City Manager or his/her designees shall have such powers and authority as granted by State law, the City Charter, the Code of Ordinances, and this UDC to initiate, undertake, and decide any matters pertaining to the regulation of the use and development of land as identified in this UDC and are authorized to take all actions necessary to carry out their responsibilities in accordance with the requirements and limitations prescribed therein.
- B. *Administrative Structure.* The City Manager is designated as the chief administrative official of the City. The City Manager, at his/her discretion, may designate the director of any department or other employee as the administrative authority responsible for consideration of any item deemed appropriate by the City Manager.
- C. *Duties and Approval Authority.*
1. The City Manager or his/her designee shall have the authority to review and make a recommendation to the appropriate approval body on the following applications:
 - a. amendment to the Comprehensive Land Plan;
 - b. establish or amend a zoning district map classification, including creation or amendment of an overlay district;
 - c. rezoning requests including an applications for a Specific Use Permit;
 - d. amendment of this UDC;
 - e. annexation;
 - f. a Development Agreement within the City's corporate boundaries and in the City's ETJ;
 - g. Historic Landmark or District Designation;
 - h. an appeal of the decision of any City Board, Commission, Committee or staff as authorized by this UDC;
 - i. Subdivision Master Plan;
 - j. subdivision plats, when forwarded to the Planning and Zoning Commission by the City Manager or his/her designee for approval;
 - k. a variance, appeal or other application to be considered by the BOA;
 - l. an interpretation, appeal or other application to be considered by the Building and Standards Commission; and
 - m. an interpretation, waiver, appeal or other application to be considered by the Planning & Zoning Commission.
 2. The City Manager or his/her designee shall have approval authority on the following applications:
 - a. a preliminary plat, as authorized by this UDC and LGC Section 212.0065. However, the City Manager or his/her designee may forward the plat to the Planning and Zoning Commission for approval;
 - b. a final plat, as authorized by this UDC and LGC Section 212.0065. However, the City Manager or his/her designee may forward the plat to the Planning and Zoning Commission for approval;
 - c. a replat, as authorized by this UDC and LGC Section 212.0065. However, the City Manager or his/her designee may forward the plat to the Planning and Zoning Commission for approval;

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- d. a minor plat, as authorized by this UDC and LGC Section 212.0065. However, the City Manager or his/her designee may forward the plat to the Planning and Zoning Commission for approval;
 - e. an amending plat, as authorized by this UDC, and LGC Section 212.0065. However, the City Manager or his/her designee may forward the plat to the Planning and Zoning Commission for approval;
 - f. a Certificate of Determination, as authorized by this UDC and LGC Section 212.0115. However, the City Manager or his/her designee may forward the request to the Planning and Zoning Commission for determination;
 - g. a site plan, as authorized by this UDC. However, the City Manager or his/her designee may forward a site plan to the Planning and Zoning Commission for approval; and
 - h. other applications as authorized by this UDC.

(Ord. No. 17-S-40 , § 1(Exh. A), 10-24-2017; Ord. No. 19-S-22 , § 1(Exh. A), 9-3-2019)