

ORDINANCE NO. 24-M-124

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE CITY OF SCHERTZ CODE OF ORDINANCES AND CERTAIN OTHER ORDINANCES BY AMENDING AND ESTABLISHING FEES FOR CERTAIN LICENSES, PERMITS, AND OTHER SERVICES PROVIDED BY THE CITY OF SCHERTZ; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Schertz (the “City”) has established by ordinances and resolutions for fees for licenses, permits, and services provided by the City; and

WHEREAS, the City Council has authorized a review and a consolidation of certain fees for licenses, permits, and services provided by the City; and

WHEREAS, the Schedule of Fees attached as Exhibit A reflects revisions to certain fees, a restatement of certain fees not revised, and a consolidation of all such fees; and

WHEREAS, due to the need for periodic modification of said fees and for the purposes of efficiency, the City Council desires to adopt future fee changes by resolution rather than by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. All persons, firms, or corporations applying for licenses or permits or receiving other City services described on Exhibit A that require the payment of a fee incident to such application or service shall pay the fees as prescribed in the Fee Schedule attached hereto as Exhibit A and made a part of hereof. It shall be a violation of this Ordinance to conduct any activity or commence any use or receive any service for which payment of a fee described herein is required until such fee has been paid (if required to be paid in advance) or to fail to pay such fee when properly billed.

Section 2. This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Schertz, Texas as to the fees set forth on Exhibit A effect on the effective date of this Ordinance, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 3. The City Council may, from time to time, by ordinance add to the fees set forth on Exhibit A, and the fees now or hereafter set forth on Exhibit A may be modified from time to time by resolution of the City Council.

Section 4. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 5. Subject to the last sentence of this Section, any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of provisions of this Ordinance shall be fined not more than Five Hundred Dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. If any other ordinance, including the Code of Ordinances, establishes a different penalty for the failure to pay any fee on Exhibit A, the provisions of such other ordinance or the Code of Ordinances shall control with respect to such penalty.

Section 6. All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the Code of Ordinances in effect on the effective date of this Ordinance and modified by this Ordinance or any other ordinances in effect on the effective date of this Ordinance and modified by this Ordinance and requiring the payment of fees for licenses, permits, and other services provided by the City which have accrued on the effective date of this Ordinance; and any and all accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 7. This Ordinance shall be in full force and effect from and after its final passage and any publication required by law.

PASSED ON FIRST READING, the _____ day of _____ 2024.

PASSED, APPROVED and ADOPTED ON SECOND READING, the _____ day of _____ 2024.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

City of Schertz



Schedule of Fees

Effective October 1, 2024

**City of Schertz
Schedule of Fees**

All Departments	2024-25
Records Requests	
Standard paper copy, per page (front and back is 2 pages)	\$ 0.10
Nonstandard-size copy:	
Oversize paper copy (11" X 17")	\$ 0.50
Specialty paper (Mylar, blueprint, blue line, map, photographic)	Actual
Certified Copy- Each Certification	\$ 5.00
Diskette	\$ 1.00
Magnetic tape - actual cost	Actual
Data cartridge -actual cost	Actual
Tape cartridge - actual cost	Actual
Rewritable CD (CD-RW)	\$ 1.00
Non-rewritable CD (CD-R)	\$ 1.00
Digital video disc (DVD)	\$ 3.00
JAZ drive - actual cost	Actual
Other electronic media - actual cost	Actual
Miscellaneous supplies - actual cost	Actual
Postage and shipping charge actual cost	Actual
Photographs - actual cost	Actual
Maps - actual cost	Actual
Labor charge:	
For locating, compiling, and reproducing, per hour (if documents are NOT located in the immediate area and over 50 pages)	\$ 15.00
Overhead charge - % of labor charge	20%
Remote document retrieval charge	Actual
No Sales Tax shall be applied to copies of public information.	
Notary Fees	
Acknowledgement, Certified Copies, Jurat's, Oaths and Affirmation	\$ 6.00
Protests- Per Document	\$ 5.00
Convenience Fees	
Credit Card Payment Over Phone	\$ 1.00
Return Check Fee	\$ 25.00

**City of Schertz
Schedule of Fees**

City Secretary	2024-25
Candidate Filing Fee	\$ 25.00
Licenses	
Package Store Permit	\$ 250.00
Wine and Malt Beverage Retailer's Permit - Bexar County	\$ 500.00
Wine and Malt Beverage Retailer's Permit - Bexar County Renewal	\$ 375.00
Wine and Malt Beverage Retailer's Permit - All Other Counties	\$ 87.50
Wine and Malt Beverage Retailer's Off Premises Permit	\$ 30.00
(Malt Beverage) Retail Dealer's On-Premise License - Bexar County	\$ 500.00
(Malt Beverage) Retail Dealer's On-Premise License - Bexar County Renewal	\$ 375.00
(Malt Beverage) Retail Dealer's On-Premise License - All Other Counties	\$ 75.00
Wine-Only Package Store Permit	\$ 37.50
Mixed Beverage Permit	\$ 375.00
Wholesaler's Permit	\$ 937.50
Branch's Distributor's License	\$ 37.50
(Malt Beverage) Retail Dealer's Off-Premise License	\$ 30.00
Local Distributor's Permit	\$ 50.00
Winery Permit	\$ 37.50

**City of Schertz
Schedule of Fees**

Library	2024-25
Non-Resident user fee- Library Card	\$15.00
Meeting Room Fee- Non-Schertz residents, 4 hours	\$50.00
Meeting Room Fee- After hour fee, per hour	\$25.00
Meeting Room Cleaning Fee (Spot Cleaning)	\$50.00
Meeting Room Cleaning Fee (Whole Room)	Actual
Additional Fee for After Hours Cleaning, per hour	\$25.00
 Inter-Library Loans Materials (ILL Materials)	
Lost or damaged ILL items - Cost of item as billed by the lending library (may include additional fines or fees assessed by the lending library)	Actual
 Return Postage Fee--for ILL items never picked up by customer after arrival	 \$ 3.00
Replacement Library Card	\$ 1.00
 Copier, per standard page (2-sided copies are the same as 2 pages; oversized copies are the same as 2 pages)	
Black and White	\$ 0.15
Color	\$ 0.50
 Printing, per standard page (2-sided copies are the same as 2 pages; oversized copies are the same as 2 pages)	
Black and White	\$ 0.15
Color	\$ 0.50
 Outgoing Fax, 1st page	 \$ 1.00
Per each succeeding page	\$ 0.25
 Lost & Damaged Materials - Cost of item	
plus a processing fee	\$ 5.00
Damaged DVD Case	\$ 1.00
Damaged or Missing Barcode	\$ 1.00
Damaged or Missing RFID Tag	\$ 1.00
Damaged or Missing DVD/Video Cover (if replaceable) plus processing fee	\$ 3.00
Game & Experience Kit totes and parts (if replaceable)	Actual
Toddler Tote Bag	\$ 2.50
Materials Recovery Fee (per account sent to collections)	\$ 10.00

Note: If an item is lost and paid for, any overdue fines assessed against the item are waived. If part of an item is lost and not replaceable, the item as a whole is considered lost and the full cost of the item is charged to the patron. Again, any overdue fines assessed against the item are waived if the item is paid for. Refunds for items that were paid for and subsequently found and returned to the library are available for up to 60 days after payment and require the original receipt. Processing fees are non-refundable. No refunds will be given after 60 days.

**City of Schertz
Schedule of Fees**

Schertz Magazine	2024-25
-------------------------	----------------

Display Ads:

Eighth Page for 6 mo., per month	\$ 325.00
Eighth Page for 12 mo., per month	\$ 300.00
Quarter Page for 6 mo., per month	\$ 600.00
Quarter Page for 12 mo., per month	\$ 450.00
Half Page for 6 mo., per month	\$1,100.00
Half Page for 12 mo., per month	\$ 775.00
Full Page for 6 mo., per month	\$1,650.00
Full Page for 12 mo., per month	\$1,325.00
Special placement fee	\$ 100.00
Artwork ownership fee	\$ 95.00

Premium Placement:

Back Cover for 6 mo., per month	\$2,000.00
Back Cover for 12 mo., per month	\$1,650.00

Churches, governmental entities, 501 (c) 3 and civic groups who provide a service to the residents of Schertz will receive a 25% discount on the above facility rental rates.

**City of Schertz
Schedule of Fees**

Event Facilities	2024-25
Vendor/Ancillary Fees	
Kitchen Fee, per person	
Kitchen/F&B Fee, Ballroom	\$ 300.00
Kitchen/F&B Fee, Bluebonnet Room	\$ 100.00
Early Open Fee (one hour only)	\$ 200.00
Late Fee	\$ 200.00
Ice, one bin (80lbs)	\$ 15.00
Ice, unlimited	\$ 25.00
Beverage Service (for 50 people)	\$ 50.00
Beverage Linen per table	\$ 6.00
Cancellation Fee	\$ 50.00
Portable Bar (includes 5 cocktail tables)	\$ 200.00
Cocktail Tables (up to 5)	\$ 50.00
Uplighting, per light	\$ 15.00
Uplighting package, 10 lights	\$ 100.00
Pipe for Back Drop	\$ 25.00
Drape per linear ft.	\$ 2.00
Cleaning Fee	\$ 150.00
Beverage Tub	\$ 75.00
Private Suite	\$ 150.00
Discount/Special Rates	
Frequent Renters 25% discount (Must rent at least 12 times calendar year)	
Multiple Day Renters 25% discount (Must rent two or more consecutive days)	
Day before setup - 50% of regular room rate (only in ballroom or entire Civic Center)	
Non-Profits 25% discount - rent only	
All comp'd requests will require approval from City Manager	
H.O.A. Meeting Fee	\$ 100.00
Funeral Reception Only in Bluebonnet Hall/Community Centers 3 hr maximum	\$ 100.00
Gym Use Fee (Community Center/per hour)	\$ 25.00
Facility Security	
Security Coordination Fee	\$ 15.00
Regular- per officer, per hour (4 hour minimum)	\$ 50.00
Holiday- per officer, per hour (4 hour minimum)	\$ 75.00
Civic Center - Grand Ballroom- (7,198 sq. ft)	
Regular Rentals (room only)	
Sunday, Full day	\$ 925.00
Monday - Thursday, Full day	\$ 600.00
Monday - Thursday, Half day	\$ 375.00
Friday, Full Day (half day not available)	\$ 925.00
Saturday, Full day (half day not available)	\$ 1,975.00
Small Stage	\$ 200.00
Dance Floor	\$ 200.00
Damage/Cancellation Deposit	\$ 500.00
Audio/Visual Services (upgraded)	\$ 175.00
Additional time, per hour	\$ 50.00
Audio/Visual Panel Access (for 2 screens/projectors)	\$ 100.00

**City of Schertz
Schedule of Fees**

Event Facilities	2024-25
Banquet Package - includes hall and kitchen rental, easel, tables/chairs, dance floor, AV panel access, ice, private suite, portable bar, cocktail tables, uplighting package, beverage tub:	
Friday/Sunday, Full Day (half day not available)	\$ 2,025.00
Saturday, Full day (half day not available)	\$ 3,000.00
Civic Center Cut-Off Hall (Larger portion of Ballroom - (4,172 sq ft)	
Regular Rentals	
Sunday, Full day	\$ 700.00
Monday - Thursday, Full day	\$ 425.00
Monday - Thursday, Half day	\$ 250.00
Friday, Full Day (half day not available)	\$ 700.00
Saturday, Full day (half day not available)	\$ 1,550.00
Small Stage - move to only one stage	\$ 200.00
Dance Floor	\$ 200.00
Audiovisual Services (upgraded)	\$ 175.00
Additional time, per hour	\$ 50.00
Audio/Visual Panel Access (for 2 screens/projectors)	\$ 100.00
Damage/Cancellation Deposit	\$ 500.00
Banquet Package - includes hall and kitchen rental, easel, tables/chairs, dance floor, AV panel access, ice, private suite, portable bar, cocktail tables, uplighting package, beverage tub:	
Friday/Sunday, Full day (half day not available)	\$ 1,725.00
Saturday, Full day (half day not available)	\$ 2,575.00
Civic Center Conference Hall (Smaller portion of Ballroom - (3,026 sq ft)	
Regular Rentals	
Friday/Sunday, Full day	\$ 400.00
Monday - Thursday, Full day	\$ 250.00
Monday - Thursday, Half day	\$ 175.00
Audio/Visual Panel Access (for 2 screens/projectors)	\$ 100.00
Damage/Cancellation Deposit	\$ 200.00
Civic Center - Bluebonnet Hall- (2,500 sq ft)	
Regular Rentals	
Friday/Sunday, Full day	\$ 450.00
Friday/Sunday, Half day	\$ 225.00
Monday - Thursday, Full day	\$ 275.00
Monday - Thursday, Half day	\$ 150.00
Saturday, Full day (half day not available)	\$ 775.00
Audio/Visual Panel Access (for 2 screens/projectors)	\$ 100.00
Damage/Cancellation Deposit	\$ 200.00
Banquet Package - includes hall rental, kitchen, tables/chairs, AV panel access, ice, uplights, portable bar:	
Friday/Sunday, Full day	\$ 925.00
Friday/Sunday, Half day	\$ 700.00
Saturday, Full day (half day not available)	\$ 1,250.00
Community Center North- 3501 Morning Dr- (2,006 sq ft)	
Sunday - Thursday per hour, 2 hour minimum	\$ 25.00
Friday - Saturday per hour, 4 hour minimum	\$ 50.00
Daily Maximum (up to 12 hours)	\$ 375.00

**City of Schertz
Schedule of Fees**

Event Facilities	2024-25
Damage/Cancellation Deposit	\$ 200.00
Community Center Central (2,940 sq ft)	
Sunday - Thursday per hour, 2 hour minimum	\$ 50.00
Friday - Saturday per hour, 4 hour minimum	\$ 75.00
Daily Maximum (up to 12 hours)	\$ 475.00
Projector/Screen/Microphone	\$ 50.00
Damage/Cancellation Deposit	\$ 200.00

Churches, governmental entities, 501 (c) 3 and civic groups who provide a service to the residents of Schertz will receive a 25% discount on the above facility rental rates.

**City of Schertz
Schedule of Fees**

Event Fee	2024-25
Daddy Daughter/Mother Son Dances	
Adult	\$ 18.00
Child (17 and under)	\$ 12.00
Kick Cancer 1k/5k	
1K Kids Run	\$ 20.00
5K Timed Run/Walk	\$ 35.00
5K Non-Timed Run/Walk	
Signs of Love	\$ 20.00
Jubilee	
Food Vendor	\$ 300.00
Carnival	\$ 6,000.00
Craft Vendor	\$ 50.00
Business Parade Entry	\$ 50.00
T-Shirt Decorating Contest	
Umpired Leagues (Kickball, Softball)	
Individual	\$ 25.00
Late Fee Per Individual	\$ 10.00
Non-Umpired Leagues (Pickleball, Cornhole)	
Individual	\$ 20.00
Late Fee Per Individual	\$ 10.00
Holidazzle	
Food Vendor	\$ 50.00
Craft Vendor	\$ 50.00
Business Parade Entry	\$ -
Breakfast with Santa	\$ 10.00

**City of Schertz
Schedule of Fees**

Event Fee	2024-25
Murder Mystery Party Per Individual	\$40.00
5 Day, 2 Hour Camps Per Individual	\$ 60.00
5 Day, 3 Hour Camps Per couple	\$ 70.00
Parent & Me Programs Per Couple	\$ 10.00
Archery Month Series (Seniors/After School) Per Individual	\$ 20.00
Archery 101 (1 Day) Per Individual	\$ 20.00

**City of Schertz
Schedule of Fees**

Parks and Recreation	2024-25
Small Pavilion (Resident)	
Weekday Full Day (Mon-Thur)	\$ 42.50
Weekend Half Day (Fri-Sun)	\$ 55.00
Weekend Full Day (Fri-Sun)	\$ 85.00
Small Pavilion (Non-Resident)	
Weekday Full Day (Mon-Thur)	\$ 67.50
Weekend Half Day (Fri-Sun)	\$ 90.00
Weekend Full Day (Fri-Sun)	\$ 135.00
Large Pavilion (Resident)	
Weekday with facilities (Mon-Thur)	\$ 125.00
Weekend with facilities (Fri-Sun)	\$ 250.00
Large Pavilion (Non-Resident)	
Weekday with facilities (Mon-Thur)	\$ 175.00
Weekend with facilities (Fri-Sun)	\$ 350.00
Group Picnic Areas (Resident)	
Weekday Full Day (Mon-Thur)	\$ 15.00
Weekend Half Day (Fri-Sun)	\$ 20.00
Weekend Full Day (Fri-Sun)	\$ 30.00
Group Picnic Areas (Non-Resident)	
Weekday Full Day (Mon-Thur)	\$ 22.50
Weekend Half Day (Fri-Sun)	\$ 35.00
Weekend Full Day (Fri-Sun)	\$ 45.00
Spike ball	
Spike ball nets with balls	\$ 15.00
Basketball	
Set of Half Dozen Basketballs	\$ 15.00
Pickleball	
Pickleball Net (Paddles and Balls are Included)	\$ 40.00
Veteran's Memorial Plaza Pavers	
Per Paver	\$ 75.00
Senior Center Membership	
Per Person	\$ 36.00
Per Couple	\$ 65.00
Pools	
Daily Rates	
Per swimmer per entry	\$ 2.00

**City of Schertz
Schedule of Fees**

Parks and Recreation	2024-25
Daily pass	\$ 3.00
Admission is free for children under the age of 2 years.	
Float & Fireworks	\$ 3.00
Paws in the Pool	\$ 3.00
Watermelon Day	\$ 3.00
Season Rates-Maximum per season pass is six (6) members	
Schertz Residents	
Individual rate	\$ 40.00
2 member rate	\$ 50.00
3 member rate	\$ 60.00
4 member rate	\$ 70.00
5 member rate	\$ 80.00
6 member rate	\$ 90.00
Non-Schertz Residents	
Individual rate	\$ 70.00
2 member rate	\$ 80.00
3 member rate	\$ 90.00
4 member rate	\$ 100.00
5 member rate	\$ 110.00
6 member rate	\$ 120.00
Regular Preschool/Child Care Center	
Teacher/Child Care Attendant and 5 students per pass.	
In City	\$ 80.00
Out of City	\$ 120.00

**City of Schertz
Schedule of Fees**

Parks and Recreation

2024-25

THESE RATES NOW SET BY CONTRACTOR

Swimming lessons rate

Schertz Residents - per child

**

Non- Residents - per child

**

Pool Reservations

Schertz Residents

1 to 50 People

**

51 to 100 People

**

101 to 150 People

**

151 to 200 People

**

201 to 250 People

**

251 to 293 People

**

Non-Residents

1 to 50 People

**

51 to 100 People

**

101 to 150 People

**

151 to 200 People

**

201 to 250 People

**

251 to 293 People

**

Northcliffe Pool

Schertz Residents

1 to 50 People (2 hours maximum)

**

50 to 100 People (2 hours maximum)

**

Non-Residents

1 to 50 People (2 hours maximum)

**

50 to 100 People (2 hours maximum)

**

THESE RATES NOW SET BY CONTRACTOR

**City of Schertz
Schedule of Fees**

Animal Services	2024-25
Animal Adoption	
Dog	\$ 60.00
Cat	\$ 35.00
Adoption pricing may be discounted for adoption events or during special promotions	
Permits - A permit shall be issue after payment of application fee:	
Kennel authorized to house 10 or less dogs or cats	\$ 75.00
Kennel authorized to house more than 10 but less than 50	\$ 150.00
Kennel authorized to house 50 or more	\$ 200.00
Pet Shop	\$ 100.00
Grooming Shop	\$ 30.00
Commercial Riding Stable 10 or less	\$ 75.00
Commercial Riding Stable 11-50	\$ 150.00
Commercial Riding Stable 51 or more	\$ 200.00
Annual Crescent Bend Riding Permit, per horse	\$ 100.00
Auction	\$ 100.00
Zoological Park	\$ 200.00
Animal Exhibition/Circus/Petting Zoo	\$ 100.00
Guard Dog Training Center	\$ 200.00
Obedience Training Center	\$ 50.00
Commercial Establishment Using a Guard Dog	\$ 75.00
Commercial Annual Sellers Permit	\$ 150.00
Dangerous Dog Permit	\$ 200.00
Temporary Permit* - not to exceed 7 days	\$ 15.00
*Good for Crescent Bend Riding (per horse), Animal Exhibition/Circus/Petting Zoo, and Auction Permits	
Temporary Animal Sales Permit (Pet Expos), not to exceed 3 days	\$ 30.00
Impoundment Fee: An impoundment fee must be paid for each captured animal	
Dog/Cat Impoundment	
Within a 1 year period	
1st Offense	
Neutered	\$ 30.00
Un-neutered	\$ 45.00
2nd Offense	
Neutered	\$ 50.00
Un-neutered	\$ 70.00
3rd Offense	
Neutered	\$ 100.00
Un-neutered	\$ 120.00
4th Offense	
Neutered	\$ 150.00
Un-neutered	\$ 170.00
Each Additional Offense	
Base- Neutered	\$ 150.00
Base- Un-neutered	\$ 170.00
Per Additional Offense	\$ 50.00
Fowl or other small animal	\$ 30.00
Livestock	\$ 75.00
Zoological/Circus animal	\$ 200.00

**City of Schertz
Schedule of Fees**

Animal Services	2024-25
Boarding Fee: A boarding fee must be paid for each animal	
Dog/Cat, per day	\$ 15.00
Fowl or other small animal, per day	\$ 10.00
Reptile, per day	\$ 30.00
Livestock, per day	\$ 50.00
Zoological/Circus animal, per day	\$ 200.00
Surrender Fee: Charge per animal with proof of Schertz residency	
Fowl/Reptile/Small Animal	\$ 10.00
Dog/Cat neutered/spayed /current rabies cert./heartworm negative	\$ 35.00
Dog/Cat all other surrenders	\$ 65.00
Small Livestock	\$ 50.00
Large Livestock	\$ 100.00
Zoological or Circus	\$ 200.00
Litter Fee (3 or more animals under 2 months old)	\$ 75.00
Quarantine Fee:	
Dog/Cat	\$ 50.00
Plus Daily Charge per animal for boarding	\$ 15.00
Micro Chipping	\$ 15.00
Trap Rental Fee:	
Trap Deposit, refundable when trap is returned	\$ 75.00
Trap Rental Fee, per day	\$ 5.00

**City of Schertz
Schedule of Fees**

Neighborhood Service	2024-25
Health and Sanitation Division	
Food Establishment Fees:	
Non-Profit Organizations (regardless of number of employees)	\$ 100.00
1 - 10 Employees	\$ 300.00
11 or more Employees	\$ 800.00
Temporary Food and/or Beverage Establishment	\$ 50.00
Mobile Vendors	\$ 250.00
Mobile Vendors, registration (existing permit from another government agency)	\$ 25.00
Public and HOA Swimming Pool License	\$ 110.00
Foster Care	\$ 50.00
Re-inspection fees	\$ 75.00
Nuisance Abatement Administrative Fee	
First abatement	\$ 100.00
Second abatement	\$ 200.00
Third and subsequent abatements	\$ 500.00

**City of Schertz
Schedule of Fees**

Police Department	2024-25
Alarm Permit Fees	
Residential - Annually	\$ 10.00
Tier 1 Commercial	\$ 25.00
Tier 2 Commercial site alarm system required under local, state or national code	\$ 50.00
 Alarm Service Fees: Other than Burglar Alarms	
4TH False Alarm within 12 Mo. Period	\$ 100.00
5TH False Alarm within 12 Mo. Period	\$ 150.00
6TH False Alarm within 12 Mo. Period	\$ 200.00
7TH False Alarm within 12 Mo. Period	\$ 250.00
8TH False Alarm within 12 Mo. Period	\$ 500.00
Others After 8TH within 12 Mo. Period	\$ 500.00
 Burglar Alarm Service Fees:	
4TH False Alarm within 12 Mo. Period	\$ 50.00
5TH False Alarm within 12 Mo. Period	\$ 50.00
6TH False Alarm within 12 Mo. Period	\$ 75.00
7TH False Alarm within 12 Mo. Period	\$ 75.00
8TH False Alarm within 12 Mo. Period	\$ 100.00
Others After 8TH within 12 Mo. Period	\$ 100.00
 Miscellaneous Fees	
Accident Reports, each	\$ 6.00
Fingerprints, per set	\$ 10.00
Solicitor/Peddler Permit	\$ 50.00
Background Check Fee	\$ 10.00
BODY CAM VIDEO (\$1.00 per minute +\$10.00)	\$ 10.00

**City of Schertz
Schedule of Fees**

Fire Department and Haz-Mat Fees	2024-25
Licenses & Permits	
Certificate of Occupancy - Inspections (CO)	\$ 50.00
License Inspections	N/A
Adult Daycare	\$ 200.00
Licensed Nursing Care Center	\$ 200.00
Licensed Hospital Inspection	\$ 250.00
Licensed Institutional Inspection	\$ 250.00
Licensed In-Home Facilities	\$ 50.00
Emergency Responder Radio Coverage System	\$ 500.00
High Piled/Rack Storage System	\$ 400.00
Above Ground Storage Tanks (all sizes) - commercial	\$ 250.00
Above Ground Storage Tanks (all sizes) - residential	\$ 150.00
Below Ground Storage Tanks (per tank) - commercial	\$ 250.00
Below Ground Storage Tanks (per tank) - residential	\$ 150.00
Access Control Systems (per system)	\$ 150.00
Limited Access Security Gates and Perimeter Fencing (per system)	\$ 185.00
Solar	\$ 250.00
Open or Control Burn - Commercial	\$ 150.00
Open or Control Burn - Non-commercial	\$ 25.00
Fireworks display permit	\$ 450.00
Tents and Membranes (per event)	\$ 75.00
Tents and Membranes (annually)	\$ 400.00
Cutting and Welding	\$ 50.00
Explosives	\$ 50.00
Flammable Storage	\$ 50.00
Carnivals and Fairs	\$ 50.00
Food Booth (per booth, per event)	\$ 25.00
Mobile Food Establishments (annual)	\$ 25.00
Battery Systems	\$ 50.00
Combustible Dust Product Options	\$ 50.00
Cryogenic Fluids	\$ 50.00
Haz-mat	\$ 50.00
Lumberyards	\$ 50.00
Spraying and Dipping	\$ 50.00
Storage of Tires	\$ 50.00
Short Term Rental Annual Inspection	\$ 125.00
Fire Suppression System Permits	
Fire Sprinkler System (1-10 heads)	\$ 200.00
Fire Sprinkler System (11-200 heads)	\$ 250.00
Additional heads (beyond 200)	\$ 1.00
Sprinkler System Modification (no heads involved)	\$ 150.00
False Alarm, per occurrence (after 2 in an annual period)	\$ 50.00
Fire Alarms Installation (1-20 Devices)	\$ 200.00
Fire Alarms Installation (21-200 Devices)	\$ 250.00
Additional installation charge, per initiating or notification device (beyond 200)	\$ 1.00
Fire Alarm Remodel (Less than 10 Devices)	\$ 75.00
Fire Alarm Remodel (11-25 Devices)	\$ 150.00
Fire Alarm Remodel (26-100 Devices)	\$ 225.00
Fire Alarm Remodel (101-200 Devices)	\$ 300.00
Fire Alarm Remodel (201+ Devices)	\$ 375.00
Fire Alarm Panel Replacement (1-9 effected Devices)	\$ 100.00
Fire Alarm panel Replacement (10+ effected Devices)	\$ 200.00
Kitchen Hood Suppression System	\$ 400.00

**City of Schertz
Schedule of Fees**

Fire Department and Haz-Mat Fees	2024-25
Underground Fire Line (per line)	\$ 250.00
Fixed Pipe Systems (per system)	\$ 150.00
Gaseous Suppression Systems (per system)	\$ 300.00
Standpipe	\$ 200.00
Additional Standpipes (beyond 1)	\$ 150.00
Spray Paint Booth (per booth)	\$ 300.00
Other Fire Systems	\$ 100.00
 Inspection & Plan Review	
Inspection Fees	
Re-Inspection, after the 1st	\$ 150.00
After hours fee, per hour per inspector (beyond the hours of 8:00 a.m. to 5:00 p.m.)	\$ 75.00
Plan Review Fees, per hour, minimum 2 hours	\$ 100.00
Plan Review Rush, Outsource - Sent out by Fire Marshal	Cost
SFR After Hours Plan Review Rush (per hour, 2 hour minimum)	\$ 200.00
Smoke Control System Plan (per system)	\$ 400.00
 Hazardous materials operations service fees.	
The current replacement cost shall be charged for the use of consumable haz-mat supplies and firefighting agents	ACTUAL
If any protective equipment or firefighting equipment is damaged or contaminated, the current replacement cost shall be charged.	ACTUAL
 Fire Watch	 \$ 75.00
Fire Watch with Pumper Apparatus (per hour) - Minimum 2 hours	\$ 150.00

**City of Schertz
Schedule of Fees**

EMS	2024-25
Response Services	
Aid Call	\$ 250.00
Air Medical Assist Call	\$ 800.00
BLS Non- Emergency	\$ 1,240.00
BLS Emergency	\$ 1,360.00
ALS Non Emergency	\$ 1,380.00
ALS Emergency No Specialty Care	\$ 1,590.00
ALS Emergency W \ Specialty Care	\$ 1,750.00
Mileage, per mile	\$ 25.00
Other Services	
Ambulance Standby, per hour	\$ 150.00
Gator Standby, per hour	\$ 100.00
AED Supplies	Actual
CPR Class and Supplies	Actual
System Continuing Education	Actual
Vaccinations	Actual
EMT Class	\$ 1,300.00
Passport to Care - Single (insured)	\$ 50.00
Passport to Care - Family (insured)	\$ 60.00
Passport to Care - Single (Not insured)	\$ 65.00
Passport to Care - Family (Not insured)	\$ 75.00
Per Capita	\$ 17.52

**City of Schertz
Schedule of Fees**

Planning and Zoning	2024-25
----------------------------	----------------

Plat recording service:

Fees assessed are due prior to recording:

Plat recording fee is equal to the fee charged by the County Clerks Office

Annexation Petition by Property Owner - Plus all related fees \$ 750.00

Zone Change

Zone change for 0 to 2 acres	\$ 650.00
Zone change for 2+ to 5 acres	\$1,000.00
Zone change for 5+ to 20 acres	\$2,000.00
Zone change for 20+ to 50 acres	\$3,500.00
Zone change for 50+ to 100 acres	\$4,000.00
Zone change for 100+ acres	\$6,000.00

Specific Use Permit (SUP) - plus other applicable items (i.e. Site Plan)

Specific Use Permit (SUP) for 0 to 2 acres	\$ 650.00
Specific Use Permit (SUP) for 2+ to 5 acres	\$1,000.00
Specific Use Permit (SUP) for 5+ to 20 acres	\$2,000.00
Specific Use Permit (SUP) for 20+ to 50 acres	\$3,500.00
Specific Use Permit (SUP) for 50+ to 100 acres	\$4,000.00
Specific Use Permit (SUP) for 100+ acres	\$6,000.00

Building addition of a current/legal SUP \$ 500.00

Master Development Plan

All phased developments and PDD's	\$1,500.00
Master Development Plan Amendment (minor revision)	\$ 500.00

Preliminary Plat

0 to 50 acres	\$2,000.00
greater than 50 acres	\$3,000.00

Final Record Plat or Re-plat

0 to 50 acres	\$1,500.00
greater than 50 acres	\$2,000.00
Revised Final Plat (minor)	\$ 500.00

Amended Plat

\$1,500.00

Minor Plat

\$1,500.00

Vacate Plat

\$1,500.00

Plat Time Extension - plus all related fees \$ 250.00

Street and Subdivision Name Changes \$1,500.00

**City of Schertz
Schedule of Fees**

Planning and Zoning	2024-25
Site Plan	\$1,500.00
Amended Site Plan (minor)	\$ 500.00
Park Fees - Residential	
Land Dedication: one (1) acre per 100 dwelling unit	
Fee in Lieu of Land Dedication: per dwelling unit	\$ 350.00
Park Development Fee: Per Dwelling unit	\$ 650.00
Park Fees - Multi-Family	
Land Dedication: one (1) acre per 100 dwelling unit	
Fee in Lieu of Land Dedication; per dwelling unit:	\$ 350.00
Park Development Fee: Per Dwelling unit	\$ 650.00
Miscellaneous	
Tree Mitigation, inch of DBH - Plus all related fees	\$ 100.00
Legal Review (i.e. Improvement Agreements)	Actual
Zoning Verification Letter - Single tract of land per Tract	\$ 150.00
Certificate of Determination - Single Tract of Land per Tract	\$ 150.00
Postponement of any Public Hearing by the Applicant	\$ 350.00
Appeals and requests for amendments Considered by City Council, the Planning & Zoning Commission, the Building and Standards Commission, or the Board of Adjustment as allowed by the Unified Development Code, to include requested amendments to the Comprehensive Land Use Plan	\$ 500.00
Floodplain Development Review Fee	\$ 150.00
Variance and/or Waivers	
Unified Development Code, ea.	\$ 500.00
Building Code, ea.	\$ 500.00
Driveway width waiver requests will not be assessed with the waiver fee	
Copies, Plans, and Maps:	
Unified Development Code	\$ 50.00
Public Works Specification Manual	\$ 50.00
Staff Review - Application completeness review, internal SDR (staff) review & meeting with applicant to review application package. Fee included in all applications.	

**City of Schertz
Schedule of Fees**

Inspections	2024-25
Residential Building Permit Fees	
Minimum permit fee	\$ 50.00
New Single Family Residential (one & two family dwellings) per square foot	\$ 0.50
New Accessory structures per square foot	\$ 0.50
Flatwork/Deck	\$ 100.00
Patio/Patio Cover	\$ 225.00
Roof Replacement	\$ 200.00
Window Replacement	\$ 150.00
Foundation Repair	\$ 225.00
No plan check fee applies to residential flatwork/deck permits	
A building permit is required for swimming pools greater than 24 inches (24") in depth.	
Swimming Pools - In ground	\$ 500.00
Swimming Pools - Above Ground (where a permit is required)	\$ 25.00
No permit required for prefabricated pools less than 24"	
A residential plan review fee of 50% of the building permit fee is assessed to all permits for the review of construction documents and plans associated with a permit.	
	50%
See trade permit and technology fees associated with residential permits below.	
Commercial Building Permit Fees	
Building Permit Fees	
New Construction - Commercial (see Cost table below)	Cost
Plan review fees for projects with a cost of \$5,000 or greater, are assessed review fees based on a percentage (%) of Permit Fee	50%
Permit Fees:	
Cost of Construction (Cost)	
\$0.00 to \$1,000.00	\$ 50.00
\$1,001.00 to \$15,000.00, for each additional \$1,000 and fraction thereof	\$ 8.00
\$15,001.00 to \$50,000.00, for each additional \$1,000 and fraction thereof	\$ 7.00
\$50,001 and up, for each additional \$1,000 and fraction thereof	\$ 6.00
Following Use The Cost of Construction (Cost) Table above:	
Non - residential Flatwork/Deck	Cost
Non - residential Accessory Buildings	Cost
Non - residential Patio/Patio Cover	Cost
Non - residential Roof Replacement	Cost
Non - residential Window Replacement	Cost
Non - residential Swimming Pools in Ground	Cost
Non - residential Foundation Repair	Cost
Sign	Cost

**City of Schertz
Schedule of Fees**

Inspections	2024-25
All other permit fees (Residential & Commercial):	
Fence (New and Replacement)	\$ 50.00
Siding/Fascia	\$ 75.00
Temporary Building or Structure	\$ 50.00
Moving Permit Fee	\$ 100.00
Demolition Permit Fee	\$ 60.00
Mobile Home Permit Fee (plus sub-trades as necessary)	\$ 25.00
Certificate of Occupancy	\$ 50.00
Pre Certificate of Occupancy Inspection	\$ 200.00
Failure to Obtain Certificate of Occupancy	\$ 200.00
Compliance Inspection, each trade	\$ 50.00
Temporary Sign	\$ 30.00
Development Sign	\$ 100.00
Banner	\$ 25.00
Street Span Banner	\$ 25.00
Home Occupation Permit (annually)	\$ 35.00
Construction beginning without permit, pay additional:	\$ 200.00
Failure to Request Inspection, per trade	\$ 100.00
Failure to Obtain Contractors License/Provide Insurance	\$ 100.00
Electrical Permit Fees	
Electrical Repair/Replacement	\$ 60.00
New Construction per building/unit	\$ 100.00
Solar	\$100.00
Mechanical Permit Fees	
Mechanical Repair/Replacement	\$ 60.00
New Construction per building/unit	\$ 100.00
Plumbing Permit Fees	
Plumbing Repair/Replacement	\$ 60.00
New Construction per building/unit	\$ 100.00
Irrigation Permit Fees	
Permit Fee	\$ 60.00
plus per sprinkler head	\$ 1.00
plus per backflow or RPZ	\$ 3.00
subsequent to the installation of the piping or equipment served, each	
Re-Inspection Fees	
Each re-inspection, per trade	\$ 75.00
Re-inspections after first, per trade	\$150.00
Re-inspections after second and all subsequent, per trade	\$500.00
No permit fees will be charged for sites located on Main St. (All departments)	
No permit fees will be charged to the Schertz Housing Authority (All departments)	
Technology Fees	
Commercial Construction (new, additions, remodels)	\$25.00
New Residential Construction	\$25.00
All other permits	\$10.00

**City of Schertz
Schedule of Fees**

Inspections	2024-25
--------------------	----------------

Licenses/Registrations:

General Contractor (Initial and Renewal)	N/C
Master Electrician (Initial) State of Texas Issued	N/C
Apprentice/Wireman Electrician (Annually) State of Texas Issued	N/C
Electrical Contractor (Annually) State of Texas Issued	N/C
Mechanical Contractor (Annually) State of Texas Issued	N/C
Plumbing Contractor (Annually)* State of Texas Issued	N/C
Irrigation (Annually) State of Texas Issued	N/C
Backflow Tester - State of Texas Issued	N/C
Sign Contractor (Initial)	N/C
Sign Contractor (Renewal)	N/C
Electrical Sign Contractor (Initial) State of Texas Issued	N/C
Electric Sign Journeyman Electrician (Annually) State of Texas Issued	N/C
Electric Sign Apprentice/Wireman Electrician (Annually) State of Texas Issued	N/C
Utility Contractor (Annually)	N/C
Mobile Home Park (Annually)	N/C

*N/C - No Charge for license

**City of Schertz
Schedule of Fees**

Engineering	2023-24
Grading and Clearing Permit - Acreage	
For non-agricultural purposes	
Below 5 acres	\$ 100.00
5 to 20 acres	\$ 250.00
Per acre over 20, plus base charge for 20 acres	\$ 3.00
Over 100 acres	\$ 490.00

Grading and Clearing Permit Fees are waived for applicants representing Home Owner's Associations proposing maintenance activities in drainage easements.

Public Improvement Permit Fees

Construction Plan Review	
Base Fee	\$ 1,065.00
Water, per 100 linear foot of main	\$ 8.52
Wastewater, per 100 linear foot of main	\$ 12.78
Street and Drainage, per 100 linear foot of street	\$ 8.52
Drainage, per 100 linear feet of street + 100 linear feet of off-street facility	\$ 12.78
Wastewater Lift Station	\$ 2,130.00

OR

Actual Cost of third party plan review	Actual
----------------------------------------	--------

Construction Inspection	
Base Fee	\$ 3,386.40
Water, per 100 linear foot of main	\$ 67.73
Wastewater, per 100 linear foot of main	\$ 84.66
Street and Drainage, per 100 linear foot of street	\$ 67.73
Drainage, per 100 linear feet of street + 100 linear feet of off-street facility	\$ 84.66
Wastewater Lift Station	\$ 5,079.60

OR

Actual Cost of third party inspection	Actual
---------------------------------------	--------

**City of Schertz
Schedule of Fees**

Drainage Fees	2024-25
Charge Per Residence	\$ 5.20
Commercial, per LUE	\$ 5.20
Floodplain Permit, New Residential Structure	\$ 50.00
Floodplain Permit, New Commercial Structure	\$ 150.00

**City of Schertz
Schedule of Fees**

Public Works - Streets	2024-25
Chipping charges, per half hour	\$ 40.00
<hr/>	
Garbage Collection Fees	2024-25
Residential:	
Zone I: Once a week pick up	
One 96 gallon cart provided by franchisee, per month	\$ 12.41
Residents requests 2 carts total:	\$ 18.59
Resident requests 3 carts total:	\$ 24.80
Resident requests 4 carts total:	\$ 30.99
Recycling Fee, per month/container	\$ 2.05
Zone 2: Single Family, twice per week pick up, per month, no cart provided	\$ 12.41
Recycling Fee, per month/container	\$ 2.05
Front Porch Pick Up	\$ 18.11
Recycling Fee, per month/container	\$ 2.05
Special Pickup:	
Move Ins, Special Tree Trimmings, oversize materials, & similar circumstances; minimum	\$ 17.29
Class II: Mobile Home Parks	\$ 9.90
Mobile Home Parks (2 or more mobile homes) (based on number in park on the 15th day of the month), per unit/monthly	
Class III: Apartments	\$ 9.90
per unit/monthly	
Class IV: Motels	\$ 4.37
per unit/monthly	
2. Commercial	
Class V:	\$ 15.70
Offices, barber shops and Professional services, per month	
Class VI:	\$ 27.08
Light retail, wholesale, commercial or industrial, 2000 to 4000 square feet and excluding large grocery stores, etc., per month	
Class VII:	\$ 39.34
Medium retail, wholesale commercial or industrial (2000 to 4000 square feet and exclude large grocery store, etc.), per month	
2 Cart, 1 pickup per week	\$ 40.61

**City of Schertz
Schedule of Fees**

Garbage Collection Fees

2024-25

Class VIII:

Heavy Volume retail wholesale, commercial, or industrial (placement determined by a time and cost study of refuse generation and collection. The categories in this class usually require hand loading from rooms or pens and would not apply when commercial containers are used.)

A. Two weekly pickups of 1.5 cubic yard containers, excluding large grocery, furniture or department stores, per month	\$ 69.89
B. Two weekly pickups of 3 cu. Yard containers, excluding large grocery, furniture or department stores, etc., per month	\$ 139.77
C. Three weekly pickups of 3 cu. Yard containers, excluding large grocery, furniture or department stores, etc., per month	\$ 218.41
D. Four weekly pickups of 4 cu. Yard containers, including large grocery, furniture or department stores, etc., per month	\$ 262.05
E. Five weekly pickups of 4 cu. Yard containers, including large grocery, furniture or department stores, etc., per month	\$ 349.42
F. Six weekly pickups of 4 cu. Yard containers, including large grocery, furniture or department stores, etc., per month	\$ 436.84
G. Customer requiring more than four (4) cu. Yds each pickup would be charged per cu. Yds. Collected., per yard	\$ 4.84

**City of Schertz
Schedule of Fees**

Garbage Collection Fees	2024-25
--------------------------------	----------------

3. Commercial Containers.

CONTRACTOR will provide commercial containers to those customers who desire to use them in lieu of garbage cans. The use of such CONTRACTOR provided containers is required by this contract. Rates for containers and pickup will be based on the following table:

Container Size:

Frequency of Pickup

<u>2017-18 through 2021-22</u>	1	2	3	4	5	6
2 cu. Yard	\$ 59.45	\$ 101.23	\$ 122.28	\$ 139.79	\$ 157.26	\$ 174.72
3 cu. Yard	\$ 71.65	\$ 129.26	\$ 178.23	\$ 204.38	\$ 230.63	\$ 256.82
4 cu. Yard	\$ 89.06	\$ 153.79	\$ 209.65	\$ 253.32	\$ 297.04	\$ 340.71
6 cu. Yard	\$ 125.84	\$ 209.65	\$ 288.30	\$ 366.95	\$ 445.49	\$ 524.14
8 cu. Yard	\$ 148.53	\$ 270.81	\$ 375.60	\$ 480.46	\$ 586.04	\$ 690.14
10 cu. Yard	\$ 171.19	\$ 314.45	\$ 445.49	\$ 559.12	\$ 672.64	\$ 786.19
Commercial Recycle Hauling Permit						\$2,500.00

**City of Schertz
Schedule of Fees**

Garbage Collection Fees	2024-25
--------------------------------	----------------

4. Roll-Off Rates Per Pull Open Top Containers - Dry Material

20 cu. Yard	\$ 323.20
30 cu. Yard	\$ 384.34
40 cu. Yard	\$ 445.49
Roll-off Rental (no pulls within billing cycle) per container per month	\$ 133.65

Collection and Disposal of Municipal Wastes

5. Wet Material Rates on Compactor containers or open top containers with wet material must be negotiated with customers at the time they are needed. This type of waste must be hauled to a Type I landfill which generally has a higher disposal rate attached to it.

Roll-off Container Delivery Charge per container	\$ 38.95
Roll-off Relocation or Trip Charge per container	\$ 38.95
2 cu. Yard compactor, per month (2 services per week)	\$ 230.27
Extra pick ups (2 yard compactor), each	\$ 87.31
4 cu. Yard compactor, per month (2 services per week)	\$ 474.39
30 cu yard Compactor, per pull	\$ 585.30
40 cu yard Compactor, per pull	\$ 695.37
30 cu yard Open-top (Recycle), per pull	\$ 218.27

Front-Load container extra pick-up charges

2 cu yard	\$ 29.70
3 cu yard	\$ 37.12
4 cu yard	\$ 44.56
6 cu yard	\$ 51.98
8 cu yard	\$ 59.41
10 cu yard	\$ 66.82

OVER WEIGHT CHARGE	\$ 29.79
---------------------------	-----------------

To address non standard requests, the solid waste contractor can negotiate a fee with the customer requesting the service. The City will collect 15% of the negotiated fee per the franchise agreement.

**City of Schertz
Schedule of Fees**

Utility Billing	2024-25
Water & Wastewater Deposit	
In City	\$ 125.00
In City, with no water service	\$ 75.00
Out of City	\$ 150.00
Commercial	\$ 100.00
or 2.5 times estimated monthly billing	2.5x
Disconnect Fee	\$ 20.00
Extension Fee	\$ 5.00
2 free extensions	
Transfer Fee	\$ 10.00
Garbage Deposit	
Residential	\$ 25.00
Commercial	\$ 100.00
or 2 1/2 times estimated monthly billing	2.5x
Meter Flow Test	
After Hours Disconnect/Reconnect	\$ 50.00
City Field Test	\$ 10.00
City Meter Bench Flow Test	\$ 25.00
Schertz Seguin Water Customers	\$ 4.00
Non-Schertz Seguin Customer	\$ 15.00
Extended Absence Charge	\$ 10.00
Re-Installation Fee, per hour	\$ 50.00
Fire Hydrant Fee	
Deposit	\$ 200.00
Service Fee	\$ 50.00

**City of Schertz
Schedule of Fees**

Public Works	2024-25
Permit Fees - All Right of Way Permits	\$ 25.00
Fire Line Type Nos. 1 and 2 - (non-metered), in City per year	
4-inch service line connection or smaller	\$ 175.00
6 inch	\$ 235.00
8 inch	\$ 290.00
10 inch	\$ 340.00
12 inch	\$ 405.00
Fire Line - (non-metered), Outside City per year	
4-inch service line connection or smaller	\$ 225.00
6 inch	\$ 305.00
8 inch	\$ 375.00
10 inch	\$ 440.00
12 inch	\$ 525.00
Meter Installation Fees - Inside the City	
Meter Size	
5/8" X 3/4"	\$ 330.00
3/4" X 3/4"	\$ 345.00
1" X 1"	\$ 450.00
2" X 2"	\$ 1,940.00
*2" turbine	Cost + Labor
*3" or larger	Cost + Labor

**City of Schertz
Schedule of Fees**

Public Works	2024-25
---------------------	----------------

Meter Installation Fees - Outside the City

Meter Size

5/8" X 3/4"	\$ 340.00
3/4" X 3/4"	\$ 355.00
1" X 1"	\$ 460.00
2" X 2"	\$ 1,950.00
*2" turbine	Cost + Labor
*3" or larger	Cost + Labor

Fire Hydrant Meter for Construction

Deposit (refundable)	\$ 200.00
Service Charge	\$ 50.00

Bulk Water Sales - 10 Commercial Place

Deposit (refundable)	\$ 90.00
Service Charge	\$ 50.00
Base Monthly fee - initial 10,000 gallons	\$ 127.67
Usage fee - per thousand gallon after initial	\$ 10.18

Wholesale Water Distribution Rate

Base Rate, per month	
3 Inch Meter	\$ 482.38
4 Inch Meter	\$ 844.17
6 Inch Meter	\$ 1,849.14
8 Inch Meter	\$ 3,216.67
10 Inch Meter	\$ 5,026.05
12 Inch Meter	\$ 6,634.39

Available by agreement to distributors with a self-maintained water distribution service, Military Bases, and for temporary use until reuse water is made available in a particular area.

Network Nodes

Application	\$ 500.00
Additional for each node over 5 on the application (up to 30)	\$ 100.00
Annual Public Right of Way	\$ 250.00
Node Support Pole Application Fee	\$ 1,000.00
Collection Fee for Network Nodes on City Service Poles, per pole, per	\$ 20.00

Transport Facilities

Application	\$ 500.00
Additional for each node over 5 on the application (up to 30)	\$ 100.00
Rental Fee for Transport Facilities, per device per month	\$ 28.00
Annual Public Right of Way Fee	\$ 250.00

Permit Fees will be due at the time of the permit submission.
Permit will not be accepted if the permit fee is not attached.
Other fees will be assessed at the time of permit approval

**City of Schertz
Schedule of Fees**

Capital Recovery Impact Fees			2024-25
Meter Size	Meter Type	LUEs Water	
5/8"	MULTI-JET	1.0	\$ 2,934.00
3/4"	MULTI-JET	1.5	\$ 4,401.00
1"	MULTI-JET	2.5	\$ 7,335.00
2"	ULTRASONIC	10.0	\$ 29,340.00
3"	ULTRASONIC	24.0	\$ 70,416.00
4"	ULTRASONIC	42.0	\$ 123,228.00
6"	ULTRASONIC	92.0	\$ 269,928.00
8"	ULTRASONIC	80.0	\$ 234,720.00
10"	ULTRASONIC	250.0	\$ 733,500.00
12"	ULTRASONIC	330.0	\$ 968,220.00

SEWER COLLECTION IMPACT FEE

*Collection Impact Fee Per Living Unit Equivalent (LUE) \$ 1,668.00

*Sewer based on LUE: LUE = 245 gallons per day
These are only City of Schertz impact fees.

Other Utility Impact Fees

Cibolo Creek Municipal Authority (CCMA)

South Basin Impact Fee Per LUE: \$ 2,200.00

North Basin Impact Fee Per LUE: \$ 2,300.00

*Sewer based on LUE: LUE = 155 gallons per day
These are only CCMA impact fees.

Schertz Seguin Local Government Corporation (SSLGC)

Meter Size	Meter Type		
5/8"	SIMPLE	1.0	\$ 1,607.24
3/4"	SIMPLE	1.5	\$ 2,410.86
1"	SIMPLE	2.5	\$ 4,018.10
1.5"	SIMPLE	5.0	\$ 8,036.20
2"	SIMPLE	8.0	\$ 12,857.92
2"	COMPOUND	8.0	\$ 12,857.92
2"	TURBINE	10.0	\$ 16,072.40
3"	COMPOUND	16.0	\$ 25,715.84
3"	TURBINE	24.0	\$ 38,573.76
4"	COMPOUND	25.0	\$ 40,181.00
4"	TURBINE	42.0	\$ 67,504.08
6"	COMPOUND	50.0	\$ 80,362.00
6"	TURBINE	92.0	\$ 147,866.08
8"	COMPOUND	80.0	\$ 128,579.20
9"	TURBINE	160.0	\$ 257,158.40
10"	COMPOUND	115.0	\$ 184,832.60
10"	TURBINE	250.0	\$ 401,810.00
12"	TURBINE	330.0	\$ 530,389.20

ROADWAY IMPACT FEE

Residential Home through 3/26/2021 \$ 2,696.00

Residential Home between 3/27/2021 and 3/26/2022 \$ 3,033.00

Residential Home after 3/26/2022 \$ 3,370.00

**City of Schertz
Schedule of Fees**

Capital Recovery Impact Fees	2024-25	
Nonresidential through 3/26/2021, per service unit*	\$	100.00
Nonresidential after 3/26/2021, per service unit*	\$	175.00

*The number of service units are based on the use of the property. A fee calculator is available on the City Website under the Engineering page

**City of Schertz
Schedule of Fees**

Sewer Rates	2024-25
<u>Residential Rates (Single Family)</u>	
Base Rate-per month	\$ 15.92
Per 1,000 gal Charge, Per Month	
City line Maintenance fee plus Franchise fee	\$ 0.91
User Charge based on 100% of avg consumption mo. User avg. based on Nov, Dec, and Jan, min. 500 gals.	\$ 4.34
Per 1,000 gal charge Total- 12,000 gallons or less	\$ 5.24
greater than 12,000 gallons	\$ 12.02
<u>Business and Multi-family Dwelling Units:</u>	
Base Rate per month	\$ 20.03
The base rate shall be assessed in terms of connection equivalents which shall be as follows: the customer's previous 12 month water consumption as determined at the annual re-rating in February divided by 365, with the results of such division then divided by 245 gallons. The figure arrived at by the second division shall be the customer's "connection equivalent". Each business shall be assessed a base rate.	
Per 1,000 gal Charge, Per Month	
Line Maintenance-Commercial/Industrial users plus Franchise fee	
User Charge-based on 100% of water consumed	
Per 1,000 gal charge Total- 12,000 gallons or less	\$ 5.37
greater than 12,000 gallons	\$ 12.02
<u>YMCA</u>	
Per 1,000 gal Charge, Per Month	\$ 3.53

**City of Schertz
Schedule of Fees**

Public Works - Water Rates Residential	2024-25
GALLONS SOLD BY METER SIZE (RESIDENTIAL & SMALL COMMERC)	

Base Monthly Fee, based on meter size

5/8 IN	\$ 26.89
3/4 IN	\$ 40.29
1.0 IN	\$ 67.17
2 IN	\$ 268.70
3 IN	\$ 644.90
4 IN	\$ 1,128.55
6 IN	\$ 2,472.07
8 IN	\$ 4,342.89
10 IN	\$ 6,785.75
12 IN	\$ 8,957.21

Usage Fee, rate per 1,000 gallons

-	6,000		\$ 3.32
6,001	12,000		\$ 3.71
12,001	18,000		\$ 4.35
18,001	30,000		\$ 5.30
30,001	Above		\$ 6.74

**City of Schertz
Schedule of Fees**

Public Works - Water Rates Residential	2024-25
-----------------------------------------------	----------------

GALLONS SOLD BY METER SIZE (LARGE COMMERCIAL)

Base Monthly Fee, based on meter size

5/8 IN	\$ 26.89
3/4 IN	\$ 40.29
1.0 IN	\$ 67.17
2IN	\$ 268.70
3 IN	\$ 644.90
4 IN	\$ 1,128.55
6 IN	\$ 2,472.07
8 IN	\$ 4,342.89
10 IN	\$ 6,785.75
12 IN	\$ 8,957.21

Usage Fee, rate per 1,000 gallons

-	18,000	\$ 3.32
18,001	36,000	\$ 3.71
36,001	54,000	\$ 4.35
54,001	90,000	\$ 5.30
90,001	Above	\$ 6.74

Fire Hydrant Meter

Base Monthly Fee	\$ 127.67
Usage Fee, per 1,000 gals	\$ 10.18

Cibolo Wholesale Water Rate	\$ 3.41
------------------------------------	----------------

**City of Schertz
Schedule of Fees**

Drought Contingency Surcharges	2024-25
For the first 1,000 gallons over allocation*	\$ 2.00
For the second 1,000 gallons over allocation*	\$ 3.00
For the third 1,000 gallons over allocation*	\$ 4.00
For each additional 1,000 gallons over allocation*	\$ 5.00
Drought Contingency Violation Fines, up to	\$ 200.00

*Refer to the Conservation Ordinance for all allocations