

DRAFT

MINUTES REGULAR MEETING June 18, 2024

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 18, 2024, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Paul Macaluso; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Tiffany Gibson; Councilmember Robert Westbrook; Councilmember Allison Heyward; Councilmember Tim Brown

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Macaluso)

Mayor Pro-Tem Macaluso provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Proclamations

National Park and Recreation Month - July 2024

Mayor Gutierrez presented the National Park and Recreation Month - July 2024 Proclamation to Parks and Rec Director Lauren Shrum, Parks and Rec Staff, and Parks and Rec volunteers and Advisory Board.

Presentations

Presentation of Gov.Deals \$1,000,000.00 in Lifetime Sales Milestone Certificate to the Purchasing Department (S.Gonzalez/J.Kurz)

Purchasing Director Jessica Kurz and members of the Purchasing Team received a certificate from Gov.Deals for achieving \$1,000,000 in lifetime sales. This is revenue the City generates by selling used assets. Returning taxpayer dollars to the general fund.

Presentation of Texas Association of Municipal Officers Awards to the Schertz Public Affairs Department (S.Gonzalez/L.Klepper)

Public Affairs Director Linda Klepper and members of the Public Affairs Team showcased the six awards they received at the 2024 Texas Association of Municipal Information Officers (TAMIO) conference.

Presentation on the Upcoming July 4th Jubilee (S.Gonzalez/L.Shrum/C.Paddock)

Recreation Manager Cassie Paddock provided information on the upcoming July 4th Jubilee.

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)
Assistant City Manager Sarah Gonzalez announced upcoming City Events.
- Announcements and recognitions by the City Manager (S. Williams)
City Manager Steve Williams had no announcements.
- Announcements and recognitions by the Mayor (R. Gutierrez)
Congratulated Councilmember Mark Davis on receiving his doctoral degree.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Mayor Pro-Tem Macaluso recognized the following residents:

Daniel Jameson, 1048 Richmond Drive, provided two upcoming VFW events, Jul 13 -14, VFW Chili Cook-off and breakfast on the 3rd Saturday of the month.

Maggie Titterington, President of The Chamber, provided the organization's event updates.

Steven Stark, 3900 Arroyo Circle, expressed thanks to Parks and Rec for their assistance with Vacation Bible School Week held in 12 parks.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Consideration and/or action regarding the approval of the regular meeting minutes of June 4, 2024. (S.Edmondson/S.Courney)
2. **Resolution 24-R-59** – Authorizing a contract with Qro Mex Construction Company, Inc., for construction of a 16-inch Water Main Extension: FM 1518 Aztec Lane Project. (B. James/K. Woodlee/E. Schulze)
3. **Resolution 24-R-58** - Authorizing an Economic Development Funding Agreement Between the City of Schertz Economic Development Corporation and the City of Schertz, Texas for the Parks CIP-Soccer Field Lights. (B.James/S.Wayman)
4. **Resolution 26-R-64**-Approve SRO ILA between SCUC ISD and the City of Schertz to provide SZPD officers as SROs.(S.Williams/J.Lowery)
5. **Ordinance 24-S-20** - Approving amendments to Part III of the Schertz Code of Ordinance, Unified Development Code (UDC) to Article 7- Nonconforming Uses, Lots and Structures to add Section 21.7.11- Agricultural Operations. ***Final Reading*** (B.James/L.Wood/E.Delgado)

No items were removed for separate discussion. Mayor Gutierrez asked for a motion to approve Consent Agenda Items #1 - #5,

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro-Tem Paul Macaluso, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Tiffany Gibson, Councilmember Robert Westbrook, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Discussion and Action Items

6. **Ordinance 24-S-26** - Approve a request for a Specific Use Permit to allow Mixed-Use Self-Storage in General Business District (GB) on approximately 2.2 acres of land, located East of the intersection of FM 3009 and Forest Ridge, more specifically known as a portion of Guadalupe County Property Identification Number 70506, City of Schertz, Guadalupe County, Texas. ***Final Reading*** (B.James/L.Wood/D.Marquez).

Council did not request to hear the presentation. Mayor Gutierrez called for a motion to approve Ordinance 24-S-26.

Moved by Councilmember Tim Brown, seconded by Councilmember Michelle Watson

AYE: Councilmember Mark Davis, Councilmember Michelle Watson,
Councilmember Tiffany Gibson, Councilmember Robert Westbrook,
Councilmember Allison Heyward, Councilmember Tim Brown

NAY: Mayor Pro-Tem Paul Macaluso

Passed

- 7. Discussion and/or Action on City Charter Review Final Report**-Charter Review Commission presents their City Charter Final Report on Charter Propositions for the November 5, 2024, Special Election. (Mayor/S.Edmondson/S.Courney)

Charter Review Commission Vice Chair Richard Dziewit presented the Charter Review Final Report to Council. No action was taken by Council.

Mayor Gutierrez recessed to Closed Session at 6:48 p.m.

Closed Session

- 8.** The City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters, to discuss the evaluation process of the City Manager Steve Williams.

Mayor Gutierrez stated discussion for Closed session item #8 began at 6:55 p.m.
Mayor Gutierrez stated discussion for Closed session item #8 ended at 7:50 p.m.

- 9.** The City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters, to discuss the evaluation process of the City Secretary Sheila Edmondson.

Mayor Gutierrez stated discussion for Closed session item #9 began at 7:51 p.m.
Mayor Gutierrez stated discussion for Closed session item #9 ended at 8:01 p.m.

Mayor Gutierrez reconvened Regular Session at 8:05 p.m.

Reconvene into Regular Session

- 10.** Take any action based on discussion held in Closed Session under Agenda Item #8.

No action was taken.

- 11.** Take any action based on discussion held in Closed Session under Agenda Item #9.

No action was taken.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

12. Annexation Update

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
No requests.
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
No requests.
- City and Community Events attended and to be attended (Council)
Councilmembers Gibson, Westbrook, and Heyward provided a list of events they each attended.

Adjournment

Mayor Gutierrez adjourned the meeting at 8:07 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary