MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
August 20, 2024

HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154

CITY OF SCHERTZ CORE VALUES
Do the right thing
Do the best you can
Treat others the way you want to be treated
Work cooperatively as a team

AGENDA
TUESDAY, AUGUST 20, 2024 at 6:00 p.m.

Call to Order

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Tim Brown)

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)
- Announcements and recognitions by the City Manager (S. Williams)
- Announcements and recognitions by the Mayor (R. Gutierrez)

Hearing of Residents

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.*

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Consideration and/or action regarding the approval of the Minutes for the August 6, 2024, City Council Workshop and City Council Regular Meeting. (S.Edmondson/S.Courney)

2. **Appointments, Re-appointments and Resignations**

   Schertz Historical Preservation Committee

   - Resignation - Tricia Whitman
   - Appointment - Kathleen Samsey

3. **Resolution 24-R-83** - Authorizing an Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool (TML) To Participate In The Joint Cyber Liability And Data Breach Response Self-Insurance Fund. (S.Gonzalez/J.Kurz/D.Ellenburg)

Discussion and Action Items

4. **Resolution 24-R-87 -** A Resolution by the City Council of the City of Schertz, Texas authorizing the purchase of an ambulance remount. (S.Willliams/J.Mabbitt)

5. **Resolution 24-R-97** - Authorizing the City Manager to enter into agreements with Cigna Healthcare, Delta Dental, Community Eye Care, The Hartford, Symetra and Deer Oaks for insurance coverage and employee assistance program services (S. Gonzalez/J. Kurz)

6. **Resolution 24-R-95** - Authorizing Subdivision Improvement Agreements for the Saddlebrook Development. (S.Williams/B.James)

7. **Resolution 24-R-96** - Authorizing a tenth amendment to the Interlocal Agreement with the Alamo Area Council of Governments (AACOG) to provide funding for transit services in the City of Schertz. (S.Williams/B.James)

8. **Ordinance 24-S-145** - Approving a request to rezone approximately 3.3 acres of land from Manufacturing – Light District (M-1) to Single-Family Residential District (R-6), known as Comal County Property Identification Number 75307, a portion of the property also known as 7444 FM 482, City of Schertz, Comal County, Texas. ***Final Reading*** (B.James/L.Wood/S.Haas)

9. **Resolution 24-R-100 -** Authorizing a purchase from Musco Sports Lighting, LLC, a Buyboard Purchasing Cooperative Vendor, for the Schertz Soccer Complex Lighting Project. (S. Gonzalez/L. Shrum)

Public Hearings

10. **Ordinance 24-T-150 -** Conduct a Public Hearing and Adopt a budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in accordance with the Charter of the City of Schertz, Texas; providing for the filing of the Budget; providing that this Ordinance shall be cumulative of all Ordinances; providing a Severability Clause; and providing an Effective Date. ***First Reading*** (S.Gonzalez/J.Walters)

11. **Ordinance 24-T-151** – Conduct a Public Hearing and approve an Ordinance approving the appraisal roll; setting the tax rate; levying and assessing general and special ad valorem taxes for the use and support of the municipal government of the City of Schertz, Texas. ***First Reading*** (S.Gonzalez/J.Walters)

Workshop

12. Workshop regarding City funding the cost of steel utility poles. (S.Williams/B.James)

13. Workshop on proposed amendments to Chapter 86 Traffic and Motor Vehicles (S.Williams/B.James)

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
- City and Community Events attended and to be attended (Council)

Adjournment

CERTIFICATION

I, SHEILA EDMONDSON, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 16TH DAY OF AUGUST 2024 AT 12:15 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEILA EDMONDSON

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON _____DAY OF _____, 2024.
TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

Mayor Gutierrez Member Audit Committee Investment Advisory Committee Main Street Committee Liaison Board of Adjustments Senior Center Advisory Board-Alternate	**Councilmember Davis– Place 1** Member Interview Committee Main Street Committee - Chair TIRZ II Board Liaison Parks & Recreation Advisory Board Schertz Housing Authority Board Transportation Safety Advisory Board
Councilmember Watson-Place 2 Member Audit Committee Liaison Library Advisory Board Senior Center Advisory Board Cibolo Valley Local Government Corporation-Ex-Officio	**Councilmember Macaluso – Place 3** Member Interview Committee Hal Baldwin Scholarship Committee Liaison TIRZ II Board Animal Services Advisory Committee

Councilmember Gibson – Place 4 Member Hal Baldwin Scholarship Committee Investment Advisory Committee Liaison Schertz Historical Preservation Society	**Councilmember Westbrook – Place 5** Liaison Schertz-Seguin Local Government Corporation (SSLGC) Planning and Zoning Commission Schertz Historical Preservation Society Cibolo Valley Local Government Corporation (CVLGC)-Alternate
Councilmember Heyward – Place 6 Member Animal Services Advisory Committee Audit Committee Interview Committee-Chair Investment Advisory Committee Main Street Committee Liaison Building and Standards Commission Economic Development Corporation - Alternate Senior Center Advisory Board	**Councilmember Brown – Place 7** Member Main Street Committee Schertz-Seguin Local Government Corporation (SSLGC) Liaison Economic Development Corporation

Agenda No. 1.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**City Secretary**
Subject:	**Minutes - Consideration and/or action regarding the approval of the Minutes for the August 6, 2024, City Council Workshop and City Council Regular Meeting. (S.Edmondson/S.Courney)**

Attachments

08-06-2024 draft Council Workshop Minutes

08-06-2024 draft Council Minutes

D R A F T

MINUTES
CITY COUNCIL WORKSHOP
August 6, 2024

A City Council Workshop was held by the Schertz City Council of the City of Schertz, Texas, on August 6, 2024, at 5:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present:	Mayor Ralph Gutierrez; Mayor Pro-Tem Paul Macaluso; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Tiffany Gibson; Councilmember Allison Heyward; Councilmember Tim Brown
Absent:	Councilmember Robert Westbrook
Staff present:	City Manager Steve Williams; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order
Mayor Gutierrez called the meeting to order at 5:06 p.m.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.

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No residents signed up to speak.

Discussion and Action Items

1. Discuss the sales and consumption of alcoholic beverages at City-sponsored events. (M.Watson/S.Williams)

Item was brought forward by Councilmember Watson. Deputy City Manager Brian James provided historical information. After a brief discussion, Council expressed support for permitting alcohol sales by licensed vendors at city events. Mr. James will discuss with City staff and bring a recommendation to Council for discussion/action at a regular City Council meeting.

Adjournment
Mayor Gutierrez adjourned the meeting at 5:16 p.m.

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

D R A F T

MINUTES
REGULAR MEETING
August 6, 2024

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on August 6, 2024, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present:	Mayor Ralph Gutierrez; Mayor Pro-Tem Tiffany Gibson; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Allison Heyward; Councilmember Tim Brown
Absent:	Councilmember Robert Westbrook
Staff present:	City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Heyward)

Councilmember Heyward provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Discussion and Action Items

1. **Appointment of Mayor Pro-Tem** - Discussion, consideration, and/or action regarding the confirmation, appointment, or election of the Mayor Pro-Tem. (Mayor/Council)

   Mayor Gutierrez explained the selection process, duties, and term of the Mayor Pro-Tem and thanked Councilmember Paul Macaluso for his service. He opened the floor to Council for discussion regarding the appointment of Councilmember Tiffany Gibson to Mayor Pro-Tem. No discussion occurred.

   Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

City Secretary Sheila Edmondson administered the Oath of Office for Mayor Pro-Tem to Councilmember Gibson.

Employee Introductions

Mayor Gutierrez recognized City Department Heads who introduced the following new staff:

- City Manager's Office: Zinnia Reed - Adminstrative Assistant
- EMS: Brett Brewer - EMT; Charles Josh Moses - EMT; Jason Newman - EMT; Joseph Hernandez - Paramedic (Part-Time); Jayden Sifuentes - Paramedic (Part-Time);
- Facilities-Matthew Muro - HVAC Technician
- Finance: Hee Jin (Claire) Kwon - Accountant
- Parks: DariAnn Douglas - Park Maintenance Technician (Part-Time)
- Police: Chase Del Bosque - Police Officer; Astrid Jaime - Public Safety Communications Officer
- Public Works-Water/Wastewater: Harris Atilano-Fuentes - Streets Maintenance Worker I; Marvin Lopez Garcia - Water/Wastewater Worker I

Presentations

City Events and Announcements

- **Announcements of upcoming City Events (B. James/S. Gonzalez)**
  Assistant City Manager Sarah Gonzalez announced the upcoming City events.

- **Announcements and recognitions by the City Manager (S. Williams)**
  City Manager Steve Williams announced the following City staff promotions:
  David Arce - Public Works, Street Worker I to Street Worker II
  Austin Redman - EMS, EMT to Paramedic
  Tanner Buckley - EMS, EMT to Paramedic
  Miranda Horak - EMS, EMT to Paramedic

  New pothole truck has been received and is in service.
  EMS Child and Babysitting Safety Class has one class remaining.
  Teen Police Academy ended July 19, 2024.

- **Announcements and recognitions by the Mayor (R. Gutierrez)**
  Announced National Purple Heart Day - August 7, 2024, and thanked all veterans for their service.

Hearing of Residents

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.*

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Mayor Pro-Tem Tiffany Gibson recognized the following resident:

Maggie Titterington, 1730 Schertz Parkway, who provided an update on upcoming Chamber events and recent Schertz Historical Preservation Committee events.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

2. **Minutes** - Consideration and/or action regarding the approval of the regular meeting minutes of July 16, 2024. (S.Edmondson/S.Courney)

3. **Appointment/Reappointment/Resignations For Boards/Commissions/Committees (S.Edmondson)**

   Appointments:

   Parks and Recreation Advisory Board

   - Christopher Casatoro
   - Tim Dusek

   Library Advisory Board

   - Dawn Figueras
   - Joanne Ward
   - Letticia Sever
   - Amy Bearce
   - Beveraly Clarke
   - Lee Murphy
   - Linda DuVall

Board of Adjustment

- Richard Dziewit
- Ferrando Heyward
- Yvonne Girffin

Planning and Zoning Commission

- Glen Outlaw
- Tamara Brown
- Judy Goldick
- John Carbon

Capital Improvement Advisory Committee

- Glen Outlaw
- Tamara Brown
-]Judy Goldick
- John Carbon

4. **Resolution 24-R-88 -** Approving the Schertz/Seguin Local Government Corporation (SSLGC) Annual Budget for Fiscal Year 2024-25. (B. James/L. Busch)

5. **Resolution 24-R-91** - Authorizing an Interlocal Agreement with Texas Department of Transportation (TxDOT) and Guadalupe County for Opticom Traffic Pre-emption Services (S.Williams/G.Rodgers)

No items were removed for separate action.

Mayor Gutierrez asked for a motion to approve Consent Agenda Items #2 - 5.

Moved by Mayor Pro-Tem Tiffany Gibson, seconded by Councilmember Tim Brown

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Other: Councilmember Robert Westbrook (ABSENT)

Passed

Discussion and Action Items

6. **Resolution 24-R-86** - Authorizing the purchase of a Fire Apparatus-Brush Truck (S.Williams/G.Rodgers)

Fire Chief Greg Rodgers introduced Resolution 24-R-86 authorizing the purchase of a Fire Apparatus-Brush Truck. No Council discussion occurred.

Moved by Councilmember Mark Davis, seconded by Councilmember Michelle Watson

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Other: Councilmember Robert Westbrook (ABSENT)

Passed

7. **Resolution 24-R-89** - A Resolution by the City of Schertz authorizing increasing the Fiscal Year 2023-24 and Fiscal Year 2024-25 and Fiscal Year 2025-26 not-to-exceed expenditures with Prime Controls for on-call SCADA services. (B. James/L. Busch/N. Ferris)

Public Works Assistant Director Nick Ferris introduced Resolution 24-R-89 authorizing increasing the "not-to-exceed" expenditure amount with Prime Controls to $50,000 through the term of the contract, Fiscal Year 2025-26. No Council discussion occurred.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Other: Councilmember Robert Westbrook (ABSENT)

Passed

Public Hearings

8. **Ordinance 24-S-144** - Conduct a public hearing and consider a request for a Specific Use Permit to allow a monopole telecommunication facility on approximately 1 acre of land, known as Guadalupe County Property Identification Number 47083, more specifically known as 120 Windy Meadows Drive, City of Schertz, Guadalupe County, Texas. ***First Reading*** (B.James/L.Wood/S.Haas)

Senior Planner Samuel Haas presented the request for a Specific Use Permit to allow a

monopole telecommunication facility on the subject property. 10 Public Notices were sent. Approved by the Planning & Zoning Commission by 6-0 vote based on information presented at that time. A Public Hearing Notice was published in the San Antonio Express-News on July 17, 2024. Mr. Haas stated that after greater review of documentation, deliberation, and consideration, staff does not recommend approval of the SUP. Ms. Arial Stouter, Senior Zoning Approving Specialist for Fullerton Engineering, representative for Verizon, the applicant, provided a brief presentation to Council and asked for favorable consideration.

Public Hearing opened at 6:47 p.m.

The following resident spoke in opposition to the ordinance stating the proposed location is in the direct flight zone for JBSA:
Richard Rex, 9915 Marie Meadow, Garden Ridge, TX

Public Hearing closed at 6:49 p.m.

Mayor Gutierrez opened the floor to Council for discussion. Councilmembers expressed concerns about the proposed monopole placement being in the direct flight path of JBSA.

Motion to disapprove Ordinance 24-S-144 was made by Councilmember Tim Brown; seconded by Councilmember Allison Heyward.

Motion was made to disapprove Ordinance 24-S-144. Ordinance was not approved.

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Other: Councilmember Robert Westbrook (ABSENT)

Passed

9. **Ordinance 24-S-145**- Conduct a public hearing and consider a request to rezone approximately 3.3 acres of land from Manufacturing – Light District (M-1) to Single-Family Residential District (R-6), known as Comal County Property Identification Number 75307, a portion of the property also known as 7444 FM 482, City of Schertz, Comal County, Texas. ***First Reading*** (B.James/L.Wood/S.Haas)

Senior Planner Samuel Haas introduced Ordinance 24-S-145 to rezone approximately 3.3 acres of land from Manufacturing - Light District (M-1) to Single-Family Residential District (R-6). On June 21, 2024, Six (6) Public Notices were sent; zero responses have been received. One (1) sign was posted on the property. A Public Hearing Notice was published in the San Antonio Express-News on July 17, 2024. Approved by the Planning & Zoning Commission by 6-0 vote on July 3, 2024. Staff recommends approval of Ordinance 24-R-145.

Public Hearing opened at 7:00 p.m.
No residents came forward to speak.
Public Hearing closed at 7:00 p.m.

No Council discussion occurred.

Moved by Councilmember Michelle Watson, seconded by Councilmember Mark Davis

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Other: Councilmember Robert Westbrook (ABSENT)

Passed

Workshop

10. New Zoning District (R-5) and Unified Development Code Workshop (B.James/L.Wood/S.Haas)

Senior Planner Samuel Haas provided background information and current trends regarding residential housing development in Schertz. The introduction of a new zoning district (R-5) addresses middle density residential development without the need for a PDD. Adoption of the new zoning district will require updates to five (5) sections of the UDC.

Overall, Councilmembers were receptive to the concept, but expressed concerns about allowing only one parking space per unit.

11. Proposed FY 2024-25 Budget - Workshop and Discussion on the Proposed FY 2024-25 Budget. (S.Williams/S.Gonzalez/J. Walters)

City Manager Steve Williams provided an overview of City priorities and the current status of the compensation plan. Finance Director James Walters provided a summary of the proposed FY 2024-25 budget, including budget highlights, as well as the proposed tax rate. Mr. Williams provided options and impacts in response to concerns about raising the tax rate expressed by Councilmembers during the Budget Workshop. Mr. Walters provided a list of city department plans in the event of required budget reductions.

Some Councilmembers expressed concerns about proposed budget reductions and voiced support for increasing the tax rate if necessary. Other Councilmembers expressed opposition to increasing the tax rate as recommended by Staff.

Discussion and Action Items

12. **Resolution 24-R-94** - Resolution accepting the state defined tax rates and setting the preliminary 2024 tax rate. (S.Gonzalez/J.Walters)

Finance Director James Walters introduced Resolution 24-R-94 accepting the state defined tax rates and setting the preliminary 2024 tax rate at 0.4990.

Moved by Councilmember Tim Brown, seconded by Mayor Pro-Tem Tiffany Gibson

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Michelle Watson, Councilmember Allison Heyward, Councilmember Tim Brown
NAY: Councilmember Mark Davis, Councilmember Paul Macaluso
Other: Councilmember Robert Westbrook (ABSENT)
Passed

13. **Ordinance 24-M-124** - Amend the City of Schertz Code of Ordinances and certain other ordinances by amending and establishing fees for certain licenses, permits, and other services. ***Final Reading*** (S.Gonzalez/J.Walters)

Finance Director James Walters presented Ordinance 24-M-124 amending the City of Schertz Code of Ordinances and certain other ordinances amending and establishing fees for certain licenses, permits, and other services. No Council discussion occurred.

Moved by Councilmember Allison Heyward, seconded by Mayor Pro-Tem Tiffany Gibson

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown
Other: Councilmember Robert Westbrook (ABSENT)
Passed

Mayor Gutierrez recessed to Closed Session at 8:21 p.m.

Closed Session

14. The City Council will meet in closed session under Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations; Closed Meeting. The governmental body is not required to conduct an open meeting (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body

and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.

- Project E-95
- Project E-96

Mayor Gutierrez stated the discussion for Closed Session began at 8:21 p.m. and ended at 8:41 p.m.

Mayor Gutierrez reconvened Regular Session at 8:47 p.m.

Reconvene into Regular Session

15. Take any action based on discussion held in Closed Session under Agenda Item # 14.

Mayor Gutierrez read Resolution 24-R-84 authorizing an expenditure as reflected in an Economic Development Incentive Agreement between the City of Schertz Economic Development Corporation and NAI Signage Solutions, Inc.

A motion to approve Resolution 24-R-84 was

Moved by Councilmember Michelle Watson, seconded by Councilmember Paul Macaluso

AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Other: Councilmember Robert Westbrook (ABSENT)

Passed

Mayor Gutierrez read Resolution 24-R-85 authorizing an expenditure as reflected in an Economic Development Incentive Agreement between the City of Schertz Economic Development Corporation and Las Palapas Schertz.

A motion to approve Resolution 24-R-85 was

Moved by Councilmember Michelle Watson, seconded by Councilmember Allison Heyward.
AYE: Mayor Pro-Tem Tiffany Gibson, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown
ABSENT: Councilmember Robert Westbrook
Passed

Information available in City Council Packets - NO DISCUSSION TO OCCUR

16. Monthly Update - Major Projects In Progress/CIP (B.James/K.Woodlee)

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff

- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda

- City and Community Events attended and to be attended (Council)
  Mayor Pro-Tem Gibson attended the Northeast Orthopedic & Sports Medicine Ribbon Cutting.
  Councilmember Paul Macaluso attended the National Watermelon Day event.
  Councilmember Allison Heyward attended the TML Newly Elected Officials Orientation, the TMLIRP Board Meeting, Interview Committee, Pre-Budget Meeting, Northeast Orthopedics & Sports Medicine Ribbon Cutting, and the National Watermelon Day event.
  Councilmember Tim Brown thanked fellow Councilmembers, Mayor, and staff for their support following the loss of his wife.

Adjournment
Mayor Gutierrez adjourned the meeting at 8:51 p.m.

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

Agenda No. 3.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Human Resources**
Subject:	**Resolution 24-R-83 - Authorizing an Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool (TML) To Participate In The Joint Cyber Liability And Data Breach Response Self-Insurance Fund. (S.Gonzalez/J.Kurz/D.Ellenburg)**

BACKGROUND

In 2016, TML recognized its Members' growing cyber liability exposure. Starting that year, complimentary coverage was provided to all Members with either General Liability or Real & Personal Property Coverage. Later, as the exposure increased, the Pool began charging a minimal amount for the coverage. Future cybercriminal activity is impossible to predict, which means neither the Pool nor any other insurer can rely on past patterns and trends to predict future losses. That's why the Board of Trustees recently approved the Pool's formation of a new Cyber Fund and updated Cyber Liability and Data Breach Response Coverage effective October 1, 2024, for those Members who opt-in and sign the Cyber Liability Interlocal Agreement.

There is no cost to opt-in to the newly-created Cyber Fund.

The Pool's coverage provides, among other things:

- Breach response, which includes access to computer experts, public relations specialists, attorneys, negotiators, and others with experience responding to cyberattacks – these experts help you lessen the damage from an attack.
- Network business interruption, which can help cover the loss of income and extra expenses (for a limited period) caused by an attack.
- Cyber extortion, which can help with ransom payments to recover data.
- Data recovery costs, which can help with costs to restore data that was damaged, corrupted, and/or deleted.
- Fraud protection, which can help (if certain conditions are met) with costs related to – for example – when an employee is tricked into sending money to a cybercriminal.

For Council reference, the City's current cyber liability coverage plan is attached.

GOAL

Continue Cyber Coverage for the City.

COMMUNITY BENEFIT

Joining the new Cyber Fund provides enhanced protection to the City against cyber attacks/crimes thereby minimizing the financial liability and potential impact to citizens.

SUMMARY OF RECOMMENDED ACTION

Approval of Resolution 24-R-83 authorizing an interlocal agreement with TML to participate in the Cyber Fund.

RECOMMENDATION

Approval of Resolution 24-R-83 authorizing an interlocal agreement with TML to participate in the Cyber Fund.

Attachments

TML Cyber Coverage Update

2023-24 Cyber Coverage Document

Resolution 24-R-83 with attachments

CRITICAL ALERT:

Cyber Liability and Data Breach Response Coverage

DATE: July 2, 2024
TO: All Members with Tiers 3-5 Cyber Coverage
RE: 2024-2025 *Cyber Liability and Data Breach Response Coverage* Updates

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Dear Valued Member:

Since 2016, when the TML Risk Pool first began offering ***Cyber Liability and Data Breach Response Coverage ("Cyber Coverage")***, cyber claims have exponentially increased in both frequency and severity.

Future cybercriminal activity is impossible to predict, which means neither the Pool nor any other insurer can rely on past patterns and trends to predict future losses. That's why the Board of Trustees recently created a new Cyber Fund and approved changes to the Pool's Coverage structure, effective on October 1, 2024. ***Members must elect to continue coverage or "opt-in" by completing and returning the Cyber Interlocal Agreement along with the completed Cyber Renewal Application (C201) to participate in the newly-created Cyber Fund***.

MEMBERS THAT DON'T FOLLOW THE OPT-IN PROCEDURES WILL LOSE THEIR EXISTING CYBER COVERAGE EFFECTIVE AT MIDNIGHT ON SEPTEMBER 30, 2024.

Members that currently have Tiers 3-5 Cyber Coverage with the Pool have two options:

1. Participate in the newly-created Cyber Fund as outlined below; or
2. Take advantage of a special offer in which the Pool will facilitate additional options through a third-party, called "Risk Placement Services." This option will allow us to see what policies are available to a Member that might include higher limits and broader coverage, as well as lower costs.

Included in this packet are:

1. A two-page flyer **explaining the updated Cyber Coverage and why the Pool made certain adjustments to ensure the viability of the program**.
2. A **new, separate Interlocal Agreement (contract)** to join the Pool's new Cyber Fund.
3. Cyber Renewal Application (C201).

Please review the above information.

If your entity wishes to continue Cyber Coverage, simply review, complete and sign, and return the completed Cyber Fund Interlocal Agreement as soon as possible but no later than September 30, 2024. (Each Member **must follow their own statutory and local policies related to contract approval prior to signing**.) You can either scan and return the completed and signed agreement by email to underwriting@tmlirp.org or mail or ship it to Cyber Coverage, c/o TML Intergovernmental Risk Pool, P.O. Box 149194, Austin, Texas 78714. To change the Core or Core+ limit selection, simply include that request with the Interlocal Agreement. An executed copy of the agreement will be returned to you.

REMEMBER – THE INTERLOCAL AGREEMENT MUST BE RETURNED BY SEPTEMBER 30, 2024, IN ORDER FOR COVERAGE TO CONTINUE and THE CYBER RENEWAL APPLICATION SHOULD BE RETURNED AS SOON AS POSSIBLE.

CRITICAL ALERT: The Pool's NEW Cybersecurity Fund

Along with the options available in our new Cybersecurity Fund, Members also have access to additional options through a third-party, Risk Placement Services. This will allow us to see what policies are available to the Member that might include higher limits and broader coverage, as well as lower costs.

Part of this service includes an external scan of the publicly viewable, outward-facing network infrastructure. This will help identify any possible exposure to things like:

- end of life/unsupported software
- unpatched software with specifically identified CVEs (Common Vulnerabilities and Exposures)
- open network ports that may (or may not) be associated with known exploits.

This non-intrusive scan does not go behind the firewall, and these are the types of insights that attackers glean before attempting to gain unauthorized access into networks.

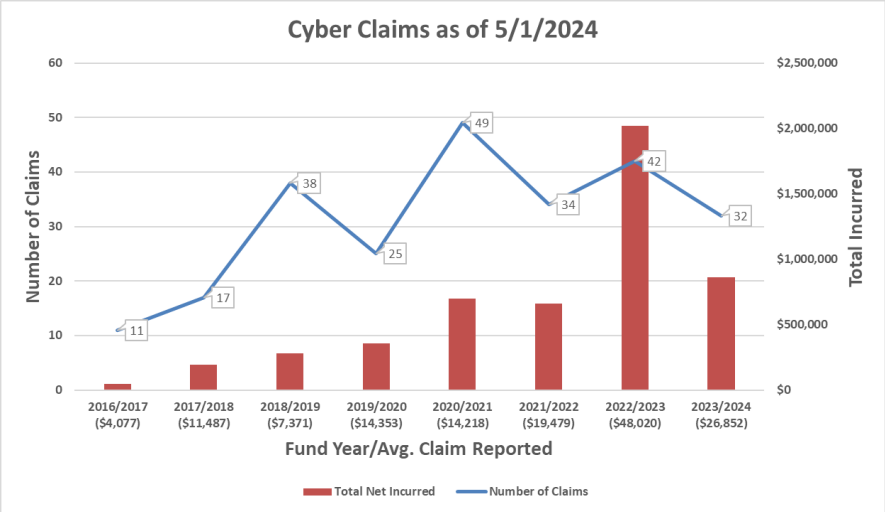
The data gathered will then be used to run loss scenarios against 50,000 different real events to get an idea of what the Member's true cyber exposure might be. It will show what the estimated cost of a real-world event "could" be. This will help you determine what amount of cyber risk should be transferred through an appropriate amount of cyber insurance coverage.

If you would like more information on this option, please contact Ryan Burns, Cyber Risk Services Manager (rburns@tmlirp.org or 512-491-3427).

CRITICAL ALERT: The Pool's NEW Cybersecurity Fund

Introduction

In 2016, the Pool recognized its Members' growing cyber liability exposure. Starting that year, complimentary coverage was provided to all Members with either General Liability or Real & Personal Property Coverage. Later, as the exposure increased, the Pool began charging a minimal amount for the coverage. As shown by the chart below, cyber claims have exponentially increased in both frequency and severity since that time.



Future cybercriminal activity is impossible to predict, which means neither the Pool nor any other insurer can rely on past patterns and trends to predict future losses. That's why the Board of Trustees recently approved the Pool's formation of a new Cyber Fund and updated *Cyber Liability and Data Breach Response Coverage ("Cyber Coverage")*, effective October 1, 2024, **for those Members who opt-in and sign the Cyber Liability Interlocal Agreement**. Read on for details.

Of course, nothing can cover every possible scenario. That's why each Member *must* take steps to protect themselves, and we can help you do so (regardless of whether you choose our cyber coverage**). Most cyberattacks are preventable, and local officials *should implement basic policies, train on them, and follow them***. (See the final section below on loss prevention to learn more.)

The New Cyber Fund – Ensuring the Viability of the Pool's Cyber Coverage

Cyberattacks are becoming more common, more sophisticated, and more expensive. In fact, the Pool's cyber claims have increased exponentially since 2016. Right now, if every Member of the Pool was hit by a coordinated attack, the Pool's *total exposure is in the billions of dollars*. Thankfully, that hasn't happened. But the Pool is updating its Cyber Coverage to ensure that it never does.

The following is a brief overview of the changes:

- The Pool is creating a **separate Cyber Fund** – each Member that wants to continue coverage **must sign a new, separate interlocal agreement (contract) to join the Fund**.
- The Pool's **total annual payout** for cyber claims will be **capped at $25 million** – should criminals execute a widespread attack, the Pool's Board of Trustees would decide how to allocate those funds.
- The limit for third party liability has been reduced to **$500,000 or $1,000,000,** at the Core and Core+ levels only. Limits for Tiers 3-5 have not changed.
- **Cyber coverage contributions (premiums) will increase** based on a Member's elected limits. The new contribution will have an increase of approximately 15% but could vary based on the Member's exposure changes or loss experience.

The Coverage: What You Get
Some of the worst news a local official can receive is that they have fallen victim to a cyberattack. Whether criminals lock up your data and ask you for a ransom to restore it, they trick you into sending money to a fraudulent account and steal it, or whatever the form of an attack, the Pool's coverage provides, among other things:

- **Breach response**, which includes access to computer experts, public relations specialists, attorneys, negotiators, and others with experience responding to cyberattacks – these experts help you lessen the damage from an attack.
- **Network business interruption**, which can help cover the loss of income and extra expenses (for a limited period) caused by an attack.
- **Cyber extortion**, which can help with ransom payments to recover data.
- **Data recovery costs**, which can help with costs to restore data that was damaged, corrupted, and/or deleted.
- **Fraud protection**, which can help (if certain conditions are met) with costs related to – for example – when an employee is tricked into sending money to a cybercriminal.

The above provides only a very basic overview of the coverage. Every claim is unique, and reading the above isn't a substitute for carefully reviewing the terms of the new interlocal agreement and coverage document. Please refer to the enclosed outline of the coverages, limit, and sublimit.

What You Need to Do to Continue Coverage
To continue coverage, simply review, complete and sign, and return the Cyber Fund Interlocal Agreement. (Each Member **must follow their own statutory and local policies related to contract approval prior to signing**.) Also, please complete the Cyber Renewal Application and return as soon as possible.

As part of this process, we encourage you to review the 2024-2025 Cyber Liability and Data Breach Response Coverage Document that is stored on the Pool's Member Portal, which you can access from the Pool's website at www.tmlirp.org.

That's it! You'll be billed later for the costs of all your coverages, including the cyber coverage.

REMEMBER – THE INTERLOCAL AGREEMENT MUST BE RETURNED BY SEPTEMBER 30, 2024, IN ORDER FOR COVERAGE TO CONTINUE.

Risk Management and Loss Prevention
As mentioned above, the best way to deal with a cyberattack is to avoid it altogether. The Pool has a dedicated Cyber Risk Services Manager – Ryan Burns (rburns@tmlirp.org) – who can assist any Member with loss prevention, including individual review of Member exposures and transfer of risk via contracts provisions, loss prevention efforts, appropriate coverage, and more.

Additional Resources
The Pool provides prevention education in various ways. The easiest to access are short podcast episodes and YouTube videos. For example, any local official who wants to know just how painful a cyberattack can be should listen to Episode 9c of the "Local Officials: *Stronger, Together* Podcast."

In the eye-opening episode, Scott interviews City of Tomball Assistant City Manager Jessica Rogers. Cyber-criminals hacked Tomball at the end of 2022, and the city is still — one year later — dealing with the aftermath. In this episode — which should be required listening for every city official in Texas (and beyond) — Jessica explains exactly what it's like to have essentially every computer system go down, including 9-1-1 dispatch, utility metering and billing, permitting, and everything in between. She also describes the long road to getting everything up and running. Don't miss our chance to learn from this chill-inducing story. (To listen, go to www.tmlirp.org, click on the "STP Podcast" link at the top of the page, and scroll down to Episode 9c.)

TML
INTERGOVERNMENTAL RISK POOL

CYBER LIABILITY & DATA BREACH RESPONSE

2023-2024

COVERAGE DOCUMENT



Effective October 1, 2023

(512) 491-2300

www.tmlirp.org

CYBER LIABILITY AND DATA BREACH RESPONSE COVERAGE DOCUMENT

COVERAGE PERIOD

This Cyber Liability and Data Breach Response Coverage Document shall be a part of the TML Municipal Liability Self-Insurance Plan and the TML Municipal Property Self-Insurance Plan, but none of the terms, conditions, definitions, or exclusions in the Texas Municipal League Joint Self-Insurance Fund Liability Coverage Document or the Texas Municipal League Joint Self-Insurance Fund Property Coverage Document shall apply to this Coverage Document. This Cyber Liability and Data Breach Response Coverage Document, and the Declarations of Coverage designating the coverages, limits, and retentions of this document shall constitute and herein be referred to as the **Coverage Document**.

Liability coverage is provided on a claims made and reported basis and applies only to claims first made against a **Covered Party** during the **Coverage Period** or the Optional Extension Period (if applicable) and reported to the **Fund** in accordance with the terms of this coverage.

Amounts incurred as claims expenses will reduce and may exhaust the limit of liability and are subject to retentions. Certain coverages require prior consent or approval.

Various provisions in this **Coverage Document** restrict coverage. Read the entire **Coverage Document** carefully to determine rights, duties, and what is and is not covered.

Throughout this **Coverage Document**, the word **Member** refers to the **Member** shown in the Cyber Liability and Data Breach Response Declarations of this **Coverage Document**. The word the **Fund** refers to the Texas Municipal League Joint Self-Insurance Fund.

Other words and phrases that appear in **bold** have special meaning. Refer to **Section II. DEFINITIONS**.

The terms and conditions of the termination provisions of the Interlocal Agreement, and any amendment to such terms and conditions, are the only terms and conditions incorporated herein and shall apply to coverage as is afforded by this **Coverage Document**, unless specifically stated otherwise in an endorsement(s) attached hereto.

SECTION I – COVERAGE AGREEMENTS

A. Breach Response

To provide **Breach Response Services** to the **Member** because of an actual or reasonably suspected **Data Breach** or **Security Breach** that a **Covered Party** first discovers during the **Coverage Period**.

B. First Party Loss

To indemnify the **Member** for:

Business Interruption Loss

Business Interruption Loss that the **Member** sustains as a result of a **Security Breach** that a **Covered Party** first discovers during the **Coverage Period**.

Cyber Extortion Loss

Cyber Extortion Loss that the **Member** incurs as a result of an **Extortion Threat** first made against the **Member** during the **Coverage Period**.

Data Recovery Costs

Data Recovery Costs that the **Member** incurs as a direct result of a **Security Breach** that a **Covered Party** first discovers during the **Coverage Period**.

Reputational Loss

Reputational Loss that the **Member** incurs during the **Notification Period** as a result of (i) an actual or reasonably suspected **Data Breach** or **Security Breach** that the **Member** first discovers during the **Coverage Period** and (ii) for which individuals have been notified pursuant to part 4 of the **Breach Response Services** definition.

C. Liability

Data & Network Liability

To pay **Damages** and **Claims Expenses**, which a **Covered Party** is legally obligated to pay because of any **Claim** first made against any **Covered Party** during the **Coverage Period** for:

1. a **Data Breach**;

2. a **Security Breach**;

3. the **Member's** failure to timely disclose a **Data Breach** or **Security Breach**;

4. failure by the **Covered Party** to comply with that part of a **Privacy Policy** that specifically:

   (a) prohibits or restricts the **Member's** disclosure, sharing, or selling of **Personally Identifiable Information**;

   (b) requires the **Member** to provide an individual access to **Personally Identifiable Information** or to correct incomplete or inaccurate **Personally Identifiable Information** after a request is made; or

   (c) mandates procedures and requirements to prevent the loss of **Personally Identifiable Information**;

   provided the **Member** has in force, at the time of such failure, a **Privacy Policy** that addresses those subsections above that are relevant to such **Claim**.

Regulatory Defense & Penalties

To pay **Penalties** and **Claims Expenses**, which a **Covered Party** is legally obligated to pay because of a **Regulatory Proceeding** first made against any **Covered Party** during the **Coverage Period** for a **Data Breach** or a **Security Breach**.

Payment Card Liabilities & Costs

To indemnify the **Member** for **PCI Fines, Expenses and Costs** which it is legally obligated to pay because of a **Claim** first made against any **Covered Party** during the **Coverage Period**. For purposes of this **Coverage Document**, **PCI** means Payment Card Industry.

Media Liability

To pay **Damages** and **Claims Expenses**, which a **Covered Party** is legally obligated to pay because of any **Claim** first made against any **Covered Party** during the **Coverage Period** for **Media Liability**.

D. eCrime

To indemnify the **Member** for any direct financial loss sustained resulting from:

1. **Fraudulent Instruction**;

2. **Funds Transfer Fraud**; or

3. **Telephone Fraud**;

that a **Covered Party** first discovers during the **Coverage Period** or to indemnify the **Member** for **Criminal Reward Funds**.

SECTION II – DEFINITIONS

A. Additional Covered Party means any person or entity that the **Member** has agreed in writing to add as an **Additional Covered Party** under this coverage, provided an endorsement has been issued by the **Fund**, at the **Fund's** discretion, prior to the commission of any act for which such person or entity would be provided coverage under this coverage, but only to the extent the **Member** would have been liable and coverage would have been afforded under the terms and conditions of this **Coverage Document** had such **Claim** been made against the **Member**.

B. Agreement means the Interlocal Agreement executed between the **Fund** and the **Member** and the Declarations of Coverage designating those coverages, limits, and deductibles adopted by the **Member** in the Interlocal Agreement**.**

C. Breach Notice Law means any statute or regulation that requires notice to persons whose personal information was accessed or reasonably may have been accessed by an unauthorized person. **Breach Notice Law** also includes any statute or regulation requiring notice of a **Data Breach** to be provided to governmental or regulatory authorities.

D. Breach Response Services means the following fees and costs in response to an actual or reasonably suspected **Data Breach** or **Security Breach**:

1. for an attorney to provide necessary legal advice to the **Member** to evaluate its obligations pursuant to **Breach Notice Laws** or a **Merchant Services Agreement** and in connection with providing the **Breach Response Services** described below;

2. for a computer security expert to determine the existence, cause, and scope of an actual or reasonably suspected **Data Breach**, and if such **Data Breach** is actively in progress on the **Member's Computer Systems**, to assist in containing it;

3. for a **PCI** Forensic Investigator to investigate the existence and extent of an actual or reasonably suspected **Data Breach** involving payment card data and for a Qualified Security Assessor to certify and assist in attesting to the **Member's PCI** compliance, as required by a **Merchant Services Agreement**;

4. to notify those individuals whose **Personally Identifiable Information** was potentially impacted by a **Data Breach**;

5. to provide a call center to respond to inquiries about a **Data Breach**;

6. to provide a credit monitoring, identity monitoring, or other solution approved by the **Fund** to individuals whose **Personally Identifiable Information** was potentially impacted by a **Data Breach**; and

7. public relations and crisis management costs directly related to mitigating harm to the **Member** which are approved in advance by the **Fund** in its discretion.

Breach Response Services will be provided by providers chosen by the **Fund**, from its panel, in consultation with the **Covered Party**, and will be subject to the terms and conditions of this **Coverage Document** and will not include any internal salary or overhead expenses of the **Member**.

E. Business Interruption Loss means:

1. **Income Loss**;

2. **Forensic Expenses**; and

3. **Extra Expense**

actually sustained during the **Period of Restoration** as a result of the actual interruption of the **Member's** business operations caused by a **Security Breach**. Coverage for **Business Interruption Loss** will apply only after the **Waiting Period** has elapsed.

Business Interruption Loss will not include (i) loss arising out of any liability to any third party; (ii) legal costs or legal expenses; (iii) loss incurred as a result of unfavorable business conditions; (iv) loss of market or any other consequential loss; or (v) **Data Recovery Costs**.

F. Claim means:

1. a written demand received by any **Covered Party** for money or services;

2. with respect to coverage provided under the Regulatory Defense & Penalties coverage agreement only, institution of a **Regulatory Proceeding** against any **Covered Party**; and

3. with respect to coverage provided under part 1. of the Data & Network Liability coverage agreement only, a demand received by any **Covered Party** to fulfill the **Member's** contractual obligation to provide notice of a **Data Breach** pursuant to a **Breach Notice Law.**

Multiple **Claims** arising from the same or a series of related, repeated, or continuing acts, errors, omissions, or events will be considered a single **Claim** for the purposes of this **Coverage Document**. All such **Claims** will be deemed to have been made at the time of the first such **Claim**.

G. Claims Expenses means:

1. all reasonable and necessary legal costs and expenses resulting from the investigation, defense, and appeal of a **Claim**, if incurred by the **Fund**, or by the **Covered Party** with the **Fund's** prior written consent; and

2. the premium cost for appeal bonds for covered judgments or bonds to release property used to secure a legal obligation, if required in any **Claim** against a **Covered Party**; provided the **Fund** will have no obligation to appeal or to obtain bonds.

Claims Expenses will not include any salary, overhead, or other charges by the **Covered Party** for any time spent in cooperating in the defense and investigation of any **Claim** or circumstance that might lead to a **Claim** notified under this **Coverage Document**, or costs to comply with any regulatory orders, settlements, or judgments.

H. Computer Systems means computers, any software residing on such computers and any associated devices or equipment:

1. operated by and either owned by or leased to the **Member**; or

2. with respect to coverage under the Breach Response and Liability coverage agreements, operated by a third party pursuant to written contract with the **Member** and used for the purpose of providing

hosted computer application services to the **Member** or for processing, maintaining, hosting, or storing the **Member's** electronic data.

I. Control Group means any principal, partner, corporate officer, director, general counsel (or most senior legal counsel), or risk manager of the **Member** and any individual in a substantially similar position.

J. Coverage Document means the Cyber Liability and Data Breach Response Coverage Document and the Cyber Liability and Data Breach Response Declarations of Coverage designating the coverages, limits, and retentions of this coverage.

K. Coverage Period means the period of time between the inception or effective date and the anniversary date listed in the Cyber Liability and Data Breach Response Declarations or the effective date of termination or cancellation of this Cyber Liability and Data Breach Response **Coverage Document** and specifically excludes any Optional Extension Period or any prior **Coverage Period** or renewal period.

L. Covered Party means:

1. The **Member**;

2. Any officer, director, elected or appointed official, and any member of a board or commission of the **Member**, but only with respect to the performance of his or her duties as such on behalf of the **Member**;

3. An employee (including a part time, temporary and leased or seasonal employee) or **Individual Contractor** of the **Member**, but only for work done while acting within the scope of his or her employment or contract and related to the conduct of the **Member's** business;

4. Any volunteer while acting within the scope of duties assigned by the **Member** and while under the general supervision of an officer, director, elected or appointed official, member of a board or commission of the **Member**, or an employee of the **Member**, but only for work related to the conduct of the **Member's** business;

5. Any person who previously qualified as a **Covered Party** under parts 2-4 above, but only with respect to the performance of their duties as such on behalf of the **Member**.

6. An **Additional Covered Party,** but only as respects **Claims** against such person or entity for acts, errors, or omissions of the **Member.**

M. Criminal Reward Funds means any amount offered and paid by the **Member** with the **Fund's** prior written consent for information that leads to the arrest and conviction of any individual(s) committing or trying to commit any illegal act related to any coverage under this **Coverage Document**; but will not include any amount based upon information provided by the **Covered Party**, the **Covered Party's** auditors, or any individual hired or retained to investigate the illegal acts. All **Criminal Reward Funds** offered pursuant to this **Coverage Document** must expire no later than 6 months following the end of the **Coverage Period**.

N. Cyber Extortion Loss means:

1. any **Extortion Payment** that has been made by or on behalf of the **Member** with the **Fund's** prior written consent to prevent or terminate an **Extortion Threat**; and

2. reasonable and necessary expenses incurred by the **Member** with the **Fund's** prior written consent to prevent or respond to an **Extortion Threat**.

O. Cyber War means any harmful act, or any series of related, repeated, or continuing harmful acts, conducted using one or more computers (which includes any software residing on such computer, and any associated devices or equipment) directed against one or more computers (which includes any software residing on such computer, and any associated devices or equipment) that is committed by, or at the direction or under the control of, a sovereign state, and which:

1. is conducted as part of a **War**; or

2. causes a major detrimental impact on:

   (i) the functioning of another sovereign state due to disruption to the availability, delivery, or integrity of any **Essential Service** in that other sovereign state; and/or

   (ii) the security or defense of another sovereign state,

provided however that **Cyber War** shall not mean the direct or indirect effect of such harmful act(s) which causes a major detrimental impact on a sovereign state as described in parts 2.(i). and/or 2.(ii). above, on any **Computer Systems** not physically located in a sovereign state which has suffered such major detrimental impact described in parts 2.(i). and/or 2.(ii). above.

P. **Damages** means a monetary judgment, award, or settlement, including any award of prejudgment or post-judgment interest; but **Damages** will not include:

1. future profits, restitution, disgorgement of unjust enrichment or profits by a **Covered Party**, or the costs of complying with orders granting injunctive or equitable relief;

2. return or offset of fees, charges, or commissions charged by or owed to a **Covered Party** for goods or services already provided or contracted to be provided;

3. taxes or loss of tax benefits;

4. fines, sanctions, or penalties;

5. punitive or exemplary damages or any damages which are a multiple of compensatory damages, unless insurable by law in any applicable venue that most favors coverage for such punitive, exemplary, or multiple damages;

6. discounts, coupons, prizes, awards, or other incentives offered to the **Covered Party's** customers or clients;

7. liquidated damages, but only to the extent that such damages exceed the amount for which the **Covered Party** would have been liable in the absence of such liquidated damages agreement;

8. fines, costs, or other amounts a **Covered Party** is responsible to pay under a **Merchant Services Agreement**; or

9. any amounts for which the **Covered Party** is not liable, or for which there is no legal recourse against the **Covered Party**.

Q. **Data** means any software or electronic data that exists in **Computer Systems** and that is subject to regular back-up procedures.

R. **Data Breach** means the theft, loss, or **Unauthorized Disclosure** of **Personally Identifiable Information** or **Third Party Information** that is in the care, custody, or control of the **Member** or a third party for whose theft, loss, or **Unauthorized Disclosure** of **Personally Identifiable Information** or **Third Party Information** the **Member** is liable.

S. **Data Recovery Costs** means the reasonable and necessary costs incurred by the **Member** to regain access to, replace, or restore **Data**, or if **Data** cannot reasonably be accessed, replaced, or restored, then the reasonable and necessary costs incurred by the **Member** to reach this determination.

Data Recovery Costs will not include: (i) the monetary value of profits, royalties, or lost market share related to **Data**, including but not limited to trade secrets or other proprietary information or any other amount pertaining to the value of **Data**; (ii) legal costs or legal expenses; (iii) loss arising out of any liability to any third party; (iv) **Cyber Extortion Loss**; or (v) any of the **Member's** internal salary or overhead expenses.

T. **Digital Currency** means a type of digital currency that:

1. requires cryptographic techniques to regulate the generation of units of currency and verify the transfer thereof;

2. is both stored and transferred electronically; and

3. operates independently of a central bank or other central authority.

U. **Essential Service** means a service that is essential for the maintenance of vital functions of a sovereign state, including but not limited to financial institutions and associated financial market infrastructure, emergency services, health services, utility services, and/or services that are essential for the maintenance of the food, energy, and/or transportation sector.

V. **Extortion Payment** means **Money**, **Digital Currency**, marketable goods, or services demanded to prevent or terminate an **Extortion Threat**.

W. **Extortion Threat** means a threat to:

1. alter, destroy, damage, delete, or corrupt **Data**;

2. perpetrate the **Unauthorized Access or Use** of **Computer Systems**;

3. prevent access to **Computer Systems** or **Data**;

4. steal, misuse, or publicly disclose **Data**, **Personally Identifiable Information**, or **Third Party Information**;

5. introduce malicious code into **Computer Systems** or to third party computer systems from **Computer Systems**; or

6. interrupt or suspend **Computer Systems**;

unless an **Extortion Payment** is received from or on behalf of the **Member**.

X. **Extra Expense** means reasonable and necessary expenses incurred by the **Member** during the **Period of Restoration** to minimize, reduce, or avoid **Income Loss**, over and above those expenses the **Member** would have incurred had no **Security Breach** occurred.

Y. **Financial Institution** means a bank, credit union, saving and loan association, trust company or other licensed financial service, securities broker-dealer, mutual fund, or liquid assets fund or similar investment company where the **Member** maintains a bank account.

Z. **Forensic Expenses** means reasonable and necessary expenses incurred by the **Member** to investigate the source or cause of a **Business Interruption Loss**.

AA. **Fraudulent Instruction** means the transfer, payment, or delivery of **Money** or **Securities** by a **Covered Party** as a result of fraudulent written, electronic, telegraphic, cable, teletype, or telephone instructions provided by a third party, that is intended to mislead a **Covered Party** through the misrepresentation of a material fact which is relied upon in good faith by such **Covered Party**.

Fraudulent Instruction will not include loss arising out of:

1. fraudulent instructions received by a **Covered Party** which are not first authenticated via a method other than the original means of request to verify the authenticity or validity of the request;

2. any actual or alleged use of credit, debit, charge, access, convenience, customer identification, or other cards;

3. any transfer involving a third party who is not a natural person **Covered Party** but had authorized access to the **Covered Party's** authentication mechanism;

4. the processing of, or the failure to process, credit, check, debit, personal identification number debit, electronic benefit transfers, or mobile payments for merchant accounts;

5. accounting or arithmetical errors or omissions, or the failure, malfunction, inadequacy, or illegitimacy of any product or service;

6. any liability to any third party, or any indirect or consequential loss of any kind;

7. any legal costs or legal expenses; or

8. proving or establishing the existence of **Fraudulent Instruction**.

BB. Fund means the Texas Municipal League Joint Self-Insurance Fund.

CC. Funds Transfer Fraud means the loss of **Money** or **Securities** contained in a **Transfer Account** at a **Financial Institution** resulting from fraudulent written, electronic, telegraphic, cable, teletype, or telephone instructions by a third party issued to a **Financial Institution** directing such institution to transfer, pay, or deliver **Money** or **Securities** from any account maintained by the **Member** at such institution, without the **Member's** knowledge or consent.

Funds Transfer Fraud will not include any loss arising out of:

1. the type or kind covered by the **Member's** financial institution's bond or the financial institution's commercial crime policy;

2. any actual or alleged fraudulent, dishonest, or criminal act or omission by, or involving, any natural person **Covered Party**;

3. any indirect or consequential loss of any kind;

4. punitive, exemplary, or multiplied damages of any kind or any fines, penalties, or loss of any tax benefit;

5. any liability to any third party, except for direct compensatory damages arising directly from **Funds Transfer Fraud**;

6. any legal costs or legal expenses; or proving or establishing the existence of **Funds Transfer Fraud**;

7. the theft, disappearance, destruction of, unauthorized access to, or unauthorized use of confidential information, including a PIN or security code;

8. any forged, altered, or fraudulent negotiable instruments, securities, documents, or instructions; or

9. any actual or alleged use of credit, debit, charge, access, convenience, or other cards or the information contained on such cards.

DD. Income Loss means an amount equal to:

1. net profit or loss before interest and tax that the **Member** would have earned or incurred; and

2. continuing normal operating expenses incurred by the **Member** (including payroll), but only to the extent that such operating expenses must necessarily continue during the **Period of Restoration**.

EE. Individual Contractor means any natural person who performs labor or service for the **Member** pursuant to a written contract or agreement with the **Member**. The status of an individual as an **Individual Contractor** will be determined as of the date of an alleged act, error, or omission by any such **Individual Contractor**.

FF. Loss means **Breach Response Services**, **Business Interruption Loss**, **Claims Expenses**, **Criminal Reward Funds**, **Cyber Extortion Loss**, **Damages**, **Data Recovery Costs**, **PCI Fines, Expenses and Costs**, **Penalties**, **Reputational Loss**, loss covered under the eCrime coverage agreement, and any other amounts covered under this **Coverage Document**.

Multiple **Losses** arising from the same or a series of related, repeated, or continuing acts, errors, omissions, or events will be considered a single **Loss** for the purposes of this Coverage.

With respect to the Breach Response and First Party Loss coverage agreements, all acts, errors, omissions, or events (or series of related, repeated, or continuing acts, errors, omissions, or events) giving rise to a **Loss** or multiple **Losses** in connection with such coverage agreements will be deemed to have been discovered at the time the first such act, error, omission, or event is discovered.

GG. Media Liability means one or more of the following acts committed by, or on behalf of, the **Member** in the course of creating, displaying, broadcasting, disseminating, or releasing **Media Material** to the public:

1. defamation, libel, slander, product disparagement, trade libel, infliction of emotional distress, outrage, outrageous conduct, or other tort related to disparagement or harm to the reputation or character of any person or organization;

2. a violation of the rights of privacy of an individual, including false light, intrusion upon seclusion, and public disclosure of private facts;

3. invasion or interference with an individual's right of publicity, including commercial appropriation of name, persona, voice, or likeness;

4. plagiarism, piracy, or misappropriation of ideas under implied contract;

5. infringement of copyright;

6. infringement of domain name, trademark, trade name, trade dress, logo, title, metatag, or slogan, service mark, or service name;

7. improper deep-linking or framing;

8. false arrest, detention, or imprisonment;

9. invasion of or interference with any right to private occupancy, including trespass, wrongful entry, or eviction; or

10. unfair competition, if alleged in conjunction with any of the acts listed in parts 5. or 6. above.

HH. Media Material means any information, including words, sounds, numbers, images, or graphics, but will not include computer software or the actual goods, products, or services described, illustrated, or displayed in such **Media Material**.

II. Member means the political subdivision within the State of Texas listed in the Cyber Liability and Data Breach Response Declarations**.**

JJ. Merchant Services Agreement means any agreement between a **Covered Party** and a financial institution, credit/debit card company, credit/debit card processor, or independent service operator enabling a **Covered Party** to accept credit card, debit card, prepaid card, or other payment cards for payments or donations.

KK. Money means a medium of exchange in current use authorized or adopted by a domestic or foreign government as a part of its currency.

LL. Notification Period means the 30-day period that begins on the specific date on which notified individuals first receive notification of the incident for which notification services are provided.

MM. PCI Fines, Expenses and Costs means the monetary amount owed by the **Member** under the terms of a **Merchant Services Agreement** as a direct result of a suspected **Data Breach**. With the **Fund's** prior consent, **PCI Fines, Expenses and Costs** includes reasonable and necessary legal costs and expenses incurred by the **Member** to appeal or negotiate an assessment of such monetary amount. **PCI Fines, Expenses and Costs** will not include any charge backs, interchange fees, discount fees, or other fees unrelated to a **Data Breach**.

NN. Penalties means:

1. any monetary civil fine or penalty payable to a governmental entity that was imposed in a **Regulatory Proceeding**; and

2. amounts which the **Covered Party** is legally obligated to deposit in a fund as equitable relief for the payment of consumer claims due to an adverse judgment or settlement of a **Regulatory Proceeding** (including such amounts required to be paid into a Consumer Redress Fund);

but will not include: (a) costs to remediate or improve **Computer Systems**; (b) costs to establish, implement, maintain, improve, or remediate security or privacy practices, procedures, programs, or policies; (c) audit, assessment, compliance, or reporting costs; or (d) costs to protect the confidentiality, integrity, and/or security of **Personally Identifiable Information** or other information.

The ability to cover **Penalties** will be in accordance with the law in the applicable venue that most favors coverage for such **Penalties**.

OO. Period of Restoration means the 180-day period of time that begins upon the actual and necessary interruption of the **Member's** business operations.

PP. Personally Identifiable Information means:

1. any information concerning an individual that is defined as personal information under any **Breach Notice Law**; and

2. an individual's driver's license or state identification number, social security number, unpublished telephone number, and credit, debit, or other financial account numbers in combination with associated security codes, access codes, passwords, or PINs; if such information allows an individual to be uniquely and reliably identified or contacted or allows access to the individual's financial account or medical record information.

but will not include information that is lawfully made available to the general public.

QQ. Privacy Policy means the **Member's** public declaration of its policy for collection, use, disclosure, sharing, dissemination, and correction or supplementation of, and access to **Personally Identifiable Information**.

RR. Regulatory Proceeding means a request for information, civil investigative demand, or civil proceeding brought by or on behalf of any federal, state, local, or foreign governmental entity in such entity's regulatory or official capacity.

SS. Reputational Income Loss means the net profit resulting directly from the **Member's** business operations, before income taxes, that the **Member** is prevented from earning as a direct result of damage to the **Member's** reputation caused by an actual or reasonably suspected **Data Breach** or **Security Breach**. In determining **Reputational Income Loss**, due consideration shall be given to the prior experience of the **Member's** business operations before the beginning of the **Notification Period** and to the reasonable and probable business operations the **Member** could have performed had the actual or reasonably suspected **Data Breach** or **Security Breach** not occurred.

Reputational Income Loss does not include any internal salary, costs, or overhead expenses of the **Member**.

TT. Reputational Loss means the **Reputational Income Loss** during the **Notification Period**; provided that **Reputational Loss** shall not mean and no coverage shall be available under this coverage for any of the following: loss arising out of any liability to any third party for whatever reason; legal costs or legal expenses of any type; loss incurred as a result of unfavorable business conditions, loss of market, or any other consequential loss; or costs or expenses the **Member** incurs to identify, investigate, respond to, or remediate an actual or reasonably suspected **Data Breach** or **Security Breach**.

UU. Securities means negotiable and non-negotiable instruments or contracts representing either **Money** or tangible property that has intrinsic value.

VV. Security Breach means a failure of computer security to prevent:

1. **Unauthorized Access or Use** of **Computer Systems**, including **Unauthorized Access or Use** resulting from the theft of a password from a **Computer System** or from any **Covered Party**;

2. a denial of service attack affecting **Computer Systems**;

3. with respect to coverage under the Liability coverage agreements, a denial of service attack affecting computer systems that are not owned, operated, or controlled by a **Covered Party**; or

4. infection of **Computer Systems** by malicious code or transmission of malicious code from **Computer Systems**.

WW. Telephone Fraud means the act of a third party gaining access to and using the **Member's** telephone system in an unauthorized manner.

XX. Third Party Information means any trade secret, data, design, interpretation, forecast, formula, method, practice, credit or debit card magnetic strip information, process, record, report, or other item of information of a third party not covered under this Coverage which is not available to the general public.

YY. Transfer Account means an account maintained by the **Member** at a **Financial Institution** from which the **Member** can initiate the transfer, payment, or delivery of **Money** or **Securities**.

ZZ. Unauthorized Access or Use means the gaining of access to or use of **Computer Systems** by an unauthorized person(s) or the use of **Computer Systems** in an unauthorized manner.

AAA. Unauthorized Disclosure means the disclosure of (including disclosure resulting from phishing) or access to information in a manner that is not authorized by the **Member** and is without knowledge of, consent, or acquiescence of any member of the **Control Group**.

BBB. Waiting Period means the period of time that begins upon the actual interruption of the **Member's** business operations caused by a **Security Breach** and ends after the elapse of twelve (12) hours.

CCC. War means the use of physical force by a sovereign state against another sovereign state (whether war be declared or not) or as part of a civil war, rebellion, revolution, insurrection, and/or military or usurped power.

SECTION III – EXCLUSIONS

The coverage under this **Coverage Document** will not apply to any **Loss** arising out of:

A. Bodily Injury or Property Damage

1. physical injury, sickness, disease, or death of any person, including any mental anguish or emotional distress resulting from such physical injury, sickness, disease, or death; or

2. physical injury to or destruction of any tangible property, including the loss of use thereof; but electronic data will not be considered tangible property;

B. Trade Practices and Antitrust

any actual or alleged false, deceptive, or unfair trade practices, antitrust violation, restraint of trade, unfair competition (except as provided in the Media Liability insuring agreement), or false or deceptive or misleading advertising or violation of the Sherman Antitrust Act, the Clayton Act, or the Robinson-Patman Act; but this exclusion will not apply to:

1. the Breach Response coverage agreement; or

2. coverage for a **Data Breach** or **Security Breach**, provided no member of the **Control Group** participated or colluded in such **Data Breach** or **Security Breach**;

C. Gathering or Distribution of Information

1. the unlawful collection or retention of **Personally Identifiable Information** or other personal information by or on behalf of the **Member**; but this exclusion will not apply to **Claims Expenses** incurred in defending a **Covered Party** against allegations of unlawful collection of **Personally Identifiable Information**; or

2. the distribution of unsolicited email, text messages, direct mail, facsimiles, or other communications, wiretapping, audio or video recording, or telemarketing, if such distribution, wiretapping, recording, or telemarketing is done by or on behalf of the **Member**; but this exclusion will not apply to **Claims Expenses** incurred in defending a **Covered Party** against allegations of unlawful audio or video recording;

D. Prior Known Acts & Prior Noticed Claims

1. any act, error, omission, incident, or event committed or occurring prior to the inception date of this **Coverage Document** if any member of the **Control Group** on or before the inception date of this **Coverage Document** knew or could have reasonably foreseen that such act, error or omission, incident, or event might be expected to be the basis of a **Claim** or **Loss**;

2. any **Claim**, **Loss**, incident, or circumstance for which notice has been provided under any prior policy or coverage of which this **Coverage Document** is a renewal or replacement;

E. Racketeering, Benefit Plans, Employment Liability & Discrimination

1. any actual or alleged violation of the Organized Crime Control Act of 1970 (commonly known as Racketeer Influenced and Corrupt Organizations Act or RICO), as amended;

2. any actual or alleged acts, errors, or omissions related to any of the **Member's** pension, healthcare, Welfare, profit sharing, mutual or investment plans, funds, or trusts;

3. any employer-employee relations, policies, practices, acts, or omissions, or any actual or alleged refusal to employ any person, or misconduct with respect to employees; or

4. any actual or alleged discrimination;

but this exclusion will not apply to coverage under the Breach Response coverage agreement or parts 1., 2., or 3. of the Data & Network Liability coverage agreement that results from a **Data Breach**; provided no member of the **Control Group** participated or colluded in such **Data Breach**;

F. Sale or Ownership of Securities & Violation of Securities Laws

1. the ownership, sale, or purchase of, or the offer to sell or purchase stock or other securities; or

2. an actual or alleged violation of a securities law or regulation;

G. **Criminal, Intentional or Fraudulent Acts**

any criminal, dishonest, fraudulent, or malicious act or omission, or intentional or knowing violation of the law, if committed by a **Covered Party**, or by others if the **Covered Party** colluded or participated in any such conduct or activity; but this exclusion will not apply to:

1. **Claims Expenses** incurred in defending any **Claim** alleging the foregoing until there is a final non-appealable adjudication establishing such conduct; or

2. with respect to a natural person **Covered Party**, if such **Covered Party** did not personally commit, participate in, or know about any act, error, omission, incident, or event giving rise to such **Claim** or **Loss**.

For purposes of this exclusion, only acts, errors, omissions, or knowledge of a member of the **Control Group** will be imputed to the **Member**;

H. Patent, Software Copyright, Misappropriation of Information

1. infringement, misuse, or abuse of patent or patent rights;

2. infringement of copyright arising from or related to software code or software products other than infringement resulting from a theft or **Unauthorized Access or Use** of software code by a person who is not a past, present, or future employee, director, officer, partner, or independent contractor of the **Member**; or

3. use or misappropriation of any ideas, trade secrets, or **Third Party Information** (i) by, or on behalf of, the **Member**, or (ii) by any other person or entity if such use or misappropriation is done with the knowledge, consent, or acquiescence of a member of the **Control Group**;

I. Governmental Actions

a **Claim** brought by or on behalf of any state, federal, local, or foreign governmental entity, in such entity's regulatory or official capacity; but this exclusion will not apply to the Regulatory Defense & Penalties coverage agreement;

J. Other Covered Parties & Related Enterprises

a **Claim** made by or on behalf of:

1. any **Covered Party**; but this exclusion will not apply to a **Claim** made by an **Additional Covered Party** or an individual that is not a member of the **Control Group** under the Data & Network Liability coverage agreement; or

2. any business enterprise in which any **Covered Party** has greater than 15% ownership interest or made by any parent company or other entity which owns more than 15% of the **Member**;

K. Trading Losses, Loss of Money & Discounts

1. any trading losses, trading liabilities, or change in value of accounts;

2. any loss, transfer, or theft of monies, securities, or tangible property of the **Covered Party** or others in the care, custody, or control of the **Member**;

3. the monetary value of any transactions or electronic fund transfers by or on behalf of a **Covered Party** which is lost, diminished, or damaged during transfer from, into, or between accounts; or

4. the value of coupons, price discounts, prizes, awards, or any other valuable consideration given in excess of the total contracted or expected amount;

but this exclusion will not apply to coverage under the eCrime coverage agreement;

L. Media-Related Exposures

with respect to the Media Liability coverage agreement:

1. any contractual liability or obligation; but this exclusion will not apply to a **Claim** for misappropriation of ideas under implied contract;

2. the actual or alleged obligation to make licensing fee or royalty payments;

3. any costs or expenses incurred or to be incurred by a **Covered Party** or others for the reprinting, reposting, recall, removal, or disposal of any **Media Material** or any other information, content, or media, including any media or products containing such **Media Material**, information, content, or media;

4. any **Claim** brought by or on behalf of any intellectual property licensing bodies or organizations;

5. the actual or alleged inaccurate, inadequate, or incomplete description of the price of goods, products, or services, cost guarantees, cost representations, contract price estimates, or the failure of any goods or services to conform with any represented quality or performance;

6. any actual or alleged gambling, contest, lottery, promotional game, or other game of chance; or

7. any **Claim** made by or on behalf of any independent contractor, joint venturer, or venture partner arising out of or resulting from disputes over ownership of rights in **Media Material** or services provided by such independent contractor, joint venturer, or venture partner;

M. First Party Loss

with respect to the First Party Loss coverage agreements:

1. seizure, nationalization, confiscation, or destruction of property or data by order of any governmental or public authority;

2. costs or expenses incurred by the **Covered Party** to identify or remediate software program errors or vulnerabilities or update, replace, restore, assemble, reproduce, recollect, or enhance data or **Computer Systems** to a level beyond that which existed prior to a **Security Breach** or **Extortion Threat**;

3. failure or malfunction of satellites or of power, utility, mechanical, or telecommunications (including internet) infrastructure or services that are not under the **Member's** direct operational control; or

4. fire, flood, earthquake, volcanic eruption, explosion, lightning, wind, hail, tidal wave, landslide, act of God, or other physical event;

N. War and Cyber War

The coverage under this **Coverage Document** will not apply to any **Loss** arising:

1. directly or indirectly out of **War**; or

2. from a **Cyber War**.

This exclusion applies notwithstanding anything to the contrary in this **Coverage Agreement** or any appendix or endorsement added to this.

O. Asbestos, Pollution, and Contamination

1. asbestos, or any materials containing asbestos in whatever form or quantity;

2. the actual, potential, alleged, or threatened formation, growth, presence, release, or dispersal of any fungi, molds, spores, or mycotoxins of any kind; any action taken by any party in response to the actual, potential, alleged, or threatened formation, growth, presence, release, or dispersal of fungi, molds, spores, or mycotoxins of any kind, such action to include investigating, testing for, detection of, monitoring of, treating, remediating, or removing such fungi, molds, spores, or mycotoxins; and any governmental or regulatory order, requirement, directive, mandate, or decree that any party take action in response to the actual, potential, alleged, or threatened formation, growth, presence, release, or dispersal of fungi, molds, spores, or mycotoxins of any kind, such action to include investigating, testing for, detection of, monitoring of, treating, remediating, or removing such fungi, molds, spores, or mycotoxins;

   The **Fund** will have no duty or obligation to defend any **Covered Party** with respect to any **Claim** or governmental or regulatory order, requirement, directive, mandate, or decree which either in whole or in part, directly or indirectly, arises out of or results from or in consequence of, or in any way involves the actual, potential, alleged, or threatened formation, growth, presence, release, or dispersal of any fungi, molds, spores, or mycotoxins of any kind;

3. the existence, emission, or discharge of any electromagnetic field, electromagnetic radiation, or electromagnetism that actually or allegedly affects the health, safety, or condition of any person or the environment, or that affects the value, marketability, condition, or use of any property; or

4. the actual, alleged, or threatened discharge, dispersal, release, or escape of Pollutants; or any governmental, judicial, or regulatory directive or request that the **Covered Party** or anyone acting under the direction or control of the **Covered Party** test for, monitor, clean up, remove, contain, treat, detoxify, or neutralize Pollutants. Pollutants means any solid, liquid, gaseous, or thermal irritant or contaminant including gas, acids, alkalis, chemicals, heat, smoke, vapor, soot, fumes, or waste. Waste includes but is not limited to materials to be recycled, reconditioned, or reclaimed.

P. Radioactive Contamination

ionizing radiations or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel;

Q. Sanction Limitation

payment of a **Claim** or provision of a benefit that would expose the **Fund** to any sanction, prohibition, or restriction under United Nations resolutions or the trade or economic sanctions, laws, or regulations of the European Union, United Kingdom, or United States of America.

SECTION IV – LIMIT OF LIABILITY AND COVERAGE

The Data & Network and Media Aggregate Limit of Liability (Tower 1) listed in the Cyber Liability and Data Breach Response Declarations is the **Fund's** combined total limit of liability for all **Loss** payable under the Data & Network

Liability Coverage Agreement and the Media Liability Coverage Agreement of this **Coverage Document**. Coverage under Tower 1 is a separate aggregate from coverage under Tower 2 and Tower 3.

The Aggregate Limit of Liability and Coverage (Tower 2) listed in the Cyber Liability and Data Breach Response Declarations is the **Fund's** combined total limit of liability and coverage for all **Loss** payable under the First Party Loss coverages, the Regulatory Defense and Penalties Coverage Agreement, the Payment Card Liabilities & Costs Coverage Agreement, and the eCrime coverages of this **Coverage Document.** Coverage under Tower 2 is a separate aggregate from coverage under Tower 1 and Tower 3.

The Breach Response Limit of Coverage (Tower 3) listed in the Cyber Liability and Data Breach Response Declaration is the **Fund's** combined total limit of coverage for legal, forensic, public relations and crisis management, notification, call center, and credit or identity monitoring services payable for all **Loss** payable under Tower 3 of this **Coverage Document**. Coverage under Tower 3 is a separate aggregate from coverage under Tower 1 and Tower 2.

The limit of liability or coverage payable under each Coverage Agreement will be an amount equal to the applicable aggregate sublimit or limit listed in the Cyber Liability and Data Breach Response Declarations. Such amount is the aggregate amount payable under this **Coverage Document** pursuant to such Coverage Agreement and is part of, and not separate from, the applicable Aggregate Limit.

The **Fund** will not be obligated to pay any **Damages**, **Penalties**, **PCI Fines, Expenses and Costs**, or **Claims Expenses,** or to defend any **Claim**, after the respective Tower 1 Limit of Liability and/or Tower 2 Limit of Liability, have been exhausted, or after deposit of the Tower 1 Limit of Liability or Tower 2 Limit of Liability, whichever is applicable, in a court of competent jurisdiction.

SECTION V – RETENTIONS

The retention listed in the Cyber Liability and Data Breach Response Declarations applies separately to each incident, event, or related incidents or events giving rise to a **Claim** or **Loss**. The retention will be satisfied by monetary payments by the **Member** of covered **Loss** under each coverage agreement. If any **Loss** arising out of an incident or **Claim** is subject to more than one retention, the retention for each applicable coverage agreement will apply to such **Loss**, provided that the sum of such retention amounts will not exceed the largest applicable retention amount.

Coverage for **Business Interruption Loss** will apply after the **Waiting Period** has elapsed and the **Fund** will then indemnify the **Member** for all **Business Interruption Loss** sustained during the **Period of Restoration** in excess of the retention.

Satisfaction of the applicable retention is a condition precedent to the payment of any **Loss** under this **Coverage Document**, and the **Fund** will be liable only for the amounts in excess of such retention.

SECTION VI – OPTIONAL EXTENSION PERIOD

Upon non-renewal or cancellation of this **Coverage Document** for any reason except the non-payment of contribution, the **Member** will have the right to purchase, for an amount equal to 100% of the expiring annual contribution, an Optional Extension Period of twelve (12) months. Coverage provided by such Optional Extension Period will only apply to **Claims** first made against any **Covered Party** during the Optional Extension Period and reported to the **Fund** during the Optional Extension Period, and arising out of any act, error, or omission committed before the end of the **Coverage Period**. In order for the **Member** to invoke the Optional Extension Period option, the payment of the additional contribution for the Optional Extension Period must be paid to the **Fund** within 60 days of the termination of this **Coverage Document**.

The purchase of the Optional Extension Period will in no way increase the **Aggregate Limit of Liability** or any sublimit of liability. At the commencement of the Optional Extension Period the entire contribution will be deemed earned, and in the event the **Member** terminates the Optional Extension Period for any reason prior to its natural expiration, the **Fund** will not be liable to return any contribution paid for the Optional Extension Period.

SECTION VII – GENERAL CONDITIONS

A. Notice of Claim or Loss

The **Covered Party** must notify the **Fund** of any **Claim** as soon as practicable, but in no event later than: (i) 60 days after the end of the **Coverage Period**; or (ii) the end of the Optional Extension Period (if applicable).

With respect to **Breach Response Services**, the **Covered Party** must notify the **Fund** of any actual or reasonably suspected **Data Breach** or **Security Breach** as soon as practicable after discovery by the **Covered Party**, but in no event later than 60 days after the end of the **Coverage Period**. Notice of an actual or reasonably suspected **Data Breach** or **Security Breach** in conformance with this paragraph will also constitute notice of a circumstance that could reasonably be the basis for a **Claim**.

With respect to **Cyber Extortion Loss**, the **Member** must notify the **Fund** as soon as practicable after discovery of an **Extortion Threat** but no later than 60 days after the end of the **Coverage Period**. The **Member** must obtain the **Fund's** consent prior to incurring **Cyber Extortion Loss**.

With respect to **Data Recovery Costs**, **Business Interruption Loss**, and **Reputational Loss**, the **Member** must notify the **Fund** as soon as practicable after discovery of the circumstance, incident, or event giving rise to such loss. The **Member** will provide the **Fund** proof of **Data Recovery Costs**, **Business Interruption Loss**, and **Reputational Loss**. All loss described in this paragraph must be reported, and all proofs of loss must be provided, to the **Fund** no later than 6 months after the end of the **Coverage Period**.

The **Member** must notify the **Fund** of any loss covered under the eCrime coverage agreement as soon as practicable, but in no event later than 60 days after the end of the **Coverage Period**.

Any **Claim** arising out of a **Loss** that is covered under the Breach Response, First Party Loss, or eCrime coverage agreements and that is reported to the **Fund** in conformance with the foregoing will be considered to have been made during the **Coverage Period**.

B. Notice of Circumstance

With respect to any circumstance that could reasonably be the basis for a **Claim** (other than a **Data Breach** or **Security Breach** noticed under the Breach Response coverage agreement) a **Covered Party** may give written notice of such circumstance to the **Fund** as soon as practicable during the **Coverage Period**. Such notice must include:

1. the specific details of the act, error, omission, or event that could reasonably be the basis for a **Claim**;

2. the injury or damage which may result or has resulted from the circumstance; and

3. the facts by which the **Covered Party** first became aware of the act, error, omission, or event.

Any subsequent **Claim** made against a **Covered Party** arising out of any circumstance reported to the **Fund** in conformance with the foregoing will be considered to have been made at the time written notice complying with the above requirements was first given to the **Fund** during the **Coverage Period**.

C. Defense of Claims

Except with respect to coverage under the Payment Card Liabilities & Costs coverage agreement, the **Fund** has the right and duty to defend any covered **Claim** or **Regulatory Proceeding**. Defense counsel will be mutually agreed upon by the **Member** and the **Fund** but, in the absence of such agreement, the **Fund's** decision will be final.

With respect to the Payment Card Liabilities & Costs coverage agreement, coverage will be provided on an indemnity basis and legal counsel will be mutually agreed upon by the **Member** and the **Fund** and will be selected from one of the firms on the **Fund's** panel.

D. Settlement of Claims

If a **Covered Party** refuses to consent to any settlement recommended by the **Fund** and acceptable to the claimant, the **Fund's** liability for such **Claim** will not exceed:

1. the amount for which the **Claim** could have been settled, less the remaining retention, plus the **Claims Expenses** incurred up to the time of such refusal; plus

2. sixty percent (60%) of any **Claims Expenses** incurred after the date such settlement or compromise was recommended to the **Covered Party** plus sixty percent (60%) of any **Damages**, **Penalties**, and **PCI Fines**, **Expenses and Costs** above the amount for which the **Claim** could have been settled;

and the **Fund** will have the right to withdraw from the further defense of such **Claim**.

A **Covered Party** may settle any **Claim** where the **Damages**, **Penalties**, **PCI Fines**, **Expenses and Costs** and **Claims Expenses** do not exceed the retention, provided that the entire **Claim** is resolved and the **Covered Party** obtains a full release on behalf of all **Covered Parties** and the **Fund** from all claimants.

E. Assistance and Cooperation

The **Fund** will have the right to make any investigation it deems necessary, and the **Covered Party** will cooperate with the **Fund** in all investigations, including investigations regarding coverage under this **Coverage Document** and the information and materials provided to the **Fund** in connection with the underwriting and issuance of this **Coverage Document**. The **Covered Party** will execute or cause to be executed all papers and render all assistance as is requested by the **Fund**. The **Covered Party** agrees not to take any action which in any way increases the **Fund's** exposure under this **Coverage Document**. Expenses incurred by a **Covered Party** in assisting and cooperating with the **Fund** do not constitute **Claims Expenses** under the **Coverage Document**.

A **Covered Party** will not admit liability, make any payment, assume any obligations, incur any expense, enter any settlement, stipulate to any judgment or award, or dispose of any **Claim** without the **Fund's** written consent, except as specifically provided in the Settlement of Claims clause above. Compliance with a **Breach Notice Law** will not be considered an admission of liability.

F. Subrogation

If any payment is made under this **Coverage Document** and there is available to the **Fund** any of the **Covered Party's** rights of recovery against any other party, then the **Fund** will maintain all such rights of recovery. A **Covered Party** will do whatever is reasonably necessary to secure such rights and will not do anything after an incident or event giving rise to a **Claim** or **Loss** to prejudice such rights. If the **Covered Party** has waived its right to subrogate against a third party through written agreement made before an incident or event giving rise to a **Claim** or **Loss** has occurred, then the **Fund** waives its rights to subrogation against such third party. Any recoveries will be applied first to subrogation expenses, second to **Loss** paid by the **Fund**, and lastly to the retention. Any additional amounts recovered will be paid to the **Member**.

G. Other Insurance

The coverage under this **Coverage Document** will apply as primary over any other valid and collectible insurance available to any **Covered Party** with respect to the Breach Response and First Party Loss coverages in this **Coverage Document**, including any self-insured retention or deductible portion thereof unless such other insurance is written only as primary insurance over the Limit(s) of Liability and coverage of this **Coverage Document**. With respect to the Liability and eCrime coverages in this **Coverage Document,** the coverage under this **Coverage Document** will be excess over, and will not contribute with, any other valid and collectible insurance available to any **Covered Party**, regardless of whether such other insurance is stated to be primary, excess, or otherwise, unless such other insurance states by specific reference that it is excess over these coverages.

H. Action Against the Fund

No action will lie against the **Fund** or its representatives unless and until, as a condition precedent thereto, the **Covered Party** has fully complied with all provisions, terms, and conditions of this **Coverage Document** and the amount of the **Covered Party's** obligation to pay has been finally determined either by judgment or award against the **Covered Party** after trial, regulatory proceeding, arbitration, or by written agreement of the **Covered Party**, the claimant, and the **Fund**.

No person or organization will have the right under this **Coverage Document** to join the **Fund** as a party to an action or other proceeding against the **Covered Party** to determine the **Covered Party's** liability, nor will the **Fund** be impleaded by the **Covered Party** or the **Covered Party's** legal representative.

The **Covered Party's** bankruptcy or insolvency the **Covered Party's** estate will not relieve the **Fund** of its obligations hereunder.

I. Entire Agreement

By acceptance of the **Coverage Document**, all **Covered Parties** agree that this **Coverage Document** embodies all agreements between the **Fund** and the **Covered Party** relating to this **Coverage Document**. Notice to any agent, or knowledge possessed by any agent or by any other person, will not affect a waiver or a change in any part of this **Coverage Document** or stop the **Fund** from asserting any right under the terms of this **Coverage Document**; nor will the terms of this **Coverage Document** be waived or changed, except by endorsement issued to form a part of this **Coverage Document** signed by the **Fund**.

J. Assignment

The interest hereunder of any **Covered Party** is not assignable. If the **Covered Party** dies or is adjudged incompetent, such coverage will cover the **Covered Party's** legal representative as if such representative were the **Covered Party**, in accordance with the terms and conditions of this **Coverage Document**.

K. Singular Form of a Word

Whenever the singular form of a word is used herein, the same will include the plural when required by context.

L. Headings

The titles of paragraphs, clauses, provisions, or endorsements of or to this **Coverage Document** are intended solely for convenience and reference and are not deemed in any way to limit or expand the provisions to which they relate and are not part of the **Coverage Document**.

M. Representation by the Member

All **Covered Parties** agree that the statements contained in the information and materials provided to the **Fund** in connection with the underwriting and issuance of this **Coverage Document** are true, accurate, and are not misleading, and that the **Fund** issued this **Coverage Document**, and assume the risks hereunder, in reliance upon the truth thereof.

N. Member Contact as Agent

The **Member's Contact**, as designated in the **Agreement**, will be considered the agent of all **Covered Parties** and will act on behalf of all **Covered Parties** with respect to the giving of or receipt of all notices pertaining to this **Coverage Document**, and the acceptance of any endorsements to this **Coverage Document**. The **Member** is responsible for the payment of all contributions and retentions and for receiving any return contributions.

O. Territory

This Insurance applies to **Claims** made, acts committed, or **Loss** occurring anywhere in the world.

P. Antistacking

In the event any incident, event, or related incidents or events, giving rise to a **Claim**, **Loss**, or an obligation to provide **Breach Response Services** triggers coverage under this **Coverage Document** and any other endorsement issued by the **Fund**, the **Fund's** liability under this **Coverage Document** and such other endorsements combined shall not exceed the amount of the largest **Aggregate Limit of Liability** or applicable sublimits of liability.



Texas Municipal League
Intergovernmental Risk Pool
1821 Rutherford Lane, First Floor • Austin, Texas 78754
P.O. Box 149194 • Austin, Texas 78714-9194
(512) 491-2300 • www.tmlirp.org

RESOLUTION NO. 24-R-83

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING AN INTERLOCAL AGREEMENT WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL (TML) TO PARTICIPATE IN THE JOINT CYBER LIABILITY AND DATA BREACH RESPONSE SELF-INSURANCE FUND AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, cyberattacks are becoming more common, more sophisticated, and more expensive and future cybercriminal activity is impossible to predict; and

WHEREAS, The City of Schertz (the "City") currently maintains cyber liability coverage through Texas Municipal League Risk Pool; and

WHEREAS, in order to continue coverage through TML, the City must join the newly formed Joint Cyber Liability and Data Breach Response Self-Insurance Fund ("Cyber Fund"); and

WHEREAS, City staff hereby recommends participation in the new Cyber Fund;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes an interlocal agreement with TML to participate in the Joint Cyber Liability and Data Breach Response Self-Insurance Fund attached hereto as Exhibit A.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject

matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2024.

CITY OF SCHERTZ, TEXAS

_____
Mayor, Ralph Gutierrez

ATTEST:

_____
Sheree Courney, Deputy City Secretary

(CITY SEAL)

EXHIBIT A

Interlocal Agreement with TML

Texas Municipal League
Intergovernmental Risk Pool

1821 Rutherford Lane, First Floor • Austin, Texas 78754

CYBER LIABILITY AND DATA BREACH RESPONSE INTERLOCAL AGREEMENT

This Contract and Interlocal Agreement is entered into by and between political subdivisions of this state (hereinafter referred to as "Pool Members") to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund (hereinafter referred to as the "Fund") for the purpose of providing coverages against risks which are inherent in operating a political subdivision.

WITNESSETH:

The undersigned Pool Member, in accordance with Chapter 2259, Texas Government Code, the Interlocal Cooperation Act, Tex. Gov't Code § 791.001, et seq., and the interpretation thereof by the Attorney General of the State of Texas (Opinion #MW-347, May 29, 1981), and in consideration of other political subdivisions executing like agreements, does hereby agree to become one of the Pool Members of this self-insured pool. The conditions of membership agreed upon by and between the parties are as follows:

1. Definitions of terms used in this Interlocal Agreement.

   a. Board. Refers to the Board of Trustees of the Fund.

   b. Fund Year. 12:01 a.m. October 1 through 12:01 a.m. the following October 1.

   c. Manual Rates. The basic rates applicable to each cyber liability and data breach response classification promulgated by the Insurance Service Office or the Board.

   d. Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The Cyber Liability and Data Breach Response Coverage Document that sets forth in exact detail the coverages provided as part of the overall plan.

   e. Adjustments. Refers to any offsets to manual premium that may result from the Pool Member's election of deductibles, loss experience, or Fund Modifier which reflects the savings to the Pool Member by entering into this Interlocal Agreement.

   f. Premium and Contribution. Used interchangeably in some parts of this Interlocal Agreement. Any reference at any time in this Interlocal Agreement to an insurance term not ordinarily a part of self-insurance shall be deemed for convenience only and is not construed as being contrary to the self-insurance concept except where the context clearly indicates no other possible interpretation such as but not limited to the reference to "reinsurance."

   g. Reimbursable Deductible. The amount that was chosen by this Pool Member to be applicable to the first monies paid by the Fund to effect judgment or settlement of any claim or suit. The Pool Member, upon notification of the action taken, shall promptly reimburse the Fund for all or such part of the deductible amount as has been paid by the Fund. Further, however, the Fund's obligation to pay damages shall be subject to the limits of liability stated in the Declarations of Coverage or Endorsements to this Interlocal Agreement less the stated deductible amount.

   h. Fund Modifier. A percentage figure that is applied to the manual rates by the Fund to reflect the savings to the Pool Member by entering into this Interlocal Agreement.

   i. Agreement Period. The continuous period since the Pool Member first became a member of this Fund excluding, however, any period or periods of time therein that the member did not participate as a member of the Pool.

   j. Declarations of Coverage. The specific indication of the coverages, limits, deductibles, contributions, and special provisions elected by each individual Pool Member. The Declarations of Coverages may be modified by Endorsement.

2. The Board, acting through its agents and Fund staff, is responsible for the administration of all Fund business on behalf of the Pool Members.

3. In consideration of the execution of this Interlocal Agreement by and between the Pool Member and the Fund and of the contributions of the Pool Member, the coverage elected by the Pool Member is afforded according to the terms of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The affirmative declaration of contributions and limits of liability in the Declarations of Coverage and Endorsements determine the applicability of the Self-Insurance Plan.

Each Pool Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions, and limitations as further provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan or as specifically modified by the Pool Member's Declarations of Coverage. This Interlocal Agreement shall be construed to incorporate the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, Declarations of Coverage, and Endorsements and addenda whether or not physically attached hereto.

4. It is understood that by participating in this risk sharing mechanism to cover cyber liability and data breach response exposures, the Pool Member does not intend to waive any of the immunities that its officers or its employees now possess. The Pool Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations and that by executing this Interlocal Agreement does not agree to expand those limitations.

5. The term of this Interlocal Agreement and the self-insurance provided to the Pool Member shall be continuous commencing 12:01 a.m. on the date designated in this Interlocal Agreement until terminated as provided below. Although the self-insurance provided for in this Interlocal Agreement shall be continuous until terminated, the limit of liability of the Fund under the coverages that the Pool Member elects shall be limited during any Fund Year to the amount stated in the Declarations of Coverage for that Fund Year.

   This Interlocal Agreement may be terminated by either party giving to the other sixty (60) days' prior written notice of intent to terminate except the Pool Member may terminate this Interlocal Agreement and its coverages thereunder without giving the sixty (60) days' notice if the reason is because of a change by the Fund in the Pool Member's contribution, coverage, or other change in the limits of liability, terms, conditions, exclusions, and limitations provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan provided that no termination by the Member shall be effective prior to the date that written notice of termination is actually received in the offices of the Fund and provided that the Pool Member agrees to and shall pay the applicable premium and contribution for those coverages it is terminating until the date the notice of termination is actually received by the Fund.

   The Fund shall provide the Pool Member with Declarations of Coverage and any Endorsements that determine the applicability of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan annually by December 1. Such Declarations of Coverage shall include, but not be limited to, the coverage period which shall be the applicable Fund Year, limits, deductibles, contributions, special provisions, and limitations. Changes made during the Fund Year, whether requested by the Pool Member or required by the Fund, will be handled by Endorsement.

   It is the intention of the parties that the Pool Member's coverages under this Interlocal Agreement shall remain in full force and effect from Fund Year to Fund Year, subject to the limits of liability that the Fund can provide each Fund Year and the terms, conditions, and limitations that the Fund may require to protect its solvency and to comply with reinsurance requirements, until notice of termination is given as herein provided. Realizing that the Pool Member needs the earliest possible information concerning the Fund coverages, limits, and exclusions, and the Pool Member's contribution that will be required for any new Fund Year, the Fund will endeavor to provide this information as soon as possible before the beginning of each Fund Year. The parties recognize, however, that conditions in the reinsurance industry are such that the Fund may not be able to provide this information to the Pool Member before the beginning of a Fund Year for various reasons including the failure of the Pool Member to timely submit the appropriate exposure summary or delays on the part of reinsurers in getting information to the Fund, and so, to protect the Pool Member from gaps in its coverage and to protect the solvency of the Fund, the parties agree as follows:

   If, for any reason other than the Pool Member's failure to provide the information requested in the exposure summary, the Fund has not been able to provide the Pool Member with information concerning available coverages for a new Fund Year or advise the Pool Member of the amount of its contribution for the new Fund Year by the beginning of the Fund Year, the Fund shall nevertheless continue the Pool Member's coverages at the same limits of liability (if still available and if not, then at the highest limit of liability available for the new Fund Year) so that the Pool Member shall at all times remain covered as herein provided and the Pool Member's initial contributions for the new Fund Year shall be determined by a "tentative contribution" as determined by the Board with the Pool Member's actual annual contribution to be credited by the amount paid in accordance with the tentative contribution and adjusted during the Fund Year. In the event the Pool Member does not wish to have its coverages extended or renewed at the end of any Fund Year, the burden shall be upon the Pool Member to give written notice to the Fund as provided hereinabove and the Pool Member agrees to pay as hereinabove stated all contributions or pro rata contributions until the date such written notice is received in the offices of the Fund or the date of termination of this Interlocal Agreement, whichever is later.

6. Commensurate with the execution of this Interlocal Agreement and annually thereafter, the Pool Member shall complete the appropriate exposure summary and deliver it or cause it to be delivered to the Fund, or, if so instructed, to a designated contractor, no later than September 1 of each year and new annual contributions shall be calculated using manual rates times exposure, less any adjustments. Intentional or reckless misstatements on the exposure summary shall be grounds for cancellation. In the event that the Pool Member fails or refuses to submit the appropriate exposure summary, the Fund reserves the right to terminate such Pool Member by giving thirty (30) days' written notice and to collect any and all contributions that are earned pro rata for the period preceding contract termination.

The Pool Member agrees to pay the annual contribution to the Fund in four (4) equal quarterly installments, in advance, commencing at the beginning of this Interlocal Agreement with subsequent installments due the first quarter thereafter. In the event this Interlocal Agreement is terminated as herein provided, the Fund shall promptly repay to the Pool Member any such unearned annual contribution prorated as of the date of termination and the Pool Member agrees during the term of this Interlocal Agreement to promptly pay all reimbursable deductibles upon receipt of statement.

At the end of each and every Fund Year, the Fund may require the Pool Member to submit the actual data requested on the exposure summary as reflected by the books and records of the Pool Member. The Fund reserves the right to audit the records of any Pool Member and adjust contributions accordingly.

In the event that the Pool Member fails or refuses to make the payments, including accrued interest, as herein provided, the Fund reserves the right to terminate such Pool Member by giving them ten (10) days' written notice and to collect any and all amounts that are earned pro rata for the period preceding contract termination. If the amounts owed, including reimbursable deductibles, must be collected by suit, the Pool Member agrees to pay attorneys' fees and costs incurred in such suit.

7. The Fund shall maintain adequate protection from catastrophic losses to protect its financial integrity. Aggregate protection shall also be maintained. The Member's contributions shall be limited to that amount as calculated under this Interlocal Agreement. Notwithstanding anything to the contrary, the total combined aggregate limit of liability of the Fund for all Pool Members in any Fund Year, regardless of the number of occurrences or claims, shall be limited to the amount of money contained in the Fund. As to the Pool annual aggregate limits or the amount of money in the Fund, the Board of Trustees, in its sole discretion, may determine an allocation methodology among affected Pool Members should the Pool annual aggregate limit be reached, or should the money in the Fund be exhausted.

8. Notwithstanding the provisions of the foregoing paragraph, it is agreed the Board shall have the right to adjust the financial protection outlined above and/or amend coverages as it finds available or deems necessary to maintain the fiscal soundness of the Fund at the beginning of or during any Fund Year.

9. The Fund will make available loss control services to the Pool Members to assist them in following a plan of loss control that may result in reduced losses. The Pool Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations. In the event that the recommendations submitted seem unreasonable, the Pool Member has a right to appeal to the Board. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decisions will be final and binding on all parties. Any Pool Member who does not agree to follow the decision of the Board shall be withdrawn from the Fund immediately.

10. The Pool Member agrees that it will appoint a contact of department head rank, and the Fund shall not be required to contact any other individual except this one person. Any notice to or any agreements with the contact shall be binding upon the Pool Member. The Pool Member reserves the right to change the contact from time to time by giving written notice to the Fund.

11. The Fund agrees to handle all cyber liability and data breach response claims, and provide a defense for any and all cyber liability and data breach response claims covered under this Interlocal Agreement after prompt notice has been given. The Pool Member hereby appoints the Fund staff and Contractors as its agents to act in all matters pertaining to processing and handling of claims covered under this Interlocal Agreement and shall cooperate fully in supplying any information needed or helpful in settlement or defense of such claims. As respects cyber liability and data breach response claims, the Fund staff and Contractors shall carry on all negotiations with the claimant and his/her attorney, when applicable, and negotiate within authority previously granted by the Fund. If a personal appearance by the Pool Member or an employee is necessary, the expense of this appearance will not be the responsibility of the Fund. With the advice and consent of the Fund, the Fund staff and the Contractors will retain and supervise legal counsel for the prosecution and defense of any litigation. All decisions on individual cases shall be made by the Fund through the Fund staff and the Contractors, which include, but are not limited to, the decision to appeal or not to appeal, settlement negotiations, the decision of whether to settle, and other litigation tactics. However, any Pool Member shall have the right in any case to consult with the Fund on any decision made by the Fund staff or Contractors. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decision will be final and binding on all parties. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Pool Member and/or its officers or employees. There shall be supplied periodically to each Pool Member a computer printout involving a statement of claims. As respects the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, the Fund shall have priority in enforcing its subrogation claims against the claims of Pool Member.

12. The Pool Member acknowledges that it has received a copy of the Bylaws of the Fund and agrees to abide by the Bylaws and any amendments thereto.

13. The Fund agrees that all Fund transactions will be annually audited by a nationally recognized certified public accounting firm.

14. If legally required, the Fund shall cause to be filed the necessary tax forms with the Internal Revenue Service.

15. As the administrators of the Fund, the Board shall primarily and consistently keep foremost in their deliberations and decisions in operating the Fund that each of the participating Pool Members is a "self-insured." At least annually, the Board shall carefully review, study, and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Pool Members, the pro rata savings to the Fund resulting from overall loss experience attributed to each Pool Member, and the pro rata portion of the cost of all catastrophic loss protection and aggregate stop loss protection allocated to each Pool Member as well as the pro rata allocation, as determined by the Board of the other and necessary administrative expenses of the Pool, in order to reasonably determine the actual pro rata cost, expense, and loss experience of each Pool Member in order to maintain as nearly as possible an equitable and reasonable self-insurance administration of the Fund as applied to each Pool Member.

    The Fund shall maintain case reserves and supplemental reserves computed in accordance with standard actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due, subject to paragraph 7 above. The Board has complete authority to determine all matters pertaining to the existence and dissolution of the Fund.

16. Venue of any suit or action arising out of or related to this Interlocal Agreement shall be exclusively in the state and federal courts of Travis County, Texas. The parties agree they shall assume their own expenses for attorney's fees in any suit or action arising out of or related to this Interlocal Agreement.

17. The parties agree this Interlocal Agreement may be executed by original written ink signature on paper documents, an exchange of copies showing the original written ink signature on paper documents, or electronic or digital signature technology in such a manner that the signature is unique and verifiable to the person signing. The use of any one or combination of these methods of execution shall constitute a legally binding and valid signing of this Interlocal Agreement, which may be executed in one or more counterparts, each of which, when duly executed, shall be deemed an original.

EMPLOYER MEMBERS' FUND CONTACT (See Section 10):

Member Name _____

Name of Contact _____ Title _____

Mailing Address _____ Email Address _____

Street Address (if different from above) _____

City _____Zip _____ Phone_____

_____
SIGNATURE OF AUTHORIZED MEMBER OFFICIAL

_____ _____
Title Date

Member's Federal Tax I.D. Number ____ ____ - ____ ____ ____ ____ ____ ____ ____
This Information is MANDATORY

TO BE COMPLETED BY FUND: (OFFICE USE ONLY)

Effective Date of This Agreement _____

Member Name _____

Contract Number _____

_____
SIGNATURE OF AUTHORIZED FUND OFFICIAL

_____ _____
Title Date

Agenda No. 4.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Emergency Medical Services**
Subject:	**Resolution 24-R-87 - A Resolution by the City Council of the City of Schertz, Texas authorizing the purchase of an ambulance remount. (S.Willliams/J.Mabbitt)**

BACKGROUND

The EMS Department currently has a fleet of twelve (12) ambulances. Eight (8) of these ambulances are "front-line" or are in-service at any given time, which leaves a reserve fleet of four (4) ambulances. A goal is to have four (4) reserve ambulances to allow our fleet department time to "down" each ambulance for preventative and safety checks. As of July 1, mileage for these ambulances ranges from 357 to over 200,000 miles:

Unit #	Year	Mileage
274	2013	222,262
275	2013	220,024
276-B	2022	70,520
277-B	2024	357
278-B	2020	72,535
279-B	2022	31,780
280	2017	191,388
281	2017	147,670
282	2020	147,700
283	2021	78,965
284	2022	87,727
285	2022	38,408

After coordination with the Fleet Department and in-line with our vehicle replacement program, it was decided to re-mount an existing ambulance through MEDIC BUILT. There are some cost savings (approx. $140k) when re-mounting an ambulance by utilizing an existing ambulance box and re-mounting it on a new chassis. We have had success with re-mounting four of our existing ambulances to date (ambulances above ending in "B"). MEDIC BUILT is a HGAC Buy Purchasing Cooperative program participant (contract # AM-1023), and the ambulances are re-mounted here in Texas.

Like previous ambulances, this ambulance will be mounted on a Ford gasoline F450 chassis. This unit will be re-mounted on ambulance 280.

Due to COVID-19, ambulance manufacturers have lengthened their build times (mainly due to chassis delays) and to have our ambulance built in FY25 we needed to have a Letter of Intent (LOI) signed (Exhibit "B") to save a chassis for the build. Although we intend to start this unit this fiscal year, it will be paid for from the fiscal year 2025 budget. MEDIC BUILT does require an issued PO before starting on the unit.

GOAL

Authorizing the City Manager to enter into an agreement with MEDIC BUILT for the purchase of a re-mounted ambulance for FY25.

COMMUNITY BENEFIT

The items purchased from MEDIC BUILT are in support of EMS response to the communities served.

SUMMARY OF RECOMMENDED ACTION

Staff recommends approving the Resolution for the purchase of one (1) re-mounted ambulance for FY25.

FISCAL IMPACT

This ambulance will be purchased in FY25 contingent on approval of the FY25 budget. The total amount for this ambulance is $214,075.45 as outlined in Exhibit "A" not to exceed $220,000.00.

RECOMMENDATION

Staff recommends approval of Resolution 24-R-87

Attachments

Sales Agreement

LOI

Resolution 24-R-87

Exhibit “A”
Sales Agreement

SALES AGREEMENT

PLEASE ENTER MY ORDER FOR THE FOLLOWING: City of Schert EMS
Remount
YEAR 2024 **MAKE/MODEL** Ford F-450 4x4 **COLOR** Painted
TO BE DELIVERED ON/ABOUT **VIN** Not Available

VEHICLE DESCRIPTION		
2024 Road Rescue Remount	$	212,056.00
On F-450 4x4 Gasoline		
Graphics	Included	
Shertz to Kennedale	$	750.00
Total Ambulance	$	212,806.00
Total	$	212,806.00
Total	$	212,806.00
Tax		
Vehicle Inventory Tax	$	387.45
TITLE APPLICATION FEE:		
REGISTRATION:	$	125.00
STATE INSPECTION:	$	7.00
DELIVERY FEE:	$	750.00
TOTAL	$	214,075.45
Dealer Discount	$	1,000.00
HGAC Fee	$	1,000.00
BALANCE DUE	$	214,075.45

HGAC Contract # AM1023
DATE: 06/06/2024

Provider Schertz EMS
ADDRESS: 1400 Schertz Parkway #7
CITY/STATE/ZIP: Schertz, TX
CONTACT: Jason M Mabbitt
PHONE:
FAX:
Email : jmabbitt@schertz.com

TRADE IN INFORMATION: N/A
MAKE **YEAR:**
MODEL: **BODY STYLE:**
MILEAGE:
VIN#
Trade In

The front of this order comprises the entire agreement affecting this purchase and no other agreement or understanding of any other nature has been made or entered into, or will be recognized. I have read the matter printed and agree to it as part of this order the same as if it were printed above my signature I certify that I am 18 years or older and hereby acknowledge receipt of a copy of this order. Southwest Ambulance Sales hereby expressly disclaims all warranties either express or implied, including any implied warranty or merchantability or fitness for a particular purpose and Southwest Ambulance Sales neither assumes nor authorizes any other person to assume to it any liability in connection with the sale of the vehicle.

PURCHASER_____

SALESMAN_____

Customer: **Shertz EMS**
Unit: **Road Rescue**
Chassis: **2024 or 2025 F-450 4x2 Gas AMBULANCE PREP CHASSIS W/ Liquid Spring**
VIN: **TBD**
Paint: **Cab Only**
Graphics: **Cab only**

All Radios and tracking units Need to be removed from old truck before being delivered to Medic Built

Chassis and Module Modifications

Remove module from old chassis and install on new chassis
Inspect all mounting points and structure of module
Inspect all electrical (switches, wiring, light function, suction, etc.)
GO THROUGH A/C SYSTEM FLUSH AND REPLACE HEATER VAVLES/add pump
Install new cab to module seal
Inspect and adjust all door functions (Replace damaged or worn parts as needed)
Inspect and polish all diamond plate (Replace damaged or worn parts as needed)
After completion clean inside of module and test all operations of unit
Install new rear threshold grip tape

New wheel siumlators
New siren speakers
New aluminum front consol and switch panel
New Roughneck front bumper replacement
New siren speaker mounted in front bumper
New Loncoin floor in module
3 New Attendant seat with child seat and Pro 4 seat belts
New Lexan on cabinet doors
New Rear Evap for rear A/C and blower motor
New Dome Lights
Transfer Howlers from old chassis to new
All new Door seals
New cabinet restocking struts
All new entry and compartment door handles
Tint front cab door windows
New diamond plate running boards
New Danhrd 110 Volt shoreline

New water pump and shut off valve for rear heater
Add 2nd A/C compresser for rear HVAC

Exhibit “B”
Letter of Intent to Purchase (LOI)

SCHERTZ | COMMUNITY SERVICE OPPORTUNITY

Medic Built, LLC
321 E Kennedale Parkway
Kennedale, TX 76060

Letter of Intent to Purchase

To Whom It May Concern:

This LETTER OF INTENT ("LOI") is made this 10th day of July, 2024 between the City of Schertz ("City") and Medic Built, LLC ("Vendor").

WHEREAS City desires to purchase certain products, and/or services more specifically described below for the total amount of $214,075.45.00 (hereafter "Products"),

NOW THEREFORE, the Parties hereto, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, do hereby agree as follows:

1. Vendor agrees to sell and City agrees to purchase from vendor, the products listed in Exhibit A: Product List.
2. Vendor agrees to honor the pricing set forth in the quote(s) attached for reference as Exhibit B (if applicable).
3. This LOI is contingent upon approval of a Resolution by the City Council of the City of Schertz, Texas and appropriated funds. Should City Council not approve the resolution, the City will have no financial responsibility associated with this LOI.

Sincerely,

Sign: _____
Steve Williams, City Manager

Date: 7/11/24

EXHIBIT A

PRODUCT LIST:

1. One (1) Ambulance Remount onto a 2024 Ford F-450 4x4 Gasoline Chassis with liquid springs. Graphics included.

   HGAC Contract # AM1023

RESOLUTION 24-R-87

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE PURCHASE OF ONE (1) NEW AMBULANCE REMOUNT FROM MEDIC BUILT FOR FISCAL YEAR 2024/2025 AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Schertz EMS Department has chosen MEDIC BUILT, a HGACBuy Purchasing Cooperative vendor, for the purchase of one (1) Ford Ambulance; and

WHEREAS, the total cost of one ambulance will be $214,075.45 as outlined in Exhibit A and not to exceed $220,000; and

WHEREAS, this purchase will be funded with budgeted operating costs from the Y25 approved budget; and

WHEREAS, HGACBuy Purchasing Cooperative is a national online purchasing cooperative, developed to comply with state laws which require government entities to make purchases through a competitive procurement process; and

WHEREAS, HGACBuy Purchasing Cooperative gives public entities the advantage of leveraging the cooperative's ability to obtain bulk discounts, combined with the ease of online, web-based shopping and ordering; and

WHEREAS, purchases under the cooperative programs meet the requirements under the Texas Local Government Purchasing Code rule for cooperative purchases as adopted by the City of Schertz Resolution 11-R-41 on August 30, 2011 amending the City's purchasing policy;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the purchase of one ambulance remount for $214,075.45 as outlined in Exhibit A not to exceed $220,000.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____2024.

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

Exhibit “A”
Sales Agreement

SALES AGREEMENT

PLEASE ENTER MY ORDER FOR THE FOLLOWING: City of Schert EMS

Remount

YEAR 2024 **MAKE/MODEL** Ford F-450 4x4 **COLOR** Painted

TO BE DELIVERED ON/ABOUT **VIN** Not Available

VEHICLE DESCRIPTION		
2024 Road Rescue Remount	$	212,056.00
On F-450 4x4 Gasoline		
Graphics	Included	
Shertz to Kennedale	$	750.00
Total Ambulance	$	212,806.00
Total	$	212,806.00

HGAC Contract # AM1023

DATE: 06/06/2024

Provider Schertz EMS

ADDRESS: 1400 Schertz Parkway #7

CITY/STATE/ZIP: Schertz, TX
CONTACT: Jason M Mabbitt
PHONE:
FAX:
Email : jmabbitt@schertz.com

TRADE IN INFORMATION: N/A

MAKE **YEAR:**
MODEL: **BODY STYLE:**
MILEAGE:
VIN#
Trade In

The front of this order comprises the entire agreement affecting this purchase and no other agreement or understanding of any other nature has been made or entered into, or will be recognized. I have read the matter printed and agree to it as part of this

Total	$	212,806.00
Tax		
Vehicle Inventory Tax	$	387.45
TITLE APPLICATION FEE:		
REGISTRATION:	$	125.00
STATE INSPECTION:	$	7.00
DELIVERY FEE:	$	750.00
TOTAL	$	214,075.45
Dealer Discount	$	1,000.00
HGAC Fee	$	1,000.00
	$	214,075.45
BALANCE DUE		

order the same as if it were printed above my signature
I certify that I am 18 years or older and hereby acknowledge receipt of a copy of this order.

Southwest Ambulance Sales hereby expressly disclaims all warranties either express or implied, including any implied warranty or merchantability or fitness for a particular purpose and Southwest Ambulance Sales neither assumes nor authorizes any other person to assume to it any liability in connection with the sale of the vehicle.

PURCHASER_____

SALESMAN_____

Customer: **Shertz EMS**
Unit: **Road Rescue**
Chassis: **2024 or 2025 F-450 4x2 Gas AMBULANCE PREP CHASSIS W/ Liquid Spring**
VIN: **TBD**
Paint: **Cab Only**
Graphics: **Cab only**

All Radios and tracking units Need to be removed from old truck before being delivered to Medic Built

Chassis and Module Modifications

Remove module from old chassis and install on new chassis
Inspect all mounting points and structure of module
Inspect all electrical (switches, wiring, light function, suction, etc.)
GO THROUGH A/C SYSTEM FLUSH AND REPLACE HEATER VAVLES/add pump
Install new cab to module seal
Inspect and adjust all door functions (Replace damaged or worn parts as needed)
Inspect and polish all diamond plate (Replace damaged or worn parts as needed)
After completion clean inside of module and test all operations of unit
Install new rear threshold grip tape
New wheel siumlators

New siren speakers
New aluminum front consol and switch panel
New Roughneck front bumper replacement
New siren speaker mounted in front bumper
New Loncoin floor in module
3 New Attendant seat with child seat and Pro 4 seat belts
New Lexan on cabinet doors
New Rear Evap for rear A/C and blower motor
New Dome Lights
Transfer Howlers from old chassis to new
All new Door seals
New cabinet restocking struts
All new entry and compartment door handles
Tint front cab door windows
New diamond plate running boards
New Danhrd 110 Volt shoreline

New water pump and shut off valve for rear heater
Add 2nd A/C compresser for rear HVAC

Exhibit “B”
Letter of Intent to Purchase (LOI)

SCHERTZ | COMMUNITY SERVICE OPPORTUNITY

Medic Built, LLC
321 E Kennedale Parkway
Kennedale, TX 76060

Letter of Intent to Purchase

To Whom It May Concern:

This LETTER OF INTENT ("LOI") is made this 10th day of July, 2024 between the City of Schertz ("City") and Medic Built, LLC ("Vendor").

WHEREAS City desires to purchase certain products, and/or services more specifically described below for the total amount of $214,075.45.00 (hereafter "Products"),

NOW THEREFORE, the Parties hereto, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, do hereby agree as follows:

1. Vendor agrees to sell and City agrees to purchase from vendor, the products listed in Exhibit A: Product List.
2. Vendor agrees to honor the pricing set forth in the quote(s) attached for reference as Exhibit B (if applicable).
3. This LOI is contingent upon approval of a Resolution by the City Council of the City of Schertz, Texas and appropriated funds. Should City Council not approve the resolution, the City will have no financial responsibility associated with this LOI.

Sincerely,

Sign: _____
Steve Williams, City Manager

Date: 7/11/24

EXHIBIT A

PRODUCT LIST:

1. One (1) Ambulance Remount onto a 2024 Ford F-450 4x4 Gasoline Chassis with liquid springs. Graphics included.

   HGAC Contract # AM1023

Agenda No. 5.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Human Resources**
Subject:	**Resolution 24-R-97 - Authorizing the City Manager to enter into agreements with Cigna Healthcare, Delta Dental, Community Eye Care, The Hartford, Symetra and Deer Oaks for insurance coverage and employee assistance program services (S. Gonzalez/J. Kurz)**

BACKGROUND

The City has had Blue Cross Blue Shield (BCBS) medical insurance since 2019. Due to large claims and current trends in the healthcare market, BCBS annual premium increases have become unsustainable. City staff, in conjunction with our benefits broker, determined it was an opportune time to issue an RFP for all lines of health insurance to ensure we are providing the best value to our current employees, retirees, and ultimately, the taxpayers. The City released a Request for Proposals (RFP) for all lines of insurance, including medical, dental, vision, disability, life, accident, critical illness, hospital indemnity and employee assistance program services. We had a great response with a total of 55 proposals across all lines of coverage. Minimally, all proposals submitted match current plan coverage (co-pays, coinsurance, deductibles etc.), and in some cases, actually offered enhanced benefits at a reduced rate.

After initial evaluation and review of all proposals, the most competitive vendors for each line of coverage were invited to submit Best and Final Offers (BAFO). After BAFOs were received, carrier interviews were conducted.

Staff recommendations are summarized below.

	Current Vendor	Proposed Vendor
Medical	BCBS	Cigna Healthcare
Dental	Unum	Delta Dental
Vision	Unum	Community Eye Care
Disability / Life	Unum	The Hartford
Accident / Critical Illness / Hospital Indemnity	Allstate	Symetra
Employee Assistance Program	Alliance Workforce Partners	Deer Oaks

By partnering with Cigna Healthcare, the City can:
1. Realize a $681,462 reduction in annual premiums (-11%).
2. Guarantee a 9.5% rate cap for plan year 2026.

By partnering with Delta Dental, the City can:
1. Realize a $26,217 reduction in annual premiums (-9%)
2. Lock in rates for a period of two years, with a guaranteed 6.5% rate cap on year 3
3. Provide an enhanced benefit plan with additional coverage and services
4. Use a $3,000 communications/technology allowance for costs associated with switching carriers.

By partnering with Community Eye Care, the City can:
1. Realize a $9,664 reduction in annual premiums (-20%)
2. Lock in rates for a period of five years
3. Provide an enhanced benefit plan (members with 20/20 can use frame allowance for sunglasses or safety glasses)
4. Use a $1,500 implementation credit for costs associated with switching carriers.

By partnering with The Hartford, the City can:
1. Realize a $25,897 reduction in annual premiums for long-term disability (-30%) and a $5,850 reduction in basic life premiums, for a total savings of $31,747
2. Lock in rates for disability and basic life insurance for a period of three years.
3. Provide an enhanced benefit plan (increased guaranteed issue amounts)

By partnering with Symetra, the City can:
1. Provide lower employee rates for accident, critical illness and hospital indemnity
2. Lock in rates for a period of three years

By partnering with Deer Oaks, the City can:
1. Continue to provide a comprehensive employee assistance program (EAP)
2. Lock in rates for a period of two years

As previously mentioned, City staff will be reviewing and analyzing current insurance plan designs in FY 24-25 in an effort to develop a long-term (sustainable) strategy for managing rising healthcare costs.

GOAL

Enter into agreements with Cigna Healthcare, Delta Dental, Community Eye Care, The Hartford, Symetra and Deer Oaks for insurance coverage and employee assistance program services for plan year 2025.

COMMUNITY BENEFIT

Through this RFP process, the City was able to maintain our current level of benefits while realizing substantial cost savings. This demonstrates staff's commitment to exercising fiscal stewardship and ensuring that we are providing the best value to our current employees, retirees, and ultimately, the taxpayers. Additionally, offering competitive and affordable benefits is an integral part of the City's total compensation strategy to more effectively recruit and retain top talent.

SUMMARY OF RECOMMENDED ACTION

Approve Resolution 24-R-97 for 2025 employee health insurance benefits.

FISCAL IMPACT

By switching insurance carriers as proposed, the City will realize approximately $750,000 in annual premium savings. These savings will be absorbed by the City and employee insurance costs will remain the same. It is important to note that the City has maintained employee insurance costs for the last six years by absorbing 100% of the premium increases, never passing on any cost to employees.

	Current Costs	Proposed Costs	Difference
Medical	$5,984,026.00	$5,302,564.00	-$681,462.00
Dental	$283,818.00	$257,601.00	-$26,217.00
Vision	$49,504.00	$39,840.00	-$9,664.00
Disability / Life	-	-	-$31,747.00
Accident / Critical Illness / Hospital Indemnity	-	-	$0.00
Employee Assistance Program	-	-	$0.00
		Total Savings	**-$749,090.00**

RECOMMENDATION

Approve Resolution 24-R-97 for 2025 employee health insurance benefits.

Attachments

Insurance BAFO Summary

Resolution 24-R-97

SCHERTZ

COMMUNITY. SERVICE. OPPORTUNITY.

RFP Executive Summary

Reagan Latimer | July 17, 2024

Gallagher

Insurance | Risk Management | Consulting

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Medical Carrier Highlights

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Vendor Highlights

Value Adds for City's Continued Growth

	Medical Highlights
BCBS	✓ No plan design or network changes. ✓ Access to Blue Distinction Centers Access to Health Advisors and Health Care Management Clinicians ✓ Virtual Visits through MDLive ✓ Comprehensive and Transparent Tools ✓ Access to the advanced BVA customer support team **BAFO Improvements** ✓ Lowered rates ✓ $75,000 Premium Credit for Medical ✓ 1% discount to Medical for adding Dental ✓ $15,000 Wellness Reimbursement Fund ✓ $20,000 Premium Credit for adding Dental

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Vendor Highlights

Value Adds for City's Continued Growth

Vendor	Medical Highlights
Cigna	✓ Matched current plan designs at a reduced rate. ✓ Member disruption with new network and Rx formulary. ✓ $50,000 to cover Wellness Initiatives, Customized Communications, Technology and File Feeds. **BAFO Improvements** ✓ Lowered rates ✓ Annual Allowance of $75,000 ✓ 9.5% Rate Cap for 2026 ✓ Confirmed Airrosti is In-Network

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Vendor Highlights

Value Adds for City's Continued Growth

Vendor	Medical Highlights
UHC	✓ Close match to current plan design. ✓ $0 PCP Copay for under age 19, 24/7 Virtual Visits, and Tiered Specialist Copays ✓ Provided quote for a Surest Plan – copay based CDHP on nationwide network. ✓ Access to UHC Rewards wellness incentive program. ✓ Concierge-level member service program to integrate member calls, service, and nurse clinical engagement on one dedicated phone number. **BAFO Improvements** ✓ Lowered rates ✓ $140,000 Premium Credit ✓ $5,000 Communication Credit ✓ 14.9% Rate Cap for 2026 ✓ One Pass Select, Quit 4 Life, Real Appeal ✓ Confirmed Airrosti is In-Network

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Plan Designs

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Fully-Insured Medical

Plan Designs – BCBS & Cigna

Carrier	Renewal BCBS					
Plan Name	HDHP		Base PPO		Buy-Up PPO	
Network	Blue Choice		Blue Choice		Blue Choice	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Coinsurance	100%	70%	90%	60%	90%	60%
Calendar Year Deductible (Individual / Family)	$3,200/$6,000	$9,000/$18,000	$1,500/$3,000	$4,500/$9,000	$1,000/$2,000	$6,000/$6,000
Maximum Out of Pocket Limits	$3,200/$6,000	$11,500/$23,000	$3,000/$6,000	$9,000/$18,000	$2,000/$4,000	$6,000/$12,000
Physician Office Visit Copay	0% after ded	30% after ded	$35	40% after ded	$20	40% after ded
Specialist Office Visit Copay	0% after ded	30% after ded	$50	40% after ded	$35	40% after ded
Preventive Care Services	Covered at 100%	30% after ded	Covered at 100%	40% after ded	Covered at 100%	40% after ded
Urgent Care	0% after ded	30% after ded	$50	40% after ded	$50	40% after ded
Emergency Room Visit	0% after ded		$350 copay, then 10% after ded		$250 copay, then 10% after ded	
Hospital Inpatient	0% after ded	30% after ded	10% after ded	40% after ded	10% after ded	40% after ded
Hospital Outpatient	0% after ded	30% after ded	10% after ded	40% after ded	10% after ded	40% after ded
Lab & X-Ray	0% after ded	30% after ded	No charge	40% after ded	No charge	40% after ded
Major Diagnostics (CT, PET, MRI, MRA & Nuclear Medicine)	0% after ded	30% after ded	10% after ded	40% after ded	10% after ded	40% after ded
Prescription Benefit -- up to 30-day supply	0% after ded	0% after ded	$10 / $40 / $70 / 25%	$10 / $40 / $70 / 25% plus 20% coinsurance	$10 / $30 / $50 / 25%	$10 / $30 / $50 / 25% plus 20% coinsurance
Mail-order copay for 90-day supply	0% after ded	N/A	$25 / $75 / $125 / 25%	N/A	$25 / $75 / $125 / 25%	N/A

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Fully-Insured Medical

Plan Designs - UHC

Carrier	Proposed UHC					
Plan Name	DQY4 MOD		DQ33 MOD		DQ32 MOD	
Network						
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Coinsurance	100%	70%	90%	60%	90%	60%
Calendar Year Deductible (Individual / Family)	$3,200/$6,000	$9,000/$18,000	$1,500/$3,000	$4,500/$9,000	$1,000/$2,000	$6,000/$12,000
Maximum Out of Pocket Limits	$3,200/$6,000	$11,500/$23,000	$3,000/$6,000	$9,000/$18,000	$2,000/$4,000	$6,000/$12,000
Physician Office Visit Copay	0% after ded	30% after ded	$35	40% after ded	$20	40% after ded
Specialist Office Visit Copay	0% after ded	30% after ded	$50/$100	40% after ded	$35/$70	40% after ded
Preventive Care Services	Covered at 100%	30% after ded	Covered at 100%	40% after ded	Covered at 100%	40% after ded
Urgent Care	0% after ded	30% after ded	$50	40% after ded	$50	40% after ded
Emergency Room Visit	0% after ded		$350 copay + 10% (DED does not apply)		$250 copay + 20% (ded does not apply)	
Hospital Inpatient	0% after ded	30% after ded	10% after ded	40% after ded	10% after ded	40% after ded
Hospital Outpatient	0% after ded	30% after ded	10% after ded	40% after ded	10% after ded	40% after ded
Lab & X-Ray	0% after ded	30% after ded	No charge	40% after ded	No charge	40% after ded
Major Diagnostics (CT, PET, MRI, MRA & Nuclear Medicine)	0% after ded	30% after ded	10% after ded	40% after ded	10% after ded	40% after ded
Prescription Benefit -- up to 30-day supply	0% after ded	0% after ded	$10/$35/$70	$10/$35/$70	$10/$30/$50	$10/$30/$50
Mail-order copay for 90-day supply	0% after ded	N/A	$25 / $87.50 / $175	N/A	$25 / $75 / $125	N/A

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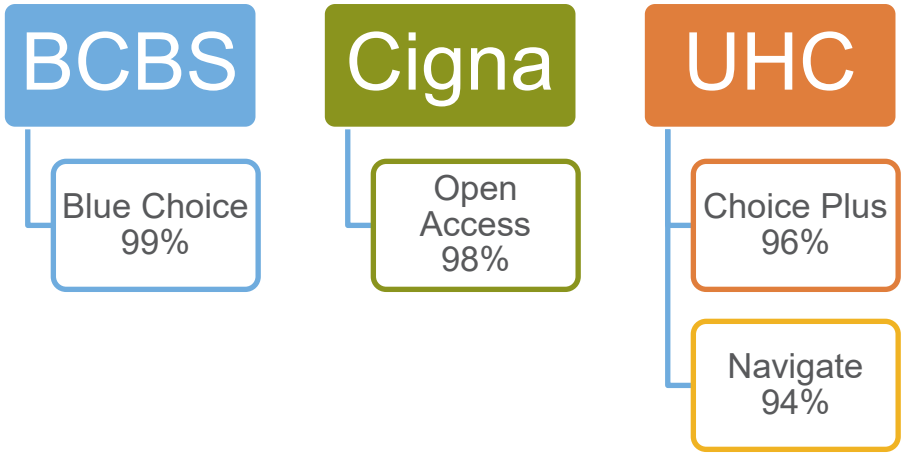
Network

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Network

Top Hospitals

- Below is the percentage of In-Network based on the City's Top 50 Hospitals.

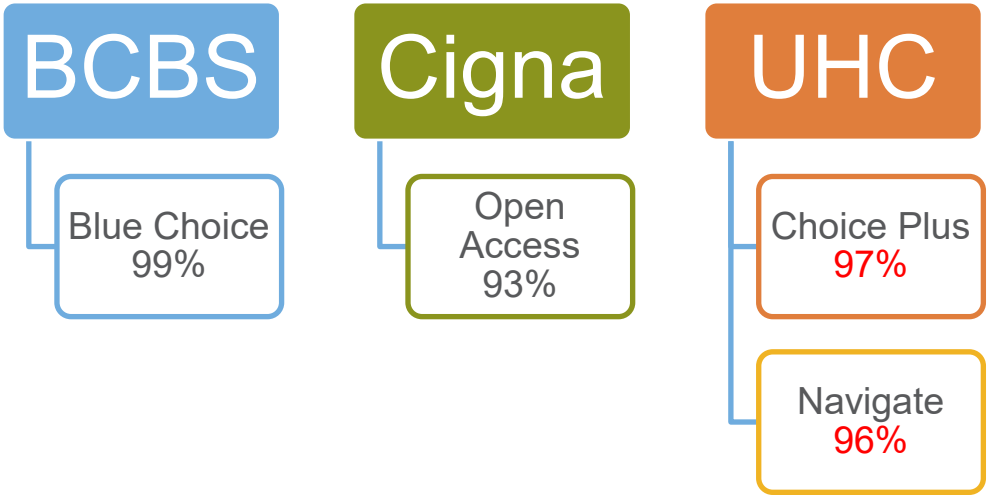


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Network

Top Providers

- Below is the percentage of In-Network based on the City's Top 100 Providers.



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Rates

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Rate Comparison

BCBS

	BCBS – Current			BCBS – Renewal		
	HDHP	Base PPO	Buy-Up PPO	HDHP	Base PPO	Buy-Up PPO
EE Only	$698.91	$806.13	$868.36	$775.79	$894.80	$963.88
EE + Sp.	$1,526.01	$1,760.05	$1,895.96	$1,693.87	$1,953.66	$2,104.52
EE + Ch.	$1,388.93	$1,601.97	$1,725.68	$1,541.71	$1,778.19	$1,915.50
EE + Fam.	$1,987.41	$2,292.22	$2,469.25	$2,206.03	$2,544.36	$2,740.87
Annual Premium	**$5,984,026**			**$6,567,265**		
% Change	–			**+10%**		
$ Change	–			**$583,239**		

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Rate Comparison

Cigna

	BCBS – Current			Cigna		
	HDHP	Base PPO	Buy-Up PPO	HDHP	Base PPO	Buy-Up PPO
EE Only	$698.91	$806.13	$868.36	$654.43	$718.77	$749.88
EE + Sp.	$1,526.01	$1,760.05	$1,895.96	$1,432.95	$1,574.10	$1,642.24
EE + Ch.	$1,388.93	$1,601.97	$1,725.68	$1,302.11	$1,430.35	$1,492.26
EE + Fam.	$1,987.41	$2,292.22	$2,469.25	$1,858.20	$2,041.30	$2,129.66
Annual Premium	**$5,984,026**			**$5,302,564**		
% Change	—			**-11%**		
$ Change	—			**-$681,462**		

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Rate Comparison

United Healthcare

	BCBS – Current			UHC		
	HDHP	Base PPO	Buy-Up PPO	HDHP	Base PPO	Buy-Up PPO
EE Only	$698.91	$806.13	$868.36	$748.24	$886.81	$944.77
EE + Sp.	$1,526.01	$1,760.05	$1,895.96	$1,633.69	$1,936.24	$2,062.79
EE + Ch.	$1,388.93	$1,601.97	$1,725.68	$1,486.97	$1,762.35	$1,877.53
EE + Fam.	$1,987.41	$2,292.22	$2,469.25	$2,127.68	$2,521.71	$2,686.53
Annual Premium	**$5,984,026**			**$6,390,514**		
% Change	—			**+7%**		
$ Change	—			**$406,488**		

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Dental Summary

Delta Dental

	Low	Mid	High
Deductible	$50 / $150	$50 / $150	$50 / $150
Annual Max.	$1,000	$2,500	$3,000
Preventive Services	100%	100%	100%
Basic Services	80%	80%	90%
Major Services	N/A	50%	60%
Orthodontia	Not Covered	50% CO up to $2,000	50% A&C up to $2,000

	Lives			Delta Dental		
				Low	Mid	High
EE Only	99	59	32	$13.17	$37.37	$46.46
EE + Sp.	18	20	5	$28.94	$85.15	$106.25
EE + Ch.	17	28	14	$32.80	$83.69	$94.85
EE + Fam.	43	37	15	$51.16	$134.06	$155.15
Annual Premium				$257,601		
% Change				-9%		
$ Change				-$26,217		
Rate Guarantee				2 Years w/ 6.5% RC on Yr. 3		

- ✓ **Delta Dental** offering $3,000 communications/onboarding credit.
  - ✓ Missing teeth prior to effective date will be covered.
  - ✓ Additional disease management program for members who self-report conditions.

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Vision Summary

Community Eye Care

	Lives	CEC
EE Only	217	$5.16
EE + Sp.	45	$10.30
EE + Ch.	45	$10.30
Family	92	$13.84
Annual Premium		$39,840
% Change		-20%
$ Change		-$9,664
Rate Guarantee		5 Years

- Benefits similar or improved compared to today's coverage.
- Large network
- **CEC** offering $1,500 implementation credit and members with 20/20 vision can use allowances for sunglasses and safety glasses.

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Disability Summary

The Hartford

STD Plan Design	
Benefit Amount	60%
Weekly Benefit Max.	$1,500
Elimination Period	7/7
Duration	25 Weeks
Occupational Coverage	Non-Occupational
Pre-Existing Condition	3/3/12 + 4 wks.

STD Rates	
Age	Rates per $10
15-24	$0.450
25-29	$0.480
30-34	$0.460
35-39	$0.440
40-44	$0.530
45-49	$0.580
50-54	$0.670
55-59	$0.910
60-64	$1.250
65+	$1.350
Rate Guarantee	3 Years

LTD Rates	
Composite Rate	$0.250
Annual Premium	$60,509
$ Difference	-$25,897
% Difference	-30%
Rate Guarantee	3 Years

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Life Summary

The Hartford

Basic Life / AD&D	
Composite Rate	$0.095
Est. Annual Premium	$11,115
$ Difference	-$5,850
Rate Guarantee	3 Years

Vol. Life Enhancements

- ✓ Employee GI increased to $300,000
- ✓ Employees can increase benefit in $10k increments
- ✓ Spouse GI increased to $50,000

Vol. Life / AD&D			
Rates per $1,000	EE	Sp.	Ch.
Below 25	$0.070	$0.070	$0.400 per $1,000
25-29	$0.070	$0.070	
30-34	$0.070	$0.070	
35-39	$0.090	$0.090	
40-44	$0.150	$0.150	
45-49	$0.270	$0.270	
50-54	$0.390	$0.390	
55-59	$0.660	$0.660	
60-64	$1.110	$1.110	
65-69	$1.940	$1.940	
70-74	$2.990	$2.990	
75+	$2.990	$2.990	
AD&D Pricing	$0.090	$0.090	$0.040
Rate Guarantee	3 Years		

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EAP Summary

Deer Oaks

Carrier	AWP Current	The Hartford	Deer Oaks
Face to Face Sessions	8 Sessions	8 Sessions	8 Sessions
Onsite Critical Incident Response	Included	Included	12 hr. Annual Bank
Rate PEPM	$2.02	$1.73	$2.01
Rate Guarantee	–	1 Year	2 Years

- The Hartford confirmed all members will have access to EAP.
- Deer Oaks – Lowered PEPM $0.01 and lessened RG from 5 years.

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VB Summary

Symetra & Aflac

Critical Illness	
EE Only	$4.90
EE + Sp.	$10.00
EE + Ch.	$22.40
EE + Fam.	$40.80
Rate Guarantee	3 Years

Accident		
	Low	High
EE Only	$9.40	$14.47
EE + Sp.	$16.25	$25.04
EE + Ch.	$19.67	$30.58
EE + Fam.	$24.57	$39.66
Rate Guarantee	3 Years	

Hospital Indemnity			
	Plan 1	Plan 2	Plan 3 (EE Paid)
EE Only	$5.07	$7.93	$18.25
EE + Sp.	$18.59	$29.51	$38.90
EE + Ch.	$8.06	$12.87	$2992
EE + Fam.	$19.50	$30.94	$54.16
Rate Guarantee	3 Years		

Permanent Life – Aflac	
Rates – Issue Age	
EE Only w/ $50,000 at Age 35, Non-Smoker	$44.92
EE Only w/ $50,000 at Age 45, Non-Smoker	$73.67
EE Only w/ $50,000 at Age 55, Non-Smoker	$119.13
Rate Guarantee	For Length of Policy

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Marketing Survey & Compensation Disclosure

Carrier	A.M. Best Rating	Line of Coverage	Commission
Avesis	NR	Vision	10%
Blue Cross Blue Shield of Texas	A/XV	Medical, Dental	Disability: 10%, Dental: 10%
CEC Vision	A/XV	Vision	10%
Cigna	A/XV	Medical, Vision	10%
Deer Oaks	NR	EAP	N/A
Delta Dental	A/XV	Dental	10%
Ochs	NR	Disability, Life	Life: 10%, Disability: 10%
The Hartford	A+/XV	Life, Disability, EAP	Life: 10%, Disability: 10%
The Standard	A-u/XV	Vision, Life, Disability	Life: 10%, Disability: 10%, Vision: 10%
United Healthcare	A+/XV	Medical	N/A
Unum	A/XV	Disability, Life, Dental, Vision	Life: 10%, Vision: 10%, Dental: 10%, Disability: 10%

*While Gallagher does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (The Street.com). Generally, agencies that provide ratings of Health Insurers, including traditional insurance companies and other managed care organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

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Thank you!

Reagan Latimer, Senior Account Manager
210.348.4135
Reagan_Latimer@ajg.com

Brooke Woodruff, Account Coordinator
281.750.6976
Brooke_Woodruff@ajg.com

Gallagher

Insurance | Risk Management | Consulting

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RESOLUTION NO. 24-R-97

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS WITH CIGNA HEALTHCARE FOR MEDICAL INSURANCE, DELTA DENTAL FOR DENTAL INSURANCE, COMMUNITY EYE CARE FOR VISION INSURANCE, THE HARTFORD FOR DISABILITY AND LIFE INSURANCE, SYMETRA FOR ACCIDENT, CRITICAL ILLNESS AND HOSPITAL INDEMNITY INSURANCE AND DEER OAKS FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City solicited proposals from insurance carriers for all lines of insurance coverage and employee assistance program services for plan year 2025; and

WHEREAS, after extensive analysis of the responses, City staff and the City's benefits broker are confident that Cigna Healthcare, Delta Dental, Community Eye Care, The Hartford, Symetra and Deer Oaks can provide insurance coverage and services at the best value; and

WHEREAS, the City Council has determined that it is in the best interest of the City to contract with Cigna Healthcare, Delta Dental, Community Eye Care, The Hartford, Symetra and Deer Oaks for insurance coverage and related services pursuant to the recommendation made by Human Resources Staff.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to enter into agreements with Cigna Healthcare, Delta Dental, Community Eye Care, The Hartford, Symetra and Deer Oaks for insurance coverage and related services for plan year 2025.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____day of _____, 20_____

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

(CITY SEAL)

Agenda No. 6.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Executive Team**
Subject:	**Resolution 24-R-95 - Authorizing Subdivision Improvement Agreements for the Saddlebrook Development. (S.Williams/B.James)**

BACKGROUND

On April 16, 2024 City Council approved Resolution 24-R-40 authorizing a pro-rata agreement, a cost sharing agreement, a roadway impact fee agreement and a subdivision improvement agreement with Ashton San Antonio Residential, LLC.

The developer had also asked to be able to enter into a subdivision improvement agreement to allow two of their plats to be filed prior to acceptance of public improvements. One is the lot for the future lift station but the other has lots for residential homes. Past direction from Council was not to allow platting of residential lots prior to acceptance of all public improvements so as to not potentially impact future home buyers and also as these agreements require a lot of staff time to draft, track, manage and close out. That direction came probably ten years ago. The developer indicated they would be willing to only allow the transfer of lots prior to acceptance of the public improvements to the builder (a different related corporation is the property owner). The developer would also be required to post a surety for the cost of the improvements not yet accepted. The developer is asking for a subdivision improvement agreement for four additional residential phases - Saddlebrook Units 2, 3, 4 and 6. There are a total of 252 lots in these phases (in addition to the 48 in the phase council previously approved.

Should the Council approve this request, staff will assume the Council's position has changed with regard to entering into subdivision improvement agreements and now is supportive of them. That will allow staff to communicate this to residential developers who routinely ask for these.

GOAL

Provide for the orderly development of infrastructure within the City of Schertz.

COMMUNITY BENEFIT

Provide for development of infrastructure in a timely, cost-effective manner.

SUMMARY OF RECOMMENDED ACTION

Staff is not recommending approval of Resolution 24-R-95 based on past Council direction.

FISCAL IMPACT

There is not anticipated to be any direct fiscal impact to the City. There is a cost of staff time associated with managing these agreements. There is a potential for the surety to not cover the full cost of constructing the improvements if the developer defaulted and the City had to step in to have the improvements constructed. That has not happened in the past in Schertz.

RECOMMENDATION

Staff does not recommend approval of Resolution 24-R-95.

Attachments

Resolution 24-R-95 with attachments

RESOLUTION NO. 24-R-95

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING SUBDIVISION IMPROVEMENT AGREEMENTS FOR SADDDLEBROOK UNITS 2, 3, 4 AND 6 IN THE CITY OF SCHERTZ, TEXAS, AND RELATED MATTERS IN CONNECTION THEREWITH

WHEREAS, the Landowner desires to defer certain dedication and improvement obligation for Saddlebrook Units 2, 3, 4 and 6; and

WHEREAS, pursuant to Section 21.4.15 of the City's Unified Development Code, the obligation to dedicate and construct improvements for the Subdivision may be deferred if an Improvement Agreement is executed and if sufficient surety is provided to secure the obligation to construct the improvements; and

WHEREAS, the City Council has determined that it is in the best interest of the City to authorize the City Manager to enter into Subdivision Improvement Agreements.

NOW THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to execute the agreements generally in the form attached subject to approval of minor changes approved by the City Attorney as shown on Exhibit "A" and "B".

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this ____th day of _____, 2024.

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

Exhibit A

Subdivision Improvement Agreement Saddlebrook Units 2 and 3

After Recording, Please Return To:
City of Schertz
1400 Schertz Parkway
Schertz, Texas 78154
Attention: City Manager

STATE OF TEXAS §
§ KNOW ALL PERSONS BY THESE PRESENTS:
COUNTY OF GUADALUPE §

IMPROVEMENT AGREEMENT
SADDLEBROOK UNITS 2 AND 3– PUBLIC IMPROVEMENTS

This IMPROVEMENT AGREEMENT (the "Agreement") is by and between Jen Texas 32, LLC a limited liability company (the "Owner"), Ashton San Antonio Residential, L.L.C., a Texas limited liability company (the "Builder") and the CITY OF SCHERTZ, a Texas municipal corporation (the "City") and is effective upon the execution of this Agreement by the Owner and the City (the "Effective Date"); and

WHEREAS, the Owner is the owner of that certain real property located in the City of Schertz, Guadalupe County, Texas, more specifically described on **Exhibit "A"**, attached hereto and made a part hereof for all purposes (the "Property" or "Saddlebrook Ranch Units 1A and 1B"); and

WHEREAS, the Owner seeks to develop a residential subdivision on the Property (the "Subdivision") that requires the construction of certain public improvements: and

WHEREAS, this Agreement is made solely with respect to the final plats of **Saddlebrook Ranch Units 2 and 3** the preliminary plats of which was approved by the City of Schertz Planning and Zoning Commission on March 22, 2023; and

WHEREAS, pursuant to Section 21.4.15(C.) (2.) and (F.) (1) of the City's Unified Development Code, the obligation to construct the public improvements that serve the Subdivision may be deferred if an Improvement Agreement is executed and if sufficient surety is provided to secure the obligation to construct the public improvements; and

WHEREAS, the Owner seeks to defer the construction of the public improvements to a future date, not to exceed one year (1 year), after the recording of the final plat for **Saddlebrook Ranch Units 2 and 3** (the "Final Plat Recordation") pursuant to this Agreement and Section 21.4.15 of the City's Unified Development Code.

WHEREAS, the Builder has the Property under contract to purchase in order to develop residential homes and agrees to not sell the Property to future homeowners (Purchaser as defined below) until the acceptance of the public improvements.

NOW THEREFORE, in consideration of the agreements set forth herein and for other reciprocal good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and stipulated by the Parties, the Owner and the City agree as follows:

1. Ownership of the Property. The Owner and Builder hereby represent and warrant that, as of the Effective Date, they have not conveyed, assigned, or transferred all or any portion of its interest in the Property to any other person or entity (any such person or entity referred to herein as "Purchaser"), nor or they a party to any contract or other understanding to do so that is not subject to this Agreement with the exception of contracts for the sales of lots in ordinary course and dedications of utility and public improvements (unrelated to this Agreement) in the ordinary course of business and from the Owner to the Builder.

2. Construction of Improvements; Covenants. The Owner and the City covenant and agree to the following:

a) The Owner is obligated by Section 21.12.10 of the City's Unified Development Code to construct, or cause to be constructed, a roadway segment improvements more particularly shown on Exhibit "B" and in the "Construction Plans" approved 06/23/2023 and 08/01/2023 and that are included as part of the application for final plat approval for the subdivision titled **Saddlebrook Ranch Units 2 and 3**(such improvements shall be referred to herein as the "Improvements").

b) The Improvements shall be built and completed in accordance with City design standards within three years (3 years) after the Final Plat Recordation.

c) The cost of the uncompleted Improvements for **Saddlebrook Ranch Units 2 and 3** is estimated to be **Three Million Seventy-Five Thousand Seven Hundred Fourteen Dollars and Ninety One Cents ($3,075,714.91)**, (the "Cost Estimate"), as more particularly shown on **Exhibit "C"** attached hereto and made a part hereof for all purposes. The Owner and the City agree that the amount of the Cost Estimate set forth herein is a commercially reasonable estimate of the cost of the Improvements.

d) In lieu of the Owner's obligation to construct, or cause to be constructed, the Improvements, at or before the Final Plat Recordation, Owner shall provide to the City, concurrent with the execution of this Agreement, surety in the form attached hereto as **Exhibit "D"** (the "Surety") in an amount equal to 125% of the Cost Estimate amount **Three Million Eight Hundred Forty Four Thousand Six Hundred Forty-Three Dollars and Sixty Three Cents ($3,844,643.63)** (the "Improvement Funds").

e) Owner agrees within one year (1 year) of the Final Plat Recordation to complete the construction of the Improvements in accordance with the Construction Plans and in full compliance with City of Schertz Unified Development Code Section 21.4.15, which is incorporated by reference herein as though fully set forth in this Section of this Agreement. For the purpose of clarification, and in no way limiting Owner's obligations under Section 21.4.15, the Parties agree that full completion

of construction of the Improvements shall not occur until the City accepts the Improvements in the manner prescribed in Section 21.4.15. D., and Owner provides a warranty bond which may name the contractor as the principal (to expire twenty-four (24) months following such acceptance) which shall be exactly twenty percent (20%) of the total cost of construction of all the Improvements.

f) In the event Owner fails to fully complete construction of the Improvements within three years (3 years) subject to subsection h) below, of the Final Plat Recordation in the manner prescribed herein, City may declare this Agreement to be in default and at the City's sole discretion:

(i) require that all Improvements be installed by Owner regardless of the extent of completion of the improvements on the Property at the time the Agreement is declared to be in default;
(ii) unilaterally draw from the Improvement Funds sufficient amount to complete the Improvements itself or through a third party; or
(iii) assign the Improvement Funds to any third party, including a subsequent owner of the Property, provided that such Improvements Funds shall only be assigned for the purpose of causing the construction of the Improvements by such third party and for no other purpose and in exchange for the subsequent owner's agreement and posting of security to complete the Improvements.

g) Within 30 days of the City's acceptance of the Improvements, the City shall release the Surety to Owner and the Parties shall have no further obligation to each other under this Agreement.

h) If Owner can document an inability to complete these improvements within the three (3) year timeframe due to causes beyond Owner's control, City will in good faith consider an extension.

3. Approval of Agreement. The City has approved the execution and delivery of this Agreement pursuant to Section 21.4.15(C.) (2.) of the City's Unified Development Code, and the Owner represents and warrants that it has taken all necessary action to authorize its execution and delivery of this Agreement.

4. Governmental Immunity. The City does not waive or relinquish any immunity or defense on behalf of itself, its officers, employees, Councilmembers, and agents as a result of the execution of this Agreement and the performance of the covenants and actions contained herein.

5. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, representatives, successors, and assigns, and the terms hereof shall run with the Property.

6. Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if all signatory parties had signed the same document. All counterparts shall be construed together and shall constitute one and the same Agreement.

7. Integration. This Agreement is the complete agreement between the parties as to the subject matter hereof and cannot be varied except by the written agreement of the Owner and the City. The Owner and the City each agrees that there are no oral agreements, understandings, representations or warranties which are not expressly set forth herein.

8. Notices. Any notice or communication required or permitted hereunder shall be deemed to be delivered three (3) days after such notice is deposited in the United States mail, postage fully prepaid, registered or certified mail return receipt requested, and addressed to the intended recipient at the address shown herein. Any address for notice may be changed by written notice delivered as provided herein. All notices hereunder shall be in writing and served as follows:

If to the Owner:
Jen Texas 32, LLC
Attn: Trey Marsh
8023 Vantage Drive, Suite 220
San Antonio, TX 78230
trey.marsh@entradadev.com

If to the Builder:
Ashton San Antonio Residential, LLC.
Attn: Blake Harrington
17319 San Pedro, Ste 140
San Antonio, Texas 78232
Blake.Harrington@ashtonwoods.com

If to the City:

CITY OF SCHERTZ
1400 Schertz Parkway
Schertz, Texas 78154
Attention: City Manager

With copy to:

Denton Navarro Rocha Bernal & Zech, P.C.
2517 N. Main Avenue
San Antonio, Texas 78212
Attention: T. Daniel Santee

9. Legal Construction. If any provision in this Agreement is for any reason unenforceable, to the extent the unenforceability does not destroy the basis of the bargain among

the parties, such unenforceability will not affect any other provision hereof, and this Agreement will be construed as if the unenforceable provision had never been a part of this Agreement. Whenever the context requires, the singular will include the plural and neuter include the masculine or feminine gender, and vice versa. Article and section headings in this Agreement are for reference only and are not intended to restrict or define the text of any section. This Agreement will not be construed more or less favorably between the parties by reason of authorship or origin of language.

10. Recitals; Exhibits. Any recitals in this Agreement are represented by the parties hereto to be accurate, constitute a part of the parties' substantive agreement, and are fully incorporated herein as matters of contract and not mere recitals. Further, any exhibits to this Agreement are incorporated herein as matters of contract and not mere exhibits.

11. No Joint Venture. It is acknowledged and agreed by the parties that the terms hereof are not intended to, and shall not be deemed to, create a partnership or joint venture among the parties.

12. Choice of Law. This Agreement will be construed under the laws of the State of Texas without regard to choice-of-law rules of any jurisdiction. Venue shall be in the State District Courts of Guadalupe County, Texas with respect to any lawsuit arising out of or construing the terms and provisions of this Agreement. No provision of this Agreement shall constitute consent by suit by any party.

[Signatures and acknowledgments on the following pages]

Signature Page to
Improvement Agreement

Signature Page to
Improvement Agreement

This Agreement has been executed by the Parties as of the dates of the Acknowledgments to be effective as of the Effective Date.

Owner:

Jen Texas 32, LLC

By:_____

Name:_____

Title:_____

Date:_____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2024 by _____, the_____of Jen Texas 32, LLC, a Texas limited liability company on behalf of said limited liability company.

(SEAL)

_____
Notary Public in and for
The State of Texas

My Commission Expires:_____

Signature Page to
Improvement Agreement

This Agreement has been executed by the Parties as of the dates of the Acknowledgments to be effective as of the Effective Date.

Builder:

Ashton San Antonio Residential, LLC.

By: _____

Name: _____

Title: _____

Date: _____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2024 by _____, the _____ of Ashton San Antonio Residential LLC, on behalf of said limited liability company.

(SEAL)

_____
Notary Public in and for
The State of Texas

My Commission Expires: _____

Signature Page to
Improvement Agreement

This Improvement Agreement has been executed by the parties as of the dates of the Acknowledgments to be effective as of the Effective Date.

City:

CITY OF SCHERTZ,
a Texas municipal corporation

By: _____

Name: Steven Williams, its City Manager

Date: _____

THE STATE OF TEXAS §
§
COUNTY OF GUADALUPE §

This instrument was acknowledged before me on the ____ day of _____, 2024 by Steven Williams, City Manager of the City of Schertz, Texas, a Texas municipal corporation, on behalf of said City.

(SEAL)

_____
Notary Public in and for
The State of Texas

My Commission Expires:_____

EXHIBIT "A"

The Property

Approved Final Plat Exhibit
and
Legal Metes and Bounds

[See attached]

EXHIBIT "B"

The Improvements

[See attached]

EXHIBIT "C"

The Cost Estimate

[See attached]

EXHIBIT "D"

The Surety

[See attached]

Exhibit B

Subdivision Improvement Agreement Saddlebrook Units 4 and 6

After Recording, Please Return To:
City of Schertz
1400 Schertz Parkway
Schertz, Texas 78154
Attention: City Manager

STATE OF TEXAS §
§ KNOW ALL PERSONS BY THESE PRESENTS:
COUNTY OF GUADALUPE §

IMPROVEMENT AGREEMENT
SADDLEBROOK UNITS 4 AND 6– PUBLIC IMPROVEMENTS

This IMPROVEMENT AGREEMENT (the "Agreement") is by and between Jen Texas 32, LLC a limited liability company (the "Owner"), Ashton San Antonio Residential, L.L.C., a Texas limited liability company (the "Builder") and the CITY OF SCHERTZ, a Texas municipal corporation (the "City") and is effective upon the execution of this Agreement by the Owner and the City (the "Effective Date"); and

WHEREAS, the Owner is the owner of that certain real property located in the City of Schertz, Guadalupe County, Texas, more specifically described on **Exhibit "A"**, attached hereto and made a part hereof for all purposes (the "Property" or "Saddlebrook Ranch Units 4 and 6"); and

WHEREAS, the Owner seeks to develop a residential subdivision on the Property (the "Subdivision") that requires the construction of certain public improvements: and

WHEREAS, this Agreement is made solely with respect to the final plats of **Saddlebrook Ranch Units 4 and 6** the preliminary plats of which was approved by the City of Schertz Planning and Zoning Commission on March 22, 2023; and

WHEREAS, pursuant to Section 21.4.15(C.) (2.) and (F.) (1) of the City's Unified Development Code, the obligation to construct the public improvements that serve the Subdivision may be deferred if an Improvement Agreement is executed and if sufficient surety is provided to secure the obligation to construct the public improvements; and

WHEREAS, the Owner seeks to defer the construction of the public improvements to a future date, not to exceed one year (1 year), after the recording of the final plat for **Saddlebrook Ranch Units 4 and 6** (the "Final Plat Recordation") pursuant to this Agreement and Section 21.4.15 of the City's Unified Development Code.

WHEREAS, the Builder has the Property under contract to purchase in order to develop residential homes and agrees to not sell the Property to future homeowners (Purchaser as defined below) until the acceptance of the public improvements.

NOW THEREFORE, in consideration of the agreements set forth herein and for other reciprocal good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and stipulated by the Parties, the Owner and the City agree as follows:

1. Ownership of the Property. The Owner and Builder hereby represent and warrant that, as of the Effective Date, they have not conveyed, assigned, or transferred all or any portion of its interest in the Property to any other person or entity (any such person or entity referred to herein as "Purchaser"), nor or they a party to any contract or other understanding to do so that is not subject to this Agreement with the exception of contracts for the sales of lots in ordinary course and dedications of utility and public improvements (unrelated to this Agreement) in the ordinary course of business and from the Owner to the Builder.

2. Construction of Improvements; Covenants. The Owner and the City covenant and agree to the following:

a) The Owner is obligated by Section 21.12.10 of the City's Unified Development Code to construct, or cause to be constructed, a roadway segment improvements more particularly shown on Exhibit "B" and in the "Construction Plans" approved 04/27/2023 that are included as part of the application for final plat approval for the subdivision titled **Saddlebrook Ranch Units 4 and 6**(such improvements shall be referred to herein as the "Improvements").

b) The Improvements shall be built and completed in accordance with City design standards within three years (3 years) after the Final Plat Recordation.

c) The cost of the uncompleted Improvements for **Saddlebrook Ranch Units 4 and 6** is estimated to be **Three Million Seventy-Five Thousand Seven Hundred Fourteen Dollars and Ninety One Cents ($3,075,714.91)**, (the "Cost Estimate"), as more particularly shown on **Exhibit "C"** attached hereto and made a part hereof for all purposes. The Owner and the City agree that the amount of the Cost Estimate set forth herein is a commercially reasonable estimate of the cost of the Improvements.

d) In lieu of the Owner's obligation to construct, or cause to be constructed, the Improvements, at or before the Final Plat Recordation, Owner shall provide to the City, concurrent with the execution of this Agreement, surety in the form attached hereto as **Exhibit "D"** (the "Surety") in an amount equal to 125% of the Cost Estimate amount **Three Million Eight Hundred Forty Four Thousand Six Hundred Forty-Three Dollars and Sixty Three Cents ($3,844,643.63)** (the "Improvement Funds").

e) Owner agrees within one year (1 year) of the Final Plat Recordation to complete the construction of the Improvements in accordance with the Construction Plans and in full compliance with City of Schertz Unified Development Code Section 21.4.15, which is incorporated by reference herein as though fully set forth in this Section of this Agreement. For the purpose of clarification, and in no way limiting Owner's obligations under Section 21.4.15, the Parties agree that full completion

of construction of the Improvements shall not occur until the City accepts the Improvements in the manner prescribed in Section 21.4.15. D., and Owner provides a warranty bond which may name the contractor as the principal (to expire twenty-four (24) months following such acceptance) which shall be exactly twenty percent (20%) of the total cost of construction of all the Improvements.

f) In the event Owner fails to fully complete construction of the Improvements within three years (3 years) subject to subsection h) below, of the Final Plat Recordation in the manner prescribed herein, City may declare this Agreement to be in default and at the City's sole discretion:

(i) require that all Improvements be installed by Owner regardless of the extent of completion of the improvements on the Property at the time the Agreement is declared to be in default;
(ii) unilaterally draw from the Improvement Funds sufficient amount to complete the Improvements itself or through a third party; or
(iii) assign the Improvement Funds to any third party, including a subsequent owner of the Property, provided that such Improvements Funds shall only be assigned for the purpose of causing the construction of the Improvements by such third party and for no other purpose and in exchange for the subsequent owner's agreement and posting of security to complete the Improvements.

g) Within 30 days of the City's acceptance of the Improvements, the City shall release the Surety to Owner and the Parties shall have no further obligation to each other under this Agreement.

h) If Owner can document an inability to complete these improvements within the three (3) year timeframe due to causes beyond Owner's control, City will in good faith consider an extension.

3. Approval of Agreement. The City has approved the execution and delivery of this Agreement pursuant to Section 21.4.15(C.) (2.) of the City's Unified Development Code, and the Owner represents and warrants that it has taken all necessary action to authorize its execution and delivery of this Agreement.

4. Governmental Immunity. The City does not waive or relinquish any immunity or defense on behalf of itself, its officers, employees, Councilmembers, and agents as a result of the execution of this Agreement and the performance of the covenants and actions contained herein.

5. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, representatives, successors, and assigns, and the terms hereof shall run with the Property.

6. Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if all signatory parties had signed the same document. All counterparts shall be construed together and shall constitute one and the same Agreement.

7. Integration. This Agreement is the complete agreement between the parties as to the subject matter hereof and cannot be varied except by the written agreement of the Owner and the City. The Owner and the City each agrees that there are no oral agreements, understandings, representations or warranties which are not expressly set forth herein.

8. Notices. Any notice or communication required or permitted hereunder shall be deemed to be delivered three (3) days after such notice is deposited in the United States mail, postage fully prepaid, registered or certified mail return receipt requested, and addressed to the intended recipient at the address shown herein. Any address for notice may be changed by written notice delivered as provided herein. All notices hereunder shall be in writing and served as follows:

If to the Owner:
Jen Texas 32, LLC
Attn: Trey Marsh
8023 Vantage Drive, Suite 220
San Antonio, TX 78230
trey.marsh@entradadev.com

If to the Builder:
Ashton San Antonio Residential, LLC.
Attn: Blake Harrington
17319 San Pedro, Ste 140
San Antonio, Texas 78232
Blake.Harrington@ashtonwoods.com

If to the City:

CITY OF SCHERTZ
1400 Schertz Parkway
Schertz, Texas 78154
Attention: City Manager

With copy to:

Denton Navarro Rocha Bernal & Zech, P.C.
2517 N. Main Avenue
San Antonio, Texas 78212
Attention: T. Daniel Santee

9. Legal Construction. If any provision in this Agreement is for any reason unenforceable, to the extent the unenforceability does not destroy the basis of the bargain among

the parties, such unenforceability will not affect any other provision hereof, and this Agreement will be construed as if the unenforceable provision had never been a part of this Agreement. Whenever the context requires, the singular will include the plural and neuter include the masculine or feminine gender, and vice versa. Article and section headings in this Agreement are for reference only and are not intended to restrict or define the text of any section. This Agreement will not be construed more or less favorably between the parties by reason of authorship or origin of language.

10. Recitals; Exhibits. Any recitals in this Agreement are represented by the parties hereto to be accurate, constitute a part of the parties' substantive agreement, and are fully incorporated herein as matters of contract and not mere recitals. Further, any exhibits to this Agreement are incorporated herein as matters of contract and not mere exhibits.

11. No Joint Venture. It is acknowledged and agreed by the parties that the terms hereof are not intended to, and shall not be deemed to, create a partnership or joint venture among the parties.

12. Choice of Law. This Agreement will be construed under the laws of the State of Texas without regard to choice-of-law rules of any jurisdiction. Venue shall be in the State District Courts of Guadalupe County, Texas with respect to any lawsuit arising out of or construing the terms and provisions of this Agreement. No provision of this Agreement shall constitute consent by suit by any party.

[Signatures and acknowledgments on the following pages]

Signature Page to
Improvement Agreement

Signature Page to
Improvement Agreement

This Agreement has been executed by the Parties as of the dates of the Acknowledgments to be effective as of the Effective Date.

Owner:

Jen Texas 32, LLC

By:_____

Name:_____

Title:_____

Date:_____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2024 by _____, the_____of Jen Texas 32, LLC, a Texas limited liability company on behalf of said limited liability company.

(SEAL)

_____
Notary Public in and for
The State of Texas

My Commission Expires:_____

Signature Page to
Improvement Agreement

This Agreement has been executed by the Parties as of the dates of the Acknowledgments to be effective as of the Effective Date.

Builder:

Ashton San Antonio Residential, LLC.

By: _____

Name: _____

Title: _____

Date: _____

THE STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2024 by _____, the _____ of Ashton San Antonio Residential LLC, on behalf of said limited liability company.

(SEAL)

_____
Notary Public in and for
The State of Texas

My Commission Expires: _____

Signature Page to
Improvement Agreement

This Improvement Agreement has been executed by the parties as of the dates of the Acknowledgments to be effective as of the Effective Date.

City:

CITY OF SCHERTZ,
a Texas municipal corporation

By: _____

Name: Steven Williams, its City Manager

Date: _____

THE STATE OF TEXAS §
§
COUNTY OF GUADALUPE §

This instrument was acknowledged before me on the ____ day of _____, 2024 by Steven Williams, City Manager of the City of Schertz, Texas, a Texas municipal corporation, on behalf of said City.

(SEAL)

_____
Notary Public in and for
The State of Texas

My Commission Expires:_____

EXHIBIT "A"

The Property

Approved Final Plat Exhibit
and
Legal Metes and Bounds

[See attached]

EXHIBIT "B"

The Improvements

[See attached]

EXHIBIT "C"

The Cost Estimate

[See attached]

EXHIBIT "D"

The Surety

[See attached]

Agenda No. 7.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Executive Team**
Subject:	**Resolution 24-R-96 - Authorizing a tenth amendment to the Interlocal Agreement with the Alamo Area Council of Governments (AACOG) to provide funding for transit services in the City of Schertz. (S.Williams/B.James)**

BACKGROUND

Schertz' residents benefit from access to ART (Alamo Regional Transit), the demand-response transit service operated by the Alamo Area Council of Governments (AACOG). ART makes it possible for the residents that use this service to be independent and improves their quality of life. Schertz and AACOG entered into an interlocal agreement for AACOG to provide the ART service in 2013. The agreement is amended annually to establish Schertz' financial contribution for the year. A match of $42,666 is required this year, the same as the last four years. In addition to the on demand response service, two years ago ART began a one day a week fixed route. The route runs on Tuesdays and serves Schertz and Cibolo.

Ridership is down almost 40% this past year from the prior year. The attached report from AACOG provides statistics. A few things to note. As mentioned the number of trips is down from 2021 to 2022 - from 3,251 to 1,973. The City's cost remains the same as does VIA's match and ART provides $25,756 to fund the program's full cost of $111,000 for this past year. The full program cost the prior year was $176,777. Last year's agreement was approved on July 11, 2023 if Council wishes to compare all of the statistics in this year's report to last year's. One point of note, is that the City of New Braunfels became their own Transportation UZA (urbanized area) as a result of the last census, and as such have dedicated funding direct from the FTA that is no longer reported as part of this program.

As mentioned, this resolution is for the current fiscal year (October 2023 through September 2024). Staff is proposing to run the 11th agreement in a few months, but would suggest informing AACOG that the City will be exploring other options for service in the last part of this calendar year, with the goal of presenting options to Council in early 2025 and then letting AACOG staff know if we anticipate continuing to participate in the program (with ample time for AACOG to make any needed plans).

A few other communities (Kyle and Pflugerville) have begun utilizing rideshare programs. Kyle's is Uber Kyle and Pflugerville's is Pfetch a Ride. Staff is planning to explore these types of programs.

GOAL

Enter into the agreement with AACOG for the ART service to provide transportation service for Schertz residents.

COMMUNITY BENEFIT

Allow Schertz residents to use this transportation service to improve their quality of life.

SUMMARY OF RECOMMENDED ACTION

Approval of Resolution 24-R-96 authorizing the City Manager to enter into this tenth amendment to the interlocal agreement with AACOG for ART service.

FISCAL IMPACT

Schertz' match will be $42,666 which has been budgeted.

RECOMMENDATION

Approval of Resolution 24-R-96.

Attachments

Resolution 24-R-96 with attachment

Schertz ART Data 2022 23

RESOLUTION NO. 24-R-96

A RESOLUTION BY THE CITY COUNCIL AUTHORIZING A TENTH AMENDMENT TO THE INTERLOCAL AGREEMENT WITH THE ALAMO AREA COUNCIL OF GOVERNMENTS (AACOG) TO PROVIDE FUNDING IN THE AMOUNT OF $42,666.00 FOR TRANSIT SERVICES IN THE CITY OF SCHERTZ.

WHEREAS the Alamo Area Council of Governments (AACOG) has been providing transit services to Schertz through the ART program, and

WHEREAS in 2013 the City entered into an agreement with AACOG to provide demand response transit services, and

WHEREAS, VIA Metropolitan Transit is the designated recipient for Urban Funds which can be used to support this program, and

WHEREAS a local match of $42,666.00 is required for the 2022-2023 Fiscal Year,

WHEREAS AACOG has been designated by VIA as the recipient of funds to continue to provide transit services,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council desires to enter into a tenth amended agreement with AACOG to provide a match of $42,666.00 to allow the Alamo Area Council of Governments (AACOG) to continue to provide this transportation service per the agreement attached as per Exhibit A.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this __th day of ____, 2024.

CITY OF SCHERTZ, TEXAS

_____
Mayor, Ralph Gutierrez

ATTEST:

_____
Deputy City Secretary, Sheree Courney

(CITY SEAL)

Exhibit "A"

Tenth Amendment to the Agreement with AACOG

TENTH AMENDMENT TO INTERLOCAL AGREEMENT FOR City of Schertz Demand-Response Route

This Tenth amendment to the Interlocal Agreement for City of Schertz Demand-response Route (the "Agreement") is hereby entered into by and between the **City of Schertz** (the "City") and the **Alamo Area Council of Governments** ("AACOG"), to be effective October 1, 2023, through September 30, 2024.

WITNESSETH:

WHEREAS, the City and AACOG entered into that certain interlocal agreement ("the Agreement"), dated October 1, 2013 in which the City agreed to provide a matching fund payment for demand-response services to AACOG and AACOG agreed to provide demand-response public transportation for the City; and

WHEREAS, the parties desire to amend and revise the Agreement as hereinafter set forth.

NOW, THEREFORE, the parties by mutually executing this Amendment, agree that the Agreement is amended as follows:

1. Add to Section 4.1 a subsection "a" to read as follows: "a. The City's Financial Contribution for Fiscal Year 2024 shall be $42,666"

IT IS HEREBY AGREED BY THE PARTIES HERETO that with the exception of those terms and conditions specifically modified and amended herein, the herein referenced Interlocal Agreement shall remain in full force and effect in all its terms and conditions.

EXECUTED the day and year first above written.

CITY OF SCHERTZ:

By:_____
Steve Williams
City Manager

Date: _____

ALAMO AREA COUNCIL OF GOVERNMENTS:

By:_____
Clifford Herberg
Executive Director

Date: _____

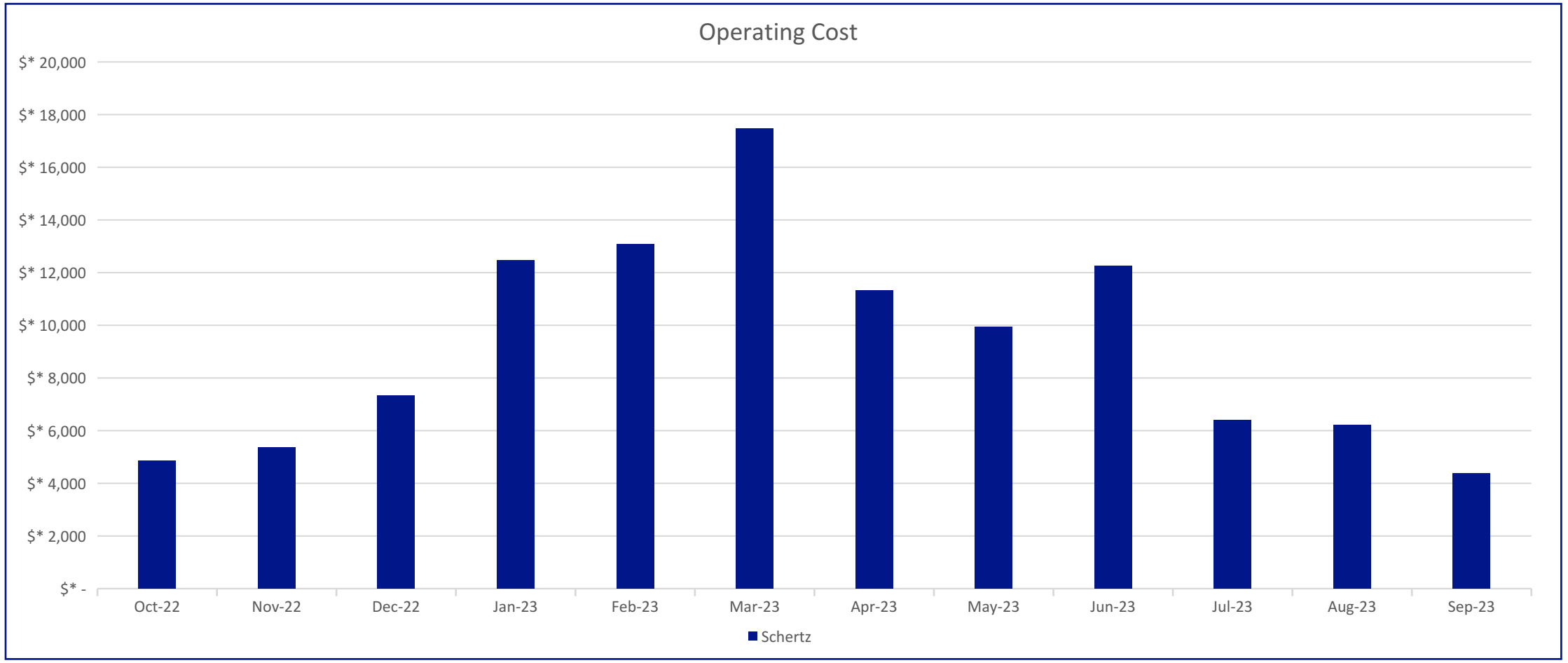


Presented to

City of Schertz

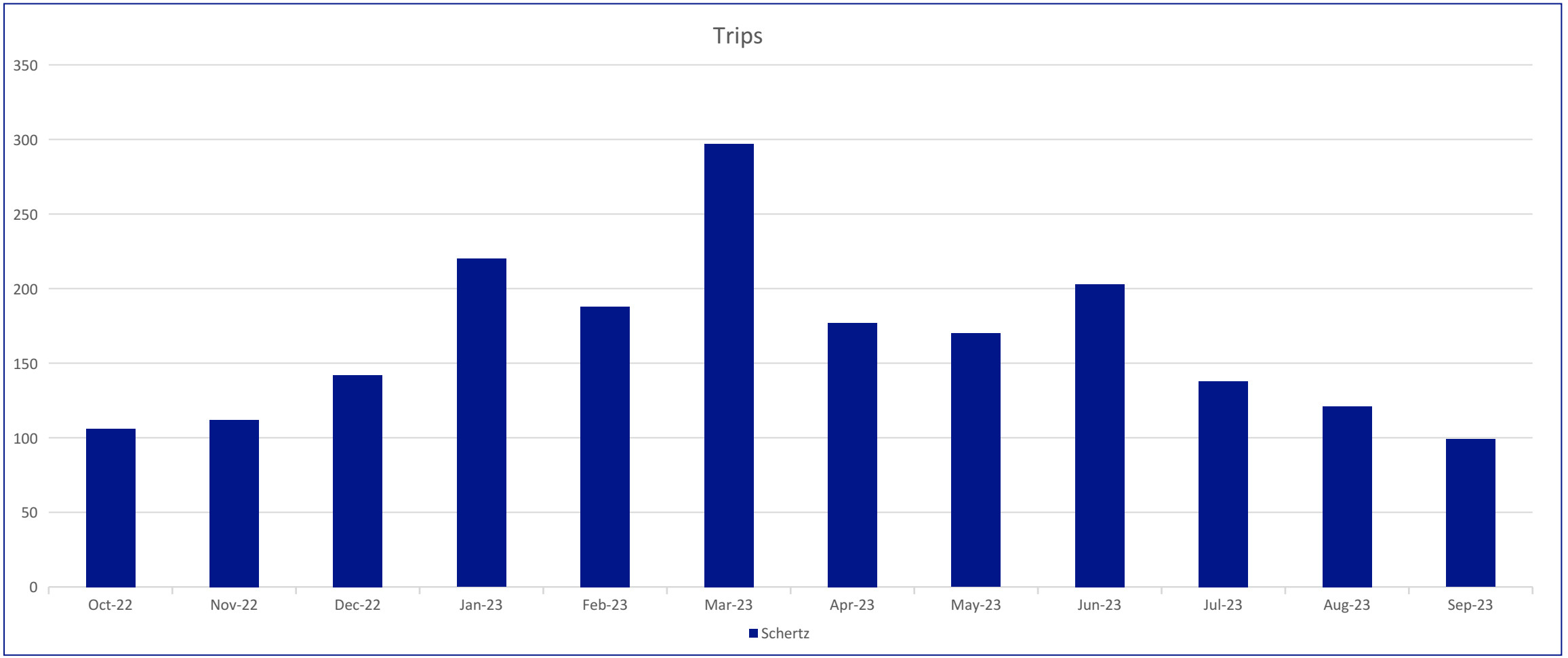
ALAMO
REGIONAL TRANSIT

AACOG



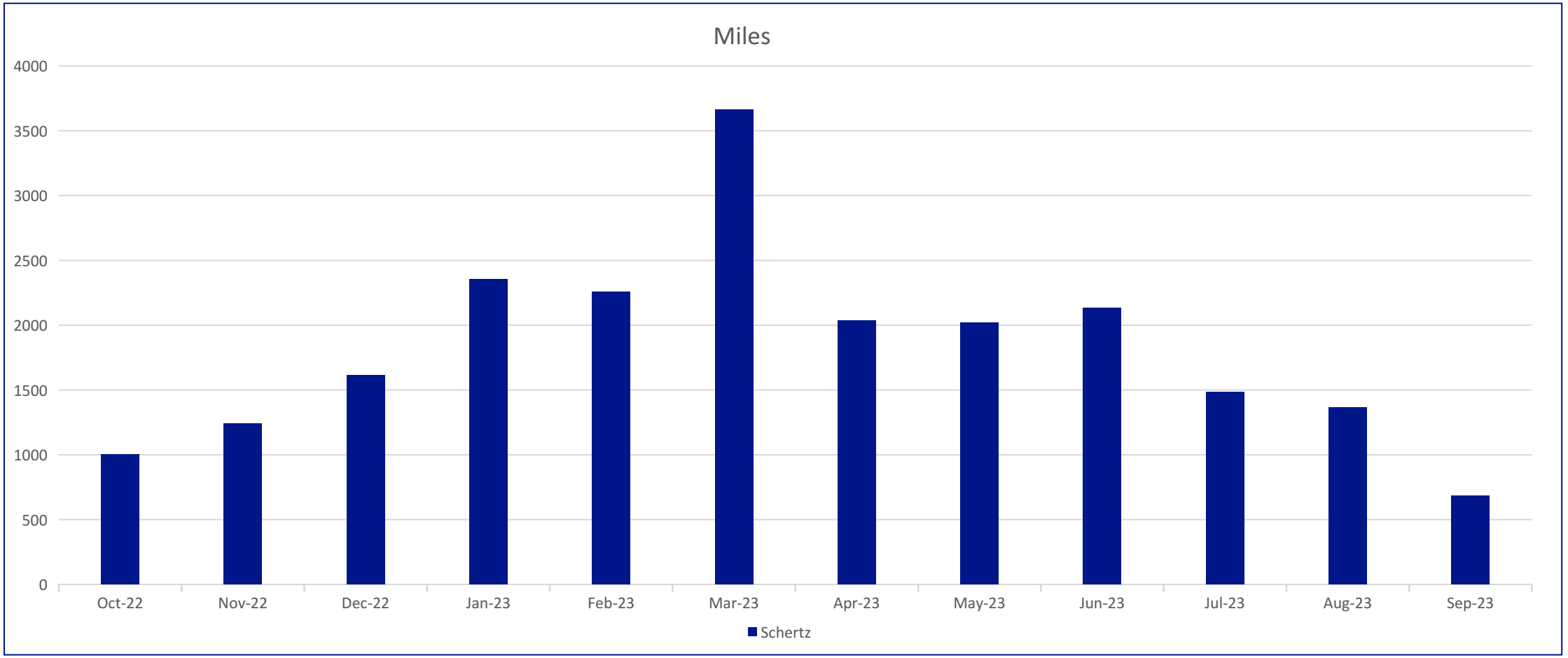
Operating Cost

AACOG
Alamo Area Council of Governments



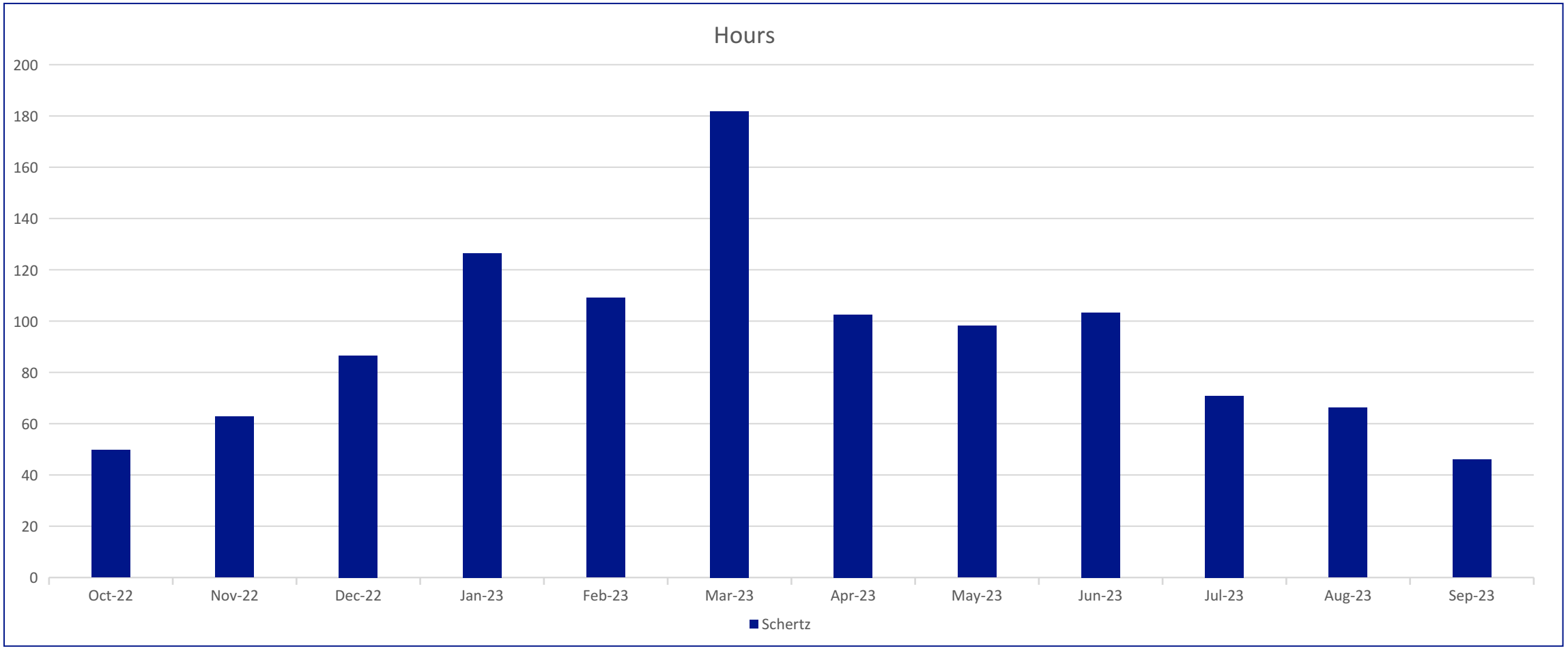
Trips

AACOG
Alamo Area Council of Governments



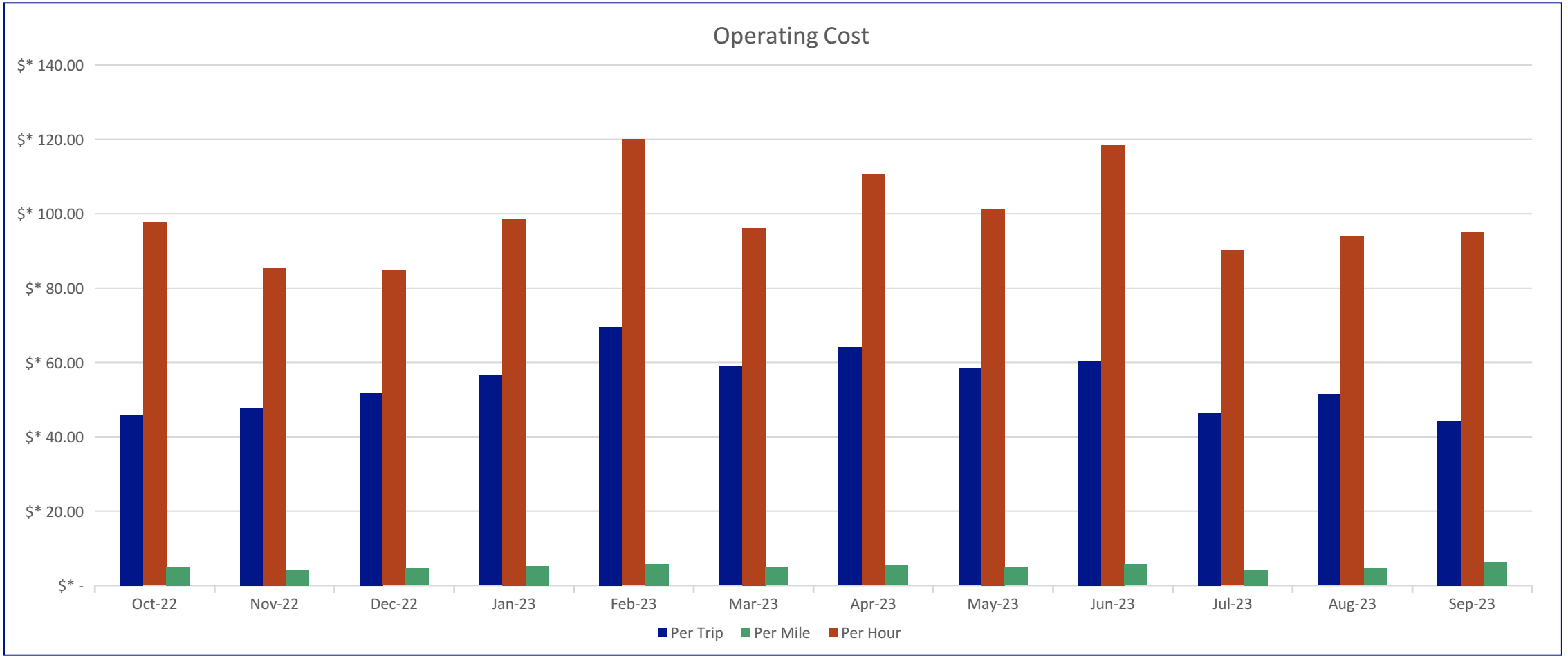
Stats – Revenue Miles

AACOG
Alamo Area Council of Governments



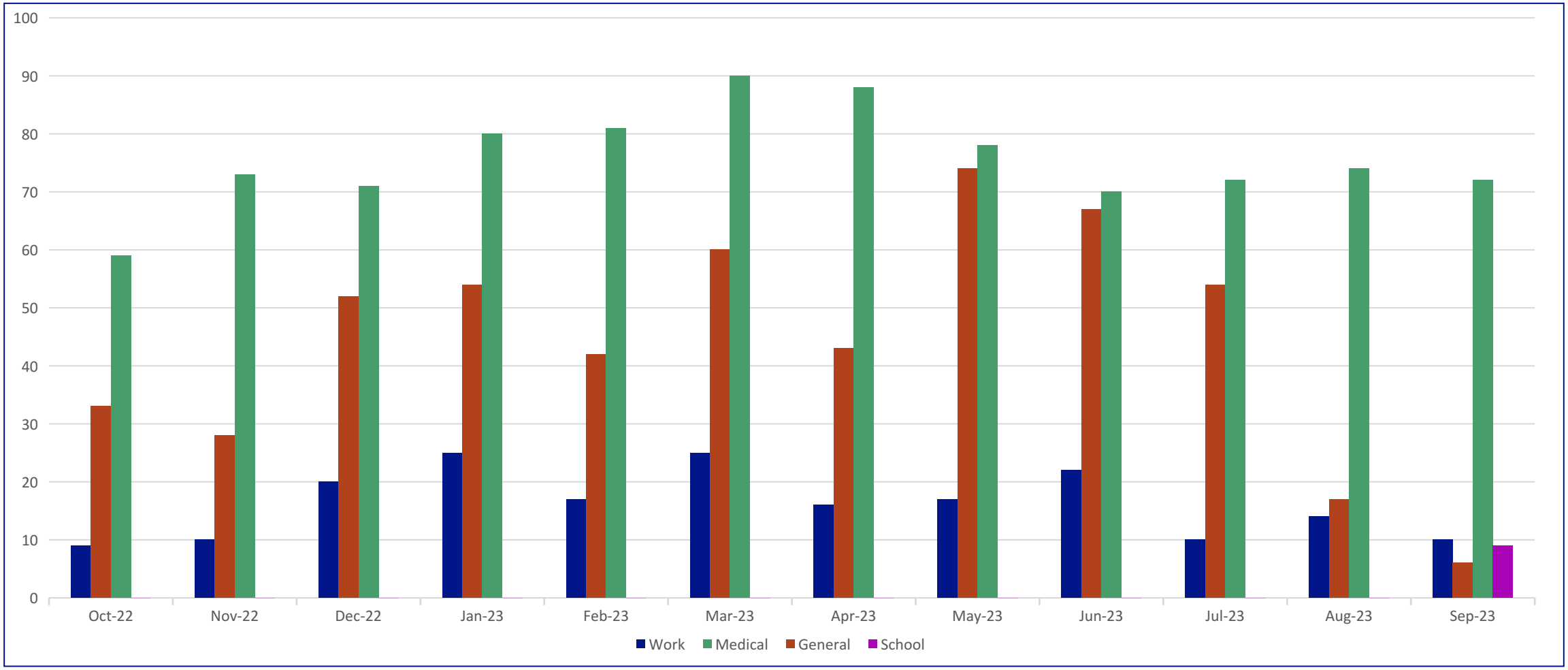
Stats – Revenue Hours

AACOG
Alamo Area Council of Governments



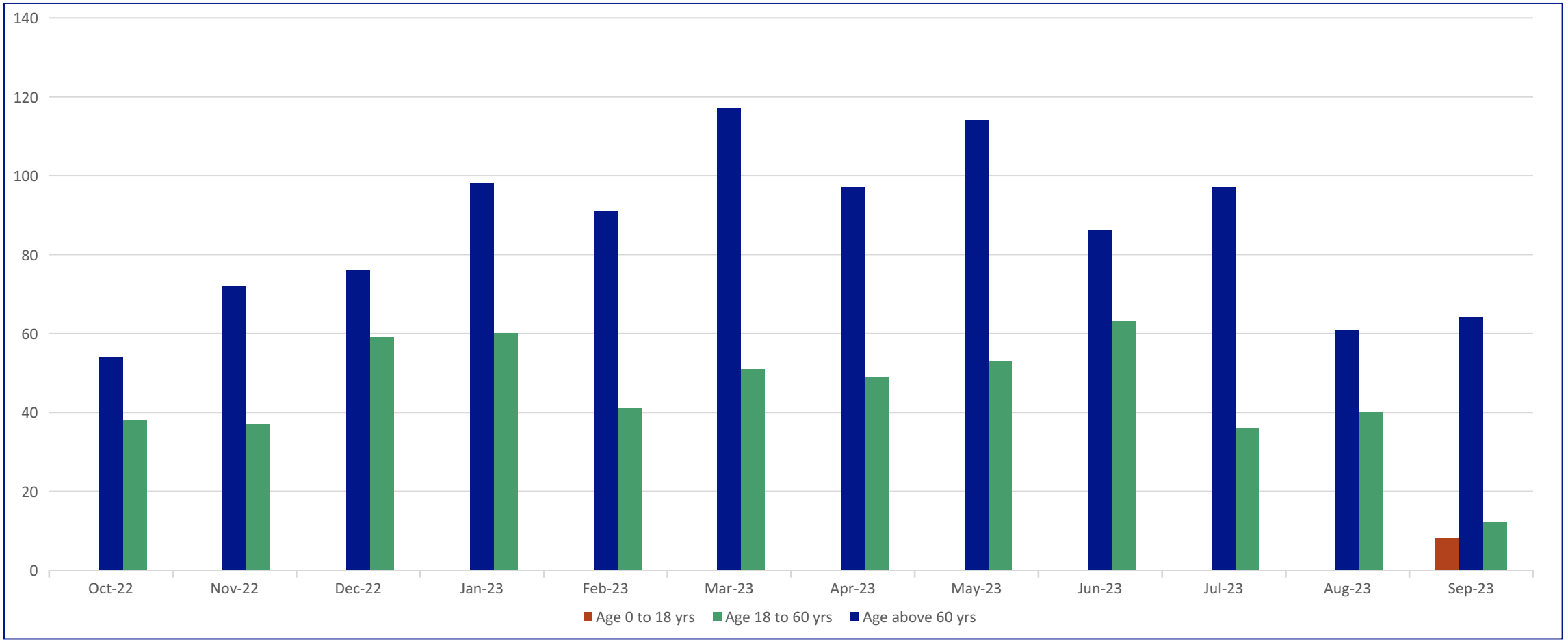
Total System Costs

AACOG
Alamo Area Council of Governments



Stats – Trip Purpose

AACOG
Alamo Area Council of Governments



Stats – Age Profile

AACOG
Alamo Area Council of Governments



- Schertz is an average of 8.3% of UZA service volume for FY 2023
- Schertz Service hours are 1,104 hours
- 1,104 service hrs x $101 per service hour
- $111,088 was FY23 Operating Costs for the City of Schertz
- VIA FY23 5307 Funding is $42,666
- City of Schertz FY23 Match Funding is $42,666
- Gap Funding Provided by ART is $25,756
    - **Gap funding is provided by ART service contracts that we have in Schertz with Area Agency on Aging and Veteran Services.
- ART has requested that the funding for FY 2024 continue at $42,666.

Schertz UZA Data



Thank You For Your Time

Duane Evans

2700 NE Loop 410

Suite 101

San Antonio, Texas 78217

AACOG

Alamo Area Council of Governments

Agenda No. 8.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Planning & Community Development**
Subject:	**Ordinance 24-S-145 - Approving a request to rezone approximately 3.3 acres of land from Manufacturing – Light District (M-1) to Single-Family Residential District (R-6), known as Comal County Property Identification Number 75307, a portion of the property also known as 7444 FM 482, City of Schertz, Comal County, Texas. *Final Reading* (B.James/L.Wood/S.Haas)**

BACKGROUND

The applicant is requesting to rezone approximately 3.3 acres of land to Single-Family Residential (R-6), a portion of a larger 4.25 acre tract that is currently zoned Manufacturing - Light District (M-1).

The subject property has a permitted business that operates on the property. However, there is a non-conforming use of a residence on the property as well. Both of which the current property owner owns. The current zoning district does not permit residential uses, and the applicant's intent is to build a larger home on the property. In order to accomplish this, the applicant is proposing to zone change portions of the property to allow both residential uses, and allow for the existing business to continue as well.

On June 21, 2024, six (6) public hearing notices were mailed to the surrounding property owners within a 200-foot boundary of the subject property. At the time of the staff report, zero (0) responses in favor, zero (0) responses neutral, and zero (0) responses in opposition have been received.

A public hearing notice was published in the "San Antonio Express" on July 17, 2024. Additionally, one (1) sign was placed on the property.

Subject Property:

	Zoning	**Land Use**
Existing	Manufacturing - Light (M-1)	Paving Business and Residential
Proposed	Manufacturing - Light (M-1) & Single-Family Residential (R-6)	Paving Business and Residential

Adjacent Properties:

	Zoning	**Land Use**
North	Manufacturing - Light (M-1)	Residential
South	Right of Way	FM 482
East	Manufacturing - Light (M-1)	Residential
West	Manufacturing - Light (M-1)	Residential

GOAL

The proposed zone change is for approximately 3.3 acres of land to Single-Family Residential (R-6).

COMMUNITY BENEFIT

It is the City's desire to promote safe, orderly, efficient development and ensure compliance with the City's vision of future growth.

SUMMARY OF RECOMMENDED ACTION

When evaluating zone changes, staff uses the criteria listed in UDC Section 21.5.4.D. The criteria are listed below.

1. Whether the proposed zoning change or zoning map amendment implements the policies of the adopted Comprehensive Land Plan, including the land use classification of the property on the Future Land Use Map.

The Comprehensive Plan designates this area as Mixed-Use Center, which is intended to integrate residential, commercial, and often entertainment spaces nearby, typically along significant transportation corridors.

The rationale for designating this area Mixed-Use Center comes from the previous Comprehensive Plan, which had a similar designation further to the west that was intended to be a "new town center". This was a goal based on the potential that the IH35 corridor became more consolidated and integrated with passenger rail connections. While passenger rail is still a real possibility, it has been slow to take hold, and the properties that were once this designation have now started to develop as industrial/warehouse uses. When the Comprehensive Plan update was underway, decision makers in the city saw the value of this vision and wished to continue this plan but in areas of Schertz further to the East. Where the subject property is located.

The area is mostly zoned Manufacturing - Light District (M-1), and while it does have some current industrial uses, most properties are either undeveloped or rural residences. The goal to create a Mixed-Use Center should be to encourage denser residential development and complementary commercial businesses. By rezoning portions of this property Single-Family Residential (R-6), the applicant is incrementally creating residential density and conforming with the intent of the Comprehensive Land Use Plan.

2. Whether the proposed zoning change or zoning map amendment promotes the health, safety, or general welfare of the City and the safe, orderly, efficient and healthful development of the City;

As part of promoting the health, safety, and general welfare of the city, it is important to mitigate the impact that zoning districts and adjacent land uses have on each other. The surrounding area consists of open space, residences, Danville Middle School, and property to the west zoned Apartment/Multi-Family District (R-4). While this area is zoned for industrial uses, it is evolving to function more like a neighborhood. In order to ensure the safe, orderly and efficient development and expansion of the City in accordance with and pursuant to its Comprehensive Land Plan, staff feels that the proposed zone change aligns with the purpose and intent of the Unified Development Code.

3. Whether the uses permitted by the proposed change in zoning district classification and the standards applicable to such uses will be appropriate in the immediate area of the land to be reclassified.

The immediate area being primarily schools, residences, or open space, the proposed zone change would help align the property's zoning district with what the current uses are in the vicinity. For this reason, the residential uses in the proposed zone change would be appropriate.

4. Whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers or other public services and utilities to the area;
The property abuts FM 482 which is designated as a principal arterial, indicating that this road will accommodate denser development in the future.

The property has access to water (12-inch line) and sewer (8-inch line) facilities that run along FM 482. The applicant is required to connect to adequate utility facilities per Unified Development Code Article 15 - Easements and Utilities, and a more detailed engineering review will occur at the time of the platting process.

A public hearing notice was mailed to Comal Independent School District to notify them of the proposed zone change.

Schertz Fire, EMS, and Police Departments were notified of the zone change and have provided no objections.

5. Whether there have been environmental and/or economical changes which warrant the requested change.
There have been no environmental or economic changes that warrant the requested zone change.

6. Whether there is an error in the original zoning of the property for which a change is requested
There was no error in the original zoning of the subject property.

7. Whether all of the applicant's back taxes owed to the City have been paid in full.
This does not impact the first reading of City Council.

8. Whether other criteria are met, which, at the discretion of the the Planning and Zoning Commission and the City Council are deemed relevant and important in the consideration of the amendment.
Staff has ensured all UDC requirements have been met for the proposed zone change, and at this time have not received any special consideration from the City Council.

Therefore, Staff is recommending approval of Ordinance 24-S-145.

On July 3rd, 2024, The Planning and Zoning Commission held a public hearing and recommended approval with a 6-0 vote.

On August 6, 2024, The Schertz City Council help a public hearing and voted to approve the request with a 6-0 vote.

RECOMMENDATION
Approval of Ordinance 24-S-145

Attachments

Ord. 24-S-145 with Exhibits
Aerial Exhibit
Public Hearing Notice Map
City Council Presentation Slides

ORDINANCE NO. 24-S-145

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS TO REZONE APPROXIMATELY 3.3 ACRES OF LAND FROM MANUFACTURING – LIGHT DISTRICT (M-1) TO SINGLE-FAMILY RESIDENTIAL DISTRICT (R-6), KNOWN AS COMAL COUNTY PROPERTY IDENTIFICATION NUMBER 75307, A PORTION OF THE PROPERTY ALSO KNOWN AS 7444 FM 482, CITY OF SCHERTZ, COMAL COUNTY, TEXAS.

WHEREAS, an application for a request to rezone approximately 3.3 acres of land from Manufacturing – Light District (M-1) to Single-Family Residential District (R-6), known as Comal County Property Identification Number 75307, a portion of the property also known as 7444 FM 482, more specifically described in the Exhibit A and Exhibit B attached herein (herein, the "Property") has been filed with the City; and

WHEREAS, the City's Unified Development Code Section 21.5.4.D. provides for certain criteria to be considered by the Planning and Zoning Commission in making recommendations to City Council and by City Council in considering final action on a requested zoning (the "Criteria"); and

WHEREAS, on July 3, 2024, the Planning and Zoning Commission conducted a public hearing and, after considering the Criteria, made a recommendation to City Council to approve the requested zoning; and

WHEREAS, on August 6, 2024, the City Council conducted a public hearing and after considering the Criteria and recommendation by the Planning and Zoning Commission, determined that the requested zoning be approved as provided for herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The Property as shown and more particularly described in the attached Exhibit A and Exhibit B, is hereby zoned to Single-Family Residential District (R-6)

Section 2. The Official Zoning Map of the City of Schertz, described and referred to in Article 2 of the Unified Development Code, shall be revised to reflect the above amendment.

Section 3. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 4. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 5. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 7. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 8. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

Section 9. This Ordinance shall be cumulative of all other ordinances of the City of Schertz, and this Ordinance shall not operate to repeal or affect any other ordinances of the City of Schertz except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, are hereby repealed.

PASSED ON FIRST READING, the ____ day of _____ 2024.

PASSED, APPROVED and ADOPTED ON SECOND READING, the ____day of _____ 2024.

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

(city seal)

Exhibit “A”

Metes & Bounds

METES AND BOUNDS

Tract 1
Being 1.352 acres more or less, out of the Rafael Garza Survey No. 98, Abstract 175, Comal County, Texas, and out of that 4.328 acres described in a Warranty Deed with Vendor's Lien recorded in Document No. 201506023730, Official Public Records of Comal County, Texas, said 1.352 acres being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2 inch iron rod found for the East corner of said 4.328 acres, same being the East corner of 1.976 acres surveyed this same date as Tract 3, same being the South corner of the Mark Jenschke 0.721 acres (Conveyed in Document No. 202306006590, Described in Document No. 202106028090) and on the northwest Right-of-Way of FM 482, same also being the **POINT OF COMMENCEMENT**;

THENCE along the northwest Right-of-Way of said FM 482 the following courses and distances:

South 29 degrees 16 minutes 21 seconds West (called South 29 degrees 43 minutes 43 seconds West), a distance of 430.99 feet to a Mag nail with washer stamped WALS set for the South corner of said Tract 3, same being the upper southeast corner of 1.000 acre surveyed this same date as Tract 2;

South 29 degrees 16 minutes 21 seconds West (called South 29 degrees 43 minutes 43 seconds West), a distance of 37.14 feet to a 1/2 inch iron rod capped WALS set for the lower southwest corner of said Tract 2;

North 61 degrees 01 minutes 22 seconds West (called North 60 degrees 34 minutes 00 seconds West), a distance of 44.41 feet to a 1/2 inch iron rod capped WALS set for the southeast corner of this 1.352 acres, same being the South corner of said Tract 2 and the **POINT OF BEGINNING**;

THENCE continuing along the northwest Right-of-Way of said FM 482 the following courses and distances:

North 61 degrees 01 minutes 22 seconds West (called North 60 degrees 34 minutes 00 seconds West), a distance of 47.89 feet to a 1/2 inch iron rod capped WALS set for an angle corner;

South 28 degrees 58 minutes 38 seconds West (called South 29 degrees 26 minutes 00 seconds West), a distance of 50.00 feet to a 1/2 inch iron rod capped WALS set for an angle corner;

South 16 degrees 01 minutes 22 seconds East (called South 15 degrees 34 minutes 00 seconds East), a distance of 106.70 feet to a 1/2 inch iron rod capped WALS set for an angle corner;

South 28 degrees 58 minutes 38 seconds West (called South 29 degrees 26 minutes 00 seconds West), a distance of 33.37 feet (called 33.49 feet) to a 1/2 inch iron rod capped WALS set for the South corner of this 1.352 acres, same being the South corner of said 4.328 acres and the upper southeast corner of the Hollis Lee Wooldridge, et ux 12.00 acres (Volume 985, Page 240);

THENCE along the lines common to this 1.352 acres and said Wooldridge 12.00 acres the following courses and distances:

North 30 degrees 27 minutes 12 seconds West (called North 29 degrees 59 minutes 50 seconds West), a distance of 512.43 feet (called 512.46 feet) to a 1/2 inch iron rod found for the northwest corner of this 1.352 acres, same being the West corner of said 4.328 acres and an interior corner of said Wooldridge 12.00 acres;

North 59 degrees 03 minutes 46 seconds East (called North 59 degrees 31 minutes 08 seconds East), a distance of 155.89 feet to a 1/2 inch iron rod capped WALS set for the North corner of this 1.352 acres, same being the northwest corner of said Tract 2;

THENCE along the departing the northwest line of and severing said 4.328 acres, South 25 degrees 49 minutes 16 seconds East, a distance of 410.59 feet to the **POINT OF BEGINNING**, and containing 1.352 acres of land, more or less.

I hereby certify that these field notes were prepared from an actual survey made on the ground under my supervision and are true and correct to the best of my knowledge and belief. A survey plat of the above described tract prepared this day is hereby attached to and made a part hereof. Bearings shown herein are based on actual GPS observations, Texas State Plane Coordinates, South Central Zone, Grid.



Mark J. Ewald
Registered Professional Land Surveyor
Texas Registration No. 5095
January 5, 2024

METES AND BOUNDS

Tract 2
Being 1.000 acre more or less, out of the Rafael Garza Survey No. 98, Abstract 175, Comal County, Texas, and out of that 4.328 acres described in a Warranty Deed with Vendor's Lien recorded in Document No. 201506023730, Official Public Records of Comal County, Texas, said 1.000 acre being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2 inch iron rod found for the East corner of said 4.328 acres, same being the East corner of 1.976 acres surveyed this same date as Tract 3 and the South corner of the Mark Jenschke 0.721 acres (Conveyed in Document No. 202306006590, Described in Document No. 202106028090), same also being on the northwest Right-of-Way of FM 482 and the **POINT OF COMMENCEMENT**;

THENCE along the northwest Right-of-Way of said FM 482, South 29 degrees 16 minutes 21 seconds West (called South 29 degrees 43 minutes 43 seconds West), a distance of 430.99 feet to a Mag nail set for the upper southeast corner of this 1.000 acre, same being the South corner of said Tract 3 and the **POINT OF BEGINNING**;

THENCE continuing along the northwest Right-of-way of said FM 482 the following courses and distances:

South 29 degrees 16 minutes 21 seconds West (called South 29 degrees 43 minutes 43 seconds West), a distance of 37.14 feet to a 1/2 inch iron rod capped WALS set for the lower southeast corner of this 1.000 acre;

North 61 degrees 01 minutes 22 seconds West (called North 60 degrees 34 minutes 00 seconds West), a distance of 44.41 feet to a 1/2 inch iron rod capped WALS set for the South corner of this 1.000 acre, same being the southeast corner of 1.352 acres surveyed this same date as Tract 1;

THENCE departing the northwest Right-of-Way of said FM 482 and severing said 4.328 acres, North 25 degrees 49 minutes 16 seconds West, a distance of 410.59 feet to a 1/2 inch iron rod capped WALS set for the northwest corner of this 1.000 acre, same being the North corner of said Tract 1 and on the upper southeast line of the Hollis Lee Wooldridge, et ux 12.00 acres (Volume 985, Page 240);

THENCE along the line common to this 1.000 acre and said Wooldridge 12.00 acres, North 59 degrees 03 minutes 46 seconds East (called North 59 degrees 31 minutes 08 seconds East), a distance of 157.91 feet to a 1/2 inch iron rod capped WALS set for the North corner of this 1.000 acre, same being the West corner of said Tract 3;

THENCE departing the northwest line of and severing said 4.328 acres the following courses and distances:

South 11 degrees 08 minutes 02 seconds East, a distance of 388.94 feet to a 1/2 inch iron rod capped WALS set for an angle corner;

South 23 degrees 28 minutes 03 seconds East, a distance of 63.53 feet to the **POINT OF BEGINNING**, and containing 1.000 acre of land, more or less.

I hereby certify that these field notes were prepared from an actual survey made on the ground under my supervision and are true and correct to the best of my knowledge and belief. A survey plat of the above described tract prepared this day is hereby attached to and made a part hereof. Bearings shown herein are based on actual GPS observations, Texas State Plane Coordinates, South Central Zone, Grid.



Mark J. Ewald
Registered Professional Land Surveyor
Texas Registration No. 5095
January 5, 2024

METES AND BOUNDS

Tract 3
Being 1.976 acres more or less, out of the Rafael Garza Survey No. 98, Abstract 175, Comal County, Texas, and out of that 4.328 acres described in a Warranty Deed with Vendor's Lien recorded in Document No. 201506023730, Official Public Records of Comal County, Texas, said 1.976 acres being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch iron rod found for the East corner of this 1.976 acres, same being the East corner of said 4.328 acres and the South corner of the Mark Jenschke 0.721 acres (Conveyed in Document No. 202306006590, Described in Document No. 202106028090), same also being on the northwest Right-of-Way of FM 482 and the **POINT OF BEGINNING**;

THENCE along the northwest Right-of-way of said FM 482, South 29 degrees 16 minutes 21 seconds West (called South 29 degrees 43 minutes 43 seconds West), a distance of 430.99 feet to a Mag nail set for the South corner of this 1.976 acres, same being the upper southeast corner of 1.000 acre surveyed this same date as Tract 2;

THENCE departing the southeast line of and severing said 4.328 acres the following courses and distances:

North 23 degrees 28 minutes 03 seconds West, a distance of 63.53 feet to a 1/2 inch iron rod capped WALS set for an angle corner;

North 11 degrees 08 minutes 02 seconds West, a distance of 388.94 feet to a 1/2 inch iron rod capped WALS set for the West corner of this 1.976 acres, same being the North corner of said Tract 2 and on the upper southeast line of the Hollis Lee Wooldridge, et ux 12.000 acres (Volume 985, Page 240);

THENCE along the line common to this 1.976 acres and said Wooldridge 12.00 acres, North 59 degrees 03 minutes 46 seconds East (called North 59 degrees 31 minutes 08 seconds East), a distance of 169.59 feet to a 1/2 inch iron rod found for the North corner of this 1.976 acres, same being the North corner of said 4.328 acres and on the southeast line of the Lorad Trust 5-06-2022 10.00 acres (Document No. 2022206023724), same also being the West corner of said Jenschke 0.721 acres;

THENCE along the line common to this 1.976 acres and said Jenschke 0.721 acres, South 47 degrees 37 minutes 48 seconds East (called South 47 degrees 13 minutes 15 seconds East), a distance of 224.25 feet (called 224.27 feet) to the **POINT OF BEGINNING**, and containing 1.976 acres of land, more or less.

I hereby certify that these field notes were prepared from an actual survey made on the ground under my supervision and are true and correct to the best of my knowledge and belief. A survey plat of the above described tract prepared this day is hereby attached to and made a part hereof. Bearings shown herein are based on actual GPS observations, Texas State Plane Coordinates, South Central Zone, Grid.



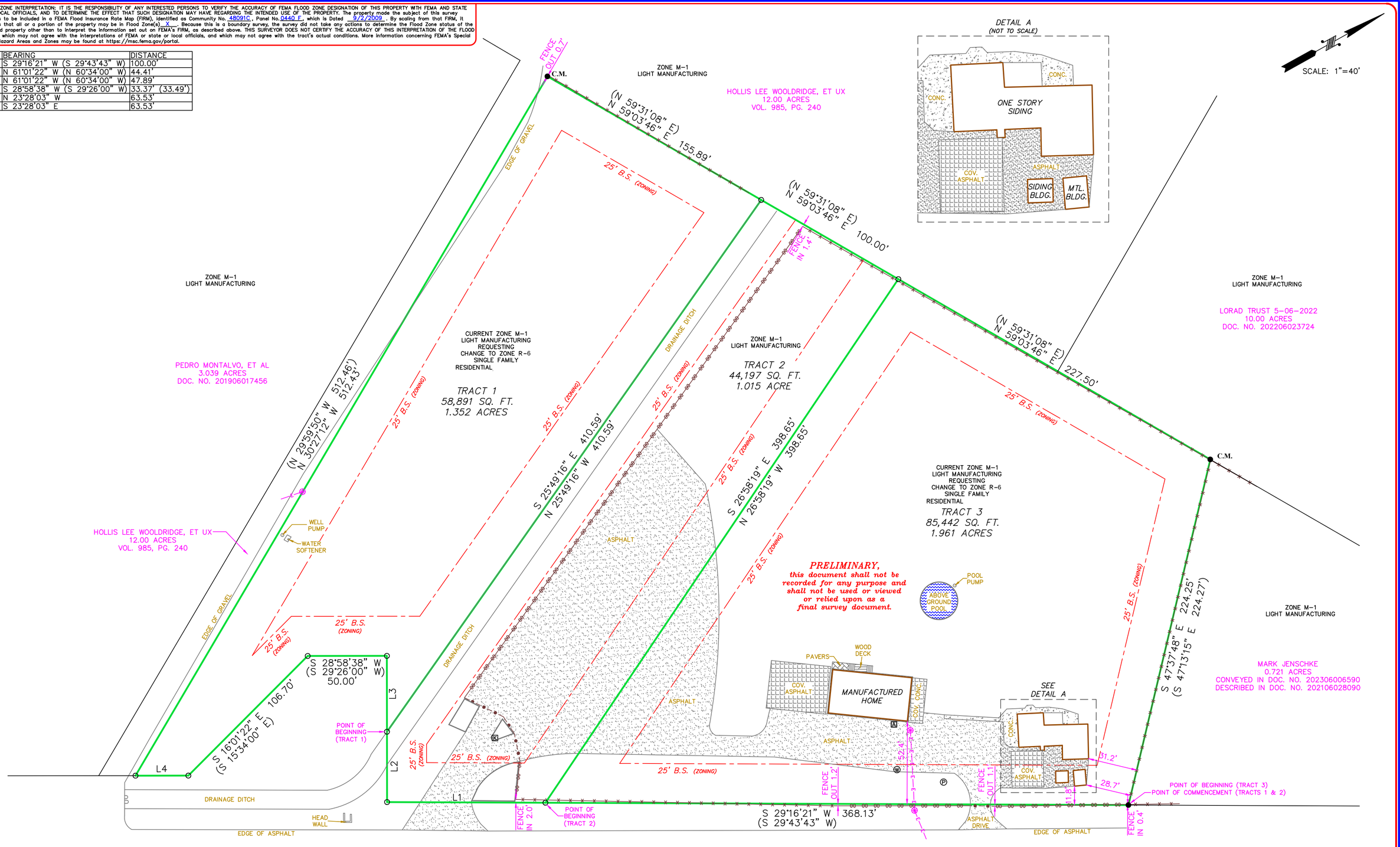
Mark J. Ewald
Registered Professional Land Surveyor
Texas Registration No. 5095
January 5, 2024

Exhibit “B”

Zoning Exhibit

FLOOD ZONE INTERPRETATION: IT IS THE RESPONSIBILITY OF ANY INTERESTED PERSONS TO VERIFY THE ACCURACY OF FEMA FLOOD ZONE DESIGNATION OF THIS PROPERTY WITH FEMA AND STATE AND LOCAL OFFICIALS, AND TO DETERMINE THE EFFECT THAT SUCH DESIGNATION MAY HAVE REGARDING THE INTENDED USE OF THE PROPERTY. The property made the subject of this survey appears to be included in a FEMA Flood Insurance Rate Map (FIRM), identified as Community No. 48091C , Panel No.0440 E , which is Dated 9/2/2009 . By scaling from that FIRM, it appears that all or a portion of the property may be in Flood Zone(s) X . Because this is a boundary survey, the survey did not take any actions to determine the Flood Zone status of the surveyed property other than to interpret the information set out on FEMA's FIRM, as described above. THIS SURVEYOR DOES NOT CERTIFY THE ACCURACY OF THIS INTERPRETATION OF THE FLOOD ZONES, which may not agree with the interpretations of FEMA or state or local officials, and which may not agree with the tract's actual conditions. More information concerning FEMA's Special Flood Hazard Areas and Zones may be found at https://msc.fema.gov/portal.

LINE	BEARING	DISTANCE
L1	S 29°16'21" W (S 29°43'43" W)	100.00'
L2	N 61°01'22" W (N 60°34'00" W)	44.41'
L3	N 61°01'22" W (N 60°34'00" W)	47.89'
L4	S 28°58'38" W (S 29°26'00" W)	33.37' (33.49')
L5	N 23°28'03" W	63.53'
L6	S 23°28'03" E	63.53'



FM 482
(VARIABLE WIDTH R.O.W.)

ZONING CHANGE REQUEST

ACCEPTED BY: _____

FIRM REGISTRATION NO. 10111700

Westar Alamo
LAND SURVEYORS, LLC.
P.O. BOX 1645 BOERNE, TEXAS 78006
PHONE (210) 372-9500 FAX (210) 372-9999

LEGEND

- ⊗ = SET MAG NAIL
- ○ = SET 1/2" IRON ROD CAPPED WALS
- ● = FOUND 1/2" IRON ROD
- (.) = RECORD INFORMATION
- B.S. = BUILDING SETBACK
- C.M. = CONTROLLING MONUMENT
- Ⓦ = WATER METER
- Ⓟ = PROPANE
- Ⓚ = KEYPAD
- Ⓐ = A/C PAD
- ❀ = POWER POLE
- T = OVERHEAD ELECTRIC
- -x- = WIRE FENCE
- -oo- = CHAIN LINK FENCE
- -●- = METAL FENCE

DWG: CS RVD: MJE

Property Address:
7444 FM 482

Property Description:
Tract 1: Being 1.352 acres more or less, out of the Rafael Garza Survey No. 98, Abstract 175, Comal County, Texas, and out of that 4.328 acres described in a Warranty Deed with Vendor's Lien recorded in Document No. 201506023730, Official Public Records of Comal County, Texas. Tract 2: Being 1.000 acre more or less, out of the Rafael Garza Survey No. 98, Abstract 175, Comal County, Texas, and out of that 4.328 acres described in a Warranty Deed with Vendor's Lien recorded in Document No. 201506023730, Official Public Records of Comal County, Texas. Tract 3: Being 1.976 acres more or less, out of the Rafael Garza Survey No. 98, Abstract 175, Comal County, Texas, and out of that 4.328 acres described in a Warranty Deed with Vendor's Lien recorded in Document No. 201506023730, Official Public Records of Comal County, Texas. Said Tract 1, 2, and 3 being more particularly described by metes and bounds attached hereto.

Owner:
T.B.D.





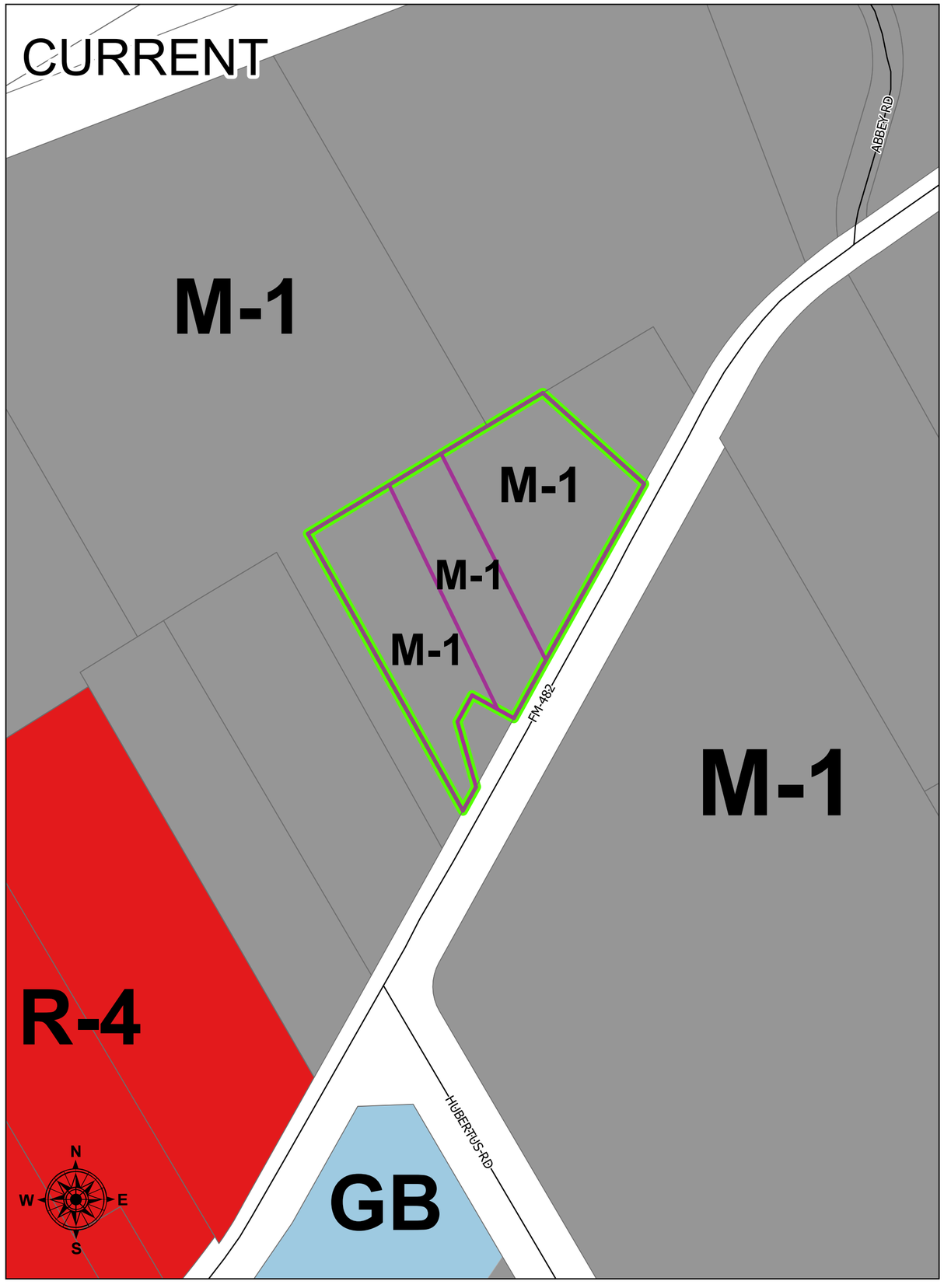
NOTE:
THE SIGNING SURVEYOR WAS NOT PROVIDED A CURRENT TITLE COMMITMENT AND THERE MAY BE EASEMENTS, RIGHTS OF WAY OR OTHER INSTRUMENTS OF RECORD WHICH MAY AFFECT THIS PROPERTY WHICH ARE NOT SHOWN ON THE FACE OF THIS SURVEY.

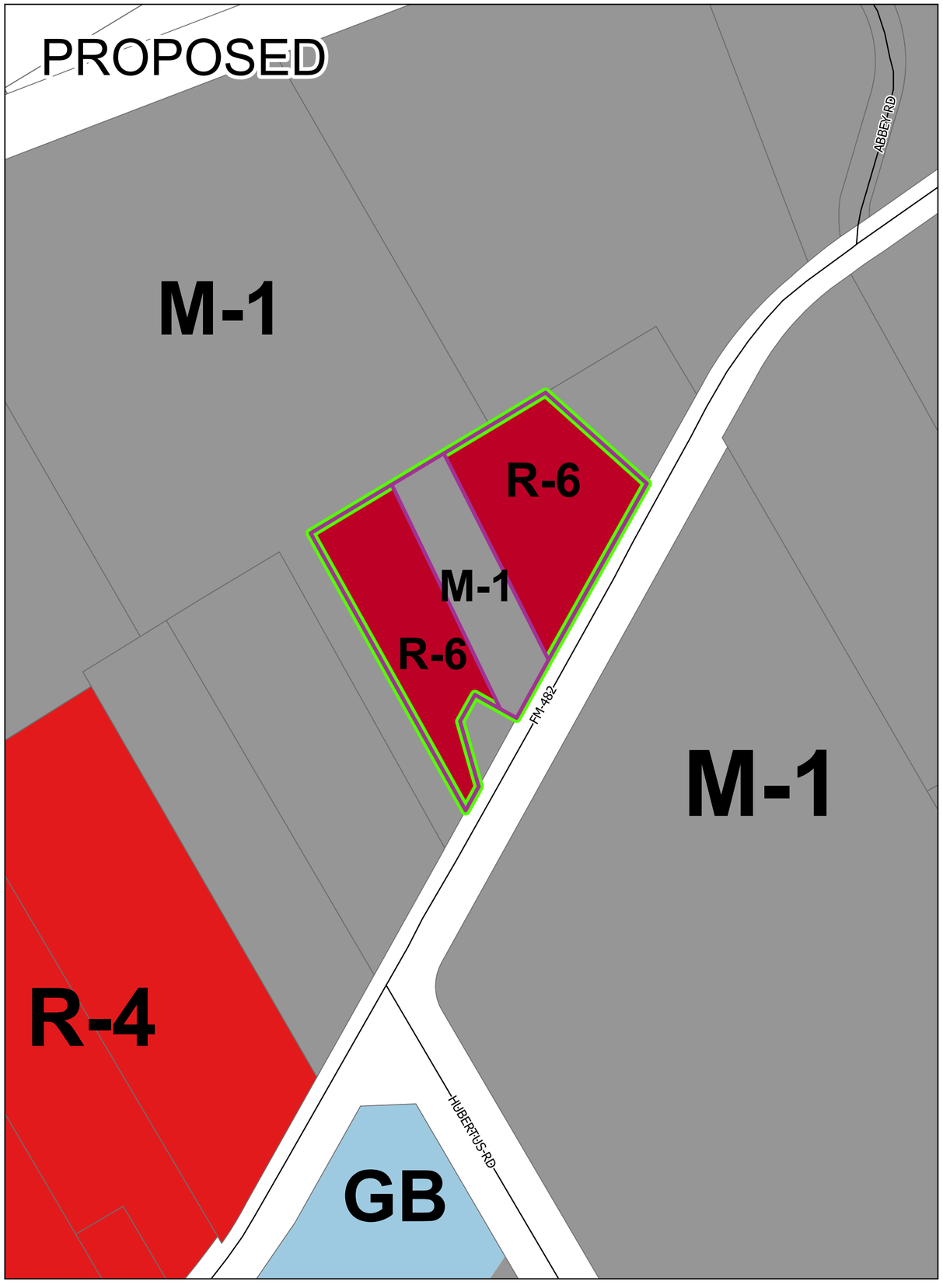
NOTE:
NO RESTRICTIVE COVENANTS OF RECORD WERE FOUND.

NOTE:
Bearings shown hereon are based on actual GPS Observations, Texas State Plane Coordinates, South Central Zone, Grid.

PRELIMINARY,
this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.

G.F. NO. N/A | JOB NO. 123287 | TITLE COMPANY: N/A | DATE: 1/5/2024





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Last update: June 20, 2024

City of Schertz, GIS Specialist: Alexa Venezia, avenezia@schertz.com (210) 619-1174

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PROPOSED ZONING CHANGE

COMAL COUNTY
PARCEL ID:
75307

Classification

- (PRE) Pre-Development
- (PDD) Planned Development
- (PUB) Public Use
- (R-A) Single-family Residential/Agricultural
- (R-1) Single-Family Residential
- (R-2) Single-Family Residential
- (R-3) Two-Family Residential
- (R-4) Apartment/Multi-Family Residential
- (R-6) Single-family Residential
- (R-7) Single-family Residential
- (AD) Agricultural District
- (GH) Garden Home/Single-Family Residential (Zero Lot Line)
- (TH) Townhome
- (MHS) Manufactured Home Subdivision
- (MHP) Manufactured Home Parks
- (GB) General Business
- (GB-2) General Business II
- (NS) Neighborhood Services
- (OP) Office and Professional
- (MSMU) Main Street Mixed Use
- (MSMU-ND) Main Street Mixed Use New Development
- (M-1) Manufacturing (Light)
- (M-2) Manufacturing (Heavy)
- (DVL) Development Agreement (Delayed Annexation)

0 90 180 360 540 Feet



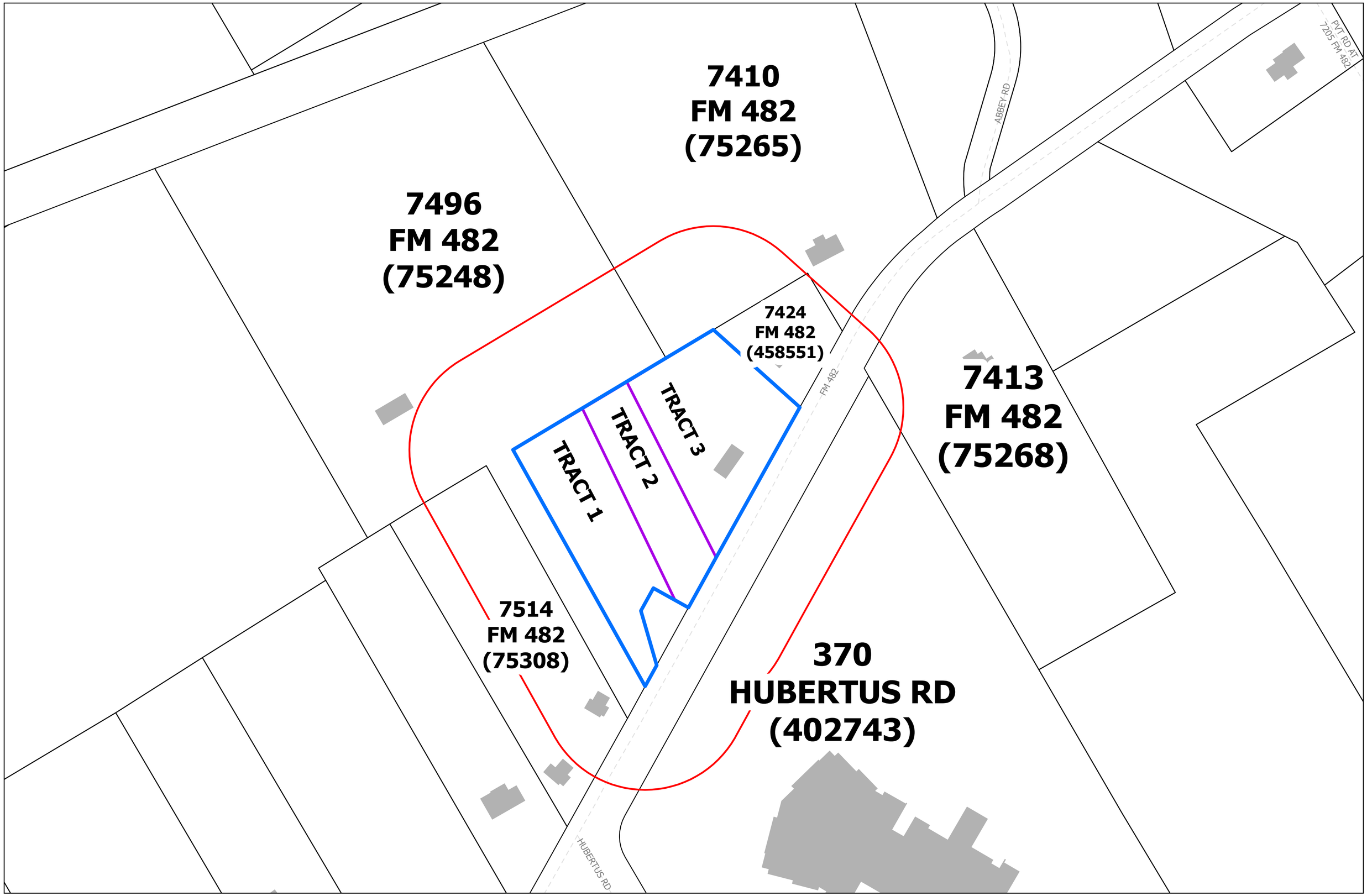
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7444 FM 482
(PLZC20240133)

- Highways
- Major Roads
- Minor Roads
- Freeway
- Principal Arterial
- Planned Principal Arterial
- Secondary Arterial
- Planned Secondary Arterial
- Secondary Rural Arterial
- Planned Secondary Rural Arterial
- Residential Collector
- Planned Residential Collector
- Planned Commercial Collector B
- Commercial Collector A
- Planned Commercial Collector A
- 1"
- 2"
- 3"
- 4"
- 6"
- 8"
- 10"
- 12"
- 16"
- 18"
- 20"
- 24"
- 30"
- 36"
- Unknown
- Schertz Gravity
- Schertz Pressure
- Neighboring Gravity
- Private Pressure
- Hydrant
- Manholes
- CCMA Lift Station
- Private Lift Station
- Schertz Lift Station
- CCMA Treatment Plant
- Schertz Treatment Plant
- County Boundaries
- Schertz Municipal Boundary
- ETJ

0 50 100 200 300 Feet



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Last update: June 20, 2024

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City of Schertz

7444 FM 482
(PLZC20240133)

Project Boundary

200' Buffer

N
W E
S

0 75 150 300 450 Feet

Ord. 24-S-145

Zone Change from Manufacturing - Light District (M-1) to Single Family Residential (R-6)

Samuel Haas| Senior Planner

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N W E S

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7444 FM 482
(PLZC20240133)

Highways
Major Roads
Minor Roads
Freeway
Principal Arterial
Planned Principal Arterial
Secondary Arterial
Planned Secondary Arterial
Secondary Rural Arterial
Planned Secondary Rural Arterial
Residential Collector
Planned Residential Collector
Planned Commercial Collector B
Commercial Collector A
Planned Commercial Collector A
1" 2" 3" 4" 6"
8" 10" 12" 16" 18"
20" 24" 30" 36" Unknown
Schertz Gravity
Schertz Pressure
Neighboring Gravity
Private Pressure
Hydrant
Manholes
COMA Lift Station
Private Lift Station
Schertz Lift Station
COMA Treatment Plant
Schertz Treatment Plant
County Boundaries
Schertz Municipal Boundary
ETJ
0 50 100 200 300 Feet

3.3 Acres

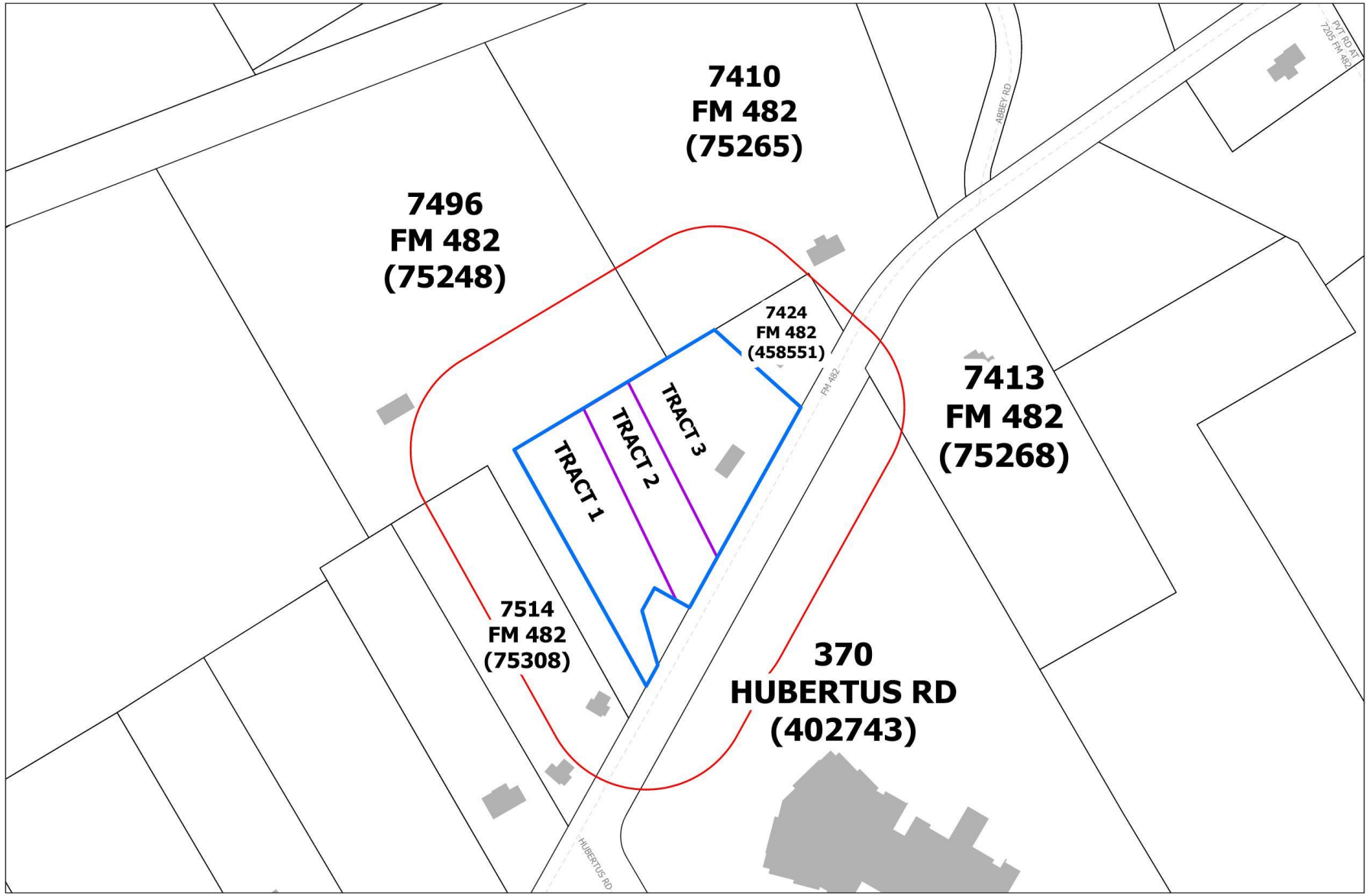
(portion of total 4.25)

Comal PID: 308497

7444 FM 482

Existing: Residential & Existing Business

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City of Schertz

7444 FM 482
(PLZC20240133)

Project Boundary

200' Buffer

N
W E
S

0 75 150 300 450 Feet

June 21, 2024, a total of 6 Public Hearing Notices were sent out.

Responses Received:

- 0 – Opposition,
- 0-In Favor
- 0-Neutral

1 sign was posted on the property.

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- (MSMU-ND) Main Street Mixed Use New Development
- (M-1) Manufacturing (Light)
- (M-2) Manufacturing (Heavy)
- (DVL) Development Agreement (Delayed Annexation)

0 90 180 360 540 Feet

- **Existing Zoning**: Manufacturing – Light District (M-1)
- **Proposed Zoning: Single Family Residential (R-6)**

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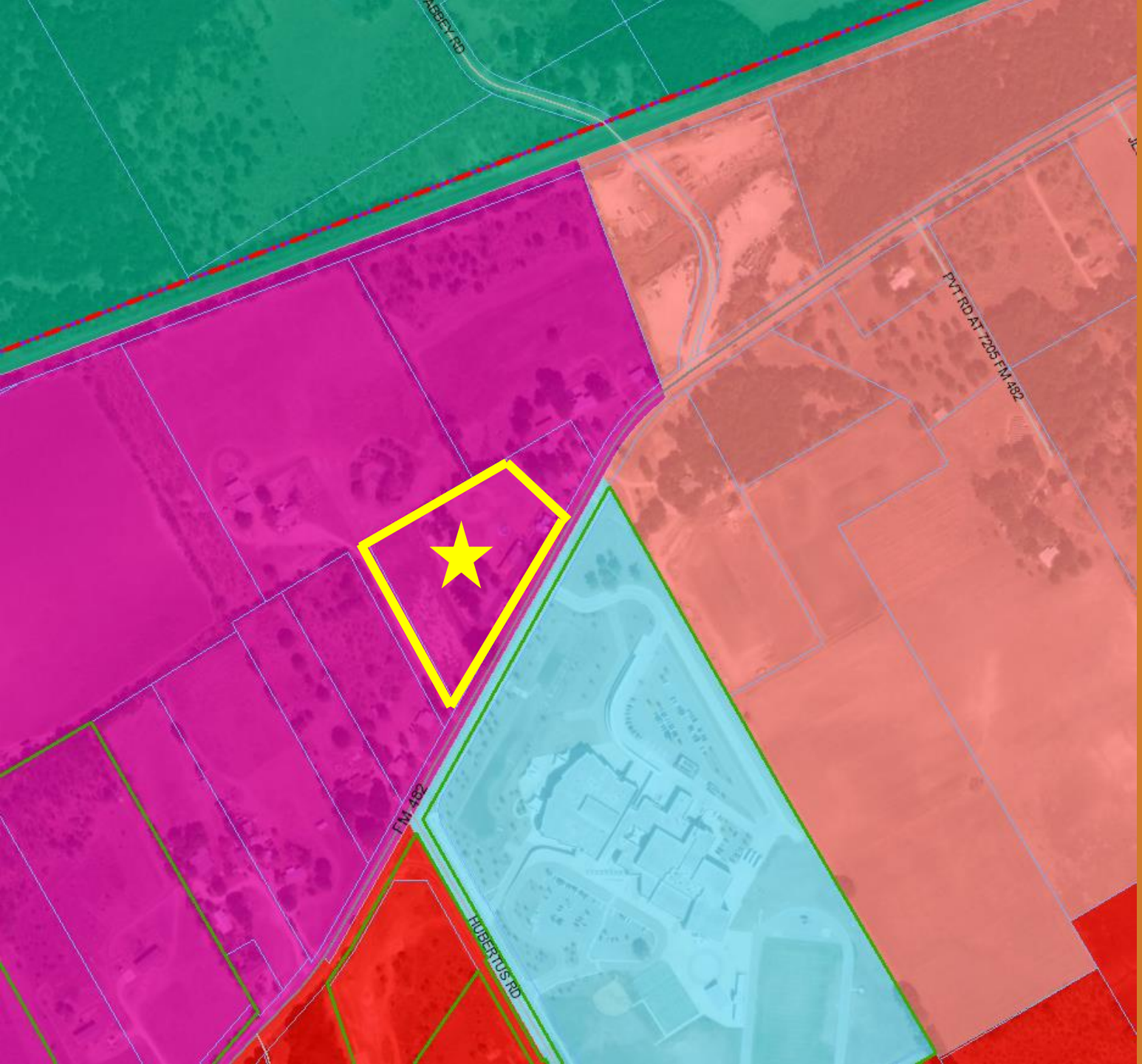
Background

- The subject property has a permitted business that operates on the property.
- There is also a non-conforming use of a residence.
- Both of which the current property owner owns.
- The current zoning district does not permit residential uses, and the applicant's intent is to build a larger home on the property.
- The applicant is proposing to zone change portions of the property to allow both residential uses, and allow for the existing business to continue as well.

UDC SECTION 21.5.4.D Criteria for Approval

1. **Whether the proposed zone change or zoning map amendment implements the policies of the adopted Comprehensive Land Plan, including the land use classification of the property on the Future Land Use Map.**

   - The Comprehensive Plan designates this area as Mixed-Use Center, which is intended to integrate residential, commercial, and often entertainment spaces nearby, typically along significant transportation corridors.
   - "new town center"
   - The goal to create a Mixed-Use Center should be to encourage denser residential development and complementary commercial businesses.
   - Applicant is incrementally creating residential density and conforming with the intent of the Comprehensive Land Use Plan.



- Regional Corridor
- Local Corridor
- Mixed Use Center
- Development Deferment
- Rural Living
- Industrial
- Complete Neighborhood
- Public Use

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UDC SECTION 21.5.4.D Criteria for Approval

2. Whether the proposed zoning change or zoning map amendment promotes the health, safety, or general welfare of the City and the safe, orderly, efficient and healthful development of the City.

- The City should encourage development compatible with surrounding uses
  - The surrounding area consists of open space, residences, Danville Middle School, and property to the west zoned Apartment/Multi-Family District (R-4).
  - While this area is zoned for industrial uses, it is evolving to function more like a neighborhood.
- In order to ensure the safe, orderly and efficient development
  - Expansion of the City in accordance to its Comprehensive Land Plan.
  - Proposed zone change better aligns than existing zoning

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ABBEY RD
FM 482
PVT RD AT 7205 FM 482
JESSES CIR
PVT RD AT FM 482
PVT RD AT JESSES CIR
M-1
R-4
PIG ALLEY
PVT RD AT 7601 FM 482
HUBERTUS RD
GB-2
GB

UDC SECTION 21.5.4.D Criteria for Approval

3. Whether the uses permitted by the proposed change in zoning district classification and the standards applicable to such uses will be appropriate in the immediate area of the land to be reclassified;

- The immediate area being
  - a school
  - residences
  - open space
- Proposed zone change has uses that align with what the current uses are in the vicinity.

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UDC SECTION 21.5.4.D Criteria for Approval

4. Whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers or other public services and utilities to the area;

- The property abuts FM 482 which is designated as a principal arterial, indicating that this road will accommodate denser development in the future.
- The property has access to water (12-inch line) and sewer (8-inch line) facilities that run along FM 482.
- A public hearing notice was mailed to Comal ISD Independent School District to notify them of the proposed zone change.
- Schertz, Fire, EMS, and Police Departments were notified of the zone change and have provided no objections.

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UDC SECTION 21.5.4.D Criteria for Approval

5. Whether there have been environmental and/or economical changes which warrant the requested change;

There have been no environmental or economic changes that warrant the requested zone change

6. Whether there is an error in the original zoning of the property for which the change is requested;

There was no error in the original zoning of the subject property.

7. Whether all of the applicant's back taxes owed to the City have been paid in full;

This does not impact the first reading of City Council.

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UDC SECTION 21.5.4.D Criteria for Approval

8. Whether other criteria are met, which, at the discretion of the Planning and Zoning Commission and the City Council, are deemed relevant and important in the consideration of the amendment.

- Staff has ensured all UDC requirements have been met for the proposed zone change, and at this time have not received any special consideration from City Council.

Recommendation

Staff Recommendation

- The proposed zone change to Single-Family Residential (R-6) is more compatible with the Comprehensive Land Plan
- Is appropriate within the immediate area.
- Brings property into conformance
- On July 3rd, 2024, The Planning and Zoning Commission held a public hearing and recommended approval with a 6-0 vote.
- On August 6, 2024, The Planning and Zoning Commission held a public hearing and voted to approve the request with a 6-0 vote
- Staff recommends approval of Ord. 24-S-145.

COMMENTS AND QUESTIONS

SCHERTZ
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Agenda No. 9.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Parks, Recreation & Community Servic**
Subject:	**Resolution 24-R-100 - Authorizing a purchase from Musco Sports Lighting, LLC, a Buyboard Purchasing Cooperative Vendor, for the Schertz Soccer Complex Lighting Project. (S. Gonzalez/L. Shrum)**

BACKGROUND

The Schertz Soccer Complex was built with only two lighted fields (#1 and #2.) Conduit was installed for the future wiring at the time of construction on all the fields except Field 12. This project is to run electrical wiring through existing conduits, install new conduit and wire to Field 12, and install MUSCO Light-Structure System with Total Light Control - TLC for LED technology on the additional 10 fields. The project also includes retrofitting the existing metal halide lighting on Fields #1 and #2 to LED for more energy efficient savings, better light control, and consistency in color.

GOAL

The goal is to have all 12 fields lighted at the Schertz Soccer Complex to increase playing time capability at the complex in the evenings.

COMMUNITY BENEFIT

The community will benefit from the added field capacity. With more evening time slots available for practices and games, more leagues and city programs can be accommodated, providing more opportunities for residents to enjoy the complex. Additionally, tournament schedules can be more easily accommodated, which has a significant economic impact on the community.

SUMMARY OF RECOMMENDED ACTION

Approve Resolution 24-R-100.

FISCAL IMPACT

The cost for lighting Fields 3-12 is $1,674,000.
The cost to retrofit the existing metal halide lighting on Field 1-2 to LED is $169,000.
The total cost is $1,843,000.

Musco Sports Lighting, LLC is a BuyBoard Purchasing Cooperative vendor. BuyBoard Purchase - Contract Number: 677-22.

Funding in the amount of $1,700,000 was committed by the Schertz Economic Development Corporation and approved by Council in Resolution 24-R-58.
The remaining $143,000 will be funded out of the current Parks & Recreation FY 23-24 budget.

RECOMMENDATION

Approve Resolution 24-R-100.

Attachments

Resolution 24-R-100 with attachments

RESOLUTION NO. 24-R-100

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING A PURCHASE FROM MUSCO SPORTS LIGHTING, LLC, A BUYBOARD PURCHASING COOPERATIVE VENDOR, FOR THE SCHERTZ SOCCER COMPLEX LIGHTING PROJECT.

WHEREAS, the Schertz Soccer Complex only has two lighted fields and needs lighting for all twelve fields to maximize field capacity; and

WHEREAS, the city has a policy to seek authorization for purchases in excess of $50,000 with a single vendor and the BuyBoard quote totals $1,843,000; and

WHEREAS, the BuyBoard National Purchasing Cooperative is a national online purchasing cooperative formed between the National School Boards Association and several state school boards associations, developed to comply with state laws which require government entities to make purchases through a competitive procurement process; and

WHEREAS, BuyBoard gives public entities the advantage of leveraging the cooperative's ability to obtain bulk discounts, combined with the ease of online, web-based shopping and ordering; and

WHEREAS, purchases under the cooperative programs meet the requirements under the Texas Local Government Purchasing Code rule for cooperative purchases as adopted by the City of Schertz Resolution 11-R-41 on August 30, 2011 amending the City's purchasing policy.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the purchase from Musco Sports Lighting, LLC, a BuyBoard Purchasing Cooperative vendor, in an amount not to exceed $1,843,000 for the Schertz Soccer Complex Lighting Project (in attached Exhibit A.)

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2024.

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheree Courney, Deputy City Secretary

(CITY SEAL)

EXHIBIT A

BUYBOARD PURCHASE QUOTE – CONTRACT NUMBER: 677-22

Quote

Project: Schertz Soccer Complex Phase 2
Schertz, TX
Musco Project Number: 165627
Date: August 13, 2024
Expiration date: September 13, 2024

BuyBoard
Master Project: 218434, **Contract Number:** 677-22, **Expiration:** 09/30/2024
Commodity: Parks and Sports Field Lighting Products and Installation Services

All purchase orders should note the following:
BuyBoard Purchase – Contract Number: 677-22

Quotation Price – Materials Delivered to Job Site and Project Management

All Fields 1-12 - ..... ***$ 1,843,000.00***
Deduct if Retrofit of Fields 1 and 2 are not purchased - ..... ***$ -169,000.00***
Total (Fields 3-12) - ..... ***$ 1,674,000.00***

Quote is confidential. Pricing and lead times are effective for 60 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase. Sales tax is not included.

Light-Structure System™ with Total Light Control – TLC for LED™ technology / Fields 3-12

System Description

- 164 - Factory aimed and assembled luminaries
- 30 - Galvanized steel poles
- 30 - Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies
- Corrosion protection

Light-Structure System™ retrofit with Total Light Control – TLC for LED™ technology / Fields 1-2

System Description

- 32 - Factory aimed and assembled luminaires
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies
- Corrosion protection

Guaranteed Lighting Performance

- Guaranteed light levels of 30 foot-candles and uniformity of 2.5:1

Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

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Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years

Musco Scope

- Provide design and layout for lighting system

Installation Services Provided

- See scope of work below

Responsibilities of Buyer

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees

Payment Terms

Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Musco Contracts
Fax: 800-734-6402
Email: musco.contracts@musco.com

All Purchase orders should note the following:
BuyBoard Purchase – Contract Number: 677-22

Delivery Timing

8 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement.
- Structural code and wind speed = 2018 IBC, 110 mi/h, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Brant Troutman
Texas Field Sales Representative
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: 512-914-9500
E-mail: brant.troutman@musco.com

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Schertz Soccer Complex Phase 2
Schertz, TX
Turnkey Scope of Work

Customer Responsibilities:

1. Complete access to the site for construction using standard 2-wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (i.e. home plate, center of FB field)
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.) or soils not defined in geo-technical report. Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Pay any necessary power company fees and requirements.
6. Pay all permitting fees.
7. Provide area on site for disposal of spoils from foundation excavation.
8. Provide area on site for dumpsters.
9. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required foundations, poles, electrical enclosures, luminaires, pole harnesses, and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Provide stamped foundation designs based on soils defined in the geotechnical report by Raba Kistner dated March 2,2012.
5. Assist our installing subcontractor and ensure our responsibilities are satisfied.

Musco Subcontractor Responsibilities

General:

1. Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
2. Provide storage containers for material, (including electrical components enclosures), as needed.
3. Provide necessary waste disposal and daily clean up.
4. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
5. Obtain any required permitting.
6. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked in order to avoid damage from construction equipment. Repair any such damage during construction.
7. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.

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8. Provide startup and aiming as required to provide complete and operating sports lighting system.
9. Installation to commence upon delivery and proceed without interruption until complete. Musco to be immediately notified of any breaks in schedule or delays.

Foundations, Poles, and Luminaires:

1. Mark and confirm pole locations per the aiming diagram provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide labor, materials, and equipment to install (30) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils to owner designated location at jobsite.
4. Provide labor, materials, and equipment to assemble (30) Musco TLC-LED luminaires, electrical component enclosures, poles, and pole harnesses.
5. Provide labor, equipment, and materials to erect (30) 70' dressed LSS Poles and aim utilizing the pole alignment beam.

Retrofit Musco Equipment to Existing Poles:

1. Provide labor, materials, and equipment to assemble and install Musco TLC for LED® equipment on (6) existing poles and terminate grounding and power feed. Power feed may need to be reworked to adapt to the new Musco equipment.
2. Ensure grounding components meet minimum standards required by NEC and NFPA780.
3. For concrete poles provide new lightning down conductor(aluminum) and $^{5}/_{8}$ in copper ground rod. For poles 75 ft (22 m) or less use 1/0 AWG, poles over 75 ft (22 m) use 4/0 AWG conductor. Bond internal pole ground to new down conductor.
4. For steel poles provide new ground rod and pole bonding conductor per NFPA Annex A.1.6.
5. Down conductor shall be converted to copper wire for any underground runs and bonded to ground rod(s).
6. Ensure all Musco components are bonded to both equipment and lightning grounds. No upward sweeps allowed for lightning down conductor or bonding jumper(s). See installation instructions for further information.
7. Test ground resistance with 3-point megger and confirm 25 ohms or less for each pole. Install additional ground rods or create grounding grid until resistance of 25 ohms or less is achieved.

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Demolition:

1. Remove and dispose of the existing fixtures, and electrical enclosures. This will include the recycling of lamps, aluminum reflectors, ballast, and steel, as necessary.
2. Leave existing ground wires and power feed in place for connection to new lighting equipment.

Electrical:

1. Provide labor, materials, and equipment to reuse existing 480V/3 phase electrical service panels as required.
2. Provide labor, materials, and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required.
3. Provide as-built drawings on completion of installation, **(if required)**.

Control System:

1. Provide labor, equipment, and materials to install (5) Musco Control and Monitoring cabinet(s) and terminate all necessary wiring.
2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
3. Check all zones to make sure they work in both auto and manual mode.
4. Commission Control-Link® by contacting Control Link Central™ at 877-347-3319.

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CODE OF CONDUCT

In order to maintain a high-quality jobsite and installation, Subcontractor represents to Musco that it has the supervision necessary to, and shall train, manage, supervise, monitor, and inspect the activities of its employees for the purpose of enforcing compliance with these safety requirements. Subcontractor acknowledges that Musco does not undertake any duty toward Subcontractor's employees to train, manage, supervise, monitor, and inspect their work activities for the purpose of enforcing compliance with these safety requirements, but Subcontractor agrees to abide by any reasonable recommendations made by Musco or Musco representatives with respect to safety.

Subcontractor agrees that it is or will be familiar with and shall abide by the safety rules and regulations of Musco and the Owner, including, but not limited to the Occupational Safety and Health Act of 1970 (OSHA), all rules and regulations established pursuant thereto, and all amendments and supplements thereto.

Subcontractor further agrees to require all its employees, subcontractors, and suppliers to comply with these requirements. Subcontractor shall also observe and comply with all laws with respect to environmental protection applicable to the Project.

Subcontractor shall require all its subcontractors, employees, visitors, suppliers, and agents under its direction to comply with the following:

1. GENERAL JOBSITE SAFETY AND CLEANLINESS.
   a. Subcontractor's employees and agents shall be required to wear appropriate personal protective equipment including, but not limited to, safety glasses with side shields, work shoes, fall protection devices, and hard hats.
   b. Where a walking or working surface has an unprotected side or edge which is six feet or more above a lower level, Subcontractor shall use guardrail systems, safety net systems, or personal fall arrest systems.
   c. Jobsite shall be kept free of debris including, but not limited to, cardboard and packing materials which can become windborne.
   d. Construction equipment shall be parked during non-use in an orderly fashion so as not to create inconvenience to others using the jobsite.
   e. Subcontractor shall provide for and ensure the use of safety equipment for the Project in accordance with Musco's and Owner's safety requirements, to the extent these may be stricter than federal, state, or local standards, or generally recognized industry applicable standards.
   f. Subcontractor shall provide the Musco project manager with an "Emergency List" showing Subcontractor's designated medical doctor, hospital, insurance company, and any other health service providers, such list to be updated within 24 hours of any change in the information provided.

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g. Within eight (8) hours from the time of an accident (or such shorter period as laws may require), Subcontractor shall advise Musco of any accident resulting in injury to any person or damage to any equipment or facility. Upon request, Subcontractor shall promptly furnish Musco with a written report of any such accident as well as a copy of all insurance and worker's compensation claims involving the Project.
h. Subcontractor shall maintain and inspect all construction equipment, including cranes and other lifting equipment, prior to each use. Subcontractor warrants that all equipment operators shall be qualified for each piece of construction equipment they intend to operate. Documentation of specific training is the responsibility of the Subcontractor.
i. Jobsite shall be policed daily for compliance to the above conditions.
j. Subcontractor's employees and agents are prohibited from using drugs and alcohol on the Project property or being under the influence of alcohol or drugs while performing work on the Project. Anyone observed participating in or observed under the influence will be removed from the Project immediately and prohibited from returning, with no exceptions.

2. CONFORMANCE TO STANDARD MUSCO INSTALLATION GUIDELINES.
   a. Review and understand installation instructions are provided with every product installation.
   b. Education of installation personnel to allow for highest efficiency and lowest possibility of failure.
   c. Verify that components have been assembled per Musco installation instructions.
   d. Verify plumb of concrete foundations prior to standing of poles.

3. PROVIDING A QUALITY INSTALLATION TEAM.
   a. Subcontractor's work directly reflects the quality of the installation and may indirectly relate to the quality of the product upon which Musco's reputation is built.
   b. Provide and maintain quality installation equipment. Records of maintenance and/or calibration shall be provided upon request.
   c. Personnel shall be knowledgeable in operation of equipment as well as installation of Musco product.
   d. All personnel provided by Subcontractor shall understand the relationship developed by and between Subcontractor and Musco, also by and between Musco and the customer, and act accordingly.

2016, 2023 Musco Sports Lighting, LLC

Agenda No. 10.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Finance**
Subject:	**Ordinance 24-T-150 - Conduct a Public Hearing and Adopt a budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in accordance with the Charter of the City of Schertz, Texas; providing for the filing of the Budget; providing that this Ordinance shall be cumulative of all Ordinances; providing a Severability Clause; and providing an Effective Date. *First Reading* (S.Gonzalez/J.Walters)**

BACKGROUND

In accordance with applicable statutes and the City Charter, the City Manager submitted a budget proposal to the City Council for consideration on August 6, 2024. The City Council will hold public hearings for the Proposed Budget on August 20, 2024 and, September 3, 2024.

Note: After the August 6, 2024 Council Meeting, staff prepared some alternative options for the adopted budget that will be mentioned in the presentation.

The Budget Priorities for FY 2024-25 are as follows:
Goal 1: Staff Compensation
Goal 2: Infrastructure (Roadways)
Goal 3: Consolidated CIP Document
Goal 4: Increase Staffing Levels
Goal 5: New/Remodeled Facilities

Staff proposes to raise salaries for all departments by 4.4% across the board for inflation. This number is based on the last quarterly report by the Bureau of Labor Statistics on the Employment Cost Index (ECI). This metric measures wages and benefits costs across the country based on private corporation jobs, civilian jobs, and state and local government jobs. The latest quarterly report showed wages for state and local governments grow by 5.1% and is the basis for the adjustment recommendation. Due to budget restrictions, staff proposes an adjustment of 4.4% this year. This ECI adjustment is proposed to take effect in October 2024 with the new budget.

Staff proposes to fund an increase and expansion in the Incentive Pay program and fund the Merit/Step program. The Merit/Step moves employees within their pay grade and was paused in FY 2023-24 to implement the recommendation of the Classification & Compensation Study.

The City also saw a decrease in health insurance costs of 11% for FY 2024-25.

In FY 2024-25, the city will have 20 General Fund Infrastructure projects underway with an estimated $30,298,422 to be expended for Streets, Parks, and Facilities using existing reserves and bond funds. The Water & Sewer will have 18 projects for a total of $45,326,380 estimated expenditures, and Drainage will have 1 project for $1,000,000. More detail about these projects can be found attached on the CIP document.

In the General Fund, no other new programs or funding is proposed other than those to meet rising costs and state and federal mandates.

The Water & Sewer Fund proposes to add a service crew consisting of 5 Service Worker positions, a Meter Technician, and reclassifying the Customer Service Representative to an Administrative Assistant. New capital purchases include 3 new trucks, a backhoe, and a mini-dump truck.

The Emergency Medical Services Fund proposes to add 2 Emergency Medical Technicians (EMTs) to field additional ambulance hours to meet service call volumes and 1 Battalion Chief to change all employees in this position from 24 hour to 12 hour shifts. Staff also proposes to make the Supply Coordinator a Full-Time positions instead of Part-Time. These items will be done mid-year.

The Special Revenue Funds Budgets will remain constant with no significant changes in operations.

A copy of the proposed budget is available for view on the City's webpage www.schertz.com.

GOAL

Per state statutes and the City Charter, the city must adopt a budget prior to the beginning of the fiscal year beginning on October 1st.

COMMUNITY BENEFIT

This budget will provide for additional resources to areas identified by citizens, city council, and staff.

SUMMARY OF RECOMMENDED ACTION

Staff recommends that the City Council approve the first reading of Ordinance No. 24-T-150, adopting the budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025.

FISCAL IMPACT

Fund	Proposed Budget	Fund Balance Change
General Fund	$50,569,229	($2,541,901)
Tax I&S Fund	10,193,020	(482,100)
Water & Sewer Fund	35,011,333	(2,150,918)
Capital Recovery - Water	19,000	1,207,400
Capital Recovery - Sewer	33,000	768,000
Drainage Fund	1,635,862	(69,579)
EMS Fund	15,371,822	(780,612)
SEDC	4,119,740	4,223,260
Special Events Fund	55,000	0
PEG Fund	64,000	0
Hotel Occupancy Fund	130,322	1,096,178
Park Fund	100,000	54,750
Tree Mitigation	85,000	64,250

Roadway Impact Fee Area1	5,000	350,300
Roadway Impact Fee Area2	105,000	122,650
Roadway Impact Fee Area3	5,000	420,250
Roadway Impact Fee Area4	3,000	315
Library Fund	21,500	0
Historical Committee	14,250	14,250
Total:	**$117,541,078**	$2,761,977

RECOMMENDATION

Staff recommends that the City Council approve the first reading of Ordinance No. 24-T-150, adopting the budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025.

Attachments

Ordinance 24-T-150 with Attached Proposed FY 2024-25 Budget

Proposed FY 2024-25 CIP

Presentation on Budget & Tax Rate

ORDINANCE NO. 24-T-150

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF SCHERTZ, TEXAS; PROVIDING FOR THE FILING OF THE BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Schertz is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City of Schertz submitted a budget proposal to the City Council prior to the beginning of the fiscal year, and in said budget proposal set forth the estimated revenues and expenditures and made the detailed classification as required by the City Charter of the City of Schertz, Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter have been in all things complied with; and

WHEREAS, a Public Hearing is held by the City Council of the City of Schertz, Texas on the 20th day of August 2024 and the 3rd day of September 2024; and

WHEREAS, after a full and final consideration, the City Council is of the opinion that the budget should be approved and adopted; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

Section 1. The budget of the expenditures of the City of Schertz for the ensuing fiscal year beginning October 1, 2024, and ending September 30, 2025, be, and the same is, in all things, adopted and approved as the said City of Schertz budget for the Fiscal Year beginning the first day of October 2024, and ending the thirtieth day of September 2025.

Section 2. The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document:

2024-2025 Budget

General Fund	$50,569,229
Tax I&S Fund	10,193,020
Water & Sewer Fund	35,011,333
Capital Recovery - Water	19,000
Capital Recovery - Sewer	33,000
Drainage Fund	1,635,862
EMS Fund	15,371,822
SEDC	4,119,740
Special Events Fund	55,000
PEG Fund	64,000
Hotel Occupancy Fund	130,322
Park Fund	100,000
Tree Mitigation	85,000
Roadway Impact Fee Area1	5,000
Roadway Impact Fee Area2	105,000
Roadway Impact Fee Area3	5,000
Roadway Impact Fee Area4	3,000
Library Fund	21,500
Historical Committee	14,250
Total:	$117,541,078

Section 3. A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Guadalupe, Comal, and Bexar Counties, Texas, as required by law.

Section 4. This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Schertz, Texas (2006), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 5. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 6. This ordinance shall be in full force and effect from and after its final passage, and it is so ordained.

PASSED ON FIRST READING, the _____ day of _____, 2024.

PASSED, APPROVED and ADOPTED ON SECOND READING, the _____ day of _____, 2024.

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheila Edmondson, City Secretary

CITY OF SCHERTZ

FY 2024-25
PROPOSED BUDGET

The City Council hereby ratifies the budget will raise more total property taxes than last year's budget by $1,853,669 or 7.0% increase, and of that amount, $345,692 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR:

AGAINST: N/A

PRESENT and not voting:
N/A

ABSENT: N/A

Property Tax Rate Comparison

	2024-25	**2023-24**
Property Tax Rate:		$0.4872/100
No-new-revenue	$0.4805/100	$0.4554/100
No-new-revenue Maintenance & Operations Tax Rate:	$0.3301/100	$0.3213/100
Voter-approval Rate:	$0.4990/100	$0.4873/100
Debt Rate:	$0.1574/100	$0.1548/100
Total debt obligation for the City of Schertz secured by property taxes:	$88,054,065	$96,572,010

SCHERTZ | COMMUNITY SERVICE OPPORTUNITY

CITY OF SCHERTZ, TEXAS
PROPOSED ANNUAL BUDGET

FISCAL YEAR 2024-25
OCTOBER 1, 2024 – SEPTEMBER 30, 2024

CITY COUNCIL

RALPH GUTIERREZ
Mayor

MARK DAVIS
Council Member, Place 1

MICHELLE WATSON
Council Member, Place 2

PAUL MACALUSO
Council Member, Place 3

TIFFANY GIBSON
Council Member, Place 4

ROBERT WESTBROOK
Council Member, Place 5

ALLISON HEYWARD
Council Member, Place 6

TIM BROWN
Council Member, Place 7

PREPARED BY

STEVE WILLIAMS, CITY MANAGER
BRIAN C. JAMES, DEPUTY CITY MANAGER
SARAH GONZALEZ, ASSISTANT CITY MANAGER

JAMES P. WALTERS, FINANCE DIRECTOR
JESSICA DYCUS, ASSISTANT FINANCE DIRECTOR
MIKE WALKDEN, FINANCIAL ANALYST

City of Schertz

Our Vision

Community. Service. Opportunity.

Our Mission

Leading, improving, and serving a livable, sustainable and financially sound community

City Policy Values

1.Safe Community
2.Essential Services
3.High Quality of Life
4.Attractive Community
5.Economic Prosperity
6.Fiscally Sustainable

City Operational Values

1. Systems Management
2. Engaged Workforce
3. Innovative
4. Proactive
5. Service Oriented

City Core Value

1. Do the right thing
2. Do the best you can
3. Treat others the way you want to be treated
4. Work cooperatively as a tea

SCHERTZ | COMMUNITY SERVICE OPPORTUNITY

August 2, 2024

TO: The Honorable Mayor and Councilmembers

FROM: Steve Williams, City Manager

SUBJECT: Adopted Budget for Fiscal Year 2024-25

The proposed budget for FY 24-25 was filed with the City Secretary on August 2, 2024, in accordance with the requirements of the City Charter. Revenues in each of the funds meet or exceed proposed expenditures when utilizing excess reserves. There will be two public hearings for resident input on August 20, 2024, and September 3, 2024.

This budget makes significant strides in continuing the pursuit of the City's goals of 1) ensuring a competitive position with regards to **Staff Compensation;** 2) properly maintaining the City's **Infrastructure**, with a particular emphasis on **Street Maintenance and Repair**; 3) creating and implementing a comprehensive **Capital Improvement Program (CIP);** 4) increasing **Staffing Levels** to ensure excellent service; and 5) constructing new and/or remodeling **City Facilities**.

This is achieved by implementing an across-the-board salary increase of ___% for all departments based on the Bureau of Labor Statistics Employer Cost Index (ECI) for State and Local Government workers. The ECI measures wage and benefit costs across the country for state and local government jobs. As of June 30, 2024, the ECI showed a 5.1% increase; however, this budget includes a lower percentage to align with revenue projections. It will be implemented in October 2024 with the new budget and will increase individual salaries, as well as adjust the Grade and Step programs accordingly. In addition to the ECI, funding is included to continue the City's Step Program (4%) for public safety positions and a Merit (0-4%) for non-public safety positions, based on performance evaluation.

Street maintenance is a priority again this year. In FY 23-24, the City purchased a pothole truck, developed an online dashboard to monitor progress, and utilized $1,000,000 in excess fund balance to complete additional projects (on top of a base budget of $650,000). In FY 24-25, it is anticipated that all three will provide the necessary momentum to fully implement a more aggressive street maintenance program.

The construction of larger capital projects is included in the City's new comprehensive CIP. The CIP is the City's 10-year plan to ensure that current and future capital needs are identified, prioritized, have a construction timeline, and may be funded with projected resources. It includes water, sewer, streets, parks, facilities, and drainage projects that typically cost more than $250,000 and last for at least five years. They are funded with a variety of sources, such as bonds, grants, impact fees, and cash. The first year of the CIP is the Capital Budget for the upcoming fiscal year and it is adopted along with the Operating Budget.

In September of this year, the City will issue $20,000,000 in Certificates of Obligation (COs) to fund various streets projects throughout the City. Regarding past bond elections, in 2010, voters approved a bond package for the construction of additional baseball fields, a soccer complex, an animal adoption center, the relocation of a playscape, an indoor aquatic center, and infrastructure improvements to Main Street. Of the 2010 bonds, the only remaining project is for the Main Street improvements, which are scheduled to begin in October of 2024. In 2021, voters approved a bond package for the construction of Fire Station #4. These funds have been issued, the land has

been purchased, and the project is currently in the design phase. Its projected opening date is in early calendar year 2026.

To address ongoing staffing needs, the following positions are included in the budget: an EMS Battalion Chief; 5 Water/Sewer Workers; and a Meter Technician. Also included is the reclassification of the EMS Supply Coordinator from a part-time to a full-time position and upgrading the Public Works Customer Service Representative to an Administrative Assistant.

The Guadalupe County Tax Assessor/Collector calculated the City's total combined taxable assessed value at $5,645,026,665. This is a 3.9% increase or $213,600,527 over last fiscal year. Slower development in FY 22-23 has resulted in less taxable value being added than in recent years. Nevertheless, development is accelerating with such projects as the Schertz Station retail center and its associated build-to-rent residential neighborhood, the construction of multiple warehouse/distribution centers, and the expansion of The Crossvine neighborhood. All of which will provide additional tax revenues.

The FY 24-25 Budget maintains the current property tax rate of$0.___ per $100 of assessed property valuation. The Maintenance & Operations (M&O) portion of the tax rate, which is dedicated for city operations, decreases to $0.__. from $0.3324, while the Interest & Sinking (I&S) portion, which pays the City's bonded indebtedness, increase to $0.1574 from $0.1548.

Sales taxes in the City of Schertz have experienced strong growth in the past few years averaging over 10% annual growth the past 3 years but have leveled off in FY 23-24. Historic long-term growth has been at 7% but is expected to be around 3.5% by year end September 2024. Staff has been keeping an eye on the economy and the Federal Reserve. The Federal Reserve has stated their desire to curb inflation and has taken frequent action to slow down the economy. Current inflation factors are showing a slowdown and with the Federal Reserve looking to decrease the rate and stimulate the economy during FY 24-25. This directly affects mortgage lending rates and could increase home purchasing once the rates are lowered. As such, while in FY 24-25 the City is expected to see 6% growth in sales tax revenue, staff will watch for potential changes in revenue growth and plan accordingly.

The City has an adopted goal of keeping a General Fund fund balance level of 26% of operating expenditures, and if over that target, must reduce the fund balance to 26% within five years. At this time, it is estimated the General Fund will have a fund balance equal to 31% of operating expenditures by the end of September 2024 and 25% at the end of September 2025. This is below the intended goal and staff will be charged to return the fund balance to 26% within one year.

I would like to thank all Department Heads for their assistance in the development of this document. Special thanks are due to the following people for their critical roles in the completion of this budget: Deputy City Manager Brian James, Assistant City Manager Sarah Gonzalez, and Finance Department staff Jessica Dycus, Mike Walkden, and Finance Director James Walters.

Lastly, I would like to thank the Mayor and City Council for your continued support and leadership. Together, we are providing vision and quality operations to the City while being good stewards of the resources our residents and businesses have provided.

Sincerely,
Steve Williams
City Manager

BUDGET STRUCTURE

GENERAL FUND

The City's primary governmental operating fund. Allocates property taxes, sales taxes, fees, fines and other revenue sources to provide basic City services, such as Police, Fire, Street Maintenance, Park Maintenance, Building Inspections, Support Services, and others. It is used to account for all financial resources that cannot otherwise be accounted for in other funds that have specific purposes.

INTEREST & SINKING FUND

This fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest on city debt.

ENTERPRISE FUNDS

Enterprise funds are used to account for governmental activities that are similar to those found in private businesses. The major revenue source for these enterprise funds is the rate revenue generated from the customers who receive the services provided. Expenses for these services are paid for through revenue generated from services provided.

WATER & SEWER

Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department.

CAPITAL RECOVERY WATER

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum.

CAPITAL RECOVERY SEWER

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum.

EMERGENCY MEDICAL SERVICES(EMS)

Schertz Emergency Medical Services responds to 911 requests for ambulance service across a 220 square mile service area that includes the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County Emergency Services District (ESD) #6 (about 25% of Comal County including the City of Garden Ridge); and a small portion of unincorporated Bexar County.

DRAINAGE

The Public Works Drainage Division is responsible for the maintenance and management of drainage channels, storm water inlets, floodways, road rights-of-way, alleys, and compliance with regulations, as well as reviewing subdivision plans and the issuance of permits for development and that might affect drainage infrastructure.

SCHERTZ ECONOMIC DEVELOPMENT FUND

The mission of the City of Schertz Economic Development Corporation (SEDC) is to grow the Schertz economy through Projects.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes.

SPECIAL EVENTS

The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz.

PUBLIC, EDUCATIONAL, and GOVERNMENT (PEG) ACCESS FUND

The PEG Fund is dedicated to provide communication infrastructure in the City. This will allow the City to better reach the citizens with necessary information.

HOTEL/MOTEL TAX

Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. These revenues are used to support Schertz as a destination location.

PARK FUND

The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System.

TREE MITIGATION

Tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan.

ROADWAY AREA 1-4

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum.

LIBRARY FUND

The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services.

HISTORICAL COMMITTEE

This function is funded from the Special Events Fund by a transfer. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

BUDGET PROCESS

STRATEGIC PLANNING
At the beginning of the budget process, the City Council, City Management and Department heads gather at a pre-budget retreat to discuss priorities and goals for the upcoming fiscal year budget.

REVENUE PROJECTION
The Finance Department staff develops revenue projections based upon trend analysis, anticipated changes in the local, state and national economies, and discussions with other departments. The revenue projection is used to determine the financial limitations for the development of the budget.

BUDGET DEVELOPMENT
The budget was developed based on zero base budgeting. Supplemental requests for capital items, new personnel, expanded services, or other items that do not fit within normal operating budgets are requested and justified separately. Upon completion of the proposed budget, department heads submit their budget request to the Finance Department for review, after which the budget is submitted to the City Manager for review and approval. The City Manager meets with his direct reports to discuss and adjust where needed.

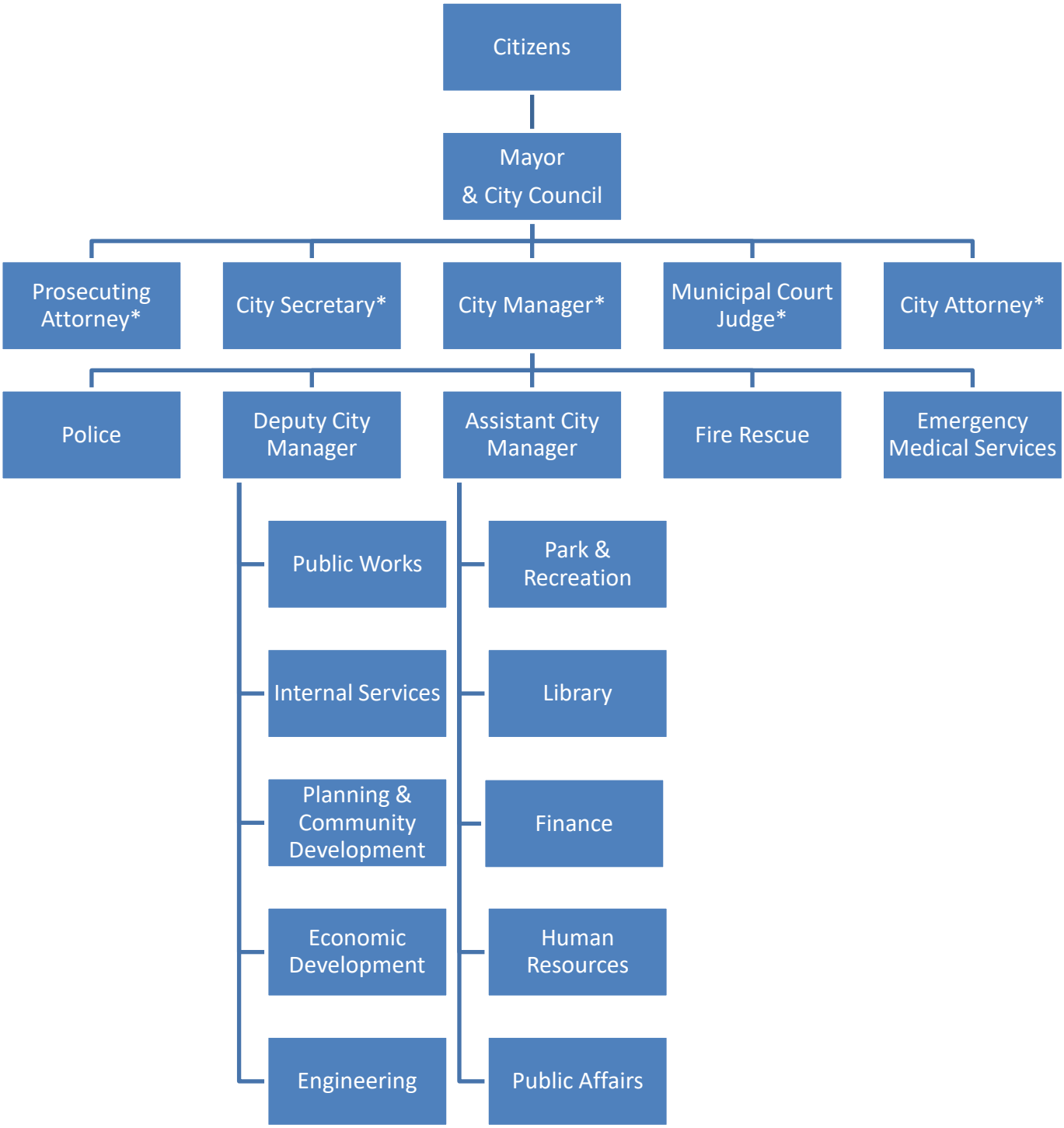
BUDGET
The City Manager submits to the City Council a proposed operating budget City Councill meets for budget workshops to review the proposed budget and ensure it meets the priorities and goals set at the beginning of the budget process.

PUBLIC HEARINGS/BUDGET ADOPTION
Public hearings are held to inform the public about the proposed budget and tax rate and give citizens the opportunity to comment. The budget and tax rate take effect on October 1st.

FY 24-25 BUDGET CALENDAR

DATE	ACTION
March	Pre-Budget Retreat
April	Budget Kickoff-go over instructions for preparing budget, calendar and process. Departments submit Year end projections to Finance for review and approval.
May	Departments submit base budget and fee schedules to Finance for review and approval
June	City Management reviews budgets and supplemental requests
July	Fee Schedule is presented to Council. Tax rate is reviewed by Finance and City Manager.
August	Budget Retreat, Budget workshop, and first public hearing on Budget & Tax Rate. The preliminary Tax rate is set.
September	Second public hearing and vote on budget & tax rate.
October	New budget in effect

CITY OF SCHERTZ
ORGANIZATIONAL CHART
FY 2024-25



*Appointed by City Council

CITY OF SCHERTZ 2024-25 BUDGET

Table of Contents

Executive Summary 1

General Fund
- Summary 8
- Revenues 10
- City Council 28
- City Manager 31
- Municipal Court 35
- 311/Customer Relations 40
- Planning & Zoning 44
- Legal Services 50
- Economic Development 53
- City Secretary 56
- Non-Departmental 61
- Public Affairs 64
- Engineering 70
- Police 77
- Fire Rescue 85
- Inspections 92
- Neighborhood Services 98
- Streets 104
- Parks, Recreation, & Community Services 110
- Pools 116
- Event Facilities 120
- Library 125
- Information Technology 131
- Human Resources 137
- Finance 142
- Purchasing & Asset Management 147
- Fleet Services 153
- Facility Services 159
- City Assistance 167
- Court Restricted 170

Interest & Sinking Fund 172

Water & Sewer
- Summary 180
- Business Office 191
- Water & Sewer Administration 199
- Capital Recovery - Water 207
- Capital Recovery – Sewer 213

Drainage
- Summary 219
- Revenues 223
- Expenditures 229

Emergency Medical Services (EMS)
- Summary 231
- Revenues 235
- Expenditures 241

Schertz Economic Development Corporation
- Summary 243
- Revenues 247
- Expenditures 252

Special Revenue Funds
- Special Events 254
- Public, Educational, and Government (PEG) Access Fund 260
- Hotel/Motel Tax 264
- Park Fund 270
- Tree Mitigation 275
- Roadway Area 1 280
- Roadway Area 2 285
- Roadway Area 3 290
- Roadway Area 4 295
- Library Fund 300
- Historical Committee 307

Glossary 313

Executive Summary

General Fund

Revenue: Revenues for FY 2024-25 Budget are expected to increase 4.7% from the FY 2023-24 year-end estimate. The largest contributor to this increase will be from property and sales taxes.

Expenses: The overall FY 2024-25 Budget increased 4.1% from the FY 2023-24 year-end estimates. This includes wage increases based on the Classification & Compensation Study be implemented in January 2024, and a 4.4% ECI increase.

This budget also includes an additional $1 million in one-time funding for street preservation and maintenance.

Another notable increase is related to the replacement of all in-car cameras, body worn cameras, and TASERs for the police department. The existing camera systems are being discontinued by the manufacturer and need to be replaced. Due to the lack of support for the existing system, all the devices need to be replaced at once. Due to this, staff is proposing a lease and service plan that will pay $550,000 annually for 5 years to cover the new system.

City Council

The Proposed FY 2024-25 Budget increases 4.3% from the FY 2023-24 year-end estimates for anticipated CPI increases and expenditures related to a City Charter review process.

City Manager

The FY 2024-25 Budget decreases 10.2% from the FY 2023-24 year-end estimates. The decrease is due to transferring the personnel related to Economic Development services to their own department in the General Fund and the removal of the Assistant to the City Manager position.

Municipal Court

The FY 2024-25 Budget increased 1.8% from FY 2023-24 year-end estimates for the proposed wage adjustments.

311 Customer Service

The FY 2024-25 Budget increases 2.7% from the FY 2023-24 year end estimates caused by the wage adjustments with no other changes to operation.

Planning & Zoning

The FY 2024-25 Budget decreases by 1.2% from the FY 2023-24 year end estimate.

Legal Services

The FY 2024-25 Budget is $20K lower then the FY 2023-24 year end estimate. Staff has not needed to utilize legal services as much as past years and will continue to budget a downward trend if expenditures continue to fall.

EXECUTIVE SUMMARY

Economic Development
The FY 2024-25 Budget increased 15.3% from FY 2023-24 year-end estimates for the proposed wage adjustments.

City Secretary
The FY 2024-25 Budget increases 8.3% from the FY 2023-24 year-end estimate from the anticipated wage adjustments and the addition of part time Records Clerk position to aid with the increasing open records requests.

Non-Departmental
The FY 2024-25 Budget increases 35.9% from the FY 2023-24 year-end estimate due to new pay incentives, new insurance policy and is offset by setting the contingency accounts to $180,000 total.

Public Affairs
The FY 2024-25 Budget increases 2.3% from the FY 2023-24 year-end estimates. The increase is caused by the anticipated wage adjustments.

Engineering
The FY 2024-25 Engineering Budget increased 22.3% from the FY 2023-24 year end estimate for a new position (administrative assistant), the assumption of filling multiple position vacancies, and planned wage increases.

Police
The fiscal year 2024-25 budget has experienced a decrease of 2.4% compared to the year-end estimates of fiscal year 2023-24. Within the fiscal year 2023-24, five (5) school resource officers were incorporated into the budget unfunded. We have added one position, but four still need to be funded. Upon the employment of these officers, an amendment will be made to the contract with Schertz-Cibolo-Universal City ISD, resulting in supplementary funds being allocated to the budget. The most significant reductions in the budget are attributable to capital outlay (-$950,801). The budget data for 2024-25 has been sourced from InCode. Axon Enterprise, Inc. equipment's annual lease and maintenance expenses remain constant at $550,000 for five years; the fiscal year 2024-25 represents the second year. This program encompasses replacing body cameras, in-car cameras, and TASERs. The costs for vehicle replacement will remain consistent, with the police department scheduled to replace eight vehicles during fiscal year 2024-25.

Fire Rescue
The FY 2024-25 Budget will increase 10.4% from the FY 2023-24 year-end estimate. This increase comes from adding 3 new captain positions, promoting 3 Firefighters to Fire Apparatus Operators (FAO) and from anticipated wage adjustments.

Inspections
The FY 2024-25 Budget increases 16.6% from the FY 2023-24 year-end estimate with the anticipated wage adjustments.

Neighborhood Services
The FY 2024-25 Budget increases 0.4% from the FY 2023-24 year-end estimate. Fewer capital purchases almost offset the anticipated wage adjustments.

EXECUTIVE SUMMARY

Streets
The FY 2024-25 Budget will decrease 1.1% from the FY 2023-24 year-end estimate. Personnel increases with anticipated wage adjustments while staff has engaged contractors to resurface streets for the next year. Overall repairs and maintenance 2024-25 budget has decreased from FY 2023-24 estimate back towards base budget.

Parks
The FY 2024-25 Budget will decrease 3.1% from the FY 2023-24 year-end estimate. Personnel increases from the anticipated wage adjustment is offset by fewer park improvements with the completion of existing projects.

Pools
The FY 2024-25 Budget increased 7.0% from FY 2023-24 year-end estimates for the proposed wage adjustments.

Event Facilities
The FY 2024-25 Budget will decrease 4.1% from the FY 2023-24 year-end estimate due to lower Capital Outlay costs in 2024-25.

Library
The Library FY 2024-25 Budget increases 5.3% from the FY 2023-24 year-end estimate with the anticipated wage increase.

Animal Services
This budget was combined into the Police Department Budget.

Information Technology
The Information Technology FY 2024-25 Budget increases 14.3% from the FY 2023-24 year-end estimate. The increase is due to the anticipated wage adjustments, contractual software increases, and new server purchases for police officers' virtual terminals.

Human Resources
The FY 2024-25 Budget will increase 1.7% from the FY 2023-24 year-end estimate with the anticipated wage increase.

Finance
The FY 2024-25 Budget will increase 10.3% from the FY 2023-24 year-end estimate. This increase is due to increased costs for services and goods. Also, with anticipated wage increase from Class and Comp study.

Purchasing & Asset Management
The FY 2024-25 Budget reflects an increase of 29.1% from the FY 2023-24 year-end estimate to account for training related to new staff certifications and anticipated wage increases.

EXECUTIVE SUMMARY

Fleet Services

The FY 2024-25 Budget will decrease 10.0% from the FY 2023-24 year-end estimate. Supplies and Equipment and Capital Outlay costs are lower for 2024-25 budget compared to estimated 2023-24 costs.

Facility Services

The FY 2024-25 Budget decreases 2.9% from the FY 2023-24 year-end estimates. The building maintenance funds were moved from Maintenance Services to Capital Outlay to better track emergency repairs and routine maintenance versus building renovations and large repair projects.

City Assistance

The FY 2024-25 Budget will decrease $13,270 from the FY 2023-24 year-end estimate.

Court Restricted Funds

The FY 2024-25 Budget will increase $91,000 from the FY 2023-24 estimate to match the projected revenue for 2024-25.

Interest & Sinking Fund

Revenues: Revenues for FY 2024-25 Budget increased 9.5% from the FY 2023-24 estimate with higher property values and an increase in the I&S tax rate.

Expenses: The FY 2024-25 Budget will increase 7.6% from the FY 2023-24 year-end estimate following the existing debt payment schedule.

Water & Sewer Fund

Revenue: Revenues for FY 2024-25 Budget are expected to increase 3.3% from the FY 2023-24 year-end estimate due to account growth and fee increases.

Expenses: The FY 2024-25 Budget increased 10.8% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the purchase of a replacement Combo Vac Truck, system monitoring upgrades and easement acquisition for future infrastructure.

Utility Billing

The FY 2024-25 Budget increases 13.6% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the addition of a Lead Clerk position and higher credit card fees as more customers pay by phone or online.

Administration

The FY 2024-25 Budget will increase 1.9% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the purchase of a replacement Combo Vac Truck, system monitoring upgrades and easement acquisition for future infrastructure.

Capital Recovery Fund – Water

The FY 2024-25 Budget will be set at $19,000 for any professional services or studies that need to be completed.

Capital Recovery Fund - Sewer

The FY 2024-25 Budget will be set at $33,000 for any professional services or studies that need to be completed.

EXECUTIVE SUMMARY

Drainage Fund

Revenue: The FY 2024-25 Budget increased 10.1% from the FY 2023-24 year-end estimate from anticipated service additions.

Expenses: The FY 2024-25 Budget will decrease 4.9% from the FY 2023-24 year-end estimate.

EMS Fund

Revenue: Revenues for FY 2024-25 Budget are expected to increase 13.6% from FY 2023-24 year-end estimates from an increase in transports and new service contracts with customer cities.

Expenses: The FY 2024-25 Budget will increase 8.0% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the addition of 4 EMT positions.

Schertz Economic Development Corporation (SEDC)

Revenues: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2024-25 budget is projected to increase by 24.9% from the FY 2023-24 year-end estimate. The increase is reflective of an increase in sales tax revenue of 7% and additional investment income makes up the remainder.

Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2024-25 are projected to increase 374.2% to utilize the maximum allowed Marketing and Promotion dollars. Unspent Marketing and Promotion dollars may be carried forward per State statute for Marketing and Promotion purposes.

Project Expenses: The SEDC is funding improvements to Lookout Rd, signalization, and upsizing of wastewater facilities in FY 2023-24.

Special Events Fund

Revenue: Revenue budget has decreased and it is now set at $55,000 each year and any additional covers event expenses.

Expenses: The Special Events Fund FY 2023-24 Budget is set at $55,000 with no change in operations.

Public, Educational, and Governmental Access (PEG) Fund

Revenue: Revenues for FY 2024-25 Budget are expected to decrease by $19,417 from the FY 2023-24 year-end estimates as the community moves away from cable.

Expenses: The PEG Fund FY 2024-25 Budget decreased to $64,000 with the continued implementation of the communication master plan.

EXECUTIVE SUMMARY

Hotel Motel Tax Fund

Revenue: Revenue for FY 2024-25 Budget is expected to increase 5.4% from the FY 2023-24 year end estimates.

Expenses: The Hotel Motel Tax Fund FY 2024-25 Budget decreases 52.9% from FY 2023-24 year-end estimate.

Park Fund

Revenue: The revenue for FY 2024-25 Budget is expected to be $154,750 in anticipation of a new development which will pay into the fund.

Expenses: The FY 2024-25 Budget is set at $100,000 to utilize incoming funds for park improvements.

Tree Mitigation

Revenue: The revenue for the FY 2024-25 Budget is expected to increase 36.9% from 2023-24 year-end estimate following the previous years' trends.

Expenses: The FY 2024-25 Budget increases 12.1% from FY 2023-24 year-end estimate for additional tree planting.

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Roadway Impact Fee Area 1

The FY 2024-25 Budget will be set at $5,000 for any professional services or studies that need to be completed.

Roadway Impact Fee Area 2

The FY 2024-25 Budget will be set at $105,000 for any professional services or studies that need to be completed and to reimburse developers for road construction.

Roadway Impact Fee Area 3

The FY 2024-25 Budget will be set at $5,000 for any professional services or studies that need to be completed.

Roadway Impact Fee Area 4

The FY 2024-25 Budget will be set at $3,000 for any professional services or studies that need to be completed.

Library Fund

Revenues: Revenue for FY 2024-25 is expected to decrease $5,503 from the FY 2023-24 estimate with a withdraw from their fund balance.

Expenses: The Library Fund's FY 2024-25 Budget will decrease $5,285 from the FY 2023-24 year-end estimate.

EXECUTIVE SUMMARY

Historical Committee

Revenues: Revenue for FY 2024-25 will remain at the same funding allocation as FY 2023-24.

Expenses: The Historical Committee's FY 2024-25 Budget will increase slightly the FY 2023-24 estimate.

FUND: 101 GENERAL FUND

DESCRIPTION

The General Fund is the City's primary governmental operating fund. It is used to account for all financial resources that cannot otherwise be accounted for in other funds that have specific purposes, such as the Water and Sewer Fund or Special Revenue Funds. All general tax revenues, franchise fees, permits, interest income and any other fees that are not allocated by law or otherwise restricted to other funds are accounted for in this fund. It accounts for the majority of City services, like Police, Fire, Parks, Community Development, Library, and internal support services.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenues				
Taxes	$28,794,951	$32,627,390	$33,739,050	$35,928,020
Franchises	2,494,637	2,519,642	2,530,917	2,630,000
Permits & Licenses	2,203,972	2,077,758	2,500,092	2,065,700
Fees	1,862,071	1,983,071	2,208,969	2,006,139
Fines & Forfeitures	664,271	451,883	357,655	357,840
Inter-Jurisdictional	961,604	1,156,824	1,258,806	1,900,510
Fund Transfers	3,123,769	3,156,639	3,204,837	3,485,520
Investment Income	90,736	1,049,319	1,240,000	1,150,000
Miscellaneous	733,742	694,045	1,249,747	1,045,500
Total	*$40,929,754*	*$45,716,572*	*$48,290,072*	*$50,569,229*
Expenses				
General Government	$6,573,414	$6,791,423	$7,743,741	$8,777,499
Public Safety	18,633,808	20,320,040	25,115,903	25,947,531
Public Environment	1,926,603	2,278,233	3,169,207	3,134,493
Parks & Recreation	2,577,796	3,149,873	3,892,479	3,827,944
Cultural	1,144,684	1,277,826	1,416,603	1,491,818
Internal Service	7,169,922	7,859,785	9,094,317	9,516,179
Misc & Projects	2,218,615	1,138,805	587,936	415,666
Total	*$40,244,842*	*$42,815,984*	*$51,020,185*	*$53,111,130*

Change in Fund Balance	*$684,912*	*$2,900,588*	*-$2,730,113*	*-$2,541,901*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2024-25 Budget are expected to increase 4.7% from the FY 2023-24 year-end estimate. The largest contributor to this increase will be from property and sales taxes.

Expenses: The overall FY 2024-25 Budget increased 4.1% from the FY 2023-24 year-end estimates. This includes wage increases based on the Classification & Compensation Study be implemented in January 2024, and a 4.4% ECI increase.

This budget also includes an additional $1 million in one-time funding for street preservation and maintenance.

Another notable increase is related to the replacement of all in-car cameras, body worn cameras, and TASERs for the police department. The existing camera systems are being discontinued by the manufacturer and need to be replaced. Due to the lack of support for the existing system, all the devices need to be replaced at once. Due to this, staff is proposing a lease and service plan that will pay $550,000 annually for 5 years to cover the new system.

3ExpDepartment;3RevCategor…	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 101 - GENERAL FUND						
Revenue						
411 - Taxes	28,794,951.10	32,627,389.61	35,018,000.00	30,415,281.39	33,739,050.13	35,928,020.00
421 - Franchises	2,494,637.06	2,519,642.23	2,795,000.00	1,797,603.28	2,530,916.66	2,630,000.00
431 - Permits & Licenses	2,203,971.99	2,077,757.53	1,428,420.00	2,275,031.13	2,500,091.67	2,065,700.00
432 - Fees	1,862,071.63	1,983,071.30	1,702,160.00	1,794,871.37	2,208,969.02	2,006,139.00
451 - Fines & Forfeitures	664,270.82	451,883.82	405,980.00	293,989.61	357,654.75	357,840.00
473 - Inter-Jurisdictional	961,603.84	1,156,824.12	1,196,684.00	545,100.97	1,258,806.00	1,900,510.00
480 - Fund Charges/Transfers	3,123,769.06	3,156,639.00	4,493,340.00	2,972,720.06	3,204,837.00	3,485,520.00
491 - Investment Income	90,736.01	1,049,319.29	1,200,000.00	939,188.53	1,240,000.00	1,150,000.00
497 - Miscellaneous	733,742.19	694,045.31	437,407.00	993,563.41	1,249,747.00	1,045,500.00
Revenue Total:	**40,929,753.70**	**45,716,572.21**	**48,676,991.00**	**42,027,349.75**	**48,290,072.23**	**50,569,229.00**
Expense						
	0.00	0.00	125.00	13,681.90	13,515.00	16,100.00
3ExpFunction: 1 - General Government						
101 - Non Departmental	2,140,782.91	2,570,624.41	2,060,409.00	1,565,961.57	1,755,787.58	2,385,671.00
150 - City Council	100,694.63	119,977.23	151,565.00	109,124.99	133,658.08	136,923.00
151 - City Manager	1,341,557.41	1,271,469.25	993,260.00	909,064.97	1,132,477.33	1,017,302.00
152 - Municipal Court	372,394.32	414,254.63	447,441.00	328,039.08	436,772.00	444,585.00
153 - Customer Relations-311	118,399.39	130,382.15	138,257.00	118,798.82	149,811.00	153,930.00
154 - Planning & Zoning	630,653.29	339,308.96	450,686.00	351,176.59	447,066.00	441,626.00
155 - Legal Services	110,717.47	69,233.05	90,000.00	81,641.42	110,000.00	90,000.00
156 - Economic Development	0.00	0.00	1,548,032.00	1,398,219.00	1,500,897.00	1,729,867.00
164 - City Secretary	221,125.67	199,000.33	267,971.00	196,363.69	252,750.00	273,696.00
170 - Public Affairs	632,793.29	612,057.87	674,787.00	509,741.68	636,504.00	651,185.00
173 - Engineering	891,172.68	1,059,904.67	1,371,896.00	928,205.56	1,174,723.00	1,436,614.00
3ExpFunction: 1 - General Government Total:	**6,560,291.06**	**6,786,212.55**	**8,194,304.00**	**6,496,337.37**	**7,730,445.99**	**8,761,399.00**
3ExpFunction: 2 - Public Safety						
256 - Police	10,233,034.40	10,965,927.27	13,904,626.56	10,857,421.41	14,063,656.28	13,720,613.00
257 - Fire Rescue	7,029,409.60	7,756,540.49	8,385,016.00	6,927,610.02	9,195,191.34	10,151,293.00
258 - Inspections	1,011,445.93	1,141,246.41	1,370,411.00	998,863.79	1,304,153.00	1,520,541.00
259 - Neighborhood Services	358,449.21	456,325.43	528,388.00	411,936.76	552,902.00	555,084.00
3ExpFunction: 2 - Public Safety Total:	**18,632,339.14**	**20,320,039.60**	**24,188,441.56**	**19,195,831.98**	**25,115,902.62**	**25,947,531.00**
3ExpFunction: 3 - Public Environment						
359 - Streets	1,926,603.19	2,278,232.70	3,373,851.00	2,106,465.77	3,169,207.00	3,134,493.00

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
3ExpFunction: 3 - Public Environment Total:	**1,926,603.19**	**2,278,232.70**	**3,373,851.00**	**2,106,465.77**	**3,169,207.00**	**3,134,493.00**
3ExpFunction: 4 - Parks and Recreation						
460 - Parks	1,593,521.80	2,064,222.58	2,384,461.02	2,021,798.73	2,592,341.91	2,512,209.30
463 - Swim Pool	589,273.52	562,064.08	594,552.00	570,575.78	621,552.00	665,023.00
464 - Event Facilities	395,000.22	523,586.56	576,841.00	493,455.82	678,409.84	650,712.00
3ExpFunction: 4 - Parks and Recreation Total:	**2,577,795.54**	**3,149,873.22**	**3,555,854.02**	**3,085,830.33**	**3,892,303.75**	**3,827,944.30**
3ExpFunction: 6 - Cultural						
665 - Library	1,144,683.89	1,277,826.20	1,386,218.00	1,108,630.98	1,416,603.00	1,491,818.00
3ExpFunction: 6 - Cultural Total:	**1,144,683.89**	**1,277,826.20**	**1,386,218.00**	**1,108,630.98**	**1,416,603.00**	**1,491,818.00**
3ExpFunction: 8 - Internal Service						
853 - Information Technology	2,653,434.10	2,884,163.94	3,382,118.00	2,653,806.87	3,369,223.08	3,851,926.07
866 - Human Resources	654,569.35	750,340.35	914,880.00	707,779.23	876,099.72	890,912.00
868 - Finance	728,341.42	729,238.89	792,929.00	604,700.42	767,960.18	847,281.00
872 - Purchasing & Asset Mgt	277,858.40	282,934.55	328,466.00	178,930.06	248,874.00	321,317.00
877 - Fleet Service	1,217,319.64	1,212,818.76	1,486,000.00	1,392,527.68	1,648,933.00	1,484,086.00
878 - Building Maintenance	1,597,973.99	2,000,288.15	2,062,642.00	1,713,296.16	2,183,182.00	2,120,657.00
3ExpFunction: 8 - Internal Service Total:	**7,129,496.90**	**7,859,784.64**	**8,967,035.00**	**7,251,040.42**	**9,094,271.98**	**9,516,179.07**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	1,645,112.00	850,203.50	1,250,000.00	0.00	250,000.00	0.00
901 - City's Assistance	282,518.25	288,080.54	317,666.00	235,986.22	335,935.77	322,666.00
902 - Sewer Projects	285,000.00	0.00	0.00	0.00	0.00	0.00
910 - Court-restricted Funds	5,985.00	521.00	10,000.00	1,380.00	2,000.00	93,000.00
3ExpFunction: 9 - Misc & Projects Total:	**2,218,615.25**	**1,138,805.04**	**1,577,666.00**	**237,366.22**	**587,935.77**	**415,666.00**
Expense Total:	**40,189,824.97**	**42,810,773.95**	**51,243,494.58**	**39,495,184.97**	**51,020,185.11**	**53,111,130.37**
Fund: 101 - GENERAL FUND Surplus (Deficit):	**739,928.73**	**2,905,798.26**	**-2,566,503.58**	**2,532,164.78**	**-2,730,112.88**	**-2,541,901.37**
Report Surplus (Deficit):	**739,928.73**	**2,905,798.26**	**-2,566,503.58**	**2,532,164.78**	**-2,730,112.88**	**-2,541,901.37**

Fund Summary

Fund	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101 - GENERAL FUND	739,928.73	2,905,798.26	-2,566,503.58	2,532,164.78	-2,730,112.88	-2,541,901.37
Report Surplus (Deficit):	**739,928.73**	**2,905,798.26**	**-2,566,503.58**	**2,532,164.78**	**-2,730,112.88**	**-2,541,901.37**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 101 - GENERAL FUND							
Department: 101 - Non Departmental							
101-101-411100	Ad Valorem Tax-Current	15,626,509.01	18,050,015.84	19,100,000.00	19,085,756.94	19,100,000.00	20,590,000.00
101-101-411110	Disabled Veterans Assist Pmt	897,968.67	1,179,231.99	1,500,000.00	868,703.59	868,704.00	800,000.00
101-101-411200	Ad Valorem Tax-Delinquent	22,661.44	95,933.41	50,000.00	15,849.31	50,000.00	50,000.00
101-101-411300	Ad Valorem Tax-P&I	114,390.95	115,960.99	100,000.00	124,068.43	125,000.00	100,000.00
101-101-411500	Sales Tax Revenue	12,050,029.57	13,097,900.18	14,180,000.00	10,257,655.46	13,500,000.00	14,300,000.00
101-101-421200	Center Point/Entex Energy	126,358.46	148,372.96	145,000.00	122,263.55	150,000.00	151,000.00
101-101-421220	City Public Service	1,233,886.26	1,201,361.66	1,400,000.00	875,828.88	1,200,000.00	1,280,000.00
101-101-421240	Guadalupe Valley Elec Co-op	524,778.95	550,705.39	550,000.00	372,790.85	579,583.33	580,000.00
101-101-421250	New Braunfels Utilities	77,046.54	77,521.91	85,000.00	55,607.78	78,000.00	82,000.00
101-101-421300	Spectrum-State Franchise	307,341.29	294,763.39	290,000.00	202,444.21	280,000.00	288,000.00
101-101-421460	Direct TV Franchise Fee	22,857.76	21,916.09	30,000.00	19,480.00	22,000.00	24,000.00
101-101-421480	Other Telecom Franchise - ROW	26,551.23	48,035.95	100,000.00	15,735.07	22,000.00	25,000.00
101-101-421500	Solid Waste Franchise Fee	175,816.57	176,964.88	195,000.00	133,452.94	199,333.33	200,000.00
101-101-432088	Notary Fee	60.00	42.00	60.00	12.00	50.00	50.00
101-101-432089	NSF Check Fee	0.00	75.00	0.00	0.00	0.00	0.00
101-101-480000	Transfer In	37,853.06	0.00	0.00	0.00	0.00	0.00
101-101-480001	Transfer In	0.00	0.00	0.00	0.00	0.00	0.00
101-101-480002	Transfer In - Reserves	0.00	0.00	1,288,503.00	0.00	0.00	0.00
101-101-480003	Transfer In - Resrv Child Safe	0.00	0.00	0.00	0.00	0.00	0.00
101-101-480202	Transfer In - Water & Sewer	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00
101-101-480203	Transfer In - EMS	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00
101-101-480204	Transfer In-Drainage	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
101-101-480700	Indirect Costs-EMS	212,740.00	216,994.00	221,334.00	202,890.14	221,334.00	232,400.00
101-101-480701	Indirect Costs-Hotel/Motel	74,443.00	69,915.00	80,265.00	73,576.25	80,265.00	82,976.00
101-101-480702	Interfund Charges-4B	506,984.00	542,221.00	546,883.00	546,883.00	546,883.00	609,080.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-101-480703	Interfund Charges-Admin W&S	1,478,230.00	1,493,620.00	1,540,372.00	1,412,007.67	1,540,372.00	1,585,628.00
101-101-480705	Interfund Charges-Drainage-5%	308,010.00	320,073.00	265,625.00	243,489.58	265,625.00	275,000.00
101-101-480706	Interfund Charges-Fleet	505,509.00	513,816.00	541,358.00	493,873.42	541,358.00	691,436.00
101-101-491000	Interest Earned	16,673.60	145,759.51	200,000.00	114,899.08	140,000.00	150,000.00
101-101-491200	Investment Income	157,925.98	894,187.22	1,000,000.00	809,326.27	1,100,000.00	1,000,000.00
101-101-491302	Unrealized Gain/Loss-CapOne	-83,863.57	9,372.56	0.00	14,963.18	0.00	0.00
101-101-497000	Miscellaneous Income	74,077.98	-5,984.45	60,000.00	41,580.49	60,000.00	60,000.00
101-101-497002	Donations	0.00	375.00	0.00	170.00	300.00	0.00
101-101-497025	Misc Income-TML Ins. Claims	23,065.18	61,595.44	30,000.00	55,046.21	55,000.00	50,000.00
101-101-497026	Misc Income-TML WC Reimb.	58,164.18	7,828.71	10,000.00	17,283.38	20,000.00	15,000.00
101-101-497027	Misc Income-Vending Machines	2,406.85	2,556.45	2,500.00	2,403.31	2,550.00	2,600.00
101-101-497031	Reimbursement-Gen Fund	0.00	0.00	20,000.00	0.00	0.00	0.00
Department: 101 - Non Departmental Total:		**34,578,475.96**	**39,331,131.08**	**43,540,900.00**	**36,178,040.99**	**40,757,357.66**	**43,233,170.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 152 - Municipal Court							
101-152-451000	Municipal Court Fines	475,978.73	334,351.33	300,000.00	222,572.73	250,000.00	250,000.00
101-152-451001	Texas Motor Carrier Fines	21,954.00	200.00	0.00	0.00	0.00	0.00
101-152-451002	CVE Out of Service	1,950.00	50.00	0.00	0.00	0.00	0.00
101-152-451003	Arrest Fee	15,353.56	9,631.19	9,600.00	5,737.91	7,500.00	15,000.00
101-152-451004	Expunction Fee	0.00	0.00	340.00	0.00	0.00	0.00
101-152-451005	Warrant Fees	54,749.47	42,209.12	36,000.00	30,370.22	38,000.00	36,000.00
101-152-451006	Officer Jury Fee	0.00	131.00	200.00	0.00	100.00	200.00
101-152-451007	Restitution Fee-Local	0.00	0.00	0.00	0.00	0.00	0.00
101-152-451008	Judicial Fee-City	343.97	235.00	240.00	168.67	237.25	240.00
101-152-451009	Traffic Fine Costs TTL	6,587.98	3,757.91	3,600.00	1,951.50	5,112.25	3,500.00
101-152-451010	Juvenile Case Mgmt Fee	2,876.55	1,958.37	1,800.00	1,405.61	2,005.25	1,800.00
101-152-451011	Truancy Fees	15,115.18	9,675.06	9,600.00	5,802.65	6,500.00	6,500.00
101-152-451012	Local Municipal Jury Fund	294.88	188.37	200.00	112.73	200.00	200.00
101-152-451013	Technology Fund Fee	14,171.09	9,178.91	8,400.00	5,116.34	10,000.00	8,400.00
101-152-451014	Security Fee	16,231.74	10,461.06	9,000.00	6,370.55	8,000.00	9,000.00
101-152-451015	Time Payment Fee-City	4,846.77	3,680.57	3,000.00	2,308.77	4,000.00	3,000.00
101-152-451016	State Fines 10% Service Fee	24,547.98	20,054.74	18,000.00	8,199.78	20,000.00	18,000.00
101-152-451017	DPS Payment-Local	4,426.96	3,092.67	3,000.00	2,224.85	3,000.00	3,000.00
101-152-451018	Child Safety Fee	4,841.96	3,028.52	3,000.00	1,472.80	3,000.00	3,000.00
101-152-497000	Miscellaneous Income	4.20	400.00	0.00	0.70	5.00	0.00
	Department: 152 - Municipal Court Total:	**664,275.02**	**452,283.82**	**405,980.00**	**293,815.81**	**357,659.75**	**357,840.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 154 - Planning & Zoning							
101-154-432000	Platting Fees	55,250.00	58,500.00	54,000.00	38,000.00	54,000.00	54,000.00
101-154-432007	Site Plan Fee	23,000.00	28,000.00	23,000.00	24,000.00	40,000.00	40,000.00
101-154-432011	BOA/Variance Fees	3,500.00	3,500.00	2,500.00	1,000.00	1,000.00	2,500.00
101-154-432014	Specific Use/Zone Chng Fee	37,250.00	32,100.00	26,450.00	38,150.00	40,000.00	40,000.00
101-154-432015	Zoning Ltr & Dev Rights	4,800.00	3,450.00	2,550.00	2,850.00	2,550.00	2,550.00
Department: 154 - Planning & Zoning Total:		**123,800.00**	**125,550.00**	**108,500.00**	**104,000.00**	**137,550.00**	**139,050.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 164 - City Secretary							
101-164-411600	Bingo Tax	0.00	11.25	0.00	13.13	13.13	20.00
101-164-411700	Mixed Beverage Tax	83,391.46	88,335.95	88,000.00	63,234.53	95,333.00	88,000.00
101-164-431118	Alcohol Beverage License	8,242.50	7,290.00	9,000.00	7,585.00	8,500.00	9,000.00
	Department: 164 - City Secretary Total:	**91,633.96**	**95,637.20**	**97,000.00**	**70,832.66**	**103,846.13**	**97,020.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 170 - Public Affairs							
101-170-432013	Schertz Magazine Advertising	142,893.12	126,193.75	125,000.00	108,487.50	125,000.00	125,000.00
	Department: 170 - Public Affairs Total:	**142,893.12**	**126,193.75**	**125,000.00**	**108,487.50**	**125,000.00**	**125,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 173 - Engineering							
101-173-431114	Grading/Clearing Permit	27,219.95	27,228.72	15,000.00	40,307.10	45,000.00	20,000.00
101-173-431115	Development Permit	273,965.71	274,577.53	75,000.00	152,814.73	200,000.00	200,000.00
	Department: 173 - Engineering Total:	**301,185.66**	**301,806.25**	**90,000.00**	**193,121.83**	**245,000.00**	**220,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 256 - Police							
101-256-431110	Solicitor/Peddler Permit	2,800.00	3,050.00	2,800.00	1,330.00	3,000.00	3,000.00
101-256-431111	Animal Pet Permit	400.00	100.00	250.00	15.00	250.00	250.00
101-256-431113	Security Alarm Permit	40,026.77	32,351.50	35,800.00	29,788.00	37,916.67	38,000.00
101-256-432029	Police Reports Fee	5,613.39	5,296.00	5,000.00	4,696.00	5,416.67	5,250.00
101-256-432061	Pet Impoundment Fee	11,870.00	10,227.00	12,000.00	5,423.00	10,000.00	12,000.00
101-256-432062	Animal Adoption Fee	11,305.00	13,522.00	11,100.00	9,280.00	12,000.00	11,100.00
101-256-432084	Vehicle Impoundment	13,070.00	11,901.00	12,300.00	8,380.00	13,000.00	12,300.00
101-256-473108	Dispatch Service-Cibolo	243,000.00	160,000.00	160,000.00	120,000.00	160,000.00	550,000.00
101-256-473109	School XING Guard-Bexar Co	41,882.08	45,333.28	40,000.00	38,721.46	48,000.00	50,000.00
101-256-473110	School XING Guard-Guadalupe …	48,098.23	48,156.77	48,000.00	37,000.96	49,000.00	50,000.00
101-256-473111	School XING Guards-Comal Co	14,571.25	15,404.81	10,000.00	16,137.37	16,137.00	20,000.00
101-256-473112	School Officer Funding	275,634.00	527,455.42	567,000.00	45,269.58	597,207.00	850,000.00
101-256-473113	Crime Victim Liaison Agreement	18,750.00	37,500.00	37,500.00	0.00	37,500.00	37,500.00
101-256-497004	Donations-Animal Control	4,786.90	1,795.00	5,000.00	1,565.00	2,000.00	5,000.00
101-256-497005	Donations-A/C Microchip	85.00	0.00	0.00	0.00	0.00	0.00
101-256-497006	Donations-Spay&Neuter	70.00	0.00	0.00	0.00	0.00	0.00
101-256-497009	Donations-PD	0.00	0.00	0.00	0.00	0.00	0.00
101-256-497015	LawEnforcemtOfficersStnd&Ed…	4,151.77	4,106.62	4,107.00	10,792.71	10,792.00	10,000.00
101-256-497016	Grants-Police, Fire, Gen Fund	0.00	0.00	0.00	727.62	800.00	0.00
101-256-497021	Misc Income-Police Dept	9,553.30	6,359.34	9,000.00	22,874.90	22,000.00	9,000.00
101-256-497024	Misc Income-Animal Control	420.00	1,110.00	800.00	660.00	900.00	800.00
101-256-497029	Reimbursement-Police OT/DEA	27,538.71	17,699.17	33,000.00	1,016.20	20,000.00	33,000.00
	Department: 256 - Police Total:	**773,626.40**	**941,367.91**	**993,657.00**	**353,677.80**	**1,045,919.34**	**1,697,200.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 257 - Fire Rescue							
101-257-431117	Fire Permit	28,666.00	26,698.00	30,000.00	65,765.00	75,000.00	40,000.00
101-257-432045	HAZMAT Fees	0.00	0.00	0.00	0.00	0.00	0.00
101-257-432046	Fire Re-inspection Fee	100.00	445.00	0.00	200.00	400.00	300.00
101-257-473100	Bexar Co - Fire	7,025.92	0.00	21,077.00	0.00	21,077.00	21,000.00
101-257-473101	City of Seguin-Fire Contract	30,665.36	40,546.84	30,107.00	33,333.30	37,245.00	30,000.00
101-257-497000	Miscellaneous Income	0.11	0.00	0.00	0.00	0.00	0.00
101-257-497002	Donations	625.00	150.00	0.00	0.00	0.00	0.00
101-257-497030	TIFMAS-STRAC Reimbursement	473,242.18	539,696.78	200,000.00	804,734.29	1,000,000.00	800,000.00
	Department: 257 - Fire Rescue Total:	**540,324.57**	**607,536.62**	**281,184.00**	**904,032.59**	**1,133,722.00**	**891,300.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 258 - Inspections							
101-258-431100	Home Occupation Permit	350.00	210.00	550.00	385.00	550.00	550.00
101-258-431101	Bldg Permit-Residential	337,018.25	234,037.80	320,000.00	427,410.00	450,000.00	350,000.00
101-258-431102	Bldg Permit-Commercial	890,050.91	942,738.20	350,000.00	1,092,900.00	1,125,000.00	800,000.00
101-258-431103	Bldg Permit-General	281,149.90	222,436.10	300,000.00	181,671.30	220,000.00	300,000.00
101-258-431104	Mobile Home Permit	100.00	325.00	400.00	675.00	675.00	400.00
101-258-431105	Signs Permit	6,047.00	6,917.68	5,500.00	6,746.00	7,200.00	5,500.00
101-258-431107	Plumbing Permit	93,030.00	97,177.00	90,000.00	100,144.00	115,000.00	95,000.00
101-258-431108	Electrical Permit	62,500.00	56,140.00	65,000.00	62,160.00	70,000.00	70,000.00
101-258-431109	Mechanical Permit	47,480.00	43,700.00	50,000.00	57,020.00	63,000.00	55,000.00
101-258-431112	Cert of Occupancy Permit	7,550.00	8,500.00	9,000.00	8,300.00	9,000.00	9,000.00
101-258-431119	Mobile Home License	120.00	80.00	120.00	0.00	0.00	0.00
101-258-431120	Contractors License	28,180.00	0.00	0.00	0.00	0.00	0.00
101-258-432008	Plan Check Fee	592,968.92	636,188.36	550,000.00	813,640.00	833,000.00	550,000.00
101-258-432010	Technology Fee	0.00	0.00	0.00	15,035.00	20,000.00	23,000.00
101-258-432016	Reinspection Fees	185,725.00	241,250.00	190,000.00	132,500.00	150,000.00	190,000.00
101-258-432019	Admin Fee-Inspections	10,400.00	5,900.00	5,000.00	3,800.00	4,000.00	5,000.00
	Department: 258 - Inspections Total:	**2,542,669.98**	**2,495,600.14**	**1,935,570.00**	**2,902,386.30**	**3,067,425.00**	**2,453,450.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 259 - Neighborhood Services							
101-259-431106	Food Establishment Permit	69,075.00	94,200.00	70,000.00	40,015.00	70,000.00	70,000.00
101-259-432017	Swim Pool Inspection Fee	990.00	3,630.00	2,900.00	2,640.00	2,900.00	3,000.00
101-259-432018	Lot Abatement	7,264.58	8,532.63	6,500.00	19,280.55	20,000.00	10,000.00
101-259-432020	Foster Care	50.00	0.00	500.00	0.00	500.00	500.00
Department: 259 - Neighborhood Services Total:		**77,379.58**	**106,362.63**	**79,900.00**	**61,935.55**	**93,400.00**	**83,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 359 - Streets							
101-359-497000	Miscellaneous Income	33,953.91	37,585.10	40,000.00	23,659.92	35,000.00	40,000.00
	Department: 359 - Streets Total:	**33,953.91**	**37,585.10**	**40,000.00**	**23,659.92**	**35,000.00**	**40,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 460 - Parks							
101-460-432001	4th of July Jubilee - Proceeds	28,417.00	34,050.00	28,000.00	32,900.00	20,000.00	28,000.00
101-460-432003	Holidazzle - Proceeds	21,640.00	16,070.00	14,000.00	11,010.00	11,010.00	11,000.00
101-460-432004	Moving on Main - Proceeds	8,700.00	12,000.00	8,500.00	9,800.00	9,800.00	0.00
101-460-432005	Music & Movies in the Park - Pr...	8,000.00	8,000.00	8,000.00	0.00	8,000.00	8,000.00
101-460-432006	Cornhole League	1,230.00	2,260.00	2,000.00	0.00	0.00	0.00
101-460-432009	Tree Mitigation Admin Fee	11,550.00	0.00	15,000.00	0.00	0.00	0.00
101-460-432012	Mobile Stage Rental Fees	3,600.00	3,100.00	1,500.00	0.00	0.00	1,500.00
101-460-432021	Pool Gate Admission Fee	25,595.00	29,962.75	22,000.00	17,922.05	22,000.00	28,000.00
101-460-432022	Seasonal Pool Pass Fee	6,885.00	6,430.00	6,000.00	5,768.00	6,000.00	6,000.00
101-460-432035	Senior Center Memberships	23,718.00	26,997.00	23,000.00	23,348.00	25,000.00	25,000.00
101-460-432037	Senior Center Meal Fee	23,797.26	36,013.38	25,000.00	41,608.84	45,000.00	40,000.00
101-460-432066	Senior Center Rental	4,200.00	8,400.00	8,400.00	5,600.00	7,000.00	8,400.00
101-460-432073	Pavilion Rental Fees	26,775.00	27,995.00	25,000.00	20,492.50	26,000.00	26,000.00
101-460-432074	Equipment Rentals-Parks	40.00	55.00	100.00	40.80	200.00	200.00
101-460-432075	Chamber of Comm Rent	5,850.00	7,800.00	7,800.00	9,750.00	11,000.00	7,800.00
101-460-432076	Non-Resident SYSA League	7,500.00	10,420.00	10,000.00	13,440.00	13,440.00	12,000.00
101-460-432078	Non-Resident User Fee-BVYA	8,240.00	7,510.00	7,000.00	7,490.00	7,490.00	7,000.00
101-460-432079	BVYA Utility Reimbursement	10,134.02	18,691.78	15,000.00	21,080.88	18,000.00	15,000.00
101-460-432080	SYSA Utility Reimbursement	8,486.12	7,717.35	7,500.00	6,043.07	7,500.00	7,500.00
101-460-432081	Lions Futbol Utility Reimbrsmt	15,548.00	17,540.00	15,000.00	10,548.00	15,000.00	15,000.00
101-460-432082	Recreation Programs	-25.00	17,689.00	10,000.00	51,950.00	53,000.00	46,000.00
101-460-432083	Social Leagues	7,305.00	1,625.00	3,000.00	1,170.00	5,000.00	11,000.00
101-460-497000	Miscellaneous Income	74.60	407.50	0.00	451.00	400.00	0.00
101-460-497003	Donations-Veteran's Memorial	2,930.00	1,575.00	3,000.00	1,050.00	1,200.00	1,500.00
101-460-497007	Donations-Parks	0.00	0.25	0.00	0.00	0.00	0.00
101-460-497008	Donations-Senior Center	4,874.33	2,314.05	1,000.00	691.00	800.00	800.00
	Department: 460 - Parks Total:	**265,064.33**	**304,623.06**	**265,800.00**	**292,154.14**	**312,840.00**	**305,700.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 464 - Event Facilities							
101-464-432063	Cap Rcvry Fee-Civic Center	4,375.00	0.00	0.00	-875.00	0.00	0.00
101-464-432064	Civic Center Ancillary Fees	2,115.00	-450.00	0.00	-250.00	0.00	0.00
101-464-432065	North Center Rental Fees	40,587.50	37,306.25	30,000.00	7,448.75	30,875.25	35,506.00
101-464-432067	Community Center Rental Fees	53,370.00	47,605.75	43,000.00	20,930.75	48,820.01	56,143.00
101-464-432068	Community Center Service Fees	900.00	0.00	0.00	0.00	0.00	0.00
101-464-432069	Civic Center Rental Fees	315,026.49	249,391.67	250,000.00	45,050.38	301,252.09	346,440.00
101-464-432070	Grand Ballroom Rental Fees	-30,693.75	0.00	0.00	0.00	0.00	0.00
101-464-432071	Cut-Off Hall Rental Fees	600.00	0.00	0.00	0.00	0.00	0.00
101-464-432072	Bluebonnet Hall Rental Fees	-3,137.50	0.00	0.00	0.00	0.00	0.00
101-464-432077	Cancellation Fees-Event Rental	2,150.00	5,850.00	3,500.00	1,165.00	2,265.00	2,500.00
	Department: 464 - Event Facilities Total:	**385,292.74**	**339,703.67**	**326,500.00**	**73,469.88**	**383,212.35**	**440,589.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 665 - Library							
101-665-432059	Library Fines	10,590.29	12,477.31	11,000.00	10,439.22	12,500.00	5,600.00
101-665-432060	Misc Income-Library Copier	14,309.67	18,790.32	16,000.00	16,523.35	19,000.00	20,000.00
101-665-473102	Guadalupe Co-Library	217,152.00	217,152.00	220,000.00	190,008.30	228,010.00	228,010.00
101-665-473104	Library Services-Cibolo	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
101-665-473105	Library Services-Selma	24,825.00	25,275.00	23,000.00	24,630.00	24,630.00	24,000.00
101-665-497000	Miscellaneous Income	4,060.45	4,979.70	6,000.00	3,874.65	5,000.00	4,800.00
101-665-497002	Donations - Library	1,563.30	1,975.75	5,000.00	4,982.03	5,000.00	5,000.00
101-665-497033	Reimbursement-Library	8,094.24	7,519.90	8,000.00	0.00	8,000.00	8,000.00
	Department: 665 - Library Total:	**320,594.95**	**328,169.98**	**329,000.00**	**290,457.55**	**342,140.00**	**335,410.00**

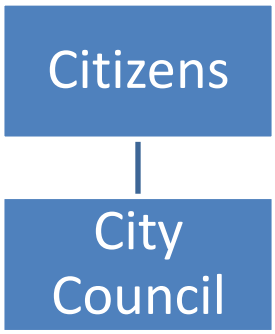
DEPARTMENT: 150 CITY COUNCIL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz City Council is made up of eight elected officials. City residents currently elect a Mayor and seven Council members at-large. Mayors Pro Tempore shall be appointed by a majority vote of the City Council following a properly made motion to appoint a member who is both: (a) Eligible to serve as Mayor Pro Tempore; (b) Is, at the time of the motion, a Councilmember in good standing. The Mayor and seven City Council members are paid a modest stipend.

The Schertz City Council is the City's legislative body. It sets policies, approves budgets, determines tax rates and passes ordinances and resolutions to govern the City. Council also appoints citizen volunteers to approximately 10 City advisory boards, committees, and commissions; and appoints and supervises the performances of the City Manager, City Secretary, City Attorney, and Municipal Court Judges.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Number of ordinances passed	41	40	150	45
Number of resolutions passed	140	140	130	130
Requests for Information	11	11	11	10
Number of Council Meetings	40	40	25	25
Requests for Agenda Items	7	7	10	10
Council on the Go Meetings	1	1	0	0
Council HOA Presidents Meeting	1	1	0	0

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Meeting Attendance rate	95	95	98	98

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel	$58,188	$65,991	$69,908	$71,123
Supplies and Equipment	303	322	1,500	1,000
Operating Expenses	40,053	53,664	73,250	77,800
Professional Services	2,150	0	2,000	2,000
Total	*$100,695*	*$119,977*	*$146,658*	*$152,923*

PROGRAM JUSTIFICATION AND ANALYSIS

The Proposed FY 2024-25 Budget increases 4.3% from the FY 2023-24 year-end estimates for anticipated CPI increases and expenditures related to a City Charter review process.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 150 - City Council							
ExpCategory: 511 - Personnel Services							
101-150-511110	Regular	23,866.97	26,989.20	32,189.00	23,843.97	31,000.00	30,583.00
101-150-511240	Allowances	9,982.92	10,704.58	12,089.00	9,308.64	11,597.08	11,519.00
101-150-511310	FICA - Employer	2,594.20	2,907.26	3,387.00	2,524.21	3,387.00	3,221.00
101-150-511606	Uniforms	162.00	352.67	400.00	423.09	424.00	1,800.00
101-150-511607	Awards	0.00	0.00	1,500.00	876.09	1,500.00	0.00
101-150-511610	Memberships-Professional	8,118.14	12,944.14	13,000.00	712.50	1,000.00	0.00
101-150-511611	Publications	138.95	0.00	0.00	0.00	0.00	0.00
101-150-511612	Training/Travel	13,325.14	12,093.15	17,250.00	19,855.20	21,000.00	25,000.00
	ExpCategory: 511 - Personnel Services Total:	**58,188.32**	**65,991.00**	**79,815.00**	**57,543.70**	**69,908.08**	**72,123.00**
ExpCategory: 521 - Supplies and Equipment							
101-150-521000	Operating Supplies	137.40	0.00	250.00	196.55	250.00	1,000.00
101-150-521100	Office Supplies	165.85	322.13	1,250.00	868.22	1,250.00	0.00
	ExpCategory: 521 - Supplies and Equipment Total:	**303.25**	**322.13**	**1,500.00**	**1,064.77**	**1,500.00**	**1,000.00**
ExpCategory: 534 - Operating Expenses							
101-150-534007	Special Events - Expenses	7,555.16	6,846.24	10,000.00	7,301.51	10,000.00	11,650.00
101-150-534027	Memberships-City Use	0.00	0.00	0.00	13,180.30	13,000.00	16,000.00
101-150-534029	Printing & Binding	289.22	43.00	250.00	146.00	250.00	150.00
101-150-534036	Software Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
101-150-534049	City Elections	32,208.68	46,774.86	50,000.00	43,069.01	50,000.00	50,000.00
	ExpCategory: 534 - Operating Expenses Total:	**40,053.06**	**53,664.10**	**60,250.00**	**63,696.82**	**73,250.00**	**77,800.00**
ExpCategory: 541 - Professional Services							
101-150-541017	Professional Services	2,150.00	0.00	10,000.00	0.00	2,000.00	2,000.00
	ExpCategory: 541 - Professional Services Total:	**2,150.00**	**0.00**	**10,000.00**	**0.00**	**2,000.00**	**2,000.00**
	Department: 150 - City Council Total:	**100,694.63**	**119,977.23**	**151,565.00**	**122,305.29**	**146,658.08**	**152,923.00**

DEPARTMENT: 151 CITY MANAGER
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Manager serves under the policy direction of the City Council and provides the leadership for implementation of the City Council's policies to ensure residents, businesses, and visitors receive exceptional City services and that Schertz maintains a high quality of life. The City Manager's Office facilitates the coordination and implementation of City Council policy direction, provides administration of the organization, and develops methods for the effective and efficient delivery of services to the community.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Value: Fiscally Sustainable
  - Oversee the management of the City budget.
- Operational Value: Systems Management
  - Develop strategic plans and systems to meet the many diverse needs of the community.
  - Develop management systems for efficient and effective use of resources.
- Operational Value: Proactive
  - Respond effectively and timely to City Council requests.
- Operational Value: Service Oriented
  - Oversee special projects and studies commissioned by City Council.
  - Formulate and submit recommended actions concerning policy issues to City Council.
- Operational Value: Engaged Workforce
  - Recruit, retain, and develop talented staff.

Project Focus for FY 2024-25

- Cultivate positive work environment with autonomy, mastery, and purpose.
- Uphold the values as outlined in the Strategic Plan.

ORGANIZATIONAL CHART



CITY MANAGER	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
City Manager	1	1	1	1
Deputy City Manager	0	0	1	1
Assistant City Manager	2	2	1	1
Assistant to the City Manager	1	1	0	0
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	5	5	4	4

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel	$1,281,854	$1,268,219	$1,129,517	$1,013,872
Supplies and Equipment	1,192	1,464	1,000	1,470
Operating Expenses	1,333	1,786	1,960	1,960
Professional Services	13,641	0	0	0
Capital Outlay	43,537	0	0	0
Total	*$1,341,557*	*$1,271,469*	*$1,132,477*	*$1,017,302*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget decreases 10.2% from the FY 2023-24 year-end estimates. The decrease is due to transferring the personnel related to Economic Development services to their own department in the General Fund and the removal of the Assistant to the City Manager position.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 151 - City Manager							
ExpCategory: 511 - Personnel Services							
101-151-511110	Regular	934,844.02	902,512.84	676,480.00	596,217.53	735,124.00	705,434.00
101-151-511120	Overtime	1,711.27	2,328.38	283.00	1,427.53	1,500.00	347.00
101-151-511210	Longevity	4,182.67	5,169.83	4,524.00	5,187.33	5,601.00	4,574.00
101-151-511230	Certification Allowance	1,935.00	1,180.00	650.00	350.00	350.00	0.00
101-151-511240	Allowances	7,477.11	8,461.75	14,554.00	17,815.83	22,124.00	14,554.00
101-151-511310	FICA - Employer	65,863.98	63,139.13	52,151.00	40,436.79	58,499.00	54,327.00
101-151-511350	TMRS-Employer	150,699.37	150,860.37	116,329.00	94,496.74	128,546.00	121,825.00
101-151-511410	Health-Employer	91,231.04	106,066.67	80,834.00	105,878.29	129,013.00	68,739.00
101-151-511500	Workers' Compensation	1,350.79	2,259.72	1,120.00	2,677.42	2,677.00	1,167.00
101-151-511606	Uniforms	384.29	1,836.33	1,000.00	0.00	1,000.00	1,000.00
101-151-511609	Employee Recognition-Morale	1,897.88	2,913.24	4,900.00	1,535.88	1,733.33	4,900.00
101-151-511610	Memberships-Professional	4,322.47	4,519.62	4,200.00	4,681.17	4,800.00	4,200.00
101-151-511611	Publications	305.00	497.01	695.00	754.67	750.00	695.00
101-151-511612	Training/Travel	14,187.82	13,353.61	13,270.00	17,619.53	19,000.00	13,270.00
101-151-511614	Meeting Expenses	1,390.53	3,120.87	18,840.00	17,542.39	18,800.00	18,840.00
101-151-511616	Professional Certification	71.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 511 - Personnel Services Total:		**1,281,854.24**	**1,268,219.37**	**989,830.00**	**906,621.10**	**1,129,517.33**	**1,013,872.00**
ExpCategory: 521 - Supplies and Equipment							
101-151-521100	Office Supplies	1,192.17	1,436.54	1,470.00	495.21	1,000.00	1,470.00
101-151-521300	Motor Vehicle Supplies	0.00	27.00	0.00	0.00	0.00	0.00
ExpCategory: 521 - Supplies and Equipment Total:		**1,192.17**	**1,463.54**	**1,470.00**	**495.21**	**1,000.00**	**1,470.00**
ExpCategory: 534 - Operating Expenses							
101-151-534007	Special Events - Expenses	1,332.51	1,786.34	1,960.00	1,948.66	1,960.00	1,960.00
101-151-534029	Printing & Binding	0.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 534 - Operating Expenses Total:		**1,332.51**	**1,786.34**	**1,960.00**	**1,948.66**	**1,960.00**	**1,960.00**
ExpCategory: 541 - Professional Services							
101-151-541017	Professional Services	13,641.21	0.00	0.00	0.00	0.00	0.00
ExpCategory: 541 - Professional Services Total:		**13,641.21**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 581 - Capital Outlay							
101-151-581012	Vehicles & Accs Over $5,000	43,537.28	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 581 - Capital Outlay Total:	**43,537.28**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Department: 151 - City Manager Total:	**1,341,557.41**	**1,271,469.25**	**993,260.00**	**909,064.97**	**1,132,477.33**	**1,017,302.00**

DEPARTMENT: 152 MUNICIPAL COURT
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Municipal Court represents the judicial branch of the City's government; the Mayor and City Council serve as the executive and legislative branches. The Municipal Court has jurisdiction over all Class C misdemeanors and City ordinances.

The staff of the Municipal Court has various functions and responsibilities. The judge presides over all trials (jury and non-jury) and other court proceedings such as arraignments and show cause hearings. The judge also has magistrate duties (signing arrest warrants and juvenile warnings as well as visiting arrested individuals at the jail). The judge issues processes such as subpoenas, summons, and warrants and completes other administrative duties for the court functions and staff.

The court clerks are the administrative arm of the Municipal Court. The clerks are responsible for seeing that all the court's papers are accurate, orderly, and complete. The clerk's primary responsibilities include processing citations, summons, complaints, warrants, past due letters, and show cause hearing letters. The clerks maintain the court's docket and coordinate case scheduling. The clerks directly interact with the public, providing all services needed including explaining to defendants the court procedures and their options. Clerks also receive payments, summon potential jurors, and ensure juror payment. Assist the judge with open records requirements, report convictions, driver's safety course and alcohol violations to the Texas Department of Public Safety. They also assist the Warrant Department and complete all required accounting reports.

The prosecutor's duties include preparing and presenting the State's case at all municipal court trials, preparing and drafting complaints, arranging for the appearance of State's witnesses and requesting dismissal of cases under the appropriate circumstances.

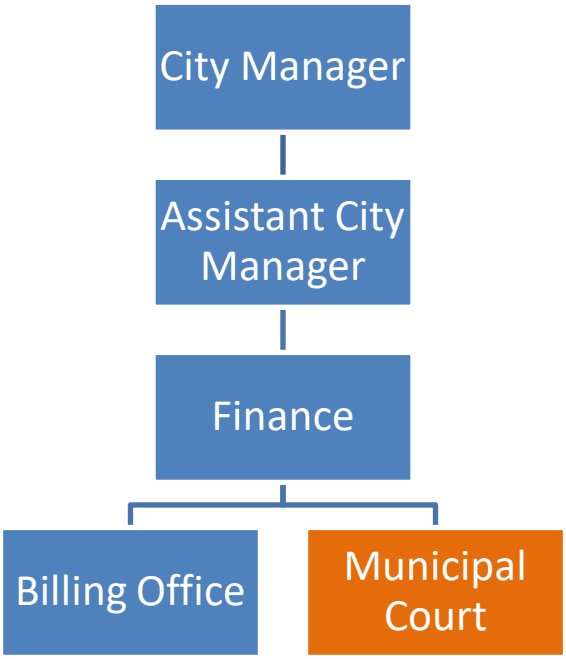
Strategic Plan Emphasis

- Policy Value: Essential Services
  - Promote respect for the administration of justice through improvements in the Court's customer service and the physical attributes of the Municipal Court building.
  - Promote traffic safety by focusing attention on fair and impartial punishment for those individuals charged in this court.
- Policy Value: Attractive Community
  - Relocate court session from city hall to council chambers.

Project focus for FY2024-25

- Implement the use of new technology and other innovative practices to maintain efficiency and security.
- Implement Youth Diversion Plan to allow a child the opportunity to complete a plan with realistic and reasonable terms so the child is not formally criminal charged.
- Reclassification of positions within the department for changes in assigned responsibilities.

ORGANIZATIONAL CHART



MUNICIPAL COURT	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Court Administrator	1	1	1	1
Senior Deputy Court Clerk	1	1	1	1
Deputy Court Clerk	2	2	2	2
TOTAL POSITIONS	4	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Traffic Citations Filed	3,290	1,794	1,327	900
State Law Citations Filed	1,003	600	450	300
Municipal Ordinances Filed	270	195	126	60

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Cases Disposed	2,485	2,080	1,675	1,270
Charges Processed per Clerk	827	693	453	215

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Cases Disposed per Clerk	33%	33%	33%	33%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$323,061	$349,992	$363,272	$368,925
Supplies and Equipment	3,152	1,428	1,500	1,500
Operating Expenses	2,063	1,752	3,500	5,660
Professional Services	41,404	59,061	66,000	66,000
Repair and Maintenance	2,714	2,022	2,500	2,500
Total	*$372,394*	*$414,254*	*$436,772*	*$444,585*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increased 1.8% from FY 2023-24 year-end estimates for the proposed wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 152 - Municipal Court							
ExpCategory: 511 - Personnel Services							
101-152-511110	Regular	207,658.15	223,543.15	237,588.00	184,278.60	229,752.00	239,626.00
101-152-511120	Overtime	218.46	1,210.67	958.00	88.42	1,000.00	958.00
101-152-511210	Longevity	8,739.00	9,635.00	10,247.00	10,298.00	10,298.00	10,223.00
101-152-511230	Certification Allowance	2,552.54	2,830.26	2,471.00	1,583.26	1,872.00	1,436.00
101-152-511310	FICA - Employer	15,875.75	17,440.68	19,115.00	14,461.55	18,584.00	19,190.00
101-152-511350	TMRS-Employer	35,971.86	38,802.75	41,907.00	29,642.46	40,835.00	42,329.00
101-152-511410	Health-Employer	48,364.51	50,711.24	52,184.00	43,936.10	53,431.00	47,851.00
101-152-511500	Workers' Compensation	302.54	565.14	411.00	599.66	600.00	412.00
101-152-511606	Uniforms	451.76	449.49	600.00	0.00	600.00	600.00
101-152-511610	Memberships-Professional	655.00	670.00	800.00	165.00	800.00	800.00
101-152-511611	Publications	353.27	468.11	0.00	0.00	0.00	0.00
101-152-511612	Training/Travel	1,453.00	2,744.83	4,000.00	2,100.44	4,000.00	4,000.00
101-152-511614	Meeting Expenses	465.39	920.93	1,500.00	628.13	1,500.00	1,500.00
	ExpCategory: 511 - Personnel Services Total:	**323,061.23**	**349,992.25**	**371,781.00**	**287,781.62**	**363,272.00**	**368,925.00**
ExpCategory: 521 - Supplies and Equipment							
101-152-521000	Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00
101-152-521100	Office Supplies	1,261.32	1,427.82	1,500.00	838.02	1,500.00	1,500.00
101-152-521708	Furniture & Fixtures	1,890.91	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 521 - Supplies and Equipment Total:	**3,152.23**	**1,427.82**	**1,500.00**	**838.02**	**1,500.00**	**1,500.00**
ExpCategory: 534 - Operating Expenses							
101-152-534007	Special Events - Expenses	233.87	664.05	1,000.00	0.00	500.00	1,000.00
101-152-534010	Requested Expanded Programs	0.00	0.00	0.00	0.00	0.00	0.00
101-152-534029	Printing & Binding	1,565.12	331.49	2,000.00	1,011.73	1,500.00	2,000.00
101-152-534051	Interpreter Services	0.00	0.00	500.00	200.00	500.00	500.00
101-152-534055	Court/Jury Cost	264.00	756.00	2,160.00	0.00	1,000.00	2,160.00
	ExpCategory: 534 - Operating Expenses Total:	**2,062.99**	**1,751.54**	**5,660.00**	**1,211.73**	**3,500.00**	**5,660.00**
ExpCategory: 541 - Professional Services							
101-152-541011	Judges Services	25,575.00	32,050.00	36,000.00	18,514.36	36,000.00	36,000.00
101-152-541018	Prosecutor Services	15,828.87	27,011.02	30,000.00	18,893.35	30,000.00	30,000.00
	ExpCategory: 541 - Professional Services Total:	**41,403.87**	**59,061.02**	**66,000.00**	**37,407.71**	**66,000.00**	**66,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 551 - Repairs and Maintenance							
101-152-551076	Other Maintenance Agreements	2,714.00	2,022.00	2,500.00	800.00	2,500.00	2,500.00
ExpCategory: 551 - Repairs and Maintenance Total:		**2,714.00**	**2,022.00**	**2,500.00**	**800.00**	**2,500.00**	**2,500.00**
Department: 152 - Municipal Court Total:		**372,394.32**	**414,254.63**	**447,441.00**	**328,039.08**	**436,772.00**	**444,585.00**

DEPARTMENT: PUBLIC AFFAIRS
DIVISION: 153 CUSTOMER RELATIONS/311
Fund: 101 General Fund

DEPARTMENT DESCRIPTION

Under the umbrella of Public Affairs, 311 Customer Care connects callers with specially trained customer service representatives ready to assist with City service requests -- potholes, stray animals, streetlights out, trash collection, special events and all other City requests. This division is under the supervision of the Communications Manager.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- City Goal: Sense of Community
    - Increase easy public access to city services and information
    - Reduce or eliminate abandoned or misrouted calls or inquiries
    - Communicate consistent, accurate, and timely information about city services, programs, and events to all callers and online inquires
- City Goal: Safe and Livable Community
    - Provide an easy and quick way to report issues across the city to ensure public roads, sidewalks, parks, buildings, etc. are maintained and remain attractive and safe for residents/visitors.

Project focus for FY 2024-25

- Continue to promote the Keep It Nice Schertz campaign to encourage residents to be the eyes and ears of the city and report any issues they may see across the city
- Develop and implement a program for text message communication to enhance customer service.
- Continue training and development for staff to strengthen knowledge on all government functions and leadership

Accomplishments for FY 2023-24

- Updated the 311/Customer web page for ease of use and access for residents to ask questions and submit issue or complaint inquiries
- Updated and added to the Frequently Asked Questions page on the website to provide easier access to general information

ORGANIZATIONAL CHART



CUSTOMER RELATIONS/311	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Customer Relations/311 Rep	2	2	2	2
Customer Relations/311 Rep (PT)	1	1	1	1
TOTAL POSITIONS	3	3	3	3

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Work Orders (initiated for other depts.)	554	566	550	600
Customer Care Inquiries (online)	1,762	1,579	1,650	1,700
Calls Received	16,395	12,153	14,555	16,000
Calls Not Answered	1,182	962	1,000	800
Average Calls Per Day Received	68	49	58	64

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel	$118,327	$130,168	$149,336	$153,781
Supplies and Equipment	73	214	475	150
Total	*$118,399*	*$130,382*	$149,811	$153,930

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 2.7% from the FY 2023-24 year end estimates caused by the wage adjustments with no other changes to operation.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 153 - Customer Relations-311							
ExpCategory: 511 - Personnel Services							
101-153-511110	Regular	85,568.32	93,791.63	98,812.00	83,533.50	103,782.00	104,823.00
101-153-511120	Overtime	248.53	332.83	263.00	117.48	263.00	293.00
101-153-511210	Longevity	2,302.00	2,627.00	2,903.00	2,926.00	2,926.00	3,366.00
101-153-511230	Certification Allowance	0.00	150.00	0.00	0.00	0.00	1,149.00
101-153-511310	FICA - Employer	6,623.52	7,310.08	7,792.00	6,470.97	8,183.00	8,376.00
101-153-511350	TMRS-Employer	14,469.15	15,864.23	17,017.00	13,062.34	17,982.00	18,405.00
101-153-511410	Health-Employer	8,826.01	9,587.08	10,278.00	11,977.57	15,399.00	15,988.00
101-153-511500	Workers' Compensation	126.75	237.57	167.00	251.24	251.00	180.00
101-153-511606	Uniforms	162.25	0.00	200.00	79.98	200.00	200.00
101-153-511612	Training/Travel	0.00	267.50	350.00	0.00	350.00	1,000.00
ExpCategory: 511 - Personnel Services Total:		**118,326.53**	**130,167.92**	**137,782.00**	**118,419.08**	**149,336.00**	**153,780.00**
ExpCategory: 521 - Supplies and Equipment							
101-153-521100	Office Supplies	72.86	214.23	125.00	29.74	125.00	150.00
101-153-521708	Furniture & Fixtures	0.00	0.00	350.00	350.00	350.00	0.00
ExpCategory: 521 - Supplies and Equipment Total:		**72.86**	**214.23**	**475.00**	**379.74**	**475.00**	**150.00**
Department: 153 - Customer Relations-311 Total:		**118,399.39**	**130,382.15**	**138,257.00**	**118,798.82**	**149,811.00**	**153,930.00**

DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT
DIVISION: 154 PLANNING & ZONING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Planning & Zoning Division ensures quality development within the City limits and the Extraterritorial Jurisdiction through an efficient, consistent, unbiased, and effective development review process. Division responsibilities include the review and processing of development projects, such as commercial site plans, plats, zone changes, specific use permits, and annexations. The Division also researches and develops long-range plans and goals to help guide the future of our city; and creates development codes to tailor our regulations around citizen, businesses, and developer needs and city goals for a high quality of life and attractive community. The Division frequently collaborates with other departments within the city, including Engineering, Fire, and Inspections, as well as other governmental agencies, in order to provide guidance and staff recommendations to the City Council, Planning and Zoning Commission, Board of Adjustment, and the Capital Improvements Advisory Committee to help them best serve the residents of Schertz.

GOALS FOR FY2024-25

Strategic Plan Emphasis
Operational Value: Service Oriented, Systems Management, Engaged Workforce, Innovative, Proactive

- Continue to assist property owners, developers, and engineers through our development process through timely and thorough project review.
- Continue to do proactive updates to the website to provide improved customer service by updating flowcharts, providing information on current residential and commercial developments, providing information guides on how to apply for planning applications, and providing information on public hearing on the city's webpage.
- Continue to proactively provide regular updates to the website feature "What's Developing in Schertz" to ensure residents are provided information on current development projects within the city.
- Continue to improve CityView to assist applicants and staff in order to provide timely reviews and convey information clearly.
- Promote staff development including continued education, cross training, and department integration to provide outstanding customer service and provide staff with growth opportunities.

- Foster collaborations in regional planning efforts and increase participation in regional organizations/groups.

Policy Value: Safe Community, High Quality of Life, Attractive Community

- Continue to reevaluate and modify regulations within the Schertz Unified Development Code to accommodate the evolving needs of our residents, make the development process more efficient and effective and ensure a properly planned safe community.
- Implement the Joint Land Use Study Strategies to promote compatibility of land uses and development with the long-range goals of Randolph AFB.

ACCOMPLISHMENTS
Operational Value: Service Oriented

- Completed a redesign of the website feature, "What's Developing in Schertz", to provide information on active public hearings, new residential subdivisions and new commercial sites currently under construction to improve public relations and transparency, while providing useful, accessible information to the public.

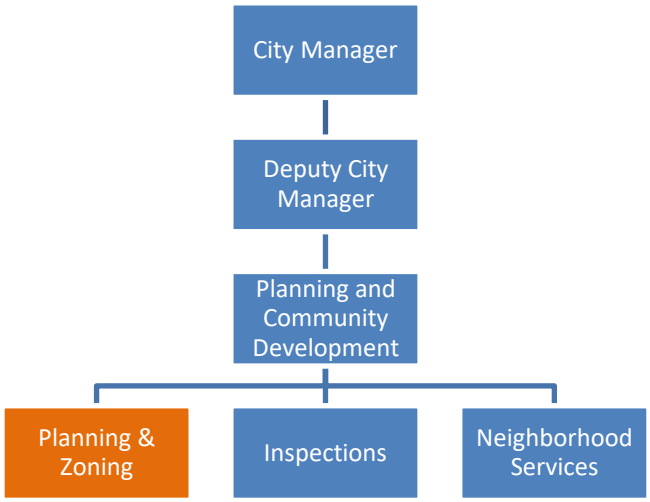
Operational Value: Engaged Workforce

- Through continued education and training, one Planner on staff became a member of the American Institute of Carried Planners, a professional certification earned through the American Planning Association.

Policy Value: Safe Community, High Quality of Life, Attractive Community, Innovative, Proactive

- Received the 2023 Certificate of Achievement for Planning Excellence by the American Planning Association – Texas Chapter which recognizes a commitment to professional planning by City Administration, Elected and Appointed Officials and exemplary professional standards demonstrated by the Planning Department for the tenth year in a row.
- Completed the Comprehensive Land Plan update for the City, which will shape the future of Schertz to meet the desires, goals and core service policy values of the residents
- Completed UDC amendments in relation to Article 3 Section 21.3.3 *Planning and Zoning Commission* Article 5 Section 21.5.2 *Zoning Districts Established,* Article 5 Section 21.5.4 *Zoning Change/Zoning Map Amendment,* Article 5 Section 21.5.5 *Statement of Purpose,* Article 5 Section 21.5.7 *Dimensional and Design Standards*, Article 5 Section 21.5.8 *Permitted Use Table,* Article 8 Section 21.8.4 *Home Occupations ,* Article 9 Section 21.9.7 *Landscaping*, Article 9 Section 21.9.9 *Tree Mitigation,* Article 14 Section 21.14.3 *Additional Design Standards,* and Article16 *Definitions*

ORGANIZATIONAL CHART



PLANNING AND ZONING	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Planning Manager	1	1	1	1
Senior Planner	1	1	1	1
Planner	2	2	2	2
TOTAL POSITIONS	4	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Plats	32	33	32	32
Site Plans and Master Plan	18	18	30	30
Variances/Waivers	5	4	2	5
Zone Changes and Specific Use Permits	15	14	23	23
UDC/ Comp. Plan Revisions	5	2	10	5
Annexation	4	0	1	4

Budget - Revenue	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget

Platting Fees	$55,250	$58,500	$54,000	$54,000
Site Plan Fees	23,000	28,000	40,000	40,000
BOA/ Variance Fees	3,500	3,500	1,000	2,500
Specific Use/Zone Change Fee	37,250	32,100	40,000	40,000
Zoning Letter & Develop Rights	4,800	3,450	2,550	2,550
Total Revenue	$123,800	$125,550	$137,550	$139,050

Budget - Expenses	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$220,463	$332,999	$417,464	$438,976
Supplies and Equipment	10,116	6,258	2,100	2,300
Operating Expenses	0	62	250	250
Professional Services	75	-10	100	100
Fund Charges/Transfers	400,000	0	0	0
Capital Outlay	0	0	27,152	0
Total	*$630,653*	*339,309*	*$447,066*	*$441,626*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget decreases by 1.2% from the FY 2023-24 year end estimate.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 154 - Planning & Zoning							
ExpCategory: 511 - Personnel Services							
101-154-511110	Regular	136,966.24	212,456.79	283,543.00	214,826.32	267,393.00	277,144.00
101-154-511120	Overtime	4,769.04	4,255.60	6,377.00	3,839.97	6,377.00	6,408.00
101-154-511210	Longevity	926.00	1,164.67	1,290.00	1,397.67	1,398.00	1,592.00
101-154-511230	Certification Allowance	0.00	1,505.00	2,241.00	2,430.00	2,880.00	2,241.00
101-154-511310	FICA - Employer	10,139.59	16,449.50	22,445.00	16,730.03	21,271.00	21,980.00
101-154-511350	TMRS-Employer	22,424.07	37,601.25	49,019.00	33,457.08	46,740.00	48,298.00
101-154-511410	Health-Employer	33,441.00	34,343.73	46,349.00	36,303.51	42,744.00	41,851.00
101-154-511500	Workers' Compensation	283.11	528.77	472.00	561.16	561.00	462.00
101-154-511606	Uniforms	625.50	826.25	850.00	448.00	850.00	850.00
101-154-511610	Memberships-Professional	1,320.00	1,543.00	2,550.00	1,468.93	2,550.00	2,950.00
101-154-511611	Publications	89.00	0.00	500.00	0.00	500.00	500.00
101-154-511612	Training/Travel	7,470.04	19,901.31	24,000.00	9,543.13	20,000.00	26,500.00
101-154-511613	Training/Travel Commission	1,552.66	1,933.22	7,500.00	1,514.56	3,500.00	7,500.00
101-154-511614	Meeting Expenses	456.31	489.84	700.00	525.13	700.00	700.00
	ExpCategory: 511 - Personnel Services Total:	**220,462.56**	**332,998.93**	**447,836.00**	**323,045.49**	**417,464.00**	**438,976.00**
ExpCategory: 521 - Supplies and Equipment							
101-154-521000	Operating Supplies	301.26	541.09	650.00	431.72	650.00	650.00
101-154-521100	Office Supplies	1,089.00	1,176.00	1,200.00	419.73	800.00	1,200.00
101-154-521600	Equip Maint Supplies	0.00	40.97	200.00	0.00	200.00	0.00
101-154-521701	Computer Fees & Licenses	7,500.00	4,200.00	0.00	0.00	0.00	0.00
101-154-521708	Furniture & Fixtures	1,225.47	299.97	450.00	78.00	450.00	450.00
	ExpCategory: 521 - Supplies and Equipment Total:	**10,115.73**	**6,258.03**	**2,500.00**	**929.45**	**2,100.00**	**2,300.00**
ExpCategory: 534 - Operating Expenses							
101-154-534029	Printing & Binding	0.00	62.00	250.00	49.00	250.00	250.00
	ExpCategory: 534 - Operating Expenses Total:	**0.00**	**62.00**	**250.00**	**49.00**	**250.00**	**250.00**
ExpCategory: 541 - Professional Services							
101-154-541004	Consulting Services	0.00	0.00	0.00	0.00	0.00	0.00
101-154-541019	State/County Admin Fees	75.00	-10.00	100.00	0.00	100.00	100.00
	ExpCategory: 541 - Professional Services Total:	**75.00**	**-10.00**	**100.00**	**0.00**	**100.00**	**100.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 548 - Fund Charges/Transfers							
101-154-548010	Transfer Out - Capital Project	400,000.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 548 - Fund Charges/Transfers Total:		**400,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
ExpCategory: 581 - Capital Outlay							
101-154-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	27,152.65	27,152.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**0.00**	**27,152.65**	**27,152.00**	**0.00**
Department: 154 - Planning & Zoning Total:		**630,653.29**	**339,308.96**	**450,686.00**	**351,176.59**	**447,066.00**	**441,626.00**

DEPARTMENT: 155 LEGAL SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Attorney is the legal advisor to the City Council and City Council's appointees, boards, commissions, committees, and staff. In addition, the City Attorney represents the City in all court cases where the City has an interest. Responsibilities of the City Attorney include providing legal advice to City Council, appointees, managers, boards, commissions, and committees in all legal matters; providing litigation and legal transaction services for the City and its enterprises; representing the City and its enterprises in employment matters; and reviewing, updating and maintaining the City Code.

GOALS AND OBJECTIVES

- To provide expert legal counsel on proposed ordinances.
- To attend all city council meetings, planning and zoning, and other meetings as needed and provide timely legal advice on proposed ordinances and related items.
- To represent the City in litigation.
- Prepare legal documents for City contracts and agreements.
- To provide counsel on strategic issues that will be of the most benefit to the City.

ORGANIZATIONAL CHART



Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Operations Expenses	$11,341	$9,821	$10,000	$10,000
Professional Services	99,376	59,412	100,000	80,000
Total	*$110,717*	*$69,233*	*$110,000*	*$90,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget is $20K lower then the FY 2023-24 year end estimate. Staff has not needed to utilize legal services as much as past years and will continue to budget a downward trend if expenditures continue to fall.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 155 - Legal Services							
ExpCategory: 534 - Operating Expenses							
101-155-534024	Legal Notices	11,341.38	9,821.06	10,000.00	4,293.24	10,000.00	10,000.00
ExpCategory: 534 - Operating Expenses Total:		**11,341.38**	**9,821.06**	**10,000.00**	**4,293.24**	**10,000.00**	**10,000.00**
ExpCategory: 541 - Professional Services							
101-155-541012	Legal Services	99,376.09	59,411.99	80,000.00	77,348.18	100,000.00	80,000.00
ExpCategory: 541 - Professional Services Total:		**99,376.09**	**59,411.99**	**80,000.00**	**77,348.18**	**100,000.00**	**80,000.00**
Department: 155 - Legal Services Total:		**110,717.47**	**69,233.05**	**90,000.00**	**81,641.42**	**110,000.00**	**90,000.00**

DEPARTMENT: 156 ECONOMIC DEVELOPMENT
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Economic Development Corporation helps to provide a supportive tax base, generate investment and improve quality of life. The City and the Corporation share many of the same objectives with a focus on infrastructure and the Corporation's mission statement reflects their purpose to strategically strengthen the Schertz economy by attracting and retaining businesses, investing in infrastructure, and promoting and enhancing the quality of life for residents and businesses through innovative measures, creating a sustainable and vibrant community. The department consists of four personnel and assists with the needs of 1,100 businesses and stakeholders.

GOALS FOR FY 2024-25

- The Economic Development Corporation's goals have been established by the Board of Directors this year to reflect a new focus.

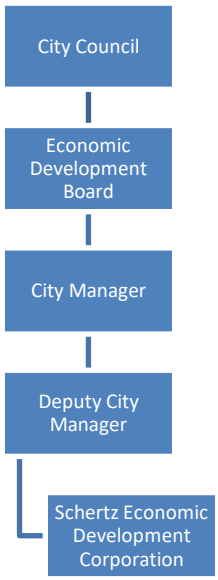
Strategic Plan Emphasis

- Policy Value: Promote Economic Development
    - Provide supportive tax base to balance increasing residential growth.
    - Generate investments in undeveloped areas and improve quality of life.
    - Promote economic development opportunities for high valued employers of all sizes.
    - Conduct incentive application analysis and engage in business recruitment.

Project focus for FY 2024-25

- Improve Economic Prosperity through Quality Developments, providing jobs that provide a High Quality of Life.
- Endorse programs to benefit small business
- Participating in 2 infrastructure projects that will provide Essential Services.
- Lead a discussion by participating with businesses to explore innovative ways in which the company can conserve natural resources.
- Engage public utilities to assist business success.
- Participate in 6 events to attract new businesses to the city.

ORGANIZATIONAL CHART



ECONOMIC DEVELOPMENT	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Executive Director	1	1	1	1
Deputy Director	1	1	1	1
Business Engagement Manager	1	1	1	1
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	4	4	4	4

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$0	$0	$367,056	$529,867
City Supported Services	0	0	1,133,841	1,200,000
Total	*$0*	*$0*	*$1,500,897*	*$1,729,867*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increased 15.3% from FY 2023-24 year-end estimates for the proposed wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 156 - Economic Development							
ExpCategory: 511 - Personnel Services							
101-156-511110	Regular	0.00	0.00	367,466.00	234,815.48	292,190.00	389,663.00
101-156-511120	Overtime	0.00	0.00	0.00	1,325.16	1,600.00	0.00
101-156-511210	Longevity	0.00	0.00	370.00	160.00	160.00	540.00
101-156-511230	Certification Allowance	0.00	0.00	15,607.00	0.00	0.00	0.00
101-156-511310	FICA - Employer	0.00	0.00	29,333.00	17,799.69	22,365.00	29,851.00
101-156-511350	TMRS-Employer	0.00	0.00	64,064.00	36,008.08	49,144.00	65,593.00
101-156-511410	Health-Employer	0.00	0.00	20,588.00	0.00	993.00	43,606.00
101-156-511500	Workers' Compensation	0.00	0.00	604.00	0.00	604.00	614.00
ExpCategory: 511 - Personnel Services Total:		**0.00**	**0.00**	**498,032.00**	**290,108.41**	**367,056.00**	**529,867.00**
ExpCategory: 532 - City Supported Services							
101-156-532005	Main Street Local Program	0.00	0.00	50,000.00	27,352.47	53,083.00	50,000.00
101-156-532008	Tax Reimbursements/Abateme...	0.00	0.00	1,000,000.00	1,080,758.12	1,080,758.00	1,150,000.00
ExpCategory: 532 - City Supported Services Total:		**0.00**	**0.00**	**1,050,000.00**	**1,108,110.59**	**1,133,841.00**	**1,200,000.00**
Department: 156 - Economic Development Total:		**0.00**	**0.00**	**1,548,032.00**	**1,398,219.00**	**1,500,897.00**	**1,729,867.00**

DEPARTMENT: 164 CITY SECRETARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The position of City Secretary is a statutory position required by State law and the City Charter. The City Secretary's Office functions as a primary contact for citizens seeking information regarding the community, supports the City Council in the fulfillment of their duties and responsibilities as elected officials and provides daily assistance to all city administrative departments. The City Secretary serves as a member of the City Management Team and oversees the many functions of the City Secretary's Office, including election administration, alcohol beverage permits, record management and preservation and Council Services.

The City Secretary's Department supports, facilitates and strengthens the City of Schertz governmental process by recording all laws, resolutions, and ordinances approved by the City Council, preparing City Council agendas and giving notice of such meetings, countersigning or notarizing, as applicable, all contracts, commissions, and licenses, providing public information according to state guidelines, delivering continuity to the City of Schertz government by recording its legislative actions, both contemporary and archival, and serving as historian for the City, safeguarding and enriching the municipal election and records management processes, and assisting the City Council in fulfilling their goals.

GOALS AND OBJECTIVES FOR FY 2024-2025

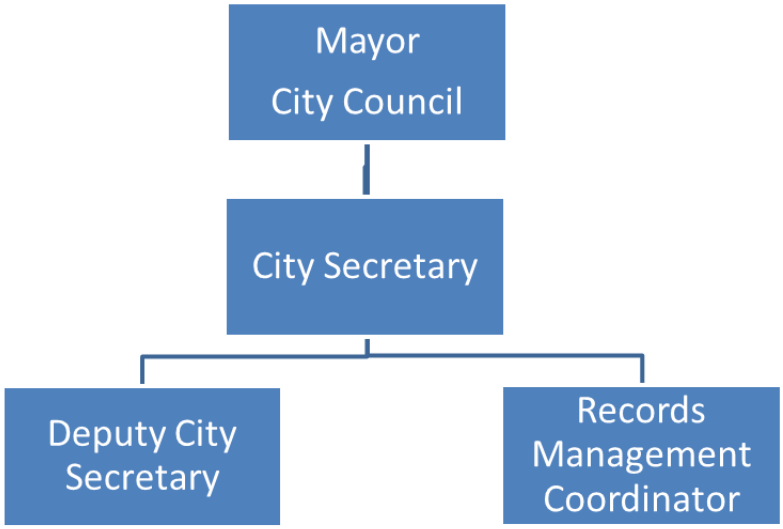
Strategic Plan Emphasis

- Operational Value: Systems Management
    - The goals and objectives of the City Secretary's Department for the fiscal year 2024-2025 are to provide the following services with greater transparency and efficiency for the Mayor, City Council, City Staff, and the residents of Schertz.
- Operational Value: Innovative
    - Creating new processes for records governance to ensure minimum compliance with state statutes as they relate to records management and the Texas Public Information Act.
    - Creating a new system for the management and administration of Ordinances and Resolutions.
    - Creating new systems for managing alcohol permits and volunteers on boards, commissions, and committees.

Project focus for FY 2024-2025

- Work with the part-time Records Management Coordinator to create and implement standardized records management processes to meet standards set forth by state statute. This position will provide processes and related training for the identification, maintenance, retention, security, electronic storage, disposition, and preservation of City records. The role of this position is to ensure compliance, increase transparency, and mitigate legal risk for the City.
- Automate the Public Information requests using a new software platform. This will enhance transparency, increase efficiency for retrieving and compiling responsive documentation, tracking requests, and minimize legal risk by ensuring quality responses and maintaining compliance.
- Create a new database for better management of Ordinances and resolutions to ensure accurate assignment and description. This will greatly enhance the ability to research documented changes to city governance documents.
- Create new database for issuance and monitoring of Alcohol permits for businesses. This will greatly enhance the tracking of permits issued for businesses, provide an automated process for sending renewals and invoices, and ensure greater compliance.
- Create a new database for the management of the City of Schertz Boards and Commissions. This will provide the Board Bylaws, and Board Member documents such as application materials, training certificates, appointment and reappointment data, contact information.
- Document processes for Election administration to ensure transparency, compliance, and consistency across three counties.
- Create an On-Boarding Program for newly elected Councilmembers.

ORGANIZATIONAL CHART



CITY SECRETARY	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Records Management Coordinator (P/T)	0	0	1	1
TOTAL POSITIONS	2	2	3	3

PERFORMANCE INDICATORS

Workload	2021-22 Actual	2022-23 Actual	2023-24 Estimated	2024-25 Budget
Ordinances Passed and Processed	61	61	150	70
Resolutions Passed and Processed	130	142	140	150
Council Meetings Attended	39	39	30	25
Open Records	571	600	700	750

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimated	2024-25 Budget
Ordinances & Resolutions Executed within 72 hours of Council Meeting	98%	80%	95%	95%
Documents completed, signed, scanned within 48 hours of council approval	98%	85%	95%	95%
Council meeting minutes transcribed within 48 hours following Council meeting	98%	85%	95 %	95%
Agendas available to citizens within legally required timeframe - Posted on website	100%	100%	100%	100%
Alcohol permits processed within the month of expiration	97%	85%	90%	95%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimated	2024-25 Budget
Personnel Services	$214,531	$195,205	$219,390	$238,872
Supplies and Equipment	1,347	1,947	3,040	2,870
Operating Expenses	5,248	1,848	30,320	31,954
Total	*$221,126*	*$199,000*	*$252,750*	*$273,696*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 8.3% from the FY 2023-24 year-end estimate from the anticipated wage adjustments and the addition of part time Records Clerk position to aid with the increasing open records requests.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 164 - City Secretary							
ExpCategory: 511 - Personnel Services							
101-164-511110	Regular	153,531.98	141,651.57	171,386.00	126,561.34	160,163.00	176,474.00
101-164-511120	Overtime	0.00	85.23	0.00	0.00	0.00	0.00
101-164-511210	Longevity	2,072.00	2,158.00	600.00	620.00	620.00	840.00
101-164-511230	Certification Allowance	600.08	600.08	575.00	484.68	600.00	575.00
101-164-511310	FICA - Employer	11,697.54	10,499.56	13,199.00	9,655.26	12,346.00	13,606.00
101-164-511350	TMRS-Employer	25,652.53	20,540.71	28,826.00	19,352.38	27,128.00	29,897.00
101-164-511410	Health-Employer	17,730.83	10,702.35	11,113.00	9,119.23	11,515.00	9,688.00
101-164-511500	Workers' Compensation	210.94	395.05	284.00	418.12	418.00	292.00
101-164-511605	Temporary Employee Svcs	0.00	4,443.67	0.00	0.00	0.00	0.00
101-164-511606	Uniforms	0.00	351.16	500.00	87.96	500.00	700.00
101-164-511610	Memberships-Professional	712.95	310.00	1,400.00	620.00	700.00	1,400.00
101-164-511611	Publications	463.95	686.80	500.00	485.61	500.00	500.00
101-164-511612	Training/Travel	1,858.07	2,780.81	4,900.00	4,591.56	4,900.00	4,900.00
	ExpCategory: 511 - Personnel Services Total:	**214,530.87**	**195,204.99**	**233,283.00**	**171,996.14**	**219,390.00**	**238,872.00**
ExpCategory: 521 - Supplies and Equipment							
101-164-521100	Office Supplies	1,346.74	1,566.96	1,700.00	1,072.38	1,700.00	1,870.00
101-164-521708	Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00
101-164-521710	Computer & Peripherals Under...	0.00	379.99	1,034.00	1,033.35	1,340.00	1,000.00
	ExpCategory: 521 - Supplies and Equipment Total:	**1,346.74**	**1,946.95**	**2,734.00**	**2,105.73**	**3,040.00**	**2,870.00**
ExpCategory: 534 - Operating Expenses							
101-164-534000	Advertising	0.00	100.00	0.00	0.00	0.00	0.00
101-164-534029	Printing & Binding	138.95	129.00	150.00	0.00	150.00	150.00
101-164-534030	Records Management	5,109.11	1,619.39	31,804.00	22,261.82	30,170.00	31,804.00
	ExpCategory: 534 - Operating Expenses Total:	**5,248.06**	**1,848.39**	**31,954.00**	**22,261.82**	**30,320.00**	**31,954.00**
	Department: 164 - City Secretary Total:	**221,125.67**	**199,000.33**	**267,971.00**	**196,363.69**	**252,750.00**	**273,696.00**

DEPARTMENT: 101 NON-DEPARTMENTAL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

This department accounts for expenses and payments that are not specific to an individual function/department. Items in this department include city insurance, appraisal district contracts, contingency, and the emergency medical services contract.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimated	2024-25 Budget
Supplies and Equipment	$9,148	$9,486	$9,750	$9,000
City Support Services	858,294	1,210,482	303,333	280,000
Utility Services	3,065	0	0	0
Operating Expenses	1,239,330	1,241,253	1,386,474	2,067,853
Fund Charges/Transfers	30,945	19,189	27,757	28,818
Capital Outlay	0	90,215	28,473	0
Total	*$2,140,783*	*$2,570,624*	*$1,755,788*	*$2,385,671*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 35.9% from the FY 2023-24 year-end estimate due to new pay incentives, new insurance policy and is offset by setting the contingency accounts to $180,000 total.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 101 - GENERAL FUND							
Department: 101 - Non Departmental							
ExpCategory: 521 - Supplies and Equipment							
101-101-521702	Postage	9,148.39	9,485.61	9,000.00	8,472.21	9,750.00	9,000.00
ExpCategory: 521 - Supplies and Equipment Total:		**9,148.39**	**9,485.61**	**9,000.00**	**8,472.21**	**9,750.00**	**9,000.00**
ExpCategory: 532 - City Supported Services							
101-101-532000	County Appraisal District	236,110.48	280,016.22	280,000.00	243,125.73	303,333.33	280,000.00
101-101-532005	Main Street Local Program	43,595.81	25,288.97	0.00	0.00	0.00	0.00
101-101-532008	Tax Reimbursements/Abateme...	578,587.63	905,177.30	0.00	0.00	0.00	0.00
ExpCategory: 532 - City Supported Services Total:		**858,293.92**	**1,210,482.49**	**280,000.00**	**243,125.73**	**303,333.33**	**280,000.00**
ExpCategory: 533 - Utility Services							
101-101-533200	Electric Utility Service	3,065.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 533 - Utility Services Total:		**3,065.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
ExpCategory: 534 - Operating Expenses							
101-101-534005	City Insurance-Commercial	312,797.22	341,582.10	390,000.00	398,088.88	405,000.00	450,000.00
101-101-534011	Contingencies	27,555.81	-19,439.07	50,123.00	4,363.45	0.00	180,000.00
101-101-534013	Contingencies-Personnel	0.00	0.00	300,000.00	0.00	0.00	425,000.00
101-101-534015	Credit Card Service Fee	65,762.30	60,284.11	95,000.00	11,536.78	65,000.00	75,000.00
101-101-534016	Credit Cards Fees - AMEX	16,781.41	4,042.58	12,000.00	0.00	9,750.00	11,000.00
101-101-534017	Electronic Filing Services	1,897.15	3,693.31	4,500.00	1,026.10	4,875.00	4,500.00
101-101-534021	Equipment Maintenance - Copi...	118,033.85	124,524.75	120,000.00	97,210.75	130,000.00	130,000.00
101-101-534046	Medical Services-EMS Contract	695,644.24	725,514.32	770,949.00	770,949.48	770,949.00	791,273.00
101-101-534052	State/County Admin Fees	35.00	35.00	100.00	0.00	100.00	100.00
101-101-534057	Misc Bank Charges	823.23	1,015.74	980.00	-297.47	800.00	980.00
ExpCategory: 534 - Operating Expenses Total:		**1,239,330.21**	**1,241,252.84**	**1,743,652.00**	**1,282,877.97**	**1,386,474.00**	**2,067,853.00**
ExpCategory: 548 - Fund Charges/Transfers							
101-101-548008	Transfer Out	0.00	9,881.37	0.00	0.00	0.00	0.00
101-101-548011	Transfer Out - Drainage	17,229.00	0.00	17,222.00	0.00	17,222.00	18,283.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-101-548015	Transfer Out - Hist. Committee	13,863.11	9,160.82	10,535.00	0.00	10,535.00	10,535.00
101-101-548018	Transfer Out - Special Events	-146.72	146.72	0.00	0.00	0.00	0.00
ExpCategory: 548 - Fund Charges/Transfers Total:		**30,945.39**	**19,188.91**	**27,757.00**	**0.00**	**27,757.00**	**28,818.00**
ExpCategory: 581 - Capital Outlay							
101-101-581008	Land/ROW/Easements Purchase	0.00	90,214.56	0.00	31,485.66	28,473.25	0.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**90,214.56**	**0.00**	**31,485.66**	**28,473.25**	**0.00**
Department: 101 - Non Departmental Total:		**2,140,782.91**	**2,570,624.41**	**2,060,409.00**	**1,565,961.57**	**1,755,787.58**	**2,385,671.00**

DEPARTMENT: 170 PUBLIC AFFAIRS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Public Affairs Department is responsible for establishing and maintaining internal and external communications with Schertz residents and city employees. Emphasis is placed on engaging with residents about city services, programs, and policies in a manner designed to build trust and understanding in local government. Public Affairs accomplishes this through Schertz Magazine, use of social media, advertising, production of city videos, media relations, City Headlines, and Schertz.com website. The department also captures photos/video of City events and activities, designs City marketing materials, social media/print graphics, logos, etc., and maintains the Schertz brand to ensure consistency and promote a positive public perception of the city.

Public Affairs publishes *Schertz Magazine* monthly with 16,000 copies printed; including 15,000+ direct mailed to households in Schertz and over 500 distributed to local businesses. The magazine is the number one source of information for Schertz residents according to the past three citizen surveys.

The department serves an internal audience of over 400 employees, elected and appointed officials, as well as an estimated city population of 44,000+.

Operations of 311/Customer Care are maintained under the umbrella of Public Affairs.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- City Goal: Sustainable Government
    - Implement initiatives to increase transparency in government processes and decision-making, ensuring that residents have access to accurate and timely information about city operations, policies, and initiatives.
    - Provide residents with accessible avenues to voice their concerns, suggestions, and feedback, and ensure timely responses and follow-up actions to demonstrate our commitment to listening and responsiveness.
- City Goal: Sense of Community
    - Develop and execute comprehensive engagement strategies to foster meaningful interactions between the city and its residents, promoting active participation in civic activities, events, and initiatives

Project focus for FY 2024-25

- Evaluate where and how the city's communications and engagement resources, processes, strategies and materials may need to be improved or enhanced for better community stakeholder awareness and engagement.
- Launch promotional Library video highlighting various services and programs happening yearly at Schertz Public Library.
- Implement new technology to increase awareness and foster community engagement.
- Implement the Strategic Communication Plan.
- Implement a comprehensive CIP campaign aimed at increasing awareness of city projects/improvements gaining favorable opinions towards the city.

Accomplishments for FY 2023-24

- Launched the newly redesigned Schertz.com website which aims to enhance resident awareness and understanding of city government activities.
- Executed the 2023 Citizen Satisfaction Survey.
- Implemented a comprehensive recruitment campaign in conjunction with HR which yielded a lower vacancy rate across the city.
- Launched new video series, "Now You Know", to share insights and a behind the scenes look at Schertz government operations.

ORGANIZATIONAL CHART



PUBLIC AFFAIRS	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Public Affairs Director	1	1	1	1
Communications Manager	1	1	1	1
Marketing and Communications Specialist	1	1	1	1
Administrative Assistant	1	1	0	0
TOTAL POSITIONS	4	4	3	3

PERFORMANCE INDICATORS

Workload/Output Measures	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
News Items Created	158	75	125	150
Marketing Materials Produced	134	771	850	800
Number of publications including e-newsletters produced	67	67	68	68
Social Media Posts (City accounts)	1,080	914	975	975
Social Media Posts (Parks account)	386	595	675	0

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Schertz Magazine Ad revenue	147,192	125,668	125,000	125,000
City social media fans (Instagram/FB)	14,797	16,252	17,800	19,500
Facebook Reach (city account)	92,800	252,100	400,000	400,000
Instagram Reach (city account)	93,300	56,900	30,000	50,000
Schertz.com sessions	737,251	566,111	700,000	700,000
Percentage open rate for e-newsletter	43%	49%	56%	60%
Percentage click rate for e-newsletter	2%	2%	3%	4%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$333,461	$338,316	$361,149	$373,087
Supplies and Equipment	57,192	59,148	59,737	59,900
Operating Expenses	142,484	125,005	125,100	132,948
Professional Services	99,656	89,589	90,768	85,250
Total	*$632,793*	*$612,058*	*$636.754*	*$651,185*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 2.3% from the FY 2023-24 year-end estimates. The increase is caused by the anticipated wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 170 - Public Affairs							
ExpCategory: 511 - Personnel Services							
101-170-511110	Regular	231,921.88	232,590.29	266,952.00	196,966.11	246,208.00	260,271.00
101-170-511120	Overtime	553.67	679.39	1,035.00	1,087.24	1,500.00	1,266.00
101-170-511210	Longevity	5,236.67	5,323.67	5,789.00	2,722.00	2,722.00	3,085.00
101-170-511230	Certification Allowance	0.00	0.00	0.00	0.00	0.00	0.00
101-170-511310	FICA - Employer	17,523.25	17,589.53	20,925.00	14,844.31	19,158.00	20,234.00
101-170-511350	TMRS-Employer	39,059.67	38,365.42	45,700.00	30,144.52	42,097.00	44,461.00
101-170-511410	Health-Employer	35,302.24	32,444.38	36,488.00	30,506.50	37,553.00	32,287.00
101-170-511500	Workers' Compensation	340.47	917.66	448.00	674.86	675.00	433.00
101-170-511606	Uniforms	208.21	161.44	200.00	192.73	200.00	250.00
101-170-511610	Memberships-Professional	0.00	0.00	125.00	250.00	250.00	0.00
101-170-511611	Publications	60.32	0.00	50.00	0.00	50.00	50.00
101-170-511612	Training/Travel	2,969.50	9,572.44	11,325.00	8,388.98	10,136.00	10,050.00
101-170-511614	Meeting Expenses	285.49	671.42	500.00	557.13	600.00	700.00
	ExpCategory: 511 - Personnel Services Total:	**333,461.37**	**338,315.64**	**389,537.00**	**286,334.38**	**361,149.00**	**373,087.00**
ExpCategory: 521 - Supplies and Equipment							
101-170-521000	Operating Supplies	363.64	253.07	75.00	0.00	75.00	0.00
101-170-521100	Office Supplies	699.38	607.86	625.00	199.11	625.00	650.00
101-170-521702	Postage	9,210.84	11,733.52	16,250.00	2,514.83	10,000.00	10,000.00
101-170-521704	Magazine-Postage	46,118.33	45,125.29	48,000.00	47,856.29	48,000.00	48,000.00
101-170-521708	Furniture & Fixtures	99.89	1,235.64	0.00	299.99	299.00	500.00
101-170-521712	Operating Equipment	699.99	192.28	750.00	737.41	738.00	750.00
	ExpCategory: 521 - Supplies and Equipment Total:	**57,192.07**	**59,147.66**	**65,700.00**	**51,607.63**	**59,737.00**	**59,900.00**
ExpCategory: 534 - Operating Expenses							
101-170-534000	Advertising	6,551.54	8,268.72	10,700.00	9,935.96	10,200.00	13,400.00
101-170-534002	Business Meetings/Networking	200.00	511.00	500.00	288.00	500.00	578.00
101-170-534027	Memberships-City Use	340.00	210.00	375.00	125.00	375.00	1,220.00
101-170-534028	Magazine-Printing Services	114,041.52	92,676.09	90,000.00	67,925.17	89,025.00	90,000.00
101-170-534029	Printing & Binding	20,822.80	23,339.52	26,250.00	17,317.35	25,000.00	26,750.00
101-170-534043	Other Events - Expenses	528.38	0.00	750.00	0.00	0.00	1,000.00
	ExpCategory: 534 - Operating Expenses Total:	**142,484.24**	**125,005.33**	**128,575.00**	**95,591.48**	**125,100.00**	**132,948.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 541 - Professional Services							
101-170-541005	Design Services	62,208.00	49,204.00	50,000.00	40,640.00	48,768.00	50,000.00
101-170-541016	Prof Svcs-Writers/Photographer	9,360.50	9,738.75	11,600.00	10,617.50	12,000.00	9,850.00
101-170-541017	Professional Services	28,087.11	30,646.49	29,500.00	25,200.69	30,000.00	25,400.00
ExpCategory: 541 - Professional Services Total:		**99,655.61**	**89,589.24**	**91,100.00**	**76,458.19**	**90,768.00**	**85,250.00**
Department: 170 - Public Affairs Total:		**632,793.29**	**612,057.87**	**674,912.00**	**509,991.68**	**636,754.00**	**651,185.00**

DEPARTMENT: 173 ENGINEERING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Engineering Department serves as technical advisor to the City Manager, City Council, Executive Staff, and other City departments. The Engineering Department collaborates with Public Works, Planning and Community Development, Economic Development, Parks and Recreation, and other departments, citizens, developers, and other governmental agencies in order to effectively plan and implement infrastructure improvement and development for the organized growth of the City. Engineering works with Public Works and Finance to develop and implement the City's Capital Improvement Programs for water, wastewater, streets, and drainage. That responsibility includes the development and maintenance of infrastructure master plans; the prioritization of projects; the identification and procurement of project funding; and the management of the design and construction of necessary infrastructure.

The Engineering Department reviews applications for public and private land development for conformance with adopted engineering standards, policies, codes, and infrastructure master plans. Engineering Inspectors ensure that the construction of public infrastructure – both privately and publicly constructed – follows appropriate standards and specifications. Ensuring compliance promotes a safe community in which the essential services of the provision of water, wastewater, transportation, and drainage are available and arranged for fiscal sustainability.

The Engineering Department creates and maintains standard construction details, technical specifications, and design guidelines.

The Transportation Safety Advisory Commission (TSAC) is staffed by the Engineering Department. TSAC is a Commission that hears input from citizens about traffic and transportation safety concerns; considers transportation issues; and makes recommendations to City Council regarding traffic and transportation safety and other related matters throughout the City.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Value: Essential Services and Safe Community
    - Assists with the updating of capital improvement plans and prioritizations of projects to plan for and accommodate future community needs.
    - Provides technical expertise to plan, prioritize, manage; and construct critical infrastructure projects for water, wastewater, drainage, and roadways to provide quality basic services for residents' current and future needs.
    - Create, maintain; and update as needed standard construction details, technical specifications, and design guidelines to create a well built and well-planned environment.
    - Inspect infrastructure projects to ensure compliance with the standard construction details, technical specifications, codes and design guidelines.

- Policy Value: Attractive Community and High Quality of Life
    - Create and update a Pavement Preservation Program (called "SPAM") to repair and maintain city roadways in good condition.
    - Provide technical assistance for implementing repairs and construction of new safety features like crosswalks for pedestrians.
    - Assist with the planning of new multi-use paths and hike and bike trails. Manage and inspect the construction of new multi-use paths and hike and bike trails.

Project focus for FY 2024-25

- Update and improve standard construction details, technical specifications, and design guidelines.
- Support development and implementation of comprehensive Capital Improvement Program including water, wastewater, drainage, and roadway projects.
- Continue positive progression and completion of capital improvement projects.
- Complete update of roadway capital recover plan and fee update.
- Continue to provide efficient, clear review of construction plans and other development submittals.
- Continue promotion of efficacy of TSAC activities and actions.
- Continuing successful partnership with TxDOT for projects.

ORGANIZATIONAL CHART



ENGINEERING	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
City Engineer	1	1	1	1
Engineer	3	3	4	4
Senior Graduate Engineer	1	1	1	1
Graduate Engineer	1	1	1	1
Engineering Inspector	2	2	3	3
TOTAL POSITIONS	8	8	10	10

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Capital Improvement Projects (number active includes design and/or construction contract)	17	22	15	13
Number of Non-Construction Plan Reviews (includes master plans, plats, site plans, etc.)	50	51	62	62
Residential Subdivision Construction – number of projects (completed projects)	4	11	9	12
Number of Miles of Public Infrastructure Added (residential)	12.01	24.45	12.20	16.40
Residential Subdivision Construction – dollar value of public improvements (completed projects, -- cost data no longer attainable per state law changes)	$6.0 million	$27.4 million	--	--
Commercial Subdivision Construction – number of projects (completed projects)	2	7	8	10
Number of Miles of Public Infrastructure Added (commercial)	1.40	2.29	3.20	2.82
Commercial Subdivision Construction – dollar value of public improvements (completed projects, -- cost data no longer attainable per state law changes)	$4.1 million	$2.7 million	--	--

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$858,403	$995,485	$1,034,609	$1,315,714
Supplies and Equipment	2,691	12,175	5,800	5,700
Utility Services	6,286	7,528	8,000	8,500
Operating Expenses	31	62	945	800
Professional Services	36,885	49,865	50,000	50,000
Capital Outlay	0	0	75,414	56,000
Total	*$904,296*	*$1,065115*	*$1,174,768*	*$1,436,714*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Engineering Budget increased 22.3% from the FY 2023-24 year end estimate for a new position (administrative assistant), the assumption of filling multiple position vacancies, and planned wage increases.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 173 - Engineering							
ExpCategory: 511 - Personnel Services							
101-173-511110	Regular	603,450.39	670,305.71	885,167.00	549,102.53	686,575.00	911,405.00
101-173-511120	Overtime	724.63	1,766.23	750.00	1,970.41	3,500.00	3,900.00
101-173-511210	Longevity	6,114.00	8,827.42	11,941.00	7,084.00	7,084.00	7,751.00
101-173-511230	Certification Allowance	3,115.80	2,504.16	14,169.00	749.64	925.00	1,120.00
101-173-511310	FICA - Employer	45,229.53	50,178.46	69,841.00	40,888.78	53,403.00	70,662.00
101-173-511350	TMRS-Employer	100,984.59	113,496.30	152,531.00	83,768.98	117,348.00	155,271.00
101-173-511410	Health-Employer	86,644.07	111,627.70	150,534.00	109,820.70	134,491.00	142,695.00
101-173-511500	Workers' Compensation	3,336.27	6,246.54	3,183.00	6,612.85	6,613.00	3,210.00
101-173-511605	Temporary Employee Svcs	0.00	15,955.69	0.00	6,470.83	7,000.00	0.00
101-173-511606	Uniforms	2,604.84	3,350.75	4,220.00	2,763.62	4,220.00	4,500.00
101-173-511610	Memberships-Professional	2,103.34	2,409.00	2,500.00	2,031.28	2,500.00	3,100.00
101-173-511611	Publications	500.00	0.00	3,300.00	0.00	0.00	500.00
101-173-511612	Training/Travel	2,822.41	7,834.77	9,600.00	2,545.31	9,600.00	9,600.00
101-173-511614	Meeting Expenses	166.97	620.52	700.00	441.10	700.00	1,000.00
101-173-511616	Professional Certification	606.00	362.00	650.00	100.00	650.00	1,000.00
	ExpCategory: 511 - Personnel Services Total:	**858,402.84**	**995,485.25**	**1,309,086.00**	**814,350.03**	**1,034,609.00**	**1,315,714.00**
ExpCategory: 521 - Supplies and Equipment							
101-173-521000	Operating Supplies	154.27	2,308.41	1,000.00	834.38	1,000.00	1,000.00
101-173-521100	Office Supplies	1,082.87	814.73	1,000.00	999.55	1,250.00	1,750.00
101-173-521300	Motor Vehicle Supplies	39.75	548.59	1,400.00	1,966.91	2,500.00	1,400.00
101-173-521701	Computer Fees & Licenses	1,264.80	0.00	0.00	0.00	0.00	0.00
101-173-521702	Postage	30.81	36.29	50.00	19.84	50.00	50.00
101-173-521708	Furniture & Fixtures	118.95	6,937.83	500.00	479.98	500.00	500.00
101-173-521710	Computer & Peripherals Under...	0.00	1,528.77	500.00	339.98	500.00	1,000.00
	ExpCategory: 521 - Supplies and Equipment Total:	**2,691.45**	**12,174.62**	**4,450.00**	**4,640.64**	**5,800.00**	**5,700.00**
ExpCategory: 533 - Utility Services							
101-173-533500	Vehicle Fuel	6,285.89	7,527.55	8,000.00	5,343.08	8,000.00	8,500.00
	ExpCategory: 533 - Utility Services Total:	**6,285.89**	**7,527.55**	**8,000.00**	**5,343.08**	**8,000.00**	**8,500.00**
ExpCategory: 534 - Operating Expenses							
101-173-534027	Memberships-City Use	0.00	0.00	0.00	45.00	45.00	100.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-173-534029	Printing & Binding	31.00	62.00	360.00	805.45	900.00	700.00
ExpCategory: 534 - Operating Expenses Total:		**31.00**	**62.00**	**360.00**	**850.45**	**945.00**	**800.00**
ExpCategory: 541 - Professional Services							
101-173-541006	Engineering	13,123.05	5,210.00	0.00	0.00	0.00	0.00
101-173-541017	Professional Services	23,761.50	44,655.25	50,000.00	27,312.50	50,000.00	50,000.00
ExpCategory: 541 - Professional Services Total:		**36,884.55**	**49,865.25**	**50,000.00**	**27,312.50**	**50,000.00**	**50,000.00**
ExpCategory: 581 - Capital Outlay							
101-173-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	75,413.90	75,414.00	56,000.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**0.00**	**75,413.90**	**75,414.00**	**56,000.00**
Department: 173 - Engineering Total:		**904,295.73**	**1,065,114.67**	**1,371,896.00**	**927,910.60**	**1,174,768.00**	**1,436,714.00**

DEPARTMENT: 256 POLICE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Police Department oversees an area of approximately 32 square miles and provides services to the city across three counties. Annually, the communications division receives thousands of service calls, handling dispatch for Police, Fire, Emergency Medical Services, and Animal Services. Additionally, the department extends its dispatch services to the City of Cibolo for Police, Fire, and Animal Services. It handles Schertz Emergency Medical Service dispatch for Cibolo, Marion, Seguin, Santa Clara, and other county areas. The Patrol Division is dedicated to preventing and reducing crime, enhancing traffic safety, and promoting public safety through a visible presence in the community. Meanwhile, the Investigations Division manages incidents within the city, processes crime scenes, and sees cases through to prosecution in collaboration with the County and District Attorneys of all three counties. The records unit is responsible for receiving and preparing cases for submission to County and District Attorneys. The School Resource Program ensures a visible presence within schools to prevent and address crimes on campus. In addition, the Animal Services Division enforces state and city ordinances concerning the care and treatment of animals, as well as rabies control and public health through disease and population control. The Community Outreach Officer engages with Homeowner Associations, providing education and crime prevention programs to the community, and oversees the Citizens Police Academy and the Citizens on Patrol. Moreover, the Crime Victim Liaison safeguards crime victims' rights and assists in meeting their needs in Schertz and Live Oak.

GOALS AND OBJECTIVES FOR FY 2024-25

Strategic Plan Emphasis

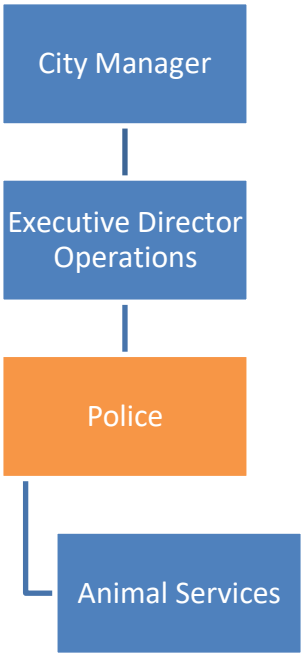
- Policy Value: Essential Services and Safe Community

Promoting a safe community through public education, community involvement, criminal investigations, enforcement action and other essential services.

- Enhance our citizens’ quality of life by promoting a feeling of safety for all citizens and visitors to the city, including neighborhoods, commercial areas, parks and public facilities.

- To increase department participation in community programs and increase citizen interest and participation in police department programs which lends to an attractive, safe community and promotes economic prosperity.
- To enhance the recruitment of high-quality officers/personnel to serve the citizens of Schertz and to retain those employees in which the city has already invested with an engaged workforce.

ORGANIZATIONAL CHART



POLICE	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Chief of Police	1	1	1	1
Assistant Chief of Police	1	2	2	2
Captain	1	0	0	0
Lieutenants	4	4	4	4
Sergeants	7	12	12	12
Corporals	14	0	0	0
Officers	37	40	56	56
Administrative Assistant	2	2	2	2
Records Manager	1	1	1	1
Records Clerk	2	3	3	3
Civilian Evidence Technician	2	2	2	2
Crime Victim Liaison	1	1	1	1
Animal Services Manager	1	1	1	1
Animal Services Officer	4	4	4	4
Animal Services Kennel Tech	3	4	4	4
Communications Manager	1	1	1	1
Communications Shift Supervisor	4	4	4	4
Communications Officer	12	12	12	12
P/T Communications Ofc (Irregular)	3	3	3	3
Crossing Guards (Part Time)	16	16	16	16
TOTAL POSITIONS	**118**	**122**	**129**	**129**

LAW ENFORCEMENT COMMISSIONS	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2023-24 Budget
Fire Dept. Law Enforcement Commission	1	2	2	2
TOTAL COMMISSIONS	**1**	**2**	**2**	**2**

PERFORMANCE INDICATORS

Workload / Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Dispatch-911 Calls	29,681	32,313	31,000	31,000
Patrol-Citations/Warnings Issued	10,768	5,943	8,356	8,356
Inv-Criminal Cases Filed w/ Prosecutor	75	202	150	150
Inv-Cases Investigated per Investigator	160	164	132	132
Inv-Total Cases Cleared	155	295	212	170
Records-Total Active Alarm Permits	166	160	195	195
Records-Open Records Requests	1,571	1,458	1,816	1,816
Crime Victim Liaison-Assigned Cases	200	266	270	270
Warrants Issued	1650	1083	860	860
Warrants Cleared	1625	4237	1030	1030
Animal Services				
Animals Taken In	925	1217	1260	1260
Adoptions	325	419	360	360
Return to Owner	300	279	240	240
Transferred Out	110	202	330	330
Wildlife Release	75	63	90	90
Euthanized	55	138	175	175

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$9,214,610	$9,667,983	$10,909,015	$11,648,756
Supplies and Equipment	347,252	445,134	687,805	471,059
City Supported Services	872	0	0	5,000
Utility Services	210,811	204,056	197,472	237,600
Operating Expenses	44,509	54,835	68,592	78,205
Professional Services	57,188	76,340	57,644	88,686
Repairs and Maintenance	59,149	53,773	80,816	76,147
Rental/Leasing	0	0	546,345	550,000
Capital Outlay	298,643	463,806	1,515,961	565,160
Total	*$10,233,034*	*$10,965,927*	*$14,063,656*	*$13,720,613*

PROGRAM JUSTIFICATION AND ANALYSIS

The fiscal year 2024-25 budget has experienced a decrease of 2.4% compared to the year-end estimates of fiscal year 2023-24. Within the fiscal year 2023-24, five (5) school resource officers were incorporated into the budget unfunded. We have added one position, but four still need to be funded. Upon the employment of these officers, an amendment will be made to the contract with Schertz-Cibolo-Universal City ISD, resulting in supplementary funds being allocated to the budget. The most significant reductions in the budget are attributable to capital outlay (-$950,801). The budget data for 2024-25 has been sourced from InCode. Axon Enterprise, Inc. equipment's annual lease and maintenance expenses remain constant at $550,000 for five years; the fiscal year 2024-25 represents the second year. This program encompasses replacing body cameras, in-car cameras, and TASERs. The costs for vehicle replacement will remain consistent, with the police department scheduled to replace eight vehicles during fiscal year 2024-25.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 256 - Police							
ExpCategory: 511 - Personnel Services							
101-256-511110	Regular	5,741,341.59	5,993,595.73	6,747,673.00	5,506,984.07	6,698,302.00	7,389,189.00
101-256-511120	Overtime	469,617.26	356,732.76	337,045.00	333,172.39	444,166.67	358,771.00
101-256-511210	Longevity	117,789.66	116,742.56	105,612.00	112,618.28	118,769.08	108,810.00
101-256-511220	Clothing Allowance	67,800.00	68,516.00	61,142.00	55,836.00	78,641.33	54,968.00
101-256-511230	Certification Allowance	46,487.50	44,960.00	99,187.00	37,627.50	48,750.00	105,688.00
101-256-511310	FICA - Employer	467,178.76	483,173.96	548,365.00	447,050.84	546,357.50	598,077.00
101-256-511350	TMRS-Employer	1,036,235.68	1,058,841.90	1,209,376.00	896,321.12	1,274,504.83	1,328,629.00
101-256-511410	Health-Employer	975,475.51	1,129,439.08	1,260,576.00	1,075,990.60	1,191,146.67	1,181,815.00
101-256-511500	Workers' Compensation	58,732.68	110,410.96	116,510.00	116,414.38	116,414.00	129,949.00
101-256-511605	Temporary Employee Svcs	12,832.05	1,800.00	4,500.00	1,100.00	4,875.00	0.00
101-256-511606	Uniforms	52,890.12	71,083.80	98,179.90	72,384.62	94,994.45	98,180.00
101-256-511607	Awards	5,349.31	0.00	0.00	0.00	0.00	0.00
101-256-511609	Employee Recognition-Morale	3,019.98	7,853.19	10,000.00	3,449.57	9,992.72	10,000.00
101-256-511610	Memberships-Professional	2,115.10	2,950.00	3,815.00	3,177.60	4,087.42	3,815.00
101-256-511611	Publications	390.06	126.00	265.00	0.00	136.50	265.00
101-256-511612	Training/Travel	89,449.85	131,369.24	233,173.50	110,018.68	179,695.90	217,000.00
101-256-511614	Meeting Expenses	1,699.76	2,468.01	4,000.00	2,374.63	3,931.45	4,000.00
101-256-511615	T-Class Training - LEOSE	0.00	18,401.12	0.00	0.00	24,916.67	5,000.00
101-256-511617	Medical Services	66,205.18	69,518.85	56,400.00	42,082.12	69,333.33	54,600.00
	ExpCategory: 511 - Personnel Services Total:	**9,214,610.05**	**9,667,983.16**	**10,895,819.40**	**8,816,602.40**	**10,909,015.52**	**11,648,756.00**
ExpCategory: 521 - Supplies and Equipment							
101-256-521000	Operating Supplies	29,136.85	40,894.06	71,585.00	35,033.49	56,967.27	71,585.00
101-256-521100	Office Supplies	5,544.67	7,138.77	7,500.00	3,183.07	7,352.12	7,500.00
101-256-521150	Child Safety Supplies	3,583.11	3,099.70	5,275.00	0.00	3,331.25	5,275.00
101-256-521200	Chem/Med/Lab Supplies	22,761.33	31,338.26	28,350.00	26,899.38	30,654.18	28,350.00
101-256-521300	Motor Vehicle Supplies	17,152.20	19,587.48	21,400.00	20,139.24	21,219.77	21,400.00
101-256-521708	Furniture & Fixtures	13,585.79	10,242.10	10,920.00	1,672.55	9,953.67	10,920.00
101-256-521709	Vehicles & Accs Less $5,000	116,228.91	218,723.46	426,589.00	85,205.31	426,589.00	183,280.00
101-256-521710	Computer & Peripherals Under...	31,152.59	14,262.53	10,440.00	0.00	14,019.60	10,440.00
101-256-521712	Operating Equipment CVE	460.49	32.00	0.00	0.00	0.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-256-521716	Equipment Under $5,000	107,646.30	99,815.18	132,309.16	78,299.70	117,718.27	132,309.00
ExpCategory: 521 - Supplies and Equipment Total:		**347,252.24**	**445,133.54**	**714,368.16**	**250,432.74**	**687,805.13**	**471,059.00**
ExpCategory: 532 - City Supported Services							
101-256-532016	Abatement/Lot Cleaning	871.83	0.00	5,000.00	0.00	0.00	5,000.00
ExpCategory: 532 - City Supported Services Total:		**871.83**	**0.00**	**5,000.00**	**0.00**	**0.00**	**5,000.00**
ExpCategory: 533 - Utility Services							
101-256-533200	Electric Utility Service	34,185.69	34,837.54	29,400.00	27,064.99	30,248.53	29,400.00
101-256-533410	Water Utility Service	6,026.49	7,684.69	15,000.00	5,724.73	14,766.42	15,000.00
101-256-533500	Vehicle Fuel	170,598.81	161,533.82	193,200.00	116,231.00	152,457.19	193,200.00
ExpCategory: 533 - Utility Services Total:		**210,810.99**	**204,056.05**	**237,600.00**	**149,020.72**	**197,472.14**	**237,600.00**
ExpCategory: 534 - Operating Expenses							
101-256-534000	Advertising	30.50	4,201.18	4,500.00	1,107.10	4,003.23	4,500.00
101-256-534005	City Insurance-Commercial	33,969.74	36,436.50	34,500.00	49,378.44	49,379.00	55,000.00
101-256-534014	Community Outreach	7,466.01	9,339.93	10,100.00	3,025.20	10,215.28	10,100.00
101-256-534029	Printing & Binding	3,043.01	4,857.87	8,605.00	1,972.39	5,000.00	8,605.00
ExpCategory: 534 - Operating Expenses Total:		**44,509.26**	**54,835.48**	**57,705.00**	**55,483.13**	**68,597.51**	**78,205.00**
ExpCategory: 541 - Professional Services							
101-256-541013	Microchip Service	3,325.00	6,391.00	5,890.00	3,325.00	7,644.00	5,890.00
101-256-541017	Professional Services	53,863.11	69,949.49	82,796.00	51,419.51	50,000.00	82,796.00
ExpCategory: 541 - Professional Services Total:		**57,188.11**	**76,340.49**	**88,686.00**	**54,744.51**	**57,644.00**	**88,686.00**
ExpCategory: 551 - Repairs and Maintenance							
101-256-551026	Cremation Services - Animal Sh...	1,053.00	792.00	1,000.00	918.00	941.42	1,000.00
101-256-551074	Maintenance Agrmt - Radios	53,075.00	48,270.00	69,180.00	45,345.00	73,179.17	69,180.00
101-256-551075	Minor & Other Equip Maint	4,246.40	4,710.98	5,142.00	2,498.23	5,818.91	5,142.00
101-256-551076	Other Maintenance Agreements	775.00	0.00	825.00	0.00	876.42	825.00
ExpCategory: 551 - Repairs and Maintenance Total:		**59,149.40**	**53,772.98**	**76,147.00**	**48,761.23**	**80,815.92**	**76,147.00**
ExpCategory: 561 - Rental/Leasing							
101-256-561200	Lease/Purchase Payments	0.00	0.00	550,000.00	546,344.80	546,345.00	550,000.00
ExpCategory: 561 - Rental/Leasing Total:		**0.00**	**0.00**	**550,000.00**	**546,344.80**	**546,345.00**	**550,000.00**
ExpCategory: 581 - Capital Outlay							
101-256-581003	Computer & Peripherals Over $...	0.00	11,957.28	5,600.00	3,124.17	12,953.24	5,600.00
101-256-581005	Equipment Over $5,000	5,390.00	174,500.08	94,913.00	34,458.86	174,369.82	127,560.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-256-581012	Vehicles & Accs Over $5,000	293,252.52	277,348.21	1,178,788.00	898,448.85	1,328,638.00	432,000.00
	ExpCategory: 581 - Capital Outlay Total:	**298,642.52**	**463,805.57**	**1,279,301.00**	**936,031.88**	**1,515,961.06**	**565,160.00**
	Department: 256 - Police Total:	**10,233,034.40**	**10,965,927.27**	**13,904,626.56**	**10,857,421.41**	**14,063,656.28**	**13,720,613.00**

DEPARTMENT: 257 FIRE RESCUE
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

Schertz Fire Department is a full service, life safety focused department committed to protecting the City of Schertz by providing outstanding emergency services delivery in conjunction with a comprehensive community risk reduction program, to include public education, fire inspections, and plans review. Our Fire department is presently served by 53 personnel that consists of 45 uniformed personnel in Operations and 8 staff positions filled by uniformed and civilian team members. We respond from 3 fire stations with a fourth station in process. Our emergency response force of apparatus includes engines, quints, ladder truck, NWCG typed wildland units and specialty operations assets. Additionally, we cross staff specialized equipment to serve response in the Special Operations areas of Hazardous Materials, Wildland, and Water Rescue.

All department members are certified as structural firefighters and emergency medical technicians through the Texas Commission on Fire Protection and the Texas Department of State Health Services, respectively. Schertz firefighters are highly trained with many holding advanced firefighter, medical, and multi-discipline specialized certifications. In addition, our services are also provided to our Automatic and Mutual Aid partners of Cibolo along with the contracted areas of Guadalupe, Comal, and Bexar Counties.

GOALS FOR 2024-25

Strategic Plan Emphasis

- Policy Value: Safe Community
    - Perform comprehensive and excellent customer service to all residents and visitors to the City of Schertz
    - Respond to 90% of the calls for service in the city limits within 5 minutes or less.
- Operational Value: Proactive
    - Institute cancer prevention best practices in all facilities and responses
    - All department members receive annual physical and cancer screening.
    - Perform fire pre-plans and inspections at 100% of commercial structures.

- Operational Value: Engaged Workforce
  - Improve training opportunities and encourage involvement in specialized operations.
  - Build upon area-wide technical rescue, hazardous materials, and wildland strike teams.
  - Encourage innovative and improved emergency medical training and service delivery

Project Focus for FY 2024-25

- Recurring Projects
  - Review and update policies and procedures to ensure conformance to current industry standards and best practices.
  - Analyze the performance of all fire equipment technology systems to ensure best for performance for service delivery
  - Develop comprehensive professional development program
  - Enhance Emergency Management platform for Schertz and Guadalupe County

- Specific Projects
  - Design and begin construction of fire station #4.
  - Continue Staffing initiative for fire station #4.
  - Implement an officer development program with an emphasis on leadership training.
  - Enhance department wellness initiative to improve long term physical and mental well being
  - Pursue Recognition from the Texas Fire Chief's Association's Best Practices program.

ORGANIZATIONAL CHART



FIRE RESCUE	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Fire Chief	1	1	1	1
Assistant Chief	1	1	1	1
Emergency Management Coordinator	1	1	1	1
Division Chief of Prevention (Fire Marshal)	1	1	1	1
Deputy Fire Marshal	1	1	1	1
Fire Prevention Specialist	0	0	1	1
Division Chief of Training	0	0	1	1
Battalion Chief	4	4	3	3
Lieutenant	9	9	9	9
Fire Apparatus Operator	9	9	9	9
Firefighter	18	18	21	21
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	46	46	50	50

PERFORMANCE INDICATORS

Input	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Number of Commercial Occupancies	1030	1297	1500	1650
Total staffing	46	46	50	53
Suppression staffing	39	39	42	45
Prevention staffing	2	2	3	3
Support staffing (command/training/admin)	5	5	5	5
Number of fire stations	3	3	3	3
Number of full-time engine companies	3	3	3	3

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Number of incidents	4516	5112	5500	5900
Unit Responses (# calls for all units responding to all emergencies)	5700	5912	6180	6520
Buildings preplan contacts				
Community Contact (citizen contact)	9850	10000	10750	11500
Fire Inspections Conducted	520	402	425	550
Plan Reviews Completed	260	260	340	400
Training Hours Provided	6144	6144	5320	6750

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Average Drive Time (Minutes)	5.70	5.70	5.23	5.00
% Drive Time < 5 Minutes	30%	31%	52%	60%
% of Buildings Preplanned	100%	100%	100%	100%
% Prevention Contacts	29%	29%	29%	32%
Inspections per Inspector	262/233	100/250	300/450	350/650
Training Hours/Employee	205	220	235	235

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$6,500,778	$6,825,078	$8,260,467	$8,644,730
Supplies and Equipment	157,630	174,230	188,738	136,652
Utility Services	121,405	121,682	117,240	133,240
Operating Expenses	15,970	39,676	42,276	43,026
Professional Services	43,634	61,191	50,000	70,000
Repairs and Maintenance	56,492	62,792	95,250	95,250
Rental/Leasing	38,745	28,055	26,720	26,900
Capital Outlay	94,755	443,838	414,500	1,001,500
Total	*$7,029,410*	*$7,756,540*	*$9,195,191*	*$10,151,293*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will increase 10.4% from the FY 2023-24 year-end estimate. This increase comes from adding 3 new captain positions, promoting 3 Firefighters to Fire Apparatus Operators (FAO) and from anticipated wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 257 - Fire Rescue							
ExpCategory: 511 - Personnel Services							
101-257-511110	Regular	4,018,192.90	3,857,382.78	4,558,806.00	3,786,523.87	4,695,728.00	5,225,283.00
101-257-511120	Overtime	526,826.93	854,033.98	448,925.00	783,821.13	1,000,497.00	724,506.00
101-257-511210	Longevity	79,490.49	68,326.76	71,631.00	72,096.48	76,266.00	78,975.00
101-257-511220	Clothing Allowance	13,968.00	13,890.00	13,443.00	12,432.00	15,312.00	13,145.00
101-257-511230	Certification Allowance	20,595.00	23,925.00	55,439.00	16,525.00	20,425.00	56,435.00
101-257-511310	FICA - Employer	337,664.84	348,548.98	391,955.00	342,749.07	444,329.00	463,713.00
101-257-511350	TMRS-Employer	759,114.24	783,517.86	856,025.00	704,688.66	976,363.00	1,018,956.00
101-257-511410	Health-Employer	549,182.48	617,796.09	706,575.00	617,190.13	758,731.00	695,596.00
101-257-511500	Workers' Compensation	33,768.91	63,367.45	100,912.00	66,933.55	66,934.00	116,647.00
101-257-511606	Uniforms	72,326.37	106,658.88	125,000.00	45,900.88	100,000.00	125,000.00
101-257-511609	Employee Recognition-Morale	5,658.17	4,600.09	7,500.00	3,792.57	6,500.00	7,500.00
101-257-511610	Memberships-Professional	1,396.49	3,176.13	3,724.00	5,799.57	3,782.00	3,724.00
101-257-511611	Publications	2,965.72	287.43	2,450.00	106.99	2,600.00	2,750.00
101-257-511612	Training/Travel	72,760.93	65,661.54	91,500.00	62,172.06	80,000.00	97,500.00
101-257-511614	Meeting Expenses	2,854.42	2,935.15	5,000.00	1,399.38	3,000.00	5,000.00
101-257-511616	Professional Certification	4,012.55	10,969.61	10,000.00	8,948.85	10,000.00	10,000.00
	ExpCategory: 511 - Personnel Services Total:	**6,500,778.44**	**6,825,077.73**	**7,448,885.00**	**6,531,080.19**	**8,260,467.00**	**8,644,730.00**
ExpCategory: 521 - Supplies and Equipment							
101-257-521000	Operating Supplies	9,121.42	6,483.33	7,000.00	4,839.98	7,041.67	7,000.00
101-257-521100	Office Supplies	1,947.69	3,190.36	4,000.00	2,892.73	4,000.00	5,000.00
101-257-521200	Chem/Med/Lab Supplies	9,484.08	3,105.83	10,736.00	7,225.03	10,291.67	10,736.00
101-257-521300	Motor Vehicle Supplies	275.87	919.80	1,500.00	987.12	1,500.00	1,500.00
101-257-521600	Equip Maint Supplies	1,120.56	862.26	1,176.00	745.18	1,176.00	1,176.00
101-257-521706	Deployment-Reimb-STRAC	0.00	0.00	0.00	388.81	389.00	0.00
101-257-521707	Deployment-Reimb-TIFMAS	66,977.24	91,167.50	10,000.00	60,210.60	65,000.00	10,000.00
101-257-521708	Furniture & Fixtures	6,902.67	7,195.52	15,000.00	1,259.63	15,000.00	15,000.00
101-257-521709	Vehicles & Accs Less $5,000	10,645.01	14,620.15	9,800.00	550.62	9,800.00	9,800.00
101-257-521710	Computer & Peripherals Under...	4,059.14	2,427.58	7,840.00	1,571.56	7,840.00	7,840.00
101-257-521711	Communication Equip Less $5,...	8,560.74	3,677.93	9,800.00	5,003.42	9,800.00	9,800.00
101-257-521714	Donation-Expense	-2,136.88	0.00	0.00	0.00	0.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-257-521715	Police/Fire/Medical Equipment	28,855.19	37,513.01	53,900.00	24,853.54	53,900.00	53,900.00
101-257-521716	Equipment Under $5,000	11,817.76	3,066.38	4,900.00	275.97	3,000.00	4,900.00
ExpCategory: 521 - Supplies and Equipment Total:		**157,630.49**	**174,229.65**	**135,652.00**	**110,804.19**	**188,738.34**	**136,652.00**
ExpCategory: 533 - Utility Services							
101-257-533100	Gas Utility Service	5,243.16	3,732.57	6,860.00	2,920.05	6,860.00	6,860.00
101-257-533200	Electric Utility Service	29,946.15	29,124.30	28,000.00	16,941.25	28,000.00	28,000.00
101-257-533320	Telephone/Air Cards	493.88	2,523.30	5,880.00	4,530.50	5,880.00	5,880.00
101-257-533330	Telephone/Internet	5,485.87	3,543.40	0.00	0.00	0.00	0.00
101-257-533410	Water Utility Service	9,408.14	10,594.96	11,500.00	9,524.39	11,500.00	12,500.00
101-257-533500	Vehicle Fuel	70,827.80	72,163.18	80,000.00	49,549.68	65,000.00	80,000.00
ExpCategory: 533 - Utility Services Total:		**121,405.00**	**121,681.71**	**132,240.00**	**83,465.87**	**117,240.00**	**133,240.00**
ExpCategory: 534 - Operating Expenses							
101-257-534014	Community Outreach	9,198.02	36,393.98	30,000.00	5,349.87	30,000.00	30,750.00
101-257-534029	Printing & Binding	2,352.26	193.00	4,436.00	187.48	4,436.00	4,436.00
101-257-534033	Computer Software	4,420.00	3,089.20	7,840.00	907.76	7,840.00	7,840.00
ExpCategory: 534 - Operating Expenses Total:		**15,970.28**	**39,676.18**	**42,276.00**	**6,445.11**	**42,276.00**	**43,026.00**
ExpCategory: 541 - Professional Services							
101-257-541017	Professional Services	43,633.82	61,190.87	70,000.00	38,072.35	50,000.00	70,000.00
ExpCategory: 541 - Professional Services Total:		**43,633.82**	**61,190.87**	**70,000.00**	**38,072.35**	**50,000.00**	**70,000.00**
ExpCategory: 551 - Repairs and Maintenance							
101-257-551074	Maintenance Agrmt - Radios	13,020.00	16,900.00	18,698.00	18,502.50	18,700.00	21,500.00
101-257-551075	Minor & Other Equip Maint	0.00	267.51	750.00	695.00	750.00	750.00
101-257-551076	Other Maintenance Agreements	43,471.72	45,624.16	75,795.00	28,504.99	75,800.00	72,995.00
ExpCategory: 551 - Repairs and Maintenance Total:		**56,491.72**	**62,791.67**	**95,243.00**	**47,702.49**	**95,250.00**	**95,245.00**
ExpCategory: 561 - Rental/Leasing							
101-257-561200	Lease/Purchase Payments	38,744.86	28,055.01	26,720.00	26,719.06	26,720.00	26,900.00
ExpCategory: 561 - Rental/Leasing Total:		**38,744.86**	**28,055.01**	**26,720.00**	**26,719.06**	**26,720.00**	**26,900.00**
ExpCategory: 581 - Capital Outlay							
101-257-581002	Communication Equip Over $5,...	0.00	57,304.93	55,000.00	2,044.00	50,000.00	55,000.00
101-257-581005	Equipment Over $5,000	0.00	89,088.50	30,000.00	22,649.76	30,000.00	30,000.00
101-257-581012	Vehicles & Accs Over $5,000	94,384.00	286,131.94	324,500.00	58,627.00	324,500.00	892,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-257-581013	Construction	370.99	11,312.30	24,500.00	0.00	10,000.00	24,500.00
	ExpCategory: 581 - Capital Outlay Total:	**94,754.99**	**443,837.67**	**434,000.00**	**83,320.76**	**414,500.00**	**1,001,500.00**
	Department: 257 - Fire Rescue Total:	**7,029,409.60**	**7,756,540.49**	**8,385,016.00**	**6,927,610.02**	**9,195,191.34**	**10,151,293.00**

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 258 BUILDING INSPECTIONS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Building Inspections Division assists customers seeking permits and inspections for various residential and commercial construction projects. The Division is responsible for maintaining health, safety, and welfare through professional review of building plans, permits and performing inspections to ensure a safe community and consistency of the City's adopted building codes and ordinances. Staff works closely with citizens, contractors, builders, developers, and other City Departments to assist in creating an attractive and safe community.

GOALS FOR FY2024-25

Strategic Plan Emphasis
Operational Value: Service Oriented, Systems Management, Engaged Workforce, Innovative

- Strive to provide superior customer service through courteous and professional relationships with the community.
- Promote and educate contractors and citizens on the CityView land management software which has streamlined the process and provides transparency on construction projects.
- Continue to proactively make website improvements to help educate the public on the permitting process, inspection process and online payment process to meet customer needs.
- Continue to provide a high level of professional services to the varied stakeholders served, including builders, developers, landowners, neighborhood groups, business owners, appointed officials and Council members, and citizens of the community.
- Promote continuous staff development and cross training to improve efficiency and customer service while providing staff with growth opportunities.

Policy Value: Safe Community, High Quality of Life

- Raise public awareness of Building Safety Month through education and activities to promote a safe community.

ACCOMPLISHMENTS

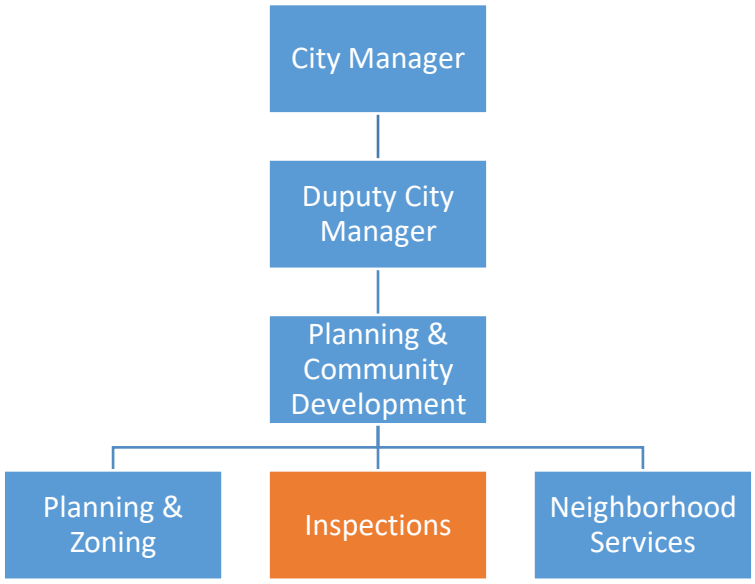
Operational Value: Service Oriented, System Management, Innovative

- Continued making improvements on CityView, the permitting, planning, and Code Enforcement software, which has improved the service to customers, transparency, and efficiency on all development projects.
- Refreshed and enhanced the customer portal, a one-stop shop for contractor and citizen communications, including submitting permits, making payments, and requesting online inspections.
- Maintaining our commitment to flexibility by offering a variety of meeting types. Whether in-person or virtual meetings through Microsoft Teams, we're ensuring that our daily business with contractors and developers continues to support a service-oriented culture.
- Increased the use of the Virtual Inspection Program, which allows residents, contractors, and city inspectors the ability to conduct virtual inspections on specific building projects. This process improves the timeliness of certain inspections while still providing and storing visual records.

Policy Value: Safe Community, High Quality of Life

- Promoted the yearly program to raise awareness for Building Safety Month, which included safety tips on the city social media site, including new reals and an article in the Schertz Magazine, as well as meet and greets with citizens and contractors at Lowe's.
- Updated all Citizen Information brochures to reflect current adopted codes.

ORGANIZATIONAL CHART



INSPECTIONS	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget

Dir. of Planning & Comm. Dev.	1	1	1	1
Administrative Assistant	1	1	1	1
Chief Building Official	1	1	1	1
Plans Examiner	1	2	2	2
Building Inspector	5	5	5	5
Permit Technician	2	3	3	3
Development Specialist	1	1	1	1
TOTAL POSITIONS	12	14	14	14

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Estimate
New Residential Construction	186	164	375	300
New Commercial Construction	23	28	48	40
Mechanical Permits	566	620	800	700
Electric Permits	378	670	750	600
Plumbing Permits	437	1188	1,300	1,200
Other Permits	1,919	1,822	2,000	2,000
Total Permit/License/Fee Revenue	$2,542,670	$2,495,600	$3,067,425	$2,453,450

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Estimate
Standard Inspections (i.e. framing) and Re-Inspections	10,809	12,405	14,000	18,000

Budget	2021-22 Actual	2021-22 Actual	2022-23 Estimate	2024-25 Budget
Personnel Services	$944,443	$1,056,532	$1,255,799	$1,388,031
Supplies and Equipment	2,687	9,486	9,004	5,460
Utility Services	6,385	8,118	8,500	7,200
Operating Expenses	31	248	850	850
Professional Services	57,900	20,250	30,000	70,000
Capital Outlay	0	46,612	0	49,000
Total	*$1,011,446*	*$1,141,246*	*$1,304,153*	*$1,520,541*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 16.6% from the FY 2023-24 year-end estimate with the anticipated wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 258 - Inspections							
ExpCategory: 511 - Personnel Services							
101-258-511110	Regular	629,928.06	690,867.91	847,516.00	657,984.08	824,054.00	932,073.00
101-258-511120	Overtime	12,110.92	10,226.40	13,312.00	7,333.34	13,312.00	13,717.00
101-258-511210	Longevity	11,691.84	11,888.00	13,075.00	13,101.08	13,101.00	13,118.00
101-258-511230	Certification Allowance	2,700.40	3,135.00	2,738.00	1,875.00	2,300.00	747.00
101-258-511310	FICA - Employer	48,098.35	52,812.17	67,021.00	50,401.42	65,237.00	73,371.00
101-258-511350	TMRS-Employer	105,599.79	116,715.28	146,372.00	101,174.34	143,350.00	161,224.00
101-258-511410	Health-Employer	111,534.29	120,759.82	145,728.00	118,986.33	147,426.00	142,403.00
101-258-511500	Workers' Compensation	2,015.09	3,769.68	2,114.00	3,994.12	3,994.00	2,353.00
101-258-511605	Temporary Employee Svcs	0.00	9,080.25	0.00	0.00	0.00	0.00
101-258-511606	Uniforms	4,674.82	6,780.63	11,000.00	3,863.03	11,000.00	11,000.00
101-258-511610	Memberships-Professional	280.00	210.00	725.00	465.80	725.00	725.00
101-258-511611	Publications	2,127.89	2,303.45	2,400.00	427.26	2,400.00	2,400.00
101-258-511612	Training/Travel	9,717.90	23,196.17	33,000.00	19,557.00	27,000.00	33,000.00
101-258-511614	Meeting Expenses	1,867.67	1,157.49	1,900.00	858.38	1,900.00	1,900.00
101-258-511616	Professional Certification	2,096.00	3,629.87	0.00	0.00	0.00	0.00
	ExpCategory: 511 - Personnel Services Total:	**944,443.02**	**1,056,532.12**	**1,286,901.00**	**980,021.18**	**1,255,799.00**	**1,388,031.00**
ExpCategory: 521 - Supplies and Equipment							
101-258-521000	Operating Supplies	813.35	1,135.20	1,000.00	669.40	1,000.00	1,000.00
101-258-521100	Office Supplies	819.57	314.13	2,400.00	1,368.58	2,400.00	2,400.00
101-258-521300	Motor Vehicle Supplies	241.40	245.24	660.00	439.79	660.00	660.00
101-258-521600	Equip Maint Supplies	241.73	486.91	500.00	207.25	500.00	500.00
101-258-521708	Furniture & Fixtures	570.94	7,004.60	900.00	900.00	1,194.00	900.00
101-258-521710	Computer & Peripherals Under...	0.00	299.96	0.00	0.00	3,250.00	0.00
	ExpCategory: 521 - Supplies and Equipment Total:	**2,686.99**	**9,486.04**	**5,460.00**	**3,585.02**	**9,004.00**	**5,460.00**
ExpCategory: 533 - Utility Services							
101-258-533500	Vehicle Fuel	6,384.92	8,118.25	7,200.00	6,723.47	8,500.00	7,200.00
	ExpCategory: 533 - Utility Services Total:	**6,384.92**	**8,118.25**	**7,200.00**	**6,723.47**	**8,500.00**	**7,200.00**
ExpCategory: 534 - Operating Expenses							
101-258-534029	Printing & Binding	31.00	248.00	850.00	284.12	850.00	850.00
	ExpCategory: 534 - Operating Expenses Total:	**31.00**	**248.00**	**850.00**	**284.12**	**850.00**	**850.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 541 - Professional Services							
101-258-541017	Professional Services	57,900.00	20,250.00	70,000.00	8,250.00	30,000.00	70,000.00
ExpCategory: 541 - Professional Services Total:		**57,900.00**	**20,250.00**	**70,000.00**	**8,250.00**	**30,000.00**	**70,000.00**
ExpCategory: 581 - Capital Outlay							
101-258-581012	Vehicles & Accs Over $5,000	0.00	46,612.00	0.00	0.00	0.00	49,000.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**46,612.00**	**0.00**	**0.00**	**0.00**	**49,000.00**
Department: 258 - Inspections Total:		**1,011,445.93**	**1,141,246.41**	**1,370,411.00**	**998,863.79**	**1,304,153.00**	**1,520,541.00**

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 259 Neighborhood Services
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Neighborhood Services Division works with the community to engage, educate, protect and promote health, safety and keep Schertz a safe and attractive place to live. The Division is committed to providing outstanding service in order to help revitalize and enhance the community by performing inspections and providing services to create a sense of community and by promoting regular maintenance on residential and commercial properties.

The Neighborhood Services Division – Environmental Health focuses on inspection services to promote public health and uses health safety best practices to ensure compliance with state and local health codes to include, but not limited to, food establishments, all public and semi-public aquatic facilities, and responds to complaints and concerns.

GOALS FOR FY2024-25

Strategic Plan Emphasis
Operational Value: Service Oriented, Systems Management

- Fostering collaborative partnerships between neighbors through our Good Neighbor Program and practices.
- Provide and seek interdepartmental assistance to support the community needs working alongside Planning, Building Inspections, Public Works, Parks, Police and Library.

Policy Value: Safe Community, High Quality of Life, Attractive Community, Fiscally Sustainable

- Build a sense of community by closing gaps between needs and resources.
- Help increase a feeling of safety through proactive property maintenance inspections and engagement to achieve an attractive community.
- Work hand-in-hand with community stakeholders to increase and maintain a high quality of life by increasing our property maintenance program.
- Seek grant opportunities to support community programs to support an attractive community and high quality of life.

- Continue to promote safety and community service programs through social media, community events and attending HOA meetings.

ACCOMPLISHMENTS

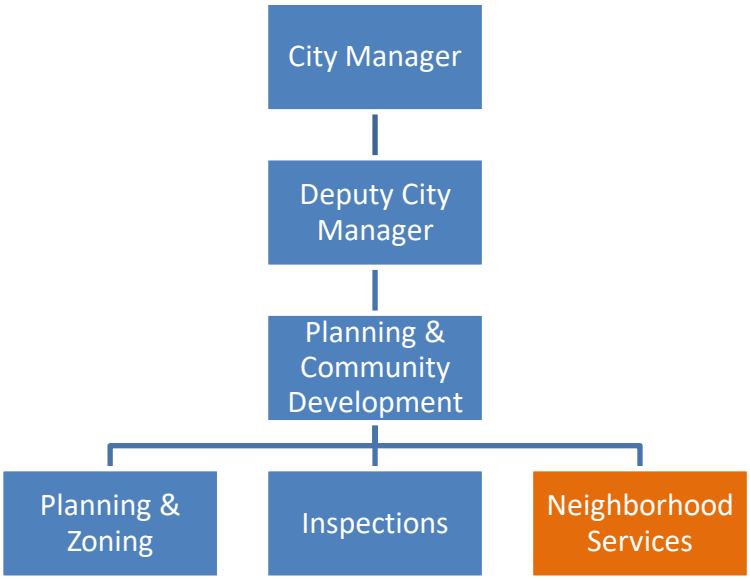
Operational Value: Service Oriented, Systems Management

- Increased division presence in the community earning trust and improving our accessibility to support residents in property maintenance projects.
- Worked with Public Affairs to improve the division brand and use social media to provide information about city programs to support residents with the property maintenance needs.
- Increased awareness and improved the community tool shed to assist with resident property maintenance needs.

Policy Value: Safe Community, High Quality of Life, Attractive Community, Fiscally Sustainable

- Successfully worked with the Love Where You Live volunteers to help over 100 residents to remediate code violations.
- Connected residents with community resources for a major home repair.
- Sponsored the 2nd Annual “Clean the Creek” which was an event in conjunction with other government entities and volunteers removing over 2 tons of trash and debris from the Cibolo Creek watershed within our community.
- Successfully administered the Graffiti Abatement Program (GAP) to promote awareness and increase education on the impacts in the community.
- Continue to collaborate with city departments on events to ensure the health and safety of food vendors.

ORGANIZATIONAL CHART



NEIGHBORHOOD SERVICES	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Neighborhood Services Manager	1	1	1	1
Neighborhood Services Specialist	0	1	1	0
Code Enforcement Officer	3	3	3	3
Sanitarian	1	1	1	2
TOTAL POSITIONS	5	6	6	6

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Estimate
Code Enforcement Activities	3,002	5546	7493	8500
Other Permit (food/foster/pool)	215	236	224	250
Health Inspections	265	247	436	500

Budget	2021-22 Budget	2022-23 Budget	2023-24 Budget	2024-25 Budget
Personnel Services	$340,282	$423,553	$505,377	$503,984
Supplies and Equipment	5,728	14,249	10,000	10,400
Utility Services	4,853	5,687	4,575	6,500
Operating Expenses	31	155	500	1,200
Professional Services	0	0	2,450	3,000
Repairs and Maintenance	9,025	12,681	30,000	30,000
Total	*$359,918*	*$456,325*	*$552,902*	$555,084

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 0.4% from the FY 2023-24 year-end estimate. Fewer capital purchases almost offset the anticipated wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 259 - Neighborhood Services							
ExpCategory: 511 - Personnel Services							
101-259-511110	Regular	229,017.97	277,976.67	305,443.00	259,650.80	322,974.00	329,104.00
101-259-511120	Overtime	2,534.88	5,427.81	7,778.00	6,627.81	7,778.00	9,016.00
101-259-511210	Longevity	1,480.00	2,145.00	1,896.00	2,348.00	2,348.00	2,387.00
101-259-511220	Clothing Allowance	1,468.80	0.00	0.00	0.00	0.00	0.00
101-259-511230	Certification Allowance	2,025.00	2,150.00	1,445.00	1,575.00	1,950.00	1,445.00
101-259-511310	FICA - Employer	17,386.50	21,200.43	24,173.00	20,029.95	25,631.00	26,109.00
101-259-511350	TMRS-Employer	41,502.21	47,035.62	52,794.00	40,666.64	56,322.00	57,371.00
101-259-511410	Health-Employer	29,505.54	41,171.60	49,677.00	42,771.11	52,678.00	44,340.00
101-259-511500	Workers' Compensation	1,310.09	2,191.62	1,032.00	2,596.73	2,596.00	1,112.00
101-259-511606	Uniforms	5,052.59	4,827.09	7,300.00	3,031.85	7,300.00	7,300.00
101-259-511610	Memberships-Professional	275.00	441.00	1,100.00	647.60	1,100.00	1,100.00
101-259-511611	Publications	0.00	449.77	1,200.00	247.26	1,200.00	1,200.00
101-259-511612	Training/Travel	6,817.93	16,143.74	22,500.00	9,090.24	22,500.00	22,500.00
101-259-511614	Meeting Expenses	947.16	815.98	1,000.00	338.04	1,000.00	1,000.00
101-259-511616	Professional Certification	958.00	1,576.85	0.00	0.00	0.00	0.00
	ExpCategory: 511 - Personnel Services Total:	**340,281.67**	**423,553.18**	**477,338.00**	**389,621.03**	**505,377.00**	**503,984.00**
ExpCategory: 521 - Supplies and Equipment							
101-259-521000	Operating Supplies	1,026.61	863.96	1,300.00	1,172.91	1,300.00	1,300.00
101-259-521040	Operating Supplies-Creek Clean	0.00	5,342.68	5,500.00	4,105.49	5,500.00	5,500.00
101-259-521100	Office Supplies	976.29	834.30	1,200.00	189.55	1,200.00	1,200.00
101-259-521300	Motor Vehicle Supplies	447.42	148.50	850.00	332.25	450.00	850.00
101-259-521600	Equip Maint Supplies	2,118.01	603.08	1,100.00	480.73	1,100.00	1,100.00
101-259-521708	Furniture & Fixtures	285.47	2,921.84	450.00	0.00	450.00	450.00
101-259-521710	Computer & Peripherals Under...	0.00	3,534.34	0.00	0.00	0.00	0.00
101-259-521716	Equipment Under $5,000	873.98	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 521 - Supplies and Equipment Total:	**5,727.78**	**14,248.70**	**10,400.00**	**6,280.93**	**10,000.00**	**10,400.00**
ExpCategory: 533 - Utility Services							
101-259-533500	Vehicle Fuel	4,852.56	5,687.09	6,500.00	3,249.31	4,575.00	6,500.00
	ExpCategory: 533 - Utility Services Total:	**4,852.56**	**5,687.09**	**6,500.00**	**3,249.31**	**4,575.00**	**6,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 534 - Operating Expenses							
101-259-534029	Printing & Binding	31.00	155.00	1,700.00	165.49	500.00	1,200.00
ExpCategory: 534 - Operating Expenses Total:		**31.00**	**155.00**	**1,700.00**	**165.49**	**500.00**	**1,200.00**
ExpCategory: 541 - Professional Services							
101-259-541017	Professional Services	0.00	0.00	2,450.00	1,825.00	2,450.00	3,000.00
ExpCategory: 541 - Professional Services Total:		**0.00**	**0.00**	**2,450.00**	**1,825.00**	**2,450.00**	**3,000.00**
ExpCategory: 551 - Repairs and Maintenance							
101-259-551001	Abatement/Graffiti	0.00	8,142.00	15,000.00	5,215.00	15,000.00	15,000.00
101-259-551002	Abatement/Lot Cleaning	9,025.00	4,539.46	15,000.00	5,580.00	15,000.00	15,000.00
ExpCategory: 551 - Repairs and Maintenance Total:		**9,025.00**	**12,681.46**	**30,000.00**	**10,795.00**	**30,000.00**	**30,000.00**
ExpCategory: 581 - Capital Outlay							
101-259-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Department: 259 - Neighborhood Services Total:		**359,918.01**	**456,325.43**	**528,388.00**	**411,936.76**	**552,902.00**	**555,084.00**

DEPARTMENT: PUBLIC WORKS
DIVISION: 359 STREETS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Street Division provides high quality essential services in design, construction, inspection, and renovation of streets to provide safe and sustainable transportation infrastructure. The Streets division's service-oriented focus is to offer innovative customer service while being fiscally sustainable. The division evaluates affordable and efficient options for providing street maintenance service including support for community service opportunities.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Values: Essential Services and Fiscally Sustainable
    - Apply preventative maintenance strategies to extend the life of City streets and reduce unscheduled maintenance.

- Policy Values: Essential Services and Attractive Community
    - Plan, design, construct, inspect, operate, and maintain traffic functions including traffic control devices, crosswalk signals, street resurfacing and rehabilitation, streetlights, street signs, street sweeping and street pavement markings.

- Policy Value: Safe Community
    - Emphasize safety to reduce preventable accidents.

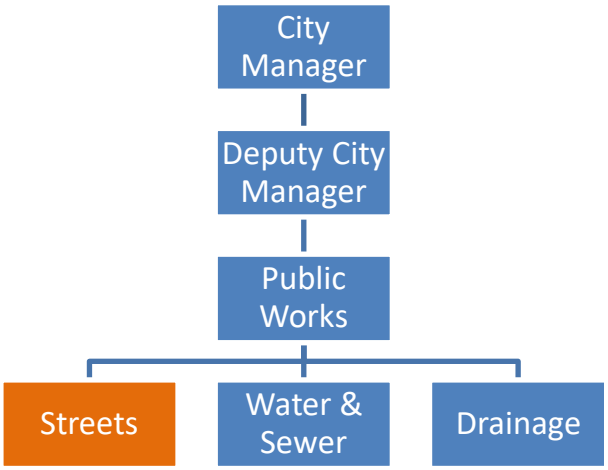
- Policy Value: Safe Community
    - Provide proactive services such as traffic counts and speed information on specific streets as requested to improve community traffic conditions and safety.

- Operational Value: Systems Management
    - Develop and execute a systems management approach to street maintenance plans, pothole patching, crack sealing, and sidewalk repair/construction.

Project focus for FY 2024-25

- Utilizing newly acquired equipment, provide necessary training, prioritize and schedule crack sealing and pothole repair program consistent with the Pavement Condition Index (PCI)recommendations and goals.
- Implement and evaluate a revised street sweeping schedule based on industry standards, community expectations and resource allocation.
- Continue to track streets maintenance tasks with GIS dashboard.
- Identify areas with missing sidewalk sections and work on creation of map and plans to address these areas.

ORGANIZATIONAL CHART



STREETS	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Assistant Director	1	0	0	1
Streets/Drainage Superintendent	1	1	1	0
Streets Maintenance Supervisor	1	1	1	1
Street Maintenance Crew Leader	1	1	1	1
Street Worker II	5	5	5	5
Street Worker I	7	7	7	7
Sign and Signal Technician II	0	0	0	0
Signal & Sign Technician	2	2	2	2
TOTAL POSITIONS	18	17	17	17

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Street Sweeping hours	1624	2321	2500	2500
Number of signs produced	1100	1251	1750	2000
Quantity of asphalt purchased (tons)	1565	570	600	900
Special projects (Hours)	692	930	1000	750
Street centerline miles	172	187	190	193

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Annual cost to operate street sweepers (operators and fuel)	120,500	135,000	150,000	175,000
Cost per ton of asphalt	45	65	65	75
Approved daily budget expenditures for operation	5,278	6,242	8,869	8,838

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Hours spent on roadway maintenance	3788	2974	5000	5000

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$995,265	$996,132	$1,055,579	$1,294,768
Supplies and Equipment	134,443	155,472	168,200	233,095
Utility Services	230,811	221,263	238,000	262,500
Repairs and Maintenance	401,753	409,093	1,406,628	776,130
Rental/Leasing	4,285	848	800	6,000
Capital Outlay	160,045	495,424	300,000	562,000
Total	*$1,926,603*	*$2,278,233*	*$3,169,207*	*$3,134,493*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will decrease 1.1% from the FY 2023-24 year-end estimate. Personnel increases with anticipated wage adjustments while staff has engaged contractors to resurface streets for the next year. Overall repairs and maintenance 2024-25 budget has decreased from FY 2023-24 estimate back towards base budget.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 359 - Streets							
ExpCategory: 511 - Personnel Services							
101-359-511110	Regular	619,433.41	609,231.86	757,045.00	506,008.73	625,256.00	832,810.00
101-359-511120	Overtime	16,292.30	15,695.43	18,717.00	14,320.18	18,717.00	21,887.00
101-359-511210	Longevity	18,070.08	19,979.33	14,068.00	13,694.00	13,694.00	15,328.00
101-359-511230	Certification Allowance	3,115.80	2,761.96	1,724.00	830.88	831.00	0.00
101-359-511310	FICA - Employer	48,988.04	48,785.05	59,273.00	39,807.02	50,375.00	65,049.00
101-359-511350	TMRS-Employer	107,865.40	105,511.00	132,016.00	79,514.54	110,693.00	145,985.00
101-359-511410	Health-Employer	130,197.30	132,356.86	167,787.00	130,844.26	160,703.00	160,686.00
101-359-511500	Workers' Compensation	23,540.81	44,047.10	22,596.00	46,660.38	46,660.00	24,798.00
101-359-511603	Employee Appreciation Events -..	3,771.53	3,262.24	6,500.00	4,692.77	6,250.00	6,000.00
101-359-511606	Uniforms	12,841.35	8,447.21	11,400.00	9,246.79	11,400.00	11,225.00
101-359-511612	Training/Travel	10,735.70	6,054.12	10,500.00	6,586.10	10,500.00	10,500.00
101-359-511614	Meeting Expenses	413.56	0.00	500.00	367.43	500.00	500.00
	ExpCategory: 511 - Personnel Services Total:	**995,265.28**	**996,132.16**	**1,202,126.00**	**852,573.08**	**1,055,579.00**	**1,294,768.00**
ExpCategory: 521 - Supplies and Equipment							
101-359-521000	Operating Supplies	3,649.54	3,412.81	3,900.00	2,144.89	3,900.00	4,000.00
101-359-521050	Operating Supplies-Sign	47,360.81	52,790.83	85,000.00	30,763.54	50,000.00	85,000.00
101-359-521052	Operating Supplies-Dept Sign	4,990.54	2,154.73	10,780.00	5,070.96	7,000.00	10,870.00
101-359-521055	Operating Supplies-StreetMaint	66,131.25	79,674.76	105,750.00	62,010.91	87,000.00	105,750.00
101-359-521100	Office Supplies	818.41	2,018.61	3,675.00	740.72	1,500.00	3,675.00
101-359-521200	Chem/Med/Lab Supplies	1,725.31	2,964.04	6,900.00	980.00	6,900.00	6,900.00
101-359-521300	Motor Vehicle Supplies	2,557.03	7,913.68	10,000.00	5,004.74	5,000.00	10,000.00
101-359-521708	Furniture & Fixtures	112.04	0.00	2,000.00	727.44	2,000.00	2,000.00
101-359-521716	Equipment Under $5,000	7,098.39	4,542.98	4,900.00	0.00	4,900.00	4,900.00
	ExpCategory: 521 - Supplies and Equipment Total:	**134,443.32**	**155,472.44**	**232,905.00**	**107,443.20**	**168,200.00**	**233,095.00**
ExpCategory: 533 - Utility Services							
101-359-533200	Electric Utility Service	174,544.60	173,504.72	192,500.00	140,178.92	192,500.00	202,500.00
101-359-533410	Water Utility Service	0.00	0.00	0.00	0.00	0.00	0.00
101-359-533500	Vehicle Fuel	56,266.70	47,758.15	60,000.00	34,602.93	45,500.00	60,000.00
	ExpCategory: 533 - Utility Services Total:	**230,811.30**	**221,262.87**	**252,500.00**	**174,781.85**	**238,000.00**	**262,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 551 - Repairs and Maintenance							
101-359-551026	Contractual Services	49,231.85	26,366.30	30,380.00	7,678.50	30,380.00	30,380.00
101-359-551075	Minor & Other Equip Maint	0.00	46.95	1,250.00	174.90	1,250.00	1,250.00
101-359-551079	Outsourced Street Maintenance	238,256.21	325,629.04	1,291,498.00	864,457.90	1,291,498.00	650,000.00
101-359-551106	Sidewalk Maintenance	85,928.00	57,050.30	102,192.00	66,584.36	83,500.00	94,500.00
101-359-551110	Street Crossing Minor Imprvmnt	28,337.00	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 551 - Repairs and Maintenance Total:	**401,753.06**	**409,092.59**	**1,425,320.00**	**938,895.66**	**1,406,628.00**	**776,130.00**
ExpCategory: 561 - Rental/Leasing							
101-359-561100	Rental-Equipment	4,285.00	848.23	6,000.00	417.98	800.00	6,000.00
	ExpCategory: 561 - Rental/Leasing Total:	**4,285.00**	**848.23**	**6,000.00**	**417.98**	**800.00**	**6,000.00**
ExpCategory: 581 - Capital Outlay							
101-359-581005	Equipment Over $5,000	160,045.23	443,245.41	255,000.00	32,354.00	300,000.00	562,000.00
101-359-581012	Vehicles & Accs Over $5,000	0.00	52,179.00	0.00	0.00	0.00	0.00
	ExpCategory: 581 - Capital Outlay Total:	**160,045.23**	**495,424.41**	**255,000.00**	**32,354.00**	**300,000.00**	**562,000.00**
	Department: 359 - Streets Total:	**1,926,603.19**	**2,278,232.70**	**3,373,851.00**	**2,106,465.77**	**3,169,207.00**	**3,134,493.00**

DEPARTMENT: 460 PARKS, RECREATION AND COMMUNITY SERVICES

FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Parks, Recreation, and Community Services department oversees the maintenance and management of approximately 438 acres of park land, to include the maintenance of municipal facilities, creek ways, swimming pools, park irrigation systems, trails, restrooms, pavilions, open space, playground equipment, benches, picnic tables, lighting, mowing contracts oversight, campus formal bed maintenance contracts, and oversight of athletic field maintenance by sports associations (Buffalo Valley Youth Association and Schertz Youth Soccer Alliance). It conducts community-wide tree planting and beautification programs. Acquires, designs, constructs, and renovates existing and additional park land and facilities. It provides citizen input and communication venues utilizing the Parks and Recreation Advisory Board, community surveys, and community meetings. It plans and implements over 50 special events, recreation programs, and parades. The Director of Parks, Recreation, and Community Services oversees the budgets for Parks, Swimming Pools, Tree Mitigation, Parkland Dedication, and the Special Events Fund. In addition, the Director oversees and manages the contracts with the YMCA of Greater San Antonio for the staffing and programming of the Recreation Center, the Schertz Area Senior Center, the Schertz Aquatics Center, and the outdoor pool at Pickrell Park.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Value: High Quality of Life
    - Develop a system of parks, open space, recreational facilities, trails, and leisure services that will meet the needs of an expanding community.
    - Provide recreational and leisure opportunities to City of Schertz residents of all ages through youth sports, adult social leagues, special events, parades, programs, and nature education.
- Policy Value: Attractive Community
    - Continue the development of trails and greenbelts to improve connectivity among parks, neighborhoods, churches, schools, public facilities, and municipal buildings and maintain a visually attractive community.
- Policy Value: Fiscally Sustainable
- Operational Value: Service Oriented

Project focus for FY 2024-25

- Coordinate with consultants to develop an updated Parks and Open Space Master Plan to keep pace with the needs of an expanding community.
- Coordinate with consultants to develop a Master Development Plan for Crescent Bend Nature Park to set the vision for the next 10 years.
- Manage construction projects for irrigation storage at Schertz Soccer Complex; additional segments of the Great Northern Trail construction; and parking, lighting, and accessibility at Thulemeyer Park.
- Install site amenities at various parks across the system including picnic tables, BBQ pits, benches, dog waste stations, water fountains, irrigation backflow covers and cages, and trail signage.
- Organize and launch a volunteer Trail Watch Program for the Schertz Trails System.
- Plan and implement various special events, parades, park grand openings, marketing campaigns, nature education programs, and youth and adult sports.

ORGANIZATIONAL CHART



PARKS, RECREATION & COMMUNITY SERVICES	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Director of Parks, Recreation & Community Services	1	1	1	1
Administrative Assistant	1	1	1	1
Parks Superintendent	1	1	1	1
Parks Supervisor	1	1	1	1
Park Maintenance Technician	5	8	8	8
Park Maintenance Technician (P/T)	1	1	1	1
Seasonal Park Worker	1	1	0	0
Recreation Manager	1	1	1	1
Recreation Coordinator	0	1	1	1
Recreation Specialist	1	1	1	1
Seasonal Rec Instructor	0	0	1	1
TOTAL POSITIONS	13	13	17	17

PERFORMANCE INDICATORS

Workload/Outputs	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Total Acres of Park Land Managed	425.31	438.97	448	475
Total Acres of City Campuses Managed	36.03	36.03	36.03	36.03
Total Acres of Land Managed Per FTE	76.89	76.89	79.17	79.17
Total Miles of Trails Managed	25	25	25.6	25.6
Special Events, Programs & Parades	49	84	150	200

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Acres of Contractual Mowing	123.09	123.09	123.09	194.54
Acres of Athletic Association Maintenance	70.02	70.02	70.02	70.02
Hours of Volunteer Service	500	543	500	500
Hours of Athletic Association Service	1,200	1,200	1,200	1,200

Effectiveness	2021-22 Actual	2022-23 actual	2023-24 Estimate	2024-25 Budget
Cost Benefit for Athletic Association Field Maintenance	$550,000	$550,000	$550,000	$550,000
Cost Benefit for Volunteer Hours	$12,000	$12,000	$12,000	$12,000
Special Event Attendance	23,000	26,776	28,000	28,000
Program Participants	370	1,238	1,500	1,500
League Participants	320	510	550	550
Youth Sports Registrations (BVYA & SYSA)	3,800	3,800	3,800	3,800

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$748,289	$1,035,693	$1,309,399	$1,247,609
Supplies and Equipment	107,734	117,568	149,705	128,000
Utility Services	246,900	345,701	284,000	271,000
Operating Expenses	168,594	195,178	189,491	201,500
Professional Services	11,606	22,694	17,000	20,000
Repairs and Maintenance	175,014	177,813	332,978	320,100
Rental/Leasing	7,007	15,533	11,790	10,000
Capital Outlay	128,377	154,043	297,979	314,000
Total	*$1,593,522*	*$2,064,223*	*$2,592,342*	*$2,512,209*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will decrease 3.1% from the FY 2023-24 year-end estimate. Personnel increases from the anticipated wage adjustment is offset by fewer park improvements with the completion of existing projects.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 460 - Parks							
ExpCategory: 511 - Personnel Services							
101-460-511110	Regular	478,242.43	657,486.37	718,635.00	644,575.02	812,053.00	807,085.00
101-460-511120	Overtime	22,928.79	29,755.67	28,495.00	32,475.46	43,981.00	34,967.00
101-460-511210	Longevity	5,140.00	3,559.67	3,662.00	4,485.00	4,485.00	5,126.00
101-460-511230	Certification Allowance	6,242.80	4,864.28	6,291.00	2,180.48	2,530.00	1,743.00
101-460-511310	FICA - Employer	37,932.28	51,589.01	57,905.00	50,627.94	66,023.00	64,926.00
101-460-511350	TMRS-Employer	83,668.55	113,323.78	123,776.00	99,340.38	145,079.00	140,410.00
101-460-511410	Health-Employer	89,582.45	139,650.52	165,332.00	152,074.64	186,261.00	155,747.00
101-460-511500	Workers' Compensation	5,400.40	10,075.88	8,164.00	10,704.16	10,704.00	9,327.00
101-460-511605	Temporary Employee Svcs	213.15	255.78	0.00	11,773.08	11,773.08	1,000.00
101-460-511606	Uniforms	6,983.46	7,304.10	9,565.00	7,230.58	9,565.00	10,007.50
101-460-511610	Memberships-Professional	1,913.31	2,418.96	1,632.14	1,954.40	1,945.00	2,420.80
101-460-511612	Training/Travel	9,002.62	13,632.24	13,121.88	11,613.20	13,500.00	13,100.00
101-460-511614	Meeting Expenses	1,038.85	1,776.36	1,500.00	846.36	1,500.00	1,750.00
	ExpCategory: 511 - Personnel Services Total:	**748,289.09**	**1,035,692.62**	**1,138,079.02**	**1,029,880.70**	**1,309,399.08**	**1,247,609.30**
ExpCategory: 521 - Supplies and Equipment							
101-460-521000	Operating Supplies	33,037.14	45,423.62	34,000.00	45,196.68	47,000.00	40,000.00
101-460-521100	Office Supplies	2,078.39	2,648.21	3,000.00	1,725.00	3,000.00	3,000.00
101-460-521200	Chem/Med/Lab Supplies	6,194.12	5,100.40	6,500.00	8,482.59	9,000.00	6,500.00
101-460-521300	Motor Vehicle Supplies	1,380.83	1,060.85	1,500.00	1,589.51	1,600.00	1,500.00
101-460-521310	Landscaping Supplies-Parks	21,886.89	26,605.05	26,180.00	16,434.31	26,605.00	28,000.00
101-460-521315	Landscaping Supplies-Campus	28,327.96	21,295.13	14,000.00	14,061.58	21,000.00	22,000.00
101-460-521400	Plumbing Supplies	5,007.10	6,170.59	9,000.00	28,761.82	31,000.00	10,000.00
101-460-521610	Building Maintenance Supplies	396.97	301.78	500.00	45.52	500.00	500.00
101-460-521716	Equipment Under $5,000	9,424.78	8,962.21	15,000.00	12,925.86	10,000.00	16,500.00
	ExpCategory: 521 - Supplies and Equipment Total:	**107,734.18**	**117,567.84**	**109,680.00**	**129,222.87**	**149,705.00**	**128,000.00**
ExpCategory: 533 - Utility Services							
101-460-533200	Electric Utility Service	86,562.02	92,701.93	76,000.00	65,076.24	89,000.00	76,000.00
101-460-533410	Water Utility Service	137,701.72	228,779.74	175,000.00	147,535.20	175,000.00	175,000.00
101-460-533500	Vehicle Fuel	22,636.69	24,219.23	25,000.00	17,471.72	20,000.00	20,000.00
	ExpCategory: 533 - Utility Services Total:	**246,900.43**	**345,700.90**	**276,000.00**	**230,083.16**	**284,000.00**	**271,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 534 - Operating Expenses							
101-460-534000	Advertising	831.25	980.00	1,000.00	250.00	1,000.00	2,500.00
101-460-534008	Schertz Young Leaders	7,411.23	7,063.38	10,000.00	10,473.25	10,473.25	12,000.00
101-460-534009	Sweetheart Scholarships	4,500.00	5,500.00	3,000.00	4,500.00	6,000.00	0.00
101-460-534027	Memberships-City Use	0.00	0.00	0.00	35.80	0.00	0.00
101-460-534038	Holidazzle - Expenses	34,136.96	35,435.13	36,000.00	34,518.00	36,018.00	38,000.00
101-460-534040	4th of July Jubilee -Expenses	42,444.55	45,744.66	45,000.00	42,988.29	33,000.00	47,000.00
101-460-534041	Music & Movies in the Park - E...	2,880.00	9,186.63	10,000.00	8,660.80	10,000.00	10,000.00
101-460-534043	Other Events - Expenses	65,871.72	79,347.78	78,000.00	66,733.41	78,000.00	92,000.00
101-460-534045	Moving on Main - Expenses	10,518.66	11,920.21	12,300.00	14,986.63	15,000.00	0.00
	ExpCategory: 534 - Operating Expenses Total:	**168,594.37**	**195,177.79**	**195,300.00**	**183,146.18**	**189,491.25**	**201,500.00**
ExpCategory: 541 - Professional Services							
101-460-541017	Professional Services	11,605.66	22,694.00	5,880.00	12,911.00	17,000.00	20,000.00
	ExpCategory: 541 - Professional Services Total:	**11,605.66**	**22,694.00**	**5,880.00**	**12,911.00**	**17,000.00**	**20,000.00**
ExpCategory: 551 - Repairs and Maintenance							
101-460-551000	Building Maintenance	2,366.45	2,330.42	2,500.00	2,271.55	2,500.00	2,500.00
101-460-551026	Contractual Services	137,661.35	114,126.52	189,107.00	120,203.42	256,415.00	240,000.00
101-460-551072	Improvements under $5,000	24,367.59	49,992.72	58,015.00	51,764.56	58,018.00	60,000.00
101-460-551073	Landscaping	2,746.42	2,495.00	2,500.00	1,797.00	2,500.00	3,000.00
101-460-551075	Minor & Other Equip Maint	4,673.90	4,964.50	5,000.00	2,285.94	5,000.00	5,000.00
101-460-551112	Veteran's Memorial Maint.	3,198.61	3,904.18	7,400.00	6,999.86	8,544.86	9,600.00
	ExpCategory: 551 - Repairs and Maintenance Total:	**175,014.32**	**177,813.34**	**264,522.00**	**185,322.33**	**332,977.86**	**320,100.00**
ExpCategory: 561 - Rental/Leasing							
101-460-561100	Rental-Equipment	7,006.81	15,533.20	10,000.00	8,849.43	11,790.00	10,000.00
	ExpCategory: 561 - Rental/Leasing Total:	**7,006.81**	**15,533.20**	**10,000.00**	**8,849.43**	**11,790.00**	**10,000.00**
ExpCategory: 581 - Capital Outlay							
101-460-581005	Equipment Over $5,000	10,030.00	15,538.98	15,000.00	0.00	14,978.72	15,000.00
101-460-581007	Improvements Over $5,000	118,346.94	86,449.01	250,000.00	109,215.62	150,000.00	250,000.00
101-460-581012	Vehicles & Accs Over $5,000	0.00	52,054.90	120,000.00	133,167.44	133,000.00	49,000.00
	ExpCategory: 581 - Capital Outlay Total:	**128,376.94**	**154,042.89**	**385,000.00**	**242,383.06**	**297,978.72**	**314,000.00**
	Department: 460 - Parks Total:	**1,593,521.80**	**2,064,222.58**	**2,384,461.02**	**2,021,798.73**	**2,592,341.91**	**2,512,209.30**

DEPARTMENT: PARKS, RECREATION, AND COMMUNITY SERVICES
DIVISION: 463 POOLS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The management and maintenance of two (2) outdoor pools and one splash pad including the maintenance of swimming facilities, pumping systems, and related aquatic programs designed to encourage safe use and professional management of these facilities. Provide contractual oversight of the management, programming, and maintenance of the Schertz Aquatics Center. Provide citizen input and communication venues utilizing the Parks and Recreation Advisory Board, surveys, and community meetings.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Value: High Quality of Life
    - Maintain and develop aquatic programs designed to educate our citizens and to meet the needs of our expanding community.
    - Maintain a high quality of pool maintenance while providing excellent aquatic recreation and leisure service programs.
    - Continue management oversight of the Schertz Aquatics Center in order to expand the availability of recreational and health/well-being programming and provide year-round access to same.
- Operational Value: Innovative
    - Manage and maintain the operations of the new Wendy Swan Memorial Park Splashpad that was developed on the site of an old residential size swimming pool.

Project focus for FY 2024-25

- Close the splashpad for the winter season and successfully open the splash pad up for the new season the Friday before Spring Break week.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Outputs	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue per year Outdoor Pools	$25,000	$25,000	$25,000	$28,500
Days open per year Outdoor Pools	72	72	72	72
Daily Admissions Pickrell Pool	$22,024	$22,024	$22,024	$22,000
Total Attendance Pickrell Pool	11,651	11,651	11,651	11,000
Season Pool Pass Sales	$6,495	$6,495	$6,495	$4,000
Total Attendance Schertz Aquatics Ctr	78,000	78,000	78,000	78,000

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Cost per resident for Pool Operations (Includes Schertz Aquatics Center	$14.25	$14.25	$14.25	$13.16

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Supplies and Equipment	$27,389	$13,337	$34,500	$33,000
Utility Services	24,788	40,316	45,000	35,000
Repairs and Maintenance	537,096	508,412	542,052	597,023
Total	*$589,274*	*$562,064*	*$621,552*	*$665,023*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increased 7.0% from FY 2023-24 year-end estimates for the proposed wage adjustments.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 463 - Swim Pool							
ExpCategory: 521 - Supplies and Equipment							
101-463-521000	Operating Supplies	5,491.31	4,175.94	5,000.00	2,353.03	5,000.00	5,000.00
101-463-521200	Chem/Med/Lab Supplies	20,092.28	7,893.27	19,000.00	25,012.10	26,000.00	25,000.00
101-463-521600	Equip Maint Supplies	1,805.10	1,267.45	3,000.00	0.00	3,500.00	3,000.00
ExpCategory: 521 - Supplies and Equipment Total:		**27,388.69**	**13,336.66**	**27,000.00**	**27,365.13**	**34,500.00**	**33,000.00**
ExpCategory: 533 - Utility Services							
101-463-533200	Electric Utility Service	17,093.19	13,496.09	18,000.00	17,593.34	20,000.00	20,000.00
101-463-533410	Water Utility Service	7,695.28	26,819.48	7,500.00	27,882.51	25,000.00	15,000.00
ExpCategory: 533 - Utility Services Total:		**24,788.47**	**40,315.57**	**25,500.00**	**45,475.85**	**45,000.00**	**35,000.00**
ExpCategory: 551 - Repairs and Maintenance							
101-463-551025	Contract Maintenance	529,807.42	498,990.69	532,252.00	497,734.80	532,252.00	587,223.00
101-463-551075	Minor & Other Equip Maint	7,288.94	9,421.16	9,800.00	0.00	9,800.00	9,800.00
ExpCategory: 551 - Repairs and Maintenance Total:		**537,096.36**	**508,411.85**	**542,052.00**	**497,734.80**	**542,052.00**	**597,023.00**
Department: 463 - Swim Pool Total:		**589,273.52**	**562,064.08**	**594,552.00**	**570,575.78**	**621,552.00**	**665,023.00**

DEPARTMENT: PARKS AND RECREATION
DIVISION: 464 EVENT FACILITIES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Under the umbrella of Parks and Recreation, Event Facilities provides a place where guests can celebrate life events such as social or cultural activities. The Event Facilities are centrally located in Schertz for businesses and other organizations to hold meetings, training, and/or other specialized events. This department handles all aspects of event rental, and in cooperation with other department's plans, coordinates and executes each event from start to finish (initial deposit to event feedback).

GOALS FOR FY 2024-25

Strategic Plan Emphasis

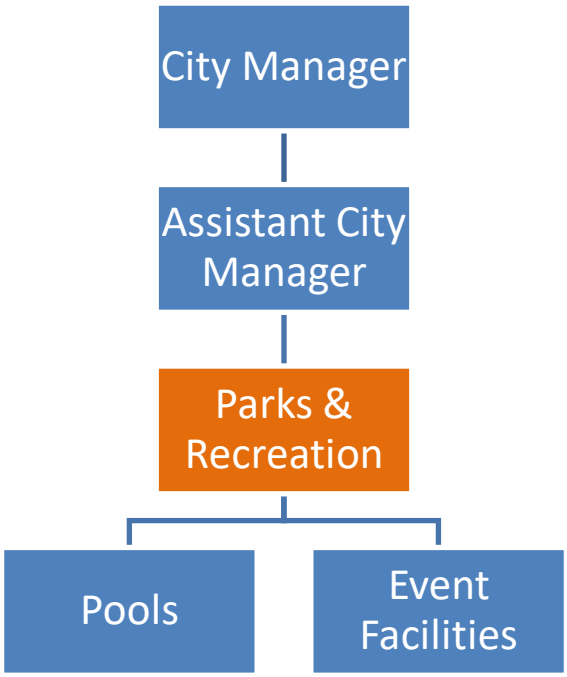
- Policy Value: High Quality of Life
    - Promotes community involvement by attracting public events such as fundraisers, tradeshows/conventions, and performing arts events.
    - Promotes high quality of life for residents and other customers by providing an affordable, friendly, and safe gathering place for special events.
- Policy Value: Service Oriented
    - Promotes relationships with surrounding cities, businesses, organizations, and citizens by offering audio/video capabilities and attractive, flexible and diverse use of venue space through upgrades in technology and building improvements.

Project focus for FY 2024-25

- Continue to implement new event management software to increase operational efficiency and provide better customer service.

- Implement a maintenance week closure into the operating schedule to provide for deep cleaning, preventative maintenance, and minor repairs to occur without interruption for increased efficiency.

ORGANIZATIONAL CHART



EVENT FACILITIES	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Civic Center Manager	1	1	1	1
Civic and Community Center Coordinator	1	1	1	1
Event Attendant	2	2	4	4
Event Attendant (P/T)	2	2	1	1
TOTAL POSITIONS	6	6	7	7

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Number of events booked	808	1020	1097	1100
Number of events cancelled	137	200	225	200
Number of facility tours	300	300	325	350
Number of web inquiries answered	209	300	925	1000

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue	422,262	390,000	302,363	440,589
Comp'd Value	123,000	38,000	75,000	75,000

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Tradeshows/conventions	11	15	48	50
Customer satisfaction Rating	95%	90%	97%	100%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$325,069	$440,490	$519,399	$541,298
Supplies and Equipment	16,892	8,037	15,080	27,100
Utility Services	47,276	74,998	74,427	77,964
Operating Expenses	1,591	62	1,825	1,850
Repairs and Maintenance	4,173	0	2,450	2,500
Capital Outlay	0	0	65,404	0
Total	*$395,000*	*$523,587*	*$678,585*	*$650,712*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will decrease 4.1% from the FY 2023-24 year-end estimate due to lower Capital Outlay costs in 2024-25.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 464 - Event Facilities							
ExpCategory: 511 - Personnel Services							
101-464-511110	Regular	222,924.11	287,814.11	291,357.00	275,549.51	344,062.00	372,482.00
101-464-511120	Overtime	5,584.89	5,384.05	5,884.00	3,853.57	4,500.00	6,923.00
101-464-511210	Longevity	3,979.00	7,033.00	6,472.00	9,868.50	9,869.00	10,132.00
101-464-511230	Certification Allowance	0.00	50.00	0.00	0.00	0.00	0.00
101-464-511310	FICA - Employer	17,430.33	22,704.76	23,215.00	21,858.16	27,420.00	29,777.00
101-464-511350	TMRS-Employer	37,836.31	58,586.36	50,701.00	46,436.06	60,252.00	65,432.00
101-464-511410	Health-Employer	32,929.18	39,792.54	39,882.00	41,932.31	53,919.00	45,652.00
101-464-511500	Workers' Compensation	291.44	548.24	4,070.00	577.66	577.00	4,600.00
101-464-511605	Temporary Employee Svcs	1,198.97	14,953.31	5,000.00	19,437.79	12,800.00	0.00
101-464-511606	Uniforms	1,039.12	1,782.13	1,500.00	2,153.94	2,200.00	2,000.00
101-464-511610	Memberships-Professional	249.00	294.28	500.00	350.00	500.00	500.00
101-464-511612	Training/Travel	1,450.44	1,378.78	2,891.00	2,001.20	3,000.00	3,500.00
101-464-511614	Meeting Expenses	155.88	168.13	300.00	171.32	300.00	300.00
	ExpCategory: 511 - Personnel Services Total:	**325,068.67**	**440,489.69**	**431,772.00**	**424,190.02**	**519,399.00**	**541,298.00**
ExpCategory: 521 - Supplies and Equipment							
101-464-521000	Operating Supplies	3,418.63	1,679.37	3,136.00	3,214.36	3,500.00	14,000.00
101-464-521041	Ancillary Products	375.00	435.00	490.00	0.00	0.00	500.00
101-464-521100	Office Supplies	567.26	885.66	784.00	528.94	800.00	800.00
101-464-521708	Furniture & Fixtures	1,682.21	525.97	980.00	957.83	980.00	2,000.00
101-464-521712	Operating Equipment	10,849.38	4,510.66	9,800.00	6,413.98	9,800.00	9,800.00
	ExpCategory: 521 - Supplies and Equipment Total:	**16,892.48**	**8,036.66**	**15,190.00**	**11,115.11**	**15,080.00**	**27,100.00**
ExpCategory: 533 - Utility Services							
101-464-533100	Gas Utility Service	1,208.85	1,254.18	1,058.00	748.86	1,510.17	1,164.00
101-464-533200	Electric Utility Service	40,168.55	63,190.23	55,000.00	45,652.72	60,000.00	66,000.00
101-464-533410	Water Utility Service	4,799.65	9,504.98	8,721.00	5,757.05	11,916.67	9,600.00
101-464-533500	Vehicle Fuel	1,098.74	1,048.82	1,000.00	521.28	1,000.00	1,200.00
	ExpCategory: 533 - Utility Services Total:	**47,275.79**	**74,998.21**	**65,779.00**	**52,679.91**	**74,426.84**	**77,964.00**
ExpCategory: 534 - Operating Expenses							
101-464-534000	Advertising	1,408.79	0.00	1,000.00	0.00	1,000.00	1,000.00
101-464-534002	Business Meetings/Networking	0.00	0.00	150.00	0.00	150.00	150.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-464-534027	Memberships-City Use	0.00	0.00	0.00	161.60	175.00	0.00
101-464-534029	Printing & Binding	181.72	62.00	500.00	66.78	500.00	700.00
ExpCategory: 534 - Operating Expenses Total:		**1,590.51**	**62.00**	**1,650.00**	**228.38**	**1,825.00**	**1,850.00**
ExpCategory: 551 - Repairs and Maintenance							
101-464-551076	Other Maintenance Agreements	4,172.77	0.00	2,450.00	0.00	2,450.00	2,500.00
ExpCategory: 551 - Repairs and Maintenance Total:		**4,172.77**	**0.00**	**2,450.00**	**0.00**	**2,450.00**	**2,500.00**
ExpCategory: 581 - Capital Outlay							
101-464-581005	Equipment Over $5,000	0.00	0.00	0.00	5,404.00	5,404.00	0.00
101-464-581012	Vehicles & Accs Over $5,000	0.00	0.00	60,000.00	0.00	60,000.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**60,000.00**	**5,404.00**	**65,404.00**	**0.00**
Department: 464 - Event Facilities Total:		**395,000.22**	**523,586.56**	**576,841.00**	**493,617.42**	**678,584.84**	**650,712.00**

DEPARTMENT: 665 LIBRARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Public Library supports life-long learning, literacy and recreation for library materials in print, audiovisual and digital formats for users of all ages. It encourages the love of reading and learning by providing story time, special event programs, and various other literacy-based programs for infants, children and teens, and enriches the lives of adults by providing instructional and recreational programming in high-interest areas such as technology, health and fitness, financial planning, and crafts. The library acts as a community hub by providing meeting and study spaces to individuals and community groups, and provides public access to technology including computers, the Internet, wi-fi and printers, as well as to online employment, business and educational resources. The library's primary service area includes more than 123,000 people in the Cities of Schertz, Cibolo and Selma, and Guadalupe County.

GOALS FOR 2024-25

Strategic Plan Emphasis

- Policy Value: High Quality of Life
    - Provide all community members access to a wide variety of engaging materials, services and programs that support life-long learning, literacy, and recreation.
    - Provide welcoming spaces for meetings, quiet individual activities and studying, and group activities.
    - Provide digital literacy skills and access to computers, Internet service, and other technology devices such as mobile hotspots to close the digital divide due to socioeconomic status and service gaps in rural areas.
- Operational Value: Service Oriented
    - Provide outreach services and activities outside of the library building to community members, schools, and community organizations to bring library services to those who can't visit the building.
    - Partner with city departments, local governments, schools, businesses, and organizations to provide programming opportunities beyond regular library programming.
    - Provide high quality, customer-focused service by focusing on the City's core values and investing in on-going staff training in customer service principles, policy and procedures, technology training, and library best practices.

Project Focus for FY 2024-25

- Recurring projects:
    - Improve the collection and acceptable items-to-customer ratio by adding titles in a variety of formats. Focus continues to be on collections with high turnover rates, e.g., bestsellers, graphic novels, beginning readers, etc., with an additional focus in FY25 on increasing the number of items in our newest circulating collections—games, activity kits, and read-along audiobooks.
    - Maintain weeding and replacement schedule to enhance and update collections.
    - Review and update policies and procedures with the aims of providing excellent customer-focused service, inclusion, equitable access, and efficiency in service delivery.
    - Pursue Texas Municipal Library Directors 2024 Achievement in Excellence Award by demonstrating consistent excellence and outstanding contributions to public library services within our community.
- Specific projects:
    - Purchase additional mobile hot spots to expand hot spot circulation program.
    - Add a multi-week adult program series aimed at improving digital literacy skills for beginners.
    - Revise online subject guides using LibGuides to promote library content and connect library users to online instruction and resources.
    - Complete full implementation of in-house laptop circulation program.
    - Conduct Edge technology survey and community interest survey.
    - Investigate feasibility of and implement, if need is found, outreach programming to all areas of service area.
    - Reorganize library spaces by relocating various collections to different parts of the library to accommodate collection growth, including Adult and Youth Spanish materials, the Juvenile Graphic Novel collection, and various other collections.
    - Add additional fitness and wellness, or other high interest classes to the adult programming schedule.
    - Explore opportunities for workforce development programming.
    - Add additional ESL courses throughout the year.
    - Establish more volunteer opportunities for adult and teen volunteers.

ORGANIZATION CHART



LIBRARY	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Library Director	1	1	1	1
Librarian	3	3	3	3
Library Technician	2	2	2	2
Library Assistant	3	3	4	4
Library Assistant (20 hours)	7	9	7	7
Library Assistant (10 hours)	4	2	2	2
Programming Specialist (20 hours)	1	2	2	2
Temp Part-time Library Assistant (Unfunded)	1	1	1	1
TOTAL POSITIONS	22	23	22	22

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Service population (determined by TSLAC)	121,698	121,698	123,167	125,000
Registered Borrowers	29,612	28,734	30,600	31,000
Total Materials Collection	155,715	159,256	166,000	172,000
Total Circulation	359,425	396,794	400,000	410,000
Total Library Visits	157,428	194,260	210,000	213,000
Total Program Attendance	3,448	14,700	16,500	17,000

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Cost per Person Served	$9.41	$10.50	$11.71	$0
Cost per Circulation	$3.18	$3.22	$3.61	$0
Circulation per Circulation FTE	39,936	41,768	42,105	41,158

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Percentage of Population with Library Cards	24.33%	23.61%	24.84%	24.80%
Materials Expenditures/Capita	$1.07	$1.27	$1.35	$0
Materials Expenditures as a Percentage of Operating Budget (striving for 15% min.)	11.35%	12.07%	11.51%	0%
Items/Capita (striving to meet 1.53 items/capita standard)	1.28	1.31	1.35	1.38
Circulation/Capita	2.95	3.26	3.25	3.28
Library Visits/Capita	1.29	1.6	1.71	1.70
Program Attendance/Capita	0.03	0.12	0.13	0.14

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$918,237	$1,001,807	$1,137,593	$1,219,418
Supplies and Equipment	158,429	201,130	200,100	199,100
Utility Services	63,622	71,955	74,000	68,000
Operating Expenses	4,396	2,934	4,910	5,300
Total	*$1,144,684*	*$1,277,826*	*$1,416,603*	*$1,491,818*

PROGRAM JUSTIFICATION AND ANALYSIS

The Library FY 2024-25 Budget increases 5.3% from the FY 2023-24 year-end estimate with the anticipated wage increase.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 665 - Library							
ExpCategory: 511 - Personnel Services							
101-665-511110	Regular	643,372.70	700,395.83	786,060.00	624,701.66	779,378.00	866,882.00
101-665-511120	Overtime	292.88	595.36	1,053.00	994.75	1,350.00	1,053.00
101-665-511210	Longevity	16,817.00	18,067.33	18,180.00	17,273.00	17,273.00	19,452.00
101-665-511230	Certification Allowance	2,310.20	2,541.76	2,471.00	1,668.60	2,165.00	2,471.00
101-665-511310	FICA - Employer	48,770.04	53,774.02	61,735.00	48,251.13	61,213.00	68,011.00
101-665-511350	TMRS-Employer	100,722.57	110,730.28	125,385.00	98,753.32	134,508.00	139,504.00
101-665-511410	Health-Employer	98,795.12	107,874.65	104,801.00	101,585.56	124,757.00	106,641.00
101-665-511500	Workers' Compensation	907.62	1,694.44	1,693.00	1,799.00	1,799.00	1,874.00
101-665-511606	Uniforms	21.00	0.00	440.00	0.00	100.00	200.00
101-665-511607	Awards	171.95	158.85	300.00	207.31	300.00	300.00
101-665-511610	Memberships-Professional	1,336.40	1,393.24	2,000.00	1,688.35	1,750.00	1,895.00
101-665-511612	Training/Travel	4,700.00	4,312.60	12,700.00	12,089.60	12,700.00	10,735.00
101-665-511614	Meeting Expenses	19.81	268.70	300.00	285.75	300.00	400.00
	ExpCategory: 511 - Personnel Services Total:	**918,237.29**	**1,001,807.06**	**1,117,118.00**	**909,298.03**	**1,137,593.00**	**1,219,418.00**
ExpCategory: 521 - Supplies and Equipment							
101-665-521000	Operating Supplies	9,587.35	13,740.32	19,500.00	14,148.08	19,500.00	19,500.00
101-665-521100	Office Supplies	1,617.32	2,442.19	3,000.00	1,114.87	3,000.00	2,000.00
101-665-521702	Postage	2,541.66	2,623.88	3,000.00	2,599.86	3,000.00	3,000.00
101-665-521708	Furniture & Fixtures	14,730.34	25,984.34	3,600.00	0.00	3,600.00	3,600.00
101-665-521714	Donation-Expense	0.00	2,080.83	5,000.00	4,517.91	5,000.00	5,000.00
101-665-521718	Library Materials Less $5,000	129,952.00	154,258.53	166,000.00	122,208.62	166,000.00	166,000.00
	ExpCategory: 521 - Supplies and Equipment Total:	**158,428.67**	**201,130.09**	**200,100.00**	**144,589.34**	**200,100.00**	**199,100.00**
ExpCategory: 533 - Utility Services							
101-665-533100	Gas Utility Service	2,551.73	2,801.01	3,000.00	2,312.82	3,000.00	3,000.00
101-665-533200	Electric Utility Service	45,398.41	53,885.02	40,000.00	35,051.93	50,000.00	50,000.00
101-665-533410	Water Utility Service	15,672.21	15,268.72	21,000.00	12,654.06	21,000.00	15,000.00
	ExpCategory: 533 - Utility Services Total:	**63,622.35**	**71,954.75**	**64,000.00**	**50,018.81**	**74,000.00**	**68,000.00**
ExpCategory: 534 - Operating Expenses							
101-665-534010	Requested Expanded Programs	0.00	0.00	0.00	0.00	0.00	0.00
101-665-534027	Memberships-City Use	0.00	0.00	0.00	35.80	36.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-665-534029	Printing & Binding	2,266.58	740.30	2,700.00	2,515.00	2,700.00	3,000.00
101-665-534048	Courier/Delivery Services	2,129.00	2,194.00	2,300.00	2,174.00	2,174.00	2,300.00
ExpCategory: 534 - Operating Expenses Total:		**4,395.58**	**2,934.30**	**5,000.00**	**4,724.80**	**4,910.00**	**5,300.00**
ExpCategory: 541 - Professional Services							
101-665-541017	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 541 - Professional Services Total:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
ExpCategory: 581 - Capital Outlay							
101-665-581009	Library Materials Over $5,000	0.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Department: 665 - Library Total:		**1,144,683.89**	**1,277,826.20**	**1,386,218.00**	**1,108,630.98**	**1,416,603.00**	**1,491,818.00**

DEPARTMENT: INTERNAL SERVICES
DIVISION: 853 INFORMATION TECHNOLOGIES (IT)
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Information Technologies Dept. is charged with maintaining, operating, and securing the City's information assets. These assets form the foundation upon which many of the City's core operations depend. Therefore, this foundation must be reliable, resilient, and responsive. To meet these expectations, the department focuses daily on customer service, education, and planning.

The IT department increases the business return on technology investments by creating and managing hardware and software through dedicated planning and alignment. IT is also dedicated to ensuring a great end user experience by designing, implementing, managing, and continually improving our processes.

IT is also tasked to protect the organization and its ability to perform its mission. We accomplish this through a comprehensive security program, managing our data, ensuring efficiency, effectiveness, and compliancy. We also strive to deploy programs designed to engage our staff and citizens in easy and convenient ways.

The City of Schertz uses a Geographic Information System (GIS) to create maps, analyze information, and visually examine the geographic features of our region. Many functions of City government have a geographic dimension and the successful execution of GIS Services can substantially increase efficiency, collaboration and empowerment in the decision-making process.

GOALS FOR FY 24-25

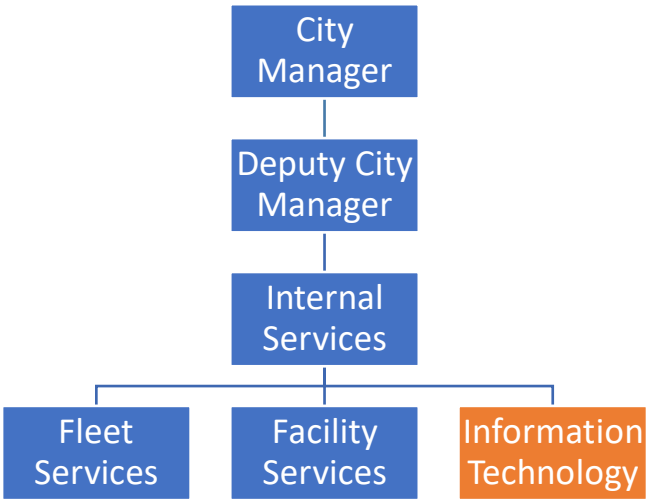
Strategic Plan Emphasis

- Policy Value: Essential Services
    - Improve efficiency, productivity, workflows, and collaborations
    - Mobilize the city by choosing cloud-base services to improve communication sharing between city departments
    - Improve fiber connection between all city buildings
- Policy Value: Attractive Community
    - Provide excellent customer service
    - Safeguard the city's network and the data shared within

Project focus for FY 24-25

- Improve fiber communication between buildings at 10 Commercial Place
- Install firewall redundancy throughout the City's network system

ORGANIZATIONAL CHART



INFORMATION TECHNOLOGY	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Director	1	1	1	1
Administrative Assistant	1	1	1	1
Senior Systems Administrator	1	1	1	1
Computer Systems Support Engineer	1	1	1	1
IT Support Specialist	3	3	3	3
Public Safety Administrator	1	1	1	1
GIS Administrator	1	1	1	1
GIS Specialist	1	1	2	2
TOTAL POSITIONS	10	10	11	11

Workload	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Average Annual Work Orders Completed	2,550	3,084	3,200	3,200
Average Monthly Hours to Complete Work Orders	1.25	1.5	1.25	1.25
Total Projects	45	62	67	67
Average Monthly Project Hours	620	620	750	750
Total Emails Received	1,122,550	1,116,600	1,239,530	1,239,530
Total Sent Good Email	452,550	454,875	475,000	475,000
Total Teams Meetings	1,675	1,452	1,575	1,575
Total Teams Interoffice Chats	14,500	23,450	25,000	25,000

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
% Work Orders Completed 0-1 Day	46%	46%	45%	55%
% Work Orders Completed 2-3 Days	8%	8%	12%	15%
% Work Orders Completed 4-6 Days	11%	11%	11%	10%
% Work Orders Completed 7-10 Days	7%	7%	9%	5%
%Work Orders Completed >11 Days	28%	28%	23%	15%
Average Number of Days to Work Orders				
% Time on GIS Specific Projects	52%	52%	53%	55%
% Time on GIS Customer Assistance	8%	8%	9%	17%
% Time on Training/Conferences	0%	0%	8%	8%
% Time on Non-Department Projects	20%	20%	16%	8%
% Time on Administrative Overhead	20%	20%	14%	12%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$995,922	$1,147,821	$1,321,410	$1,315,951
Supplies and Equipment	287,006	211,283	250,843	494,650
Utility Services	367,727	393,771	471,000	516,000
Operating Expenses	998,027	974,499	1,133,042	1,465,525
Professional Services	1,406	103,799	45,253	25,000
Repairs and Maintenance	0	0	3,800	3,800
Rental/Leasing	3,346	1,295	3,875	0
Capital Outlay	0	51,696	140,000	0
Total	*$2,653,434*	*$2,884,164*	*$3,369,223*	*$3,851,926*

PROGRAM JUSTIFICATION AND ANALYSIS

The Information Technology FY 2024-25 Budget increases 14.3% from the FY 2023-24 year-end estimate. The increase is due to the anticipated wage adjustments, contractual software increases, and new server purchases for police officers' virtual terminals.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 853 - Information Technology							
ExpCategory: 511 - Personnel Services							
101-853-511110	Regular	631,166.18	739,670.14	787,825.00	675,364.84	835,839.00	879,269.00
101-853-511120	Overtime	44,900.91	53,627.98	40,004.00	45,213.67	46,000.00	49,645.00
101-853-511210	Longevity	8,414.33	10,347.00	9,243.00	9,433.00	9,433.00	10,432.00
101-853-511230	Certification Allowance	600.00	150.00	0.00	360.00	510.00	747.00
101-853-511310	FICA - Employer	50,263.03	59,831.28	64,006.00	54,168.02	68,221.00	71,883.00
101-853-511350	TMRS-Employer	122,699.54	121,514.71	139,788.00	109,256.34	149,909.00	157,955.00
101-853-511410	Health-Employer	93,459.89	108,547.85	123,430.00	116,222.74	142,997.00	113,297.00
101-853-511500	Workers' Compensation	1,211.09	2,266.66	1,358.00	2,400.50	2,401.00	1,523.00
101-853-511606	Uniforms	1,350.53	1,415.83	2,700.00	2,654.62	2,700.00	3,300.00
101-853-511610	Memberships-Professional	165.00	467.14	1,400.00	340.00	1,400.00	1,900.00
101-853-511612	Training/Travel	41,691.38	49,982.57	62,000.00	46,676.73	62,000.00	62,000.00
	ExpCategory: 511 - Personnel Services Total:	**995,921.88**	**1,147,821.16**	**1,231,754.00**	**1,062,090.46**	**1,321,410.00**	**1,351,951.00**
ExpCategory: 521 - Supplies and Equipment							
101-853-521100	Office Supplies	4,136.09	5,875.29	3,700.00	3,377.52	3,715.83	8,800.00
101-853-521300	Motor Vehicle Supplies	13.00	527.70	400.00	0.00	583.92	0.00
101-853-521600	Equip Maint Supplies	3,470.72	4,052.94	4,700.00	1,118.03	5,042.92	0.00
101-853-521701	Computer Fees & Licenses	10,499.97	7,493.92	5,000.00	1,635.87	5,000.00	6,000.00
101-853-521708	Furniture & Fixtures	1,163.33	2,088.12	1,500.00	856.54	1,500.00	2,000.00
101-853-521710	Computer & Peripherals Under...	229,095.32	170,430.60	237,000.00	120,683.33	200,000.00	153,600.00
101-853-521711	Communication Equip Less $5,...	38,627.64	5,784.35	40,000.00	0.00	20,000.00	55,050.00
101-853-521716	Equipment Under $5,000	0.00	15,030.25	15,000.00	12,318.85	15,000.00	269,200.00
	ExpCategory: 521 - Supplies and Equipment Total:	**287,006.07**	**211,283.17**	**307,300.00**	**139,990.14**	**250,842.67**	**494,650.00**
ExpCategory: 533 - Utility Services							
101-853-533300	Telephone/Land Line	59,094.95	74,673.03	70,000.00	60,264.63	70,000.00	75,000.00
101-853-533310	Telephone/Cell Phones	106,964.64	124,571.96	125,000.00	103,140.65	142,000.00	150,000.00
101-853-533320	Telephone/Air Cards	100,306.06	100,838.95	101,000.00	82,775.98	108,000.00	115,000.00
101-853-533330	Telephone/Internet	100,562.51	92,648.94	125,000.00	119,953.63	150,000.00	175,000.00
101-853-533500	Vehicle Fuel	798.34	1,038.00	1,000.00	624.28	1,000.00	1,000.00
	ExpCategory: 533 - Utility Services Total:	**367,726.50**	**393,770.88**	**422,000.00**	**366,759.17**	**471,000.00**	**516,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24	2024-25
ExpCategory: 534 - Operating Expenses							
101-853-534010	Requested Expanded Programs	0.00	0.00	0.00	0.00	0.00	0.00
101-853-534027	Memberships-City Use	0.00	0.00	0.00	71.60	72.00	0.00
101-853-534034	Software Maint-City Wide	513,111.44	508,713.78	688,739.00	519,460.86	575,000.00	820,749.40
101-853-534035	Software Maint-Dept Specific	475,276.57	420,942.25	546,525.00	419,653.60	550,000.00	644,775.67
101-853-534036	Software Maintenance	0.00	32,760.00	0.00	7,970.00	7,970.00	0.00
101-853-534037	Computer Maintenance	9,639.41	12,082.71	0.00	0.00	0.00	0.00
ExpCategory: 534 - Operating Expenses Total:		**998,027.42**	**974,498.74**	**1,235,264.00**	**947,156.06**	**1,133,042.00**	**1,465,525.07**
ExpCategory: 541 - Professional Services							
101-853-541003	Computer Consulting	0.00	4,130.15	5,000.00	335.00	4,333.33	5,000.00
101-853-541010	IT Services-Web Design/Maint	0.00	93,113.68	0.00	25,920.22	25,920.00	0.00
101-853-541017	Professional Services	1,406.25	6,554.97	15,000.00	7,514.31	15,000.00	15,000.00
ExpCategory: 541 - Professional Services Total:		**1,406.25**	**103,798.80**	**20,000.00**	**33,769.53**	**45,253.33**	**20,000.00**
ExpCategory: 551 - Repairs and Maintenance							
101-853-551022	Other Maintenance Agreements	0.00	0.00	3,800.00	55.88	3,800.00	3,800.00
ExpCategory: 551 - Repairs and Maintenance Total:		**0.00**	**0.00**	**3,800.00**	**55.88**	**3,800.00**	**3,800.00**
ExpCategory: 561 - Rental/Leasing							
101-853-561200	Lease/Purchase Payments	3,345.98	1,294.74	0.00	0.00	3,875.08	0.00
ExpCategory: 561 - Rental/Leasing Total:		**3,345.98**	**1,294.74**	**0.00**	**0.00**	**3,875.08**	**0.00**
ExpCategory: 581 - Capital Outlay							
101-853-581003	Computer & Peripherals Over $...	0.00	31,118.64	162,000.00	56,323.08	140,000.00	0.00
101-853-581005	Equipment Over $5,000	0.00	20,577.81	0.00	0.00	0.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**51,696.45**	**162,000.00**	**56,323.08**	**140,000.00**	**0.00**
Department: 853 - Information Technology Total:		**2,653,434.10**	**2,884,163.94**	**3,382,118.00**	**2,606,144.32**	**3,369,223.08**	**3,851,926.07**

DEPARTMENT: 866 HUMAN RESOURCES

FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Human Resources Department provides services and support in the areas of recruitment, selection, staffing, benefits administration, labor law compliance, performance management, employee development and relations, health and wellness, and policy administration.

STRATEGIC GOALS AND OBJECTIVES

Operational Value – Service Oriented

In an organization that has a Service Oriented culture, there is the focus on meeting and exceeding current and future customer needs.

- Deliver HR services, programs, and communications that add value for our prospective employees and current employees.

Operational Value – Engaged Workforce

Valuing people is the framework for building and sustaining an Engaged Workforce, who in turn are committed to serving customers and making a positive difference in their lives.

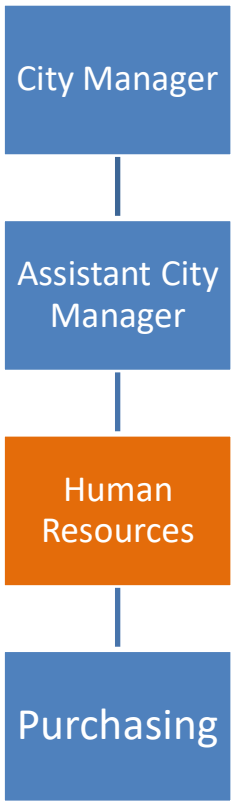
- Improve employee retention by leading efforts for adoption of strategies which promote a diverse workforce and create a great work climate.
- Support the talent development of our employees through professional and career development.
- Administer HR policy and programs effectively and efficiently, while maintaining internal customer satisfaction and meeting budget constraints.

Operational Value – Proactive

Proactive means initiating change by anticipating future situations in order to make things happen.

- Compete for top talent with effective recruitment strategies and an efficient recruitment process.
- Ensure our compensation and performance management processes are designed and executed to align and maximize our people's performance with the goals of the organization.

ORGANIZATIONAL CHART



HUMAN RESOURCES	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Director	1	1	1	1
HR Manger	1	1	1	1
Senior HR Generalist	1	1	1	1
HR Generalist	1	1	1	1
Human Resources Assistant	1	1	1	1
TOTAL POSITIONS	5	5	5	5

PERFORMANCE INDICATORS

Workload/Output Measures	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget

Total No. of Employees (Avg.)	430	430	430	460
# Full Time Employees (Avg.)	395	395	380	410
Job Announcements Posted	84	84	110	110
# Applications received	5,288	5,288	5,000	1000 - 3,216 ADP `19
# Full Time Positions Filled	77	77	80	80
# Part Time Positions Filled	11	11	10	10
# Total Turnover	88	88	85	80
# Full Time Turnover	81	81	75	80
# Part Time Turnover	7	7	10	10
# Retirements	6	6	10	12
# FMLA Claims	37	37	40	17 (or request - 30)
# General Training Courses	15	15	15	15
# of tuition reimbursements	24	24	20	20

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$548,678	$643,659	$702,602	$758,762
Supplies and Equipment	1,197	1,588	3,775	4,200
Operating Expenses	100,568	104,574	105,223	123,450
Professional Services	4,126	520	64,500	4,500
Total	*$654,569*	*$750,340*	*$876,100*	*$890,912*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will increase 1.7% from the FY 2023-24 year-end estimate with the anticipated wage increase.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 866 - Human Resources							
ExpCategory: 511 - Personnel Services							
101-866-511110	Regular	297,548.88	364,622.98	386,498.00	323,778.02	402,669.00	415,409.00
101-866-511120	Overtime	481.14	541.62	337.00	728.35	1,000.00	973.00
101-866-511210	Longevity	4,872.00	5,482.00	6,142.00	6,197.00	6,197.00	6,926.00
101-866-511230	Certification Allowance	3,015.00	3,140.00	2,863.00	2,415.00	2,990.00	2,863.00
101-866-511310	FICA - Employer	22,629.84	27,742.01	30,262.00	24,798.37	31,583.00	32,580.00
101-866-511350	TMRS-Employer	50,480.12	61,391.08	66,091.00	49,605.45	69,401.00	71,590.00
101-866-511410	Health-Employer	49,289.07	59,853.48	63,927.00	54,730.47	67,185.00	57,772.00
101-866-511500	Workers' Compensation	472.78	885.09	650.00	937.09	938.00	699.00
101-866-511600	Unemployment Compensation	14,854.73	436.00	20,000.00	4,824.41	5,000.00	20,000.00
101-866-511601	Tuition Reimbursement	15,263.64	21,339.27	18,000.00	27,107.89	25,689.00	20,000.00
101-866-511602	Employee Wellness Program	8,115.87	15,632.96	40,000.00	5,939.24	15,000.00	40,000.00
101-866-511606	Uniforms	360.49	296.72	500.00	290.50	500.00	500.00
101-866-511608	Training Classes	36,322.91	21,877.94	20,000.00	14,445.29	21,000.00	21,000.00
101-866-511609	Employee Recognition-Morale	24,362.82	33,386.79	40,000.00	27,098.62	30,000.00	42,000.00
101-866-511610	Memberships-Professional	1,217.00	1,130.14	2,450.00	1,236.00	2,450.00	2,450.00
101-866-511612	Training/Travel	433.35	7,790.50	8,000.00	2,071.71	5,000.00	8,000.00
101-866-511614	Meeting Expenses	0.00	0.00	1,000.00	178.10	1,000.00	1,000.00
101-866-511617	Medical Services	18,958.00	18,110.00	15,000.00	12,632.00	15,000.00	15,000.00
ExpCategory: 511 - Personnel Services Total:		**548,677.64**	**643,658.58**	**721,720.00**	**559,013.51**	**702,602.00**	**758,762.00**
ExpCategory: 521 - Supplies and Equipment							
101-866-521000	Operating Supplies	499.71	938.88	3,160.00	1,836.86	2,500.00	3,000.00
101-866-521100	Office Supplies	697.47	567.76	700.00	730.34	775.00	700.00
101-866-521708	Furniture & Fixtures	0.00	81.25	500.00	500.00	500.00	500.00
ExpCategory: 521 - Supplies and Equipment Total:		**1,197.18**	**1,587.89**	**4,360.00**	**3,067.20**	**3,775.00**	**4,200.00**
ExpCategory: 534 - Operating Expenses							
101-866-534000	Advertising	1,938.00	6,520.89	19,450.00	3,006.76	4,000.00	19,450.00
101-866-534006	COBRA FSA/HSA Adm Services	6,090.30	8,927.71	8,400.00	5,389.70	7,000.00	8,500.00
101-866-534018	Employee Assistance	9,420.64	7,608.24	10,000.00	6,169.08	10,500.00	10,000.00
101-866-534023	Interview Expenses	1,831.45	49.00	2,450.00	36.70	1,500.00	1,500.00
101-866-534025	Pre-employment Check	2,598.25	4,537.20	3,000.00	2,161.35	2,700.00	3,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-866-534026	Medical Co-pay	2,330.00	540.00	3,000.00	1,525.00	1,925.00	3,000.00
101-866-534027	Memberships-City Use	0.00	0.00	0.00	71.60	72.00	0.00
101-866-534029	Printing & Binding	1,359.84	1,390.84	3,000.00	1,616.32	2,525.72	3,000.00
101-866-534053	Broker Services	75,000.00	75,000.00	75,000.00	62,500.00	75,000.00	75,000.00
ExpCategory: 534 - Operating Expenses Total:		**100,568.48**	**104,573.88**	**124,300.00**	**82,476.51**	**105,222.72**	**123,450.00**
ExpCategory: 541 - Professional Services							
101-866-541017	Professional Services	4,126.05	520.00	64,500.00	63,222.01	64,500.00	4,500.00
ExpCategory: 541 - Professional Services Total:		**4,126.05**	**520.00**	**64,500.00**	**63,222.01**	**64,500.00**	**4,500.00**
Department: 866 - Human Resources Total:		**654,569.35**	**750,340.35**	**914,880.00**	**707,779.23**	**876,099.72**	**890,912.00**

DEPARTMENT: 868 FINANCE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Prepare monthly financial reports for the City Manager, City Council and City departments. Process all accounts payable and receivable in a timely manner, prepare 1099s, and prepare monthly bank reconciliations. Maintain and process payroll for all city employees. Finance handles unclaimed property and its subsequent disbursements to the individuals or the State. Adopt and update an Investment Policy and strategy annually that follows the Public Funds Investment Act that outlines oversight of investment funds and states the types of investments the city can use. Manage debt service and fixed assets annually. Complete the annual budget, facilitate annual audit, Annual Comprehensive Financial Report and Popular Annual Financial Report. Perform financial forecasting to make better, more informed operational decisions. The Finance Director also oversees the Utility Billing and Municipal Court Divisions.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

Policy Value: Financially Sustainable

- Provide timely and accurate financial information and reports to the City Manager, City Council, other City departments, citizens, and other agencies so they have the information they need to make operational decisions to keep the city financially sustainable. Reports should be delivered within 20 days of the prior month's end.
- Receive the Government Finance Officers Association Certification of Excellence in Financial Reporting for the 38th consecutive year.
- Improve the 5-year budgeting and forecasting plan for operations and debt management. These tools help maintain the fiscal sustainability of the City.
- Maintain a 10-year budgeting plan for Construction in Progress (CIP) project for the city.

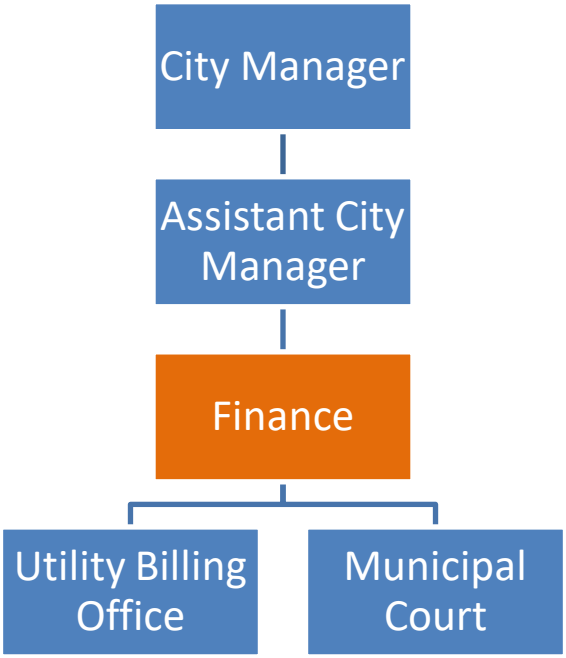
Operational Value: Systems Management

- With the new financial software going live on April 1, 2024, Finance is teaching departments new procedures to best utilize new financial software. With the new software, departments will be able to run more useful reports. These reports can be run daily to show any changes to the revenues and expenses for the department. These reports will also help maintain the fiscal year budget. The goal is that departments will be able to easily understand how the department financial operations run on a day-to-day basis. With the new software, ERP also has the City starting the process of going paperless.

Project Focus for FY 2024-25

- Refine internal processes and systems to be more effective and efficient.
- Go paperless in office, less cost for physical storage & documents always at hand and less postage/paper as payments sent in electronically.
- Submit for financial transparency awards, i.e. Transparency Star for Economic Development, Budget Award

ORGANIZATIONAL CHART



ACCOUNTING	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget	2024-25 Budget
Finance Director	1	1	1	1	1
Assistant Director	1	1	1	1	1
Senior Accountant	1	1	1	0	0
Financial Analyst	1	1	1	1	1
Accountant	1	1	1	2	2
Accounts Payable Coordinator	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
TOTAL POSITIONS	7	7	7	7	7

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Accounts payable checks	6,269	6,125	6,200	6,500
Accounts payable EFT	0	0	50	100
Number of Purchase Orders Processed	7,322	8,215	8,500	5,000
Active Vendors to manage				1,500

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Certificate of Achievement for Excellence in Financial Reporting, Accumulative	36	37	38	39
Quarterly Financials completed within 30 days	0	0	1	2
Popular Annual Financial Report	0	0	1	2
COA Award	36	37	38	39

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$673,128	$696,232	$716,565	$797,381
Supplies and Equipment	2,901	3,805	3,195	3,100
Operating Expenses	3,586	4,253	5,000	4,300
Professional Services	48,727	24,949	43,200	42,500
Total	*$728,341*	*$729,239*	*$767,960*	*$847,281*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will increase 10.3% from the FY 2023-24 year-end estimate. This increase is due to increased costs for services and goods. Also, with anticipated wage increase from Class and Comp study.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 868 - Finance							
ExpCategory: 511 - Personnel Services							
101-868-511110	Regular	456,877.38	467,487.13	498,174.00	377,573.74	483,301.00	552,501.00
101-868-511120	Overtime	1,595.53	2,152.53	936.00	1,802.17	2,250.00	980.00
101-868-511210	Longevity	12,116.50	14,497.00	11,207.00	10,698.00	10,698.00	11,489.00
101-868-511230	Certification Allowance	2,430.00	2,540.00	2,528.00	1,890.00	2,340.00	2,528.00
101-868-511310	FICA - Employer	34,558.08	35,791.40	39,196.00	29,353.23	38,142.00	43,376.00
101-868-511350	TMRS-Employer	77,748.90	79,754.98	85,604.00	58,789.53	83,813.00	95,314.00
101-868-511410	Health-Employer	82,785.33	88,586.72	94,783.00	70,634.46	87,993.00	82,312.00
101-868-511500	Workers' Compensation	669.84	1,251.86	841.00	1,327.69	1,328.00	931.00
101-868-511606	Uniforms	353.52	401.00	0.00	0.00	700.00	350.00
101-868-511610	Memberships-Professional	1,010.00	1,035.00	1,160.00	200.00	1,000.00	1,100.00
101-868-511612	Training/Travel	2,983.24	2,734.19	3,000.00	5,393.15	5,000.00	6,500.00
	ExpCategory: 511 - Personnel Services Total:	**673,128.32**	**696,231.81**	**737,429.00**	**557,661.97**	**716,565.00**	**797,381.00**
ExpCategory: 521 - Supplies and Equipment							
101-868-521000	Operating Supplies	1,961.31	1,938.61	2,000.00	2,635.79	2,250.00	2,000.00
101-868-521100	Office Supplies	659.52	678.86	700.00	487.48	600.00	700.00
101-868-521708	Furniture & Fixtures	279.99	1,187.93	300.00	345.18	345.18	400.00
	ExpCategory: 521 - Supplies and Equipment Total:	**2,900.82**	**3,805.40**	**3,000.00**	**3,468.45**	**3,195.18**	**3,100.00**
ExpCategory: 534 - Operating Expenses							
101-868-534000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00
101-868-534058	Investment Management Fee	3,585.78	4,253.18	4,000.00	3,750.00	5,000.00	4,300.00
	ExpCategory: 534 - Operating Expenses Total:	**3,585.78**	**4,253.18**	**4,000.00**	**3,750.00**	**5,000.00**	**4,300.00**
ExpCategory: 541 - Professional Services							
101-868-541000	Auditor/Accounting Service	22,000.00	10,000.00	26,500.00	25,200.00	25,200.00	26,500.00
101-868-541017	Professional Services	26,726.50	14,948.50	22,000.00	14,620.00	18,000.00	16,000.00
	ExpCategory: 541 - Professional Services Total:	**48,726.50**	**24,948.50**	**48,500.00**	**39,820.00**	**43,200.00**	**42,500.00**
	Department: 868 - Finance Total:	**728,341.42**	**729,238.89**	**792,929.00**	**604,700.42**	**767,960.18**	**847,281.00**

DEPARTMENT: HUMAN RESOURCES
DIVISION: 872 PURCHASING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Purchasing Department is responsible for managing the Purchasing, Inventory, Property Disposal, Contracts, Grants, Real Property Acquisitions, Risk Management, Worker's Compensation, Property Insurance, and Safety functions for the City.

Purchasing manages all bids, quotes, contracts and agreements, City purchases, warehouse inventory, City property disposal, auctions, grants, fleet vehicle registration and titles, and Real Property acquisitions.

The department is also responsible for the City's Risk Management and Safety program. It Maintains the City Capital and Fixed Assets inventory, property and liability insurance schedules, processes all insurance claims, insurance litigation, and workers compensation, monitors all safety aspects of City functions, schedules employee safety training, evaluates loss runs to identify trends and mitigate risk.

STRATEGIC GOALS AND OBJECTIVES

Core Value – Do the Right Thing

- Maintain the highest levels of ethical practices for all department functions.

Economic Policy Value – Fiscally Sustainable

- Procure quality goods and services for all City departments, from appropriate sources, using the most efficient and economical means at the best possible price and make them available at the right place and time.
- Use supply contracts and co-ops in order to improve delivery time of particular items and to take advantage of quantity discounts.

Operational Value – Service Oriented

In an organization that has a Service Oriented culture, there is the focus on meeting and exceeding current and future customer needs.

- All City departments receive their orders in a timely manner to effectively perform their job functions in an efficient manner.
- Maintain a professional relationship with all City departments and vendors, insuring open communication.

Operational Value – Systems Management

Systems Management aligns and integrates all components of the organization as a unified whole to achieve the mission, ongoing success and performance excellence.

- Maintain the City Purchasing Manual, combining State and Local Purchasing Legislation.
- Manage, review, and track City contracts and agreements. Notify departments when contracts are expiring.
- Manage the real property acquisition process to include routing of offers for property purchases and overseeing the offer to closing processes.
- Manage procedures for Capital and Fixed asset inventory and accountability and conduct physical surveys of City property.
- Manage disposal and auction activities for surplus, excess, and damaged City property.
- Manage insurance and Workers Compensation claims and accident/incident reports with immediate response. Gather all information for all incidents involving City property regardless of repair costs. Retain claims, reports and litigation according to the Texas State Records Retention Schedules.

Operational Value – Proactive

Proactive means initiating change by anticipating future situations in order to make things happen.

- Develop and oversee Purchasing training for employees to ensure compliance with City Policy, State and Local Purchasing Legislation.
- Develop and oversee safety training for employees to minimize accidents and incidents and mitigate risk. Develop and Maintain the City Safety Policy.

ORGANIZATIONAL CHART



PURCHASING	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Purchasing Manager	1	1	1	1
Purchasing Specialist	1	1	1	1
Risk & Safety Specialist	1	1	1	1
TOTAL POSITIONS	3	3	3	3

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Bids and Proposals Drafted	44	24	20	30
Bids and Proposals Responses	127	57	38	100
Contracts Reviewed	211	97	75	100
Meetings with Vendors	42	22	20	30
Research Requests	135	71	45	100
Workers Comp Claims Processed	84	144	39	100
Accident and Incident Investigated	309	217	150	200
Training Classes Held	6	16	20	20
Vehicles Processed (Titles, Gas Cards, Plates)	422	247	150	300
Fixed Asset Modifications	350	163	150	175
GovDeals Items Processed	148	98	65	75
GovDeals Total Sales	$333,459.74	$25,186.52	$100,000.00	$10,000.00

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$269,711	$267,811	$237,474	$310,077
Supplies and Equipment	2,115	7,845	5,300	5,640
Utility Services	0	793	0	0
Operating Expenses	6,033	6,245	6,100	5,600
Professional Services	0	241	0	0
Total	*$277,858*	*$282,935*	*$248,874*	*$321,317*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget reflects an increase of 29.1% from the FY 2023-24 year-end estimate to account for training related to new staff certifications and anticipated wage increases.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 872 - Purchasing & Asset Mgt							
ExpCategory: 511 - Personnel Services							
101-872-511110	Regular	185,530.42	175,177.57	202,403.00	110,129.53	148,600.00	202,498.00
101-872-511120	Overtime	172.51	53.91	72.00	267.09	500.00	287.00
101-872-511210	Longevity	4,418.00	5,451.08	3,285.00	2,593.00	2,593.00	2,906.00
101-872-511230	Certification Allowance	1,215.00	955.00	1,120.00	270.00	495.00	1,120.00
101-872-511310	FICA - Employer	14,552.30	13,464.39	15,816.00	8,144.48	11,642.00	15,812.00
101-872-511350	TMRS-Employer	30,883.78	29,749.35	34,541.00	16,299.04	25,583.00	34,744.00
101-872-511410	Health-Employer	23,747.85	33,488.96	40,334.00	29,094.06	36,928.00	38,045.00
101-872-511500	Workers' Compensation	256.29	479.80	340.00	507.97	508.00	340.00
101-872-511606	Uniforms	161.08	274.88	325.00	0.00	325.00	325.00
101-872-511610	Memberships-Professional	1,069.00	1,469.27	2,000.00	320.00	2,000.00	2,000.00
101-872-511612	Training/Travel	5,556.31	6,035.10	12,000.00	753.01	6,000.00	10,000.00
101-872-511614	Meeting Expenses	40.00	166.98	500.00	100.25	500.00	350.00
101-872-511617	Medical Services	2,108.00	1,044.98	1,490.00	1,454.00	1,800.00	1,650.00
	ExpCategory: 511 - Personnel Services Total:	**269,710.54**	**267,811.27**	**314,226.00**	**169,932.43**	**237,474.00**	**310,077.00**
ExpCategory: 521 - Supplies and Equipment							
101-872-521000	Operating Supplies	249.13	305.33	450.00	95.93	200.00	450.00
101-872-521005	Inspections-Registration Fees	2,026.63	2,760.19	3,000.00	2,859.75	3,000.00	3,000.00
101-872-521100	Office Supplies	-661.12	1,079.36	450.00	461.72	500.00	450.00
101-872-521300	Motor Vehicle Supplies	0.00	0.00	240.00	0.00	100.00	240.00
101-872-521708	Furniture & Fixtures	499.97	2,610.00	2,000.00	379.82	1,500.00	1,000.00
101-872-521710	Computer & Peripherals Under...	0.00	1,090.00	0.00	0.00	0.00	0.00
101-872-521712	Operating Equipment Under $5...	0.00	0.00	500.00	0.00	0.00	500.00
	ExpCategory: 521 - Supplies and Equipment Total:	**2,114.61**	**7,844.88**	**6,640.00**	**3,797.22**	**5,300.00**	**5,640.00**
ExpCategory: 533 - Utility Services							
101-872-533320	Telephone/Air Cards	0.00	793.37	0.00	0.00	0.00	0.00
	ExpCategory: 533 - Utility Services Total:	**0.00**	**793.37**	**0.00**	**0.00**	**0.00**	**0.00**
ExpCategory: 534 - Operating Expenses							
101-872-534000	Advertising	4,236.25	4,209.53	5,500.00	3,686.25	4,000.00	3,500.00
101-872-534027	Memberships-City Use	1,299.00	1,504.00	2,000.00	1,505.60	2,000.00	2,000.00
101-872-534029	Printing & Binding	0.00	31.00	100.00	8.56	100.00	100.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-872-534032	Service Fees - GovDeals	0.00	500.00	0.00	0.00	0.00	0.00
101-872-534036	Software Maintenance	498.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 534 - Operating Expenses Total:		**6,033.25**	**6,244.53**	**7,600.00**	**5,200.41**	**6,100.00**	**5,600.00**
ExpCategory: 541 - Professional Services							
101-872-541017	Professional Services	0.00	240.50	0.00	0.00	0.00	0.00
ExpCategory: 541 - Professional Services Total:		**0.00**	**240.50**	**0.00**	**0.00**	**0.00**	**0.00**
Department: 872 - Purchasing & Asset Mgt Total:		**277,858.40**	**282,934.55**	**328,466.00**	**178,930.06**	**248,874.00**	**321,317.00**

DEPARTMENT: INTERNAL SERVICES
DIVISION: 877 FLEET SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Fleet Services provides maintenance, repair, upgrade and outfitting services for all City owned vehicles and equipment totaling nearly 400 units. The list of services includes P.M. services, fluid and filter changes, state inspections, tire services, troubleshooting, diagnosis, and repair of mechanical and electrical systems. Fleet Services also maintains motor pool services, vehicle and equipment replacement schedules, vehicle specifications and standardization throughout the fleet.

GOALS FOR FY 24-25

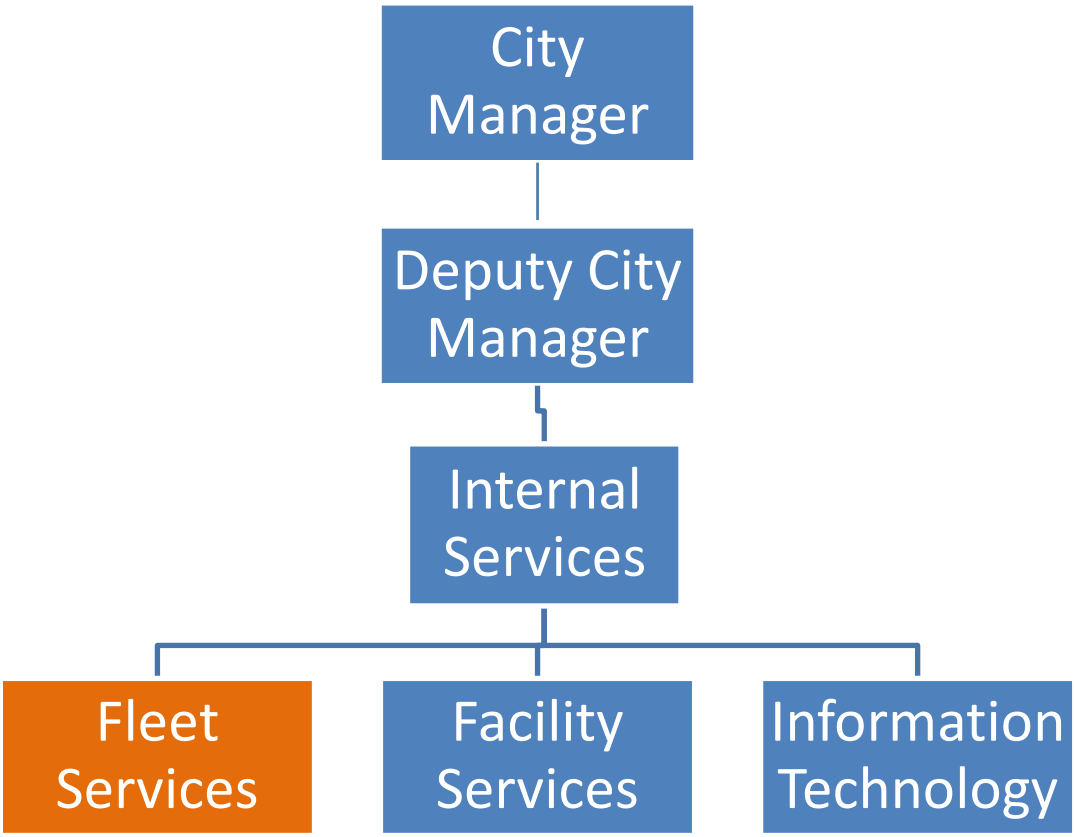
Strategic Plan Emphasis

- Policy Value: Essential Services
    - Maintain and repair vehicles and equipment to increase their lifespan.
    - Optimize fleet availability with minimal turn-around times.
    - Develop and implement fleet utilization guidelines and procedures.
    - Maintain and improve vehicle and equipment safety
- Policy Value: Attractive Community
    - Enhancing safety for city employees

Project focus for FY 24-25

- Improve current vehicle replacement program
- Improve current generator maintenance program to included specified trainings

ORGANIZATIONAL CHART



FLEET MAINTENANCE	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Internal Services Director	0	0	1	1
Assistant Director	1	1	0	0
Administrative Assistant	1	1	1	1
Fleet Superintendent	1	1	1	1
Fleet Supervisor	1	1	1	1
Fleet Mechanic	4	4	4	4
Inventory Parks Clerk	0	0	1	1
TOTAL POSITIONS	8	8	9	9

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Work Orders:				
-Police Department vehicles and equipment	450	583	585	590
-EMS vehicles and equipment	425	446	450	455
-Streets vehicles and equipment	200	242	245	250
-Administration vehicles	8	3	3	3
-Animal Control vehicles	35	67	70	75
-Facilities Services vehicles	80	73	75	75
-Fire vehicles and equipment	215	219	225	230
-Fleet Service vehicles	25	104	111	115
-I.T.	15	18	18	18
-Planning/Inspection/Comm Dev vehicles	0	75	80	80
-Parks vehicles and equipment	120	162	170	170
-Water & Sewer vehicles and equipment	185	306	310	320
-Utility Billing vehicles	40	15	17	17
-Drainage vehicles and equipment	205	199	200	200
-Economic Development vehicles	7	6	4	4
Engineering vehicles	25	31	49	45
-Purchasing vehicles	2	0	0	
-Operations (non-asset specific)	15	0	8	15
-Motor Pool vehicles	80	98	80	80
Work Orders(in-house)		0	0	0
Work Orders (outside vendors)		0	0	0
Total Work Orders Issued	2,132	2,659	2,700	2742

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Hours Worked				
Public Safety	2300	2195	1917	2200
Public Works	2000	979	7669	7700
Administration Vehicles	5	2	2	2
Facilities Services Vehicles	70	52	25	45
Fleet Service Vehicles	35	224	235	240
I.T	10	9	4	5
Planning/Inspection/Comm	0			
Dev vehicles		79	107	93
Parks vehicles and equipment	165	196	209	202
Economic Development vehicles	5	7	4	5
Engineering vehicles	50	31	32	35
Purchasing vehicles	7	0	0	0
Motor Pool vehicles	70	28	24	30
Fleet Operations	220	0	0	0
Total Hours Worked	4937	3918	10,299	10,557

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
% of all vehicles and equipment issues resolved without recall	97%	97%	98%	98%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$571,550	$694,010	$886,459	$897,536
Supplies and Equipment	260,681	119,146	316,700	266,050
Utility Services	9,420	11,363	12,000	12,500
Repairs and Maintenance	230,124	316,166	345,000	308,000
Capital Outlay	145,545	72,133	88,774	0
Total	*$1,217,320*	*$1,212,819*	*$1,648,933*	*$1,484,086*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will decrease 10.0% from the FY 2023-24 year-end estimate. Supplies and Equipment and Capital Outlay costs are lower for 2024-25 budget compared to estimated 2023-24 costs.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 877 - Fleet Service							
ExpCategory: 511 - Personnel Services							
101-877-511110	Regular	341,685.99	455,958.66	554,675.00	464,580.81	576,394.00	585,358.00
101-877-511120	Overtime	10,233.52	10,357.18	21,121.00	6,845.72	8,000.00	10,964.00
101-877-511210	Longevity	2,812.33	3,317.00	4,328.00	4,135.00	4,135.00	5,318.00
101-877-511230	Certification Allowance	1,927.50	3,170.00	2,365.00	3,315.00	4,140.00	2,365.00
101-877-511310	FICA - Employer	25,878.83	35,043.59	44,546.00	35,614.42	45,339.00	46,189.00
101-877-511350	TMRS-Employer	57,194.43	76,236.71	97,289.00	74,970.21	99,628.00	101,495.00
101-877-511410	Health-Employer	67,831.35	73,652.81	95,998.00	81,809.83	101,418.00	99,458.00
101-877-511500	Workers' Compensation	4,972.03	9,293.00	8,754.00	9,855.09	9,855.00	9,189.00
101-877-511605	Temporary Employee Svcs	30,299.87	0.00	0.00	0.00	0.00	0.00
101-877-511606	Uniforms	4,493.65	5,423.27	6,600.00	7,109.99	7,500.00	8,000.00
101-877-511607	Awards	482.47	1,692.97	300.00	377.27	300.00	500.00
101-877-511612	Training/Travel	23,722.02	19,465.29	28,900.00	27,587.51	29,000.00	28,000.00
101-877-511614	Meeting Expenses	16.08	399.48	1,000.00	612.90	750.00	700.00
	ExpCategory: 511 - Personnel Services Total:	**571,550.07**	**694,009.96**	**865,876.00**	**716,813.75**	**886,459.00**	**897,536.00**
ExpCategory: 521 - Supplies and Equipment							
101-877-521000	Operating Supplies	9,539.17	12,900.81	12,000.00	12,312.83	14,000.00	0.00
101-877-521005	Supplies-Inspections	0.00	0.00	850.00	247.00	850.00	850.00
101-877-521100	Office Supplies	689.56	486.40	500.00	616.99	850.00	700.00
101-877-521201	Oil/Lube/Chemical Supplies	18,500.66	19,678.92	19,000.00	19,236.53	19,000.00	22,000.00
101-877-521300	Motor Vehicle Supplies	204,211.30	62,045.73	205,000.00	237,534.81	240,000.00	205,000.00
101-877-521600	Equip Maint Supplies	2,141.81	635.05	5,000.00	1,339.70	5,000.00	7,500.00
101-877-521701	Computer Fees & Licenses	4,689.34	8,418.54	7,000.00	4,872.17	7,000.00	7,000.00
101-877-521709	Vehicles & Accs Less $5,000	10,221.78	11,658.83	10,000.00	16,867.74	19,000.00	12,000.00
101-877-521712	Operating Equipment	10,687.37	3,321.74	11,000.00	6,874.49	11,000.00	11,000.00
	ExpCategory: 521 - Supplies and Equipment Total:	**260,680.99**	**119,146.02**	**270,350.00**	**299,902.26**	**316,700.00**	**266,050.00**
ExpCategory: 533 - Utility Services							
101-877-533500	Vehicle Fuel	9,420.03	11,363.41	12,000.00	10,846.73	12,000.00	12,500.00
	ExpCategory: 533 - Utility Services Total:	**9,420.03**	**11,363.41**	**12,000.00**	**10,846.73**	**12,000.00**	**12,500.00**
ExpCategory: 551 - Repairs and Maintenance							
101-877-551076	Other Maintenance Agreements	12,744.02	21,316.74	25,000.00	64,035.04	45,000.00	50,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-877-551077	Outside Collision Repair	30,144.06	49,629.60	33,000.00	45,336.11	50,000.00	50,000.00
101-877-551078	Outside Fleet Repair	187,235.54	245,220.13	250,000.00	199,658.88	250,000.00	208,000.00
ExpCategory: 551 - Repairs and Maintenance Total:		**230,123.62**	**316,166.47**	**308,000.00**	**309,030.03**	**345,000.00**	**308,000.00**
ExpCategory: 581 - Capital Outlay							
101-877-581005	Equipment Over $5,000	88,116.93	0.00	29,774.00	5,091.66	29,774.00	0.00
101-877-581012	Vehicles & Accs Over $5,000	57,428.00	72,132.90	0.00	50,843.25	59,000.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**145,544.93**	**72,132.90**	**29,774.00**	**55,934.91**	**88,774.00**	**0.00**
Department: 877 - Fleet Service Total:		**1,217,319.64**	**1,212,818.76**	**1,486,000.00**	**1,392,527.68**	**1,648,933.00**	**1,484,086.00**

DEPARTMENT: INTERNAL SERVICES
DIVISION: 878 Facility Services
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Facility Services supports and maintains 27 City facilities totaling 301.656 square feet. The City buildings include City Hall, Administration Building, Police, Emergency Services Buildings, Community Center Central, Community Center North, City Council Chambers, Civic Center, Public Library, Visitor Center (Kramer House), YMCA, Senior Center, Purchasing building, Public Works facility, Animal Control, Aquatic Center, various offices, meeting/training rooms, and storage areas. In addition, Facility Services provides set up for events such as Parks Events (Jubilee, Christmas Tree lighting, parades), Employee Memorial Ceremony, City Council, Planning and Zoning, various Boards and Commissions, Department meetings, Municipal Court, training seminars, elections, groundbreaking ceremonies, and other special events.

GOALS FOR FY 24-25

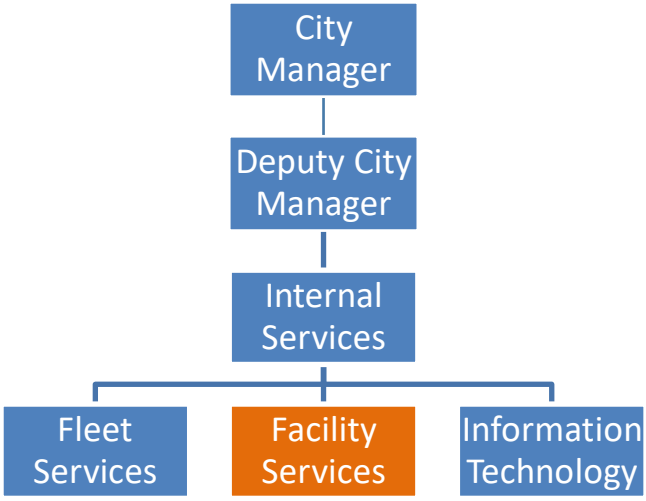
Strategic Plan Emphasis

- Policy Value: Essential Services
  - Deliver exceptional customer services
  - Creating a comprehensive maintenance schedule through preventative maintenance to extend the life of facilities and specified equipment.
  - Increase safety and security by enhancing access control systems, conducting regular safety inspections, implementing emergency response protocols, and training staff members on handling critical situations
  - Establishing an energy efficiency goal by implementing energy-efficient practices to help reduce energy consumption
  - Space utilization goal to help foster growth, innovation, and eliminate wasted areas
- Policy Value: Attractive Community
  - Maintain safe and clean facilities.

Project focus for FY 24-25

- Replace HVAC systems around City campuses
- Perform preventative maintenance to the interior of buildings
- Assess building functionality and spatial utilization throughout the City campuses
- Upgrade some features within each building

ORGANIZATION CHART



FACILITY SERVICES	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Facility Maintenance Superintendent	1	1	1	1
Facility Maintenance Supervisor	1	1	1	1
Facilities Maintenance Crew Leader	1	1	1	1
Facilities Maintenance Technician	4	1	1	2
Grounds Maintenance Technician	1	1	1	0
HVAC Technician	1	1	1	1
HVAC Apprentice	1	1	1	1
Master Electrician	1	1	1	1
Journeyman Electrician	0	1	1	1
Master Plumber	0	1	1	1
Plumber Apprentice	0	1	1	1
TOTAL POSITIONS	11	11	11	11

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Square footage maintained	301,656	301,656	301,656	301,656
City Buildings Maintained	27	27	27	27
Completed work orders	238	1560	1800	1800
Internal Pest Control Services	22	35	41	41

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Electrical Repairs	22	154	178	166
Plumbing Repairs	31	165	190	177
HVAC Repairs	27	93	107	100
Carpentry	17	161	188	175
Misc. / other	119	952	1095	1024

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$771,489	$897,424	$1,077,402	$1,022,817
Supplies and Equipment	120,852	140,321	135,435	155,350
Utility Services	193,501	211,969	217,100	220,000
Operating Expenses	0	0	45	0
Repairs and Maintenance	516,001	697,915	446,090	462,000
Rental/Leasing	0	0	490	490
Capital Outlay	36,557	52,658	306,665	260,000
Total	*$1,638,400*	*$2,000,288*	*$2,183,227*	*$2,120,657*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget decreases 2.9% from the FY 2023-24 year-end estimates. The building maintenance funds were moved from Maintenance Services to Capital Outlay to better track emergency repairs and routine maintenance versus building renovations and large repair projects.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 878 - Building Maintenance							
ExpCategory: 511 - Personnel Services							
101-878-511110	Regular	474,535.00	544,833.62	600,888.00	504,351.41	623,485.00	613,041.00
101-878-511120	Overtime	10,762.53	12,458.25	29,320.00	20,578.21	27,000.00	31,458.00
101-878-511210	Longevity	14,425.00	12,512.33	13,113.00	13,875.50	13,875.00	13,132.00
101-878-511230	Certification Allowance	2,538.20	2,255.08	2,633.00	1,084.28	1,234.00	2,059.00
101-878-511310	FICA - Employer	35,002.23	40,625.47	49,416.00	38,064.09	50,918.00	50,466.00
101-878-511350	TMRS-Employer	82,909.10	97,288.45	107,923.00	86,347.03	111,886.00	110,894.00
101-878-511410	Health-Employer	125,933.55	155,509.48	174,522.00	172,062.31	207,082.00	161,549.00
101-878-511500	Workers' Compensation	7,931.74	14,912.25	12,972.00	15,721.56	15,722.00	13,218.00
101-878-511606	Uniforms	8,093.94	6,802.94	10,000.00	9,955.89	10,000.00	12,000.00
101-878-511607	Awards	2,765.99	5,686.72	7,000.00	5,237.66	7,000.00	7,000.00
101-878-511612	Training/Travel	5,917.24	4,539.57	9,200.00	8,581.72	9,200.00	8,000.00
101-878-511614	Meeting Expenses	674.03	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 511 - Personnel Services Total:	**771,488.55**	**897,424.16**	**1,016,987.00**	**875,859.66**	**1,077,402.00**	**1,022,817.00**
ExpCategory: 521 - Supplies and Equipment							
101-878-521000	Operating Supplies	101,374.00	112,016.24	104,500.00	76,934.08	100,000.00	115,000.00
101-878-521100	Office Supplies	743.03	728.79	735.00	392.72	735.00	850.00
101-878-521200	Chem/Med/Lab Supplies	3,174.79	11,758.60	14,000.00	13,784.99	14,200.00	14,000.00
101-878-521300	Motor Vehicle Supplies	0.00	0.00	0.00	0.00	0.00	0.00
101-878-521315	Landscaping Supplies-Campus	13,856.05	14,396.93	22,000.00	9,019.07	15,000.00	22,000.00
101-878-521600	Equip Maint Supplies	0.00	74.88	1,500.00	549.99	1,500.00	0.00
101-878-521701	Computer Fees & Licenses	0.00	0.00	0.00	0.00	0.00	0.00
101-878-521715	Police/Fire/Medical Equipment	1,704.00	1,346.00	3,430.00	3,783.36	4,000.00	3,500.00
101-878-521716	Equipment Under $5,000	0.00	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 521 - Supplies and Equipment Total:	**120,851.87**	**140,321.44**	**146,165.00**	**104,464.21**	**135,435.00**	**155,350.00**
ExpCategory: 533 - Utility Services							
101-878-533100	Gas Utility Service	9,422.08	14,984.85	16,000.00	13,303.28	15,000.00	18,000.00
101-878-533200	Electric Utility Service	134,760.13	138,600.19	134,000.00	95,627.97	140,600.00	134,000.00
101-878-533410	Water Utility Service	35,002.85	45,813.29	50,000.00	25,773.82	50,000.00	55,000.00
101-878-533500	Vehicle Fuel	14,315.64	12,571.15	13,000.00	8,651.50	11,500.00	13,000.00
	ExpCategory: 533 - Utility Services Total:	**193,500.70**	**211,969.48**	**213,000.00**	**143,356.57**	**217,100.00**	**220,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
ExpCategory: 534 - Operating Expenses							
101-878-534027	Memberships-City Use	0.00	0.00	0.00	45.00	45.00	0.00
ExpCategory: 534 - Operating Expenses Total:		**0.00**	**0.00**	**0.00**	**45.00**	**45.00**	**0.00**
ExpCategory: 551 - Repairs and Maintenance							
101-878-551000	Building Maintenance	5,289.91	219,729.10	83,000.00	82,107.04	90,000.00	75,000.00
101-878-551003	Building Maint Misc - 11CP	150.00	0.00	0.00	89.24	90.00	0.00
101-878-551005	Building Maint Misc - ADM	36,195.61	0.00	0.00	0.00	0.00	0.00
101-878-551006	Building Maint Misc - BORGFELD	605.00	0.00	0.00	0.00	0.00	0.00
101-878-551007	Building Maint Misc - CH	824.00	395.00	0.00	0.00	0.00	0.00
101-878-551008	Building Maint Misc - Civic Cen...	740.38	760.00	11,000.00	3,895.60	5,000.00	0.00
101-878-551009	Building Maint Misc - COMM C...	513.80	346.00	0.00	0.00	0.00	0.00
101-878-551010	Building Maint Misc - EMS1	0.00	355.00	0.00	0.00	0.00	0.00
101-878-551011	Building Maint Misc - FD1	0.00	6,475.50	0.00	0.00	0.00	0.00
101-878-551012	Building Maint Misc - FD2	0.00	649.50	0.00	0.00	0.00	0.00
101-878-551013	Building Maint Misc - FD3	0.00	565.00	0.00	0.00	0.00	0.00
101-878-551014	Building Maint Misc - LIB	4,542.28	305.00	0.00	0.00	0.00	0.00
101-878-551015	Building Maint Misc - PD	0.00	2,362.00	0.00	0.00	0.00	0.00
101-878-551016	Building Maint Misc - PW	0.00	355.00	0.00	0.00	0.00	0.00
101-878-551017	Building Maint Misc - SR Cntr	0.00	346.00	0.00	0.00	0.00	0.00
101-878-551018	Building Maint Misc -F&F/PARKS	4,928.00	30,822.00	0.00	0.00	0.00	0.00
101-878-551019	Building Maint Misc-CHAMBER...	0.00	3,483.59	0.00	0.00	0.00	0.00
101-878-551020	Building Maint Misc-PICKRELL P	0.00	355.00	0.00	0.00	0.00	0.00
101-878-551026	Contractual Services	148,080.12	152,574.52	225,000.00	218,312.28	225,000.00	252,000.00
101-878-551028	Electric - 11CP	0.00	150.26	0.00	0.00	0.00	0.00
101-878-551029	Electric - 27CP	1,181.40	0.00	0.00	0.00	0.00	0.00
101-878-551030	Electric - AAC	1,284.50	0.00	0.00	0.00	0.00	0.00
101-878-551031	Electric - ADM	133.36	0.00	0.00	0.00	0.00	0.00
101-878-551032	Electric - C CHAMBERS	234.72	0.00	0.00	0.00	0.00	0.00
101-878-551033	Electric - CH	167.79	41.99	0.00	0.00	0.00	0.00
101-878-551034	Electric - CIVIC C	1,325.20	883.91	0.00	0.00	0.00	0.00
101-878-551035	Electric - COMM CTR	0.00	5.50	0.00	0.00	0.00	0.00
101-878-551036	Electric - EMS1	1,252.76	0.00	0.00	0.00	0.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-878-551037	Electric - EMS4	3,032.28	0.00	0.00	0.00	0.00	0.00
101-878-551038	Electric - F&F/PARKS	227.67	0.00	0.00	0.00	0.00	0.00
101-878-551039	Electric - FD1	1,236.67	908.95	0.00	0.00	0.00	0.00
101-878-551040	Electric - FD2	485.00	0.00	0.00	0.00	0.00	0.00
101-878-551041	Electric - FD3	643.76	0.00	0.00	0.00	0.00	0.00
101-878-551042	Electric - LIB	253.26	37.95	0.00	0.00	0.00	0.00
101-878-551043	Electric - Misc.	3,010.49	19,638.51	30,000.00	23,820.28	30,000.00	35,000.00
101-878-551044	Electric - PD	242.00	459.37	0.00	0.00	0.00	0.00
101-878-551045	Electric - Pickrell Park	419.18	0.00	0.00	0.00	0.00	0.00
101-878-551046	Electric - PW	1,867.25	5,457.44	0.00	0.00	0.00	0.00
101-878-551048	Electric - YMCA	76.83	0.00	0.00	0.00	0.00	0.00
101-878-551049	Finishes - ADM	4,815.00	0.00	0.00	0.00	0.00	0.00
101-878-551050	Finishes - C CHAMBERS	24,417.00	0.00	0.00	0.00	0.00	0.00
101-878-551051	Finishes - CHAMBER CM	21.80	0.00	0.00	0.00	0.00	0.00
101-878-551052	Finishes - CIVIC C	3,058.26	0.00	0.00	0.00	0.00	0.00
101-878-551053	Finishes - LIB	2,073.65	0.00	0.00	0.00	0.00	0.00
101-878-551054	Finishes - PD	1,228.61	0.00	0.00	0.00	0.00	0.00
101-878-551055	Finishes - PW	51.67	0.00	0.00	0.00	0.00	0.00
101-878-551056	HVAC - AQUATIC C	0.00	38,280.67	0.00	0.00	0.00	0.00
101-878-551057	HVAC - C CHAMBERS	191.74	1,622.09	0.00	0.00	0.00	0.00
101-878-551058	HVAC - CH	679.73	155.89	0.00	0.00	0.00	0.00
101-878-551059	HVAC - CIVIC C	0.00	1,112.18	0.00	0.00	0.00	0.00
101-878-551060	HVAC - COMM CTR	40,630.46	0.00	0.00	0.00	0.00	0.00
101-878-551061	HVAC - EMS1	499.75	0.00	0.00	0.00	0.00	0.00
101-878-551062	HVAC - FD1	65.78	229.72	0.00	0.00	0.00	0.00
101-878-551063	HVAC - FD2	8,472.23	0.00	0.00	0.00	0.00	0.00
101-878-551064	HVAC - FD3	4,931.93	1,343.28	0.00	0.00	0.00	0.00
101-878-551065	HVAC - LIB	1,351.39	46,947.24	0.00	0.00	0.00	0.00
101-878-551066	HVAC - Misc.	9,397.62	45,200.90	40,000.00	36,511.73	45,000.00	45,000.00
101-878-551067	HVAC - NORTH C	15,500.00	0.00	0.00	0.00	0.00	0.00
101-878-551068	HVAC - PD	10,953.86	0.00	0.00	0.00	0.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-878-551069	HVAC - PW	0.00	12,667.90	0.00	0.00	0.00	0.00
101-878-551070	HVAC - SENIOR C	15,080.24	0.00	0.00	0.00	0.00	0.00
101-878-551075	Minor & Other Equip Maint	319.66	0.00	0.00	0.00	0.00	0.00
101-878-551076	Other Maintenance Agreements	38,113.60	38,232.74	0.00	706.50	1,000.00	0.00
101-878-551080	Plumbing - 11CP	152.01	0.00	0.00	0.00	0.00	0.00
101-878-551081	Plumbing - 27CP	2,350.00	36.51	0.00	0.00	0.00	0.00
101-878-551082	Plumbing - AAC	2,751.86	253.20	0.00	0.00	0.00	0.00
101-878-551083	Plumbing - ADM	242.65	0.00	0.00	0.00	0.00	0.00
101-878-551084	Plumbing - CH	9,458.27	0.00	0.00	0.00	0.00	0.00
101-878-551085	Plumbing - CIVIC C	715.65	0.00	0.00	0.00	0.00	0.00
101-878-551086	Plumbing - COMM CTR	1,574.48	0.00	0.00	0.00	0.00	0.00
101-878-551087	Plumbing - EMS/PURCH	0.00	808.52	0.00	0.00	0.00	0.00
101-878-551088	Plumbing - EMS1	851.06	3,669.66	0.00	0.00	0.00	0.00
101-878-551089	Plumbing - EMS4	522.21	77.80	0.00	0.00	0.00	0.00
101-878-551090	Plumbing - FD1	3,905.06	569.83	0.00	0.00	0.00	0.00
101-878-551091	Plumbing - FD2	8,535.29	350.00	0.00	0.00	0.00	0.00
101-878-551092	Plumbing - FD3	411.74	0.00	0.00	0.00	0.00	0.00
101-878-551093	Plumbing - LIB	1,163.32	487.09	0.00	0.00	0.00	0.00
101-878-551094	Plumbing - Misc.	889.41	32,924.86	40,000.00	37,946.49	50,000.00	55,000.00
101-878-551095	Plumbing - PD	763.58	0.00	0.00	0.00	0.00	0.00
101-878-551096	Plumbing - Pickrell Park	411.15	0.00	0.00	0.00	0.00	0.00
101-878-551097	Plumbing - PW	228.03	0.00	0.00	0.00	0.00	0.00
101-878-551098	Plumbing - Senior Center	845.31	0.00	0.00	0.00	0.00	0.00
101-878-551099	Roofing - CIVIC C	0.00	688.00	0.00	0.00	0.00	0.00
101-878-551100	Roofing - EMS4	425.00	0.00	0.00	0.00	0.00	0.00
101-878-551101	Roofing - FD1	0.00	2,265.00	0.00	0.00	0.00	0.00
101-878-551102	Roofing - SENIOR C	0.00	962.00	0.00	0.00	0.00	0.00
101-878-551103	Roofing - YMCA	2,650.00	0.00	0.00	0.00	0.00	0.00
101-878-551107	Sitework - AAC	40,000.00	0.00	0.00	0.00	0.00	0.00
101-878-551109	Sitework - YMCA	1,174.05	0.00	0.00	0.00	0.00	0.00
101-878-551115	Windows, Doors - 11CP	0.00	146.30	0.00	0.00	0.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
101-878-551116	Windows, Doors - 27CP	80.74	0.00	0.00	0.00	0.00	0.00
101-878-551117	Windows, Doors - AAC	256.50	0.00	0.00	0.00	0.00	0.00
101-878-551118	Windows, Doors - CH	0.00	277.00	0.00	0.00	0.00	0.00
101-878-551119	Windows, Doors - CIVIC C	614.60	1,532.70	0.00	0.00	0.00	0.00
101-878-551120	Windows, Doors - COMM CTR	0.00	2,505.00	0.00	0.00	0.00	0.00
101-878-551122	Windows, Doors - EMS1	3,861.33	0.00	0.00	0.00	0.00	0.00
101-878-551123	Windows, Doors - EMS4	0.00	1,703.00	0.00	0.00	0.00	0.00
101-878-551124	Windows, Doors - F&F/PARKS	327.95	0.00	0.00	0.00	0.00	0.00
101-878-551125	Windows, Doors - FD1	6,030.44	1,310.00	0.00	0.00	0.00	0.00
101-878-551126	Windows, Doors - FD2	8,921.28	216.45	0.00	0.00	0.00	0.00
101-878-551127	Windows, Doors - FD3	2,324.85	1,691.03	0.00	0.00	0.00	0.00
101-878-551128	Windows, Doors - LIB	6,380.00	0.00	0.00	0.00	0.00	0.00
101-878-551129	Windows, Doors - Misc.	1,407.50	449.77	0.00	0.00	0.00	0.00
101-878-551131	Windows, Doors - PD	4,978.52	3,731.20	0.00	0.00	0.00	0.00
101-878-551132	Windows, Doors - PW	0.00	4,608.45	0.00	0.00	0.00	0.00
101-878-551153	Sitework - CHAMBER CM	0.00	402.00	0.00	0.00	0.00	0.00
101-878-551159	Windows, Doors - NORTHC C	0.00	2,995.00	0.00	0.00	0.00	0.00
ExpCategory: 551 - Repairs and Maintenance Total:		**516,001.04**	**697,915.07**	**429,000.00**	**403,389.16**	**446,090.00**	**462,000.00**
ExpCategory: 561 - Rental/Leasing							
101-878-561100	Rental-Equipment	0.00	0.00	490.00	474.60	490.00	490.00
ExpCategory: 561 - Rental/Leasing Total:		**0.00**	**0.00**	**490.00**	**474.60**	**490.00**	**490.00**
ExpCategory: 581 - Capital Outlay							
101-878-581005	Equipment Over $5,000	10,523.83	0.00	22,500.00	22,451.00	22,451.00	0.00
101-878-581007	Improvements Over $5,000	0.00	0.00	234,500.00	123,587.17	244,500.00	260,000.00
101-878-581012	Vehicles & Accs Over $5,000	26,033.00	52,658.00	0.00	39,713.79	39,714.00	0.00
ExpCategory: 581 - Capital Outlay Total:		**36,556.83**	**52,658.00**	**257,000.00**	**185,751.96**	**306,665.00**	**260,000.00**
Department: 878 - Building Maintenance Total:		**1,638,398.99**	**2,000,288.15**	**2,062,642.00**	**1,713,341.16**	**2,183,227.00**	**2,120,657.00**

DEPARTMENT: 901 CITY ASSISTANCE
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Senior Center is supported by contracting with the YMCA for programing and a vendor to support the meal program. The Senior Center provides a social environment for the local area seniors and a hot meal for them to enjoy.

The Patient Assistance program is an Interlocal Agreement between the City of Schertz and Guadalupe Valley Hospital. The Hospital agrees to provide prescription medication free of charge or at a low cost to citizens of Schertz who qualify for assistance under established guidelines. The Hospital agrees to maintain a part-time intake and information office in Schertz. Prescriptions will be filled and administered at the Hospital's Seguin facility. The City agrees to pay the hospital an agreed upon amount under the yearly contract. The Hospital agrees to provide written reports to the City and to provide the City with the complete budget for the Hospital's drug program. This contract is for $5,000.

The City of Schertz also provides assistance to the Guadalupe Children's Advocacy Center. The Center provides a warm, homelike environment for children who visit to be interviewed about physical or sexual abuse. The Children's Advocacy Center's primary emphasis is placed on the well-being of the child to prevent further trauma. This agreement is for $5,000

Transportation Assistance is provided through Alamo Regional Transit for senior citizens.

Starting in 2016-17 the City has entered into a support agreement with the Schertz Housing Authority to provide assistance in their mission of helping those in need find suitable living spaces.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Supplies and Equipment	$0	$5,288	$18,270	$10,000
City Supported Services	52,666	47,666	67,666	57,666
Total	*$282,518*	*$288,081*	*$335,936*	*$322,666*

PROGRAM JUSTIFICATION & ANALYSIS

The FY 2024-25 Budget will decrease $13,270 from the FY 2023-24 year-end estimate.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 901 - City's Assistance							
ExpCategory: 521 - Supplies and Equipment							
101-901-521714	Donation-Expense	0.00	5,287.54	10,000.00	0.00	18,269.77	10,000.00
ExpCategory: 521 - Supplies and Equipment Total:		**0.00**	**5,287.54**	**10,000.00**	**0.00**	**18,269.77**	**10,000.00**
ExpCategory: 532 - City Supported Services							
101-901-532006	Patient Assistance	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
101-901-532007	Transportation Assistance	42,666.00	42,666.00	42,666.00	0.00	42,666.00	42,666.00
101-901-532009	Children's Advocacy Assistance	5,000.00	0.00	5,000.00	0.00	5,000.00	5,000.00
101-901-532010	Schertz Housing Authority	0.00	0.00	5,000.00	15,000.00	15,000.00	5,000.00
ExpCategory: 532 - City Supported Services Total:		**52,666.00**	**47,666.00**	**57,666.00**	**20,000.00**	**67,666.00**	**57,666.00**
ExpCategory: 534 - Operating Expenses							
101-901-534047	Senior Citizens Program	229,852.25	235,127.00	250,000.00	215,986.22	250,000.00	255,000.00
ExpCategory: 534 - Operating Expenses Total:		**229,852.25**	**235,127.00**	**250,000.00**	**215,986.22**	**250,000.00**	**255,000.00**
Department: 901 - City's Assistance Total:		**282,518.25**	**288,080.54**	**317,666.00**	**235,986.22**	**335,935.77**	**322,666.00**

DEPARTMENT: 910 COURT RESTRICTED FUNDS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The court security fee and court technology fees are revenues that are restricted on use. The court technology must only be used to purchase new or replacement devices to improve or maintain the efficiency of the Municipal Court. Approved purchases are computers, servers where court files are stored and computerized ticket writers. The court security fee can only be used to add or enhance security measures to the court room for the safety of staff and citizens.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Supplies and Equipment	$5,985	$521	$2,000	$84,000
Operating Expenses	0	0	0	9,000
Total	*$5,985*	*$521*	*$2,000*	*$93,000*

PROGRAM JUSTIFICAITON & ANALYSIS

The FY 2024-25 Budget will increase $91,000 from the FY 2023-24 estimate to match the projected revenue for 2024-25.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Department: 910 - Court-restricted Funds							
ExpCategory: 521 - Supplies and Equipment							
101-910-521713	Court Technology Expenditure	5,985.00	521.00	2,000.00	1,380.00	2,000.00	84,000.00
ExpCategory: 521 - Supplies and Equipment Total:		**5,985.00**	**521.00**	**2,000.00**	**1,380.00**	**2,000.00**	**84,000.00**
ExpCategory: 534 - Operating Expenses							
101-910-534096	Court Security Fee Expenditure	0.00	0.00	8,000.00	0.00	0.00	9,000.00
ExpCategory: 534 - Operating Expenses Total:		**0.00**	**0.00**	**8,000.00**	**0.00**	**0.00**	**9,000.00**
Department: 910 - Court-restricted Funds Total:		**5,985.00**	**521.00**	**10,000.00**	**1,380.00**	**2,000.00**	**93,000.00**
Fund: 101 - GENERAL FUND Total:		**40,244,841.82**	**42,815,983.95**	**51,243,494.58**	**39,447,182.46**	**51,020,185.11**	**53,111,130.37**
Report Total:		**40,244,841.82**	**42,815,983.95**	**51,243,494.58**	**39,447,182.46**	**51,020,185.11**	**53,111,130.37**

FUND: 505 INTEREST & SINKING FUND

DESCRIPTION

This fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest on city debt. The Interest & Sinking (I&S) portion of the property taxes are directly deposited by the County Tax Assessor's Office into this fund.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Taxes	$7,182,900	$7,710,299	$8,450,000	$9,505,920
Fund Charges/Transfers	2,737	3	104,407	0
Investment Income	565,058	105,397	117,000	105,000
Miscellaneous	4,142,000	181,935	197,096	100,000
Total	*$11,895,694*	*$7,997,634*	*$8,868,503*	*$9,710,920*
Expenses				
Professional Services	$90,626	$4,200	$4,117	$4,200
Debt Service	6,584,155	8,473,985	9,472,652	10,188,820
Refund Debt	4,443,881	0	0	0
Total	*$11,118,662*	*$8,748,185*	*$9,476,768*	*$10,193,020*
Over/-Under	*$777,032*	*-$750,751*	*-$712,672*	*-$482,100*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenues for FY 2024-25 Budget increased 9.5% from the FY 2023-24 estimate with higher property values and an increase in the I&S tax rate.

Expenses: The FY 2024-25 Budget will increase 7.6% from the FY 2023-24 year-end estimate following the existing debt payment schedule.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 505 - TAX I & S						
Revenue						
411 - Taxes	7,182,899.57	7,710,298.77	9,050,000.00	8,945,762.75	8,450,000.00	9,505,920.00
480 - Fund Charges/Transfers	2,737.08	3.42	0.00	104,406.82	0.00	0.00
491 - Investment Income	565,057.83	105,396.85	185,000.00	105,444.22	117,000.00	105,000.00
497 - Miscellaneous	4,144,999.75	181,934.88	100,000.00	100,000.00	197,096.25	100,000.00
Revenue Total:	**11,895,694.23**	**7,997,633.92**	**9,335,000.00**	**9,255,613.79**	**8,764,096.25**	**9,710,920.00**
Expense						
	0.00	0.00	0.00	0.00	0.00	285,000.00
3ExpFunction: 1 - General Government						
101 - Non Departmental	11,118,662.26	8,748,184.65	8,602,744.78	8,522,060.74	9,476,768.17	9,908,020.00
3ExpFunction: 1 - General Government Total:	**11,118,662.26**	**8,748,184.65**	**8,602,744.78**	**8,522,060.74**	**9,476,768.17**	**9,908,020.00**
Expense Total:	**11,118,662.26**	**8,748,184.65**	**8,602,744.78**	**8,522,060.74**	**9,476,768.17**	**10,193,020.00**
Fund: 505 - TAX I & S Surplus (Deficit):	**777,031.97**	**-750,550.73**	**732,255.22**	**733,553.05**	**-712,671.92**	**-482,100.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 505 - TAX I & S							
RevCategory: 411 - Taxes							
505-101-411900	Property Tax Revenue	7,182,899.57	7,710,298.77	9,050,000.00	8,945,762.75	8,450,000.00	9,505,920.00
	RevCategory: 411 - Taxes Total:	**7,182,899.57**	**7,710,298.77**	**9,050,000.00**	**8,945,762.75**	**8,450,000.00**	**9,505,920.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
505-101-480000	Transfer In	0.00	3.42	0.00	0.00	0.00	0.00
505-101-480002	Transfer In - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
505-101-480401	Transfer In - Bond Project	2,737.08	0.00	0.00	104,406.82	0.00	0.00
RevCategory: 480 - Fund Charges/Transfers Total:		**2,737.08**	**3.42**	**0.00**	**104,406.82**	**0.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
505-101-491000	Interest Earned	363.39	4,814.22	10,000.00	1,532.67	8,666.67	5,000.00
505-101-491200	Investment Income	143,062.44	100,582.63	175,000.00	103,911.55	108,333.33	100,000.00
505-101-491300	Bond Payable-Long Term	421,632.00	0.00	0.00	0.00	0.00	0.00
RevCategory: 491 - Investment Income Total:		**565,057.83**	**105,396.85**	**185,000.00**	**105,444.22**	**117,000.00**	**105,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
505-101-497000	Miscellaneous Income	0.00	56,934.88	0.00	0.00	61,679.58	0.00
505-101-497013	Proceeds From Refunding Debt	4,069,999.75	0.00	0.00	0.00	0.00	0.00
505-101-497018	Contribution From YMCA	75,000.00	125,000.00	100,000.00	100,000.00	135,416.67	100,000.00
	RevCategory: 497 - Miscellaneous Total:	**4,144,999.75**	**181,934.88**	**100,000.00**	**100,000.00**	**197,096.25**	**100,000.00**
	Fund: 505 - TAX I & S Total:	**11,895,694.23**	**7,997,633.92**	**9,335,000.00**	**9,255,613.79**	**8,764,096.25**	**9,710,920.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 505 - TAX I & S							
505-101-555000	Bond-CO 2018-Principal	0.00	0.00	0.00	0.00	0.00	285,000.00
505-101-555001	Bond-CO 2018-Interest	163,887.50	151,262.50	138,012.50	0.00	163,868.25	124,138.00
505-101-555002	Bond-CO 2019-Interest	114,900.00	106,800.00	95,675.00	95,675.00	115,700.00	82,875.00
505-101-555003	Bond-CO 2019-Principal	265,000.00	275,000.00	280,000.00	280,000.00	297,916.67	290,000.00
505-101-555004	Bond-CO 2022A-Interest	0.00	364,225.00	350,725.00	350,725.00	394,577.08	337,100.00
505-101-555005	Bond-CO 2022A-Principal	0.00	275,000.00	265,000.00	265,000.00	297,916.67	280,000.00
505-101-555006	Bond-CO 2022-Interest	99,691.67	166,525.00	157,650.00	157,650.01	180,402.08	148,400.00
505-101-555007	Bond-CO 2022-Principal	0.00	175,000.00	180,000.00	180,000.00	189,583.33	190,000.00
505-101-555008	Bond-CO SR2017-Interest	112,700.00	103,400.00	93,800.00	93,800.00	112,016.67	86,150.00
505-101-555009	Bond-CO SR2017-Principal	305,000.00	315,000.00	325,000.00	325,000.00	341,250.00	185,000.00
505-101-555010	Bond-CO SR2018-Principal	245,000.00	260,000.00	270,000.00	0.00	281,666.67	0.00
505-101-555011	Bond-GO 2007 - Interest	85,151.18	70,561.37	56,369.50	56,285.84	76,441.08	41,005.00
505-101-555012	Bond-GO 2007 - Principal	340,000.00	355,000.00	370,000.00	370,000.00	384,583.33	385,000.00
505-101-555013	Bond-GO 2012 - Interest	4,218.75	0.00	0.00	0.00	0.00	0.00
505-101-555014	Bond-GO 2012 - Principal	375,000.00	0.00	0.00	0.00	0.00	0.00
505-101-555015	Bond-GO 2014 Refund-Interest	268,025.00	245,150.00	219,525.00	219,525.00	265,579.17	191,000.00
505-101-555016	Bond-GO 2014 Refund-Principal	750,000.00	775,000.00	800,000.00	800,000.00	839,583.33	830,000.00
505-101-555017	Bond-GO 2018 Refund - Interest	86,125.00	73,617.00	60,844.00	60,844.00	79,751.75	148,569.00
505-101-555018	Bond-GO 2018 Refund- Principal	585,000.00	595,000.00	610,000.00	610,000.00	644,583.33	235,000.00
505-101-555019	Bond-GO 2020 - Interest	211,962.50	174,062.50	135,462.50	135,462.50	188,568.25	109,463.00
505-101-555020	Bond-GO 2020 - Principal	935,000.00	960,000.00	970,000.00	970,000.00	1,040,000.00	330,000.00
505-101-555021	Bond-GO 2021 Refund - Interest	98,850.00	124,800.00	110,600.00	110,600.00	135,200.00	96,000.00
505-101-555022	Bond-GO 2021 Refund- Principal	0.00	350,000.00	360,000.00	360,000.00	379,166.67	370,000.00
505-101-555023	Bond-GO 2022 - Interest	0.00	816,975.00	786,725.00	786,725.00	885,056.25	756,225.00
505-101-555024	Bond-GO 2022 - Principal	0.00	615,000.00	595,000.00	595,000.00	666,250.00	625,000.00
505-101-555025	Bond-GO Refund - 2015-Interest	37,050.00	37,050.00	37,050.00	37,050.00	40,137.50	37,050.00
505-101-555026	Bond-GO SR2016 - Interest	131,606.26	121,606.13	111,206.26	111,206.26	68,632.42	100,406.00
505-101-555027	Bond-GO SR2016 - Principal	245,000.00	255,000.13	265,000.00	265,000.00	339,357.42	275,000.00
505-101-555028	Bond-GO SR2017 - Interest	100,050.00	95,025.00	89,850.00	89,850.00	102,943.75	84,525.00
505-101-555029	Bond-GO SR2017 - Principal	165,000.00	170,000.00	175,000.00	175,000.00	184,166.67	180,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
505-101-555030	Bond-NonTax CO SR2016-Inter...	40,468.76	32,468.76	27,318.76	27,318.38	35,174.75	25,144.00
505-101-555031	Bond-NonTaxA CO SR2016-Prin...	195,000.00	205,000.00	70,000.00	70,000.00	222,083.33	75,000.00
505-101-555032	Bond-Taxable CO SR2016-Inter...	40,262.50	38,387.50	36,437.50	36,437.50	41,587.00	34,413.00
505-101-555033	Bond-TaxableB CO SR2016-Prin...	60,000.00	65,000.00	65,000.00	65,000.00	70,416.67	70,000.00
505-101-555037	Payment To Refund Debt	4,443,881.00	0.00	0.00	0.00	0.00	0.00
505-101-555038	Tax Note - SR2015A - Interest	2,387.00	0.00	0.00	0.00	0.00	0.00
505-101-555039	Tax Note - SR2015A - Principal	154,999.99	0.00	0.00	0.00	0.00	0.00
505-101-555040	Cost of Bond Issuance	86,826.39	0.00	80,000.00	0.00	0.00	0.00
505-101-555041	Paying Agent	3,800.00	4,200.00	4,800.00	4,200.00	4,116.67	4,200.00
505-101-555063	Bond-GO 2018 Refund- Principal	185,000.00	205,000.00	250,000.00	520,000.00	222,083.33	625,000.00
505-101-555064	Bond-GO 2018 Refund - Interest	181,818.76	172,068.76	160,693.76	298,706.25	186,408.08	47,753.00
505-101-555065	Bond-CO 2024- Principal	0.00	0.00	0.00	0.00	0.00	1,608,604.00
505-101-555066	Bond-CO 2024- Interest	0.00	0.00	0.00	0.00	0.00	900,000.00
	Fund: 505 - TAX I & S Total:	**11,118,662.26**	**8,748,184.65**	**8,602,744.78**	**8,522,060.74**	**9,476,768.17**	**10,193,020.00**

FUND: 202 WATER & SEWER

DESCRIPTION

The Water & Sewer Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department. Staff is responsible for the planning, operation, and maintenance of the water and wastewater service and infrastructure. This includes the water distribution system, wastewater collection system, and utility billing office. The City's wholesaler for water production and transport is the Schertz-Seguin Local Government Corporation. Wastewater treatment is handled by the Cibolo Creek Municipal Authority. Garbage collection is handled by Republic Services.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenues				
Franchises	$360,419	$283,440	$378,845	$350,000
Fees	28,981,667	30,414,475	30,392,492	31,549,500
Fund Charges/Transfers	439,670	152,593	157,500	180,000
Investment Income	95,873	416,995	612,000	520,000
Miscellaneous	6,738,988	13,615,421	278,108	260,915
Total	*$36,616,618*	*$44,882,924*	*$31,818,945*	*$32,860,415*
Expenses				
Business Office	$1,065,851	$1,307,450	$1,361,544	$1,546,654
W&S Administration	27,026,148	28,876,131	29,895,136	30,464,679
Projects	5,000,000	326,181	353,911	3,000,000
Total	*$33,092,000*	*$30,509,762*	*$31,610,591*	*$35,011,333*
Over/-Under	*$3,666,564*	*$14,373,162*	*$208,354*	*-$2,150,918*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2024-25 Budget are expected to increase 3.3% from the FY 2023-24 year-end estimate due to account growth and fee increases.

Expenses: The FY 2024-25 Budget increased 10.8% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the purchase of a replacement Combo Vac Truck, system monitoring upgrades and easement acquisition for future infrastructure.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 202 - WATER & SEWER						
Revenue						
421 - Franchises	360,419.37	283,440.47	320,000.00	474,755.00	378,845.00	350,000.00
432 - Fees	28,981,667.20	30,414,474.71	30,303,800.00	25,246,791.09	30,392,491.66	31,549,500.00
480 - Fund Charges/Transfers	439,669.70	152,593.46	157,500.00	144,375.00	157,500.00	180,000.00
491 - Investment Income	95,873.44	416,994.54	366,000.00	509,813.89	612,000.00	520,000.00
497 - Miscellaneous	6,738,987.88	13,615,421.24	357,500.00	140,197.18	278,108.33	260,915.00
Revenue Total:	**36,616,617.59**	**44,882,924.42**	**31,504,800.00**	**26,515,932.16**	**31,818,944.99**	**32,860,415.00**
Expense						
	0.00	0.00	0.00	45.00	0.00	0.00
3ExpFunction: 1 - General Government						
176 - Business Office	1,065,851.19	1,307,450.42	1,393,245.00	930,719.54	1,361,544.00	1,546,654.00
3ExpFunction: 1 - General Government Total:	**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**
3ExpFunction: 5 - Public Works						
575 - W & S Administration	26,884,202.77	28,876,130.75	29,848,656.00	20,498,256.98	29,895,136.34	30,464,679.00
3ExpFunction: 5 - Public Works Total:	**26,884,202.77**	**28,876,130.75**	**29,848,656.00**	**20,498,256.98**	**29,895,136.34**	**30,464,679.00**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	5,000,000.00	326,181.00	0.00	0.00	353,910.92	3,000,000.00
3ExpFunction: 9 - Misc & Projects Total:	**5,000,000.00**	**326,181.00**	**0.00**	**0.00**	**353,910.92**	**3,000,000.00**
Expense Total:	**32,950,053.96**	**30,509,762.17**	**31,241,901.00**	**21,429,021.52**	**31,610,591.26**	**35,011,333.00**
Fund: 202 - WATER & SEWER Surplus (Deficit):	**3,666,563.63**	**14,373,162.25**	**262,899.00**	**5,086,910.64**	**208,353.73**	**-2,150,918.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 202 - WATER & SEWER							
RevCategory: 421 - Franchises							
202-575-421490	Cell Tower Leasing	360,419.37	283,440.47	320,000.00	474,755.00	378,845.00	350,000.00
	RevCategory: 421 - Franchises Total:	**360,419.37**	**283,440.47**	**320,000.00**	**474,755.00**	**378,845.00**	**350,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 432 - Fees							
202-575-432023	Garbage Collection Fee	5,673,337.05	5,921,639.27	6,018,000.00	4,969,019.51	6,100,000.00	6,200,000.00
202-575-432024	Fire Line Fees	0.00	0.00	22,000.00	0.00	0.00	0.00
202-575-432025	Recycle Fee Revenue	348,489.59	351,910.36	346,800.00	295,930.16	355,000.00	355,000.00
202-575-432026	W&S Line Constructn Reimbur	11,541.00	1,560.00	0.00	1,500.00	1,450.00	1,500.00
202-575-432047	Sale of Water	13,249,624.06	14,124,123.66	14,000,000.00	11,502,389.34	13,700,000.00	14,500,000.00
202-575-432048	Edwards Water Lease	0.00	0.00	0.00	0.00	0.00	0.00
202-575-432049	Water Transfer Charge-Selma	0.00	0.00	40,000.00	0.00	0.00	0.00
202-575-432050	Water Transfer Charge-UC	0.00	0.00	20,000.00	0.00	0.00	0.00
202-575-432051	Sale of Meters	116,855.13	68,287.15	100,000.00	110,523.10	108,333.33	100,000.00
202-575-432052	Sewer Charges	9,256,697.32	9,619,273.64	9,500,000.00	8,127,002.41	9,800,000.00	10,088,000.00
202-575-432053	Water Penalties	322,373.05	325,180.63	252,000.00	238,251.57	325,000.00	300,000.00
202-575-432058	Sale of Merchandise - GovDeals	0.00	0.00	2,500.00	0.00	0.00	2,500.00
202-575-432089	NSF Check Fee	2,750.00	2,500.00	2,500.00	2,175.00	2,708.33	2,500.00
	RevCategory: 432 - Fees Total:	**28,981,667.20**	**30,414,474.71**	**30,303,800.00**	**25,246,791.09**	**30,392,491.66**	**31,549,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
202-101-480000	Transfer In	0.00	2,593.46	0.00	0.00	0.00	0.00
202-101-480001	Transfer In - Public Imprvmnt	0.36	0.00	0.00	0.00	0.00	0.00
202-101-480002	Transfer In - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
202-101-480005	Transfer In	4,669.34	0.00	0.00	0.00	0.00	0.00
202-101-480101	Transfer In - General Fund	285,000.00	0.00	0.00	0.00	0.00	0.00
202-101-480704	Interfund Charges-Drainage	150,000.00	150,000.00	157,500.00	144,375.00	157,500.00	180,000.00
RevCategory: 480 - Fund Charges/Transfers Total:		**439,669.70**	**152,593.46**	**157,500.00**	**144,375.00**	**157,500.00**	**180,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
202-101-491000	Interest Earned	20,570.55	12,787.44	16,000.00	15,835.10	22,000.00	20,000.00
202-101-491200	Investment Income	75,302.89	404,207.10	350,000.00	493,978.79	590,000.00	500,000.00
	RevCategory: 491 - Investment Income Total:	**95,873.44**	**416,994.54**	**366,000.00**	**509,813.89**	**612,000.00**	**520,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
202-575-497000	Miscellaneous Income	4,379.46	10,750.32	18,000.00	-4,552.71	27,083.33	10,000.00
202-575-497011	Distribution- GSE Bond Settlnm	-0.15	0.00	0.00	-1.70	0.00	0.00
202-575-497012	Change In Equity	1,438,934.00	1,412,676.00	0.00	0.00	0.00	0.00
202-575-497017	Capital Contribution-W&S	4,940,032.20	11,927,754.45	0.00	0.00	0.00	0.00
202-575-497020	Water Construction Reserve Acc	0.00	1.00	0.00	1.00	0.00	0.00
202-575-497028	Reimbursements	0.00	1.00	0.00	0.00	0.00	0.00
202-575-497032	Reimbursement-SSLGC Salary	340,912.86	252,623.47	326,000.00	135,688.59	236,400.00	236,415.00
202-575-497035	Credit Card Service Fees	14,729.51	11,615.00	13,500.00	9,062.00	14,625.00	14,500.00
	RevCategory: 497 - Miscellaneous Total:	**6,738,987.88**	**13,615,421.24**	**357,500.00**	**140,197.18**	**278,108.33**	**260,915.00**
	Fund: 202 - WATER & SEWER Total:	**36,616,617.59**	**44,882,924.42**	**31,504,800.00**	**26,515,932.16**	**31,818,944.99**	**32,860,415.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 202 - WATER & SEWER							
202-176-511110	Regular	331,810.73	350,951.38	446,248.00	328,053.02	409,821.00	500,452.00
202-176-511120	Overtime	6,590.91	5,643.99	7,579.00	3,492.24	7,000.00	7,189.00
202-176-511210	Longevity	7,905.67	6,678.66	6,102.00	6,803.00	6,803.00	7,463.00
202-176-511220	Clothing Allowance	0.00	112.00	0.00	0.00	0.00	0.00
202-176-511230	Certification Allowance	3,575.16	1,390.00	780.00	75.00	20.00	622.00
202-176-511310	FICA - Employer	26,188.81	26,429.35	35,244.00	25,386.63	32,423.00	39,453.00
202-176-511350	TMRS-Employer	-45,320.56	115,899.43	76,973.00	50,630.48	71,245.00	86,694.00
202-176-511410	Health-Employer	92,899.89	85,657.25	104,756.00	84,096.40	100,440.00	110,884.00
202-176-511500	Workers' Compensation	2,092.80	3,907.16	2,163.00	4,148.16	4,148.00	2,297.00
202-176-511606	Uniforms	2,178.43	2,560.05	3,200.00	1,562.56	3,200.00	3,200.00
202-176-511607	Awards	200.00	650.26	1,000.00	0.00	1,000.00	1,000.00
202-176-511610	Memberships-Professional	70.00	0.00	500.00	0.00	500.00	500.00
202-176-511612	Training/Travel	2,636.50	1,621.00	3,500.00	1,373.00	3,500.00	3,500.00
202-176-511614	Meeting Expenses	238.03	212.59	500.00	264.25	500.00	500.00
202-176-521000	Operating Supplies	2,082.91	2,974.57	2,500.00	1,369.09	2,500.00	2,500.00
202-176-521100	Office Supplies	2,113.29	1,774.50	2,100.00	385.26	2,100.00	2,100.00
202-176-521405	Water Meters-New	145,552.05	206,899.26	208,000.00	122,322.18	208,000.00	208,000.00
202-176-521702	Postage	73,046.46	100,526.36	95,000.00	75,869.85	98,000.00	98,000.00
202-176-521708	Furniture & Fixtures	0.00	2,180.71	781.00	780.60	800.00	800.00
202-176-521710	Computer & Peripherals Under...	0.00	0.00	1,044.00	1,044.00	1,044.00	0.00
202-176-533310	Telephone/Cell Phones	556.08	0.00	3,000.00	0.00	3,000.00	3,000.00
202-176-533500	Vehicle Fuel	10,776.68	9,181.90	10,000.00	6,610.81	10,000.00	10,000.00
202-176-534011	Contingencies	1,197.00	0.00	3,775.00	3,637.80	5,000.00	5,000.00
202-176-534015	Credit Card Service Fee	309,508.08	309,648.87	302,000.00	148,055.85	302,000.00	320,000.00
202-176-534016	Credit Cards Fees - AMEX	1,954.01	2,472.72	3,500.00	0.00	3,500.00	3,500.00
202-176-534021	Equipment Maintenance-Copier	6,241.20	0.00	0.00	0.00	0.00	0.00
202-176-534029	Printing & Binding	41,072.37	24,000.05	25,000.00	16,075.36	30,000.00	30,000.00
202-176-534036	Software Maintenance	36,064.69	46,078.36	48,000.00	48,684.00	55,000.00	55,000.00
202-176-551076	Other Maintenance Agreements	4,620.00	0.00	0.00	0.00	0.00	0.00
202-176-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	0.00	0.00	45,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-575-511110	Regular	1,171,386.45	1,206,363.72	1,472,343.00	1,060,885.92	1,472,343.00	1,728,501.00
202-575-511120	Overtime	82,164.85	73,350.50	72,173.00	60,557.96	85,000.00	90,675.00
202-575-511210	Longevity	11,801.00	10,030.00	11,705.00	13,910.34	13,725.34	13,754.00
202-575-511230	Certification Allowance	16,782.58	15,329.72	10,851.00	6,127.68	6,500.00	0.00
202-575-511240	Allowances	865.50	0.00	0.00	0.00	0.00	0.00
202-575-511310	FICA - Employer	94,928.15	92,664.70	119,579.00	83,660.62	119,579.00	140,224.00
202-575-511350	TMRS-Employer	210,831.04	208,735.70	261,159.00	179,589.57	261,159.00	308,126.00
202-575-511410	Health-Employer	219,572.79	280,511.94	316,229.00	271,492.48	316,229.00	371,743.00
202-575-511500	Workers' Compensation	13,474.63	24,947.27	23,417.00	26,708.13	26,709.00	25,464.00
202-575-511603	Employee Appreciation Events -..	2,054.94	3,389.16	3,750.00	3,207.21	3,750.00	8,100.00
202-575-511606	Uniforms	13,959.85	11,684.66	17,450.00	11,741.57	17,450.00	23,700.00
202-575-511612	Training/Travel	20,545.15	15,701.96	23,000.00	11,962.45	23,000.00	23,250.00
202-575-511614	Meeting Expenses	1,283.12	0.00	1,000.00	737.49	1,000.00	1,000.00
202-575-521000	Operating Supplies	11,550.80	15,659.16	15,000.00	12,368.06	15,000.00	18,000.00
202-575-521100	Office Supplies	1,564.56	868.59	2,000.00	1,172.65	2,000.00	2,500.00
202-575-521200	Chem/Med/Lab Supplies	1,457.46	2,181.74	5,980.00	3,433.04	5,980.00	6,750.00
202-575-521400	Plumbing Supplies	29,712.63	18,435.75	85,000.00	20,635.03	85,000.00	95,000.00
202-575-521600	Equip Maint Supplies	0.00	0.00	1,500.00	500.54	1,500.00	2,000.00
202-575-521701	Computer Fees & Licenses	0.00	0.00	4,000.00	3,894.45	4,000.00	4,500.00
202-575-521702	Postage	272.39	91.33	350.00	95.60	325.00	350.00
202-575-521705	Street Maintenance Materials	16,332.83	22,648.67	87,500.00	20,135.34	87,500.00	96,250.00
202-575-521708	Furniture & Fixtures	3,951.67	1,435.08	6,000.00	3,981.18	6,000.00	6,000.00
202-575-521710	Computer & Peripherals Under...	0.00	0.00	108,500.00	3,843.96	108,500.00	108,750.00
202-575-521716	Equipment Under $5,000	4,249.24	5,742.68	10,000.00	7,959.91	10,000.00	10,000.00
202-575-521719	Water Purchase	3,415,885.46	3,775,620.04	3,700,000.00	1,558,500.25	3,800,000.00	4,200,000.00
202-575-532014	Low Flow Rebate Program	100.00	0.00	100.00	100.00	100.00	100.00
202-575-533100	Gas Utility Service	2,820.34	2,421.13	4,000.00	2,681.72	4,000.00	4,500.00
202-575-533200	Electric Utility Service	403,065.41	437,480.82	450,000.00	289,044.89	475,000.00	472,500.00
202-575-533310	Telephone/Cell Phones	81.18	24.88	0.00	0.00	0.00	0.00
202-575-533410	Water Utility Service	2,075.15	2,782.21	2,750.00	1,758.17	2,750.00	3,000.00
202-575-533500	Vehicle Fuel	66,524.17	69,716.62	67,000.00	50,405.23	67,000.00	70,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-575-534000	Advertising	0.00	506.00	3,000.00	0.00	3,000.00	3,000.00
202-575-534005	City Insurance-Commercial	70,562.39	86,058.92	97,000.00	102,849.87	102,336.00	110,000.00
202-575-534011	Contingencies	0.00	0.00	115,000.00	0.00	115,000.00	125,000.00
202-575-534021	Equipment Maintenance - Copi...	6,938.70	5,565.80	6,500.00	4,452.64	6,500.00	7,000.00
202-575-534027	Memberships-City Use	0.00	0.00	0.00	45.00	0.00	0.00
202-575-534029	Printing & Binding	179.00	74.00	250.00	0.00	250.00	250.00
202-575-534037	Computer Maintenance	14,647.03	7,961.22	17,500.00	41.98	17,500.00	17,500.00
202-575-534050	Waste Contractor Expense	5,452,509.45	5,418,725.94	5,582,100.00	4,279,538.99	5,582,100.00	5,625,000.00
202-575-534054	State Water Fees-TCEQ	36,615.93	36,705.45	40,000.00	39,849.25	40,000.00	42,500.00
202-575-534059	Sewer Treatment-CCMA/MUD	5,286,445.05	5,432,816.32	5,720,000.00	3,837,901.69	6,000,000.00	5,900,000.00
202-575-541000	Auditor/Accounting Service	24,000.00	24,000.00	25,000.00	25,000.00	25,000.00	25,000.00
202-575-541001	Cell Tower Management Fees	108,127.81	92,560.62	96,000.00	95,271.59	96,000.00	96,000.00
202-575-541012	Legal Services	113,914.94	154,455.41	125,000.00	3,007.00	125,000.00	125,000.00
202-575-541017	Professional Services	45,587.09	2,197.53	145,000.00	30,744.14	145,000.00	150,000.00
202-575-542000	Depreciation Expense	2,358,891.85	2,509,976.63	0.00	0.00	0.00	0.00
202-575-542001	Bad Debt Expense	0.00	297,165.07	0.00	0.00	0.00	300,000.00
202-575-548004	Interfund Charges-Fleet	163,596.00	150,684.00	169,213.00	155,111.92	169,213.00	193,380.00
202-575-548006	Interfund Charges-Admin	1,478,230.00	1,493,620.00	1,540,372.00	1,412,007.67	1,540,372.00	1,585,682.00
202-575-548014	Transfer Out - General Fund	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00
202-575-551000	Building Maintenance	2,907.98	134.00	10,000.00	0.00	10,000.00	15,000.00
202-575-551071	I&I Maintenance	7,298.75	11,561.87	50,000.00	5,911.00	50,000.00	50,000.00
202-575-551075	Minor & Other Equip Maint	3,302.35	4,609.45	5,100.00	412.49	5,100.00	5,250.00
202-575-551076	Other Maintenance Agreements	220.00	700.00	200.00	1,080.00	1,500.00	2,500.00
202-575-551104	Sewer Maintenance	78,156.80	95,422.92	120,000.00	72,134.66	120,000.00	140,000.00
202-575-551114	Water Maintenance	132,339.59	175,692.04	280,000.00	73,775.01	280,000.00	300,000.00
202-575-555034	Debt Service	0.00	208,713.00	1,630,000.00	1,630,000.00	1,630,000.00	1,700,000.00
202-575-555035	Interest Expense	637,021.94	1,017,794.14	967,184.00	967,136.76	967,184.00	891,412.00
202-575-555041	Paying Agent	797.04	1,000.00	1,400.00	1,000.00	1,400.00	1,000.00
202-575-555053	Contribution to CCMA	716,245.00	716,050.00	715,050.00	212,525.00	715,050.00	357,025.00
202-575-555054	Contribution To CVLGC	300,000.00	400,000.00	300,000.00	200,000.00	300,000.00	300,000.00
202-575-555055	Contribution to SSLG	3,913,109.50	4,128,160.78	4,065,751.00	3,341,428.43	4,065,751.00	3,381,751.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-575-561000	Rental-Building & Land	3,132.24	3,401.61	3,700.00	3,545.46	3,546.00	3,900.00
202-575-561100	Rental-Equipment	8,133.00	0.00	6,000.00	0.00	6,000.00	6,000.00
202-575-561200	Lease/Purchase Payments	102,000.00	102,000.00	150,792.00	184,792.00	110,500.00	99,792.00
202-575-581005	Equipment Over $5,000	0.00	0.00	625,208.00	11,090.00	200,000.00	432,000.00
202-575-581008	Land/ROW/Easements Purchase	0.00	0.00	100,000.00	0.00	100,000.00	100,000.00
202-575-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	86,734.00	86,735.00	285,000.00
202-575-581016	Major Projects	0.00	0.00	250,000.00	9,823.99	250,000.00	250,000.00
202-900-534000	Advertising	0.00	0.00	0.00	0.00	548.17	0.00
202-900-548017	Transfer Out - Public Imprvmnt	5,000,000.00	326,181.00	0.00	0.00	353,362.75	3,000,000.00
202-900-581013	Construction	0.00	0.00	0.00	0.00	0.00	0.00
	Fund: 202 - WATER & SEWER Total:	**32,950,053.96**	**30,509,762.17**	**31,241,901.00**	**21,429,021.52**	**31,610,591.26**	**35,011,333.00**

DEPARTMENT: FINANCE
DIVISION: 176 WATER AND SEWER UTILITY BILLING
FUND: 202 WATER AND SEWER

DEPARTMENT DESCRIPTION

The Utility Department is entrusted with several essential responsibilities, which are fundamental to the provision of utility services. Among these duties are the precise measurement of utility usage through meter reading, the creation and delivery of utility invoices, the processing of customer payments, the establishment of new customer accounts, the annual conduct of sewer averaging, the management of debt collection on a quarterly basis, the resolution of customer complaints in a prompt and equitable manner, and the acceptance of payments on behalf of other city departments. These tasks are performed with the utmost professionalism and expertise, ensuring that utility services are delivered efficiently and effectively to all customers.

In addition to these responsibilities, the department provides customer service with education to help improve customers' understanding of their utility bills. This education is designed to ensure that customers have the necessary knowledge to grasp their billing statements fully and to address any questions or concerns that may arise. By providing these services, the utility department plays a vital role in ensuring the efficient and effective delivery of utility services to customers

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Value: Essential Services
    - Our topmost priority is to ensure that our customers always receive prompt and courteous service.
    - We strive to consistently maintain the highest standards of professionalism and quality in our services.
    - Our commitment to excellence is a priority, and we are dedicated to meeting the needs of our customers with the utmost respect and efficiency.
    - We believe that by offering exceptional service, we can establish a strong relationship with our customers and maintain their trust and loyalty.

- Policy Value: Quality of life
    - Our goal is to encourage and enlighten our customers on the advantages of opting for the delivery of email-based statements.
    - We believe that this not only simplifies the process of record-keeping but also enhances the overall experience of our customers.
    - We strongly encourage our customers to make the switch to email statement delivery, and we stand ready to assist them in any way possible.
    - Our organization endeavors to educate our customers to make timely payments of their utility bills through our city's automated draft payment system, online web payments, payment kiosk, and electronic services offered by their respective financial institutions.
    - We believe that opting for these safe, secure, and hassle-free payment methods will ensure the uninterrupted provision of essential services and save valuable time and resources.

- Policy Value: Safe Community
    - To ensure the safe, reliable, and efficient reading of water meters.
    - It is imperative to adopt a method that is both dependable and effective.
    - This will enable the process to be carried out with minimal disruption and maximum precision.
    - To achieve this goal, it is important to employ a well-structured approach that is tailored to meet the specific needs of the task at hand.
    - By doing so, we can guarantee that the process is performed with the utmost professionalism and efficiency while also ensuring the safety of those involved.

- Our primary objective is to provide our customers with accurate and expedited utility billing statements.
    - Our team strives to ensure that billing information is precise and delivered promptly to avoid any delays or confusion.
    - We understand the importance of efficient and reliable billing statements, and our commitment to providing exceptional service is unwavering.

Project focus for FY 2024-25

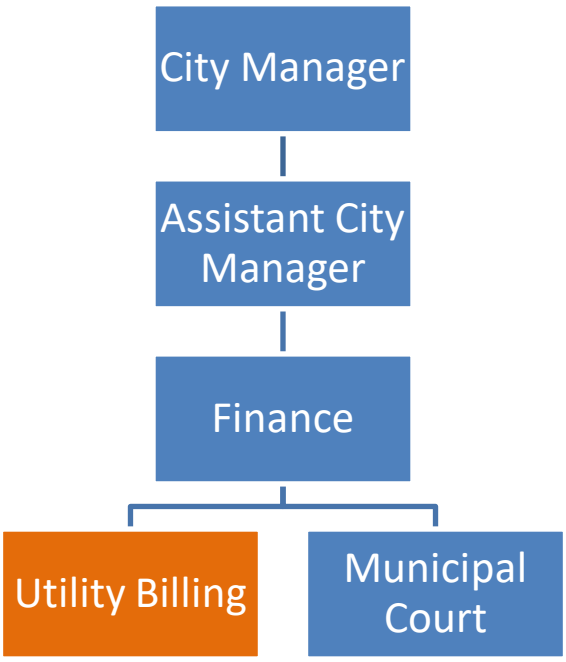
- The objective is to foster community engagement and raise awareness among residents about utility services in the city of Schertz.
    - This initiative seeks to inform and educate the customers on various utility services: water, sewer, and solid waste management. By promoting such knowledge, customers can make informed decisions about their utility usage and contribute towards the overall sustainability of the city.

- To maintain a highly skilled and professional workforce, it is important to establish clear performance standards, provide regular feedback and coaching, and recognize and reward exceptional performance.
    - The utility department can create a culture of excellence that motivates employees to achieve their full potential and deliver exceptional results.

- We propose to enhance the proficiency of the Utility Department.
    - This initiative aims to increase the knowledge and skills of the department's personnel, thereby improving their ability to carry out their duties effectively and efficiently.
    - We believe this will result in better service delivery and increased customer satisfaction.

- The Harmony Meter system is an instrumental tool for keeping all residents informed of any leaks, regardless of their leak level.
    - Our current practice involves utilizing Harmony's leak alerts to inform residents about both minor leaks and leaks that exceed 100 gallons per hour on a daily basis.
    - This information is critical for allowing customers to be notified of leaks early and proactively take measures to prevent increased utility bills.

ORGANIZATIONAL CHART



UTILITY BILLING	2021-22 Actual	2022-23 Actual	2023-24 Budget	2024-25 Budget
Utility Billing Manager	1	1	1	1
Utility Billing Asst. Manager	1	0	0	0
Senior Utility Billing Specialist	0	1	2	2
Utility Billing Specialist	5	5	5	5
Meter Tech	2	2	2	2
TOTAL POSITIONS	9	9	10	10

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$431,066	$601,713	$640,600	$763,754
Supplies and Equipment	222,795	314,355	312,444	311,400
Utility Services	11,333	9,182	13,000	13,000
Operating Expenses	396,037	382,200	395,500	413,500
Repairs and Maintenance	4,620	0	0	0
Capital Outlay	0	0	0	45,000
Total	*$1,065,851*	*$1,307,450*	*$1,361,544*	*$1,546,654*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget increases 13.6% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the addition of a Lead Clerk position and higher credit card fees as more customers pay by phone or online.



City of Schertz, TX

Budget Worksheet Condensed

Account Summary

For Fiscal: 2023-24 Period Ending: 08/31/2024

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 202 - WATER & SEWER							
Department: 176 - Business Office							
ExpCategory: 511 - Personnel Services							
202-176-511110	Regular	331,810.73	350,951.38	446,248.00	328,053.02	409,821.00	500,452.00
202-176-511120	Overtime	6,590.91	5,643.99	7,579.00	3,492.24	7,000.00	7,189.00
202-176-511210	Longevity	7,905.67	6,678.66	6,102.00	6,803.00	6,803.00	7,463.00
202-176-511220	Clothing Allowance	0.00	112.00	0.00	0.00	0.00	0.00
202-176-511230	Certification Allowance	3,575.16	1,390.00	780.00	75.00	20.00	622.00
202-176-511310	FICA - Employer	26,188.81	26,429.35	35,244.00	25,386.63	32,423.00	39,453.00
202-176-511350	TMRS-Employer	-45,320.56	115,899.43	76,973.00	50,630.48	71,245.00	86,694.00
202-176-511410	Health-Employer	92,899.89	85,657.25	104,756.00	84,096.40	100,440.00	110,884.00
202-176-511500	Workers' Compensation	2,092.80	3,907.16	2,163.00	4,148.16	4,148.00	2,297.00
202-176-511606	Uniforms	2,178.43	2,560.05	3,200.00	1,562.56	3,200.00	3,200.00
202-176-511607	Awards	200.00	650.26	1,000.00	0.00	1,000.00	1,000.00
202-176-511610	Memberships-Professional	70.00	0.00	500.00	0.00	500.00	500.00
202-176-511612	Training/Travel	2,636.50	1,621.00	3,500.00	1,373.00	3,500.00	3,500.00
202-176-511614	Meeting Expenses	238.03	212.59	500.00	264.25	500.00	500.00
	ExpCategory: 511 - Personnel Services Total:	**431,066.37**	**601,713.12**	**688,545.00**	**505,884.74**	**640,600.00**	**763,754.00**
ExpCategory: 521 - Supplies and Equipment							
202-176-521000	Operating Supplies	2,082.91	2,974.57	2,500.00	1,369.09	2,500.00	2,500.00
202-176-521100	Office Supplies	2,113.29	1,774.50	2,100.00	385.26	2,100.00	2,100.00
202-176-521405	Water Meters-New	145,552.05	206,899.26	208,000.00	122,322.18	208,000.00	208,000.00
202-176-521702	Postage	73,046.46	100,526.36	95,000.00	75,869.85	98,000.00	98,000.00
202-176-521708	Furniture & Fixtures	0.00	2,180.71	781.00	780.60	800.00	800.00
202-176-521710	Computer & Peripherals Under...	0.00	0.00	1,044.00	1,044.00	1,044.00	0.00
	ExpCategory: 521 - Supplies and Equipment Total:	**222,794.71**	**314,355.40**	**309,425.00**	**201,770.98**	**312,444.00**	**311,400.00**
ExpCategory: 533 - Utility Services							
202-176-533310	Telephone/Cell Phones	556.08	0.00	3,000.00	0.00	3,000.00	3,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-176-533500	Vehicle Fuel	10,776.68	9,181.90	10,000.00	6,610.81	10,000.00	10,000.00
ExpCategory: 533 - Utility Services Total:		**11,332.76**	**9,181.90**	**13,000.00**	**6,610.81**	**13,000.00**	**13,000.00**
ExpCategory: 534 - Operating Expenses							
202-176-534011	Contingencies	1,197.00	0.00	3,775.00	3,637.80	5,000.00	5,000.00
202-176-534015	Credit Card Service Fee	309,508.08	309,648.87	302,000.00	148,055.85	302,000.00	320,000.00
202-176-534016	Credit Cards Fees - AMEX	1,954.01	2,472.72	3,500.00	0.00	3,500.00	3,500.00
202-176-534021	Equipment Maintenance-Copier	6,241.20	0.00	0.00	0.00	0.00	0.00
202-176-534029	Printing & Binding	41,072.37	24,000.05	25,000.00	16,075.36	30,000.00	30,000.00
202-176-534036	Software Maintenance	36,064.69	46,078.36	48,000.00	48,684.00	55,000.00	55,000.00
ExpCategory: 534 - Operating Expenses Total:		**396,037.35**	**382,200.00**	**382,275.00**	**216,453.01**	**395,500.00**	**413,500.00**
ExpCategory: 551 - Repairs and Maintenance							
202-176-551076	Other Maintenance Agreements	4,620.00	0.00	0.00	0.00	0.00	0.00
ExpCategory: 551 - Repairs and Maintenance Total:		**4,620.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
ExpCategory: 581 - Capital Outlay							
202-176-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	0.00	0.00	45,000.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**45,000.00**
Department: 176 - Business Office Total:		**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**
Fund: 202 - WATER & SEWER Total:		**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**
Report Total:		**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**

Group Summary

ExpCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 202 - WATER & SEWER						
Department: 176 - Business Office						
511 - Personnel Services	431,066.37	601,713.12	688,545.00	505,884.74	640,600.00	763,754.00
521 - Supplies and Equipment	222,794.71	314,355.40	309,425.00	201,770.98	312,444.00	311,400.00
533 - Utility Services	11,332.76	9,181.90	13,000.00	6,610.81	13,000.00	13,000.00
534 - Operating Expenses	396,037.35	382,200.00	382,275.00	216,453.01	395,500.00	413,500.00
551 - Repairs and Maintenance	4,620.00	0.00	0.00	0.00	0.00	0.00
581 - Capital Outlay	0.00	0.00	0.00	0.00	0.00	45,000.00
Department: 176 - Business Office Total:	**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**
Fund: 202 - WATER & SEWER Total:	**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**
Report Total:	**1,065,851.19**	**1,307,450.42**	**1,393,245.00**	**930,719.54**	**1,361,544.00**	**1,546,654.00**

DEPARTMENT: PUBLIC WORKS
DIVISION: 575 WATER & SEWER ADMINISTRATION
FUND: 202 WATER AND SEWER

DEPARTMENT DESCRIPTION

The Water and Wastewater division of Public Works provides essential services to the Schertz community through maintenance, repair, strategic planning, inspection of infrastructure, and the expansion of water and wastewater services. To contribute to a higher quality of life and a safer community that is sustainable and financially sound, our employees offer excellent customer service, participate in community events, provide a weekly chipping service, meet with developers and utility providers, review plat and subdivision plans, as well as review water and wastewater construction plans. In addition, the Water and Wastewater division oversees the drought and water conservation plans/ordinance, provides letters of availability and Certificates of Convenience and Necessity, assists other departments, and conducts department training, education, and planning.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Values: Safe Community and Essential Services
    - Provides a safe potable water system that maintains adequate pressure and meets all the State rules and regulations.

- Policy Values: Safe Community and Essential Services
    - Provides a safe, sanitary, and reliable wastewater system that meets all State rules and regulations.

- Policy and Operational Values: Essential Services, Fiscally Sustainable, and Proactive
    - Ensure an adequate future water supply, through innovative conservation practices and proactively developing new resources.

- Operational Value: Proactive
    - Proactively engage and empower personnel to strengthen their ability to respond promptly to daily and emergency events.

- Operational Value: Engaged Workforce

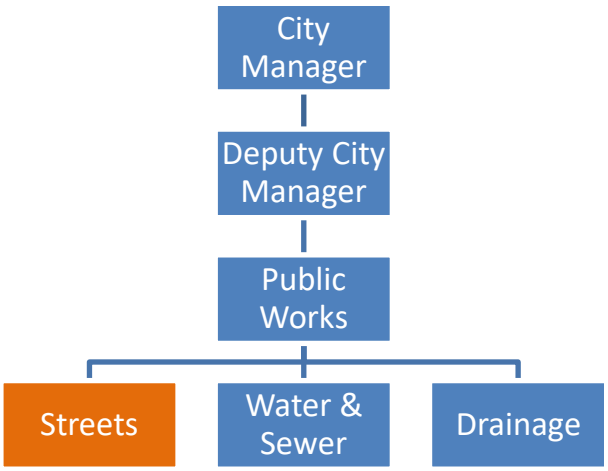
  - Emphasize safety to reduce preventable accidents.

- Operational Value: Engaged Workforce
  - Service oriented in delivering quality services and providing accurate and timely responses to customer requests and concerns.

Project focus for FY 2024-25

- Construction focus on continuing to improve redundancies in the system.
- Focus on improving staff training and retention.
- Assist the Engineering Department in updating the Design Manual system models and development standards that impact the water and sewer system.

ORGANIZATION CHART



WATER & SEWER ADMINISTRATION	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Director	1	1	1	1
Water/WW Superintendent	1	1	1	1
Administrative Assistant	1	1	1	2
Service Representative	1	1	1	0
SCADA Administrator	0	1	1	0
Industrial Controls Electrician	0	0	0	1
Schertz-Seguin Local Government Corp Gen Mgr.	1	1	1	1
Schertz-Seguin Local Government Corp Assistant Gen Mgr.	1	1	0	1
Schertz-Seguin Local Government Corp Electrical Journeyman	0	0	1	0
Water/WW Supervisor	1	1	1	1
Water/WW Crew Leader	1	2	2	2
Service Worker II	5	5	5	5
Service Worker I	10	10	10	15
TOTAL POSITIONS	24	25	25	30

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Water Connections	16031	17336	17683	18215
Miles of Water Main	236	247	250	255
Miles of Sewer Main	124	134	138	144

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Gallons Pumped (Edwards), acre feet	324	235	375	400
Gallons Received (SSLGC), acre feet	6694	6810	6800	6900
Gallons Distributed, acre feet	5282	6269	6500	6750

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
New Meter Installed	276	421	450	450
New Service Taps	3	3	2	2
Water Service Calls	1820	2229	2275	2400
Water Main Break, Service Repair Calls	1611	1657	1650	1650
Sewer Backup and Repair Calls	792	904	750	775

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Personnel Services	$1,859,690	$1,942,709	$2,346,444	$2,734,537
Supplies and Equipment	3,484,977	3,842,683	4,125,805	4,550,100
City Support Services	100	0	100	100
Utility Services	474,566	512,426	548,750	550,000
Operating Expenses	10,867,898	10,988,414	11,866,686	11,830,250
Professional Services	292,427	274,214	392,400	397,000
Non-Operating	2,358,892	2,807,142	0	300,000
Fund Charges/Transfers	1,641,826	1,644,304	1,713,585	1,783,062
Repairs and Maintenance	224,225	228,120	466,600	512,750
Debt Services	5,708,282	6,470,718	7,677,985	6,630,188
Rental/Leasing	113,265	105,402	120,046	109,692
Capital Outlay	0	0	636,735	1,067,000
Total	*$27,026,148*	*$28,876,131*	*$29,895,136*	*$30,464,679*
Projects	$5,000,000	$326,181	$353,911	$3,000,000

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will increase 1.9% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the purchase of a replacement Combo Vac Truck, system monitoring upgrades and easement acquisition for future infrastructure.

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 202 - WATER & SEWER							
Department: 575 - W & S Administration							
ExpCategory: 511 - Personnel Services							
202-575-511110	Regular	1,171,386.45	1,206,363.72	1,472,343.00	1,060,885.92	1,472,343.00	1,728,501.00
202-575-511120	Overtime	82,164.85	73,350.50	72,173.00	60,557.96	85,000.00	90,675.00
202-575-511210	Longevity	11,801.00	10,030.00	11,705.00	13,910.34	13,725.34	13,754.00
202-575-511230	Certification Allowance	16,782.58	15,329.72	10,851.00	6,127.68	6,500.00	0.00
202-575-511240	Allowances	865.50	0.00	0.00	0.00	0.00	0.00
202-575-511310	FICA - Employer	94,928.15	92,664.70	119,579.00	83,660.62	119,579.00	140,224.00
202-575-511350	TMRS-Employer	210,831.04	208,735.70	261,159.00	179,589.57	261,159.00	308,126.00
202-575-511410	Health-Employer	219,572.79	280,511.94	316,229.00	271,492.48	316,229.00	371,743.00
202-575-511500	Workers' Compensation	13,474.63	24,947.27	23,417.00	26,708.13	26,709.00	25,464.00
202-575-511603	Employee Appreciation Events -..	2,054.94	3,389.16	3,750.00	3,207.21	3,750.00	8,100.00
202-575-511606	Uniforms	13,959.85	11,684.66	17,450.00	11,741.57	17,450.00	23,700.00
202-575-511612	Training/Travel	20,545.15	15,701.96	23,000.00	11,962.45	23,000.00	23,250.00
202-575-511614	Meeting Expenses	1,283.12	0.00	1,000.00	737.49	1,000.00	1,000.00
202-575-511617	Medical Services	40.00	0.00	0.00	0.00	0.00	0.00
	ExpCategory: 511 - Personnel Services Total:	**1,859,690.05**	**1,942,709.33**	**2,332,656.00**	**1,730,581.42**	**2,346,444.34**	**2,734,537.00**
ExpCategory: 521 - Supplies and Equipment							
202-575-521000	Operating Supplies	11,550.80	15,659.16	15,000.00	12,368.06	15,000.00	18,000.00
202-575-521100	Office Supplies	1,564.56	868.59	2,000.00	1,172.65	2,000.00	2,500.00
202-575-521200	Chem/Med/Lab Supplies	1,457.46	2,181.74	5,980.00	3,433.04	5,980.00	6,750.00
202-575-521400	Plumbing Supplies	29,712.63	18,435.75	85,000.00	20,635.03	85,000.00	95,000.00
202-575-521600	Equip Maint Supplies	0.00	0.00	1,500.00	500.54	1,500.00	2,000.00
202-575-521701	Computer Fees & Licenses	0.00	0.00	4,000.00	3,894.45	4,000.00	4,500.00
202-575-521702	Postage	272.39	91.33	350.00	95.60	325.00	350.00
202-575-521705	Street Maintenance Materials	16,332.83	22,648.67	87,500.00	20,135.34	87,500.00	96,250.00
202-575-521708	Furniture & Fixtures	3,951.67	1,435.08	6,000.00	3,981.18	6,000.00	6,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-575-521710	Computer & Peripherals Under...	0.00	0.00	108,500.00	3,843.96	108,500.00	108,750.00
202-575-521716	Equipment Under $5,000	4,249.24	5,742.68	10,000.00	7,959.91	10,000.00	10,000.00
202-575-521719	Water Purchase	3,415,885.46	3,775,620.04	3,700,000.00	1,558,500.25	3,800,000.00	4,200,000.00
ExpCategory: 521 - Supplies and Equipment Total:		**3,484,977.04**	**3,842,683.04**	**4,025,830.00**	**1,636,520.01**	**4,125,805.00**	**4,550,100.00**
ExpCategory: 532 - City Supported Services							
202-575-532014	Low Flow Rebate Program	100.00	0.00	100.00	100.00	100.00	100.00
ExpCategory: 532 - City Supported Services Total:		**100.00**	**0.00**	**100.00**	**100.00**	**100.00**	**100.00**
ExpCategory: 533 - Utility Services							
202-575-533100	Gas Utility Service	2,820.34	2,421.13	4,000.00	2,681.72	4,000.00	4,500.00
202-575-533200	Electric Utility Service	403,065.41	437,480.82	450,000.00	289,044.89	475,000.00	472,500.00
202-575-533310	Telephone/Cell Phones	81.18	24.88	0.00	0.00	0.00	0.00
202-575-533320	Telephone/Air Cards	0.00	0.00	0.00	0.00	0.00	0.00
202-575-533410	Water Utility Service	2,075.15	2,782.21	2,750.00	1,758.17	2,750.00	3,000.00
202-575-533500	Vehicle Fuel	66,524.17	69,716.62	67,000.00	50,405.23	67,000.00	70,000.00
ExpCategory: 533 - Utility Services Total:		**474,566.25**	**512,425.66**	**523,750.00**	**343,890.01**	**548,750.00**	**550,000.00**
ExpCategory: 534 - Operating Expenses							
202-575-534000	Advertising	0.00	506.00	3,000.00	0.00	3,000.00	3,000.00
202-575-534005	City Insurance-Commercial	70,562.39	86,058.92	97,000.00	102,849.87	102,336.00	110,000.00
202-575-534011	Contingencies	0.00	0.00	115,000.00	0.00	115,000.00	125,000.00
202-575-534021	Equipment Maintenance - Copi...	6,938.70	5,565.80	6,500.00	4,452.64	6,500.00	7,000.00
202-575-534027	Memberships-City Use	0.00	0.00	0.00	45.00	0.00	0.00
202-575-534029	Printing & Binding	179.00	74.00	250.00	0.00	250.00	250.00
202-575-534037	Computer Maintenance	14,647.03	7,961.22	17,500.00	41.98	17,500.00	17,500.00
202-575-534050	Waste Contractor Expense	5,452,509.45	5,418,725.94	5,582,100.00	4,279,538.99	5,582,100.00	5,625,000.00
202-575-534054	State Water Fees-TCEQ	36,615.93	36,705.45	40,000.00	39,849.25	40,000.00	42,500.00
202-575-534059	Sewer Treatment-CCMA/MUD	5,286,445.05	5,432,816.32	5,720,000.00	3,837,901.69	6,000,000.00	5,900,000.00
ExpCategory: 534 - Operating Expenses Total:		**10,867,897.55**	**10,988,413.65**	**11,581,350.00**	**8,264,679.42**	**11,866,686.00**	**11,830,250.00**
ExpCategory: 541 - Professional Services							
202-575-541000	Auditor/Accounting Service	24,000.00	24,000.00	25,000.00	25,000.00	25,000.00	25,000.00
202-575-541001	Cell Tower Management Fees	108,127.81	92,560.62	96,000.00	95,271.59	96,000.00	96,000.00
202-575-541012	Legal Services	113,914.94	154,455.41	125,000.00	3,007.00	125,000.00	125,000.00
202-575-541017	Professional Services	45,587.09	2,197.53	145,000.00	30,744.14	145,000.00	150,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-575-555041	Paying Agent	797.04	1,000.00	1,400.00	1,000.00	1,400.00	1,000.00
ExpCategory: 541 - Professional Services Total:		**292,426.88**	**274,213.56**	**392,400.00**	**155,022.73**	**392,400.00**	**397,000.00**
ExpCategory: 542 - Non-Operating Expenses							
202-575-542000	Depreciation Expense	2,358,891.85	2,509,976.63	0.00	0.00	0.00	0.00
202-575-542001	Bad Debt Expense	0.00	297,165.07	0.00	0.00	0.00	300,000.00
ExpCategory: 542 - Non-Operating Expenses Total:		**2,358,891.85**	**2,807,141.70**	**0.00**	**0.00**	**0.00**	**300,000.00**
ExpCategory: 548 - Fund Charges/Transfers							
202-575-548004	Interfund Charges-Fleet	163,596.00	150,684.00	169,213.00	155,111.92	169,213.00	193,380.00
202-575-548006	Interfund Charges-Admin	1,478,230.00	1,493,620.00	1,540,372.00	1,412,007.67	1,540,372.00	1,585,682.00
202-575-548014	Transfer Out - General Fund	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00
ExpCategory: 548 - Fund Charges/Transfers Total:		**1,641,826.00**	**1,644,304.00**	**1,713,585.00**	**1,567,119.59**	**1,713,585.00**	**1,783,062.00**
ExpCategory: 551 - Repairs and Maintenance							
202-575-551000	Building Maintenance	2,907.98	134.00	10,000.00	0.00	10,000.00	15,000.00
202-575-551071	I&I Maintenance	7,298.75	11,561.87	50,000.00	5,911.00	50,000.00	50,000.00
202-575-551075	Minor & Other Equip Maint	3,302.35	4,609.45	5,100.00	412.49	5,100.00	5,250.00
202-575-551076	Other Maintenance Agreements	220.00	700.00	200.00	1,080.00	1,500.00	2,500.00
202-575-551104	Sewer Maintenance	78,156.80	95,422.92	120,000.00	72,134.66	120,000.00	140,000.00
202-575-551114	Water Maintenance	132,339.59	175,692.04	280,000.00	73,775.01	280,000.00	300,000.00
ExpCategory: 551 - Repairs and Maintenance Total:		**224,225.47**	**288,120.28**	**465,300.00**	**153,313.16**	**466,600.00**	**512,750.00**
ExpCategory: 555 - Debt Services							
202-575-555034	Debt Service	0.00	208,713.00	1,630,000.00	1,630,000.00	1,630,000.00	1,700,000.00
202-575-555035	Interest Expense	637,021.94	1,017,794.14	967,184.00	967,136.76	967,184.00	891,412.00
202-575-555036	Issuance Costs	57,094.83	0.00	0.00	0.00	0.00	0.00
202-575-555040	Cost of Bond Issuance	84,810.83	0.00	0.00	0.00	0.00	0.00
202-575-555053	Contribution to CCMA	716,245.00	716,050.00	715,050.00	212,525.00	715,050.00	357,025.00
202-575-555054	Contribution To CVLGC	300,000.00	400,000.00	300,000.00	200,000.00	300,000.00	300,000.00
202-575-555055	Contribution to SSLG	3,913,109.50	4,128,160.78	4,065,751.00	3,341,428.43	4,065,751.00	3,381,751.00
ExpCategory: 555 - Debt Services Total:		**5,708,282.10**	**6,470,717.92**	**7,677,985.00**	**6,351,090.19**	**7,677,985.00**	**6,630,188.00**
ExpCategory: 561 - Rental/Leasing							
202-575-561000	Rental-Building & Land	3,132.24	3,401.61	3,700.00	3,545.46	3,546.00	3,900.00
202-575-561100	Rental-Equipment	8,133.00	0.00	6,000.00	0.00	6,000.00	6,000.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
202-575-561200	Lease/Purchase Payments	102,000.00	102,000.00	150,792.00	184,792.00	110,500.00	99,792.00
ExpCategory: 561 - Rental/Leasing Total:		**113,265.24**	**105,401.61**	**160,492.00**	**188,337.46**	**120,046.00**	**109,692.00**
ExpCategory: 581 - Capital Outlay							
202-575-581005	Equipment Over $5,000	0.00	0.00	625,208.00	11,090.00	200,000.00	432,000.00
202-575-581008	Land/ROW/Easements Purchase	0.00	0.00	100,000.00	0.00	100,000.00	100,000.00
202-575-581012	Vehicles & Accs Over $5,000	0.00	0.00	0.00	86,734.00	86,735.00	285,000.00
202-575-581016	Major Projects	0.00	0.00	250,000.00	9,823.99	250,000.00	250,000.00
ExpCategory: 581 - Capital Outlay Total:		**0.00**	**0.00**	**975,208.00**	**107,647.99**	**636,735.00**	**1,067,000.00**
Department: 575 - W & S Administration Total:		**27,026,148.43**	**28,876,130.75**	**29,848,656.00**	**20,498,301.98**	**29,895,136.34**	**30,464,679.00**
Fund: 202 - WATER & SEWER Total:		**27,026,148.43**	**28,876,130.75**	**29,848,656.00**	**20,498,301.98**	**29,895,136.34**	**30,464,679.00**
Report Total:		**27,026,148.43**	**28,876,130.75**	**29,848,656.00**	**20,498,301.98**	**29,895,136.34**	**30,464,679.00**

FUND: 411 CAPITAL RECOVERY FUND WATER
(Water & Sewer)

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

GOALS AND OBJECTIVES

- Ensure the Texas Commission of Environmental Quality (TCEQ) rules and regulations are met for future growth.
- Continue to improve and provide an efficient and reliable water and wastewater system that meets all the State rules and regulations and future growth in the community.
- Provide citizens with quality projects completed on time and on budget.
- Design a 3-million-gallon ground storage and booster station
- State law mandates that the Water/Wastewater Capital Recovery plan be updated at least every five years. The last study was 2011.

PERFORMANCE INDICATORS

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$832,664	$675,207	$1,049,105	$1,000,000
Investment Income	65,208	257,693	241,847	226,400
Total	*$897,871*	*$932,900*	*$1,290,952*	*$1,226,400*
Expenses				
Supplies and Equipment	$0	$0	$12,727	$0
Professional Services	37,234	11,175	47,667	19,000
Projects	4,230,819	455,556	0	0
Total	*$4,268,052*	*$466,731*	*$60,394*	*$19,000*
Over/-Under	*-$3,370,181*	*$466,169*	*$1,230,558*	*$1,207,400*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will be set at $19,000 for any professional services or studies that need to be completed.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 411 - CAPITAL RECOVERY - WATER						
Revenue						
432 - Fees	832,663.76	675,206.80	1,000,000.00	1,049,105.00	975,000.00	1,000,000.00
491 - Investment Income	65,207.57	257,693.12	222,000.00	241,847.33	229,450.00	226,400.00
Revenue Total:	**897,871.33**	**932,899.92**	**1,222,000.00**	**1,290,952.33**	**1,204,450.00**	**1,226,400.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	37,233.55	11,175.25	55,748.00	23,028.10	60,393.66	19,000.00
3ExpFunction: 1 - General Government Total:	**37,233.55**	**11,175.25**	**55,748.00**	**23,028.10**	**60,393.66**	**19,000.00**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	4,230,818.70	455,555.79	0.00	0.00	0.00	0.00
3ExpFunction: 9 - Misc & Projects Total:	**4,230,818.70**	**455,555.79**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total:	**4,268,052.25**	**466,731.04**	**55,748.00**	**23,028.10**	**60,393.66**	**19,000.00**
Fund: 411 - CAPITAL RECOVERY - WATER Surplus (Deficit):	**-3,370,180.92**	**466,168.88**	**1,166,252.00**	**1,267,924.23**	**1,144,056.34**	**1,207,400.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 411 - CAPITAL RECOVERY - WATER							
RevCategory: 432 - Fees							
411-575-432027	Cap Rcvry-Water	832,663.76	675,206.80	1,000,000.00	1,049,105.00	975,000.00	1,000,000.00
	RevCategory: 432 - Fees Total:	**832,663.76**	**675,206.80**	**1,000,000.00**	**1,049,105.00**	**975,000.00**	**1,000,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
411-101-491000	Interest Earned	754.20	1,697.12	2,000.00	1,139.91	1,950.00	1,400.00
411-101-491200	Investment Income	64,453.37	255,996.00	220,000.00	240,707.42	227,500.00	225,000.00
	RevCategory: 491 - Investment Income Total:	**65,207.57**	**257,693.12**	**222,000.00**	**241,847.33**	**229,450.00**	**226,400.00**
	Fund: 411 - CAPITAL RECOVERY - WATER Total:	**897,871.33**	**932,899.92**	**1,222,000.00**	**1,290,952.33**	**1,204,450.00**	**1,226,400.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 411 - CAPITAL RECOVERY - WATER							
411-101-521701	Computer Fees & Licenses	0.00	0.00	11,748.00	5,640.00	12,727.00	0.00
411-101-541000	Auditor/Accounting Service	1,000.00	1,000.00	1,000.00	1,000.00	1,083.33	1,000.00
411-101-541017	Professional Services	36,233.55	10,175.25	43,000.00	16,388.10	46,583.33	18,000.00
411-900-548017	Transfer Out - Public Imprvmnt	4,230,818.70	0.00	0.00	0.00	0.00	0.00
411-900-581013	Construction	0.00	455,555.79	0.00	0.00	0.00	0.00
	Fund: 411 - CAPITAL RECOVERY - WATER Total:	**4,268,052.25**	**466,731.04**	**55,748.00**	**23,028.10**	**60,393.66**	**19,000.00**

FUND: 421 CAPITAL RECOVERY FUND SEWER

(Water & Sewer)

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

GOALS AND OBJECTIVES

- Ensure the Texas Commission of Environmental Quality (TCEQ) rules and regulations are met for future growth.

- Continue to improve and provide an efficient and reliable water and wastewater system that meets all the State rules and regulations and future growth in the community.

- Preliminary engineering and land acquisition for a wastewater treatment plant for South Schertz. Initiate plans for the Southeast Quad Pump Station and the Ground Storage and Distribution Main for South Schertz. State law mandates that the Water/Wastewater Capital Recovery Plan be updated at least every five years. Last study was in 2011. Currently the Sedona WWTP serves the Crossvine Subdivision area but will be eliminated when the new CCMA WWTP comes online. A sewer line and lift-station will be needed to accomplish this project.

- Provide citizens with quality projects completed on time and on budget.

PERFORMANCE INDICATORS

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$371,261	$523,142	$433,333	$600,000
Investment Income	59,887	262,199	265,417	201,000
Total	*$431,148*	*$785,341*	*$698,750*	*$801,000*
Expenses				
Non-Departmental	$21,382	$19,073	$72,852	$33,000
Total	*$21,382*	*$19,073*	*$72,852*	*$33,000*
Over/-Under	*$409,766*	*$766,268*	*$625,898*	*$768,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will be set at $33,000 for any professional services or studies that need to be completed.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 421 - CAPITAL RECOVERY - SEWER						
Revenue						
432 - Fees	371,261.32	523,142.18	500,000.00	937,618.28	433,333.33	600,000.00
491 - Investment Income	59,886.70	262,198.52	200,000.00	205,651.32	265,416.66	201,000.00
Revenue Total:	**431,148.02**	**785,340.70**	**700,000.00**	**1,143,269.60**	**698,749.99**	**801,000.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	21,382.14	19,073.22	67,248.00	58,768.40	72,852.00	33,000.00
3ExpFunction: 1 - General Government Total:	**21,382.14**	**19,073.22**	**67,248.00**	**58,768.40**	**72,852.00**	**33,000.00**
Expense Total:	**21,382.14**	**19,073.22**	**67,248.00**	**58,768.40**	**72,852.00**	**33,000.00**
Fund: 421 - CAPITAL RECOVERY - SEWER Surplus (Deficit):	**409,765.88**	**766,267.48**	**632,752.00**	**1,084,501.20**	**625,897.99**	**768,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 421 - CAPITAL RECOVERY - SEWER							
RevCategory: 432 - Fees							
421-575-432028	Cap Rcvry-Waste Water	371,261.32	523,142.18	500,000.00	937,618.28	433,333.33	600,000.00
	RevCategory: 432 - Fees Total:	**371,261.32**	**523,142.18**	**500,000.00**	**937,618.28**	**433,333.33**	**600,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
421-101-491000	Interest Earned	6,414.51	20,447.69	25,000.00	1,021.09	27,083.33	1,000.00
421-101-491200	Investment Income	63,417.67	241,599.89	175,000.00	204,630.23	238,333.33	200,000.00
421-101-491302	Unrealized Gain/Loss-CapOne	-9,945.48	150.94	0.00	0.00	0.00	0.00
RevCategory: 491 - Investment Income Total:		**59,886.70**	**262,198.52**	**200,000.00**	**205,651.32**	**265,416.66**	**201,000.00**
Fund: 421 - CAPITAL RECOVERY - SEWER Total:		**431,148.02**	**785,340.70**	**700,000.00**	**1,143,269.60**	**698,749.99**	**801,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 421 - CAPITAL RECOVERY - SEWER							
421-101-521701	Computer Fees & Licenses	0.00	0.00	11,748.00	5,640.00	12,727.00	0.00
421-101-541000	Auditor/Accounting Service	1,000.00	1,000.00	1,000.00	1,000.00	1,083.33	1,000.00
421-101-541017	Professional Services	15,815.73	16,515.50	50,000.00	52,128.40	54,166.67	32,000.00
421-101-555052	Investment Management Fee	4,566.41	1,557.72	4,500.00	0.00	4,875.00	0.00
Fund: 421 - CAPITAL RECOVERY - SEWER Total:		**21,382.14**	**19,073.22**	**67,248.00**	**58,768.40**	**72,852.00**	**33,000.00**

FUND: 204 DRAINAGE FUND

DEPARTMENT DESCRIPTION

The Public Works Drainage Division provides essential services that contributes to a safer and more attractive community through the maintenance and management of drainage channels, storm water inlets, floodways, road right-of-way, alleys, and compliance with regulations, as well as reviewing subdivision plans and the issuance of permits for development that potentially affects drainage infrastructure. The revenues come from a fee charged to “users”. A “user” is any citizen or business that owns impervious surfaces and/or any man-made structure, such as buildings, parking lots, or driveways.

GOALS FOR FY 2024-25

Strategic Plan Emphasis

- Policy Value: Safe Community
    - Protect lives and property.

- Policy and Operational Values: Essential Services and Proactive
    - Adhere to best management practices in the maintenance of natural creek waterways and earthen channels to ensure water quality, reduce erosion, and increase conveyance.

- Policy and Operational Values: Safe Community and Systems Management
    - Support for technical review and issuance of floodplain permits, flood insurance rate map revision, floodplain violation identification, coordination and mitigation support.

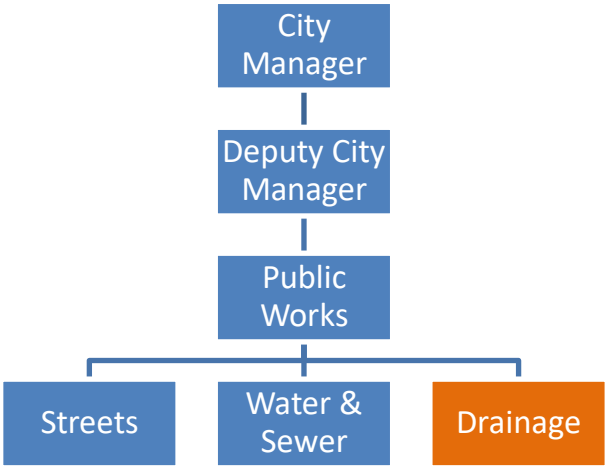
- Policy Value: Fiscally Sustainable
    - Continue to evaluate, consider, and pursue all available resources for innovative management of the drainage infrastructure.

Project focus for FY 2024-25

- Finish updating and evaluate drainage fee for all applicable properties.

- Evaluate most cost-effective means of maintaining drainage-ways that meets community expectations.

ORGANIZATIONAL CHART



DRAINAGE	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Drainage Supervisor	1	1	1	1
Drainage Worker II	2	2	2	2
Drainage Worker I	5	5	5	5
TOTAL POSITIONS	8	8	8	8

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Acres of Alleys Maintained	5.15	5.15	8.68	8.68
Acres of Rights-of-Way (ROW), In-town Easements Maintained	66.46	66.46	90.11	90.11
Acres of Drainage Ditches Maintained	220	220	220	220

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Monthly Operating Expenditures	87,284	127,899	124,517	126,614

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
ROW Maintenance & Mowing, Hours	4320	4510	4850	4850
Drainage Mowing, Hours	1340	1395	1600	1600
Drainage Structure Maintenance, Hours	2151	2080	2300	2300

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Permits & Licenses	$9,650	$16,400	$10,200	$6,000
Fees	1,258,899	1,269,022	1,363,517	1,510,000
Fund Transfers	19,166	0	19,037	18,283
Investment Income	3,938	29,158	29,792	32,000
Miscellaneous	0	0	0	0
Total	*$1,291,653*	*$1,314,580*	*$1,422,546*	*$1,566,283*
Expenses				
Personnel Services	$295,730	$634,081	$589,584	$595,192
Supplies and Equipment	13,448	7,101	10,237	18,150
Utility Services	26,436	33,967	33,475	35,000
Operating Expenses	3,610	88,645	14,383	19,250
Professional Services	1,500	1,500	2,708	2,500
Non-Operating Expenses	108,382	122,243	0	10,000
Fund Transfers	573,817	574,443	623,397	580,770
Repairs and Maintenance	24,488	68,927	162,500	175,000
Capital Outlay	0	3,877	178,750	100,000
Total	*$1,047,411*	*$1,534,783*	*$1,615,035*	*$1,535,862*
Over/-Under	*$244,241*	*-$220,204*	*-$192,489*	*$30,421*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The FY 2024-25 Budget increased 10.1% from the FY 2023-24 year-end estimate from anticipated service additions.

Expenses: The FY 2024-25 Budget will decrease 4.9% from the FY 2023-24 year-end estimate.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 204 - DRAINAGE						
Revenue						
431 - Permits & Licenses	9,650.00	16,400.00	10,200.00	12,600.00	10,200.00	6,000.00
432 - Fees	1,258,898.99	1,269,021.93	1,321,850.00	1,123,048.74	1,363,516.67	1,510,000.00
480 - Fund Charges/Transfers	19,165.69	0.00	17,573.00	0.00	19,037.42	18,283.00
491 - Investment Income	3,938.20	29,157.63	27,000.00	30,133.87	29,791.67	32,000.00
497 - Miscellaneous	0.00	0.00	0.00	1,384.10	0.00	0.00
Revenue Total:	**1,291,652.88**	**1,314,579.56**	**1,376,623.00**	**1,167,166.71**	**1,422,545.76**	**1,566,283.00**
Expense						
3ExpFunction: 5 - Public Works						
579 - Drainage	1,047,411.49	1,534,783.31	1,494,207.00	1,080,586.50	1,615,035.14	1,535,862.00
3ExpFunction: 5 - Public Works Total:	**1,047,411.49**	**1,534,783.31**	**1,494,207.00**	**1,080,586.50**	**1,615,035.14**	**1,535,862.00**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	0.00	0.00	100,000.00	0.00	0.00	100,000.00
3ExpFunction: 9 - Misc & Projects Total:	**0.00**	**0.00**	**100,000.00**	**0.00**	**0.00**	**100,000.00**
Expense Total:	**1,047,411.49**	**1,534,783.31**	**1,594,207.00**	**1,080,586.50**	**1,615,035.14**	**1,635,862.00**
Fund: 204 - DRAINAGE Surplus (Deficit):	**244,241.39**	**-220,203.75**	**-217,584.00**	**86,580.21**	**-192,489.38**	**-69,579.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 204 - DRAINAGE							
RevCategory: 431 - Permits & Licenses							
204-579-431116	Floodplain Permit	9,650.00	16,400.00	10,200.00	12,600.00	10,200.00	6,000.00
RevCategory: 431 - Permits & Licenses Total:		**9,650.00**	**16,400.00**	**10,200.00**	**12,600.00**	**10,200.00**	**6,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 432 - Fees							
204-579-432054	Drainage Penalties	9,880.78	10,507.12	9,350.00	7,229.22	9,350.00	10,000.00
204-579-432055	Drainage Fee	1,249,018.21	1,258,514.81	1,312,500.00	1,115,819.52	1,354,166.67	1,500,000.00
	RevCategory: 432 - Fees Total:	**1,258,898.99**	**1,269,021.93**	**1,321,850.00**	**1,123,048.74**	**1,363,516.67**	**1,510,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
204-579-480000	Transfer In	19,165.69	0.00	0.00	0.00	0.00	0.00
204-579-480002	Transfer In - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
204-579-480101	Transfer In - General Fund	0.00	0.00	17,573.00	0.00	19,037.42	18,283.00
RevCategory: 480 - Fund Charges/Transfers Total:		**19,165.69**	**0.00**	**17,573.00**	**0.00**	**19,037.42**	**18,283.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
204-579-491000	Interest Earned	710.43	3,588.69	4,000.00	1,524.80	4,875.00	2,000.00
204-579-491200	Investment Income	3,227.77	25,568.94	23,000.00	28,609.07	24,916.67	30,000.00
	RevCategory: 491 - Investment Income Total:	**3,938.20**	**29,157.63**	**27,000.00**	**30,133.87**	**29,791.67**	**32,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
204-579-497000	Miscellaneous Income	0.00	0.00	0.00	1,384.10	0.00	0.00
	RevCategory: 497 - Miscellaneous Total:	**0.00**	**0.00**	**0.00**	**1,384.10**	**0.00**	**0.00**
	Fund: 204 - DRAINAGE Total:	**1,291,652.88**	**1,314,579.56**	**1,376,623.00**	**1,167,166.71**	**1,422,545.76**	**1,566,283.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 204 - DRAINAGE							
204-579-511110	Regular	202,262.19	338,044.45	368,504.00	286,895.02	359,023.17	371,620.00
204-579-511120	Overtime	3,538.51	5,617.16	8,265.00	7,421.03	8,265.00	8,551.00
204-579-511210	Longevity	10,151.17	12,801.50	13,145.00	14,445.33	14,445.33	10,379.00
204-579-511230	Certification Allowance	2,352.20	3,150.40	2,873.00	1,177.08	1,177.08	0.00
204-579-511310	FICA - Employer	16,857.88	26,259.70	30,021.00	22,790.23	29,346.42	29,849.00
204-579-511350	TMRS-Employer	-13,709.22	143,222.17	65,566.00	46,560.37	61,435.83	65,590.00
204-579-511410	Health-Employer	57,391.74	86,958.73	94,154.00	93,903.98	88,969.83	78,709.00
204-579-511500	Workers' Compensation	4,694.47	8,691.60	6,939.00	9,304.94	9,305.00	6,894.00
204-579-511603	Employee Appreciation Events -..	979.91	1,674.14	2,500.00	1,909.43	2,500.00	3,000.00
204-579-511606	Uniforms	5,263.24	4,816.62	6,300.00	5,103.04	6,300.00	9,650.00
204-579-511610	Memberships-Professional	0.00	0.00	600.00	0.00	600.00	600.00
204-579-511612	Training/Travel	5,874.79	2,844.19	7,500.00	684.44	7,500.00	8,250.00
204-579-511614	Meeting Expenses	33.31	0.00	500.00	245.33	500.00	500.00
204-579-511616	Professional Certification	0.00	0.00	544.00	97.00	0.00	1,350.00
204-579-511617	Medical Services	40.00	0.00	200.00	0.00	216.67	250.00
204-579-521000	Operating Supplies	10,097.93	2,172.10	3,000.00	2,456.26	2,708.33	3,250.00
204-579-521100	Office Supplies	110.93	112.79	600.00	309.23	270.83	700.00
204-579-521200	Chem/Med/Lab Supplies	780.42	2,413.54	4,000.00	898.58	4,333.33	4,500.00
204-579-521300	Motor Vehicle Supplies	0.00	0.00	200.00	39.10	216.67	250.00
204-579-521710	Computer & Peripherals Under...	0.00	0.00	5,100.00	111.98	0.00	5,100.00
204-579-521712	Equipment under $5,000	2,458.58	2,402.25	4,350.00	1,574.65	2,708.33	4,350.00
204-579-533310	Telephone/Cell Phones	383.31	0.00	0.00	0.00	975.00	0.00
204-579-533500	Vehicle Fuel	26,052.45	33,966.94	30,000.00	26,105.64	32,500.00	35,000.00
204-579-534005	City Insurance-Commercial	3,111.39	3,172.46	3,500.00	3,415.74	3,436.33	3,750.00
204-579-534011	Contingencies	399.00	85,367.36	11,000.00	0.00	10,833.33	15,000.00
204-579-534029	Printing & Binding	0.00	0.00	0.00	0.00	0.00	0.00
204-579-534056	State Storm Water Fee-TCEQ	100.00	105.00	100.00	100.00	113.75	500.00
204-579-541000	Auditor/Accounting Service	1,500.00	1,500.00	0.00	0.00	1,625.00	1,500.00
204-579-541012	Legal Services	0.00	0.00	1,000.00	0.00	1,083.33	1,000.00
204-579-542000	Depreciation Expense	108,382.02	115,765.73	0.00	0.00	0.00	0.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
204-579-542001	Bad Debt Expense	0.00	6,477.53	0.00	0.00	0.00	10,000.00
204-579-548004	Interfund Charges-Fleet	115,807.00	104,370.00	105,621.00	96,819.25	113,067.50	124,770.00
204-579-548006	Interfund Charges-Admin	308,010.00	320,073.00	265,625.00	243,489.58	346,745.75	275,000.00
204-579-548007	Interfund Charges-Water	150,000.00	150,000.00	157,500.00	144,375.00	162,500.00	180,000.00
204-579-548014	Transfer Out - General Fund	0.00	0.00	0.00	0.00	1,083.33	1,000.00
204-579-551026	Contractual Services	14,724.68	39,095.12	15,000.00	-28,165.00	81,250.00	20,000.00
204-579-551027	Drainage Channel Maintenance	9,763.59	29,832.31	149,837.00	14,285.05	81,250.00	155,000.00
204-579-581008	Land/ROW/Easements Purchase	0.00	0.00	100,000.00	0.00	0.00	100,000.00
204-579-581010	Machinery & Equipment	0.00	0.00	24,000.00	18,156.72	0.00	0.00
204-579-581012	Vehicles & Accs Over $5,000	0.00	3,876.52	6,163.00	66,077.50	178,750.00	0.00
204-900-541006	Engineering	0.00	0.00	100,000.00	0.00	0.00	100,000.00
204-900-581013	Construction	0.00	0.00	0.00	0.00	0.00	0.00
	Fund: 204 - DRAINAGE Total:	**1,047,411.49**	**1,534,783.31**	**1,594,207.00**	**1,080,586.50**	**1,615,035.14**	**1,635,862.00**

FUND: 203 EMERGENCY MEDICAL SERVICES (EMS)

DEPARTMENTAL DESCRIPTION

Schertz Emergency Medical Services responds to 911 requests for ambulance service across a 230 square mile service area that includes the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County Emergency Services District (ESD) #6 (about 25% of Comal County including the City of Garden Ridge) and JBSA Randolph. We also work with individual at-risk patients to ensure they have the best access to primary healthcare and that their medical needs are being met before an emergency occurs. We educate our employees by providing over fifty hours of Continuing Education annually and over thirty hours for our first responders. We provide ambulance demonstrations and stand-by event coverage to further the knowledge of Emergency Medical Services and injury/illness prevention and preparedness.

GOALS FOR FY 2024-25

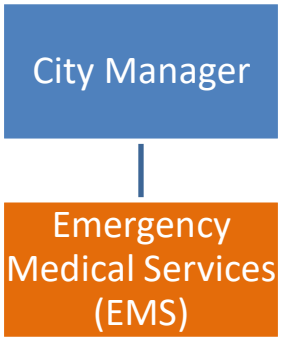
Strategic Plan Emphasis

- Policy Value: Essential Services
  - Provide efficient pre-hospital healthcare services to the communities that we serve.
  - Integrate the care that we provide with the rest of the healthcare system to reduce demand for 911 services while elevating access to care and appropriate destination management for the citizens we serve.
  - Be the preferred employer for pre-hospital healthcare providers in the State of Texas
  - Be thoroughly prepared for man-made and natural disasters in our jurisdiction, region, and statewide.
  - Meet the needs of our customers and solidify relationships and agreements with all eight cities, three counties and one Emergency Services District for which we provide service.
- Policy Value: Safe Community
  - Provide appropriate and timely education and training to our employees and our first responders to ensure the best and most current standard of care is provided.

- Provide high quality pre-hospital training and community education for the communities we serve and the region as a whole.

- Provide education and assistance to the community to prevent and prepare them for medical emergencies through community education, demonstrations, immunizations, and CPR and Automatic External Defibrillator training programs.

ORGANIZATIONAL CHART



EMS	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Chief	1	1	1	1
Assistant Chief - Operations	1	1	1	1
Assistant Chief - Clinical	1	1	1	1
Community Health Coordinator	1	1	1	1
Training Coordinator	1	1	1	1
Office Manager	1	1	1	1
Instructor	1	1	1	1
Administrative Asst.	1	1	1	1
Billing Specialist	3	3	3	3
EMS Battalion Chief	3	3	3	4
Field Training Officer	3	3	3	0
Lieutenant	3	3	3	6
MIH Paramedic	1	1	1	1
Paramedic	30	30	32	36
EMT	6	6	12	10
P/T Paramedics	15	15	15	15
P/T EMT	5	5	5	5
P/T Supply Coordinator	1	1	1	1
TOTAL POSITIONS	78	78	86	89

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Requests for EMS Service	13,520	14,495	14,824	15,565
Transports to Hospitals	8,332	9,154	9,385	9,854
Hospital to Hospital Transports	913	849	875	900
Collections per Transport	$538	$525.87	$550	$600
Students Enrolled in EMT Certification Classes	154	147	150	160
Trips billed for Alamo Heights	623	691	700	725
Members of EMS Passport	417	401	425	450

Efficiency	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Response Time 90% Reliability	13:59	13:59	13:59	13:00
Total Time on Task (Minutes)	58:30	59:50	58:00	57:00
Transport Percentage	61%	63%	62%	62%
Days Sales Outstanding	45.78	33.72	35	35
Mutual Aid Requested	28	14	15	10
Students Graduated from EMT Certification Classes	63	69	70	80

Effectiveness	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Critical Failures / 100,000 miles	7.0	3.6	4	4
Fleet Accidents / 100,000 miles	5.0	3.4	3	2
Cardiac Arrest Save %	7.1%	7.4%	8%	10%
Correct recognition of STEMI	64.6%	49%	60%	70%
EMT Class Certification Pass Rate	85.7%	86.34%	90%	94%

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$7,780,595	$8,632,267	$8,897,681	$10,511,704
Inter-Jurisdictional	4,133,931	3,865,287	4,208,658	4,383,740
Fund Transfers	7,381	0	0	0
Investment Income	7,058	42,750	31,500	33,500
Miscellaneous	74,182	189,790	130,200	142,000
Total	*$12,003,147*	*$12,730,095*	*$13,268,039*	*$15,070,944*
Expenses				
Personnel	$5,818,006	$7,602,824	$8,361,680	$9,312,982
Supplies and Equipment	484,602	583,287	563,500	540,900
Utility Services	186,237	187,731	124,500	151,000
Operating Expenses	754,383	759,122	921,854	956,893
Professional Services	128,168	93,557	103,500	110,000
Non-Operating	2,853,615	3,403,131	2,900,000	2,966,054
Fund Charges/Transfers	438,846	475,756	485,272	609,686
Repairs and Maintenance	10,440	9,320	13,000	13,000
Rental/Leasing	-6,633	-3,412	120,000	136,307
Capital Outlay	17,240	22,295	635,000	575,000
Total	*$10,684,903*	*$13,133,611*	*$14,228,306*	*$15,371,822*
Over/-Under	*$1,318,244*	*-$403,516*	*-$960,267*	*-$300,878*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2024-25 Budget are expected to increase 13.6% from FY 2023-24 year-end estimates from an increase in transports and new service contracts with customer cities.

Expenses: The FY 2024-25 Budget will increase 8.0% from the FY 2023-24 year-end estimate due to anticipated wage adjustments and the addition of 4 EMT positions.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 203 - EMS						
Revenue						
432 - Fees	7,780,594.93	8,632,266.80	8,486,771.20	5,902,920.52	8,897,680.92	10,511,704.00
473 - Inter-Jurisdictional	4,133,931.29	3,865,287.47	4,207,451.81	4,009,556.78	4,208,658.01	4,383,739.89
480 - Fund Charges/Transfers	7,380.53	0.00	0.00	0.00	0.00	0.00
491 - Investment Income	7,058.48	42,750.42	34,000.00	24,022.73	31,500.00	33,500.00
497 - Miscellaneous	74,181.99	189,789.96	132,000.00	136,328.86	130,200.00	142,000.00
Revenue Total:	**12,003,147.22**	**12,730,094.65**	**12,860,223.01**	**10,072,828.89**	**13,268,038.93**	**15,070,943.89**
Expense						
3ExpFunction: 2 - Public Safety						
280 - Schertz EMS	10,684,903.47	13,133,610.69	13,640,835.49	11,051,155.20	14,228,306.01	15,371,821.98
3ExpFunction: 2 - Public Safety Total:	**10,684,903.47**	**13,133,610.69**	**13,640,835.49**	**11,051,155.20**	**14,228,306.01**	**15,371,821.98**
Expense Total:	**10,684,903.47**	**13,133,610.69**	**13,640,835.49**	**11,051,155.20**	**14,228,306.01**	**15,371,821.98**
Fund: 203 - EMS Surplus (Deficit):	**1,318,243.75**	**-403,516.04**	**-780,612.48**	**-978,326.31**	**-960,267.08**	**-300,878.09**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 203 - EMS							
RevCategory: 432 - Fees							
203-280-432034	Ambulance/Mileage Transport ...	7,400,892.24	8,252,577.81	8,107,771.20	5,694,497.75	8,582,680.92	10,110,204.00
203-280-432036	Passport Membership Fees	26,660.00	25,590.00	26,000.00	23,780.00	26,000.00	30,000.00
203-280-432038	CE Class - Fees	18,523.20	20,691.35	20,000.00	31,679.88	22,000.00	22,000.00
203-280-432039	EMT Class - Fees	170,975.00	163,765.00	150,000.00	33,700.00	100,000.00	162,500.00
203-280-432040	Immunization Fees	2,266.16	1,936.83	3,000.00	1,280.00	2,000.00	3,000.00
203-280-432041	Billing Fees-External	23,383.14	31,288.59	30,000.00	24,014.02	33,000.00	34,000.00
203-280-432042	Standby Fees	53,638.60	49,815.10	50,000.00	40,484.25	52,000.00	50,000.00
203-280-432043	Community Services Support	42,061.59	49,537.12	50,000.00	26,444.62	40,000.00	50,000.00
203-280-432044	MIH Services	42,145.00	37,065.00	50,000.00	27,040.00	40,000.00	50,000.00
203-280-432089	NSF Check Fee	50.00	0.00	0.00	0.00	0.00	0.00
	RevCategory: 432 - Fees Total:	**7,780,594.93**	**8,632,266.80**	**8,486,771.20**	**5,902,920.52**	**8,897,680.92**	**10,511,704.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 473 - Inter-Jurisdictional							
203-280-473103	Seguin/Guadalupe Co Support	850,607.01	927,934.92	1,020,728.38	935,667.70	1,020,728.38	1,051,350.23
203-280-473106	JBSA Support	582,130.94	653,788.45	674,421.11	560,380.56	674,421.11	694,653.74
203-280-473107	Cibolo Support	529,043.96	557,333.72	637,649.85	637,649.84	637,649.85	662,028.24
203-280-473114	Comal Co ESD #6	200,905.18	104,509.14	154,309.31	154,309.31	154,309.31	163,496.64
203-280-473115	Live Oak Support	259,350.75	273,764.40	282,952.32	282,952.32	282,952.32	290,411.52
203-280-473116	Universal City Support	335,884.88	345,554.32	342,714.39	342,714.40	342,714.39	356,549.52
203-280-473117	Selma Support	180,290.24	186,132.12	214,655.25	205,386.24	205,386.24	213,095.76
203-280-473118	Schertz Support	695,644.24	725,514.32	770,949.48	770,949.48	770,949.48	791,273.28
203-280-473119	Santa Clara Support	11,953.04	12,236.00	12,887.85	13,775.48	13,775.49	14,138.64
203-280-473120	Marion Support	21,363.88	22,684.92	21,183.87	21,183.88	21,183.87	21,742.32
203-280-473121	TASPP Program	466,757.17	55,835.16	75,000.00	84,587.57	84,587.57	125,000.00
	RevCategory: 473 - Inter-Jurisdictional Total:	**4,133,931.29**	**3,865,287.47**	**4,207,451.81**	**4,009,556.78**	**4,208,658.01**	**4,383,739.89**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
203-101-480002	Transfer In - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
203-280-480000	Transfer In	7,380.53	0.00	0.00	0.00	0.00	0.00
RevCategory: 480 - Fund Charges/Transfers Total:		**7,380.53**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
203-280-491000	Interest Earned	1,163.96	12,059.90	10,000.00	3,285.71	6,500.00	7,500.00
203-280-491200	Investment Income	5,894.52	30,690.52	24,000.00	20,737.02	25,000.00	26,000.00
	RevCategory: 491 - Investment Income Total:	**7,058.48**	**42,750.42**	**34,000.00**	**24,022.73**	**31,500.00**	**33,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
203-280-497000	Miscellaneous Income	28,161.99	123,618.98	60,000.00	38,916.83	50,000.00	60,000.00
203-280-497002	Donations-EMS	1,500.00	1,215.00	2,000.00	220.00	200.00	2,000.00
203-280-497022	Collection Agency-Bad Debt	31,617.12	50,292.68	50,000.00	82,366.83	60,000.00	60,000.00
203-280-497023	Recovery of Bad Debt	12,902.88	14,663.30	20,000.00	14,825.20	20,000.00	20,000.00
	RevCategory: 497 - Miscellaneous Total:	**74,181.99**	**189,789.96**	**132,000.00**	**136,328.86**	**130,200.00**	**142,000.00**
	Fund: 203 - EMS Total:	**12,003,147.22**	**12,730,094.65**	**12,860,223.01**	**10,072,828.89**	**13,268,038.93**	**15,070,943.89**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 203 - EMS							
203-280-511110	Regular	3,206,232.51	3,841,152.65	4,178,571.00	3,714,168.17	4,579,079.00	5,298,431.00
203-280-511120	Overtime	1,094,358.86	1,054,879.65	1,185,414.00	978,083.67	1,162,498.56	1,226,506.00
203-280-511210	Longevity	37,929.00	46,097.33	49,293.00	49,702.54	49,702.00	57,063.00
203-280-511220	Clothing Allowance	17,824.00	18,024.00	19,344.00	15,024.00	18,684.00	12,005.00
203-280-511230	Certification Allowance	16,730.00	18,820.00	21,320.00	18,405.00	22,805.00	26,190.00
203-280-511310	FICA - Employer	318,077.98	360,328.28	410,428.00	353,010.93	446,207.00	506,445.00
203-280-511350	TMRS-Employer	363,551.07	1,244,937.45	898,451.00	683,352.83	980,488.00	1,031,981.00
203-280-511410	Health-Employer	633,799.41	796,032.38	898,414.00	800,724.59	891,655.00	919,182.00
203-280-511500	Workers' Compensation	59,715.24	114,745.64	117,417.00	118,361.92	118,361.92	132,679.00
203-280-511606	Uniforms	23,990.85	22,541.23	30,000.00	29,081.81	40,000.00	40,000.00
203-280-511609	Employee Recognition-Morale	4,548.92	6,340.56	6,500.00	8,658.27	7,200.00	7,000.00
203-280-511610	Memberships-Professional	40.00	0.00	0.00	690.00	0.00	0.00
203-280-511611	Publications	0.00	0.00	500.00	0.00	0.00	500.00
203-280-511612	Training/Travel	37,520.76	74,480.13	48,000.00	37,786.43	40,000.00	50,000.00
203-280-511614	Meeting Expenses	2,675.68	3,943.78	3,000.00	2,221.93	3,000.00	3,000.00
203-280-511617	Medical Services	1,012.00	501.00	2,000.00	173.00	2,000.00	2,000.00
203-280-521000	Operating Supplies	1,870.29	221.70	2,000.00	961.76	1,500.00	2,000.00
203-280-521010	Operating Supplies-EMT Class	39,944.09	31,975.72	30,000.00	21,551.67	30,000.00	25,000.00
203-280-521020	Operating Supplies-CE Class	526.27	10,220.26	9,925.00	203.46	10,000.00	7,500.00
203-280-521025	Community Support Supplies	34,258.17	23,349.32	25,000.00	20,022.84	20,000.00	25,000.00
203-280-521030	Operating Supplies-MIH	173.58	1,368.65	2,000.00	398.98	1,000.00	2,000.00
203-280-521100	Office Supplies	3,274.48	3,555.28	4,000.00	3,141.42	3,000.00	4,000.00
203-280-521200	Chem/Med/Lab Supplies	355,917.02	414,052.46	350,000.00	395,378.06	425,000.00	400,000.00
203-280-521250	Immunization Supplies	3,059.91	13,882.99	14,000.00	5,232.84	11,000.00	12,000.00
203-280-521300	Motor Vehicle Supplies	2,764.78	1,703.71	2,500.00	0.00	1,000.00	2,500.00
203-280-521600	Equip Maint Supplies	135.98	1,516.82	1,000.00	3,540.54	1,000.00	1,000.00
203-280-521702	Postage	5,019.22	5,352.21	6,500.00	6,683.22	7,500.00	7,000.00
203-280-521708	Furniture & Fixtures	6,399.40	1,162.80	5,000.00	1,012.12	5,000.00	5,000.00
203-280-521709	Vehicles & Accs Less $5,000	1,780.29	897.18	4,500.00	976.91	3,500.00	4,500.00
203-280-521710	Computer & Peripherals Under...	11,562.89	21,437.00	15,000.00	6,514.71	12,000.00	18,400.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
203-280-521711	Communication Equip Less $5,...	3,029.46	13,579.31	4,000.00	1,753.00	4,000.00	5,000.00
203-280-521716	Equipment Under $5,000	14,886.65	39,011.81	30,000.00	19,339.19	28,000.00	20,000.00
203-280-533100	Gas Utility Service	6,776.72	7,127.43	7,000.00	2,455.14	4,500.00	6,000.00
203-280-533200	Electric Utility Service	9,733.59	9,607.36	12,000.00	6,711.36	8,000.00	10,000.00
203-280-533410	Water Utility Service	4,711.54	2,885.84	7,000.00	2,008.34	2,000.00	5,000.00
203-280-533500	Vehicle Fuel	165,014.65	168,110.07	150,000.00	115,840.86	110,000.00	130,000.00
203-280-534004	CE Class - Instructors	0.00	880.00	2,400.00	0.00	2,000.00	2,500.00
203-280-534005	City Insurance-Commercial	31,429.58	38,468.96	43,000.00	42,788.00	42,788.00	43,000.00
203-280-534011	Contingencies	798.00	0.00	50,000.00	0.00	50,000.00	50,000.00
203-280-534014	Community Outreach	4,021.15	3,730.71	7,000.00	3,056.00	7,000.00	5,000.00
203-280-534015	Credit Card Service Fee	21,505.26	22,179.42	20,000.00	9,809.44	10,000.00	20,000.00
203-280-534019	EMS Outsourcing	618,489.00	618,489.00	680,565.59	510,424.20	680,565.59	700,892.56
203-280-534020	EMT Class - Instructors	15,520.00	12,400.00	10,000.00	13,300.00	9,500.00	10,000.00
203-280-534021	Equipment Maintenance - Copi...	4,828.46	3,873.10	5,000.00	3,097.24	3,500.00	5,000.00
203-280-534027	Memberships-City Use	3,815.00	4,115.00	4,500.00	4,360.80	4,500.00	4,500.00
203-280-534029	Printing & Binding	2,514.06	2,854.70	3,000.00	1,419.61	3,000.00	3,000.00
203-280-534036	Software Maintenance	49,382.01	49,970.73	106,200.00	107,215.67	106,000.00	110,000.00
203-280-534044	Community Support Instructors	2,080.00	2,160.00	3,000.00	3,000.00	3,000.00	3,000.00
203-280-541000	Auditor/Accounting Service	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
203-280-541012	Legal Services	1,066.50	1,035.00	5,000.00	0.00	500.00	5,000.00
203-280-541017	Professional Services	124,101.85	89,522.48	100,000.00	89,003.51	100,000.00	102,000.00
203-280-542000	Depreciation Expense	402,142.52	446,463.78	0.00	0.00	0.00	0.00
203-280-542001	Bad Debt Expense	2,451,472.17	2,956,666.97	2,794,821.20	2,034,342.59	2,900,000.00	2,966,054.00
203-280-548004	Interfund Charges-Admin Fleet	226,106.00	258,762.00	263,937.00	241,942.25	263,937.24	373,286.00
203-280-548006	Interfund Charges-Admin	212,740.00	216,994.00	221,334.70	202,890.14	221,334.70	232,400.00
203-280-548014	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00	4,000.00
203-280-551074	Maintenance Agrmt - Radios	10,440.00	9,320.00	13,000.00	9,240.00	13,000.00	13,000.00
203-280-561200	Lease/Purchase Payments	-6,633.35	-3,411.83	120,000.00	78,509.17	120,000.00	136,307.42
203-280-581005	Equipment Over $5,000	6,789.00	8,085.55	125,000.00	35,198.89	125,000.00	90,000.00
203-280-581012	Vehicles & Accs Over $5,000	10,451.00	14,209.12	510,000.00	235,386.18	510,000.00	485,000.00
	Fund: 203 - EMS Total:	**10,684,903.47**	**13,133,610.69**	**13,640,835.49**	**11,051,155.20**	**14,228,306.01**	**15,371,821.98**

DEPARTMENT: ECONOMIC DEVELOPMENT CORPORATION

FUND: 620 CITY OF SCHERTZ ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT DESCRIPTION

The Economic Development Corporation helps to provide a supportive tax base, generate investment and improve quality of life. The City and the Corporation share many of the same objectives with a focus on infrastructure and the Corporation's mission statement reflects their purpose to strategically strengthen the Schertz economy by attracting and retaining businesses, investing in infrastructure, and promoting and enhancing the quality of life for residents and businesses through innovative measures, creating a sustainable and vibrant community. The department consists of four personnel and assists with the needs of 1,100 businesses and stakeholders.

GOALS FOR FY 2024-25

- The Economic Development Corporation's goals have been established by the Board of Directors this year to reflect a new focus.

Strategic Plan Emphasis

- Strategic Plan Emphasis
- Policy Value: Promote Economic Development
- Invest in ways to optimize the Talent Pipeline for residents and businesses.
- Promote economic development opportunities that expand the city's base of targeted and desired industries.
- Generate investments in undeveloped areas and existing parks to improve quality of life.
- Prioritize real estate assets and strategies that identify needed infrastructure.

Project Focus for FY 2024-25

- Improve Economic Prosperity through Quality Developments, providing jobs that provide a High Quality of Life.
- Endorse programs to benefit small business
- Participating in 2 infrastructure projects that will provide Essential Services.

- Lead a discussion by participating with businesses to explore innovative ways in which the company can conserve natural resources.
- Engage public utilities to assist business success.
- Participate in 6 events to attract new businesses to the city.

ORGANIZATIONAL CHART



ECONOMIC DEVELOPMENT	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Executive Director	1	1	1	1
Deputy Director	0	1	1	1
Business Engagement Manager	1	1	1	1
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	4	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Number of inquiries	94	121	155	164
Number of Schertz BRE visits	7	18	40	21
Number of recruitment events	6	8	12	14
Number of new prospects	15	35	45	43
Number of active performance agreements	14	15	18	17

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Taxes	$6,025,703	$6,548,941	$5,116,109	$7,083,000
Investment Income	201,279	1,262,347	1,374,122	1,260,000
Miscellaneous	0	0	1,100	0
Total	*$6,226,982*	*$7,811,288*	*$6,681,723*	*$8,343,000*
Expenses				
Non-Departmental	$1,240,000	$81,944	$58,985	$2,750,000
Personnel Services	21,350	17,693	6,6600	24,575
Supplies and Equipment	50,931	43,921	5,100	61,175
City Supported Services	5,850	55,992	24,700	214,500
Utility Services	2,212	180	650	975
Operating Expenses	142,005	71,305	116,710	398,135
Professional Services	20,752	45,328	40,200	61,300
Fund Charges/Transfers	506,984	542,221	546,883	609,080
Total Schertz Economic Development	*$1,990,084*	*$858,584*	*$868,766*	*$4,119,740*
Over/-Under	*$4,236,898*	*$6,952,704*	*$5,812,895*	*$4,223,260*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2024-25 budget is projected to increase by 24.9% from the FY 2023-24 year-end estimate. The increase is reflective of an increase in sales tax revenue of 7% and additional investment income makes up the remainder.

Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2024-

25 are projected to increase 374.2% to utilize the maximum allowed Marketing and Promotion dollars. Unspent Marketing and Promotion dollars may be carried forward per State statute for Marketing and Promotion purposes.

Project Expenses: The SEDC is funding improvements to Lookout Rd, signalization, and upsizing of wastewater facilities in FY 2023-24.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 620 - SED CORPORATION						
Revenue						
411 - Taxes	6,025,703.00	6,548,940.92	7,092,000.00	5,116,110.27	0.00	7,083,000.00
480 - Fund Charges/Transfers	0.00	0.00	0.00	190,391.66	0.00	0.00
491 - Investment Income	201,279.17	1,262,346.78	1,315,000.00	1,374,122.30	0.00	1,260,000.00
497 - Miscellaneous	0.00	0.00	0.00	1,100.00	0.00	0.00
Revenue Total:	**6,226,982.17**	**7,811,287.70**	**8,407,000.00**	**6,681,724.23**	**0.00**	**8,343,000.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	1,240,000.00	81,944.29	11,677,510.00	58,984.70	0.00	2,750,000.00
3ExpFunction: 1 - General Government Total:	**1,240,000.00**	**81,944.29**	**11,677,510.00**	**58,984.70**	**0.00**	**2,750,000.00**
3ExpFunction: 9 - Misc & Projects						
966 - Economic Development	750,084.06	776,639.58	1,307,543.00	809,898.75	193,960.29	1,369,740.00
3ExpFunction: 9 - Misc & Projects Total:	**750,084.06**	**776,639.58**	**1,307,543.00**	**809,898.75**	**193,960.29**	**1,369,740.00**
Expense Total:	**1,990,084.06**	**858,583.87**	**12,985,053.00**	**868,883.45**	**193,960.29**	**4,119,740.00**
Fund: 620 - SED CORPORATION Surplus (Deficit):	**4,236,898.11**	**6,952,703.83**	**-4,578,053.00**	**5,812,840.78**	**-193,960.29**	**4,223,260.00**
Report Surplus (Deficit):	**7,372,671.02**	**21,699,231.71**	**-1,301,771.26**	**15,879,978.80**	**185,588.67**	**5,303,877.91**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 620 - SED CORPORATION							
RevCategory: 411 - Taxes							
620-101-411500	Sales Tax Revenue	6,025,703.00	6,548,940.92	7,092,000.00	5,116,110.27	0.00	7,083,000.00
	RevCategory: 411 - Taxes Total:	**6,025,703.00**	**6,548,940.92**	**7,092,000.00**	**5,116,110.27**	**0.00**	**7,083,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
620-101-480000	Transfer In	0.00	0.00	0.00	190,391.66	0.00	0.00
620-101-480002	Transfer In - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
RevCategory: 480 - Fund Charges/Transfers Total:		**0.00**	**0.00**	**0.00**	**190,391.66**	**0.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
620-101-491000	Interest Earned	1,438.01	11,319.42	15,000.00	9,139.01	0.00	10,000.00
620-101-491200	Investment Income	199,841.16	1,251,027.36	1,300,000.00	1,364,983.29	0.00	1,250,000.00
	RevCategory: 491 - Investment Income Total:	**201,279.17**	**1,262,346.78**	**1,315,000.00**	**1,374,122.30**	**0.00**	**1,260,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
620-101-497000	Miscellaneous Income	0.00	0.00	0.00	1,100.00	0.00	0.00
	RevCategory: 497 - Miscellaneous Total:	**0.00**	**0.00**	**0.00**	**1,100.00**	**0.00**	**0.00**
	Fund: 620 - SED CORPORATION Total:	**6,226,982.17**	**7,811,287.70**	**8,407,000.00**	**6,681,724.23**	**0.00**	**8,343,000.00**
	Report Total:	**6,226,982.17**	**7,811,287.70**	**8,407,000.00**	**6,681,724.23**	**0.00**	**8,343,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 620 - SED CORPORATION							
620-101-532011	Development Incentive Fund	0.00	81,944.29	3,027,510.00	58,984.70	0.00	1,050,000.00
620-101-532015	Contributions	1,240,000.00	0.00	8,650,000.00	0.00	0.00	1,700,000.00
620-966-511606	Uniforms	676.31	364.71	800.00	170.13	100.00	800.00
620-966-511609	Employee Recognition-Morale	546.95	895.94	600.00	0.00	300.00	600.00
620-966-511610	Memberships-Professional	0.00	1,775.00	2,525.00	2,180.00	350.00	2,525.00
620-966-511611	Publications	0.00	43.25	800.00	0.00	800.00	800.00
620-966-511612	Training/Travel	16,268.90	9,971.23	12,000.00	9,150.36	50.00	12,000.00
620-966-511614	Meeting Expenses	3,858.21	4,642.71	7,850.00	2,132.55	5,000.00	7,850.00
620-966-521100	Office Supplies	1,011.27	559.95	1,000.00	396.02	300.00	1,000.00
620-966-521701	Computer Fees & Licenses	45,801.56	42,696.87	54,675.00	18,552.62	1,000.00	54,675.00
620-966-521702	Postage	71.47	49.32	500.00	133.45	300.00	500.00
620-966-521708	Furniture & Fixtures	2,179.94	537.40	2,500.00	542.88	1,000.00	2,500.00
620-966-521710	Computer & Peripherals Under...	1,866.73	77.87	2,500.00	0.00	2,500.00	2,500.00
620-966-532002	Promotional Events - Expenses	5,850.35	10,350.78	9,500.00	3,451.89	0.00	9,500.00
620-966-532012	Grant Fund	0.00	40,000.00	200,000.00	0.00	20,000.00	200,000.00
620-966-532013	Prospect Services	0.00	5,640.94	5,000.00	64.96	4,700.00	5,000.00
620-966-533310	Telephone/Cell Phones	1,779.75	0.00	0.00	0.00	0.00	0.00
620-966-533500	Vehicle Fuel	431.83	130.69	750.00	359.57	550.00	750.00
620-966-533550	Vehicle Maintenance	0.00	49.00	225.00	14.00	100.00	225.00
620-966-534000	Advertising	77,075.73	42,613.97	315,850.00	161,471.33	100,000.00	315,850.00
620-966-534005	City Insurance-Commercial	1,460.68	1,534.34	1,700.00	1,589.71	110.29	1,700.00
620-966-534011	Contingencies	0.00	-27,013.00	10,000.00	0.00	10,000.00	10,000.00
620-966-534021	Equipment Maintenance - Copi...	3,447.66	2,765.50	3,500.00	2,212.43	100.00	3,500.00
620-966-534022	Goodwill	1,794.59	1,696.30	1,750.00	614.96	0.00	1,750.00
620-966-534027	Memberships-City Use	29,385.00	23,625.00	28,835.00	27,935.00	5,000.00	28,835.00
620-966-534029	Printing & Binding	878.16	91.50	1,500.00	0.00	1,500.00	1,500.00

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
620-966-534031	Recruitment Events	27,963.25	25,991.81	35,000.00	23,315.89	0.00	35,000.00
620-966-541000	Auditor/Accounting Service	6,000.00	6,000.00	6,300.00	6,300.00	0.00	6,300.00
620-966-541004	Consulting Services	4,981.97	31,300.00	40,000.00	0.00	40,000.00	40,000.00
620-966-541012	Legal Services	9,769.75	8,027.50	15,000.00	2,428.00	200.00	15,000.00
620-966-548006	Interfund Charges-Admin	506,984.00	542,221.00	546,883.00	546,883.00	0.00	609,080.00
	Fund: 620 - SED CORPORATION Total:	**1,990,084.06**	**858,583.87**	**12,985,053.00**	**868,883.45**	**193,960.29**	**4,119,740.00**
	Report Total:	**1,990,084.06**	**858,583.87**	**12,985,053.00**	**868,883.45**	**193,960.29**	**4,119,740.00**

FUND: 106 SPECIAL EVENTS

DESCRIPTION

The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz. Events include Kick Cancer/Walk for Life and the Hal Baldwin Scholarship Program.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenues				
Fund Charges/Transfers	-$147	$147	$0	$0
Investment Income	147	891	0	0
Kick Cancer	9,595	22,194	24,190	20,000
Hal Baldwin Scholarship	37,846	40,020	39,401	35,000
Total	*$47,442*	*$63,253*	*$63,591*	*$55,000*
Expenses				
Kick Cancer	$9,849	$22,195	$24,190	$20,000
Hal Baldwin Scholarship	19,719	25,555	20,000	35,000
Total	*$29,568*	*$47,749*	*$44,190*	*$55,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenue budget has decreased and it is now set at $55,000 each year and any additional covers event expenses.

Expenses: The Special Events Fund FY 2023-24 Budget is set at $55,000 with no change in operations.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 106 - SPECIAL EVENTS FUND						
Revenue						
480 - Fund Charges/Transfers	-146.72	146.72	0.00	0.00	0.00	0.00
491 - Investment Income	147.24	891.43	0.00	802.84	0.00	0.00
497 - Miscellaneous	47,441.34	62,214.63	45,000.00	62,151.23	63,591.23	55,000.00
Revenue Total:	**47,441.86**	**63,252.78**	**45,000.00**	**62,954.07**	**63,591.23**	**55,000.00**
Expense						
3ExpFunction: 6 - Cultural						
608 - Kick Cancer	9,848.94	22,194.63	15,000.00	22,761.88	24,189.97	20,000.00
621 - Hal Baldwin Scholarship	19,719.28	25,554.70	30,000.00	30,214.04	20,000.00	35,000.00
3ExpFunction: 6 - Cultural Total:	**29,568.22**	**47,749.33**	**45,000.00**	**52,975.92**	**44,189.97**	**55,000.00**
Expense Total:	**29,568.22**	**47,749.33**	**45,000.00**	**52,975.92**	**44,189.97**	**55,000.00**
Fund: 106 - SPECIAL EVENTS FUND Surplus (Deficit):	**17,873.64**	**15,503.45**	**0.00**	**9,978.15**	**19,401.26**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 106 - SPECIAL EVENTS FUND							
RevCategory: 480 - Fund Charges/Transfers							
106-101-480101	Transfer In - General Fund	-146.72	146.72	0.00	0.00	0.00	0.00
RevCategory: 480 - Fund Charges/Transfers Total:		**-146.72**	**146.72**	**0.00**	**0.00**	**0.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
106-101-491200	Investment Income	147.24	891.43	0.00	802.84	0.00	0.00
	RevCategory: 491 - Investment Income Total:	**147.24**	**891.43**	**0.00**	**802.84**	**0.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
106-608-497001	Kick Cancer - Proceeds	9,595.00	22,194.63	15,000.00	24,189.97	24,189.97	20,000.00
106-621-497010	Hal Baldwin Scholarship - Proc…	37,846.34	40,020.00	30,000.00	37,961.26	39,401.26	35,000.00
	RevCategory: 497 - Miscellaneous Total:	**47,441.34**	**62,214.63**	**45,000.00**	**62,151.23**	**63,591.23**	**55,000.00**
	Fund: 106 - SPECIAL EVENTS FUND Total:	**47,441.86**	**63,252.78**	**45,000.00**	**62,954.07**	**63,591.23**	**55,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 106 - SPECIAL EVENTS FUND							
106-608-534039	Kick Cancer - Expenses	9,848.94	22,194.63	15,000.00	22,761.88	24,189.97	20,000.00
106-621-532001	Golf Tournament - Expenses	14,706.88	17,014.50	30,000.00	19,329.90	20,000.00	20,000.00
106-621-532004	Hal Baldwin Scholarship - Expe...	5,012.40	8,540.20	0.00	10,884.14	0.00	15,000.00
	Fund: 106 - SPECIAL EVENTS FUND Total:	**29,568.22**	**47,749.33**	**45,000.00**	**52,975.92**	**44,189.97**	**55,000.00**

FUND: 110 Public, Educational, and Government (PEG) Access Fund

DESCRIPTION

The PEG Fund is dedicated to providing communication infrastructure in the City. This will allow the City to better reach the citizens with necessary information. This fund is commonly used for public access television and institutional network capacity. Currently the level of funding from the collected fees is not great enough to warrant a public access channel but could be used so in the future.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenues				
Franchises	$79,403	$74,016	$83,407	$64,000
Total	*$79,403*	*$74,016*	*$83,417*	*$64,000*
Expenses				
Misc & Projects	$162,751	$821,654	$991,001	$64,000
Total	*$162,751*	$821,654	*$991,001*	*$64,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2024-25 Budget are expected to decrease by $19,417 from the FY 2023-24 year-end estimates as the community moves away from cable.

Expenses: The PEG Fund FY 2024-25 Budget decreased to $64,000 with the continued implementation of the communication master plan.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 110 - PUBLIC, EDU, GOVMNT FEE						
Revenue						
421 - Franchises	79,402.59	74,016.18	67,000.00	48,699.91	83,416.67	64,000.00
480 - Fund Charges/Transfers	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Total:	**79,402.59**	**74,016.18**	**67,000.00**	**48,699.91**	**83,416.67**	**64,000.00**
Expense						
3ExpFunction: 9 - Misc & Projects						
900 - Projects	162,751.41	821,653.76	67,000.00	65,285.88	991,000.83	64,000.00
3ExpFunction: 9 - Misc & Projects Total:	**162,751.41**	**821,653.76**	**67,000.00**	**65,285.88**	**991,000.83**	**64,000.00**
Expense Total:	**162,751.41**	**821,653.76**	**67,000.00**	**65,285.88**	**991,000.83**	**64,000.00**
Fund: 110 - PUBLIC, EDU, GOVMNT FEE Surplus (Deficit):	**-83,348.82**	**-747,637.58**	**0.00**	**-16,585.97**	**-907,584.16**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 110 - PUBLIC, EDU, GOVMNT FEE							
RevCategory: 421 - Franchises							
110-101-421350	Spectrum-PEG Fee	62,326.97	60,304.11	55,000.00	39,920.08	68,250.00	52,000.00
110-101-421465	Direct TV PEG Fee	17,075.62	13,712.07	12,000.00	8,779.83	15,166.67	12,000.00
	RevCategory: 421 - Franchises Total:	**79,402.59**	**74,016.18**	**67,000.00**	**48,699.91**	**83,416.67**	**64,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 110 - PUBLIC, EDU, GOVMNT FEE							
110-900-521711	Communication Equip Less $5,...	0.00	0.00	0.00	0.00	0.00	0.00
110-900-541002	Communication Plan	0.00	0.00	67,000.00	0.00	65,000.00	64,000.00
110-900-581002	Communication Equip Over $5,...	162,751.41	821,653.76	0.00	65,285.88	926,000.83	0.00
	Fund: 110 - PUBLIC, EDU, GOVMNT FEE Total:	**162,751.41**	**821,653.76**	**67,000.00**	**65,285.88**	**991,000.83**	**64,000.00**

FUND: 314 HOTEL/MOTEL OCCUPANCY TAX

DESCRIPTION

Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. There are five hotels in Schertz: Best Western Plus with 61 rooms, Hampton Inn with 98 rooms, La Quinta with 81 rooms and Fairfield Inn with 118 rooms and Candlewood Suites with 80 rooms. These revenues are used to support Schertz as a destination location. Advertising campaigns to increase awareness of all Schertz has to offer to reach citizens across the State and beyond.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Taxes	$804,132	$1,059,809	$1,083,333	$1,100,000
Investment Income	14,582	92,825	81,1667	126,500
Total	*$818,715*	*$1,152,634*	*$1,163,500*	*$1,226,500*
Expenses				
Supplies and Equipment	$42,388	$0	$1,067	$0
Operating Expenses	84,763	82,488	89,917	104,322
Professional Services	3,832	21,429	5,065	1,000
Fund Charges/Transfers	74,443	69,915	75,741	0
Repairs and Maintenance	54,677	2,300	54,167	25,000
Capital Outlay	28,200	5,266	5,705	0
Projects	1,185,510	1,440	45,973	0
Total	*$1,473,813*	*$182,838*	*$276,567*	*$130,322*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenue for FY 2024-25 Budget is expected to increase 5.4% from the FY 2023-24 year end estimates.

Expenses: The Hotel Motel Tax Fund FY 2024-25 Budget decreases 52.9% from FY 2023-24 year-end estimate.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 314 - HOTEL TAX						
Revenue						
411 - Taxes	804,132.41	1,059,808.63	800,000.00	709,389.85	1,083,333.33	1,100,000.00
480 - Fund Charges/Transfers	0.00	0.00	0.00	0.00	0.00	0.00
491 - Investment Income	14,582.47	92,825.32	101,500.00	112,963.29	80,166.66	126,500.00
497 - Miscellaneous	0.00	-0.62	0.00	0.00	0.00	0.00
Revenue Total:	**818,714.88**	**1,152,633.33**	**901,500.00**	**822,353.14**	**1,163,499.99**	**1,226,500.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	288,302.10	181,398.27	260,865.00	165,434.24	230,594.01	130,322.00
3ExpFunction: 1 - General Government Total:	**288,302.10**	**181,398.27**	**260,865.00**	**165,434.24**	**230,594.01**	**130,322.00**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	1,185,509.84	1,440.00	0.00	0.00	45,973.42	0.00
3ExpFunction: 9 - Misc & Projects Total:	**1,185,509.84**	**1,440.00**	**0.00**	**0.00**	**45,973.42**	**0.00**
Expense Total:	**1,473,811.94**	**182,838.27**	**260,865.00**	**165,434.24**	**276,567.43**	**130,322.00**
Fund: 314 - HOTEL TAX Surplus (Deficit):	**-655,097.06**	**969,795.06**	**640,635.00**	**656,918.90**	**886,932.56**	**1,096,178.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 314 - HOTEL TAX							
RevCategory: 411 - Taxes							
314-101-411800	Hotel Occupancy Tax	804,132.41	1,059,808.63	800,000.00	709,389.85	1,083,333.33	1,100,000.00
	RevCategory: 411 - Taxes Total:	**804,132.41**	**1,059,808.63**	**800,000.00**	**709,389.85**	**1,083,333.33**	**1,100,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
314-101-491000	Interest Earned	167.73	1,440.07	1,500.00	1,213.52	1,083.33	1,500.00
314-101-491200	Investment Income	14,414.74	91,385.25	100,000.00	111,749.77	79,083.33	125,000.00
	RevCategory: 491 - Investment Income Total:	**14,582.47**	**92,825.32**	**101,500.00**	**112,963.29**	**80,166.66**	**126,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
314-101-497000	Misc Income	0.00	-0.62	0.00	0.00	0.00	0.00
	RevCategory: 497 - Miscellaneous Total:	**0.00**	**-0.62**	**0.00**	**0.00**	**0.00**	**0.00**
	Fund: 314 - HOTEL TAX Total:	**818,714.88**	**1,152,633.33**	**901,500.00**	**822,353.14**	**1,163,499.99**	**1,226,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 314 - HOTEL TAX							
314-101-521712	Operating Equipment	42,387.50	0.00	0.00	0.00	0.00	0.00
314-101-521717	Event Banners	0.00	0.00	0.00	1,067.00	0.00	0.00
314-101-534000	Advertising	3,895.00	8,045.00	18,600.00	0.00	0.00	15,000.00
314-101-534001	Billboards	15,166.10	13,231.80	16,000.00	4,289.95	16,250.00	15,000.00
314-101-534007	Special Events - Expenses	65,701.90	61,211.48	40,000.00	36,727.62	73,666.67	0.00
314-101-534042	Community Programs	0.00	0.00	50,000.00	0.00	0.00	50,000.00
314-101-534062	Operating Expense	0.00	0.00	0.00	0.00	0.00	24,322.00
314-101-541000	Auditor/Accounting Service	3,000.00	3,500.00	1,000.00	1,000.00	3,791.67	1,000.00
314-101-541012	Legal Services	0.00	0.00	0.00	42.00	0.00	0.00
314-101-541017	Professional Services	831.79	17,928.99	0.00	660.00	1,272.92	0.00
314-101-548016	Transfer Out	74,443.00	69,915.00	80,265.00	73,576.25	75,741.25	0.00
314-101-551000	Building Maintenance	54,676.81	2,300.00	12,000.00	0.00	54,166.67	25,000.00
314-101-581001	Civic Center Improvements	28,200.00	5,266.00	43,000.00	48,071.42	5,704.83	0.00
314-900-541006	Engineering	57,214.83	1,440.00	0.00	0.00	1,560.00	0.00
314-900-581013	Construction	1,128,295.01	0.00	0.00	0.00	44,413.42	0.00
	Fund: 314 - HOTEL TAX Total:	**1,473,811.94**	**182,838.27**	**260,865.00**	**165,434.24**	**276,567.43**	**130,322.00**

FUND: 317 PARK FUND

DESCRIPTION

The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System. The Fund is composed of parkland dedication revenues. Revenues are derived from developer fees (in lieu of parkland dedication), local citizen groups, state, local nonprofit neighborhood associations, homeowners' associations (HOA's), regional non-profit grants, and donations.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$0	$203,500	$54,167	$150,000
Investment Income	2,195	9,058	13,163	4,750
Total	*$2,195*	*$212,558*	*$67,329*	*$154,750*
Expenses				
Professional Services	$10,040	$0	$0	$0
Capital Outlay	17,650	387,069	419,325	100,000
Total	*$27,690*	*$387,069*	*$419,325*	*$100,000*
Over/-Under	*-$25,495*	*-$174,511*	*-$351,996*	*$54,750*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The revenue for FY 2024-25 Budget is expected to be $154,750 in anticipation of a new development which will pay into the fund.

Expenses: The FY 2024-25 Budget is set at $100,000 to utilize incoming funds for park improvements.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 317 - PARK FUND						
Revenue						
432 - Fees	0.00	203,500.00	100,000.00	207,000.00	54,166.67	150,000.00
480 - Fund Charges/Transfers	0.00	0.00	0.00	0.00	0.00	0.00
491 - Investment Income	2,194.71	9,057.67	0.00	4,699.26	13,162.50	4,750.00
Revenue Total:	**2,194.71**	**212,557.67**	**100,000.00**	**211,699.26**	**67,329.17**	**154,750.00**
Expense						
3ExpFunction: 3 - Public Environment						
301 - Parkland Dedication	27,690.02	387,069.00	100,000.00	0.00	419,324.75	100,000.00
3ExpFunction: 3 - Public Environment Total:	**27,690.02**	**387,069.00**	**100,000.00**	**0.00**	**419,324.75**	**100,000.00**
Expense Total:	**27,690.02**	**387,069.00**	**100,000.00**	**0.00**	**419,324.75**	**100,000.00**
Fund: 317 - PARK FUND Surplus (Deficit):	**-25,495.31**	**-174,511.33**	**0.00**	**211,699.26**	**-351,995.58**	**54,750.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 317 - PARK FUND							
RevCategory: 432 - Fees							
317-301-432085	Parkland Dedication	0.00	203,500.00	100,000.00	207,000.00	54,166.67	150,000.00
	RevCategory: 432 - Fees Total:	**0.00**	**203,500.00**	**100,000.00**	**207,000.00**	**54,166.67**	**150,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
317-101-491000	Interest Earned	32.49	118.31	0.00	790.85	162.50	750.00
317-101-491200	Investment Income	2,162.22	8,939.36	0.00	3,908.41	13,000.00	4,000.00
	RevCategory: 491 - Investment Income Total:	**2,194.71**	**9,057.67**	**0.00**	**4,699.26**	**13,162.50**	**4,750.00**
	Fund: 317 - PARK FUND Total:	**2,194.71**	**212,557.67**	**100,000.00**	**211,699.26**	**67,329.17**	**154,750.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 317 - PARK FUND							
317-301-541017	Professional Services	10,040.00	0.00	0.00	0.00	0.00	0.00
317-301-581007	Improvements Over $5,000	17,650.02	387,069.00	100,000.00	0.00	419,324.75	100,000.00
317-301-581008	Land/ROW/Easements Purchase	0.00	0.00	0.00	0.00	0.00	0.00
	Fund: 317 - PARK FUND Total:	**27,690.02**	**387,069.00**	**100,000.00**	**0.00**	**419,324.75**	**100,000.00**

FUND: 319 TREE MITIGATION

DESCRIPTION

Tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan. These funds are used to replace trees on City Parks, City owned property, public lands, and SCUCISD school property.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$136,950	$48,065	$75,833	$100,000
Investment Income	5,324	35,599	33,150	49,250
Total	*$142,274*	*$83,664*	*$108,983*	*$149,250*
Expenses				
Maintenance Services	$82,110	$93,030	$75,833	$85,000
Total	*$82,110*	*$93,030*	*$75,833*	*$85,000*
Over/-Under	*$60,164*	*-$9,365*	*$33,150*	*$64,250*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The revenue for the FY 2024-25 Budget is expected to increase 36.9% from 2023-24 year-end estimate following the previous years' trends.

Expenses: The FY 2024-25 Budget increases 12.1% from FY 2023-24 year-end estimate for additional tree planting.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 319 - TREE MITIGATION						
Revenue						
432 - Fees	136,950.00	48,065.00	50,000.00	554,580.00	75,833.33	100,000.00
491 - Investment Income	5,324.04	35,599.36	35,750.00	45,476.90	33,150.00	49,250.00
Revenue Total:	**142,274.04**	**83,664.36**	**85,750.00**	**600,056.90**	**108,983.33**	**149,250.00**
Expense						
3ExpFunction: 3 - Public Environment						
302 - Tree Mitigation	82,110.00	93,030.29	75,000.00	38,929.00	75,833.33	85,000.00
3ExpFunction: 3 - Public Environment Total:	**82,110.00**	**93,030.29**	**75,000.00**	**38,929.00**	**75,833.33**	**85,000.00**
Expense Total:	**82,110.00**	**93,030.29**	**75,000.00**	**38,929.00**	**75,833.33**	**85,000.00**
Fund: 319 - TREE MITIGATION Surplus (Deficit):	**60,164.04**	**-9,365.93**	**10,750.00**	**561,127.90**	**33,150.00**	**64,250.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 319 - TREE MITIGATION							
RevCategory: 432 - Fees							
319-302-432086	Tree Mitigation	136,950.00	48,065.00	50,000.00	554,580.00	75,833.33	100,000.00
	RevCategory: 432 - Fees Total:	**136,950.00**	**48,065.00**	**50,000.00**	**554,580.00**	**75,833.33**	**100,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
319-101-491000	Interest Earned	38.88	589.77	750.00	1,523.56	650.00	1,250.00
319-101-491200	Investment Income	5,285.16	35,009.59	35,000.00	43,953.34	32,500.00	48,000.00
RevCategory: 491 - Investment Income Total:		**5,324.04**	**35,599.36**	**35,750.00**	**45,476.90**	**33,150.00**	**49,250.00**
Fund: 319 - TREE MITIGATION Total:		**142,274.04**	**83,664.36**	**85,750.00**	**600,056.90**	**108,983.33**	**149,250.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 319 - TREE MITIGATION							
319-302-551111	Trees	82,110.00	93,030.29	75,000.00	38,929.00	75,833.33	85,000.00
	Fund: 319 - TREE MITIGATION Total:	**82,110.00**	**93,030.29**	**75,000.00**	**38,929.00**	**75,833.33**	**85,000.00**

FUND: 431 ROADWAY IMPACT FEE AREA 1

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$252,872	$301,561	$297,917	$300,000
Investment Income	6,035	42,128	38,106	55,300
Total	*$258,907*	*$343,689*	*$336,023*	*$355,300*
Expenses				
Professional Services	$1,358	$0	$5,417	$5,000
Projects	0	88,173	113,589	0
Total	*$1,358*	*$88,173*	*$119,005*	*$5,000*
Over/-Under	*$257,549*	*$255,516*	*$217,018*	*$350,300*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will be set at $5,000 for any professional services or studies that need to be completed.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 431 - CAP RCVRY-RDWYS AREA 1						
Revenue						
432 - Fees	252,871.82	301,561.43	275,000.00	315,054.59	297,916.67	300,000.00
480 - Fund Charges/Transfers	0.00	0.00	0.00	0.00	0.00	0.00
491 - Investment Income	6,035.39	42,128.00	50,175.00	48,242.41	38,106.25	55,300.00
Revenue Total:	**258,907.21**	**343,689.43**	**325,175.00**	**363,297.00**	**336,022.92**	**355,300.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	1,358.50	0.00	0.00	0.00	5,416.67	5,000.00
3ExpFunction: 1 - General Government Total:	**1,358.50**	**0.00**	**0.00**	**0.00**	**5,416.67**	**5,000.00**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	0.00	88,172.99	5,000.00	0.00	113,588.58	0.00
3ExpFunction: 9 - Misc & Projects Total:	**0.00**	**88,172.99**	**5,000.00**	**0.00**	**113,588.58**	**0.00**
Expense Total:	**1,358.50**	**88,172.99**	**5,000.00**	**0.00**	**119,005.25**	**5,000.00**
Fund: 431 - CAP RCVRY-RDWYS AREA 1 Surplus (Deficit):	**257,548.71**	**255,516.44**	**320,175.00**	**363,297.00**	**217,017.67**	**350,300.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 431 - CAP RCVRY-RDWYS AREA 1							
RevCategory: 432 - Fees							
431-173-432030	Cap Rcvry-RoadwaysSrvArea 1	252,871.82	301,561.43	275,000.00	315,054.59	297,916.67	300,000.00
	RevCategory: 432 - Fees Total:	**252,871.82**	**301,561.43**	**275,000.00**	**315,054.59**	**297,916.67**	**300,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
431-101-491000	Interest Earned	32.80	594.73	175.00	292.33	189.58	300.00
431-101-491200	Investment Income	6,002.59	41,533.27	50,000.00	47,950.08	37,916.67	55,000.00
	RevCategory: 491 - Investment Income Total:	**6,035.39**	**42,128.00**	**50,175.00**	**48,242.41**	**38,106.25**	**55,300.00**
	Fund: 431 - CAP RCVRY-RDWYS AREA 1 Total:	**258,907.21**	**343,689.43**	**325,175.00**	**363,297.00**	**336,022.92**	**355,300.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 431 - CAP RCVRY-RDWYS AREA 1							
431-101-541017	Professional Services	1,358.50	0.00	0.00	0.00	5,416.67	5,000.00
431-900-534011	Contingencies	0.00	0.00	0.00	0.00	18,067.83	0.00
431-900-541017	Professional Services	0.00	0.00	5,000.00	0.00	0.00	0.00
431-900-581013	Construction	0.00	88,172.99	0.00	0.00	95,520.75	0.00
Fund: 431 - CAP RCVRY-RDWYS AREA 1 Total:		**1,358.50**	**88,172.99**	**5,000.00**	**0.00**	**119,005.25**	**5,000.00**

FUND: 432 ROADWAY IMPACT FEE AREA 2

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$341,650	$191,018	$238,333	$200,000
Investment Income	4,087	28,498	25,621	27,650
Total	*$345,737*	*$219,516*	*$263,954*	*$227,650*
Expenses				
City Supported Services	$49,147	$102,495	$111,036	$100,000
Professional Services	3,338	0	5,417	5,000
Total	*$52,484*	*$102,495*	*$116,453*	*$105,000*
Over/-Under	*$293,252*	*$117,020*	*$147,501*	*$122,650*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will be set at $105,000 for any professional services or studies that need to be completed and to reimburse developers for road construction.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 432 - CAP RCVRY-RDWYS AREA 2						
Revenue						
432 - Fees	341,649.60	191,017.49	220,000.00	142,098.33	238,333.33	200,000.00
491 - Investment Income	4,087.07	28,497.71	25,650.00	30,122.58	25,620.84	27,650.00
Revenue Total:	**345,736.67**	**219,515.20**	**245,650.00**	**172,220.91**	**263,954.17**	**227,650.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	52,484.37	102,494.88	85,000.00	57,305.25	116,452.92	105,000.00
3ExpFunction: 1 - General Government Total:	**52,484.37**	**102,494.88**	**85,000.00**	**57,305.25**	**116,452.92**	**105,000.00**
Expense Total:	**52,484.37**	**102,494.88**	**85,000.00**	**57,305.25**	**116,452.92**	**105,000.00**
Fund: 432 - CAP RCVRY-RDWYS AREA 2 Surplus (Deficit):	**293,252.30**	**117,020.32**	**160,650.00**	**114,915.66**	**147,501.25**	**122,650.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 432 - CAP RCVRY-RDWYS AREA 2							
RevCategory: 432 - Fees							
432-173-432031	Cap Rcvry-RoadwaysSrvArea 2	341,649.60	191,017.49	220,000.00	142,098.33	238,333.33	200,000.00
	RevCategory: 432 - Fees Total:	**341,649.60**	**191,017.49**	**220,000.00**	**142,098.33**	**238,333.33**	**200,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
432-101-491000	Interest Earned	52.25	622.06	650.00	99.55	704.17	150.00
432-101-491200	Investment Income	4,034.82	27,875.65	25,000.00	30,023.03	24,916.67	27,500.00
	RevCategory: 491 - Investment Income Total:	**4,087.07**	**28,497.71**	**25,650.00**	**30,122.58**	**25,620.84**	**27,650.00**
	Fund: 432 - CAP RCVRY-RDWYS AREA 2 Total:	**345,736.67**	**219,515.20**	**245,650.00**	**172,220.91**	**263,954.17**	**227,650.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 432 - CAP RCVRY-RDWYS AREA 2							
432-101-532011	Development Incentive Fund	49,146.87	102,494.88	80,000.00	57,305.25	111,036.25	100,000.00
432-101-541017	Professional Services	3,337.50	0.00	5,000.00	0.00	5,416.67	5,000.00
Fund: 432 - CAP RCVRY-RDWYS AREA 2 Total:		**52,484.37**	**102,494.88**	**85,000.00**	**57,305.25**	**116,452.92**	**105,000.00**

FUND: 433 ROADWAY IMPACT FEE AREA 3

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$204,433	$168,500	$335,833	$350,000
Investment Income	9,675	62,942	54,492	75,250
Total	*$214,108*	*$231,442*	*$390,325*	*$425,250*
Expenses				
Professional Services	$3,338	$0	$5,417	$5,000
Projects	0	152,021	164,689	0
Total	*$3,338*	*$152,021*	*$170,106*	*$5,000*
Over/-Under	*$210,770*	*$79,421*	*$220,219*	*$420,250*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will be set at $5,000 for any professional services or studies that need to be completed.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 433 - CAP RCVRY-RDWYS AREA 3						
Revenue						
432 - Fees	204,433.00	168,500.00	300,000.00	812,857.50	335,833.33	350,000.00
480 - Fund Charges/Transfers	0.00	0.00	0.00	0.00	0.00	0.00
491 - Investment Income	9,675.43	62,942.13	50,250.00	78,985.49	54,491.67	75,250.00
Revenue Total:	**214,108.43**	**231,442.13**	**350,250.00**	**891,842.99**	**390,325.00**	**425,250.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	3,337.50	0.00	5,000.00	0.00	5,416.67	5,000.00
3ExpFunction: 1 - General Government Total:	**3,337.50**	**0.00**	**5,000.00**	**0.00**	**5,416.67**	**5,000.00**
3ExpFunction: 9 - Misc & Projects						
900 - Projects	0.00	152,020.75	0.00	0.00	164,689.42	0.00
3ExpFunction: 9 - Misc & Projects Total:	**0.00**	**152,020.75**	**0.00**	**0.00**	**164,689.42**	**0.00**
Expense Total:	**3,337.50**	**152,020.75**	**5,000.00**	**0.00**	**170,106.09**	**5,000.00**
Fund: 433 - CAP RCVRY-RDWYS AREA 3 Surplus (Deficit):	**210,770.93**	**79,421.38**	**345,250.00**	**891,842.99**	**220,218.91**	**420,250.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 433 - CAP RCVRY-RDWYS AREA 3							
RevCategory: 432 - Fees							
433-173-432032	Cap Rcvry-RoadwaysSrvArea 3	204,433.00	168,500.00	300,000.00	812,857.50	335,833.33	350,000.00
	RevCategory: 432 - Fees Total:	**204,433.00**	**168,500.00**	**300,000.00**	**812,857.50**	**335,833.33**	**350,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
433-101-491000	Interest Earned	30.59	191.91	250.00	214.23	325.00	250.00
433-101-491200	Investment Income	9,644.84	62,750.22	50,000.00	78,771.26	54,166.67	75,000.00
	RevCategory: 491 - Investment Income Total:	**9,675.43**	**62,942.13**	**50,250.00**	**78,985.49**	**54,491.67**	**75,250.00**
	Fund: 433 - CAP RCVRY-RDWYS AREA 3 Total:	**214,108.43**	**231,442.13**	**350,250.00**	**891,842.99**	**390,325.00**	**425,250.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 433 - CAP RCVRY-RDWYS AREA 3							
433-101-541017	Professional Services	3,337.50	0.00	5,000.00	0.00	5,416.67	5,000.00
433-900-581008	Land/ROW/Easements Purchase	0.00	152,020.75	0.00	0.00	164,689.42	0.00
	Fund: 433 - CAP RCVRY-RDWYS AREA 3 Total:	**3,337.50**	**152,020.75**	**5,000.00**	**0.00**	**170,106.09**	**5,000.00**

FUND: 434 ROADWAY IMPACT FEE AREA 4

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$0	$0	$0	$3,000
Investment Income	79	350	390	315
Total	*$79*	*$350*	*$390*	*$3,315*
Expenses				
Professional Services	$3,338	$0	$3,250	$3,000
Total	*$3,338*	*$0*	*$3,250*	*$3,000*
Over/-Under	*-$3,259*	*$350*	*-$2,860*	*$315*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2024-25 Budget will be set at $3,000 for any professional services or studies that need to be completed.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 434 - CAP RCVRY-RDWYS AREA 4						
Revenue						
432 - Fees	0.00	0.00	3,000.00	0.00	0.00	3,000.00
491 - Investment Income	79.23	349.85	360.00	270.99	390.00	315.00
Revenue Total:	**79.23**	**349.85**	**3,360.00**	**270.99**	**390.00**	**3,315.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	3,337.50	0.00	3,000.00	0.00	3,250.00	3,000.00
3ExpFunction: 1 - General Government Total:	**3,337.50**	**0.00**	**3,000.00**	**0.00**	**3,250.00**	**3,000.00**
Expense Total:	**3,337.50**	**0.00**	**3,000.00**	**0.00**	**3,250.00**	**3,000.00**
Fund: 434 - CAP RCVRY-RDWYS AREA 4 Surplus (Deficit):	**-3,258.27**	**349.85**	**360.00**	**270.99**	**-2,860.00**	**315.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 434 - CAP RCVRY-RDWYS AREA 4							
RevCategory: 432 - Fees							
434-359-432033	Cap Rcvry-RoadwaysSrvArea 4	0.00	0.00	3,000.00	0.00	0.00	3,000.00
	RevCategory: 432 - Fees Total:	**0.00**	**0.00**	**3,000.00**	**0.00**	**0.00**	**3,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
434-101-491000	Interest Earned	2.76	2.38	10.00	0.07	10.83	15.00
434-101-491200	Investment Income	76.47	347.47	350.00	270.92	379.17	300.00
	RevCategory: 491 - Investment Income Total:	**79.23**	**349.85**	**360.00**	**270.99**	**390.00**	**315.00**
	Fund: 434 - CAP RCVRY-RDWYS AREA 4 Total:	**79.23**	**349.85**	**3,360.00**	**270.99**	**390.00**	**3,315.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 434 - CAP RCVRY-RDWYS AREA 4							
434-101-541017	Professional Services	3,337.50	0.00	3,000.00	0.00	3,250.00	3,000.00
Fund: 434 - CAP RCVRY-RDWYS AREA 4 Total:		**3,337.50**	**0.00**	**3,000.00**	**0.00**	**3,250.00**	**3,000.00**

FUND: 609 LIBRARY FUND

DESCRIPTION

The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services. The Library Advisory Board oversees various fund-raising activities including the operation of the Read Before Bookstore and book consignment sales with all proceeds providing supplementary funding for library materials, programs, projects and building enhancements.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$18,292	$20,318	$20,000	$20,000
Fund Transfers	0	0	4,800	0
Investment Income	545	3,464	2,200	1,500
Miscellaneous	507	8	3	0
Total	*$19,344*	*$23,789*	*$27,003*	*$21,500*
Expenses				
Supplies and Equipment	$5,457	$9,498	$6,200	$3,500
Operating Expenses	8,883	7,625	14,000	18,000
Capital Outlay	0	0	6,585	0
Total	*$14,340*	*$17,123*	*$26,785*	*$21,500*
Over/-Under	*$5,004*	*$6,666*	*$218*	*$0*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenue for FY 2024-25 is expected to decrease $5,503 from the FY 2023-24 estimate with a withdraw from their fund balance.

Expenses: The Library Fund's FY 2024-25 Budget will decrease $5,285 from the FY 2023-24 year-end estimate.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 609 - LIBRARY BOARD						
Revenue						
432 - Fees	18,292.10	20,317.69	20,000.00	14,718.81	20,000.00	20,000.00
480 - Fund Charges/Transfers	0.00	0.00	8,000.00	0.00	4,800.00	0.00
491 - Investment Income	545.26	3,463.73	1,200.00	3,123.14	2,200.00	1,500.00
497 - Miscellaneous	506.94	7.67	0.00	15.81	3.20	0.00
Revenue Total:	**19,344.30**	**23,789.09**	**29,200.00**	**17,857.76**	**27,003.20**	**21,500.00**
Expense						
3ExpFunction: 1 - General Government						
101 - Non Departmental	14,339.89	17,123.12	29,200.00	22,720.29	26,785.00	21,500.00
3ExpFunction: 1 - General Government Total:	**14,339.89**	**17,123.12**	**29,200.00**	**22,720.29**	**26,785.00**	**21,500.00**
Expense Total:	**14,339.89**	**17,123.12**	**29,200.00**	**22,720.29**	**26,785.00**	**21,500.00**
Fund: 609 - LIBRARY BOARD Surplus (Deficit):	**5,004.41**	**6,665.97**	**0.00**	**-4,862.53**	**218.20**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 609 - LIBRARY BOARD							
RevCategory: 432 - Fees							
609-101-432057	Sale of Merchandise	18,292.10	20,317.69	20,000.00	14,718.81	20,000.00	20,000.00
	RevCategory: 432 - Fees Total:	**18,292.10**	**20,317.69**	**20,000.00**	**14,718.81**	**20,000.00**	**20,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
609-101-480002	Transfer In - Reserves	0.00	0.00	8,000.00	0.00	4,800.00	0.00
RevCategory: 480 - Fund Charges/Transfers Total:		**0.00**	**0.00**	**8,000.00**	**0.00**	**4,800.00**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 491 - Investment Income							
609-101-491000	Interest Earned	151.63	1,081.37	300.00	977.54	700.00	500.00
609-101-491200	Investment Income	393.63	2,382.36	900.00	2,145.60	1,500.00	1,000.00
	RevCategory: 491 - Investment Income Total:	**545.26**	**3,463.73**	**1,200.00**	**3,123.14**	**2,200.00**	**1,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
609-101-497000	Miscellaneous Income	6.94	7.67	0.00	15.81	3.20	0.00
609-101-497002	Donations	500.00	0.00	0.00	0.00	0.00	0.00
	RevCategory: 497 - Miscellaneous Total:	**506.94**	**7.67**	**0.00**	**15.81**	**3.20**	**0.00**
	Fund: 609 - LIBRARY BOARD Total:	**19,344.30**	**23,789.09**	**29,200.00**	**17,857.76**	**27,003.20**	**21,500.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 609 - LIBRARY BOARD							
609-101-521000	Operating Supplies	132.76	176.78	200.00	0.00	200.00	500.00
609-101-521708	Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	500.00
609-101-521718	Library Materials Less $5,000	5,324.20	9,321.28	8,000.00	4,500.00	6,000.00	2,500.00
609-101-534007	Special Events - Expenses	8,882.93	7,625.06	14,000.00	11,635.29	14,000.00	18,000.00
609-101-581007	Improvements Over $5,000	0.00	0.00	7,000.00	6,585.00	6,585.00	0.00
	Fund: 609 - LIBRARY BOARD Total:	**14,339.89**	**17,123.12**	**29,200.00**	**22,720.29**	**26,785.00**	**21,500.00**

FUND: 615 HISTORICAL COMMITTEE

MISSION STATEMENT

To gather, preserve, and make available to the public historical information regarding people, places, and events that have contributed to the development of the City of Schertz.

DESCRIPTION

This function is funded from the Special Events Fund by a transfer. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

Budget	2021-22 Actual	2022-23 Actual	2023-24 Estimate	2024-25 Budget
Revenue				
Fees	$1,943	$199	$217	$1,000
Fund Transfers	13,863	9,161	11,646	10,750
Miscellaneous	0	2,244	3,250	2,500
Total	*$15,806*	*$11,603*	*$15,113*	*$14,250*
Expenses				
Personnel Services	$1,721	$3,558	$4,550	$6,350
Supplies and Equipment	1,393	3,680	3,618	7,000
Operating Expenses	0	423	542	500
Professional Services	0	1,500	1,733	400
Total	*$3,113*	*$9,161*	*$10,443*	*$14,250*
Over/-Under	*$12,693*	*$2,442*	*$4,670*	*$0*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenue for FY 2024-25 will remain at the same funding allocation as FY 2023-24.

Expenses: The Historical Committee's FY 2024-25 Budget will increase slightly the FY 2023-24 estimate.

3ExpDepartment;3RevCategor...	2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 615 - HISTORICAL COMMITTEE						
Revenue						
432 - Fees	1,942.61	198.58	1,000.00	0.00	216.67	1,000.00
480 - Fund Charges/Transfers	13,863.11	9,160.82	10,750.00	0.00	11,645.83	10,750.00
497 - Miscellaneous	0.03	2,243.58	2,500.00	-93.47	3,250.00	2,500.00
Revenue Total:	**15,805.75**	**11,602.98**	**14,250.00**	**-93.47**	**15,112.50**	**14,250.00**
Expense						
3ExpFunction: 6 - Cultural						
609 - Historical Committee	3,113.11	9,160.82	11,750.00	2,513.88	10,443.33	14,250.00
3ExpFunction: 6 - Cultural Total:	**3,113.11**	**9,160.82**	**11,750.00**	**2,513.88**	**10,443.33**	**14,250.00**
Expense Total:	**3,113.11**	**9,160.82**	**11,750.00**	**2,513.88**	**10,443.33**	**14,250.00**
Fund: 615 - HISTORICAL COMMITTEE Surplus (Deficit):	**12,692.64**	**2,442.16**	**2,500.00**	**-2,607.35**	**4,669.17**	**0.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 615 - HISTORICAL COMMITTEE							
RevCategory: 432 - Fees							
615-609-432057	Sale of Merchandise	1,942.61	198.58	1,000.00	0.00	216.67	1,000.00
	RevCategory: 432 - Fees Total:	**1,942.61**	**198.58**	**1,000.00**	**0.00**	**216.67**	**1,000.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 480 - Fund Charges/Transfers							
615-101-480101	Transfer In - General Fund	10,750.00	0.00	10,750.00	0.00	11,645.83	10,750.00
615-101-480106	Transfer In - Special Events	3,113.11	9,160.82	0.00	0.00	0.00	0.00
RevCategory: 480 - Fund Charges/Transfers Total:		**13,863.11**	**9,160.82**	**10,750.00**	**0.00**	**11,645.83**	**10,750.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
RevCategory: 497 - Miscellaneous							
615-609-497000	Miscellaneous Income	0.03	2,243.58	2,500.00	-93.47	3,250.00	2,500.00
	RevCategory: 497 - Miscellaneous Total:	**0.03**	**2,243.58**	**2,500.00**	**-93.47**	**3,250.00**	**2,500.00**
	Fund: 615 - HISTORICAL COMMITTEE Total:	**15,805.75**	**11,602.98**	**14,250.00**	**-93.47**	**15,112.50**	**14,250.00**

		2021-22 Total Activity	2022-23 Total Activity	2023-24 Total Budget	2023-24 YTD Activity	2023-24 Projected	2024-25 Proposed Budget
Fund: 615 - HISTORICAL COMMITTEE							
615-609-511607	Awards	1,720.60	2,000.00	2,200.00	0.00	2,383.33	2,200.00
615-609-511610	Memberships-Professional	0.00	0.00	150.00	0.00	0.00	150.00
615-609-511612	Training/Travel	0.00	1,558.32	2,800.00	0.00	2,166.67	4,000.00
615-609-521000	Operating Supplies	1,392.51	3,679.74	1,500.00	2,513.88	3,618.33	4,000.00
615-609-521717	Event Banners	0.00	0.00	3,000.00	0.00	0.00	3,000.00
615-609-534029	Printing & Binding	0.00	422.76	500.00	0.00	541.67	500.00
615-609-541014	Other Counsel/Prof Services	0.00	1,500.00	1,600.00	0.00	1,733.33	400.00
Fund: 615 - HISTORICAL COMMITTEE Total:		**3,113.11**	**9,160.82**	**11,750.00**	**2,513.88**	**10,443.33**	**14,250.00**

Glossary

Account	A designation assigned to an accounting entry where a running total of all entries is kept. It is a grouping of assets, liabilities, reserves, retained earnings, revenues, or expenses.
Accounting Standards	The generally accepted accounting principles (GAAP) set by the Governmental Accounting Standards Board (GASB) that guide the recording and reporting of financial information.
Accounts Payable	A short term liability (less than one year) showing the amounts currently owed for goods and services received by the City.
Accounts Receivable	A short term asset (less than one year) showing the amount currently due to the City for goods and services provided.
Accrual Accounting	An accounting method in which revenues and expenses are recorded at the time they occur, rather than when cash is traded hands. Used for financial reports
Ad Valorem Taxes	Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Used to support the General Fund and pay general obligation debt.
Adopted Budget	The budget as approved by the City Council. It sets the legal spending limits and funding sources for the fiscal year.
Assessed Value	A value set upon real estate or other property as a basis for levying property taxes. For the City of Schertz, the Appraisal Districts of Bexar, Comal, and Guadalupe Counties are responsible for assessing property values.
Asset	Resources of the City that cover liability obligations.
Bad Debt Expense	This expense is used to recognize the City's estimated amount of uncollectable revenue.
Balanced Budget	A budget where current revenues meet or exceed current expenses resulting in a positive fund balance at the end of the fiscal year.
Bond	Are a long term debt issued by the City to pay for large capital projects such as buildings, streets, and water/sewer system improvements.
Budget Calendar	The schedule of key dates used as a guide to complete various steps of the budget preparation and adoption processes.

Glossary

Capital Improvements	Expenditures for the construction, purchase, or renovation of City facilities or property.
Capital Outlay	Purchase of property or equipment greater than $5,000 which will be added to the City's fixed assets.
Cash	Currency on hand with the bank.
Cash Basis	An accounting method that recognizes revenues and expenses when cash enters or leaves the bank instead of when services are provided.
Certificates of Obligation	Tax supported bonds similar to general obligation bonds and can be issued after meeting strict publication requirements and council approval.
Charter	A document that establishes the city's governmental structure and provides distribution of powers and duties. In order to be implemented or changed it must be approved with a vote by the people
City Council	The elected governing body of the City, consisting of the Mayor and five (5) council members acting as the legislative and policy-making bod of the City.
CRM	Client Resource Management - a type of software for tracking dates, events, and clients.
Debt Service	Payments on debt made up of principle and interest following a set schedule.
Delinquent Taxes	Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.
Department	A functional group of the City with related activities aimed at accomplishing a major City service or program.
Depreciation	In accounting, this is a noncash expense that reduces the value of a capital asset over its expected useful life.
Effective Tax Rate	The rate that would produce the same amount of property taxes from the properties on the previous year's tax rolls.
Enterprise Fund	See Proprietary Fund.
Expenditure	Any payment made by the City.

Glossary

Expense	Any reduction in Fund Balance.
Fiscal Year	The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Schertz' fiscal year begins each October 1st and ends the following September 30th.
Fixed Assets	Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.
FTE	Full Time Equivalent (FTE) is a measure of employment of a position based on the total hours worked in a week versus the expected 40 hours of a full time employee.
Fund	A fiscal and accounting entity established to record receipt and disbursement of income from sources set aside to support specific activities or to attain certain objectives. Each fund is treated as a distinct fiscal entity where assets equal liabilities plus fund balances.
Fund Balance	The difference between fund assets and fund liabilities of governmental and trust funds.
Fund Equity	The difference between assets and liabilities of any fund.
General Fund	The major fund in most governmental entities. It contains many activities associated with municipal government, such as police and fire rescue, libraries, parks and recreation.
General Obligation Bonds	A municipal bond backed by property taxes
Goals	Department/Division objectives intended to be accomplished or begun within the coming fiscal year.
Governmental Fund	Funds, or specific groups of revenues and expenses, including the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.
Home Rule City	Cities which have over 5,000 in population and have adopted home rule charters.
I&S	Interest and Sinking - The portion of the property tax that goes to pay debt issued by the City
Interest & Sinking Fund	See Debt Service Fund.

Glossary

Interfund Transfers	Transfer made from one City fund to another City Fund for the purpose of reimbursement of expenditures, general and administrative services, payments-in-lieu of taxes, or debt service.
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments-in-lieu of taxes. Service contracts?
Liability	Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
LUE's	Living Unit Equivalent, the amount of water in gallons per year that an average household would produce
M&O	Acronym for "maintenance and operations". (1) The recurring costs associated with a department or activity; (2) the portion of the tax rate that is applied to the General Fund.
Mission	The basic purpose of a department/division - the reason for its existence.
Mixed Beverage Tax	A tax imposed on the gross receipts of a licensee for the sale, preparation, or serving of mixed beverages.
Modified Accrual basis	Method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received with the exception of principal and interest on long term debt.
Operating Budget	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.
Operating Expenses	Proprietary Fund expenses related directly to the Fund's primary activity.
Ordinance	A formal legislative enactment by City Council.
Payment-in-lieu of Taxes	A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. For example, the City's Water & Sewer Fund provides this payment to the City's General Fund because of the Water & Sewer Fund's exemption from property taxation.

Glossary

Proprietary Fund	Also referred to as Enterprise Fund. A governmental accounting fund in which services are provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.
Resolution	A special or temporary order of the City Council. Requires less formality than an ordinance.
Retained Earnings	An equity account reflecting the accumulated earnings of a proprietary fund.
Revenue Bonds	Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.
Special Revenue Fund	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.
Tax Base	The total net taxable value after exemptions of all real and personal property in the City.
Tax Levy	The result of multiplying the ad valorem property tax rate per one hundred dollars times the tax base.
Tax Rate	The rate applied to all taxable property to general revenue. The City's tax rate is comprised of two components; the debt service rate, and the maintenance and operations (M&O) rate.
Tax Roll	The official list showing the amount of taxes levied against each taxpayer or property. See also Tax Base.
Taxes	Compulsory charges levied by a government to finance services performed for a common benefit.
TMRS	The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information.
Transmittal Letter	A general discussion and overview of the proposed budget as presented in writing by the City Manager to the City Council
Unencumbered Balance	The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

Glossary

User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.
Utility Fund	See Proprietary Fund.
Vision	The desired optiumum state or ultimate goal of the City or Department.

CAPITAL IMPROVEMENT PROJECT SUMMARY SHEETS

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - WATER AND SEWER

WATER

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Corbett Ground Storage Tank	3/15	$ 1,056,599	$ 4,743,941	$ 3,218,914	$ 100,000				$ 9,119,454
FM 1518 Utility Relocations	1/5/6	$ 10,078,885	$ 89,109	$ 4,339,423					$ 14,507,417
Elevated Storage Tank Pipe Replacement	6			$ 1,100,000					$ 1,100,000
Ware Seguin Lower Seguin/Graytown/Pfeil Loop Lines	3/6	$ 121,265	$ 48,323	$ 2,239,837	$ 2,231,877				$ 4,641,302
Buffalo Valley South Utility Replacement and Rehabilitation	1/11		$ 405,000	$ 5,572,000					$ 5,977,000
Schertz Parkway 16" Replacement Waterline	6			$ 100,000	$ 900,000				$ 1,000,000
Elevated and Ground Storage Water Tank Painting	5			$ 1,500,000		$ 1,500,000		$ 3,000,000	$ 6,000,000
IH I35 NEX Utility Relocations - North Section	5/11		$ 1,300,000	$ 5,255,719	$ 4,000,000	$ 1,000,000			$ 11,555,719
Schwab Rd to Eckhardt Rd 12" Water Line installation	2					$ 420,000	$ 520,000	$ 680,000	$ 1,620,000
Scenic Hills Water/Wastewater Line Replacements	6				$ 400,000	$ 6,375,000			$ 6,775,000
River Road 6" Water Line Replacement	5							$ 2,325,000	$ 2,325,000
FM 3009 Replacement of 18' Transmission Line	5			$ 45,000	$ 4,450,000				$ 4,495,000
IH I35 Ground Storage Tank and Pumping Station	5/6/15			$ 3,000,000	$ 21,600,000				$ 24,600,000
Moonlight Meadow Drive & Lost Meadow Dr Water Line Replacement	3			$ 600,000	$ 2,400,000				$ 3,000,000
Robin Hood Way Water Line Replacement	3			$ 4,650,000					$ 4,650,000
FM 78 Water Line Replacement	3					$ 700,000	$ 175,000		$ 875,000
Greenshire Subdivison Water Main Replacement	5			$ 2,130,000	$ 1,075,000	$ 95,000			$ 3,300,000
Northcliffe Country Club Estates Water/Wastewater Main Replacement	6						$ 400,000	$ 3,600,000	$ 4,000,000
IH 35 Dedicated Water Transmission Main	5/6	$ 1,327,060		$ 6,873,072	$ 6,687,308	$ 185,765			$ 15,073,205
Ray Corbett to Lower Seguin 8" Water Line Loop	3							$ 3,688,000	$ 3,688,000
Ware Seguin Pump Station Expansion Phase 1	3							$ 5,213,000	$ 5,213,000
Trainer Hale Road 2" Water Line Replacement & 8" Water Line Improvements	3/6							$ 9,850,000	$ 9,850,000
Raf Burnette Rd 12" Water Line Improvements	3							$ 1,438,000	$ 1,438,000
TriCounty Drive to Cibolo Valley Drive 12" Water line Extension	3/6							$ 4,788,000	$ 4,788,000
Boenig Drive S - 6" Water Line Replacement & 8" Water Line Improvement	3							$ 6,388,000	$ 6,388,000
IH 10 8" Water Line Improvements	3							$ 6,063,000	$ 6,063,000
Northcliffe Tank - Expand Capacity	5						$ 1,500,000		$ 1,500,000
		$ 12,583,809	**$ 6,586,373**	**$ 40,623,965**	**$ 43,844,185**	**$ 10,275,765**	**$ 2,595,000**	**$ 47,033,000**	**$ 163,542,097**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - WATER AND SEWER

SEWER

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Woman Hollering Creek Wastewater Interceptor Main and Lift Station	2/6	$ 10,549,431	$ 1,104,580	$ 1,595,778					$ 13,249,789
Riata Lift Station Relocation	9		$ 1,911,763	$ 955,842					$ 2,867,605
CCMA South Plant Expansion	2							$ 20,000,000	$ 20,000,000
Town Creek Installation of Wastewater Gravity Line Phase IV Section 1	2					$ 500,000	$ 3,500,000	$ 2,875,000	$ 6,875,000
Town Creek Installation of Wastewater Gravity Line Phase IV Section 2	2					$ 300,000	$ 1,440,000	$ 1,185,000	$ 2,925,000
Northcliffe Lift Station Upgrade	2							$ 7,838,000	$ 7,838,000
Decommission Corbett Lift Station	2			$ 1,100,000	$ 400,000				$ 1,500,000
Cibolo W installation of Wastewater Trunk Main	2			$ 1,081,000	$ 1,081,000	$ 1,081,000	$ 12,970,000		$ 16,213,000
Town Creek Installation of Wastewater Gravity Line Phase V	2					$ 6,000,000	$ 4,425,000		$ 10,425,000
Aviation Heights Wastewater Replacement Phases 1-4	5						$ 2,000,000	$ 1,000,000	$ 3,000,000
Bell North Drive Gravity Sewer Main Construction	5			$ 1,000,000					$ 1,000,000
Hope Lane 8" Gravity Line Installation	2							$ 2,025,000	$ 2,025,000
Cibolo Crossing Wastewater line Upsize	2/6							$ 1,288,000	$ 1,288,000
Old Wiederstein Wastewater line Upsize	2/6							$ 5,050,000	$ 5,050,000
Decommission of Pickrell Park Lift Station	2							$ 3,663,000	$ 3,663,000
Aviation Heights Wastewater Replacement Phases 5-9	5							$ 3,000,000	$ 3,000,000
Old Wiederstein Road 8" Gravity Line Installation	2							$ 1,338,000	$ 1,338,000
Wiederstein Road 8" Gravity Line Installation	2							$ 1,663,000	$ 1,663,000
IH 10 8" Gravity Line Installation Section 1	2							$ 2,713,000	$ 2,713,000
Ware Seguin Road 8" Gravity Line Installation	2							$ 3,113,000	$ 3,113,000
Fairlawn Wastewater Line Upsize	2/6							$ 1,375,000	$ 1,375,000
Friesenhahn W Wastewater Line Upsize	2/6							$ 8,175,000	$ 8,175,000
N Graytown Road 8" Gravity Line Installation	2							$ 1,275,000	$ 1,275,000
Boenig Drive 8" Gravity Line Installation	2							$ 2,963,000	$ 2,963,000
Trainer Hale Rd 10" Gravity Line Installation	2							$ 1,038,000	$ 1,038,000
Weir Rd 10" Gravity Line Installation	2							$ 2,525,000	$ 2,525,000
Schaefer Road 8" Gravity Line Installation - Section 1	2							$ 4,913,000	$ 4,913,000
Schaefer Road 8" Gravity Line Installation - Section 2	2							$ 1,938,000	$ 1,938,000
Union Pacific Railroad 8"Gravity Line Installation - Section 1	2							$ 2,563,000	$ 2,563,000
		$ 10,549,431	**$ 3,016,343**	**$ 5,732,620**	**$ 1,481,000**	**$ 7,881,000**	**$ 24,335,000**	**$ 83,516,000**	**$ 136,511,394**
Water/Sewer Total		**$ 23,133,240**	**$ 9,602,716**	**$ 46,356,585**	**$ 45,325,185**	**$ 18,156,765**	**$ 26,930,000**	**$ 130,549,000**	**$ 300,053,491**

Funding Source

1. ARP	5. Water/Sewer Reserves	9. Reimbursable	13. Drainage/Streets
2. Sewer impact Fees	6. Bonds	10. Grant Fund	14. Combined 50% Bonds/50% Grants
3. Water Impact Fees	7. EDC Grant	11. General Fund	15. Other
4. Water Reserves	8. TxDOT	12. Drainage	

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - WATER AND SEWER

Funding Summary	Prior Funding	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
ARP	$ -	$ 245,000	$ 7,775,076	$ -	$ -	$ -	$ -	$ 8,020,076
Sewer Impact Fees	$ 7,879,305	$ 789,706	$ 3,776,778	$ 1,481,000	$ 7,881,000	$ 42,335,000	$ 46,553,000	$ 110,695,789
Water Impact Fees	$ 4,742,819	$ 1,057,721	$ 5,242,914	$ 100,000	$ 570,000	$ 520,000	$ 37,245,000	$ 49,478,454
W/S Reserves	$ 3,319,341	$ 2,800,000	$ 2,500,000	$ -	$ 1,500,000	$ 3,500,000	$ 9,325,000	$ 22,944,341
Bond	$ 20,032,925	$ 68,000	$ 29,224,924	$ 32,150,377	$ 7,100,000	$ 400,000	$ 21,426,000	$ 110,402,226
Grant	$ -	$ 1,911,763	$ 955,842	$ -	$ -	$ -	$ -	$ 2,867,605
General Fund	$ -	$ 160,000	$ 1,485,000	$ -	$ -	$ -	$ -	$ 1,645,000
Total Annual Funding	**$ 35,974,390**	**$ 7,032,190**	**$ 50,960,534**	**$ 33,731,377**	**$ 17,051,000**	**$ 46,755,000**	**$ 114,549,000**	**$ 306,053,491**
Balance	**$ 12,841,150**	**$ 10,270,624**	**$ 14,874,573**	**$ 3,280,765**	**$ 2,175,000**	**$ 22,000,000**	**$ 6,000,000**	**$ 6,000,000**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - DRAINAGE

Drainage

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Wendy Swan Drainage Improvements	Drainage		$ 100,000	$ 1,000,000					$ 1,100,000
Woodbridge Drainage Improvements	Drainage							$ 1,100,000	$ 1,100,000
FM 1518 - City Park Underground Drainage Upgrade	Drainage							$ 4,500,000	$ 4,500,000
Kramer Farms Drainage Improvements	Drainage							$ 1,000,000	$ 1,000,000
Portage Lane Culvert Replacement and Channel Rehabilitation	Drainage/Streets							$ 825,000	$ 825,000
Morning Drive Culvert Replacement and Channel Rehabilitation	Drainage/Streets							$ 1,000,000	$ 1,000,000
W Dietz Creek Drainage Improvements: Schertz Pkwy to Elbel RD	Drainage							$ 5,000,000	$ 5,000,000
W Dietz Creek Drainage Improvements: Elbel Road to City Limits	Drainage							$ 6,000,000	$ 6,000,000
Lazar Parkway Drainage Improvements	Drainage							$ 2,500,000	$ 2,500,000
Northcliffe II Drainage Improvements	Drainage							$ 1,050,000	$ 1,050,000
W Dietz Creek Drainage Improvements: Maske to Schertz Pkwy	Drainage							$ 4,000,000	$ 4,000,000
W Dietz Creek Drainage Improvements: Savannah Dr to Maske	Drainage							$ 5,000,000	$ 5,000,000
W Dietz Creek Drainage Improvements - City Limits near Wiederstein to Savannah Dr	Drainage							$ 5,000,000	$ 5,000,000
									$ -
	Drainage Total	**$ -**	**$ 100,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ 36,975,000**	**$ 38,075,000**

Funding Summary	Prior Funding	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Drainage Reserves	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 36,975,000	$ 37,075,000
Bonds	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
	$ -	**$ 100,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ 36,975,000**	**$ 38,075,000**
	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - STREETS, PARKS, AND FACILITIES

STREETS

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
2024 Street Preservation & Maintenance (SPAM) Rehabilitation	11		$ 1,225,000						$ 1,225,000
2024 Street Preservation & Maintenance (SPAM) Resurfacing	6			$ 2,154,000					$ 2,154,000
Lookout Road Reconstruction	7/15	291397	$ 351,601	$ 6,666,094					$ 7,309,092
Main Street Improvements	6/7/15	$ 1,480,893	$ 6,036,375	$ 3,563,625	$ 14,800,000				$ 25,880,893
2025 Street Preservation & Maintenance (SPAM) Projects	6			$ 3,962,000					$ 3,962,000
Kramer Farm Subdivision Rehabilitation	6			$ 1,395,062					$ 1,395,062
Aviation Heights (northern half) subdivision Rehabilitation	6			$ 2,500,000					$ 2,500,000
Boenig Road Reconstruction	6			$ 1,600,000					$ 1,600,000
2026 Street Preservation & Maintenance (SPAM) Projects	6				$ 3,182,000				$ 3,182,000
Savannah Drive Mill and Overlay Rehabilitation	6				$ 1,460,000				$ 1,460,000
Lower Seguin Rd, FM 1518 to City Limit Reconstruction	6		$ 985,000	$ 1,200,000	$ 16,015,000				$ 18,200,000
2027 Street Preservation & Maintenance (SPAM) Projects	6						$ 1,042,000		$ 1,042,000
Aviation Heights (southern half) Subdivision Rehabilitation	6					$ 2,500,000			$ 2,500,000
2028 Street Preservation & Maintenance (SPAM) Projects	11						$ 861,000		$ 861,000
County Club Blvd Reconstruction	6						$ 100,000	$ 2,580,000	$ 2,680,000
2029 Street Preservation & Maintenance (SPAM) Projects	6							$ 4,939,500	$ 4,939,500
Northcliffe East Subdivision Rehabilitation	6							$ 2,800,000	$ 2,800,000
Guada Coma Reconstruction	6							$ 2,400,000	$ 2,400,000
Schertz Parkway Reconstruction	6							$ 2,450,000	$ 2,450,000
Doerr Lane Reconstruction	6							$ 3,250,000	$ 3,250,000
2030 Street Preservation & Maintenance (SPAM) Projects	6							$ 1,835,000	$ 1,835,000
Red Iron Reconstruction	6							$ 1,000,000	$ 1,000,000
2031 Street Preservation & Maintenance (SPAM) Projects	6							$ 1,500,000	$ 1,500,000
Corridor Parkway Reconstruction	6							$ 1,900,000	$ 1,900,000
FM 3009 Extension Construction	6/10/16							$ 47,600,000	$ 47,600,000
Graytown Rd Improvements	6/10/16							$ 4,400,000	$ 4,400,000
Live Oak Extension & Maske Road Improvements	6/10/16							$ 8,005,000	$ 8,005,000
FM 1518, North of FM 78 Improvements	6/10/16							$ 40,100,000	$ 40,100,000
Old Wiederstein Rd Extension & Improvements	6/10/16							$ 16,900,000	$ 16,900,000
Pfeil Rd Improvements	6/10/16							$ 1,600,000	$ 1,600,000
Eckhardt Rd Improvements	6/10/16							$ 6,600,000	$ 6,600,000
Schwab Rd Improvements	6/10/16							$ 19,500,000	$ 19,500,000
									$ -
		$ 1,772,290	**$ 8,597,976**	**$ 23,040,781**	**$ 35,457,000**	**$ 2,500,000**	**$ 2,003,000**	**$ 169,359,500**	**$ 242,730,547**

PARKS

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-20233	Total
Hilltop/Homestead Park Development (Hilltop)	10/7/15		$ 70,000	$ 513,900	$ 687,075	$ 329,025			$ 1,600,000
Community Circle Park Development(Includes Skate Park)	7				$ 4,705,500	$ 5,646,600			$ 10,352,100
W Dietz Creek Trail	10/11					$ 1,250,000			$ 1,250,000
Pickrell Park Pool Renovation	6/10							$ 2,000,000	$ 2,000,000
Schertz Soccer Complex Field Lighting	7			$ 1,700,000					$ 1,700,000
Crescent Bend Nature Park Phase II	11							$ 2,000,000	$ 2,000,000
									$ -
		$ -	**$ 70,000**	**$ 2,213,900**	**$ 5,392,575**	**$ 7,225,625**	**$ -**	**$ 4,000,000**	**$ 18,902,100**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - STREETS, PARKS, AND FACILITIES

FACILITIES

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Firestation 4	6	$ 2,099,192	$ 1,900,000	$ 10,267,864					$ 14,267,056
Police Department building remodel	11			$ 100,000					$ 100,000
Library Retention Wall (Renovation Construction)	11			$ 150,000					$ 150,000
Pave grassy parking areas	6/11	$ 31,891	$ 26,138	$ 391,971					$ 450,000
Generator replacement at East Live Oak	6			$ 400,000					$ 400,000
Generator replacement at Communtiy Center/Bldg 1	6				$ 300,000				$ 300,000
Mass Communication Plan Phase VI	11				$ 300,000				$ 300,000
Generator replacement at Public Safety Complex	6				$ 600,000				$ 600,000
FM 78 Build Out PD CID Property Room	11			$ 400,000					$ 400,000
Building 1 remodel	11					$ 500,000			$ 500,000
Generator at Library	6					$ 300,000			$ 300,000
Parks Building 10 Remodel	11					$ 750,000			$ 750,000
North Center Building Remodel	11					$ 800,000			$ 800,000
Generator at Commercial Place Public Works/Fleet	6						$ 600,000		$ 600,000
New Information Technology Data Center	11						$ 1,000,000		$ 1,000,000
Public Safety Complex (Design/Construction)	6					$ 1,000,000	$ 4,000,000	$ 25,000,000	$ 30,000,000
Public Safety Complex (Renovation Design/Construction)	6							$ 5,000,000	$ 5,000,000
Firestation 5	6							$ 15,000,000	$ 15,000,000
Firestation 6	6							$ 9,000,000	$ 9,000,000
									$ -
		$ 2,131,083	**$ 1,926,138**	**$ 11,709,835**	**$ 1,200,000**	**$ 3,350,000**	**$ 5,600,000**	**$ 54,000,000**	**$ 79,917,056**
	General Fund Total	**$ 3,903,373**	**$ 10,594,114**	**$ 36,964,516**	**$ 42,049,575**	**$ 13,075,625**	**$ 7,603,000**	**$ 227,359,500**	**$ 341,549,703**

Funding Source

1. ARP	5. Water/Sewer Reserve	9. Reimbursable	13. Drainage/Streets
2. Sewer impact Fees	6. Bonds	10. Grant	14. Operating Budget
3. Water Impact Fees	7. EDC Grant	11. General Fund	15. Other
4. Water Reserves	8. TxDOT	12. Drainage	16. Street Impact Fees

	Funding Summary	Prior Funding	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033
5	Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -
6	Bond	$ 18,517,056	$ 20,000,000	$ 13,951,326	$ 23,542,000	$ 8,530,000	$ 6,342,000	$ 132,459,600
7	SEDC Contribution	$ 500,000	$ 622,998	$ 8,366,094	$ 4,946,600	$ 5,646,600	$ -	$ -
10	Grant	$ -	$ -	$ 750,000	$ -	$ 1,000,000	$ -	$ 60,384,700
11	General Fund Allocation	$ 200,000	$ 1,225,000	$ 250,000	$ 150,000	$ 250,000	$ 861,000	$ 2,000,000
14	Operating Budget	$ -	$ -	$ -	$ -	$ -	$ -	$ -
15	Other	$ 60,629	$ -	$ 493,900	$ 165,000	$ 100,000	$ -	$ 1,500,000
16	Street Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,435,200
	Total Annual Funding	**$ 19,277,685**	**$ 21,847,998**	**$ 23,811,320**	**$ 28,803,600**	**$ 15,526,600**	**$ 7,503,000**	**$ 224,779,500**
	Ending Project Balance	**$ 15,374,312**	**$ 26,628,196**	**$ 13,475,000**	**$ 229,025**	**$ 2,680,000**	**$ 2,580,000**	**$ (0)**







CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECTS

FY 2024-25

SCHERTZ

TABLE OF **CONTENTS**

Leadership	**3**
Capital Improvement Project Summaries	**4**
Water/Sewer	**11**
Drainage	**124**
Streets	**151**
Park, Recreation, and Community Services	**232**
Facilities	**245**

LEADERSHIP

CITY COUNCIL

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Ralph Gutierrez

MAYOR PRO-TEM
Michelle Watson

COUNCILMEMBER
Mark Davis

COUNCILMEMBER
Paul Macaluso

COUNCILMEMBER
Tiffany Gibson

COUNCILMEMBER
Robert Westbrook

COUNCILMEMBER
Allison Heyward

COUNCILMEMBER
Tim Brown

CITY SECRETARY
Sheila Edmondson

EXECUTIVE MANAGEMENT

CITY MANAGER
Steve Williams

DEPUTY CITY MANAGER
Brian James

ASSISTANT CITY MANAGER
Sarah Gonzalez

POLICE CHIEF
James Lowery

FIRE CHIEF
Greg Rodgers

EMS CHIEF
Jason Mabbit

DEPARTMENT HEADS

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Scott Wayman

DIRECTOR OF ENGINEERING
Kathy Woodlee

DIRECTOR OF FINANCE
James Walters

DIRECTOR OF HUMAN RESOURCES
Jessica Kurz

DIRECTOR OF INTERNAL SERVICES
Dawniecia Hardin

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Melissa Uhlhorn

DIRECTOR OF PARKS AND RECREATION
Lauren Shrum

DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT
Lesa Wood

DIRECTOR OF PUBLIC AFFAIRS
Linda Klepper

DIRECTOR OF PUBLIC WORKS
Larry Busch

CAPITAL IMPROVEMENT PROJECT SUMMARY SHEETS

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - WATER AND SEWER

WATER

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Corbett Ground Storage Tank	3/15	$ 1,056,599	$ 4,743,941	$ 3,218,914	$ 100,000				$ 9,119,454
FM 1518 Utility Relocations	1/5/6	$ 10,078,885	$ 89,109	$ 4,339,423					$ 14,507,417
Elevated Storage Tank Pipe Replacement	6			$ 1,100,000					$ 1,100,000
Ware Seguin Lower Seguin/Graytown/Pfeil Loop Lines	3/6	$ 121,265	$ 48,323	$ 2,239,837	$ 2,231,877				$ 4,641,302
Buffalo Valley South Utility Replacement and Rehabilitation	1/11		$ 405,000	$ 5,572,000					$ 5,977,000
Schertz Parkway 16" Replacement Waterline	6			$ 100,000	$ 900,000				$ 1,000,000
Elevated and Ground Storage Water Tank Painting	5			$ 1,500,000		$ 1,500,000		$ 3,000,000	$ 6,000,000
IH I35 NEX Utility Relocations - North Section	5/11		$ 1,300,000	$ 5,255,719	$ 4,000,000	$ 1,000,000			$ 11,555,719
Schwab Rd to Eckhardt Rd 12" Water Line installation	2					$ 420,000	$ 520,000	$ 680,000	$ 1,620,000
Scenic Hills Water/Wastewater Line Replacements	6				$ 400,000	$ 6,375,000			$ 6,775,000
River Road 6" Water Line Replacement	5							$ 2,325,000	$ 2,325,000
FM 3009 Replacement of 18' Transmission Line	5			$ 45,000	$ 4,450,000				$ 4,495,000
IH I35 Ground Storage Tank and Pumping Station	5/6/15			$ 3,000,000	$ 21,600,000				$ 24,600,000
Moonlight Meadow Drive & Lost Meadow Dr Water Line Replacement	3			$ 600,000	$ 2,400,000				$ 3,000,000
Robin Hood Way Water Line Replacement	3			$ 4,650,000					$ 4,650,000
FM 78 Water Line Replacement	3					$ 700,000	$ 175,000		$ 875,000
Greenshire Subdivison Water Main Replacement	5			$ 2,130,000	$ 1,075,000	$ 95,000			$ 3,300,000
Northcliffe Country Club Estates Water/Wastewater Main Replacement	6						$ 400,000	$ 3,600,000	$ 4,000,000
IH 35 Dedicated Water Transmission Main	5/6	$ 1,327,060		$ 6,873,072	$ 6,687,308	$ 185,765			$ 15,073,205
Ray Corbett to Lower Seguin 8" Water Line Loop	3							$ 3,688,000	$ 3,688,000
Ware Seguin Pump Station Expansion Phase 1	3							$ 5,213,000	$ 5,213,000
Trainer Hale Road 2" Water Line Replacement & 8" Water Line Improvements	3/6							$ 9,850,000	$ 9,850,000
Raf Burnette Rd 12" Water Line Improvements	3							$ 1,438,000	$ 1,438,000
TriCounty Drive to Cibolo Valley Drive 12" Water line Extension	3/6							$ 4,788,000	$ 4,788,000
Boenig Drive S - 6" Water Line Replacement & 8" Water Line Improvement	3							$ 6,388,000	$ 6,388,000
IH 10 8" Water Line Improvements	3							$ 6,063,000	$ 6,063,000
Northcliffe Tank - Expand Capacity	5						$ 1,500,000		$ 1,500,000
		$ 12,583,809	**$ 6,586,373**	**$ 40,623,965**	**$ 43,844,185**	**$ 10,275,765**	**$ 2,595,000**	**$ 47,033,000**	**$ 163,542,097**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - WATER AND SEWER

SEWER

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Woman Hollering Creek Wastewater Interceptor Main and Lift Station	2/6	$ 10,549,431	$ 1,104,580	$ 1,595,778					$ 13,249,789
Riata Lift Station Relocation	9		$ 1,911,763	$ 955,842					$ 2,867,605
CCMA South Plant Expansion	2							$ 20,000,000	$ 20,000,000
Town Creek Installation of Wastewater Gravity Line Phase IV Section 1	2					$ 500,000	$ 3,500,000	$ 2,875,000	$ 6,875,000
Town Creek Installation of Wastewater Gravity Line Phase IV Section 2	2					$ 300,000	$ 1,440,000	$ 1,185,000	$ 2,925,000
Northcliffe Lift Station Upgrade	2							$ 7,838,000	$ 7,838,000
Decommission Corbett Lift Station	2			$ 1,100,000	$ 400,000				$ 1,500,000
Cibolo W installation of Wastewater Trunk Main	2			$ 1,081,000	$ 1,081,000	$ 1,081,000	$ 12,970,000		$ 16,213,000
Town Creek Installation of Wastewater Gravity Line Phase V	2					$ 6,000,000	$ 4,425,000		$ 10,425,000
Aviation Heights Wastewater Replacement Phases 1-4	5						$ 2,000,000	$ 1,000,000	$ 3,000,000
Bell North Drive Gravity Sewer Main Construction	5			$ 1,000,000					$ 1,000,000
Hope Lane 8" Gravity Line Installation	2							$ 2,025,000	$ 2,025,000
Cibolo Crossing Wastewater line Upsize	2/6							$ 1,288,000	$ 1,288,000
Old Wiederstein Wastewater line Upsize	2/6							$ 5,050,000	$ 5,050,000
Decommission of Pickrell Park Lift Station	2							$ 3,663,000	$ 3,663,000
Aviation Heights Wastewater Replacement Phases 5-9	5							$ 3,000,000	$ 3,000,000
Old Wiederstein Road 8" Gravity Line Installation	2							$ 1,338,000	$ 1,338,000
Wiederstein Road 8" Gravity Line Installation	2							$ 1,663,000	$ 1,663,000
IH 10 8" Gravity Line Installation Section 1	2							$ 2,713,000	$ 2,713,000
Ware Seguin Road 8" Gravity Line Installation	2							$ 3,113,000	$ 3,113,000
Fairlawn Wastewater Line Upsize	2/6							$ 1,375,000	$ 1,375,000
Friesenhahn W Wastewater Line Upsize	2/6							$ 8,175,000	$ 8,175,000
N Graytown Road 8" Gravity Line Installation	2							$ 1,275,000	$ 1,275,000
Boenig Drive 8" Gravity Line Installation	2							$ 2,963,000	$ 2,963,000
Trainer Hale Rd 10" Gravity Line Installation	2							$ 1,038,000	$ 1,038,000
Weir Rd 10" Gravity Line Installation	2							$ 2,525,000	$ 2,525,000
Schaefer Road 8" Gravity Line Installation - Section 1	2							$ 4,913,000	$ 4,913,000
Schaefer Road 8" Gravity Line Installation - Section 2	2							$ 1,938,000	$ 1,938,000
Union Pacific Railroad 8"Gravity Line Installation - Section 1	2							$ 2,563,000	$ 2,563,000
		$ 10,549,431	**$ 3,016,343**	**$ 5,732,620**	**$ 1,481,000**	**$ 7,881,000**	**$ 24,335,000**	**$ 83,516,000**	**$ 136,511,394**
Water/Sewer Total		**$ 23,133,240**	**$ 9,602,716**	**$ 46,356,585**	**$ 45,325,185**	**$ 18,156,765**	**$ 26,930,000**	**$ 130,549,000**	**$ 300,053,491**

Funding Source

1. ARP	5. Water/Sewer Reserves	9. Reimbursable	13. Drainage/Streets
2. Sewer impact Fees	6. Bonds	10. Grant Fund	14. Combined 50% Bonds/50% Grants
3. Water Impact Fees	7. EDC Grant	11. General Fund	15. Other
4. Water Reserves	8. TxDOT	12. Drainage	

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - WATER AND SEWER

Funding Summary	Prior Funding	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
ARP	$ -	$ 245,000	$ 7,775,076	$ -	$ -	$ -	$ -	$ 8,020,076
Sewer Impact Fees	$ 7,879,305	$ 789,706	$ 3,776,778	$ 1,481,000	$ 7,881,000	$ 42,335,000	$ 46,553,000	$ 110,695,789
Water Impact Fees	$ 4,742,819	$ 1,057,721	$ 5,242,914	$ 100,000	$ 570,000	$ 520,000	$ 37,245,000	$ 49,478,454
W/S Reserves	$ 3,319,341	$ 2,800,000	$ 2,500,000	$ -	$ 1,500,000	$ 3,500,000	$ 9,325,000	$ 22,944,341
Bond	$ 20,032,925	$ 68,000	$ 29,224,924	$ 32,150,377	$ 7,100,000	$ 400,000	$ 21,426,000	$ 110,402,226
Grant	$ -	$ 1,911,763	$ 955,842	$ -	$ -	$ -	$ -	$ 2,867,605
General Fund	$ -	$ 160,000	$ 1,485,000	$ -	$ -	$ -	$ -	$ 1,645,000
Total Annual Funding	**$ 35,974,390**	**$ 7,032,190**	**$ 50,960,534**	**$ 33,731,377**	**$ 17,051,000**	**$ 46,755,000**	**$ 114,549,000**	**$ 306,053,491**
Balance	**$ 12,841,150**	**$ 10,270,624**	**$ 14,874,573**	**$ 3,280,765**	**$ 2,175,000**	**$ 22,000,000**	**$ 6,000,000**	**$ 6,000,000**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - DRAINAGE

Drainage

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Wendy Swan Drainage Improvements	Drainage		$ 100,000	$ 1,000,000					$ 1,100,000
Woodbridge Drainage Improvements	Drainage							$ 1,100,000	$ 1,100,000
FM 1518 - City Park Underground Drainage Upgrade	Drainage							$ 4,500,000	$ 4,500,000
Kramer Farms Drainage Improvements	Drainage							$ 1,000,000	$ 1,000,000
Portage Lane Culvert Replacement and Channel Rehabilitation	Drainage/Streets							$ 825,000	$ 825,000
Morning Drive Culvert Replacement and Channel Rehabilitation	Drainage/Streets							$ 1,000,000	$ 1,000,000
W Dietz Creek Drainage Improvements: Schertz Pkwy to Elbel RD	Drainage							$ 5,000,000	$ 5,000,000
W Dietz Creek Drainage Improvements: Elbel Road to City Limits	Drainage							$ 6,000,000	$ 6,000,000
Lazar Parkway Drainage Improvements	Drainage							$ 2,500,000	$ 2,500,000
Northcliffe II Drainage Improvements	Drainage							$ 1,050,000	$ 1,050,000
W Dietz Creek Drainage Improvements: Maske to Schertz Pkwy	Drainage							$ 4,000,000	$ 4,000,000
W Dietz Creek Drainage Improvements: Savannah Dr to Maske	Drainage							$ 5,000,000	$ 5,000,000
W Dietz Creek Drainage Improvements - City Limits near Wiederstein to Savannah Dr	Drainage							$ 5,000,000	$ 5,000,000
									$ -
	Drainage Total	**$ -**	**$ 100,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ 36,975,000**	**$ 38,075,000**

Funding Summary	Prior Funding	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Drainage Reserves	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 36,975,000	$ 37,075,000
Bonds	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
	$ -	**$ 100,000**	**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ 36,975,000**	**$ 38,075,000**
	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - STREETS, PARKS, AND FACILITIES

STREETS

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
2024 Street Preservation & Maintenance (SPAM) Rehabilitation	11		$ 1,225,000						$ 1,225,000
2024 Street Preservation & Maintenance (SPAM) Resurfacing	6			$ 2,154,000					$ 2,154,000
Lookout Road Reconstruction	7/15	291397	$ 351,601	$ 6,666,094					$ 7,309,092
Main Street Improvements	6/7/15	$ 1,480,893	$ 6,036,375	$ 3,563,625	$ 14,800,000				$ 25,880,893
2025 Street Preservation & Maintenance (SPAM) Projects	6			$ 3,962,000					$ 3,962,000
Kramer Farm Subdivision Rehabilitation	6			$ 1,395,062					$ 1,395,062
Aviation Heights (northern half) subdivision Rehabilitation	6			$ 2,500,000					$ 2,500,000
Boenig Road Reconstruction	6			$ 1,600,000					$ 1,600,000
2026 Street Preservation & Maintenance (SPAM) Projects	6				$ 3,182,000				$ 3,182,000
Savannah Drive Mill and Overlay Rehabilitation	6				$ 1,460,000				$ 1,460,000
Lower Seguin Rd, FM 1518 to City Limit Reconstruction	6		$ 985,000	$ 1,200,000	$ 16,015,000				$ 18,200,000
2027 Street Preservation & Maintenance (SPAM) Projects	6						$ 1,042,000		$ 1,042,000
Aviation Heights (southern half) Subdivision Rehabilitation	6					$ 2,500,000			$ 2,500,000
2028 Street Preservation & Maintenance (SPAM) Projects	11						$ 861,000		$ 861,000
County Club Blvd Reconstruction	6						$ 100,000	$ 2,580,000	$ 2,680,000
2029 Street Preservation & Maintenance (SPAM) Projects	6							$ 4,939,500	$ 4,939,500
Northcliffe East Subdivision Rehabilitation	6							$ 2,800,000	$ 2,800,000
Guada Coma Reconstruction	6							$ 2,400,000	$ 2,400,000
Schertz Parkway Reconstruction	6							$ 2,450,000	$ 2,450,000
Doerr Lane Reconstruction	6							$ 3,250,000	$ 3,250,000
2030 Street Preservation & Maintenance (SPAM) Projects	6							$ 1,835,000	$ 1,835,000
Red Iron Reconstruction	6							$ 1,000,000	$ 1,000,000
2031 Street Preservation & Maintenance (SPAM) Projects	6							$ 1,500,000	$ 1,500,000
Corridor Parkway Reconstruction	6							$ 1,900,000	$ 1,900,000
FM 3009 Extension Construction	6/10/16							$ 47,600,000	$ 47,600,000
Graytown Rd Improvements	6/10/16							$ 4,400,000	$ 4,400,000
Live Oak Extension & Maske Road Improvements	6/10/16							$ 8,005,000	$ 8,005,000
FM 1518, North of FM 78 Improvements	6/10/16							$ 40,100,000	$ 40,100,000
Old Wiederstein Rd Extension & Improvements	6/10/16							$ 16,900,000	$ 16,900,000
Pfeil Rd Improvements	6/10/16							$ 1,600,000	$ 1,600,000
Eckhardt Rd Improvements	6/10/16							$ 6,600,000	$ 6,600,000
Schwab Rd Improvements	6/10/16							$ 19,500,000	$ 19,500,000
									$ -
		$ 1,772,290	**$ 8,597,976**	**$ 23,040,781**	**$ 35,457,000**	**$ 2,500,000**	**$ 2,003,000**	**$ 169,359,500**	**$ 242,730,547**

PARKS

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-20233	Total
Hilltop/Homestead Park Development (Hilltop)	10/7/15		$ 70,000	$ 513,900	$ 687,075	$ 329,025			$ 1,600,000
Community Circle Park Development(Includes Skate Park)	7				$ 4,705,500	$ 5,646,600			$ 10,352,100
W Dietz Creek Trail	10/11					$ 1,250,000			$ 1,250,000
Pickrell Park Pool Renovation	6/10							$ 2,000,000	$ 2,000,000
Schertz Soccer Complex Field Lighting	7			$ 1,700,000					$ 1,700,000
Crescent Bend Nature Park Phase II	11							$ 2,000,000	$ 2,000,000
									$ -
		$ -	**$ 70,000**	**$ 2,213,900**	**$ 5,392,575**	**$ 7,225,625**	**$ -**	**$ 4,000,000**	**$ 18,902,100**

CITY OF SCHERTZ

CAPITAL IMPROVEMENT PROJECT SUMMARY - STREETS, PARKS, AND FACILITIES

FACILITIES

Projects	Funding Source	Prior Expenditure	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033	Total
Firestation 4	6	$ 2,099,192	$ 1,900,000	$ 10,267,864					$ 14,267,056
Police Department building remodel	11			$ 100,000					$ 100,000
Library Retention Wall (Renovation Construction)	11			$ 150,000					$ 150,000
Pave grassy parking areas	6/11	$ 31,891	$ 26,138	$ 391,971					$ 450,000
Generator replacement at East Live Oak	6			$ 400,000					$ 400,000
Generator replacement at Communtiy Center/Bldg 1	6				$ 300,000				$ 300,000
Mass Communication Plan Phase VI	11				$ 300,000				$ 300,000
Generator replacement at Public Safety Complex	6				$ 600,000				$ 600,000
FM 78 Build Out PD CID Property Room	11			$ 400,000					$ 400,000
Building 1 remodel	11					$ 500,000			$ 500,000
Generator at Library	6					$ 300,000			$ 300,000
Parks Building 10 Remodel	11					$ 750,000			$ 750,000
North Center Building Remodel	11					$ 800,000			$ 800,000
Generator at Commercial Place Public Works/Fleet	6						$ 600,000		$ 600,000
New Information Technology Data Center	11						$ 1,000,000		$ 1,000,000
Public Safety Complex (Design/Construction)	6					$ 1,000,000	$ 4,000,000	$ 25,000,000	$ 30,000,000
Public Safety Complex (Renovation Design/Construction)	6							$ 5,000,000	$ 5,000,000
Firestation 5	6							$ 15,000,000	$ 15,000,000
Firestation 6	6							$ 9,000,000	$ 9,000,000
									$ -
		$ 2,131,083	**$ 1,926,138**	**$ 11,709,835**	**$ 1,200,000**	**$ 3,350,000**	**$ 5,600,000**	**$ 54,000,000**	**$ 79,917,056**
	General Fund Total	**$ 3,903,373**	**$ 10,594,114**	**$ 36,964,516**	**$ 42,049,575**	**$ 13,075,625**	**$ 7,603,000**	**$ 227,359,500**	**$ 341,549,703**

Funding Source

1. ARP	5. Water/Sewer Reserve	9. Reimbursable	13. Drainage/Streets
2. Sewer impact Fees	6. Bonds	10. Grant	14. Operating Budget
3. Water Impact Fees	7. EDC Grant	11. General Fund	15. Other
4. Water Reserves	8. TxDOT	12. Drainage	16. Street Impact Fees

	Funding Summary	Prior Funding	2023-24	2024-25	2025-26	2026-27	2027-28	2028-2033
5	Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -
6	Bond	$ 18,517,056	$ 20,000,000	$ 13,951,326	$ 23,542,000	$ 8,530,000	$ 6,342,000	$ 132,459,600
7	SEDC Contribution	$ 500,000	$ 622,998	$ 8,366,094	$ 4,946,600	$ 5,646,600	$ -	$ -
10	Grant	$ -	$ -	$ 750,000	$ -	$ 1,000,000	$ -	$ 60,384,700
11	General Fund Allocation	$ 200,000	$ 1,225,000	$ 250,000	$ 150,000	$ 250,000	$ 861,000	$ 2,000,000
14	Operating Budget	$ -	$ -	$ -	$ -	$ -	$ -	$ -
15	Other	$ 60,629	$ -	$ 493,900	$ 165,000	$ 100,000	$ -	$ 1,500,000
16	Street Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,435,200
	Total Annual Funding	**$ 19,277,685**	**$ 21,847,998**	**$ 23,811,320**	**$ 28,803,600**	**$ 15,526,600**	**$ 7,503,000**	**$ 224,779,500**
	Ending Project Balance	**$ 15,374,312**	**$ 26,628,196**	**$ 13,475,000**	**$ 229,025**	**$ 2,680,000**	**$ 2,580,000**	**$ (0)**

WATER AND SEWER

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** RL2

Project Title: Corbett Ground Storage Tank

Project Manager: Engineering

Location Description: 12191 Ray Corbett Drive (Southern Schertz)

Project Summary: Construction of a new 3-million-gallon Ground Storage Tank (GST). The GST will be used to fill the existing Corbett Elevated Storage Tank and provide additional water storage capacity. The new GST will receive water directly from the Schertz Seguin Local Government Corporation. NT-W2

Start Date: May-21

Completion Date: Dec-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ 4,742,819	$ 1,057,721	$ 3,218,914	$ 100,000	$ -	$ -	$ -	$ 9,119,454
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 4,742,819	$ 1,057,721	$ 3,218,914	$ 100,000	$ -	$ -	$ -	$ 9,119,454
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ 454,234	$ -	$ -	$ -	$ -	$ -	$ -	$ 454,234
Construction	$ 602,365	$ 4,743,941	$ 3,218,914	$ 100,000	$ -	$ -	$ -	$ 8,665,220
Total Expenditure	$ 1,056,599	$ 4,743,941	$ 3,218,914	$ 100,000	$ -	$ -	$ -	$ 9,119,454

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** RL2

Project Title: Corbett Ground Storage Tank

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



CORBETT GROUND STORAGE TANK

SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:** W23

Project Title: FM 1518 Utility Relocations

Project Manager: Engineering

Location Description: FM 1518 between FM 78 and IH 10

Project Summary: Relocation of water and sewer utilities to avoid conflicts as part of the TxDot FM 1518 Improvement Project. Includes water and wastewater relocations along FM 1518, relocation of a water line from FM 78, across Aztec Lane, back to FM 1518, and relocation of a backflow preventer for Randolph AFB.

Start Date: May-21

Completion Date: May-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
ARP	$ -	$ -	$ 3,688,076	$ -	$ -	$ -	$ -	$ 3,688,076
Water/Sewer Reserves	$ 819,341	$ -	$ -	$ -	$ -	$ -	$ -	$ 819,341
Bonds	$ 10,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 10,819,341	$ -	$ 3,688,076	$ -	$ -	$ -	$ -	$ 14,507,417
Expenditure								
Land Purchase	$ -	$ 8,810	$ -	$ -	$ -	$ -	$ -	$ 8,810
Professional Services	$ 724,334	$ 80,299	$ 95,367	$ -	$ -	$ -	$ -	$ 900,000
Construction	$ 9,354,552	$ -	$ 4,244,056	$ -	$ -	$ -	$ -	$ 13,598,608
Total Expenditure	$ 10,078,885	$ 89,109	$ 4,339,423	$ -	$ -	$ -	$ -	$ 14,507,417

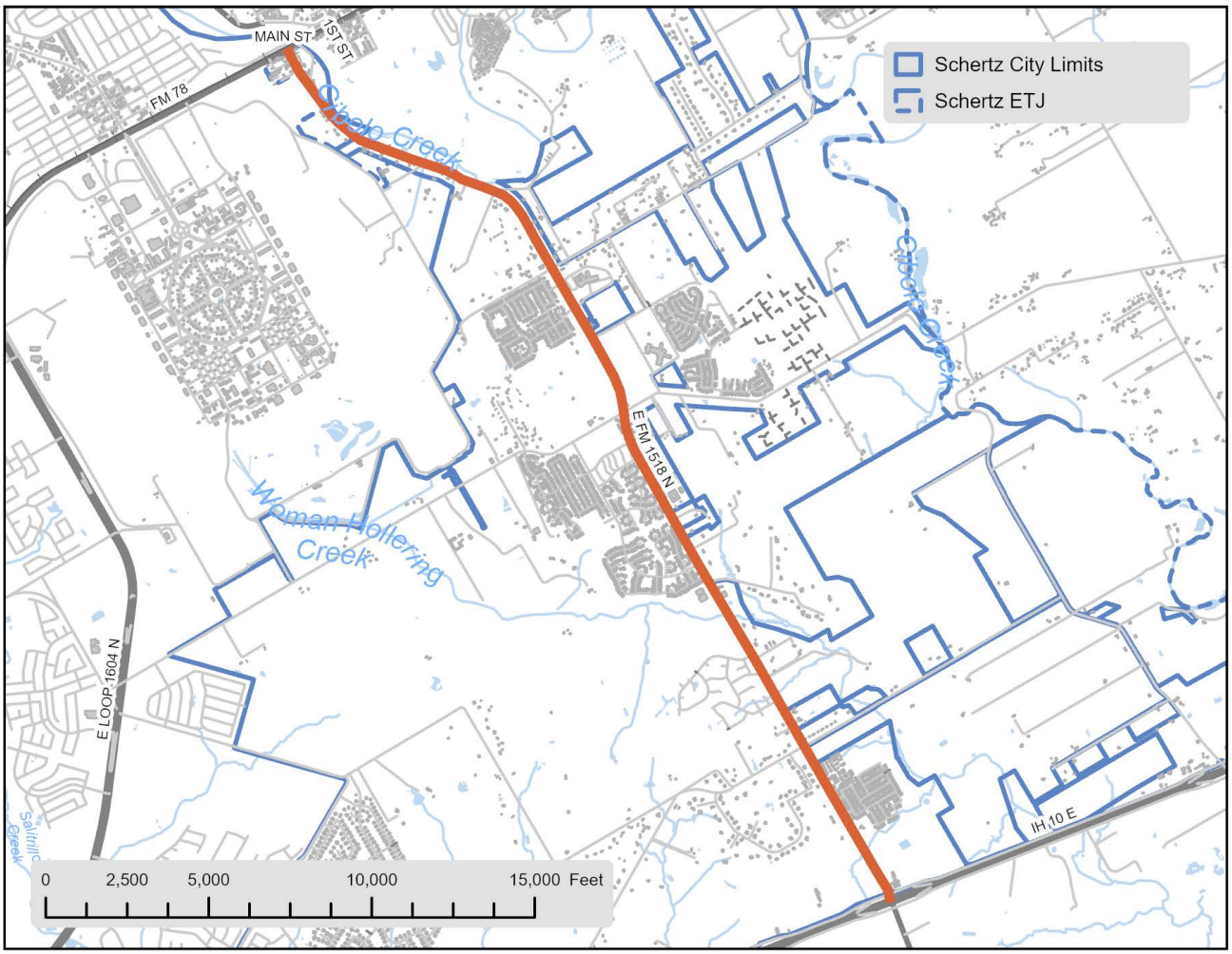
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:** W23

Project Title: FM 1518 Utility Relocations

Location:

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FM 1518 UTILITY RELOCATIONS

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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Elevated Storage Tank Pipe Replacement

Project Manager: Engineering

Location Description: East Live Oak Elevated Tank, I-35 Elevated Tank, Northcliffe Elevated Tank

Project Summary: Replace vertical fill line piping in these three elevated tanks due to increased signs of fatigue at the welded joints.

Start Date: Oct-24

Completion Date: Feb-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ 1,100,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ 1,100,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Construction	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
Total Expenditure	$ -	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ 1,100,000

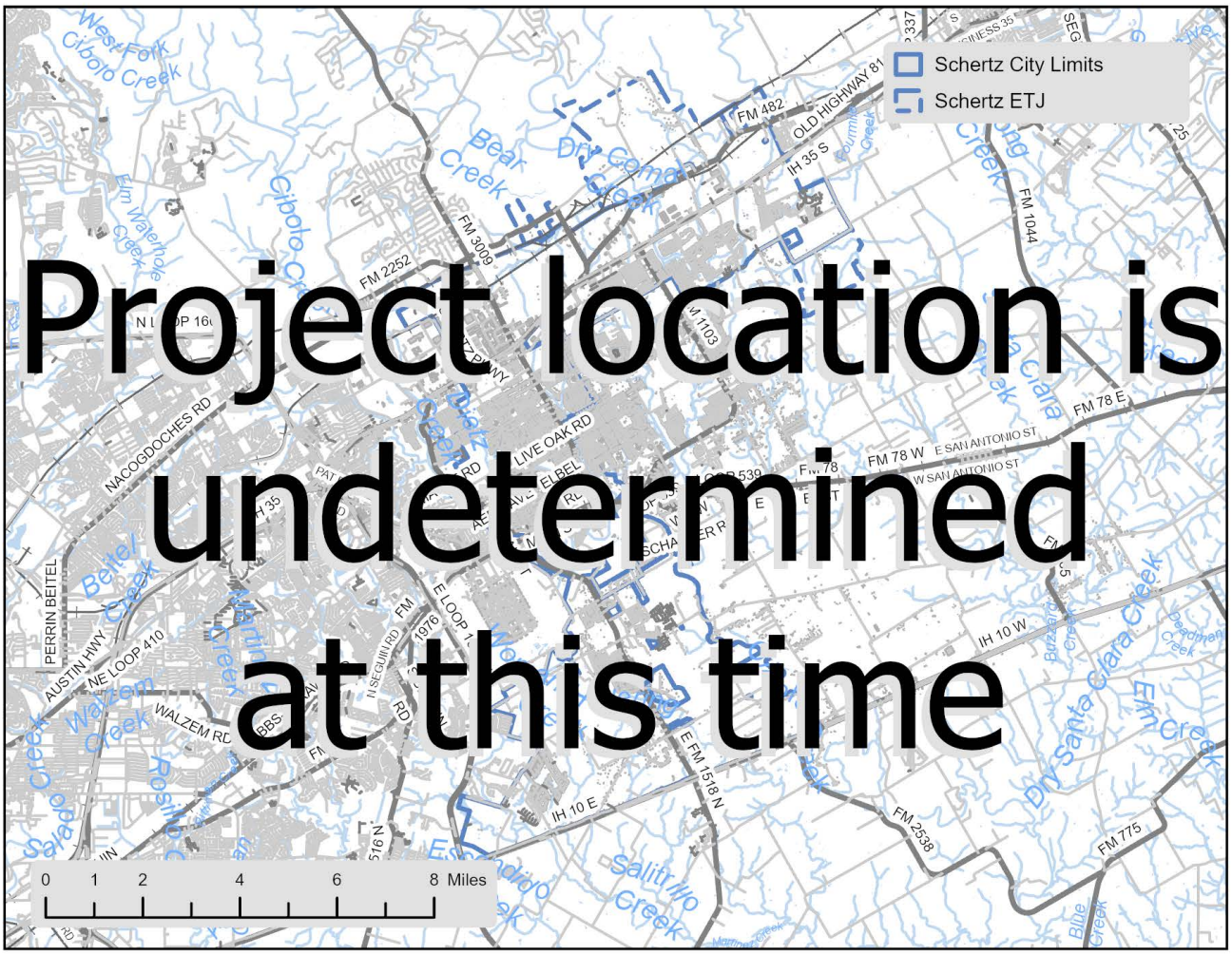
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Elevated Storage Tank Pipe Replacement

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** WA1

Project Title: Ware Seguin/Lower Seguin/Graytown/Pfeil Loop Lines

Project Manager: Engineering

Location Description: Through new easements between Ware Seguin and Lower Seguin Rd, and along IH 10 between Pfeil & N. Graytown Rd

Project Summary: To include the design and construction of a looped water system between the dead-end mains along Ware Seguin, Lower Seguin, Pfeil, and N. Graytown Road.

Start Date: Aug-18

Completion Date: Jun-26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ 1,125,000	$ -	$ -	$ -	$ -	$ 1,125,000
Bonds	$ 1,047,925	$ 68,000	$ -	$ 2,400,377	$ -	$ -	$ -	$ 3,516,302
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 1,047,925	$ 68,000	$ 1,125,000	$ 2,400,377	$ -	$ -	$ -	$ 4,641,302
Expenditure								
Land Purchase	$ -	$ 42,500	$ -	$ -	$ -	$ -	$ -	$ 42,500
Professional Services	$ 121,265	$ 5,823	$ 40,436	$ 32,476	$ -	$ -	$ -	$ 200,000
Construction	$ -	$ -	$ 2,199,401	$ 2,199,401	$ -	$ -	$ -	$ 4,398,802
Total Expenditure	$ 121,265	$ 48,323	$ 2,239,837	$ 2,231,877	$ -	$ -	$ -	$ 4,641,302

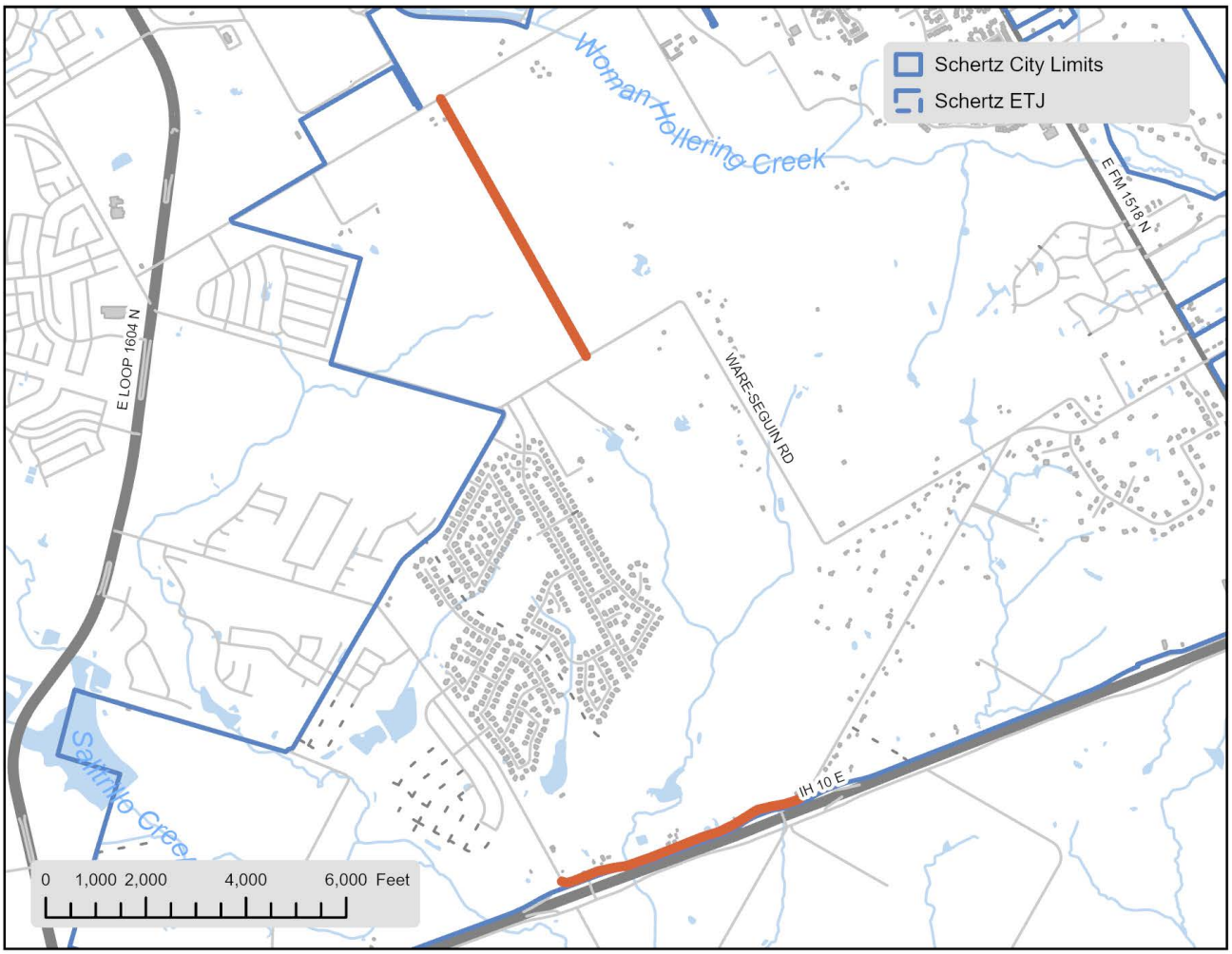
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** WA1

Project Title: Ware Seguin/Lower Seguin/Graytown/Pfeil Loop Lines

Location:

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WARE SEGUIN/LOWER SEGUIN/GRAYTOWN/
PFEIL LOOP LINES

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation and Utility

Project Code: APB

Project Title: Buffalo Valley South Utility Replacement and Rehabilitation

Project Manager: Engineering

Location Description: 1st Street area south of FM 78

Project Summary: Replacement of the water and sanitary sewer mains in the subdivision and rehabilitation of the streets. Rehabilitation: remove existing asphalt, stabilize the base underneath, and add a new asphalt layer on top.

Start Date: Jan-24

Completion Date: Fall 2025

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund	$ -	$ 160,000	$ 1,485,000	$ -	$ -	$ -	$ -	$ 1,645,000
ARP	$ -	$ 245,000	$ 4,087,000	$ -	$ -	$ -	$ -	$ 4,332,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ 405,000	$ 5,572,000	$ -	$ -	$ -	$ -	$ 5,977,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ 405,000	$ -	$ -	$ -	$ -	$ -	$ 405,000
Construction	$ -	$ -	$ 5,572,000	$ -	$ -	$ -	$ -	$ 5,572,000
Total Expenditure	$ -	$ 405,000	$ 5,572,000	$ -	$ -	$ -	$ -	$ 5,977,000

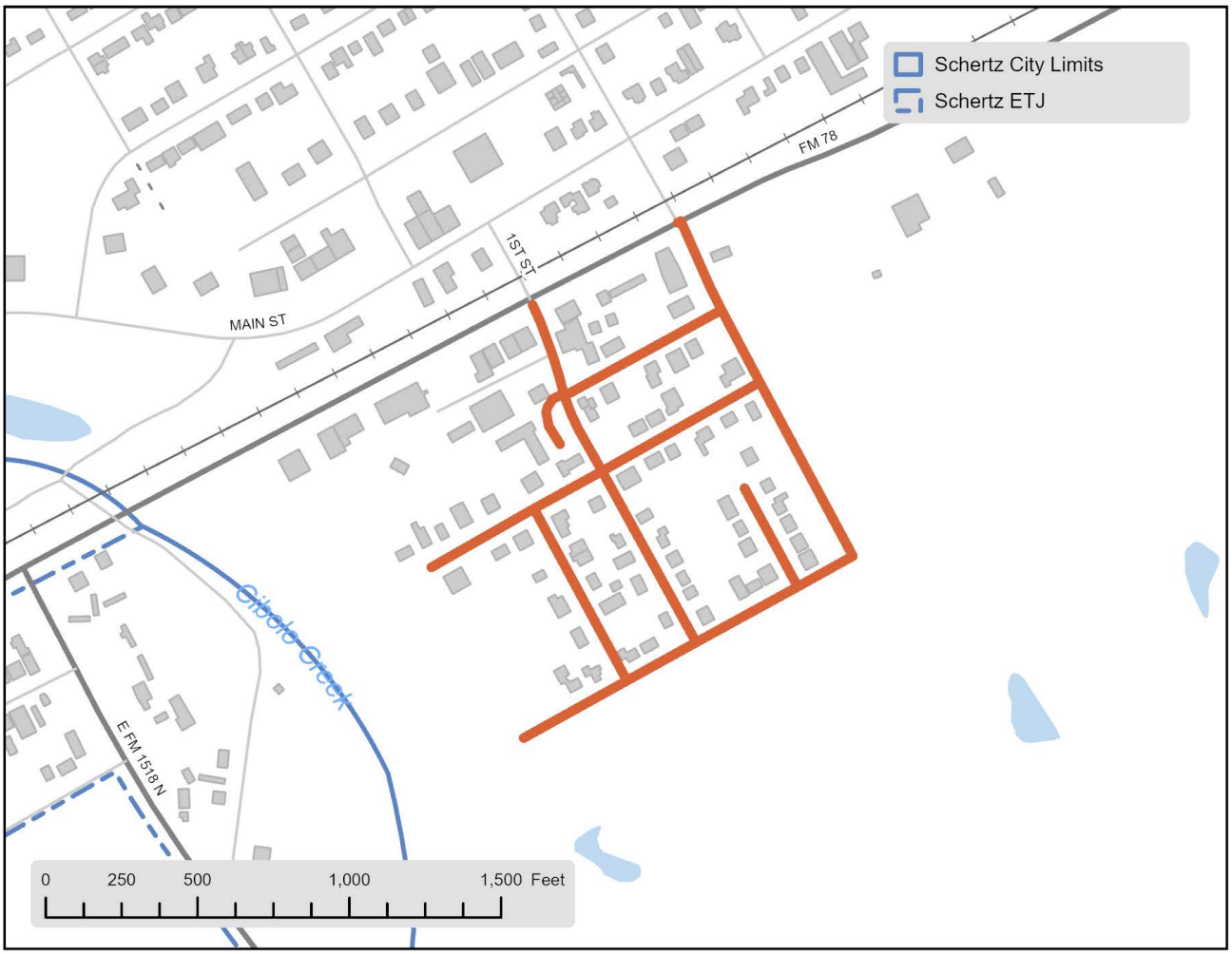
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation and Utility **Project Code:** APB

Project Title: Buffalo Valley South Utility Replacement and Rehabilitation

Location:

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BUFFALO VALLEY SOUTH UTILITY
REPLACEMENT AND REHABILITATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Schertz Parkway 16-in Transmission Line Replacement

Project Manager: Engineering

Location Description: Schertz Parkway from Mare Way to Maske Road

Project Summary: Replacement of approximately 1200' of 16" main transmission line due to aging pipe and frequent emergency repairs. Additionally, this section of line does not have adequate valves for isolation and is inferior pipe for the application. Rock saw trench, easement recommended, and replaceement of Cla-Valve.

Start Date: 3/1/2025

Completion Date: Dec-26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 100,000	$ 900,000	$ -	$ -	$ -	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 100,000	$ 900,000	$ -	$ -	$ -	$ 1,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
Professional Services	$ -	$ -	$ 100,000	$ 25,000	$ -	$ -	$ -	$ 125,000
Construction	$ -	$ -	$ -	$ 825,000	$ -	$ -	$ -	$ 825,000
Total Expenditure	$ -	$ -	$ 100,000	$ 900,000	$ -	$ -	$ -	$ 1,000,000

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

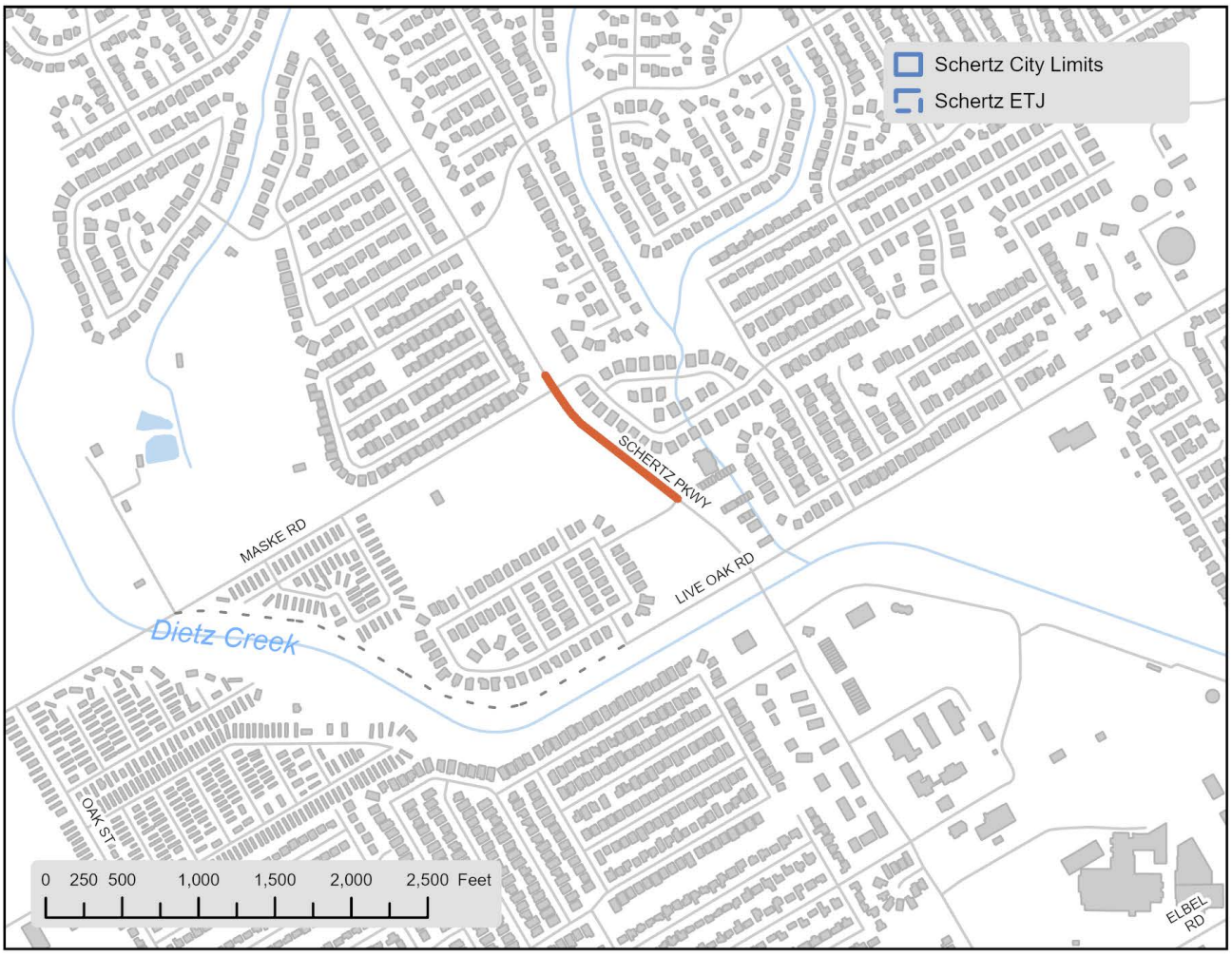
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Schertz Parkway 16-in Transmission Line Replacement

Location:

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SCHERTZ PARKWAY 16"
TRANSMISSION LINE REPLACEMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Elevated and Ground Storage Water Tank Painting

Project Manager: Engineering

Location Description: Elevated and Ground Storage Water Tanks

Project Summary: Every other year we will plan to take drain and paint our elevated and ground storage tanks as needed. Generally each tank will be painted atleast once every 10 years.

Start Date: Oct-24

Completion Date: Sep-33

Project Forecast

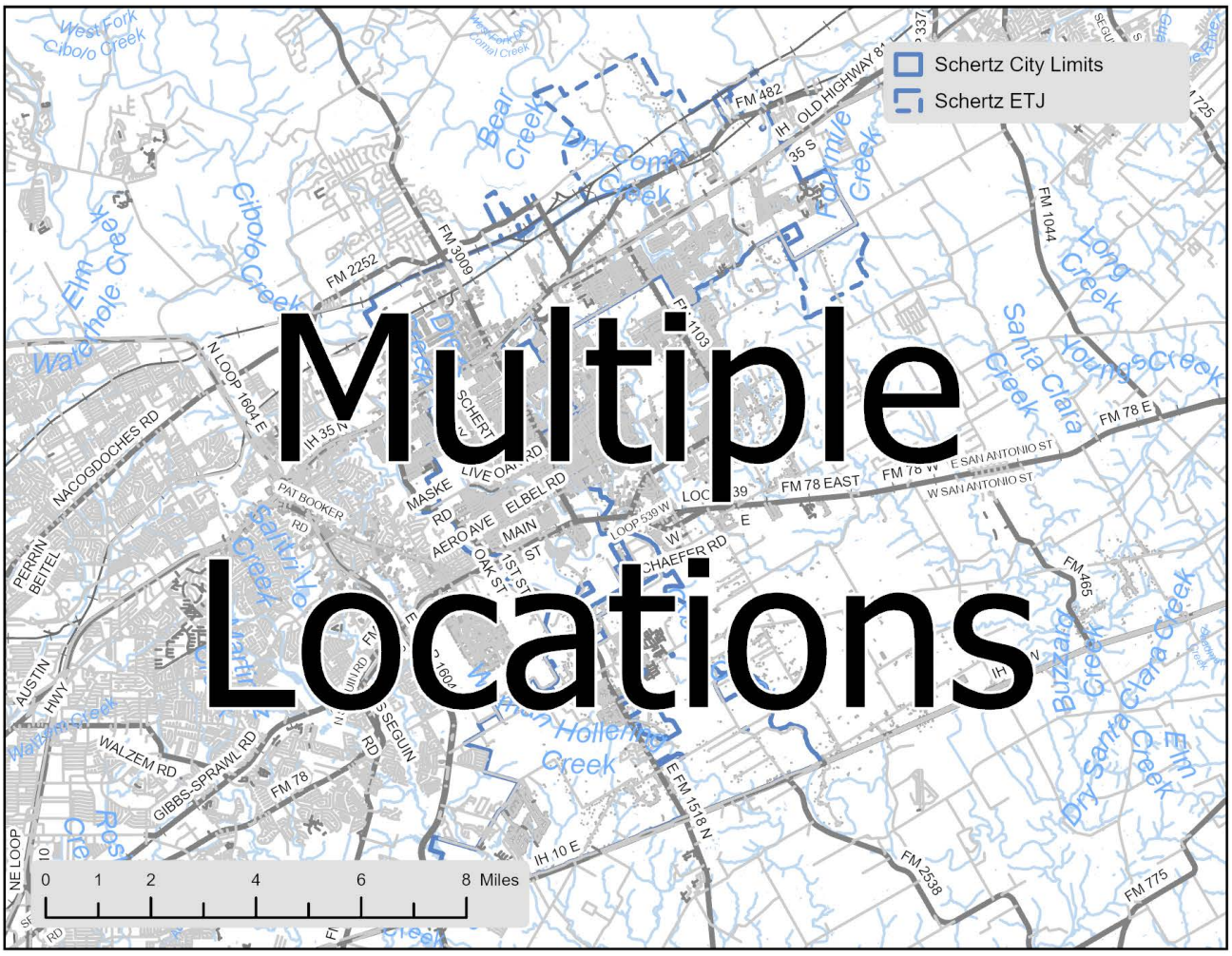
	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000	$ -	$ 3,000,000	$ 6,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000	$ -	$ 3,000,000	$ 6,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000	$ -	$ 3,000,000	$ 6,000,000
Total Expenditure	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000	$ -	$ 3,000,000	$ 6,000,000

Project Type: Water **Project Code:** 0

Project Title: Elevated and Ground Storage Water Tank Painting

Location:

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SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:** W25

Project Title: IH 35 NEX North Utility Relocations

Project Manager: Engineering

Location Description: IH 35 from Schertz Pkwy to Country Club Blvd

Project Summary: Relocation of water and sewer utilities to avoid conflicts as part of the TxDot IH 35 NEX project.

Start Date: Dec-23

Completion Date: Dec-26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ 2,800,000	$ -	$ -	$ -	$ -	$ -	$ 2,800,000
Bonds	$ -	$ -	$ 8,755,719	$ -	$ -	$ -	$ -	$ 8,755,719
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ 2,800,000	$ 8,755,719	$ -	$ -	$ -	$ -	$ 11,555,719
Expenditure								
Land Purchase		$ 50,000	$ -	$ -	$ -	$ -	$ -	$ 50,000
Professional Services	$ -	$ 1,250,000	$ -	$ -	$ -	$ -	$ -	$ 1,250,000
Construction	$ -	$ -	$ 5,255,719	$ 4,000,000	$ 1,000,000	$ -	$ -	$ 10,255,719
Total Expenditure	$ -	$ 1,300,000	$ 5,255,719	$ 4,000,000	$ 1,000,000	$ -	$ -	$ 11,555,719

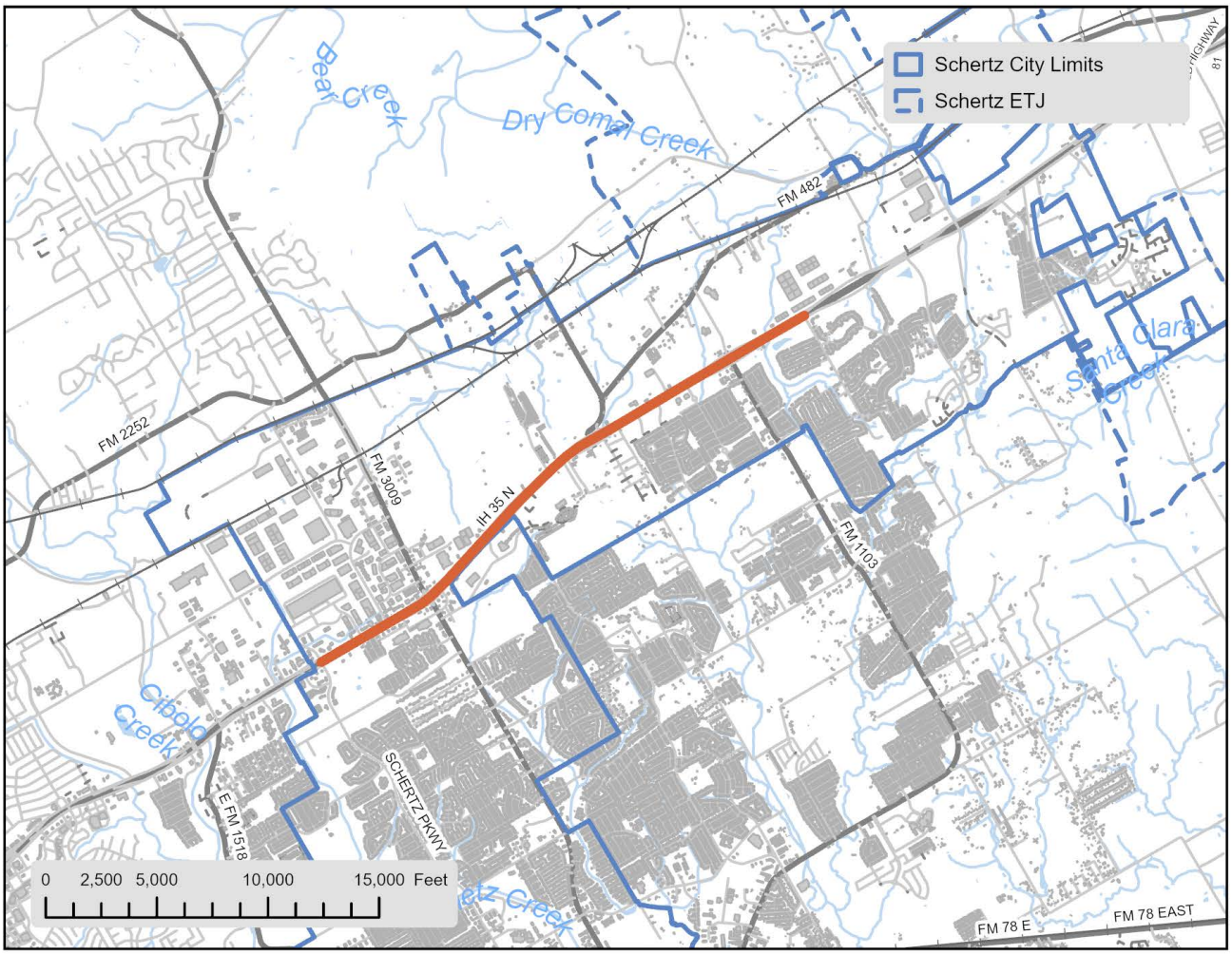
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:** W25

Project Title: IH 35 NEX North Utility Relocations

Location:

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IH 35 NEX NORTH UTILITY RELOCATIONS

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Schwab to Eckhardt Road 12" Water Line installation

Project Manager: Engineering

Location Description: Schwab Road to Eckhardt Road

Project Summary: Installation of approximately 5,400 LF of 12" water pipe from Schwab Road to Eckhardt Road. NT-W6

Start Date: Oct-26

Completion Date: Oct-29

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ 420,000	$ 520,000	$ 680,000	$ 1,620,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 420,000	$ 520,000	$ 680,000	$ 1,620,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 120,000	$ 120,000	$ 100,000	$ 340,000
Construction	$ -	$ -	$ -	$ -	$ 300,000	$ 400,000	$ 580,000	$ 1,280,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 420,000	$ 520,000	$ 680,000	$ 1,620,000

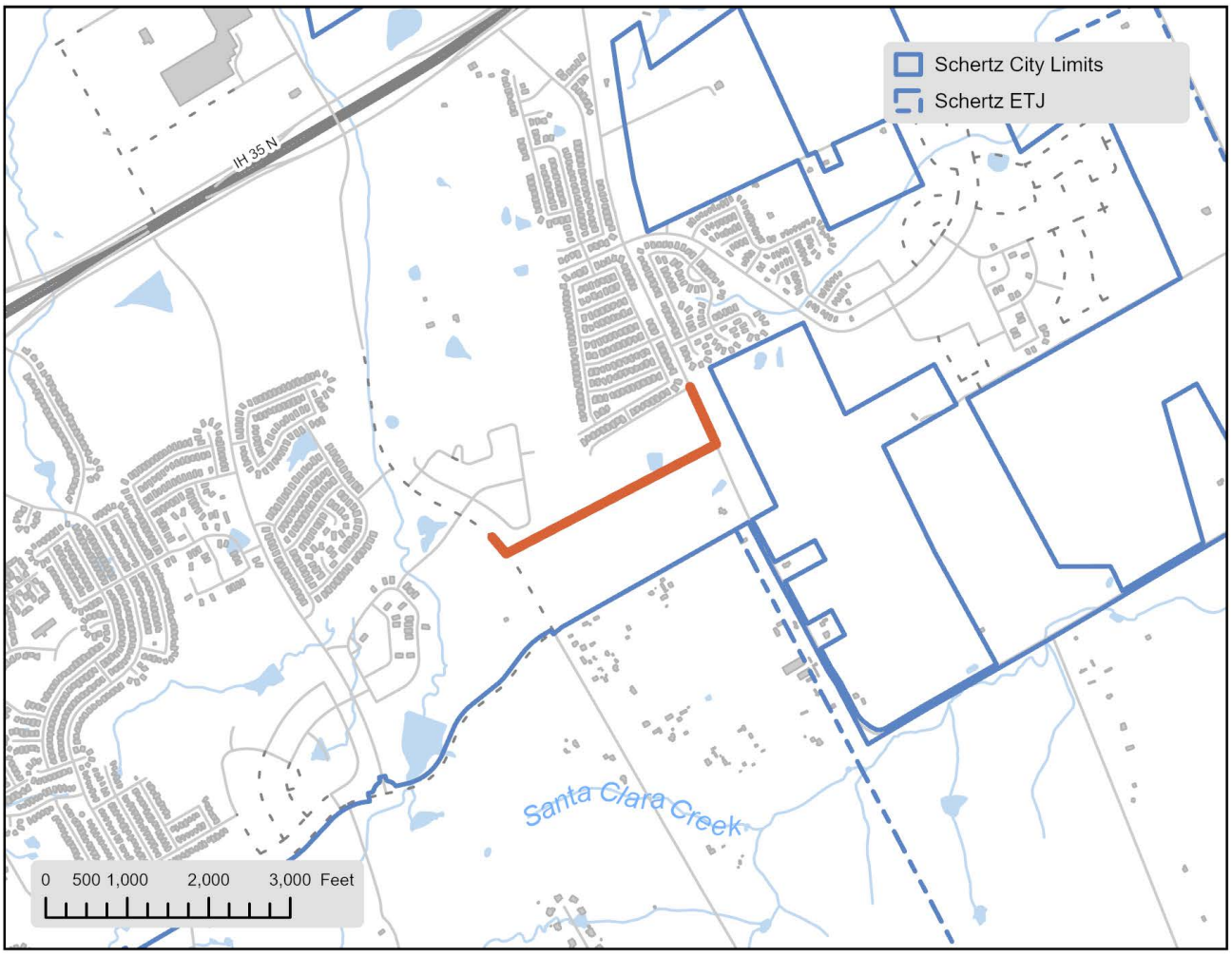
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Schwab to Eckhardt Road 12" Water Line installation

Location:

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SCHWAB TO ECKHARDT ROAD 12" WATERLINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:**

Project Title: Scenic Hills Water and Wastewater Main Replacements

Project Manager: Engineering

Location Description: Scenic Hills Subdivision

Project Summary: This project includes the replacement of approximately 10,300 linear feet of aging 6" and 8" water distribution mains throughout the subdivision with new, 8" water distribution mains to provide more reliable service and meet current standards. Aging sanitary sewer mains will also be replaced.

Start Date: 10/1/2026

Completion Date: 12/31/2027

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ 400,000	$ 6,375,000	$ -	$ -	$ 6,775,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 400,000	$ 6,375,000	$ -	$ -	$ 6,775,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ 400,000
Construction	$ -	$ -	$ -	$ -	$ 6,375,000	$ -	$ -	$ 6,375,000
Total Expenditure	$ -	$ -	$ -	$ 400,000	$ 6,375,000	$ -	$ -	$ 6,775,000

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

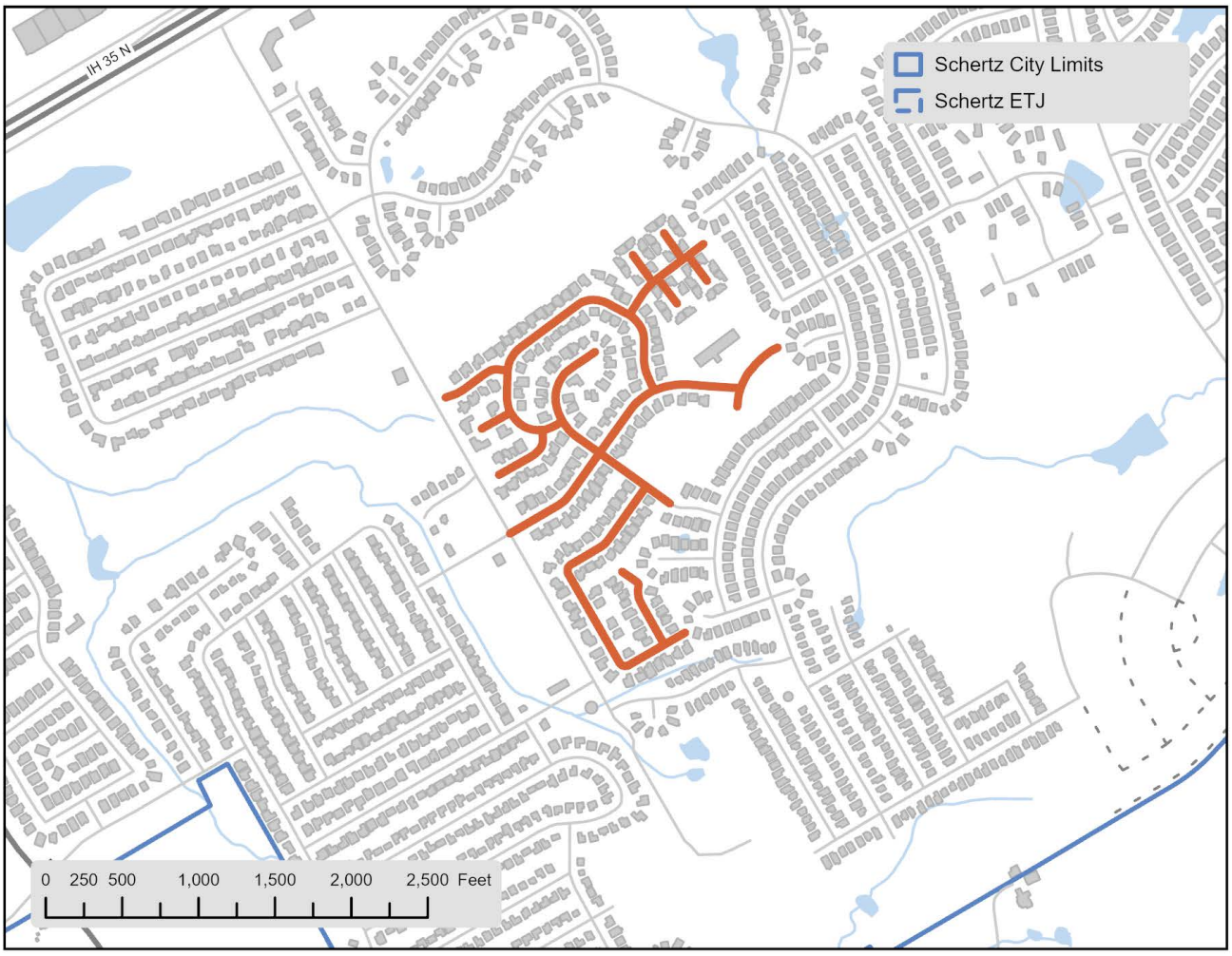
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:**

Project Title: Scenic Hills Water and Wastewater Main Replacements

Location:

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N

SCENIC HILLS WATER and
WASTEWATER MAIN REPLACEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: River Road 6" Waterline Upgrade

Project Manager: Engineering

Location Description: River Road from FM 78 to Bubbling Springs Road

Project Summary: Upsizing approximately 2,590 LF of existing 6" water line to 12" water line along River Road from FM 78 to Bubbling Springs Rd to remove bottleneck in the system. 2030-W10

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,325,000	$ 2,325,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,325,000	$ 2,325,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 465,000	$ 465,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,860,000	$ 1,860,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,325,000	$ 2,325,000

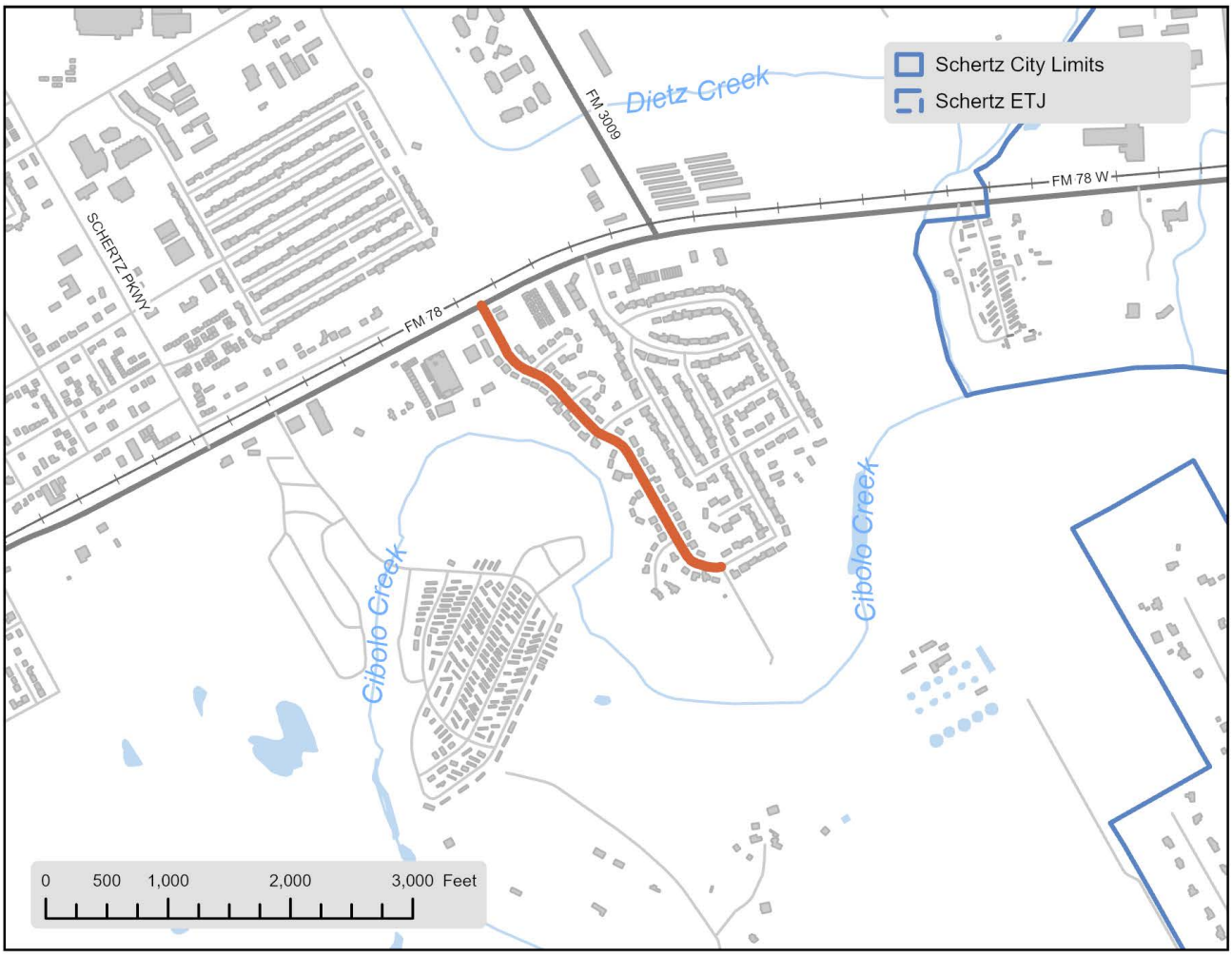
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: River Road 6" Waterline Upgrade

Location:

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N

RIVER ROAD 6" WATERLINE REPLACEMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: FM 3009 replacement of 18" Transmission Line

Project Manager: Engineering

Location Description: FM 3009 West of IH 35 from just after Four Oaks Lane to just before FM 2252

Project Summary: Replacement of approximately 7600' of 18" main transmission line due to aging pipe and frequent emergency repairs. Additionally, most of the valves are beyond repair and we cannot find parts due to their age. When a repair is needed, may businesses experience a halt in their water service since we have to isolate a section for repair.

Start Date: Mar-25

Completion Date: Dec-26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 45,000	$ 4,450,000	$ -	$ -	$ -	$ 4,495,000
	$ -	$ -	$ -	$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 45,000	$ 4,450,000	$ -	$ -	$ -	$ 4,495,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 4,500	$ 400,000	$ -	$ -	$ -	$ 404,500
Construction	$ -	$ -	$ 40,500	$ 4,050,000	$ -	$ -	$ -	$ 4,090,500
Total Expenditure	$ -	$ -	$ 45,000	$ 4,450,000	$ -	$ -	$ -	$ 4,495,000

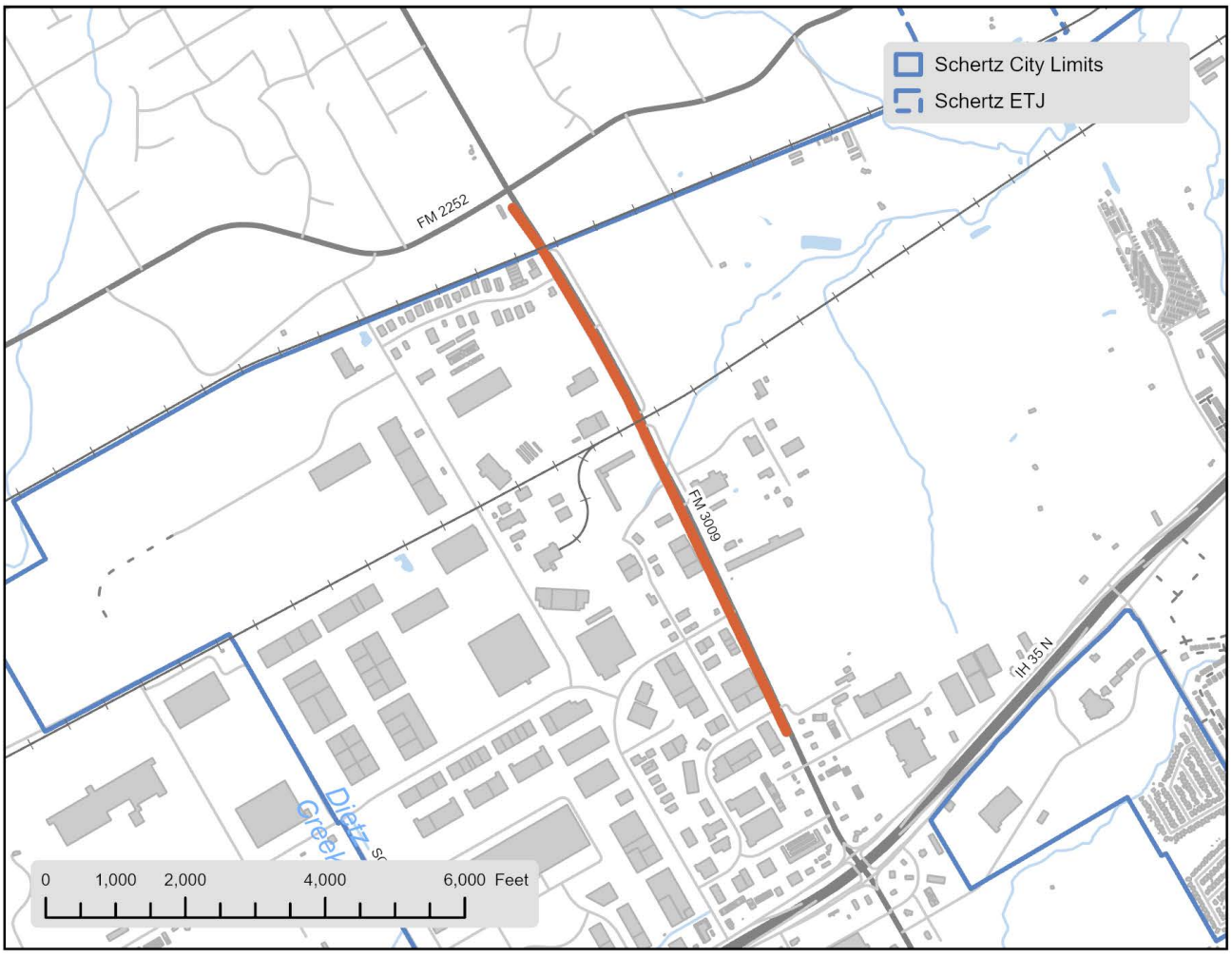
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: FM 3009 replacement of 18" Transmission Line

Location:

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FM 3009 18" TRANSMISSION LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: IH I35 Ground Storage Tank and Pumping Station

Project Manager: Engineering

Location Description: I35 Water Plant

Project Summary: Construction of a new 3-million-gallon Ground Storage Tank (GST). The GST will be used to fill the existing I-35 Elevated Storage Tank and provide additional water storage capacity. The new GST will receive water from the East Live Oak Water Plant. This project will include addressing some access issues to the water pumping site.

Start Date: Jan-25

Completion Date: Dec-26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Bonds	$ -	$ -	$ 3,000,000	$ 21,600,000	$ -	$ -	$ -	$ 24,600,000
Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 3,000,000	$ 21,600,000	$ -	$ -	$ -	$ 24,600,000
Expenditure								
Land Purchase	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Professional Services	$ -	$ -	$ 2,750,000	$ 1,000,000	$ -	$ -	$ -	$ 3,750,000
Construction	$ -	$ -	$ -	$ 20,600,000	$ -	$ -	$ -	$ 20,600,000
Total Expenditure	$ -	$ -	$ 3,000,000	$ 21,600,000	$ -	$ -	$ -	$ 24,600,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: IH I35 Ground Storage Tank and Pumping Station

Location:

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I35 GROUND STORAGE TANK AND PUMPING STATION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Moonlight Meadow Drive & Lost Meadow Dr Waterline Replacement

Project Manager: Engineering

Location Description: Moonlight Meadow Drive & Lost Meadow Dr north of Schaefer Rd

Project Summary: Upsizing approximately 4,970 LF of existing 4" water line to a 8" water line along Moonlight Meadow Dr and Lost Meadow Dr north of Schaefer Rd. Upgrades are needed for fire flow. NT-W9

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ 237,000	$ -	$ -	$ -	$ -	$ 237,000
Bonds	$ -	$ -	$ 363,000	$ 2,400,000	$ -	$ -	$ -	$ 2,763,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 600,000	$ 2,400,000	$ -	$ -	$ -	$ 3,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
Construction	$ -	$ -	$ -	$ 2,400,000	$ -	$ -	$ -	$ 2,400,000
Total Expenditure	$ -	$ -	$ 600,000	$ 2,400,000	$ -	$ -	$ -	$ 3,000,000

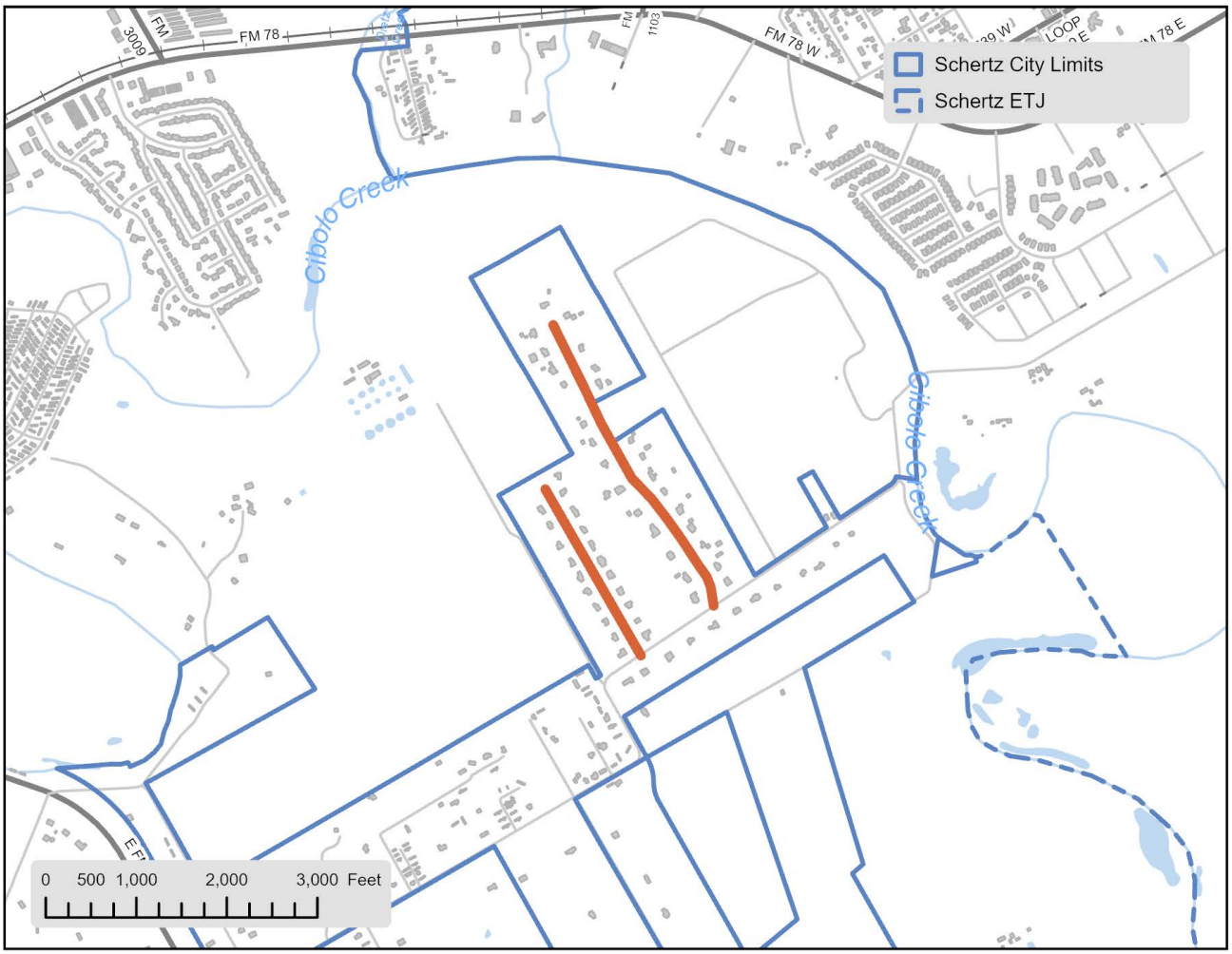
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Moonlight Meadow Drive & Lost Meadow Dr Waterline Replacement

Location:

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N

MOONLIGHT MEADOW DRIVE & LOST MEADOW DRIVE WATERLINE REPLACEMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Robin Hood Way Waterline Replacement

Project Manager: Engineering

Location Description: Robin Hood Way off E FM 1518 N

Project Summary: Upsizing approximately 6,670 LF of existing 8" water line to 12" water line along Robin Hood Way. Upgrades are needed for fire flow. NT-W10

Start Date: 10/1/2024

Completion Date: Apr-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ 662,000	$ -	$ -	$ -	$ -	$ 662,000
Bonds	$ -	$ -	$ 3,988,000	$ -	$ -	$ -	$ -	$ 3,988,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 4,650,000	$ -	$ -	$ -	$ -	$ 4,650,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 930,000	$ -	$ -	$ -	$ -	$ 930,000
Construction	$ -	$ -	$ 3,720,000	$ -	$ -	$ -	$ -	$ 3,720,000
Total Expenditure	$ -	$ -	$ 4,650,000	$ -	$ -	$ -	$ -	$ 4,650,000

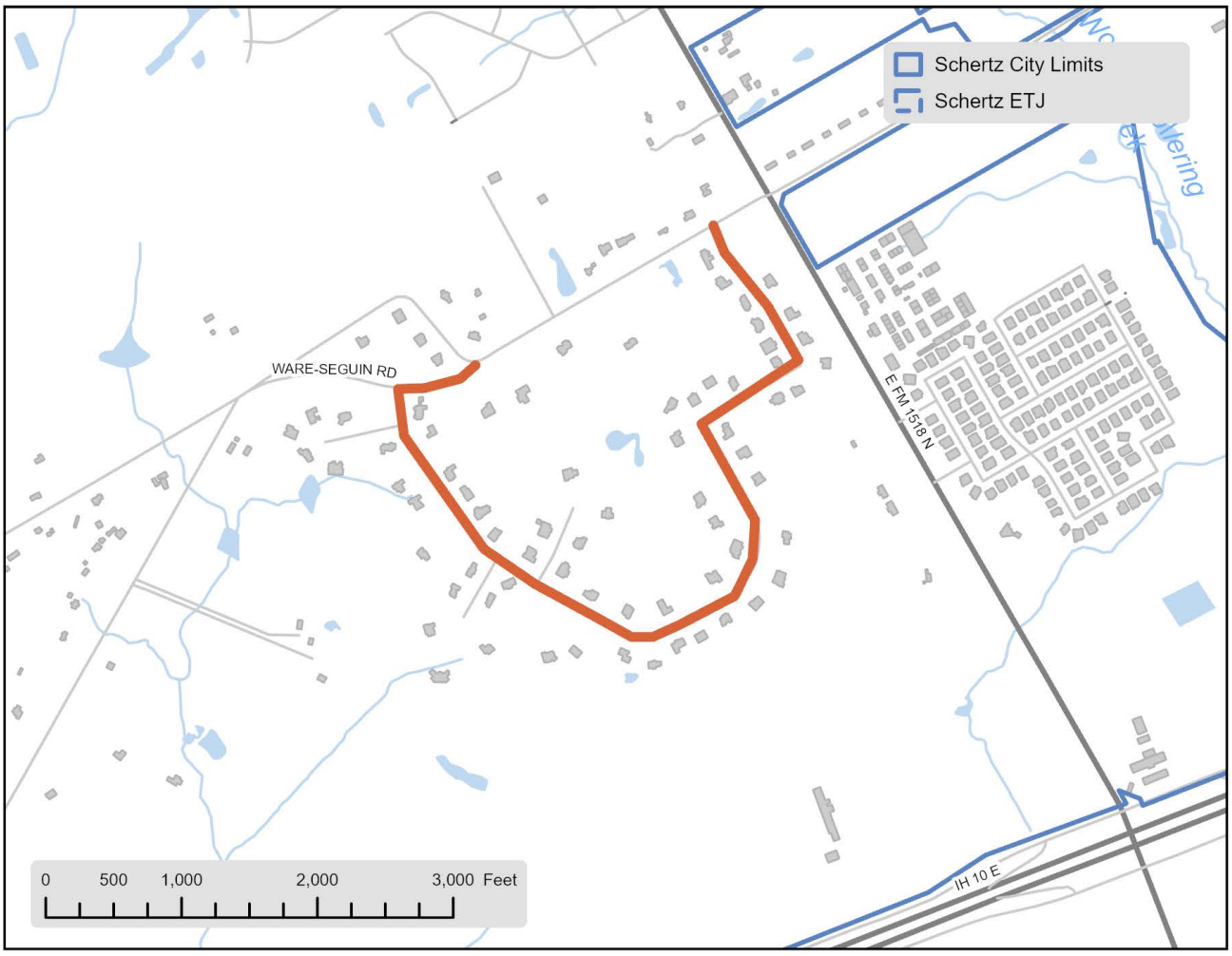
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Robin Hood Way Waterline Replacement

Location:

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ROBIN HOOD WAY WATERLINE REPLACEMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: FM 78 Water Line Replacement

Project Manager: Engineering

Location Description: FM 78 at the intersection of FM 3009

Project Summary: Upsizing approximately 2,300 LF of existing 8"/10" water line to 12" water line along FM 78 from east of Bubbling Springs Rd to the end of the dead-end line. Upgrades are needed for fire flow. NT-W8

Start Date: Jan-27

Completion Date: Dec-27

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ 150,000
Bonds	$ -	$ -	$ -	$ -	$ 725,000	$ -	$ -	$ 725,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 875,000	$ -	$ -	$ 875,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 100,000	$ 75,000	$ -	$ 175,000
Construction	$ -	$ -	$ -	$ -	$ 600,000	$ 100,000	$ -	$ 700,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 700,000	$ 175,000	$ -	$ 875,000

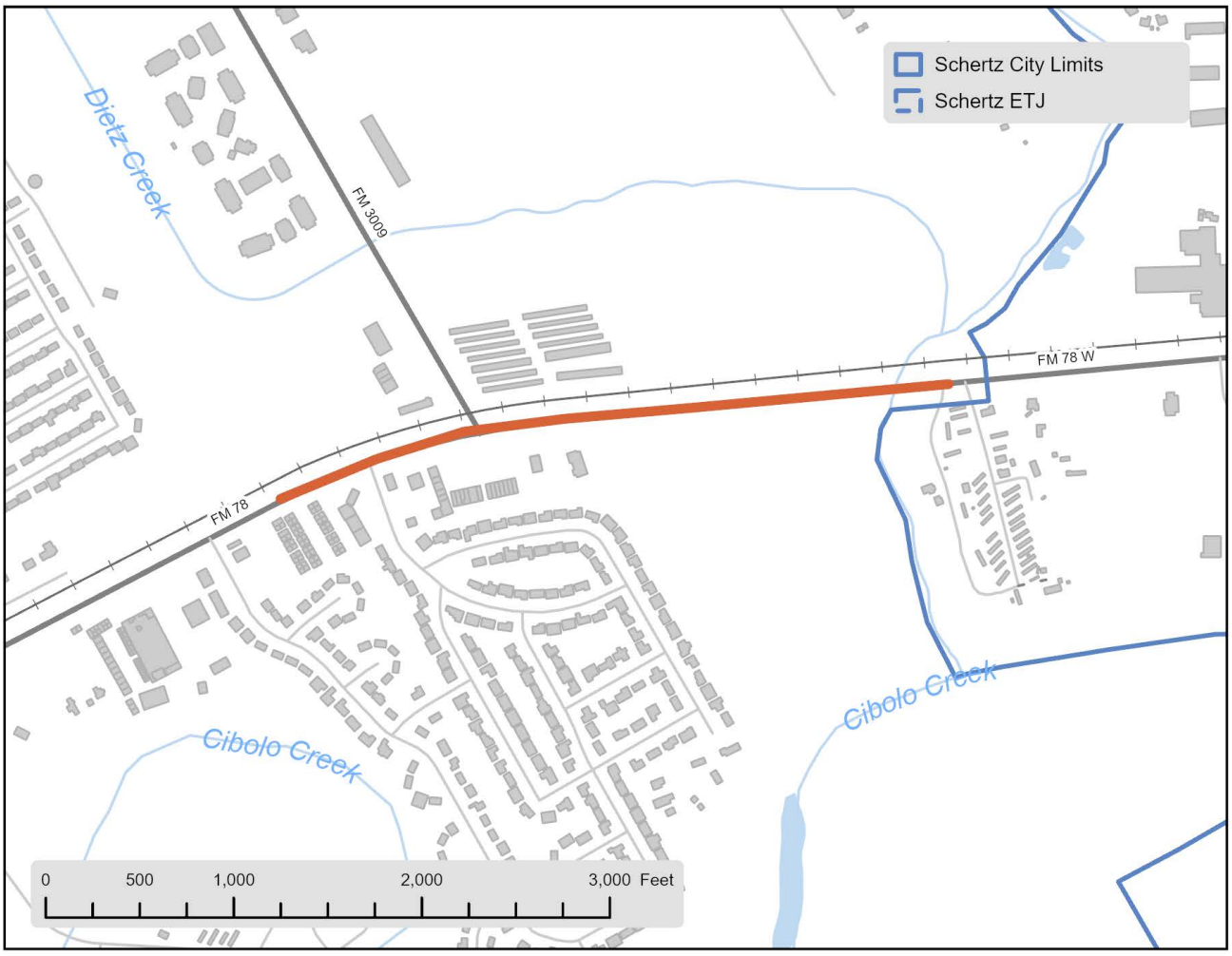
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: FM 78 Water Line Replacement

Location:

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N

FM 78 WATER LINE REPLACEMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Greenshire Water Main Replacements

Project Manager: Engineering

Location Description: Greenshire Subdivision

Project Summary: This project is the replacement of approximately 23,600 linear feet of aging 6" and 8" water distribution mains throughout the Greenshire Subdivision.

Start Date: Oct-24

Completion Date: Sep-27

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ 3,300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ 3,300,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 213,000	$ 107,500	$ 9,500	$ -	$ -	$ 330,000
Construction	$ -	$ -	$ 1,917,000	$ 967,500	$ 85,500	$ -	$ -	$ 2,970,000
Total Expenditure	$ -	$ -	$ 2,130,000	$ 1,075,000	$ 95,000	$ -	$ -	$ 3,300,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Greenshire Water Main Replacements

Location:

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N

GREENSHIRE WATER MAIN REPLACEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water/Wastewater **Project Code:** W24

Project Title: Northcliffe Country Club Estates Water and Wastewater Main Replacement

Project Manager: Engineering

Location Description: Northcliffe Country Club Estates Subdivision

Project Summary: This project is the replacement of approximately 7,450 linear feet of aging 6" and 8" water distribution mains and 8" wastewater collection mains throughout the Northcliffe Country Club Estates Subdivision.

Start Date: Oct-24

Completion Date: Sep-27

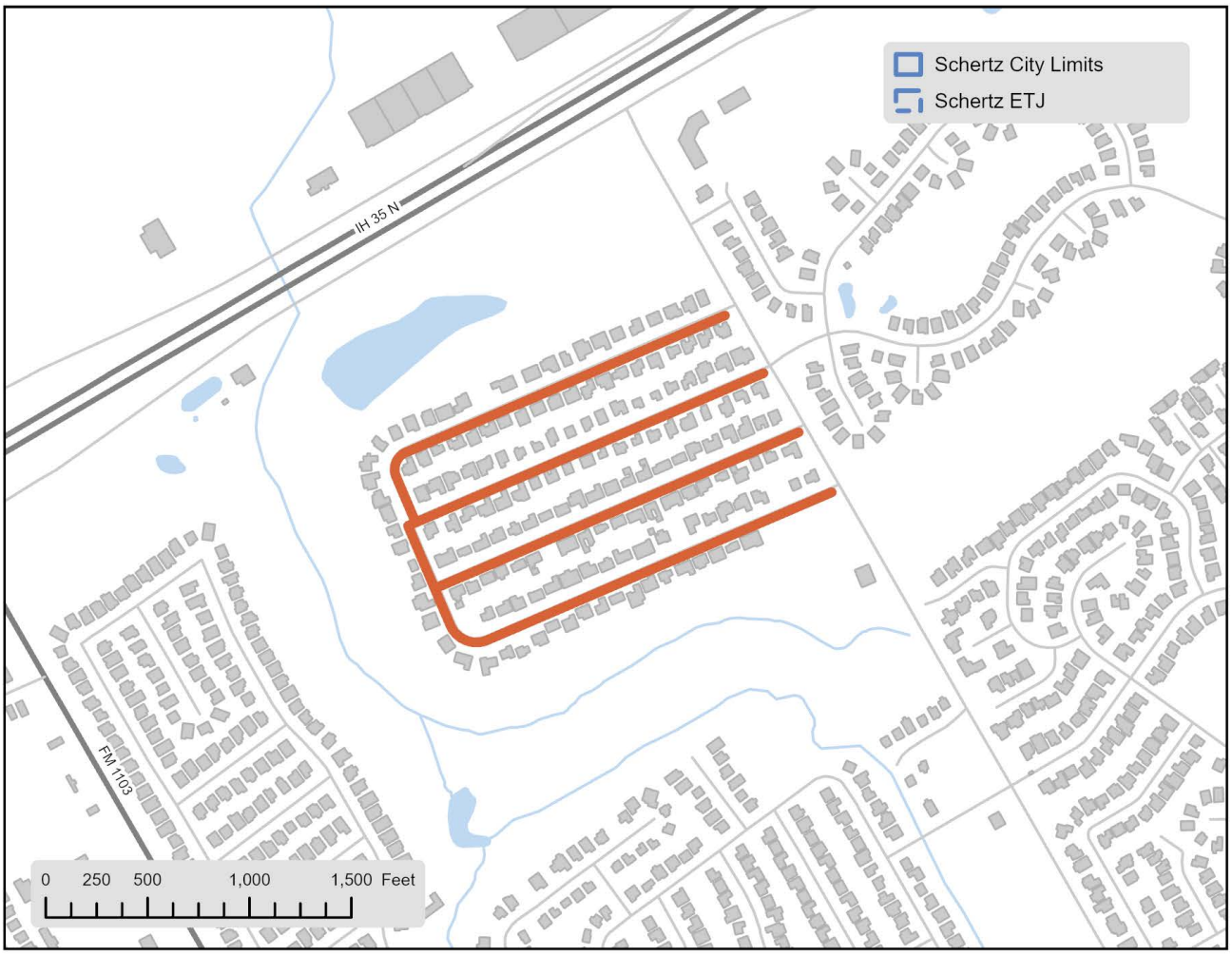
Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ 2,000,000	$ -	$ -	$ -	$ -	$ 400,000	$ 1,600,000	$ 4,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 2,000,000	$ -	$ -	$ -	$ -	$ 400,000	$ 1,600,000	$ 4,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 400,000	$ -	$ 400,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,600,000	$ 3,600,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 400,000	$ 3,600,000	$ 4,000,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Water/Wastewater	**Project Code:**	W24
Project Title:	Northcliffe Country Club Estates Water and Wastewater Main Replacement		
Location:			

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N

NORTHCLIFFE COUNTRY CLUB ESTATES SUBDIVISION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** W22

Project Title: IH 35 Dedicated Water Transmission Main

Project Manager:

Location Description: East Live Oak Water Plant to IH 35 Elevated Water Tank

Project Summary: The project includes construction of a 24-inch dedicated water transmission main connecting the Live Oak Tank to the IH 35 Tank at Holly Lane. The main is needed to relieve pressure on the distribution network and provide a more reliable transmission of water between the two facilities.

Start Date: Jul-20

Completion Date: Dec-26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ 2,500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500,000
Bonds	$ 4,000,000	$ -	$ 8,573,205	$ -	$ -	$ -	$ -	$ 12,573,205
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 6,500,000	$ -	$ 8,573,205	$ -	$ -	$ -	$ -	$ 15,073,205
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ 1,327,060	$ -	$ 687,308	$ 687,308	$ -	$ -	$ -	$ 2,701,676
Construction	$ -	$ -	$ 6,185,764	$ 6,000,000	$ 185,765	$ -	$ -	$ 12,371,529
Total Expenditure	$ 1,327,060	$ -	$ 6,873,072	$ 6,687,308	$ 185,765	$ -	$ -	$ 15,073,205

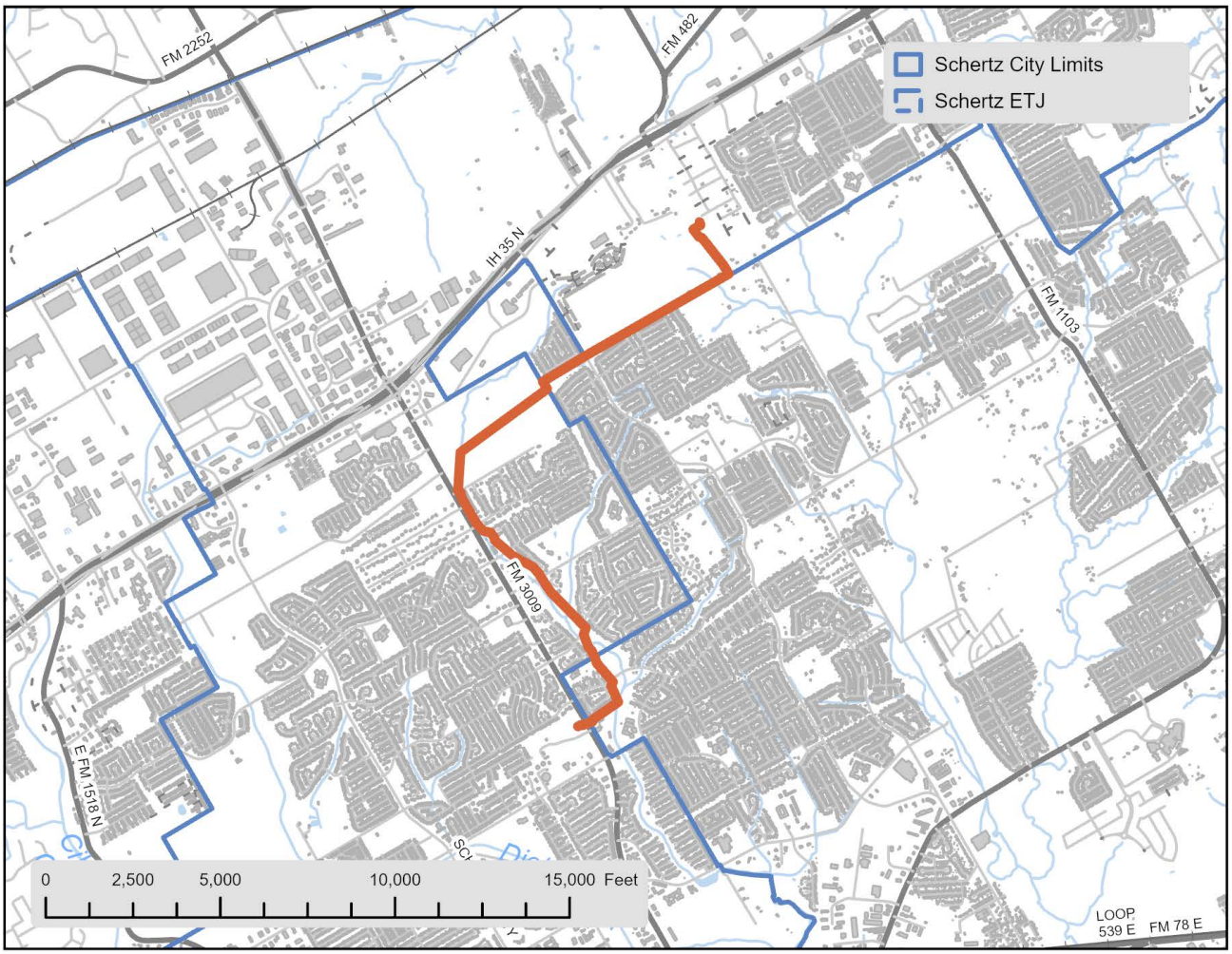
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** W22

Project Title: IH 35 Dedicated Water Transmission Main

Location:

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N

IH 35 DEDICATED TRANSMISSION MAIN

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Ray Corbett Dr to Lower Seguin 8" Waterline Loop

Project Manager: Engineering

Location Description: North of Lower Seguin Rd, East of Ray Corbett Dr

Project Summary: Installation of approximately 5,590 LF of new 8" water line loop north of Lower Seguin Rd, East of Ray Corbett Drive. Needed to supply new service area. 2030-W3

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,688,000	$ 3,688,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,688,000	$ 3,688,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 738,000	$ 738,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,950,000	$ 2,950,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,688,000	$ 3,688,000

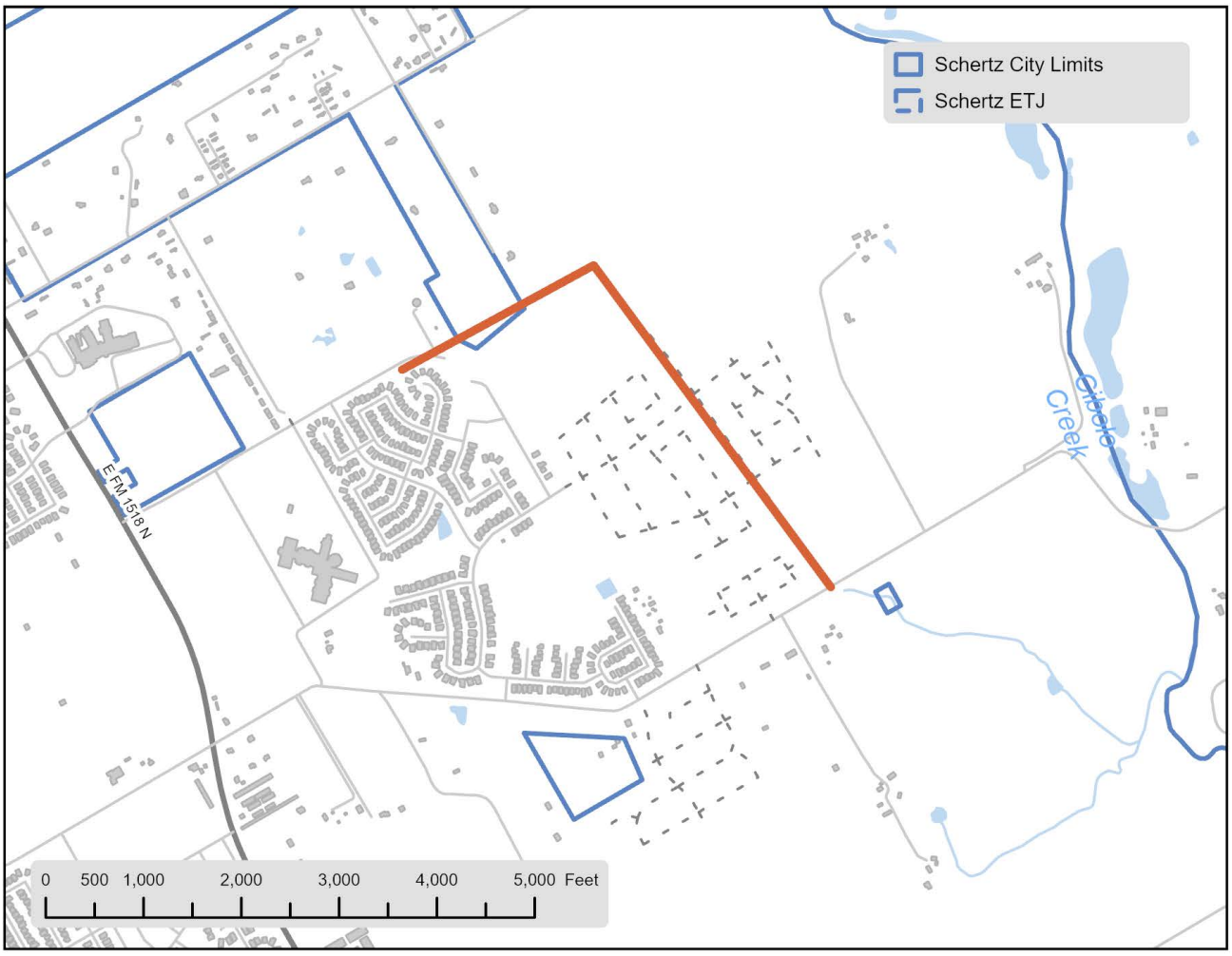
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Ray Corbett Dr to Lower Seguin 8" Waterline Loop

Location:

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N

RAY CORBETT DR to LOWER SEGUIN 8" WATERLINE LOOP

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Ware Seguin Pump Station Expansion Phase 1

Project Manager: Engineering

Location Description: Ware Seguin Pump Station

Project Summary: Expand Ware Seguin Pump Station to firm pumping capacity of 1,000 gpm, 105 TDH; and new groundwater well to provide supply to Ware Seguin. Needed to meet new growth in Ware Seguin area. 2030-W7

Start Date: TBD

Completion Date: TBD

Project Forecast

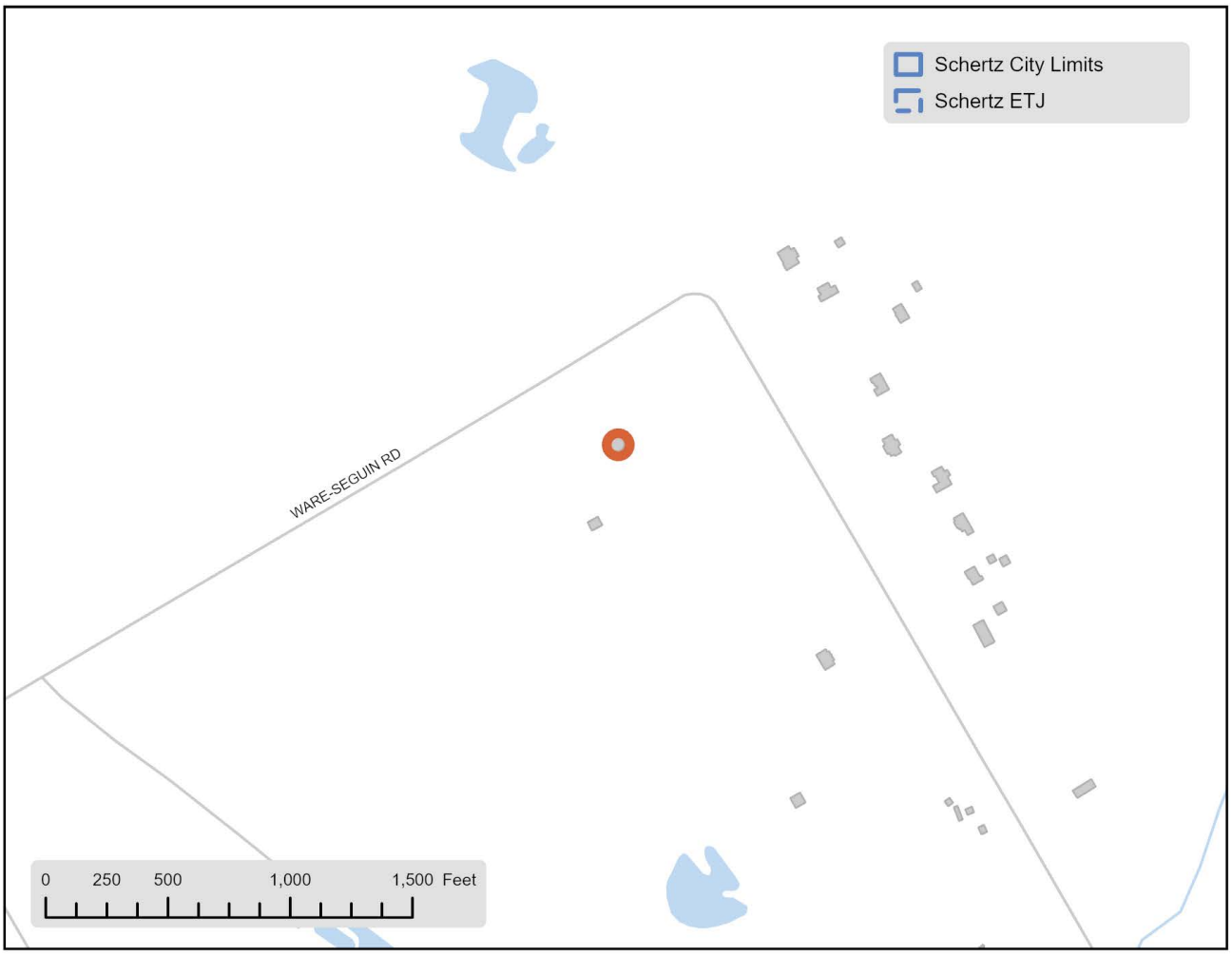
	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,213,000	$ 5,213,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,213,000	$ 5,213,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,043,000	$ 1,043,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,170,000	$ 4,170,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,213,000	$ 5,213,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Water	**Project Code:**	0
Project Title:	Ware Seguin Pump Station Expansion Phase 1		

Location:

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WARE SEGUIN PUMP STATION EXPANSION
PHASE 1

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Trainer Hale Road 2" Waterline Replacement & 8" Waterline Improvements

Project Manager: Engineering

Location Description: Trainer Hale Road East of FM 1518

Project Summary: Upsizing approximately 2,960 LF of 2" water line to 12" water line along Trainer Hale Rd, east of FM 1518. Installation of approximately 9,650 LF of new 8" water line loop north of Trainer Hale Rd, east of FM 1518. Upgrades needed to the distribution system to current minimum pipe size to supply new service area. 2030-W4

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,750,000	$ 9,750,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,850,000	$ 9,850,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,970,000	$ 1,970,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,880,000	$ 7,880,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,850,000	$ 9,850,000

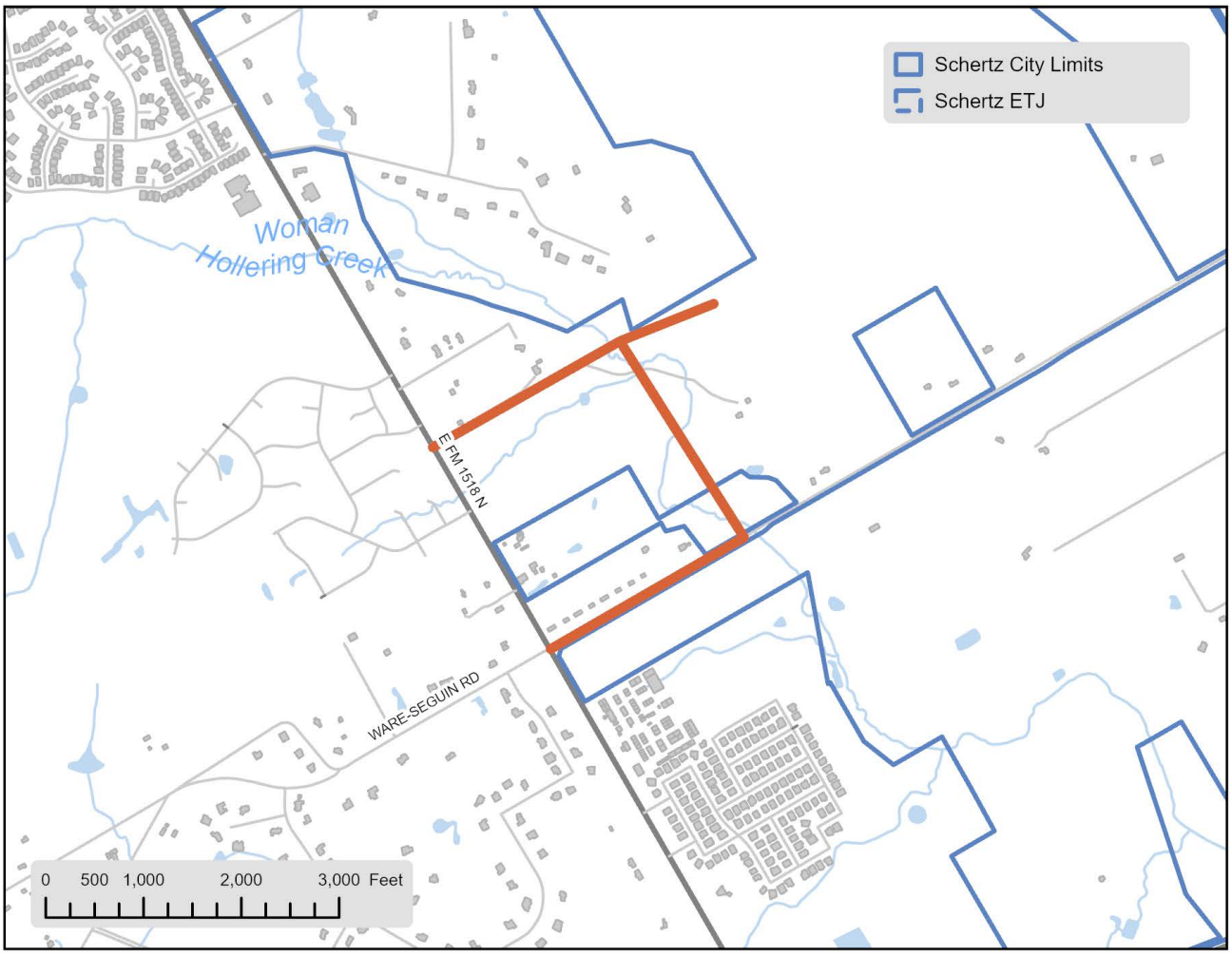
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Trainer Hale Road 2" Waterline Replacement & 8" Waterline Improvements

Location:

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TRAINER HALE ROAD 2" WL REPLACEMENT
& 8" WL IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Raf Burnette Rd 12" Waterline Improvements

Project Manager: Engineering

Location Description: Raf Burnette Rd east of Authority Lane

Project Summary: Installation of approximately 1,750 LF of new 12" waterline. Needed to supply new service area. 2030-W2

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,438,000	$ 1,438,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,438,000	$ 1,438,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 288,000	$ 288,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,150,000	$ 1,150,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,438,000	$ 1,438,000

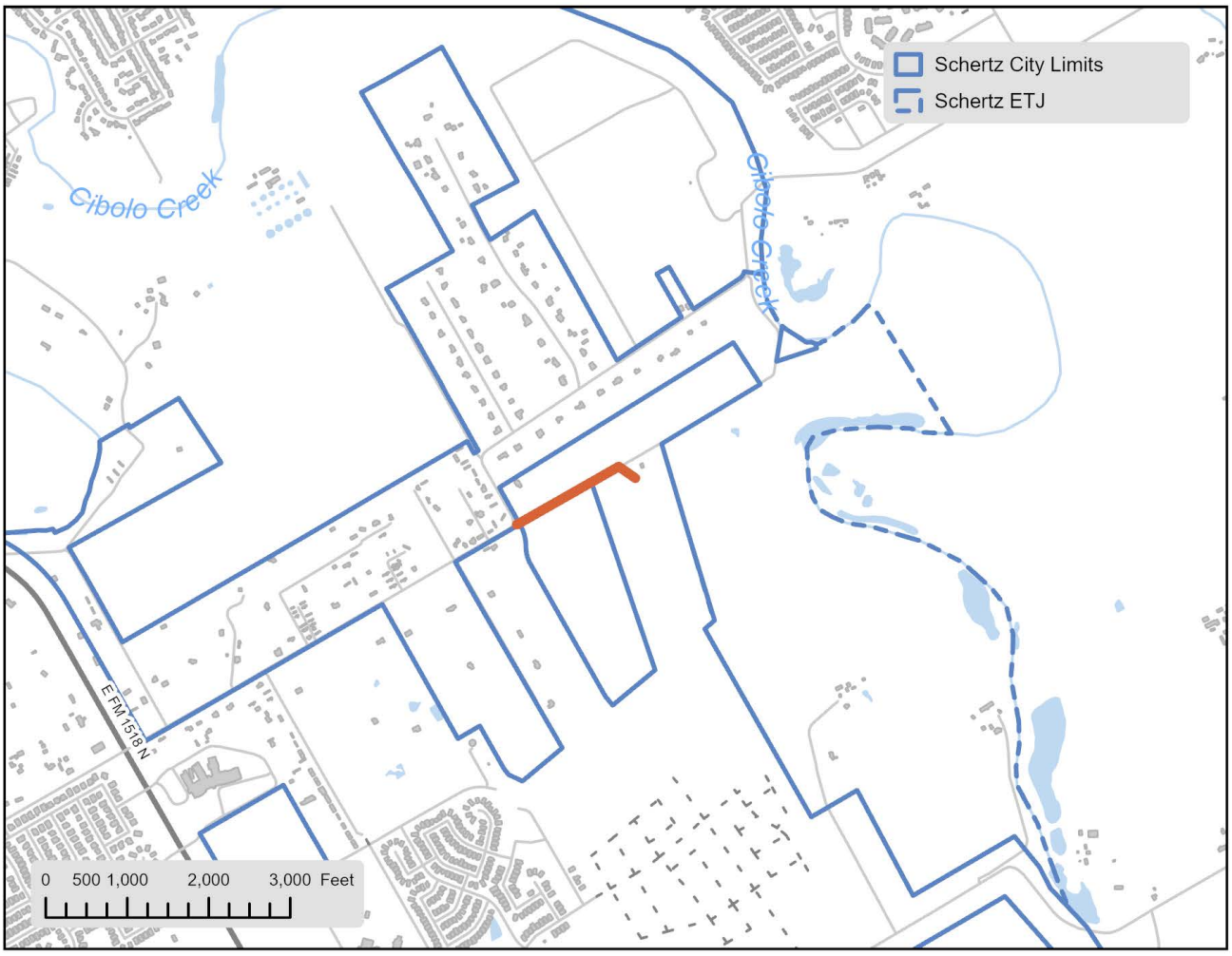
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Raf Burnette Rd 12" Waterline Improvements

Location:

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RAF BURNETTE RD 12" WATERLINE IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: TriCounty Drive to Cibolo Valley Drive 12" Water line Extension

Project Manager: Engineering

Location Description: TriCounty Drive to Cibolo Valley Drive

Project Summary: Installation of approximately 6,060 LF of new 12" water line loop east of FM 3009, north of IH 35. Needed to supply new service area. 2030-W1

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,788,000	$ 4,788,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,788,000	$ 4,788,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 958,000	$ 958,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,830,000	$ 3,830,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,788,000	$ 4,788,000

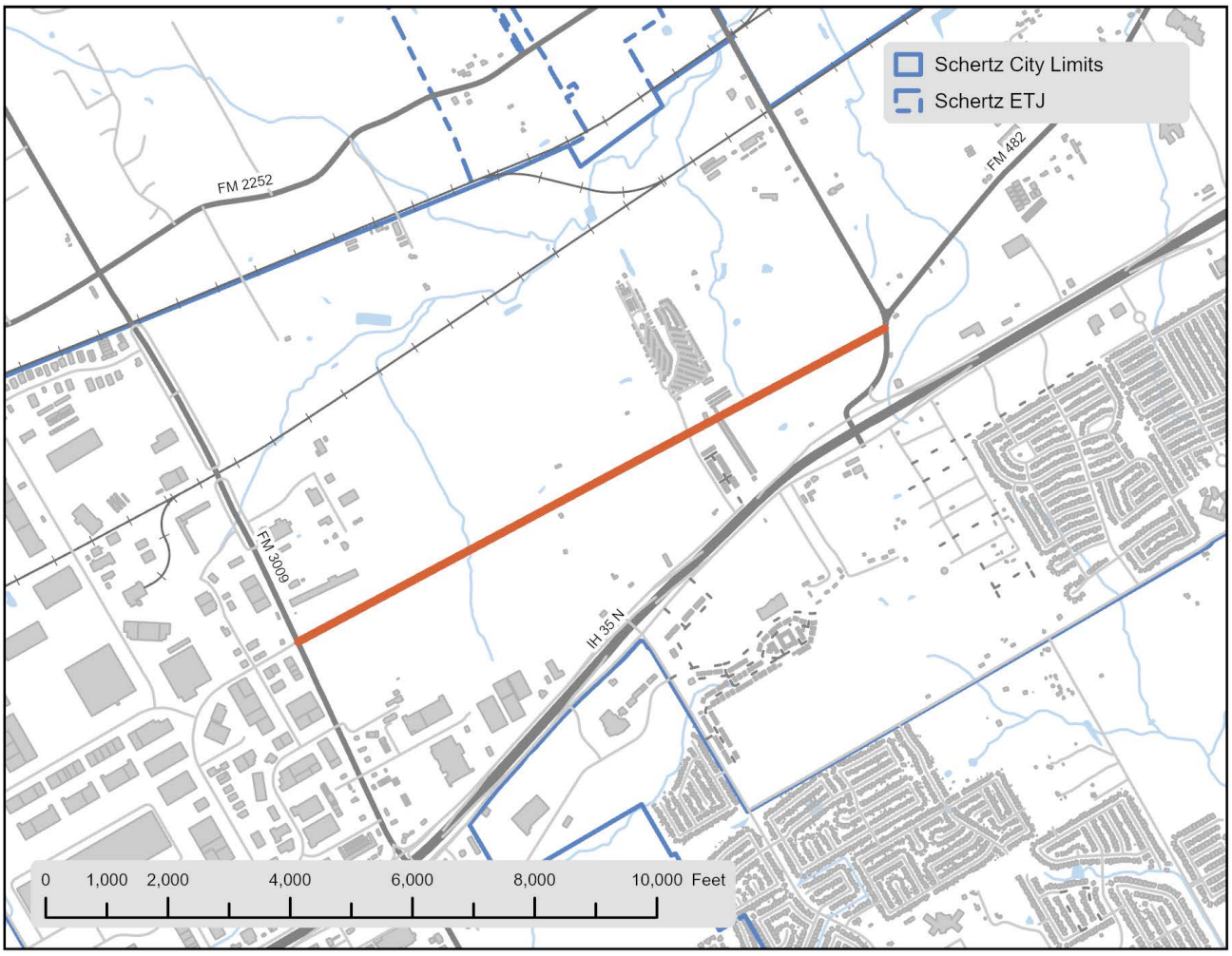
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: TriCounty Drive to Cibolo Valley Drive 12" Water line Extension

Location:

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N

TRICOUNTY DRIVE to CIBOLO VALLEY DRIVE 12" WATERLINE EXTENSION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Boenig Drive S - 6" Waterline Replacement & 8" Waterline Improvement

Project Manager: Engineering

Location Description: Boenig Drive South of North Graytown Rd and along Future Binz-Engleman Rd

Project Summary: Upsizing approximately 5,300 LF of 6" water line to 8" water line along Boenig Drive South of North Graytown Rd. Needed to meet growth in this area and provide fire flow. 2030-W5

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,625,000	$ 5,625,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 763,000	$ 763,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,388,000	$ 6,388,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,278,000	$ 1,278,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,110,000	$ 5,110,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,388,000	$ 6,388,000

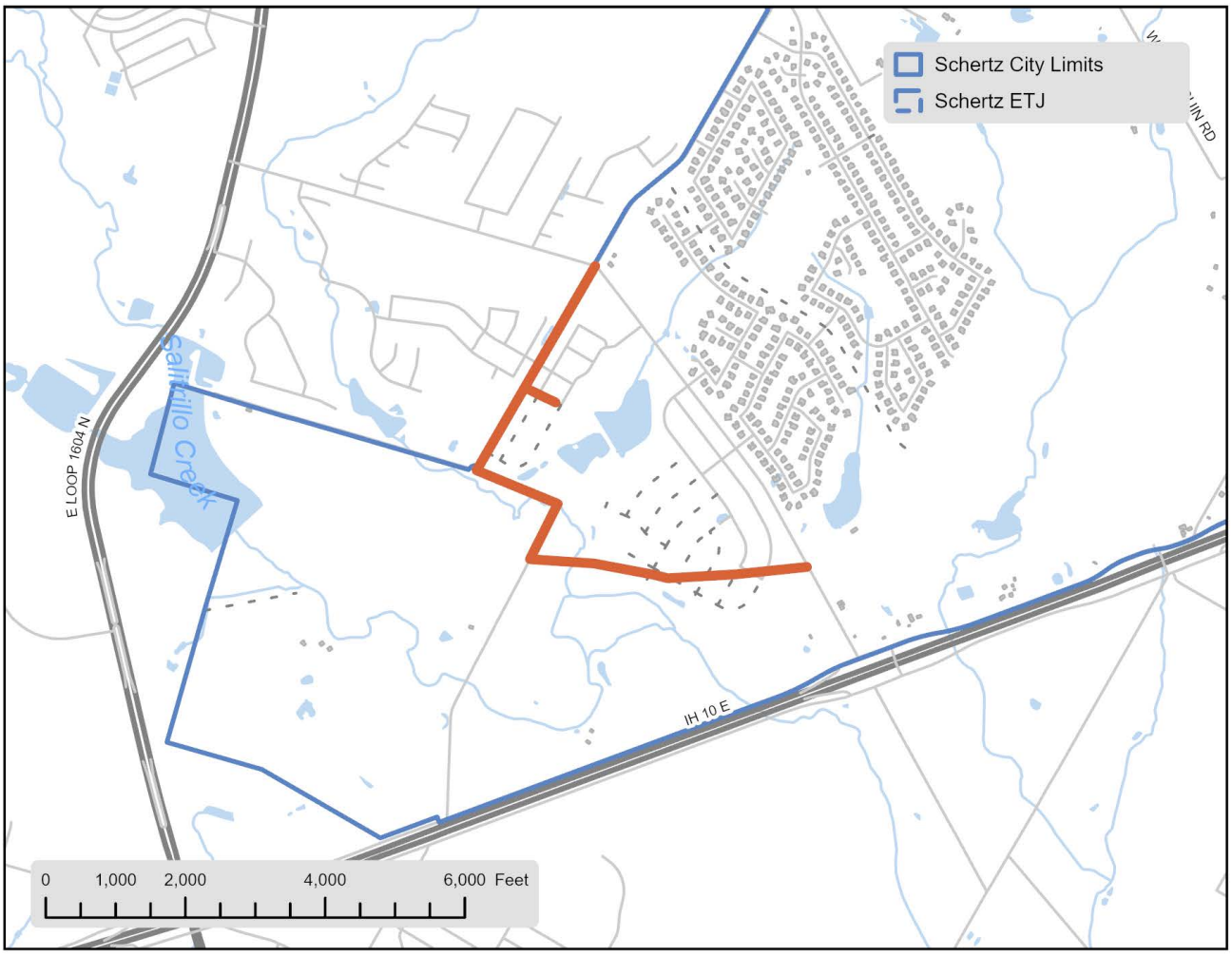
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Boenig Drive S - 6" Waterline Replacement & 8" Waterline Improvement

Location:

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BOENIG DRIVE S-6" WATERLINE REPLACEMENT & 8" WATERLINE IMPROVEMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: IH 10 8" Waterline Improvements

Project Manager: Engineering

Location Description: Along IH 10 and Scenic Lake Drive

Project Summary: Installation of approximately 4,300 LF of new 8" water line along IH 10 and Scenic Lake Drive. Needed to meet growth in this area. 2030-W8

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,063,000	$ 6,063,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,063,000	$ 6,063,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,213,000	$ 1,213,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,850,000	$ 4,850,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,063,000	$ 6,063,000

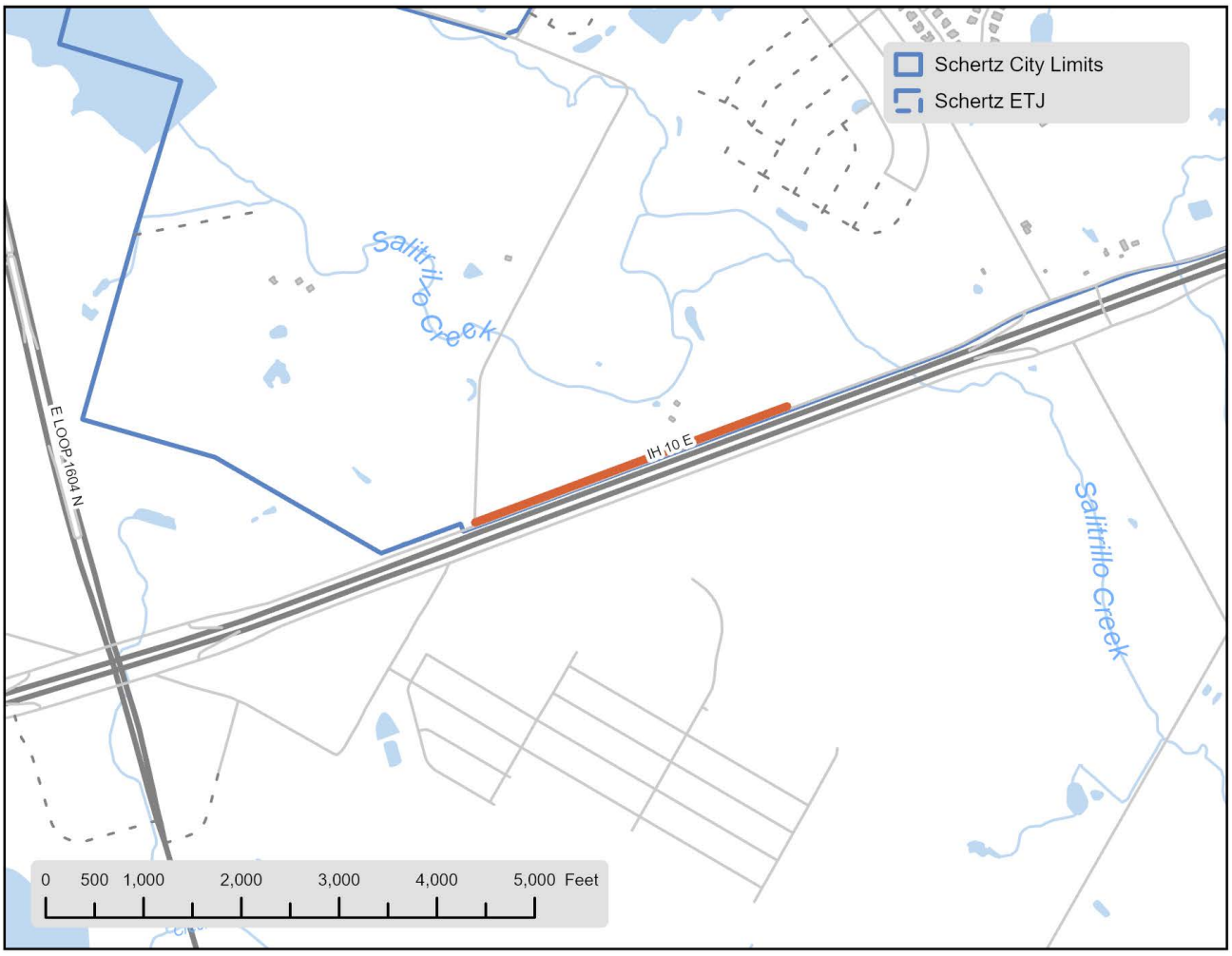
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: IH 10 8" Waterline Improvements

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



IH 10 8" WATERLINE IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:**

Project Title: Northcliffe Tank - Expand Capacity

Project Manager: Engineering

Location Description:

Project Summary: Northcliffe Tank - Expand Capacity

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000
Construction	$ -	$ -	$ -	$ -	$ -	$ 1,350,000	$ -	$ 1,350,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000

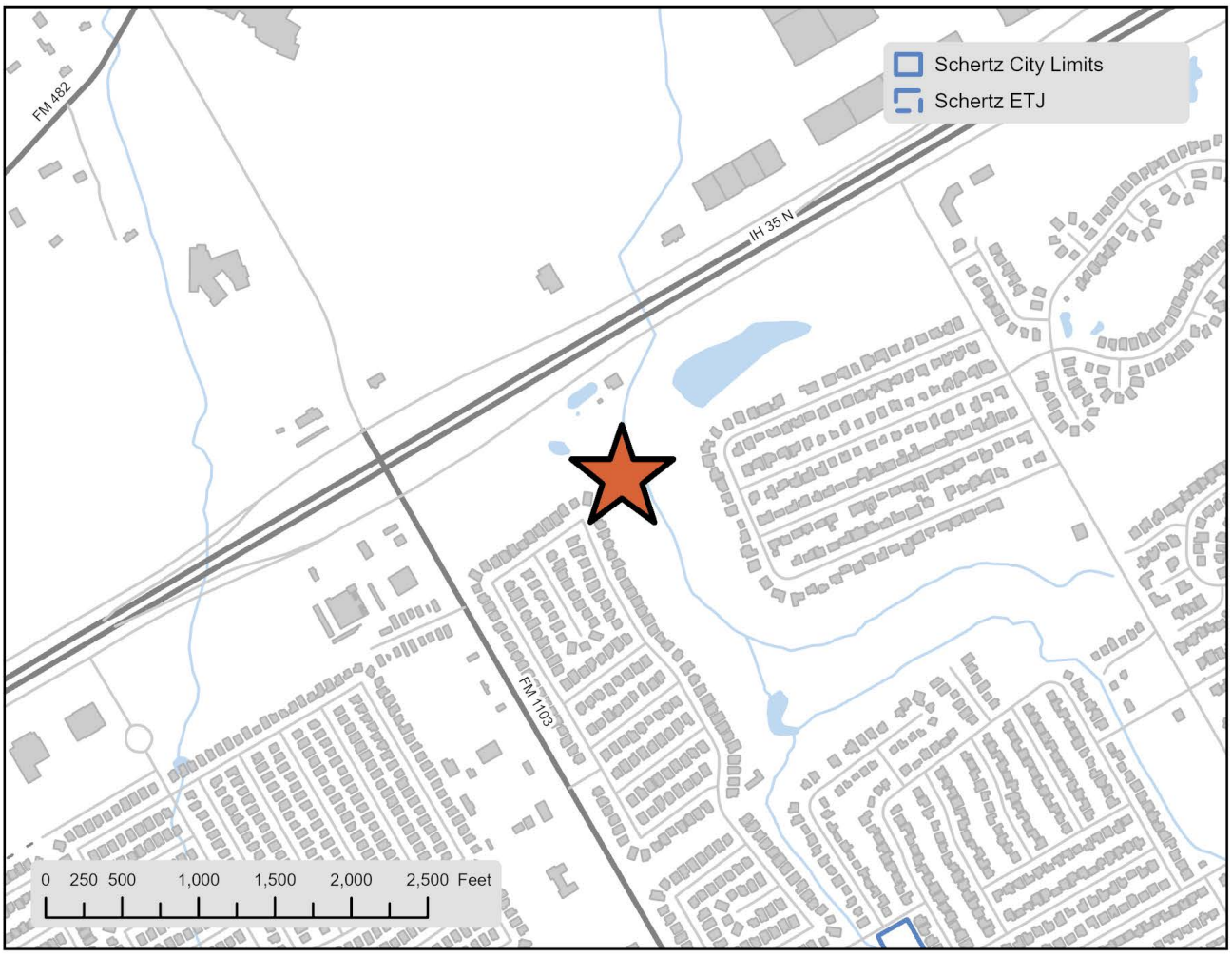
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Water **Project Code:** 0

Project Title: Northcliffe Tank - Expand Capacity

Location:

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N

NORTHCLIFFE TANK - EXPAND CAPACITY

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** QA2

Project Title: Woman Hollering Creek Wastewater Interceptor Main and Lift Station

Project Manager: Engineering

Location Description: FM 1518 near Woman Hollering Creek

Project Summary: Design and construction of a sanitary sewer system to collect and convey wastewater to the future CCMA water reclamation plant off Trainer Hale Road in Southern Schertz. The system will consist of approximately 19,000 linear feet of 30" gravity wastewater line running generally along Woman Hollering Creek from the existing Sedona Lift Station on FM 1518 to a new lift station on IH 10 and approximately 6,000 feet of force main from the lift station to the CCMA plant. It will also include an additional 18" gravity line approximately 1,500 feet in length that will first serve the Hallie's Cove subdivision. The system is necessary for the new CCMA plant to befin operation and allow the existing Woman Hollering Lift Station at Sedona to be taken out of service.

Start Date: Sep-13

Completion Date: Sep-24

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ 7,879,305	$ 789,706	$ 1,595,778	$ -	$ -	$ -	$ -	$ 10,264,789
Bonds	$ 2,985,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,985,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 10,864,305	$ 789,706	$ 1,595,778	$ -	$ -	$ -	$ -	$ 13,249,789
Expenditure								
Land Purchase	$ 292,636	$ -	$ -	$ -	$ -	$ -	$ -	$ 292,636
Professional Services	$ 1,489,663	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 1,589,663
Construction	$ 8,767,132	$ 1,004,580	$ 1,595,778	$ -	$ -	$ -	$ -	$ 11,367,490
Total Expenditure	$ 10,549,431	$ 1,104,580	$ 1,595,778	$ -	$ -	$ -	$ -	$ 13,249,789

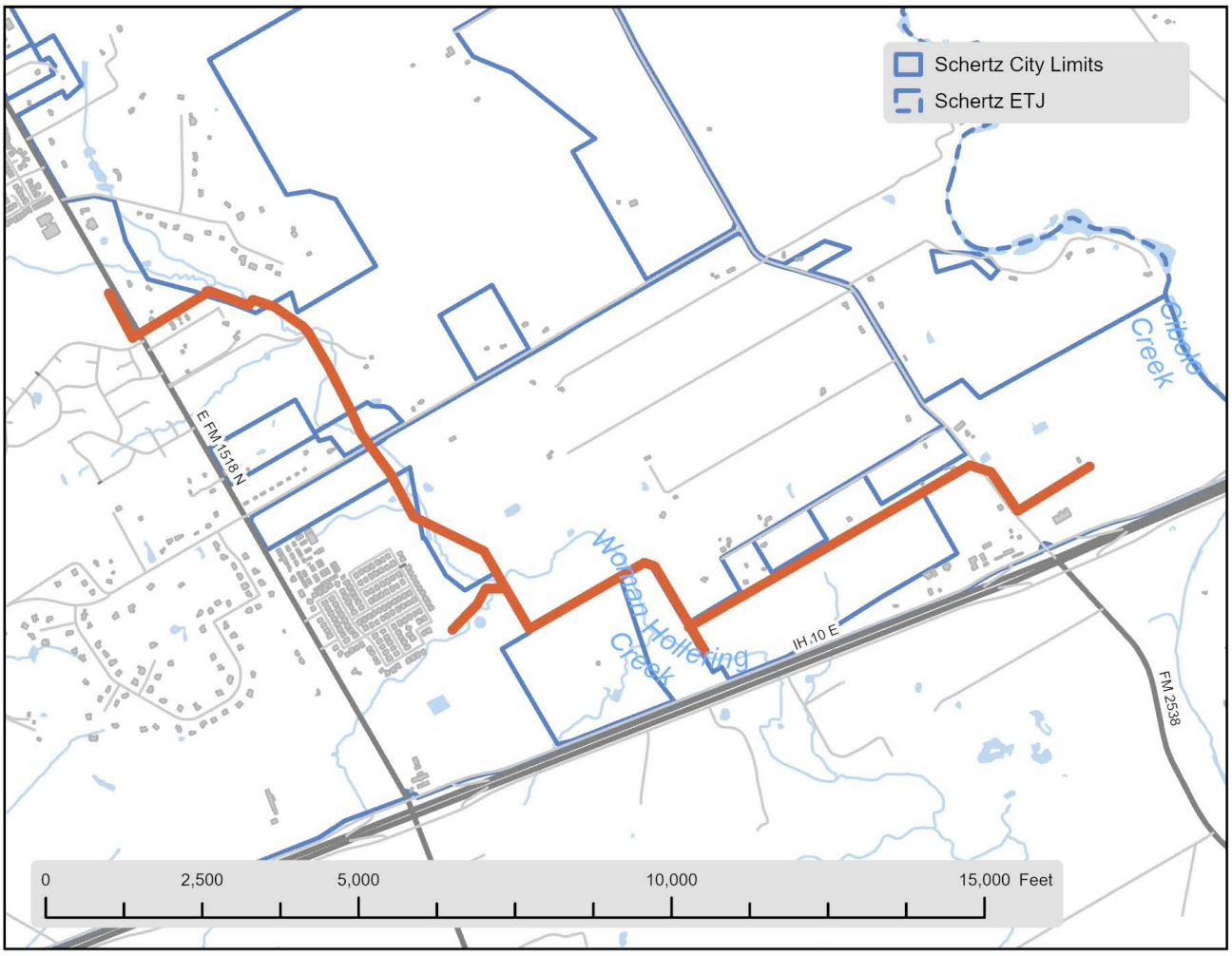
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** QA2

Project Title: Woman Hollering Creek Wastewater Interceptor Main and Lift Station

Location:

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N

WOMAN HOLLERING CREEK WASTEWATER INTERCEPTOR MAIN AND LIFT STATION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Riata Lift Station Utility Relocations

Project Manager: Engineering

Location Description: Along IH 35, just north of Fairlawn Ave.

Project Summary: Design, Construction, and Site Acquisition for the Relocation of the Riata Lift Station to avoid conflicts as part of the IH 35 NEX project

Start Date: 8/1/2020

Completion Date: Dec-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Reimbursable	$ -	$ 1,911,763	$ 955,842	$ -	$ -	$ -	$ -	$ 2,867,605
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ 1,911,763	$ 955,842	$ -	$ -	$ -	$ -	$ 2,867,605
Expenditure								
Land Purchase	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ 300,000
Professional Services	$ -	$ 178,000	$ -	$ -	$ -	$ -	$ -	$ 178,000
Construction	$ -	$ 1,433,763	$ 955,842	$ -	$ -	$ -	$ -	$ 2,389,605
Total Expenditure	$ -	$ 1,911,763	$ 955,842	$ -	$ -	$ -	$ -	$ 2,867,605

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Riata Lift Station Utility Relocations

Location:

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RIATA LIFT STATION UTILITY RELOCATIONS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: CCMA South Plant Expansion

Project Manager: Public Works

Location Description: 7720 Trainer Hale Road

Project Summary: City participation in expansion of CCMA South Water Reclamation Facility

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000,000	$ 20,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000,000	$ 20,000,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,000,000	$ 18,000,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000,000	$ 20,000,000

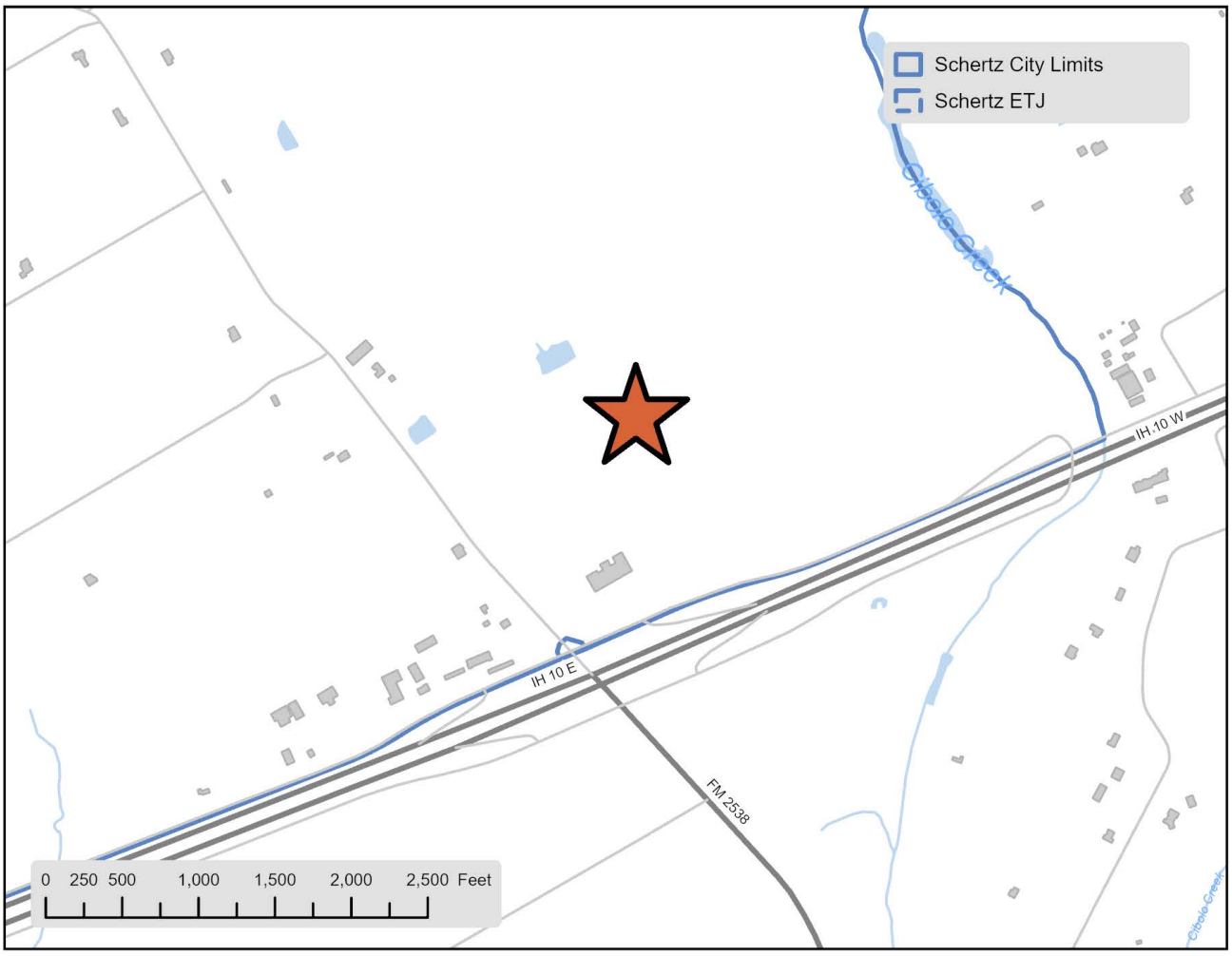
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: CCMA South Plant Expansion

Location:

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N

CCMA SOUTH PLANT EXPANSION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Town Creek Installaton of Wastewater Gravity Line Phase IV Section 1

Project Manager: Engineering

Location Description: Abbey Road to FM 2252

Project Summary: Installation of approximately 6,600 LF of new 24" wastewater gravity line. This main will provide collection of wastewater flows from a large, currently undeveloped commercial/industrial area of the City. Needed for ancipated growth base on the Land Use Plan. NT-S1

Start Date: Oct-26

Completion Date: Dec-28

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ 500,000	$ 3,500,000	$ 2,875,000	$ 6,875,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 500,000	$ 3,500,000	$ 2,875,000	$ 6,875,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 875,000	$ 1,375,000
Construction	$ -	$ -	$ -	$ -	$ 500,000	$ 3,000,000	$ 2,000,000	$ 5,500,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 500,000	$ 3,500,000	$ 2,875,000	$ 6,875,000

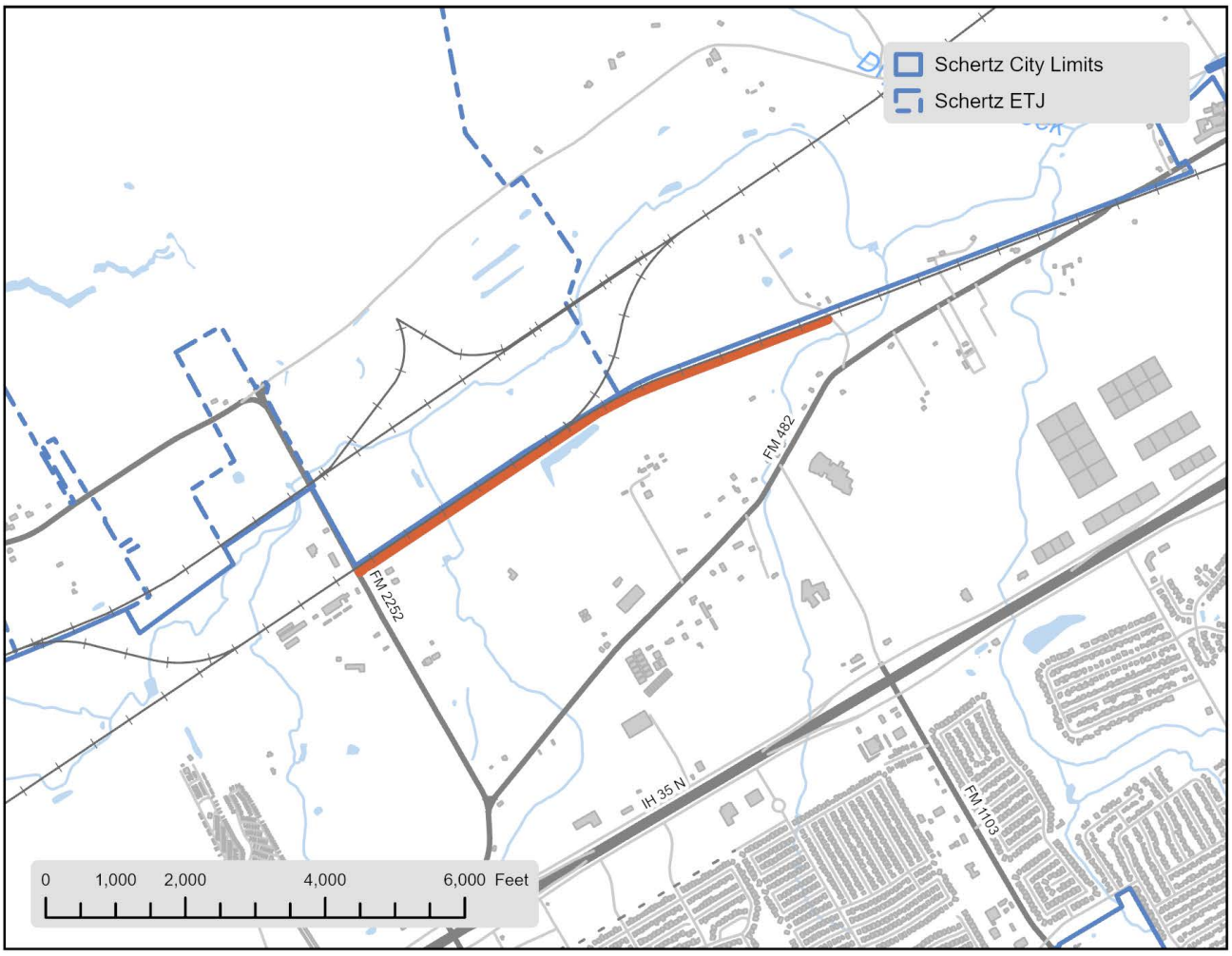
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Town Creek Installaton of Wastewater Gravity Line Phase IV Section 1

Location:

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TOWN CREEK WASTEWATER TRUNK MAIN
PHASE IV SECTION 1

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Town Creek Installaton of Wastewater Gravity Line Phase IV Section 2

Project Manager: Engineering

Location Description:

Project Summary: Installation of approximately 4,470 LF of new 12" wastewater gravity line. This main will provide collection of wastewater flows from a large, currently undeveloped commercial/industrial area of the City. Needed for anticipated growth base on the Land Use Plan. NT-S2

Start Date: Oct-26

Completion Date: Dec-28

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ 300,000	$ 1,440,000	$ 1,185,000	$ 2,925,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 300,000	$ 1,440,000	$ 1,185,000	$ 2,925,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 300,000	$ 100,000	$ 185,000	$ 585,000
Construction	$ -	$ -	$ -	$ -	$ -	$ 1,340,000	$ 1,000,000	$ 2,340,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 300,000	$ 1,440,000	$ 1,185,000	$ 2,925,000

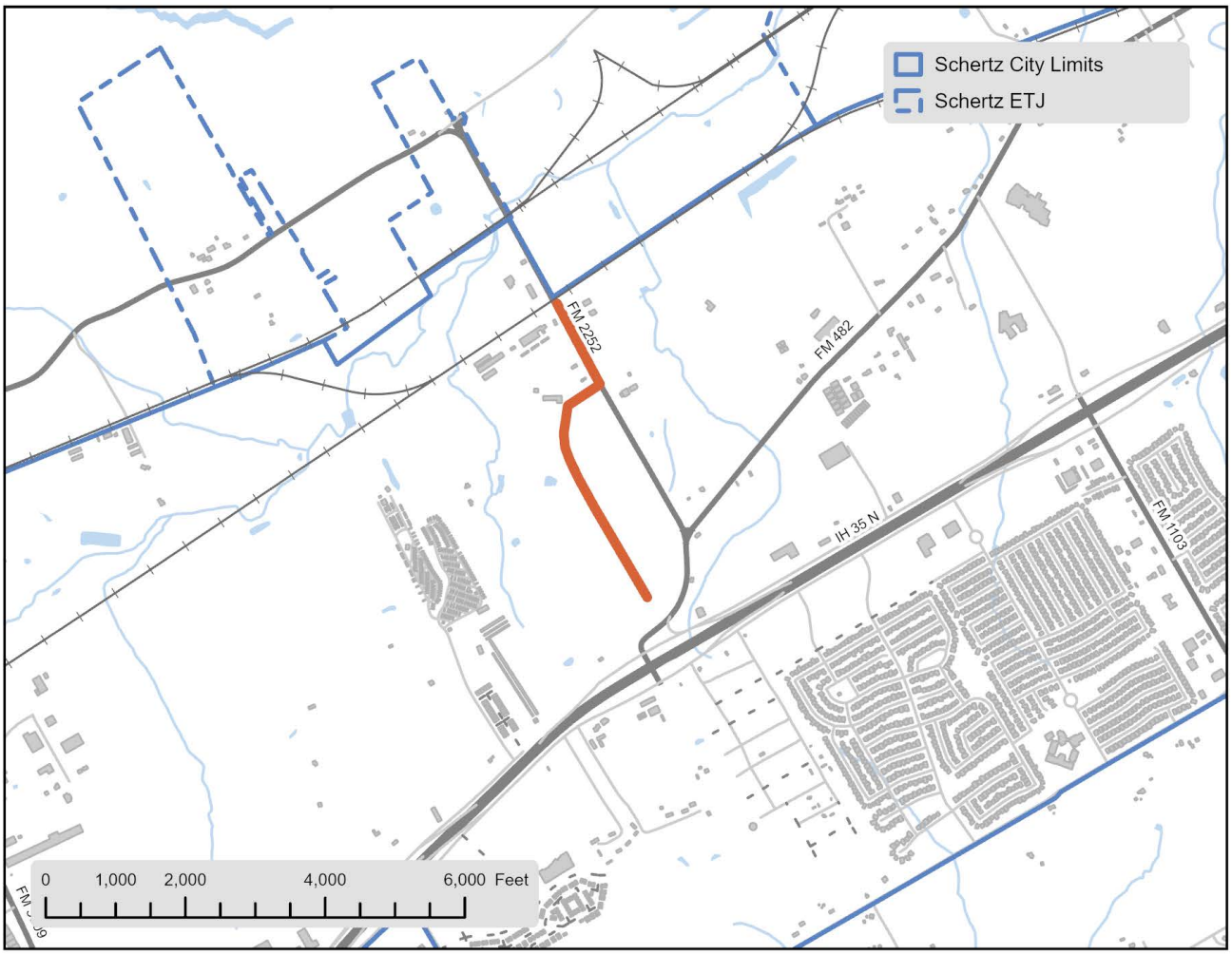
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Town Creek Installaton of Wastewater Gravity Line Phase IV Section 2

Location:

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TOWN CREEK WASTEWATER TRUNK MAIN
PHASE IV SECTION 2

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Northcliffe Lift Station Upgrade

Project Manager: Engineering

Location Description: Northcliffe Lift Station

Project Summary: Northcliffe Lift Station upgrade to firm capacity of 4,500 gpm. Needed to follow TCEQ requirement of peak flow not to exceed firm capacity. This upgrade is based on buildout flow of 4,485 gpm. 2030 SI-6

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,838,000	$ 7,838,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,838,000	$ 7,838,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,568,000	$ 1,568,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,270,000	$ 6,270,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,838,000	$ 7,838,000

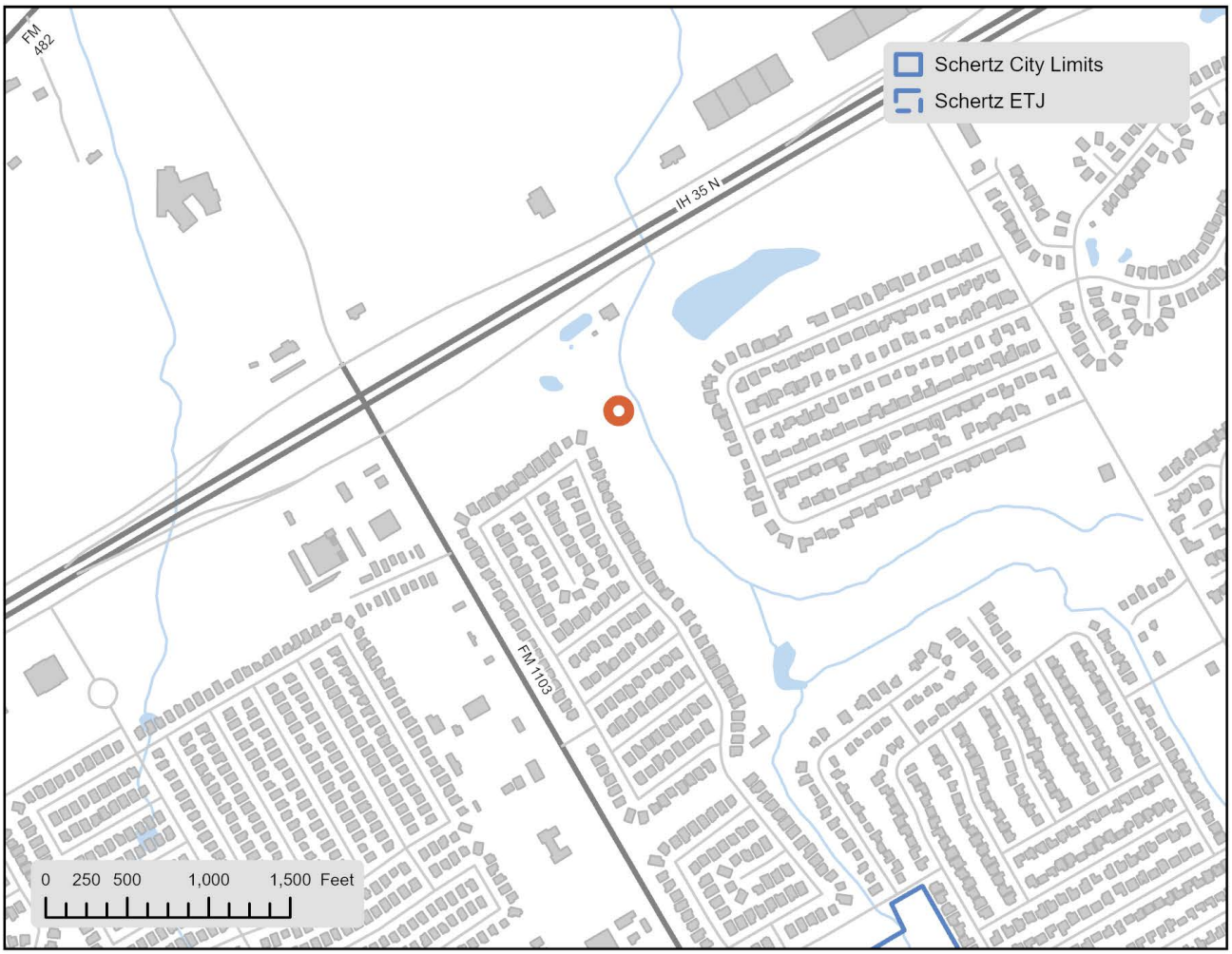
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Northcliffe Lift Station Upgrade

Location:

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NORTHCLIFFE LIFT STATION UPGRADE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Decommission Corbett Lift Station

Project Manager: Engineering

Location Description:

Project Summary: Decommission Corbett Lift Station - installation of approximately 2,410 LF of 10" gravity line to connect to the existing system. Needed as part of the lift station elimination plan. NT SI-2

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ 1,100,000	$ 400,000	$ -	$ -	$ -	$ 1,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,100,000	$ 400,000	$ -	$ -	$ -	$ 1,500,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
Construction	$ -	$ -	$ 800,000	$ 400,000	$ -	$ -	$ -	$ 1,200,000
Total Expenditure	$ -	$ -	$ 1,100,000	$ 400,000	$ -	$ -	$ -	$ 1,500,000

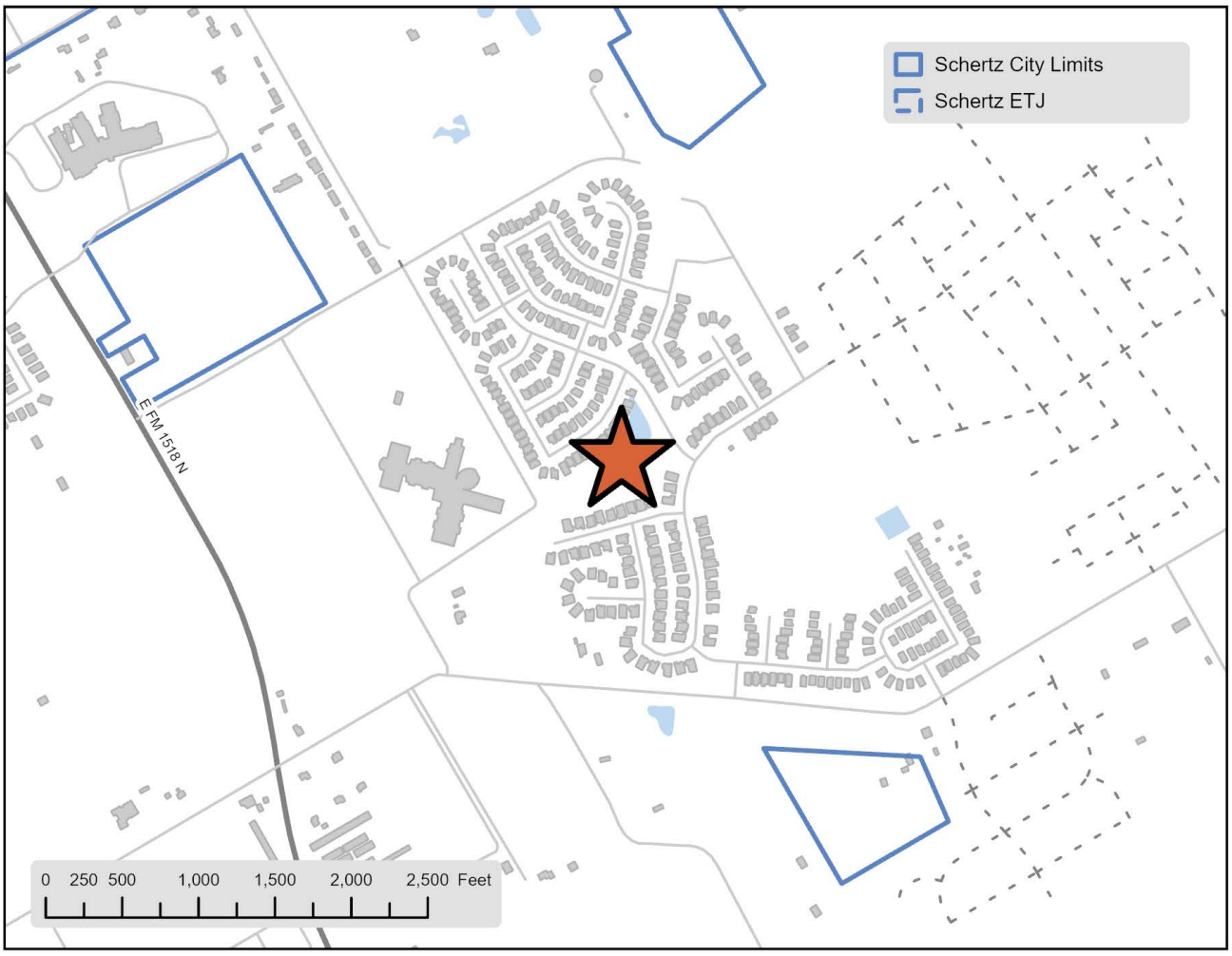
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Decommission Corbett Lift Station

Location:

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DECOMMISSION CORBETT LIFT STATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Cibolo West Wastewater Trunk Main

Project Manager: Engineering

Location Description: Cibolo Creek Sewershed in Southern Schertz

Project Summary: Installation of approximately 21,680 LF of 18" gravity wastewater trunk main that will collect wastewater at the location of the Saddlebrook Wastewater Lift Station and convey flows south along a route including along Weir and Trainer Hale Roads and the west side of Cibolo Creek to the CCMA South Water Reclamation Plant. Having this line in place will allow the decomissioning of the Corbett and Saddlebrook Lift Stations. NT-S6

Start Date: Jan-25

Completion Date: Dec-29

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees		$ -	$ 1,081,000	$ 1,081,000	$ 1,081,000	$ 12,970,000	$ -	$ 16,213,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,081,000	$ 1,081,000	$ 1,081,000	$ 12,970,000	$ -	$ 16,213,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 1,081,000	$ 1,081,000	$ 1,081,000	$ -	$ -	$ 3,243,000
Construction	$ -	$ -	$ -	$ -	$ -	$ 12,970,000	$ -	$ 12,970,000
Total Expenditure	$ -	$ -	$ 1,081,000	$ 1,081,000	$ 1,081,000	$ 12,970,000	$ -	$ 16,213,000

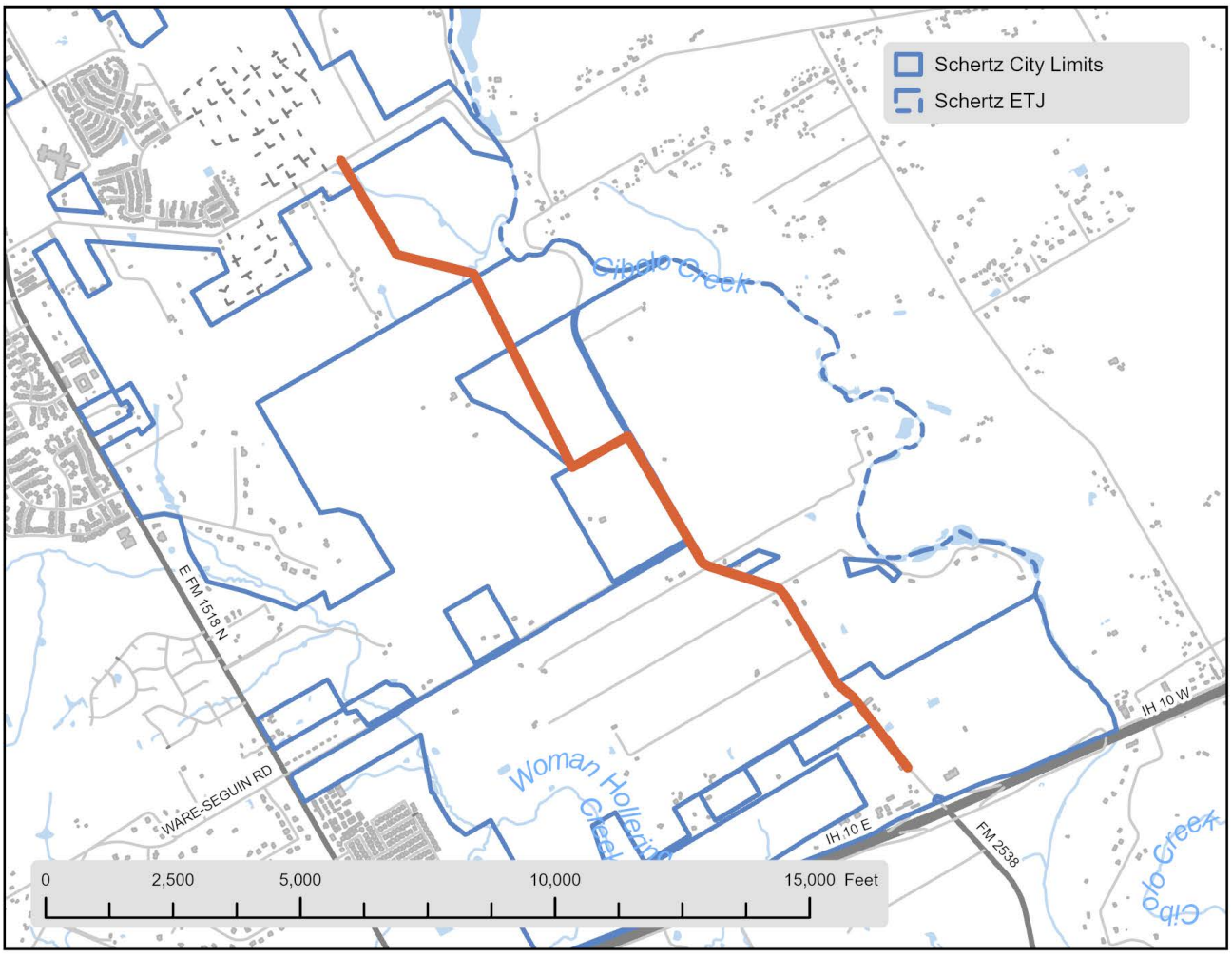
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Cibolo West Wastewater Trunk Main

Location:

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CIBOLO WEST WASTEWATER TRUNK MAIN

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Town Creek Installation of Wastewater Gravity Line Phase V

Project Manager: Engineering

Location Description: 21700 FM 2252 Southwest along RR to TriCounty Lift Station FM 3009

Project Summary: Installation of approximately 10,060 LF of new 24" wastewater gravity line from the rear of 21700 FM 2252, generally southwest generally along the railroad to FM 3009 . The trunk main will pick up wastewater that currently flows into the TriCounty Lift Station, allowing that facility to be taken off line. This main will provide collection of wastewater flows from a large, currently undeveloped commercial/industrial area of the City. Needed for ancipated growth base on the Land Use Plan. NT-S3

Start Date: Oct-26

Completion Date: Dec-28

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ 6,000,000	$ 4,425,000	$ -	$ 10,425,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 6,000,000	$ 4,425,000	$ -	$ 10,425,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,085,000	$ -	$ 2,085,000
Construction	$ -	$ -	$ -	$ -	$ 5,000,000	$ 3,340,000	$ -	$ 8,340,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 6,000,000	$ 4,425,000	$ -	$ 10,425,000

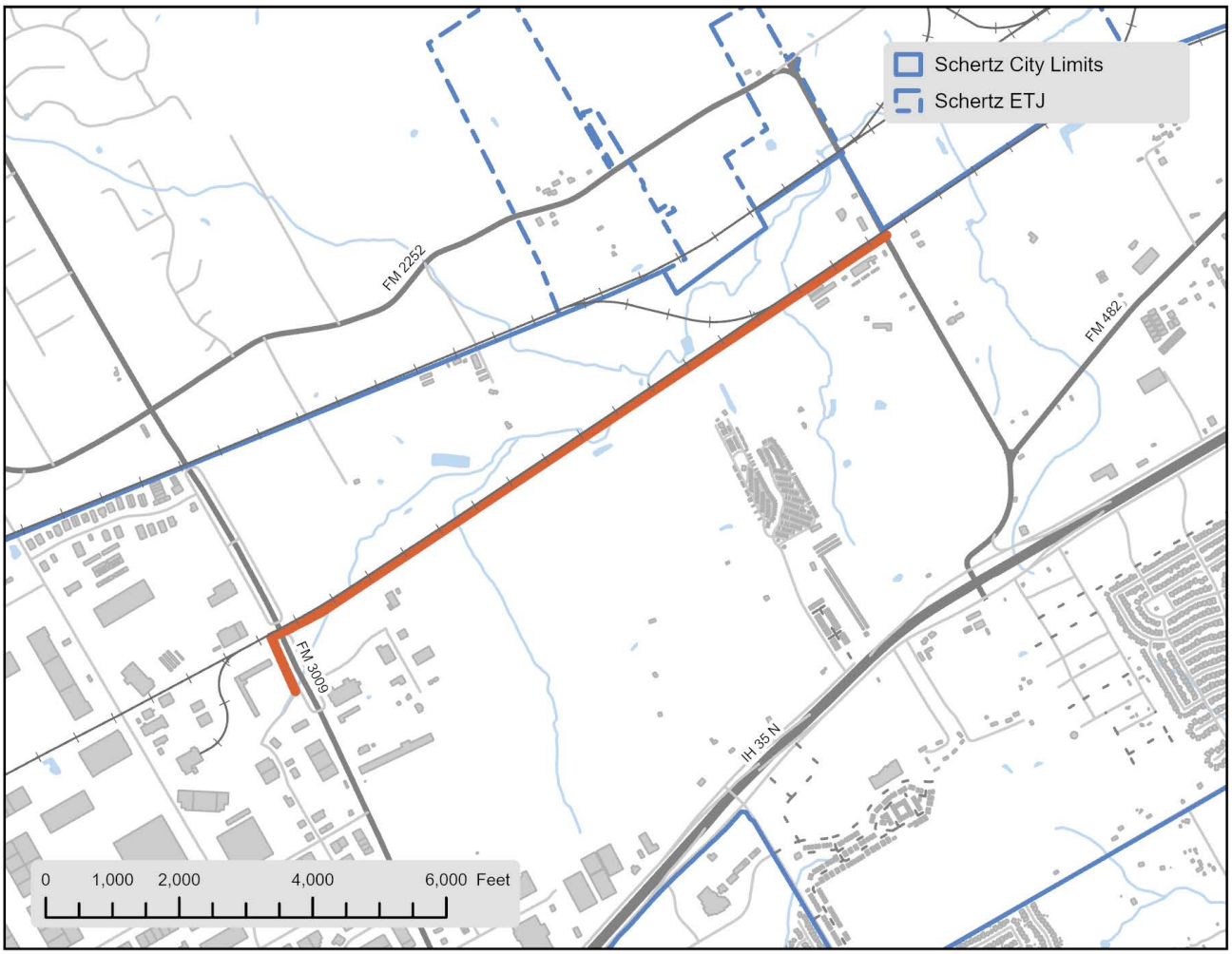
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Town Creek Installation of Wastewater Gravity Line Phase V

Location:

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TOWN CREEK WASTEWATER TRUNK MAIN
PHASE V

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Aviation Heights Wastewater Phases 1-4

Project Manager: Engineering

Location Description: Aviation Heights Subdivision

Project Summary: This is the replacement of approximately 14,190 linear feet of 6" and 8" vitrified clay sewer mains throughout the Aviation Heights Subdivision.

Start Date: Jan-28

Completion Date: Dec-30

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 1,000,000	$ 3,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 1,000,000	$ 3,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
Construction	$ -	$ -	$ -	$ -	$ -	$ 1,700,000	$ 1,000,000	$ 2,700,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 1,000,000	$ 3,000,000

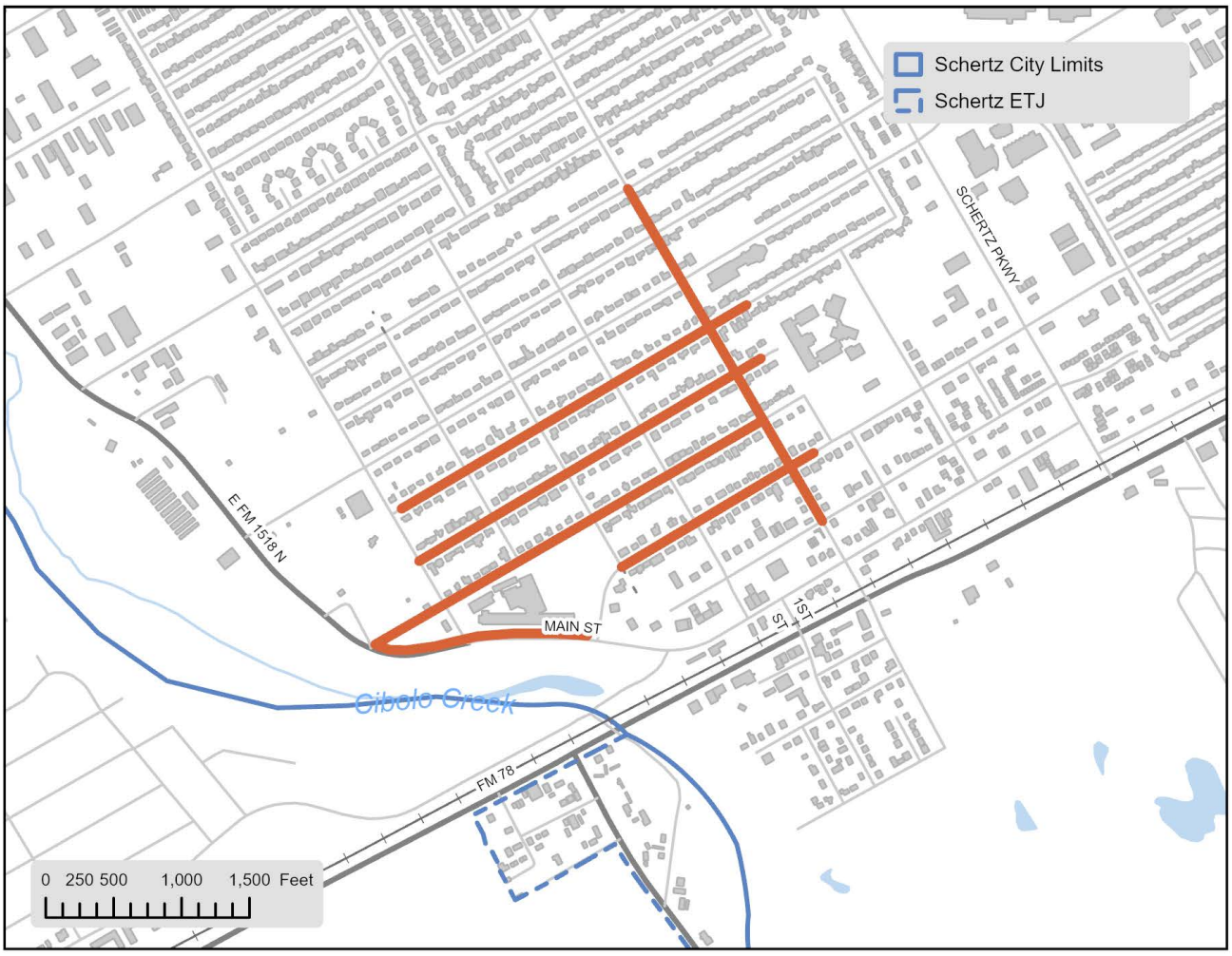
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Aviation Heights Wastewater Phases 1-4

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



N

AVIATION HEIGHTS WASTEWATER
PHASES 1-4

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Bell North Drive Gravity Sewer Main Construction

Project Manager: Engineering

Location Description: Bell North Drive

Project Summary: Ten commercial properties on the west end of Bell North Drive are served by private grinder pumps that pump wastewater into a public wastewater force main that discharges into a manhole near 17316 Bell North Drive. This project is the construction of a gravity sewer main within Bell North Drive that will flow toward and discharge into the main on Doerr Lane.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Construction	$ -	$ -	$ 900,000	$ -	$ -	$ -	$ -	$ 900,000
Total Expenditure	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Bell North Drive Gravity Sewer Main Construction

Location:

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BELL NORTH SEWER

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Hope Lane 8" Gravity Line Installation

Project Manager: Engineering

Location Description: Old Wiederstein Road and along Hope Lane

Project Summary: Installation of approximately 2,950 LF of new 8" gravity line north of Old Wiederstein Rd and along Hope Lane. Needed for anticipated growth based on Land Use Plan. 2030-S1

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,025,000	$ 2,025,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,025,000	$ 2,025,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 405,000	$ 405,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,620,000	$ 1,620,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,025,000	$ 2,025,000

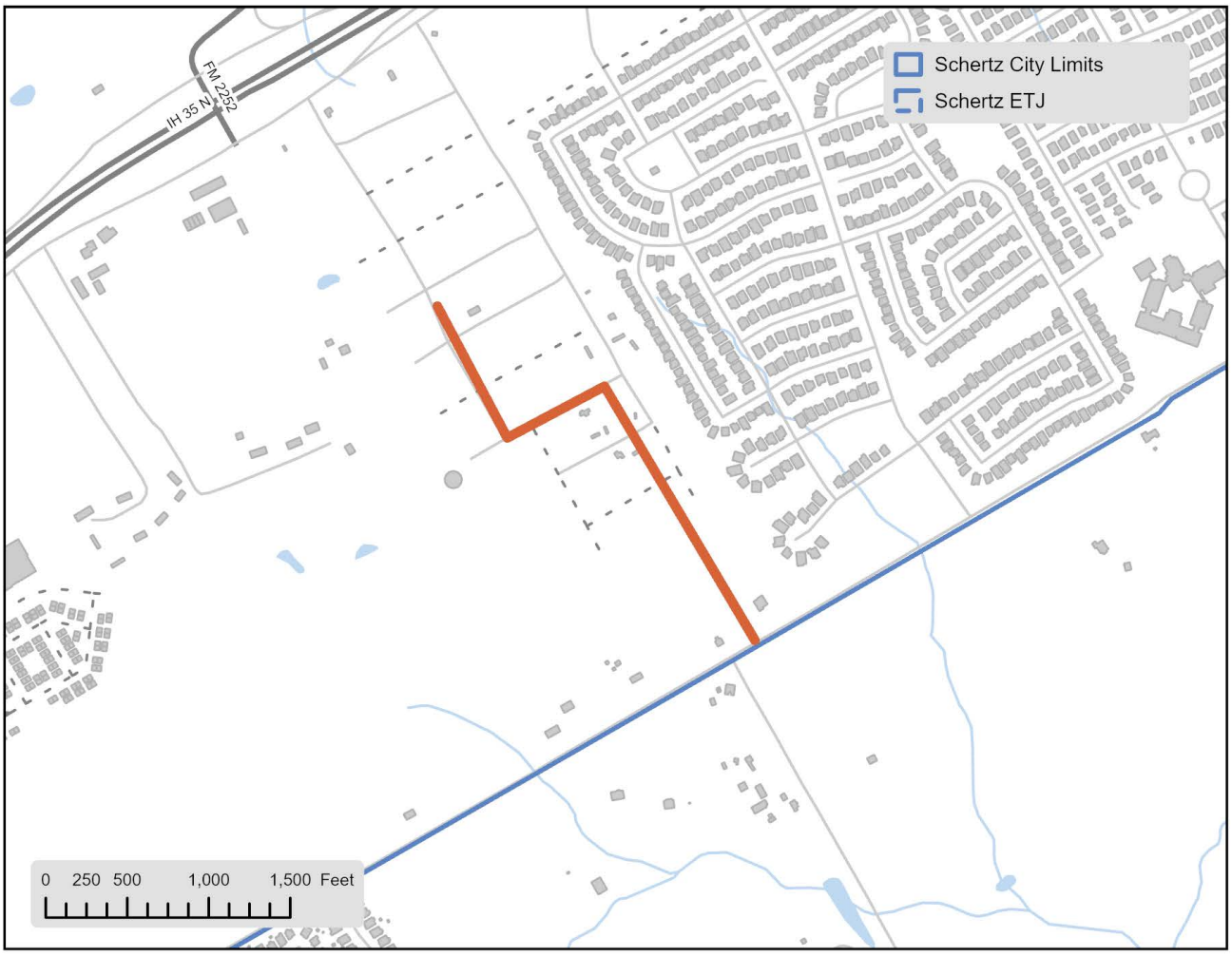
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Hope Lane 8" Gravity Line Installation

Location:

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HOPE LANE 8" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Cibolo Crossing Wastewater line Upsize

Project Manager: Engineering

Location Description: South of IH 35 N and East of Hampton Inn & Suites

Project Summary: Upsizing approximately 1,150 LF of existing 10" with 12" gravity line South of IH 35 N and East of Hampton Inn & Suites. Needed to resolve an SSO near IH 35 N. 2030 SI-3

Start Date: TBD

Completion Date: TBD

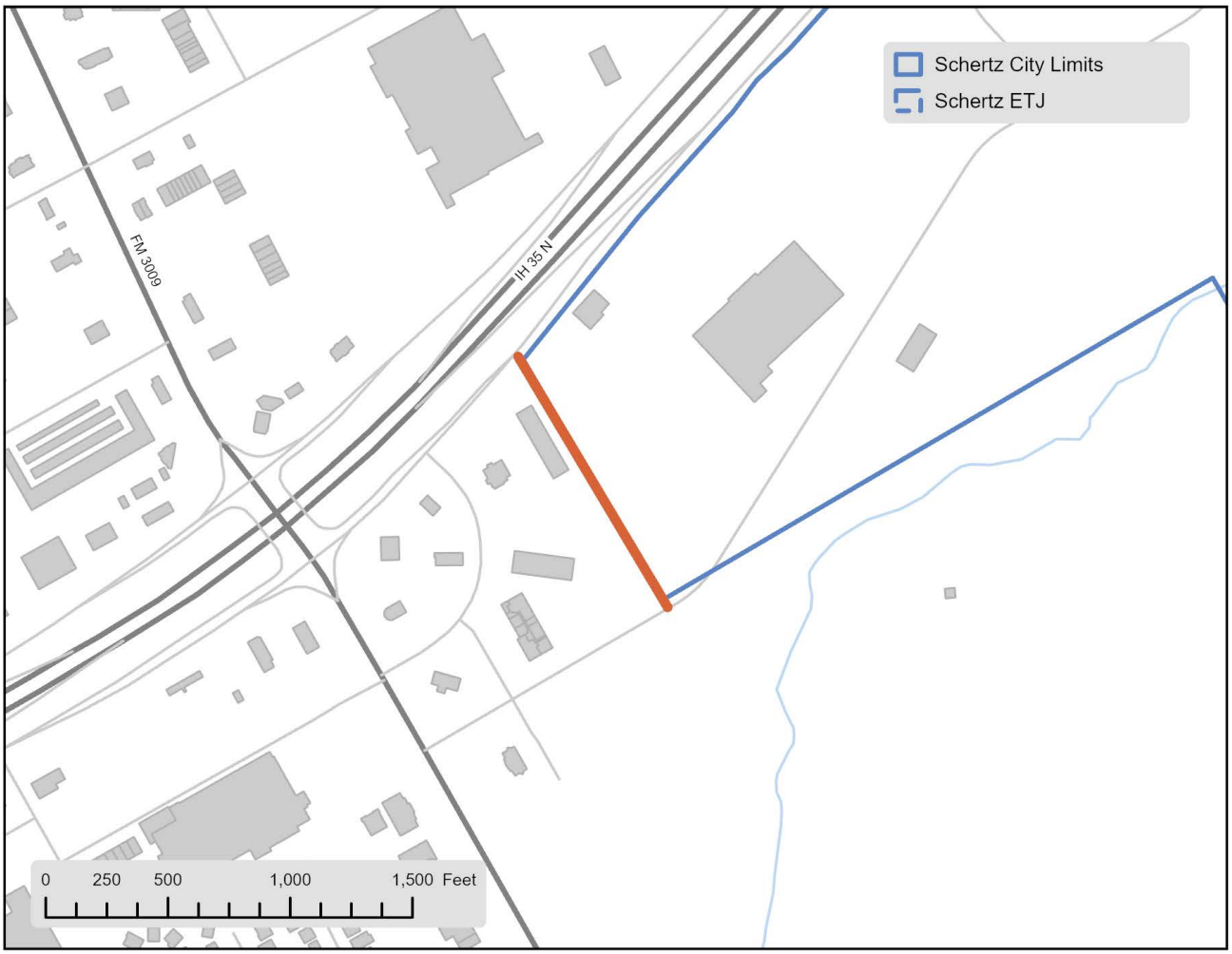
Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 113,000	$ 113,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,175,000	$ 1,175,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,288,000	$ 1,288,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 258,000	$ 258,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,030,000	$ 1,030,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,288,000	$ 1,288,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Wastewater	**Project Code:**	0
Project Title:	Cibolo Crossing Wastewater line Upsize		
Location:			

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N

CIBOLO CROSSING WW LINE UPSIZE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Old Wiederstein Wastewater Line Upsize

Project Manager: Engineering

Location Description: Old Wiederstein

Project Summary: Upsizing approximately 3,330 LF of existing 18" with 21" gravity line along Old Wiederstein. Needed to increase line capacity. 2030 SI-5

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,050,000	$ 4,050,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,050,000	$ 5,050,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,010,000	$ 1,010,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,040,000	$ 4,040,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,050,000	$ 5,050,000

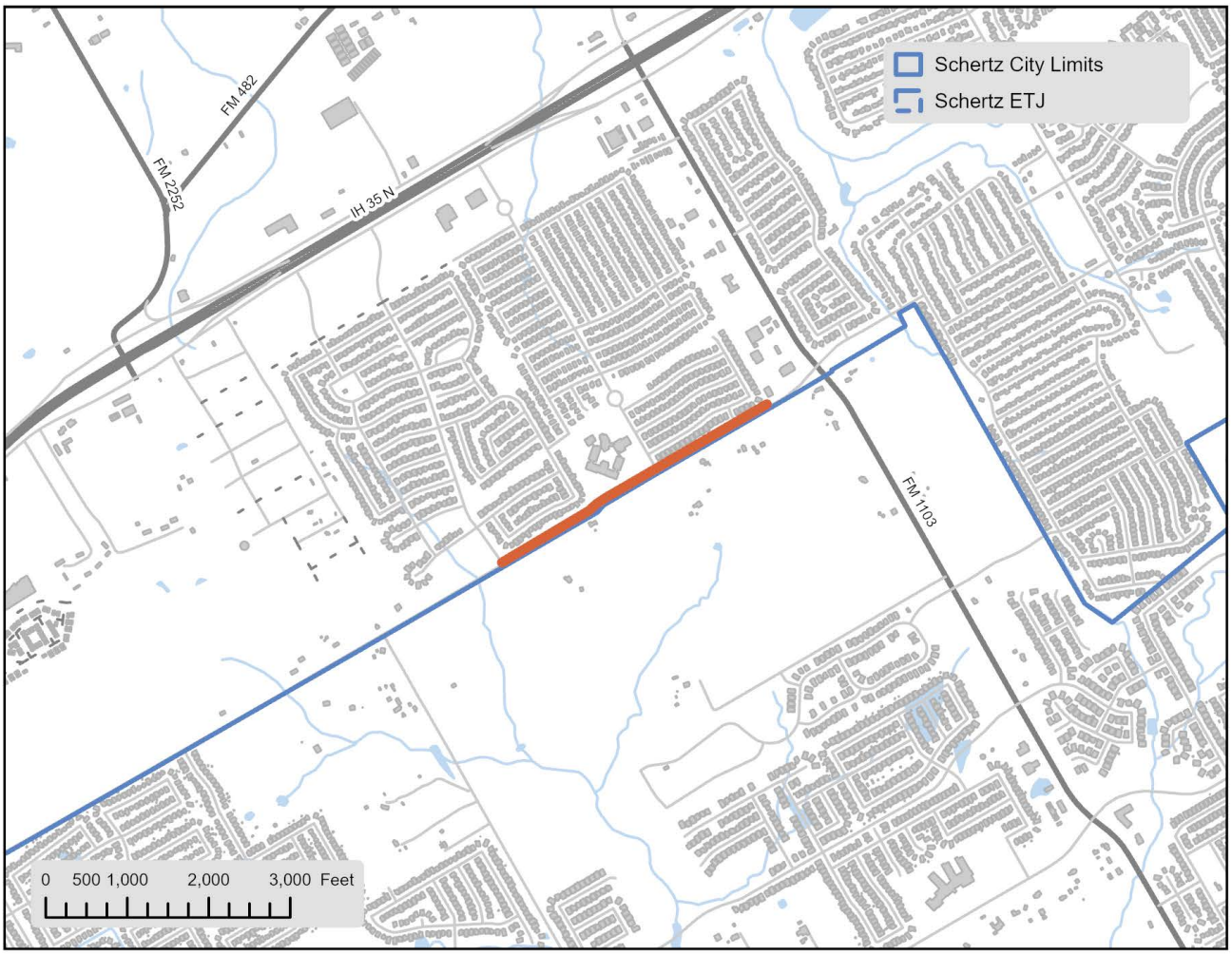
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Old Wiederstein Wastewater Line Upsize

Location:

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OLD WIEDERSTEIN WW LINE UPSIZE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Decommission of Pickrell Park Lift Station

Project Manager: Engineering

Location Description: Pickrell Park Lift Station

Project Summary: Pickrell Park Lift Station to go offline. Installation of approximately 2,300 LF of 8"gravity lline to connect to the line along E Aviation Blvd. Needed to go offline per City's request. 2050 SI-3

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,663,000	$ 3,663,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,663,000	$ 3,663,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 733,000	$ 733,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,930,000	$ 2,930,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,663,000	$ 3,663,000

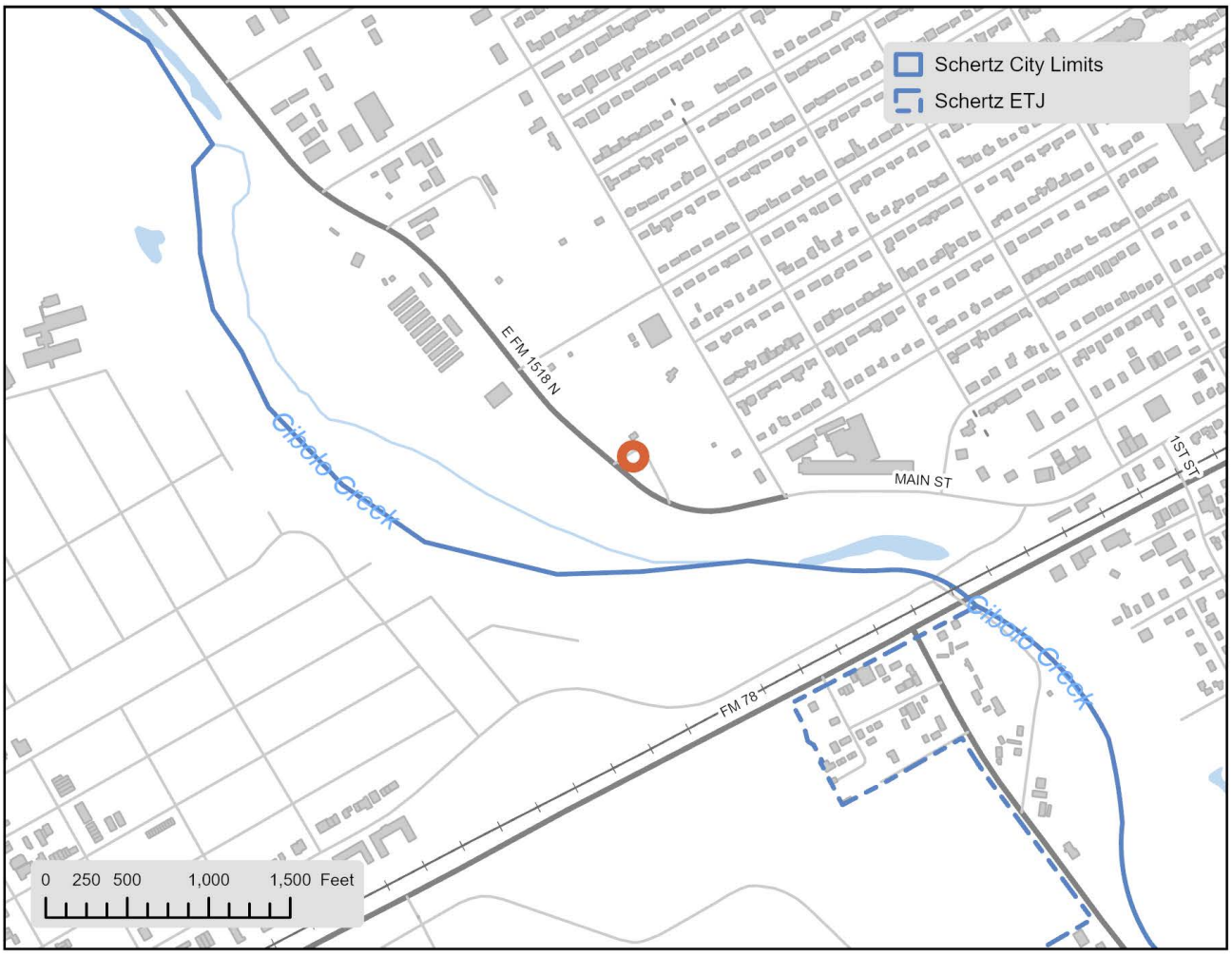
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Decommission of Pickrell Park Lift Station

Location:

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N

DECOMMISSION OF PICKRELL PARK LIFT STATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Aviation Heights Wastewater Replacement Phases 5-9

Project Manager: Engineering

Location Description: Aviation Heights Subdivision

Project Summary: This is the replacement of approximately 14,540 linear feet of 6" and 8" vitrified clay sewer main throughout the Aviation Heights Subdivision.

Start Date: Jan-29

Completion Date: Dec-34

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000	$ 3,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000	$ 3,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ 300,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,700,000	$ 2,700,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000	$ 3,000,000

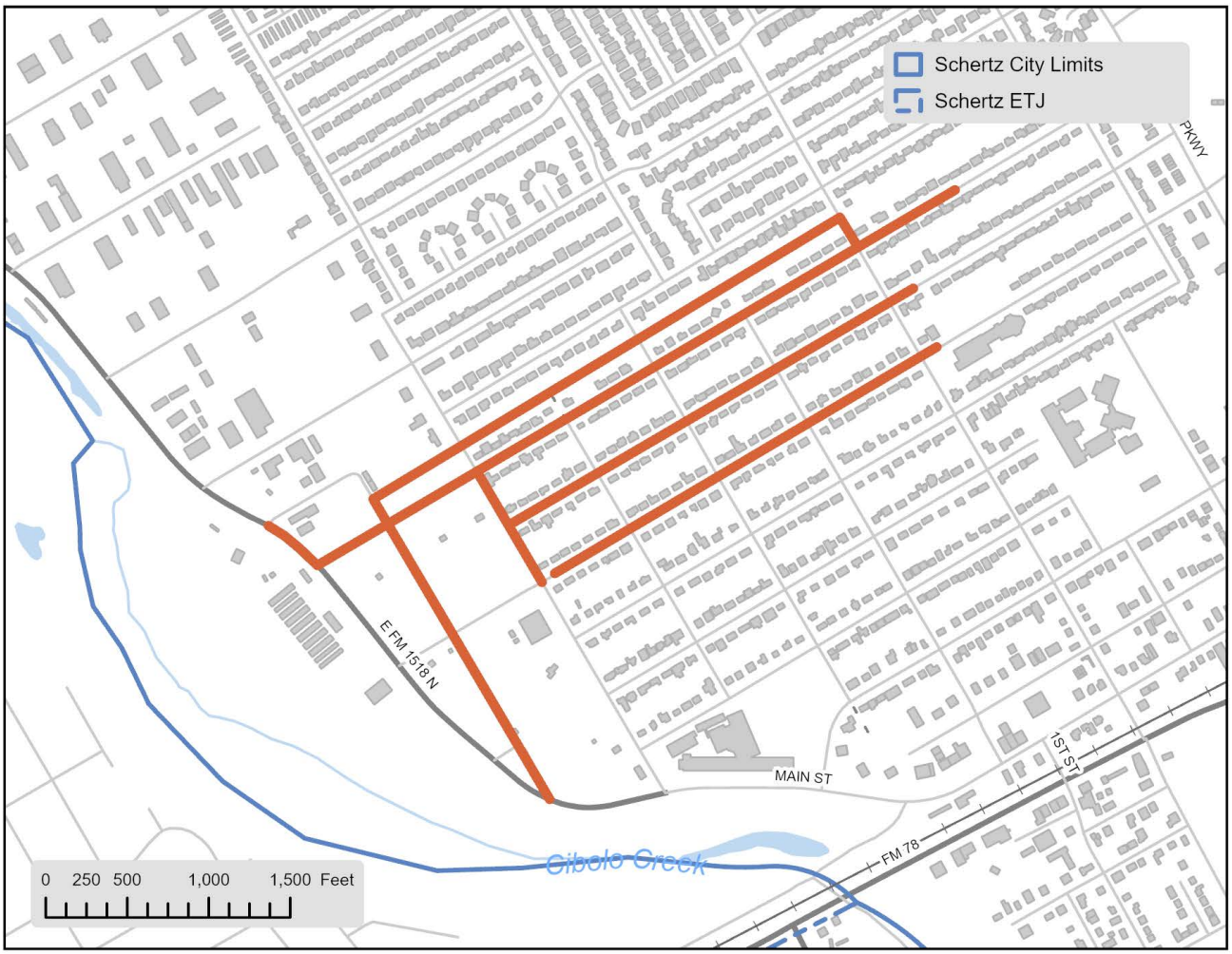
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Aviation Heights Wastewater Replacement Phases 5-9

Location:

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N

AVIATION HEIGHTS WASTEWATER
PHASES 5-9

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Old Wiederstein Road 8" Gravity Line

Project Manager: Engineering

Location Description: Old Wiederstein Road from Dean Rd to vicinity of Kaylee Chase

Project Summary: Installation of approximately 1,900 LF of new 8" gravity line along Old Wiederstein Rd from Dean Rd to vicinity of Kaylee Chase. Needed for anticipated growth based on Land Use Plan. 2030-S2

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,338,000	$ 1,338,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,338,000	$ 1,338,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 268,000	$ 268,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,070,000	$ 1,070,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,338,000	$ 1,338,000

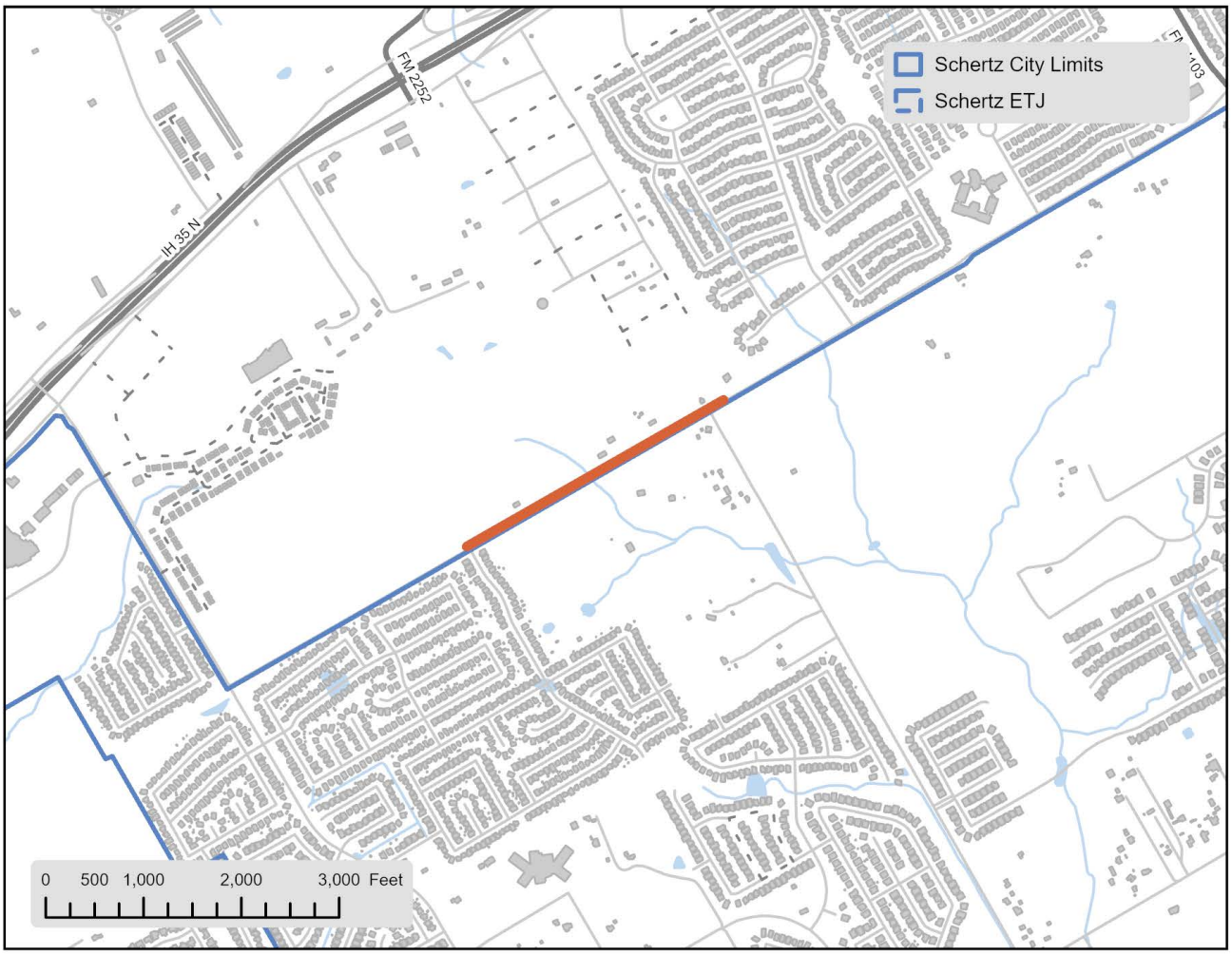
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Old Wiederstein Road 8" Gravity Line

Location:

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OLD WIEDERSTEIN ROAD 8" GRAVITY LINE

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Wiederstein Road 8" Gravity Line

Project Manager: Engineering

Location Description: Wiederstein Road between Jupe and Quail Lane

Project Summary: Installation of approximately 2,400 LF of new 8" gravity line along Wiederstein Rd between Jupe and Quail Lane. Needed for anticipated growth based on Land Use Plan. 2030-S5

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,663,000	$ 1,663,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,663,000	$ 1,663,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 333,000	$ 333,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,330,000	$ 1,330,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,663,000	$ 1,663,000

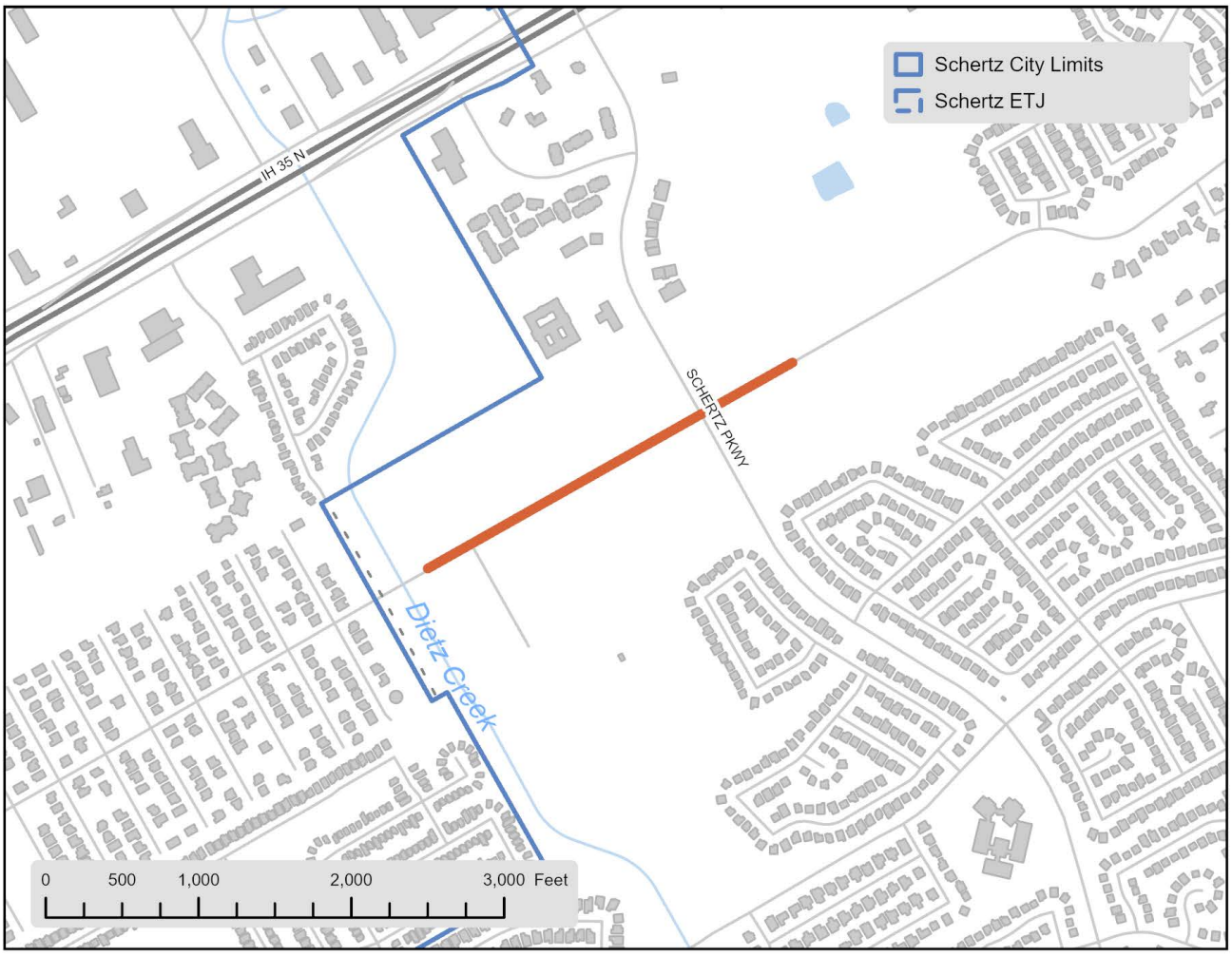
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Wiederstein Road 8" Gravity Line

Location:

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WIEDERSTEIN ROAD 8" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: IH 10 8" Gravity Line Section 1

Project Manager: Engineering

Location Description: North of IH 10 E

Project Summary: Installation of approximately 4,000 LF of new 8" gravity line north of IH 10 E. Needed for anticipated growth based on Land Use Plan. 2030-S13

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,713,000	$ 2,713,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,713,000	$ 2,713,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 543,000	$ 543,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,170,000	$ 2,170,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,713,000	$ 2,713,000

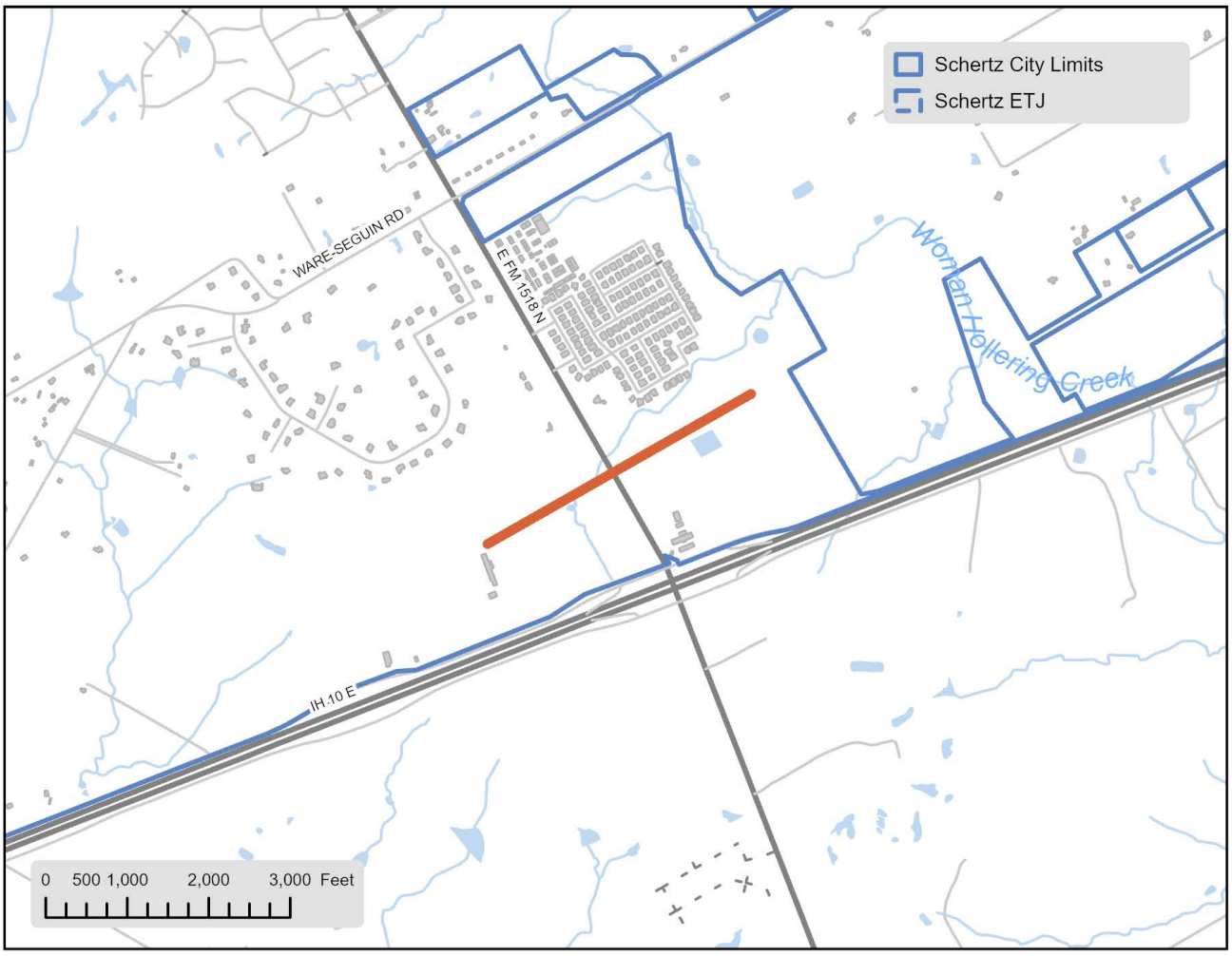
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: IH 10 8" Gravity Line Section 1

Location:

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N

IH 10 8" GRAVITY LINE SECTION 1

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Ware Seguin Road 8" Gravity Line Installation

Project Manager: Engineering

Location Description: Along Ware Seguin Rd west of FM 1518

Project Summary: Installation of approximately 4,550 LF of new 8" gravity line along Ware Seguin Road, west of FM 1518. Needed for anticipated growth based on Land Use Plan. 2030-S11

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,113,000	$ 3,113,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,113,000	$ 3,113,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 623,000	$ 623,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,490,000	$ 2,490,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,113,000	$ 3,113,000

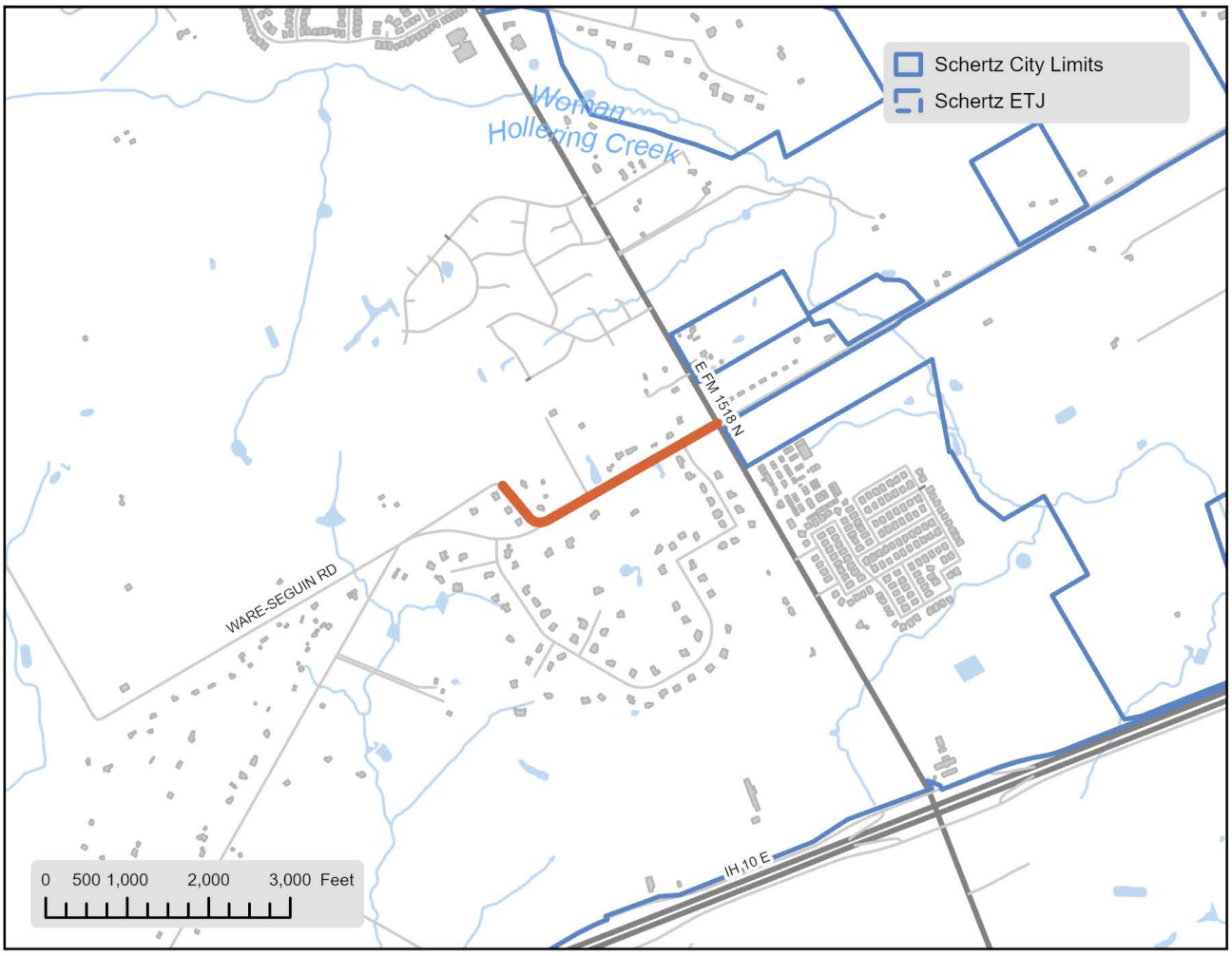
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Ware Seguin Road 8" Gravity Line Installation

Location:

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WARE SEGUIN ROAD 8" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Fairlawn Wastewater Line Upsize

Project Manager: Engineering

Location Description: Fairlawn Ave from Ashwood Road to Riata Lift Station

Project Summary: Upsizing approximately 1,320 LF of existing 8" with 10" gravity line along Fairlawn Ave from Ashwood Rd to Riata Lift Station. Needed to resolve an SSO upstream of Riata Lift Station. 2030 SI-2

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,275,000	$ 1,275,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,375,000	$ 1,375,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 275,000	$ 275,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000	$ 1,100,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,375,000	$ 1,375,000

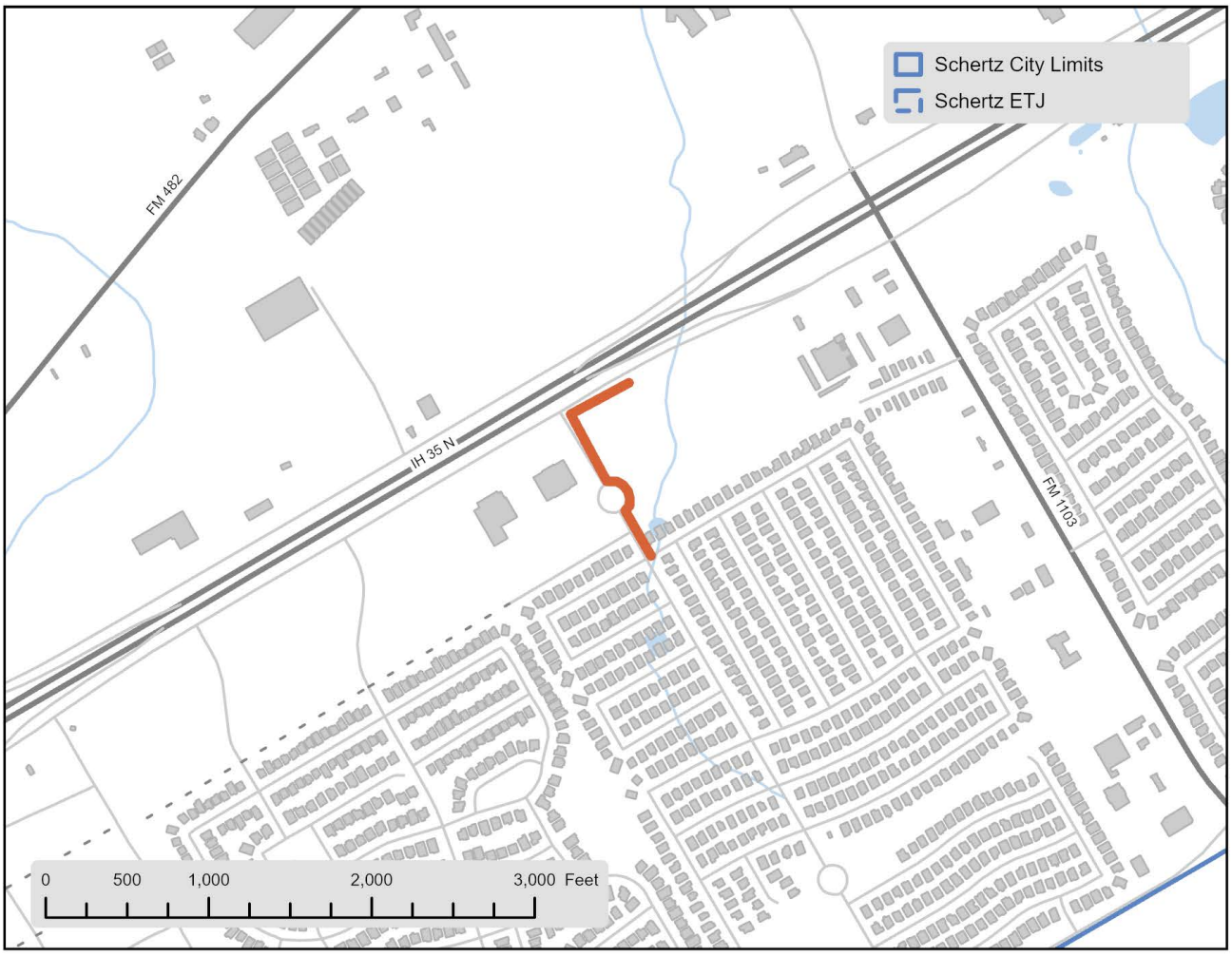
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Fairlawn Wastewater Line Upsize

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



N

FAIRLAWN WW LINE UPSIZE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Friesenhahn West Wastewater Line Upsize

Project Manager: Engineering

Location Description: Friesenhahn Lane-Friesenhahn Lift Station

Project Summary: Upsizing approximately 4,900 LF of existing 8" with 18" gravity line parallel to Friesenhahn Lane and upsizing approximately 1,600 LF of existing 12" with 18" gravity line immediately upstream of the Friesenhahn Lift Station. Needed To resolve 4 SSOs upstream of Friensenhahn Lift Station. 2030 SI-1

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,712,000	$ 1,712,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,463,000	$ 6,463,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,175,000	$ 8,175,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,635,000	$ 1,635,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,540,000	$ 6,540,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,175,000	$ 8,175,000

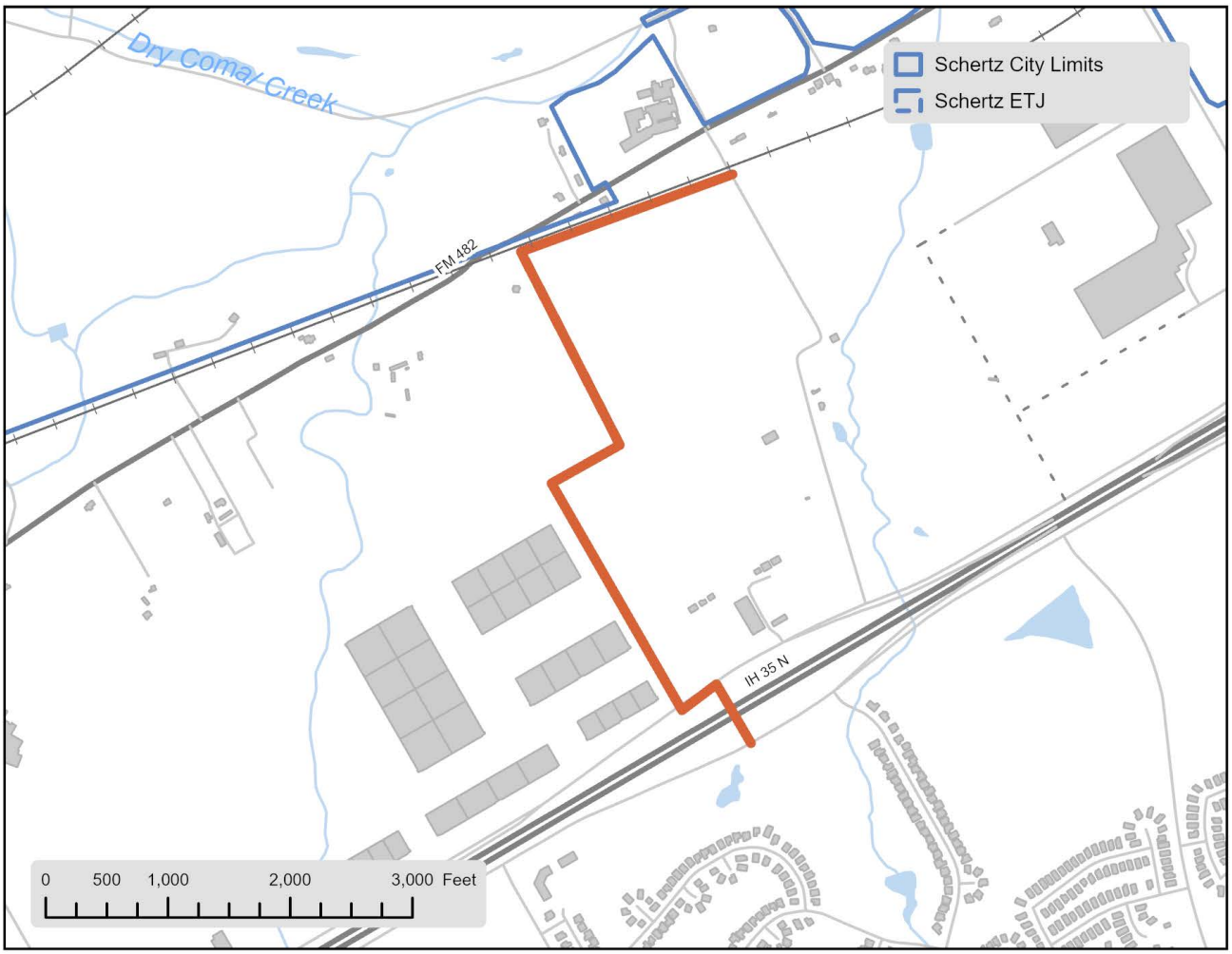
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Friesenhahn West Wastewater Line Upsize

Location:

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N

FRIESENHAHN WEST WW LINE UPSIZE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: N Graytown Road 8" Gravity Line Installation

Project Manager: Engineering

Location Description: North of IH 10 E and along N Graytown Rd

Project Summary: Installation of approximately 1,800 LF of new 8" gravity line along North IH 10 E and along N Graytown Rd. Needed for anticipated growth based on Land Use Plan. 2030-S15

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,275,000	$ 1,275,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,275,000	$ 1,275,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 255,000	$ 255,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,020,000	$ 1,020,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,275,000	$ 1,275,000

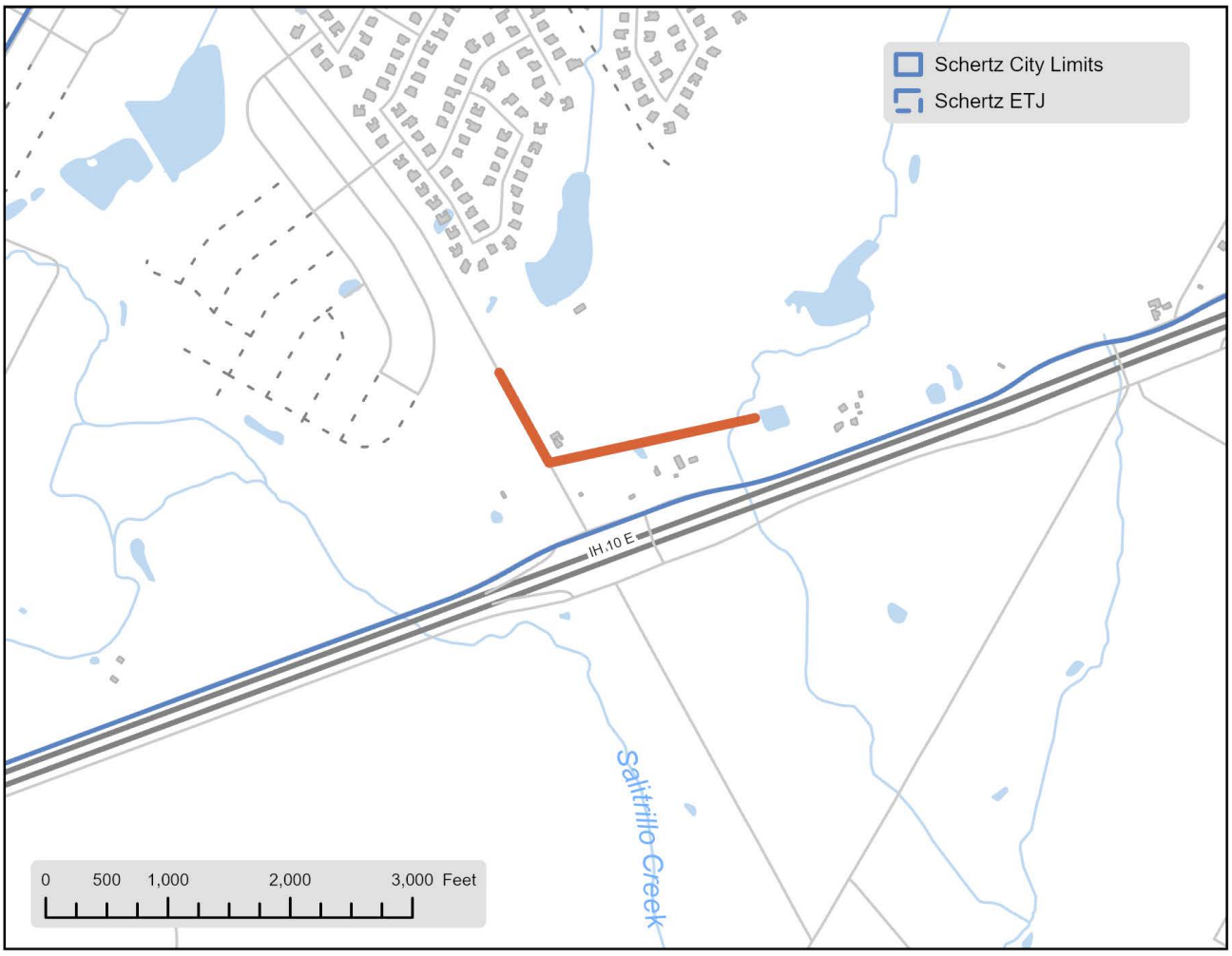
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: N Graytown Road 8" Gravity Line Installation

Location:

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N

N GREYTOWN ROAD 8" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Boenig Drive 8" Gravity Line Installation

Project Manager: Engineering

Location Description: Boenig Drive and Ware Segion Rd going North

Project Summary: Installation of approximately 4,350 LF of new 8" gravity line along Boenig Drive and Ware Seguin Rd going North. Needed for anticipated growth based on Land Use Plan. 2030-S14

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,963,000	$ 2,963,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,963,000	$ 2,963,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 593,000	$ 593,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,370,000	$ 2,370,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,963,000	$ 2,963,000

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

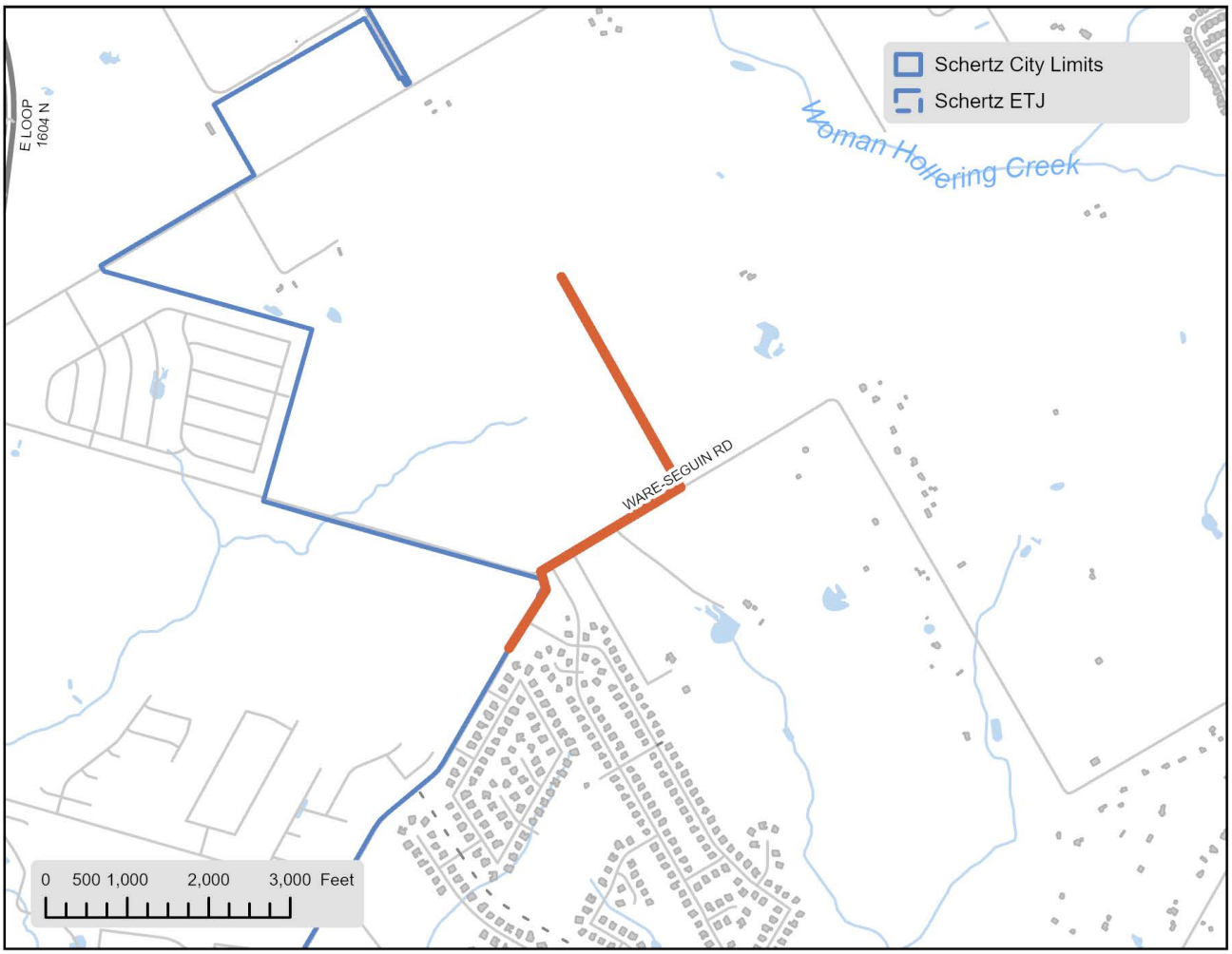
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Boenig Drive 8" Gravity Line Installation

Location:

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BOENIG DRIVE 8" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Trainer Hale Road 10" Gravity Line Installation

Project Manager: Engineering

Location Description: Trainer Hale Rd east of E FM 1518 N

Project Summary: Installation of approximately 1,350 LF of new 10" gravity line along Trainer Hale Rd east of E FM 1518 N. Needed for anticipated growth based on Land Use Plan. 2030-S10

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,038,000	$ 1,038,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,038,000	$ 1,038,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 208,000	$ 208,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 830,000	$ 830,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,038,000	$ 1,038,000

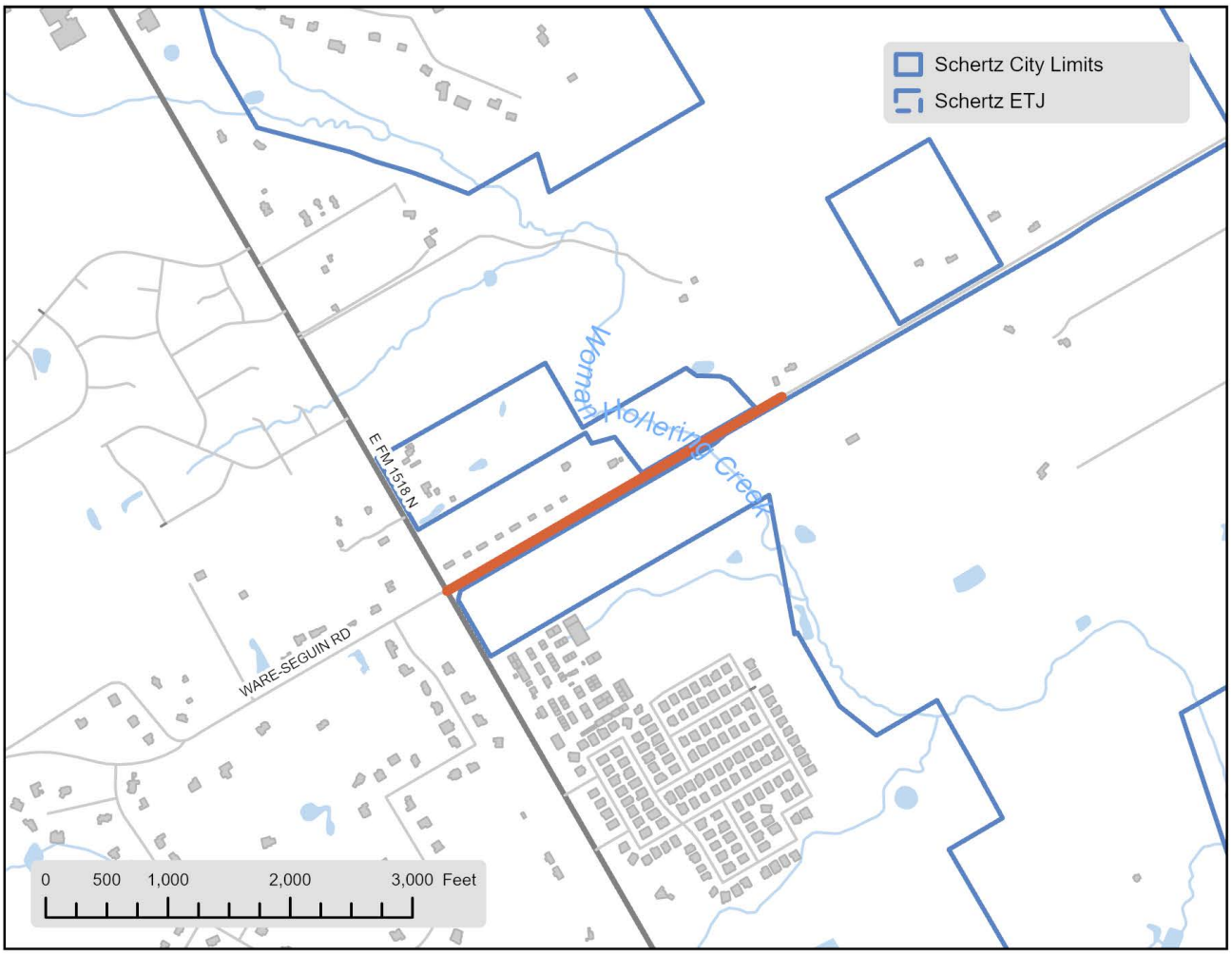
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Trainer Hale Road 10" Gravity Line Installation

Location:

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TRAINER HALE ROAD 10" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Weir Road 10" Gravity Line Installation

Project Manager: Engineering

Location Description: Weir Road and north of Trainer Hale Rd

Project Summary: Installation of approximately 3,500 LF of new 10" gravity line west of Weir Rd and north of Trainer Hale Rd. Needed for anticipated growth based on Land Use Plan. 2030-S9

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,525,000	$ 2,525,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,525,000	$ 2,525,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 505,000	$ 505,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,020,000	$ 2,020,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,525,000	$ 2,525,000

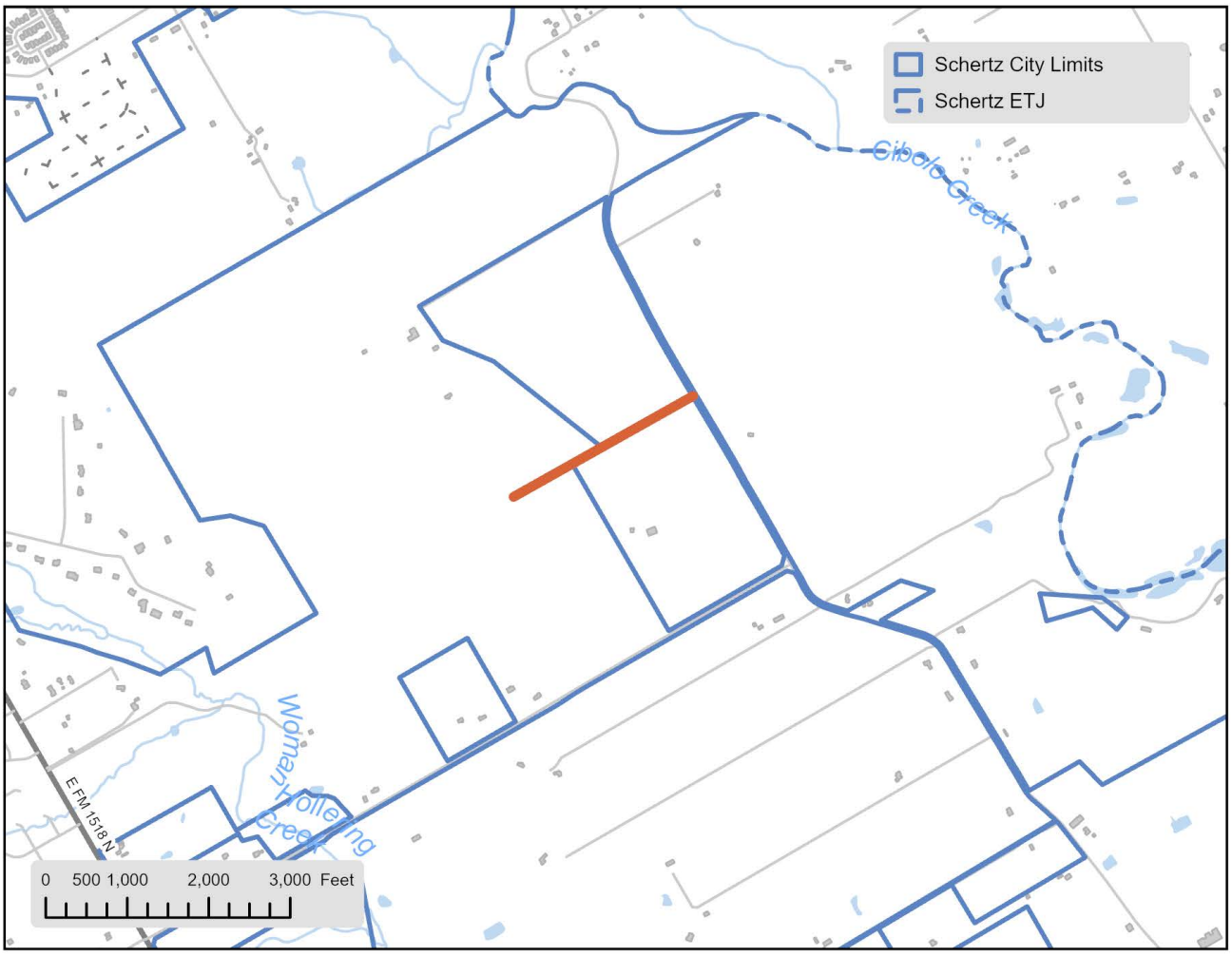
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Weir Road 10" Gravity Line Installation

Location:

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WEIR ROAD 10" GRAVITY LINE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Schaefer Road 8" Gravity Line Installation - Section 1

Project Manager: Engineering

Location Description: Schaefer Road, Lisa Meadows and Voges Pass

Project Summary: Installation of approximately 7,300 LF of new 8" gravity line along Schaefer Rd, Lisa Meadows and Voges Pass. Needed for anticipated growth based on Land Use Plan. 2030-S6

Start Date: TBD

Completion Date: TBD

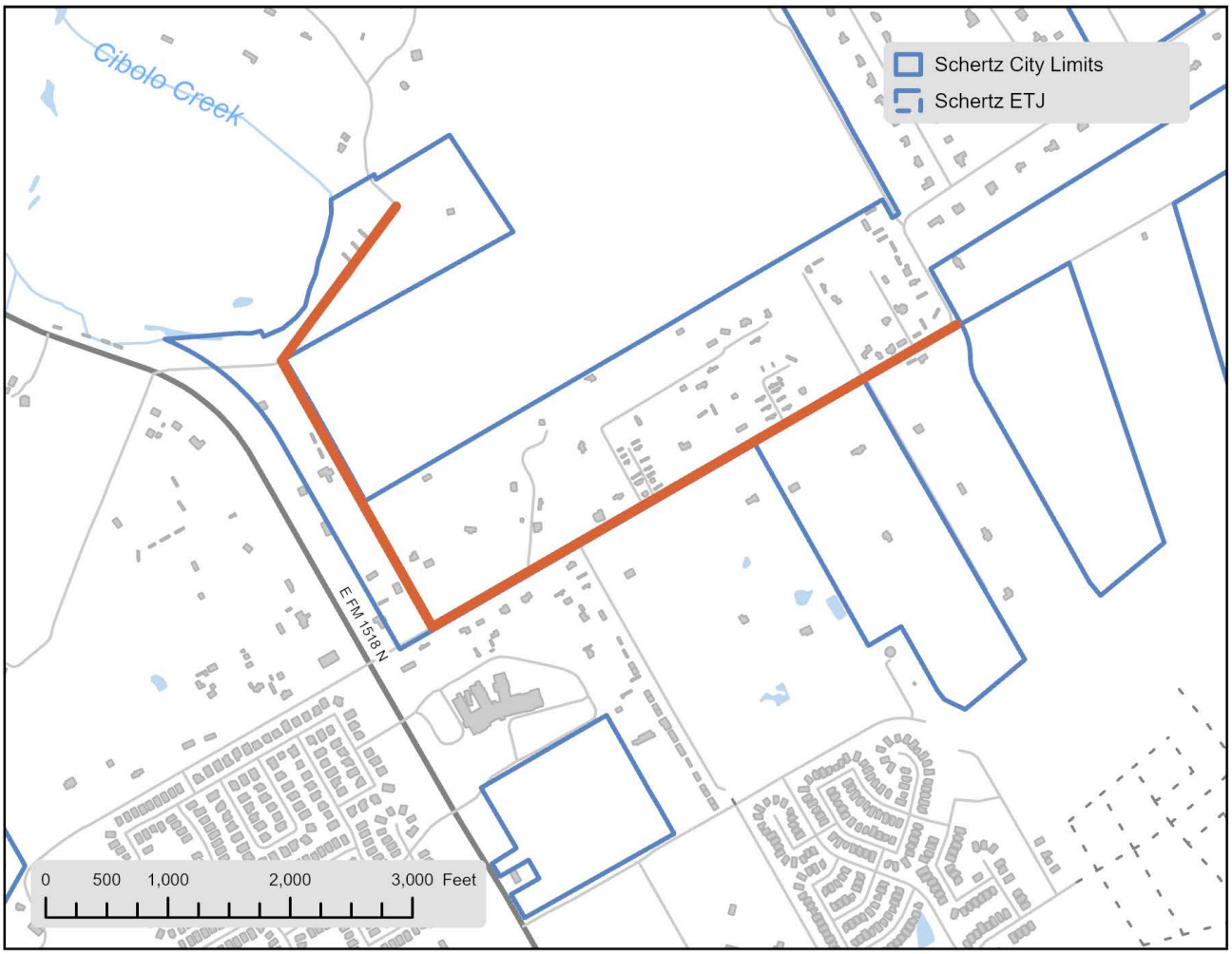
Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,913,000	$ 4,913,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,913,000	$ 4,913,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 983,000	$ 983,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,930,000	$ 3,930,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,913,000	$ 4,913,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Wastewater	**Project Code:**	0
Project Title:	Schaefer Road 8" Gravity Line Installation - Section 1		
Location:			

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SCHAEFER ROAD 8" GRAVITY LINE - SECTION 1

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Schaefer Road 8" Gravity Line Installation - Section 2

Project Manager: Engineering

Location Description: Schaefer Road west of FM 1518

Project Summary: Installation of approximately 2,800 LF of new 8" gravity line along Schaefer Rd west of FM 1518. Needed for anticipated growth based on Land Use Plan. 2030-S7

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,938,000	$ 1,938,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,938,000	$ 1,938,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 388,000	$ 388,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,550,000	$ 1,550,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,938,000	$ 1,938,000

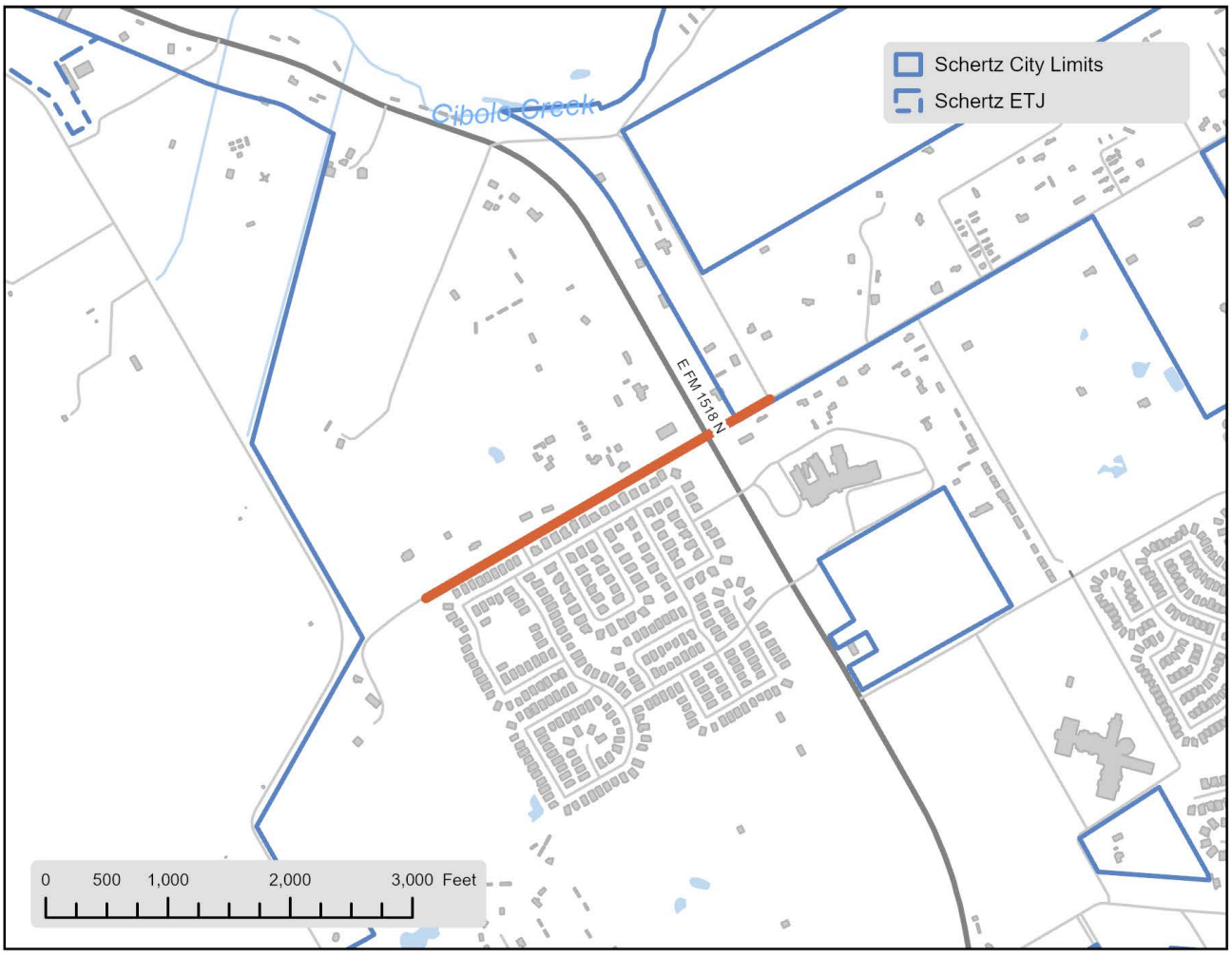
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Schaefer Road 8" Gravity Line Installation - Section 2

Location:

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SCHAEFER ROAD 8" GRAVITY LINE - SECTION 2

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:**

Project Title: Union Pacific Railroad 8"Gravity Line Installation - Section 1

Project Manager: Engineering

Location Description:

Project Summary: Installation of approximately 3,750 LF of new 8" gravity line south of Union Pacific Rail Road. Needed for anticipated growth based on Land Use Plan. 2030-S3

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Sewer Impact Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,563,000	$ 2,563,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,563,000	$ 2,563,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 513,000	$ 513,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,050,000	$ 2,050,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,563,000	$ 2,563,000

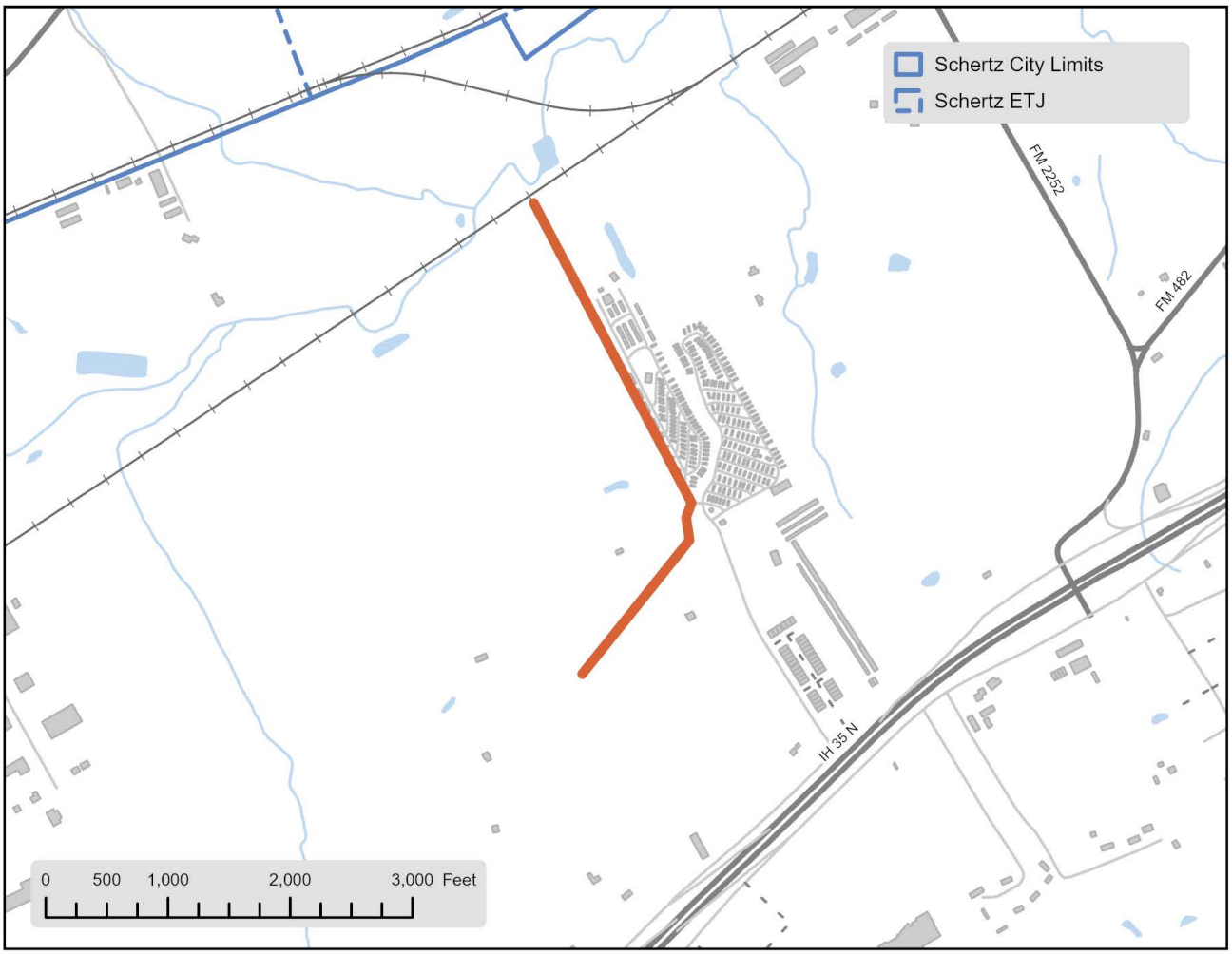
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Wastewater **Project Code:** 0

Project Title: Union Pacific Railroad 8"Gravity Line Installation - Section 1

Location:

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N

UNION PACIFIC RAILROAD 8" - SECTION 1

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

DRAINAGE

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Drainage
Project Code:	
Project Title:	Wendy Swan Drainage Improvements
Project Manager:	Engineering
Location Description:	Wendy Swan Park/Northcliffe
Project Summary:	Remove existing concrete retaining wall, install underground drainage and fill to grade with localized surface drainage. Including design and easement acquisition.
Start Date:	Jan-24
Completion Date:	Dec-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Drainage Reserves	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
Bonds	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ 100,000	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,100,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
Construction	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
Total Expenditure	$ -	$ 100,000	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,100,000

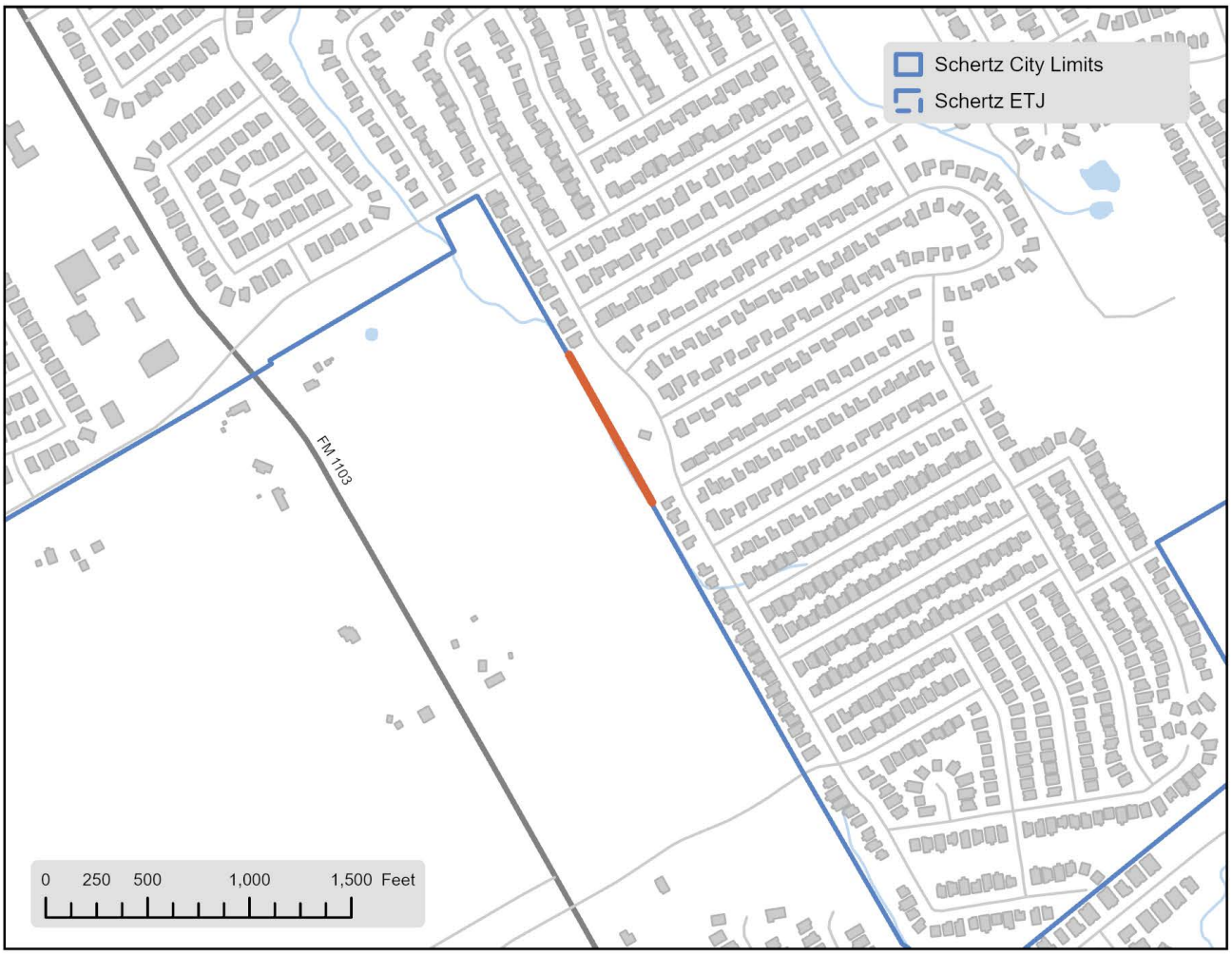
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Wendy Swan Drainage Improvements

Location:

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WENDY SWAN DRAINAGE IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: Woodbridge Drainage Improvements

Project Manager: Engineering

Location Description: Woodbridge Drainage Area (Ashley Park to Woodland Oaks Detention Pond)

Project Summary: Design and construction to include tree removal/trimming, silt removal, and concrete riprap placement.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000	$ 1,100,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000	$ 1,100,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000	$ 1,100,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Woodbridge Drainage Improvements

Location:

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N

WOODBRIDGE DRAINAGE IMPROVEMENTS

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: FM 1518 - City Park Underground Drainage Upgrade

Project Manager: Engineering

Location Description: FM1518 at Pickerell/Cut-off Parks

Project Summary: Design and construction to install underground drainage, upgrade creek outfalls and provide localized surface drainage swales.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
		$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 450,000	$ 450,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,050,000	$ 4,050,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000

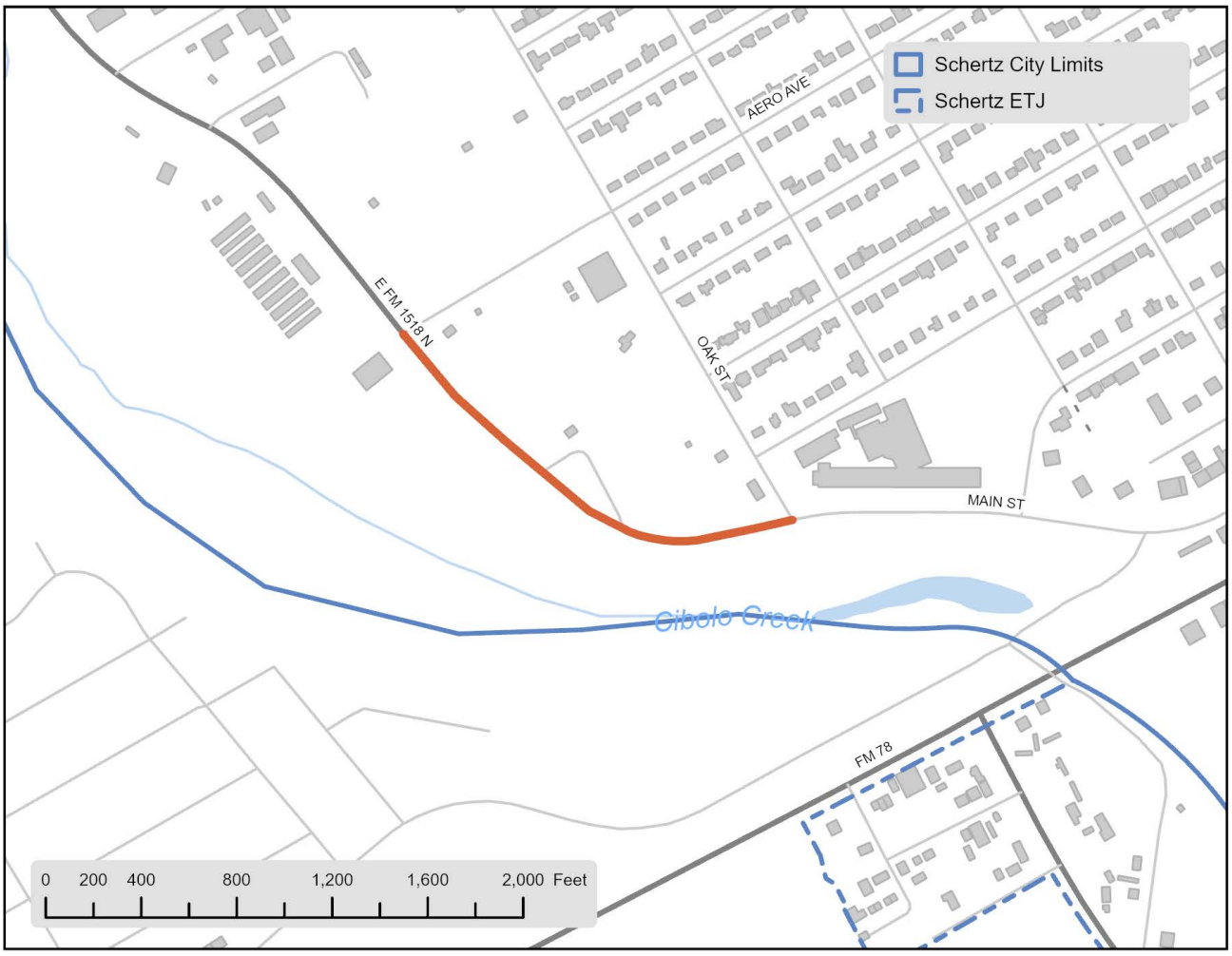
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: FM 1518 - City Park Underground Drainage Upgrade

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



FM 1518 - CITY PARK UNDERGROUND DRAINAGE UPGRADE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: Kramer Farms Drainage Improvements

Project Manager: Engineering

Location Description: Kramer Farms Channel from Red Barn Run to West Dietz Creek

Project Summary: Design and construction to include silt removal, re-shaping, concrete riprap placement, and maintenance access.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
		$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 900,000	$ 900,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000

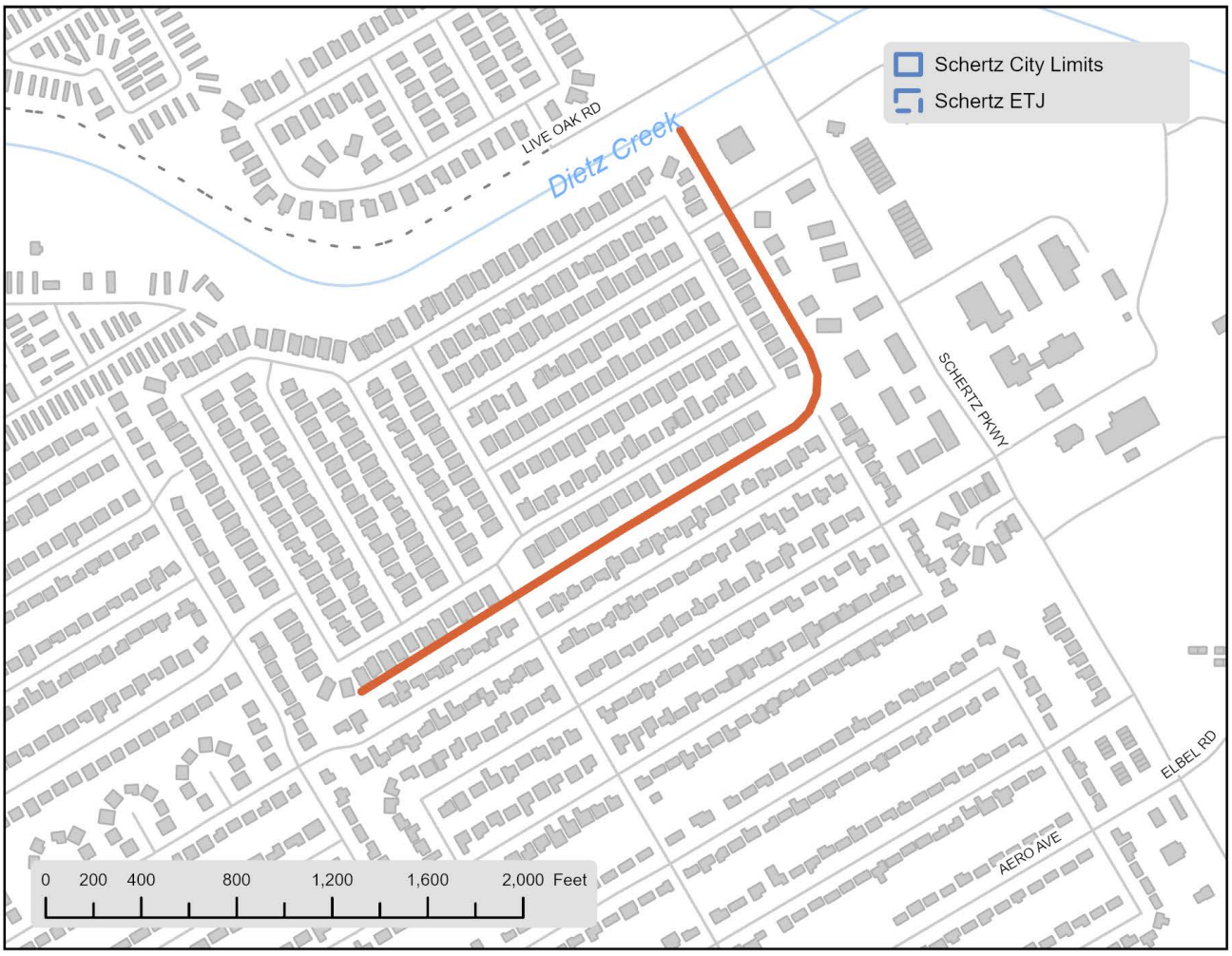
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Kramer Farms Drainage Improvements

Location:

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N

KRAMER FARMS DRAINAGE IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: Portage Lane Culvert Replacement and Channel Rehabilitation

Project Manager: Engineering

Location Description: Portage Lane (Northcliffe) and Channel Improvements Downstream

Project Summary: Design and construction for culvert replacement, road reconstruction including sidewalk over culverts, as well as silt removal, concrete retaining walls, concrete riprap, and maintenance access.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 825,000	$ 825,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 825,000	$ 825,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 82,500	$ 82,500
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 742,500	$ 742,500
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 825,000	$ 825,000

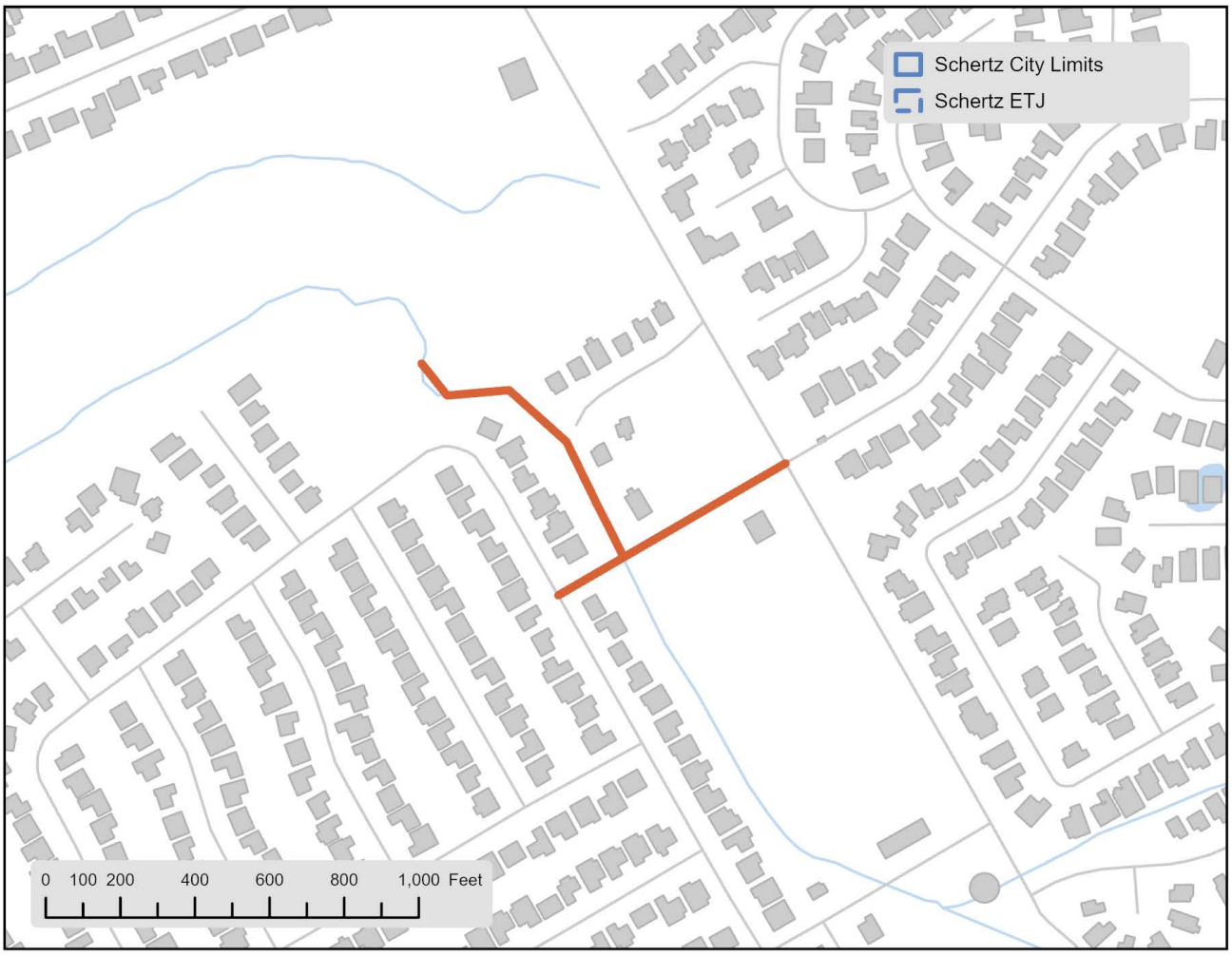
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Portage Lane Culvert Replacement and Channel Rehabilitation

Location:

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PORTAGE LANE CULVERT
REPLACEMENT AND CHANNEL
REHABILITATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: Morning Drive Culvert Replacement and Channel Rehabilitation

Project Manager: Engineering

Location Description: Morning Drive (Northcliffe) and Channel Improvements from Morning Drive Water Facility to Portage Lane

Project Summary: Design and construction for culvert replacement, road reconstruction including sidewalk over culverts, as well as silt removal, concrete retaining walls, concrete riprap, and maintenance access.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 900,000	$ 900,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Morning Drive Culvert Replacement and Channel Rehabilitation

Location:

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MORNING DRIVE CULVERT REPLACEMENT AND CHANNEL REHABILITATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: West Dietz Creek Drainage Improvements: Schertz Parkway to Elbel Road

Project Manager: Engineering

Location Description: West Dietz Creek Drainage Improvements: Schertz Parkway to Elbel Road

Project Summary: Design and construction to include silt removal, re-shaping, and concrete riprap placement to facilitate maintenance.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: West Dietz Creek Drainage Improvements: Schertz Parkway to Elbel Road

Location:

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N

WEST DIETZ CREEK DRAINAGE IMPROVEMENTS: SCHERTZ PARKWAY TO ELBEL ROAD

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: West Dietz Creek Drainage Improvements: Elbel Road to City Limits

Project Manager: Engineering

Location Description: West Dietz Creek Drainage Improvements: Elbel Road to City Limits

Project Summary: Design and construction to include silt removal, re-shaping, and concrete riprap placement to facilitate maintenance.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000,000	$ 6,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000,000	$ 6,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 600,000	$ 600,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,400,000	$ 5,400,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,000,000	$ 6,000,000

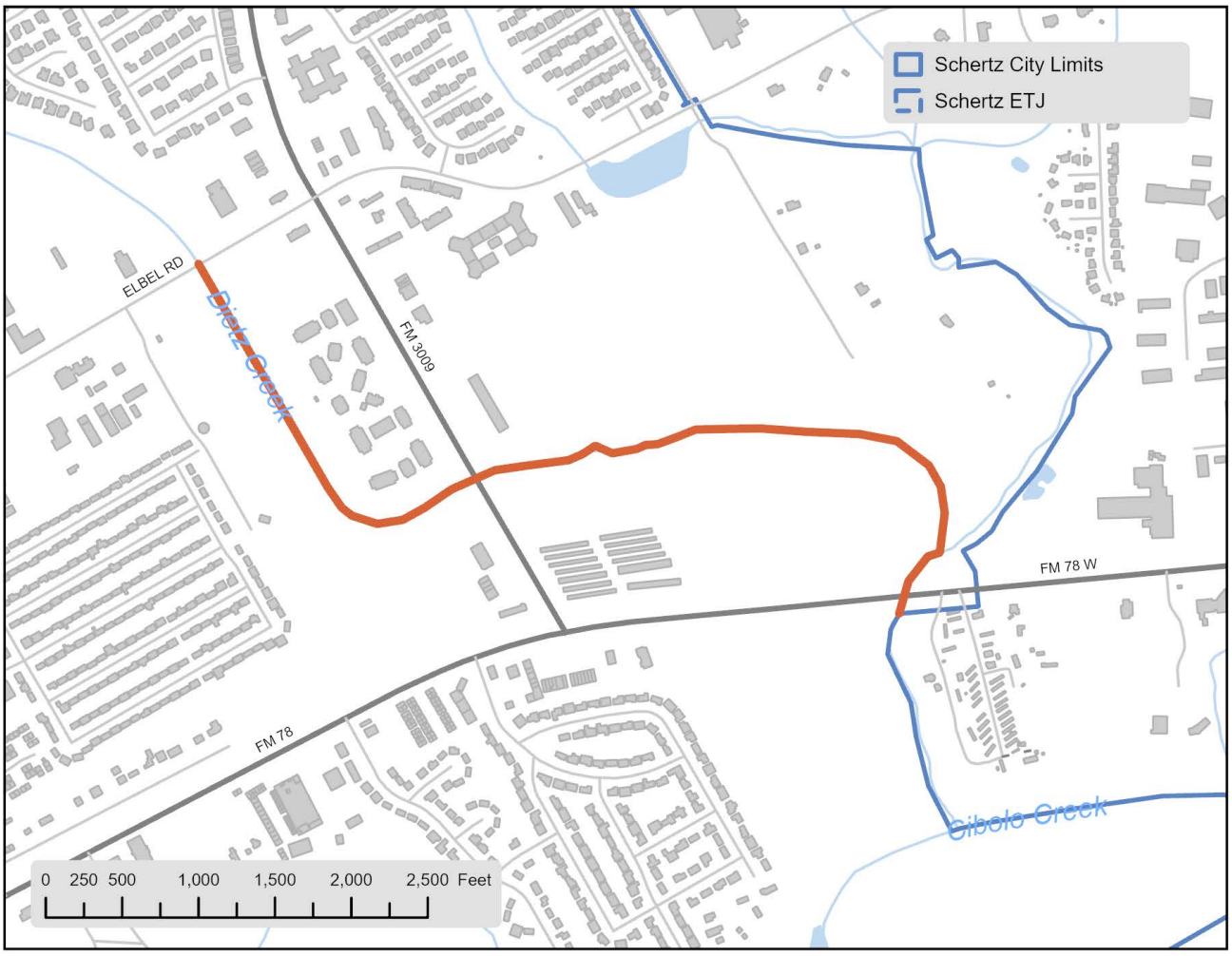
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: West Dietz Creek Drainage Improvements: Elbel Road to City Limits

Location:

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N

WEST DIETZ CREEK DRAINAGE IMPROVEMENTS: ELBEL ROAD TO CITY LIMITS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: Lazar Parkway Drainage Improvements

Project Manager: Engineering

Location Description: Lazar Parkway (Drainage Area adjacent to Ivy Pond in Reserve at Schertz)

Project Summary: Design, easement/land acquisition, and construction to include silt removal, re-shaping, concrete riprap placement, and maintenance access.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500,000	$ 2,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500,000	$ 2,500,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ 250,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,250,000	$ 2,250,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500,000	$ 2,500,000

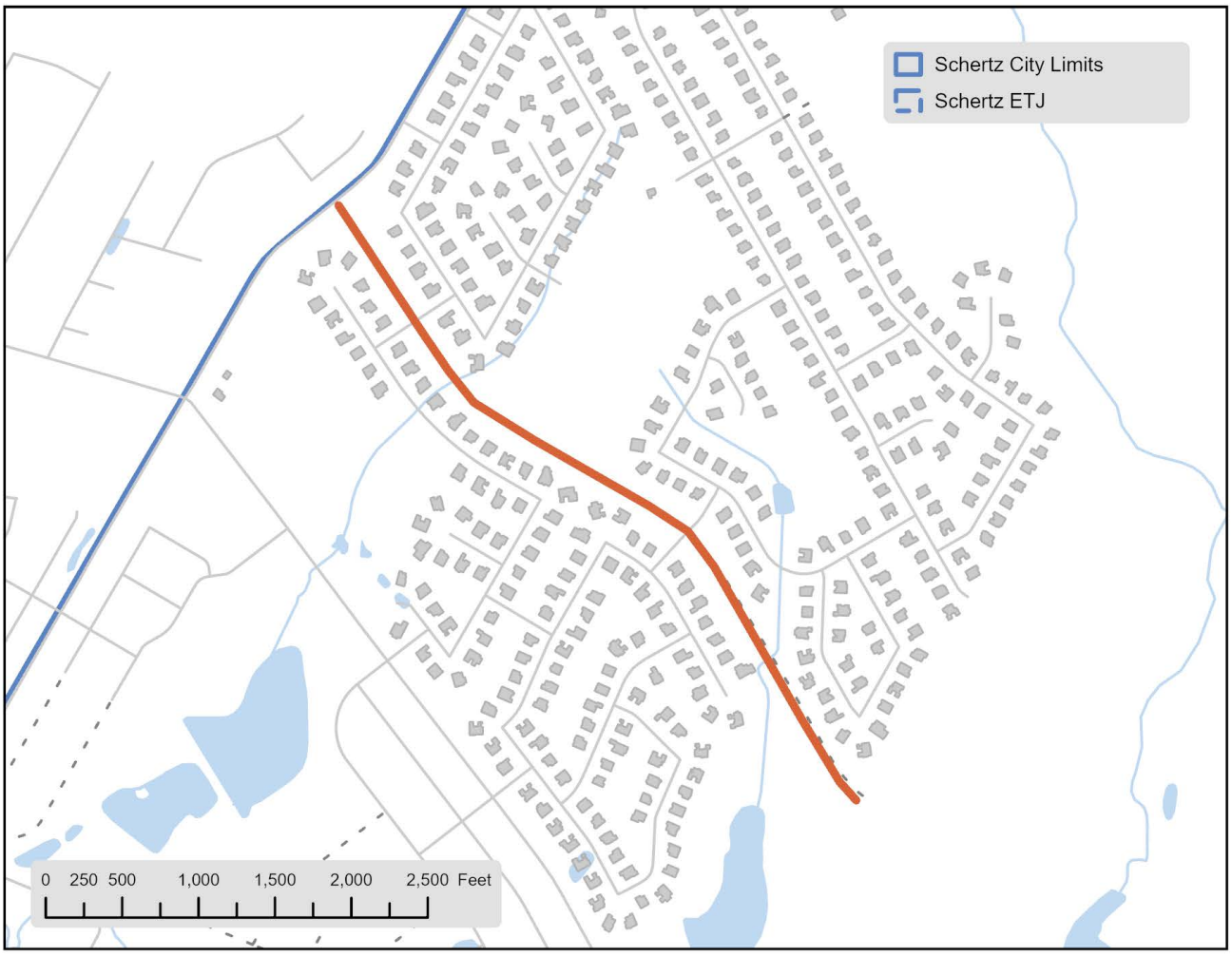
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Lazar Parkway Drainage Improvements

Location:

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LAZAR PARKWAY DRAINAGE IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: Northcliffe II Drainage Improvements

Project Manager: Engineering

Location Description: Northcliffe II Drainage Area Connecting Whisper Trace, Whisper Point, and Whisper Branch

Project Summary: Design and construction to include silt removal, re-shaping, concrete riprap placement, outfall improvement and maintenance access.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,050,000	$ 1,050,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,050,000	$ 1,050,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 105,000	$ 105,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 945,000	$ 945,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,050,000	$ 1,050,000

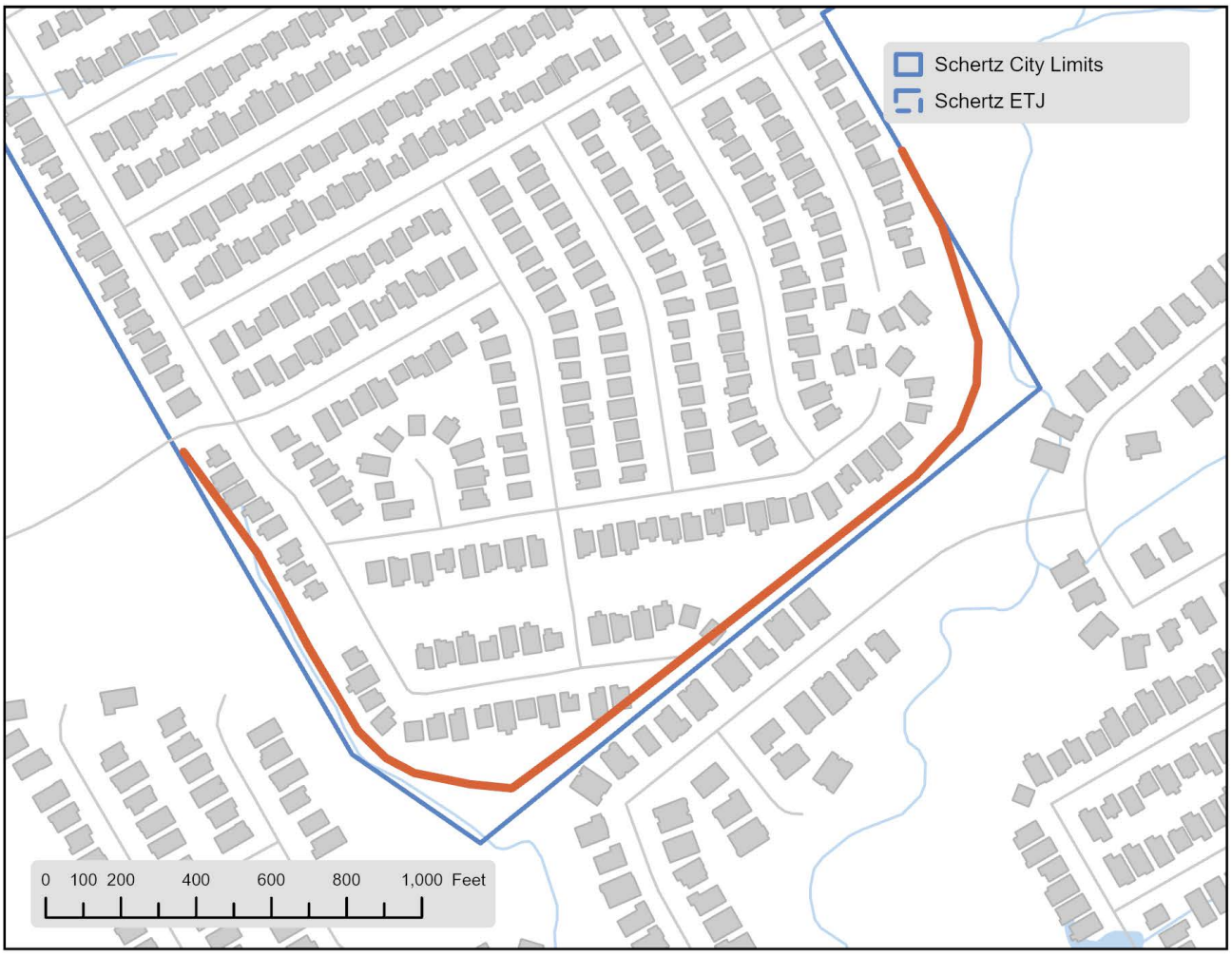
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: Northcliffe II Drainage Improvements

Location:

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NORTHCLIFFE II DRAINAGE IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: West Dietz Creek Drainage Improvements: Maske to Schertz Parkway

Project Manager: Engineering

Location Description: West Dietz Creek Drainage Improvements: Maske to Schertz Parkway

Project Summary: Design and construction to include silt removal, re-shaping, and concrete riprap placement to facilitate maintenance.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000,000	$ 4,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000,000	$ 4,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000	$ 400,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,600,000	$ 3,600,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000,000	$ 4,000,000

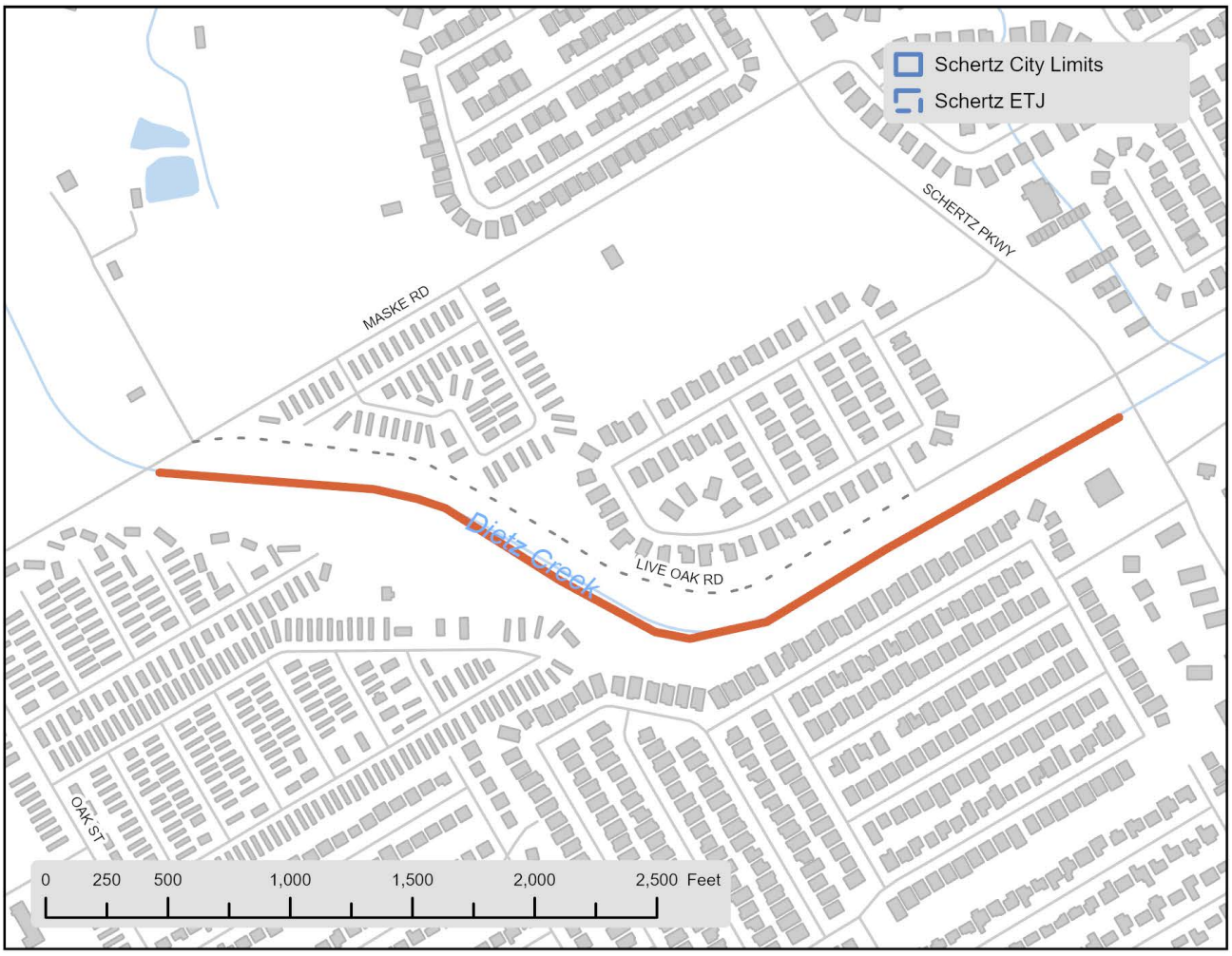
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: West Dietz Creek Drainage Improvements: Maske to Schertz Parkway

Location:

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WEST DIETZ CREEK DRAINAGE IMPROVEMENTS: MASKE TO SCHERTZ PARKWAY

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: West Dietz Creek Drainage Improvements: Savannah Drive to Maske

Project Manager: Engineering

Location Description: West Dietz Creek Drainage Improvements: Savannah Drive to Maske

Project Summary: Design and construction to include silt removal, re-shaping, and concrete riprap placement to facilitate maintenance.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000

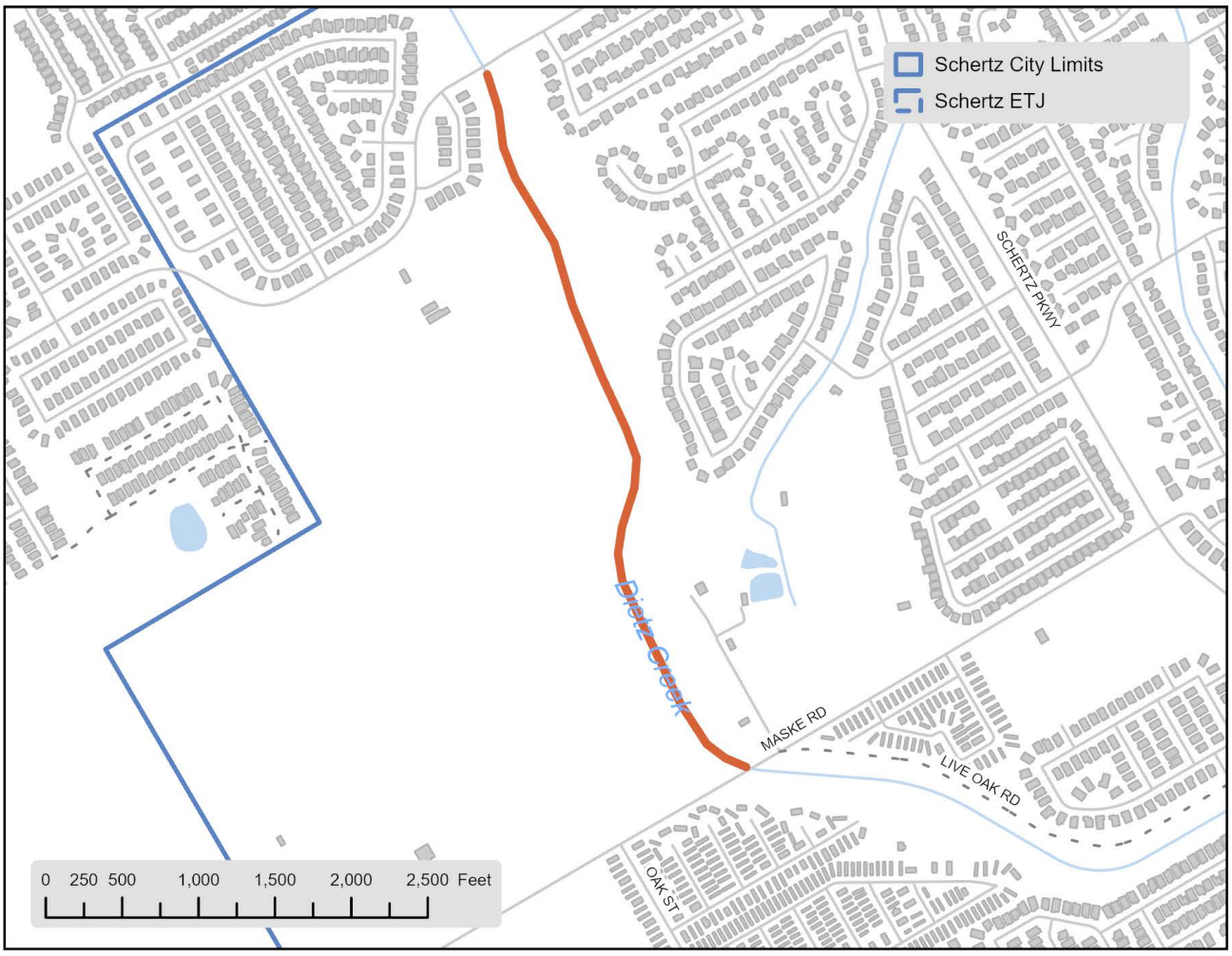
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: West Dietz Creek Drainage Improvements: Savannah Drive to Maske

Location:

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WEST DIETZ CREEK DRAINAGE IMPROVEMENTS: SAVANNAH DRIVE TO MASKE

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:**

Project Title: West Dietz Creek Drainage Improvements - City Limits near Wiederstein to Savannah Drive

Project Manager: Engineering

Location Description: West Dietz Creek Drainage Improvements - City Limits near Wiederstein to Savannah Drive

Project Summary: Design and construction to include silt removal, re-shaping, and concrete riprap placement to facilitate maintenance.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000

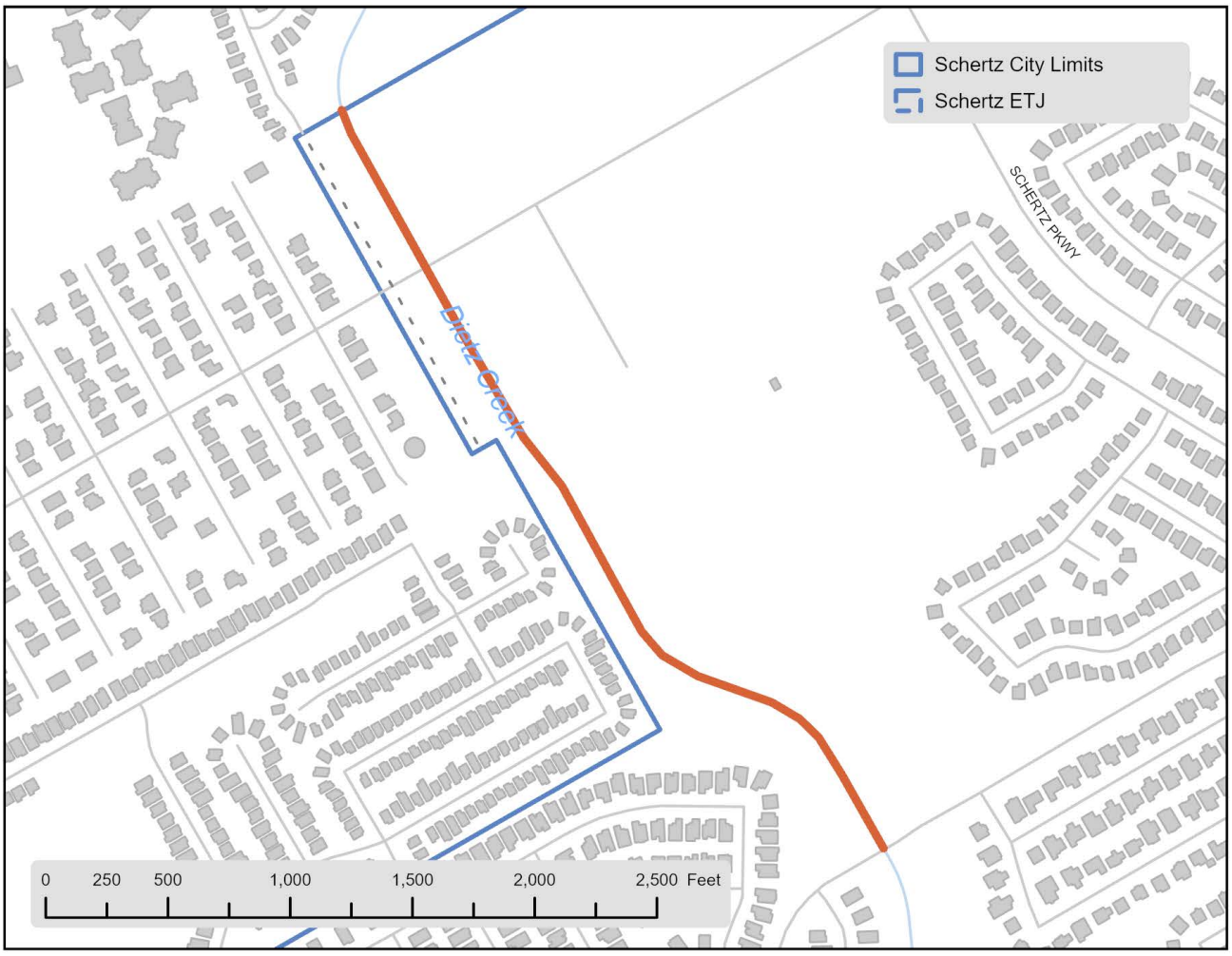
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Drainage **Project Code:** 0

Project Title: West Dietz Creek Drainage Improvements - City Limits near Wiederstein to Savannah Drive

Location:

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N

WEST DIETZ CREEK DRAINAGE IMPROVEMENTS: CITY LIMITS NEAR WIEDERSTEIN TO SAVANNAH DRIVE

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

STREETS

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SC5

Project Title: 2024 SPAM Rehabilitation

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Rehabilitation removes the exisiting asphalt, stabilizes the base material underneath, and adds a new asphalt layer on top. Areas include: Silvertree and part of Schertz Forest subdivision; and Maple Drive, and St Andrews streets.

Start Date: Jan-24

Completion Date: Fall 2024

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund	$ -	$ 1,225,000	$ -	$ -	$ -	$ -	$ -	$ 1,225,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ 1,225,000	$ -	$ -	$ -	$ -	$ -	$ 1,225,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ -	$ 125,000
Construction	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ 1,100,000
Total Expenditure	$ -	$ 1,225,000	$ -	$ -	$ -	$ -	$ -	$ 1,225,000

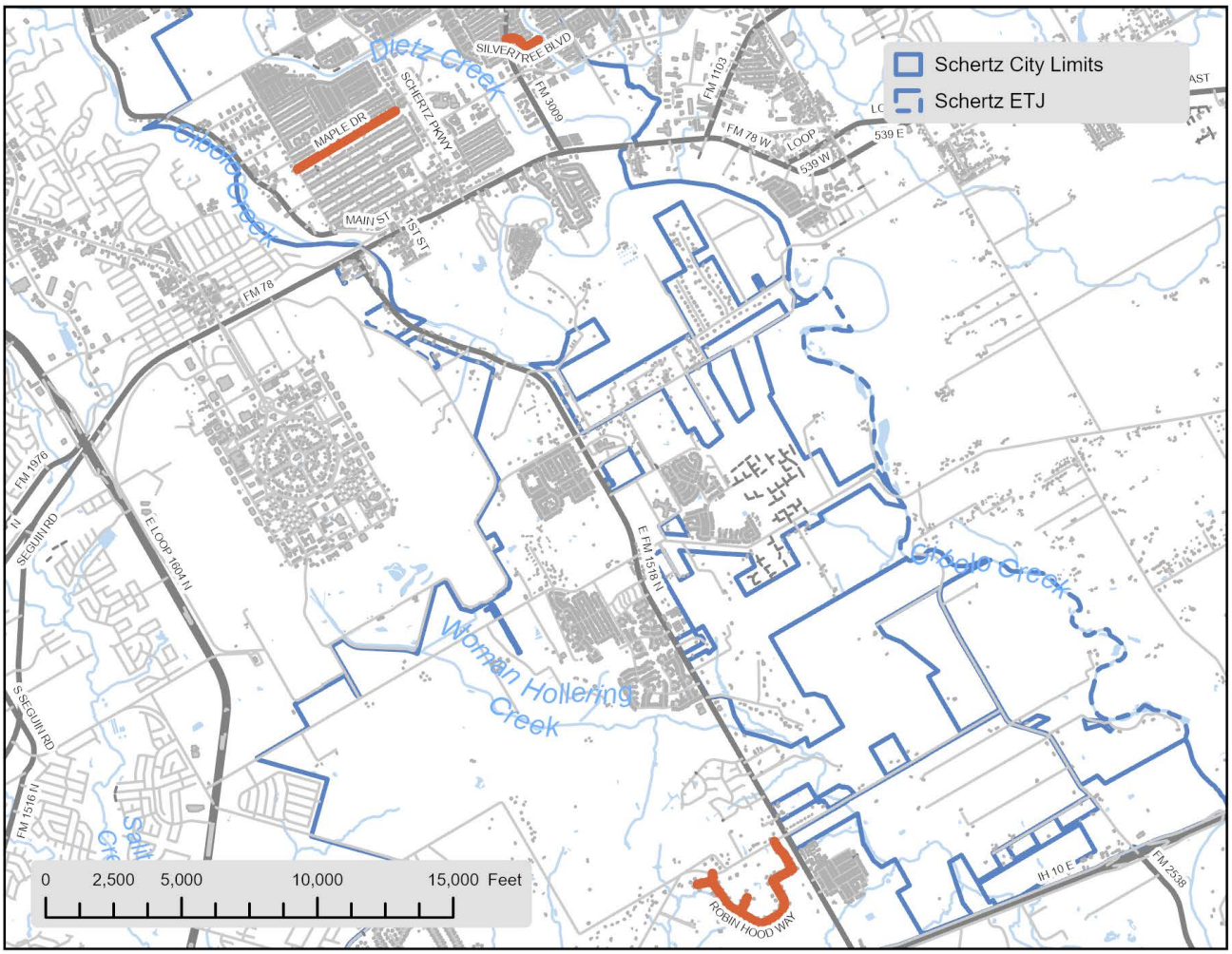
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SC5

Project Title: 2024 SPAM Rehabilitation

Location:

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2024 SPAM REHABILITATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SC5

Project Title: 2024 SPAM Resurfacing

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Application of a slurry seal to the surface of various streets. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. Areas include: Kensington Ranch, Savannah Bluff, The Ridge at Scenic Hills, Fairhaven, Mobile Villa Estates, and part of Schertz Forest subdivisions; and Schertz Parkway (Woodland Oaks Drive to IH-35), Inglewood, Aranda Lane, and Columbia (Covers Cove to Country Club) streets.

Start Date: Jan-24

Completion Date: Fall 2024

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 2,154,000	$ -	$ -	$ -	$ -	$ 2,154,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 2,154,000	$ -	$ -	$ -	$ -	$ 2,154,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 215,400	$ -	$ -	$ -	$ -	$ 215,400
Construction	$ -	$ -	$ 1,938,600	$ -	$ -	$ -	$ -	$ 1,938,600
Total Expenditure	$ -	$ -	$ 2,154,000	$ -	$ -	$ -	$ -	$ 2,154,000

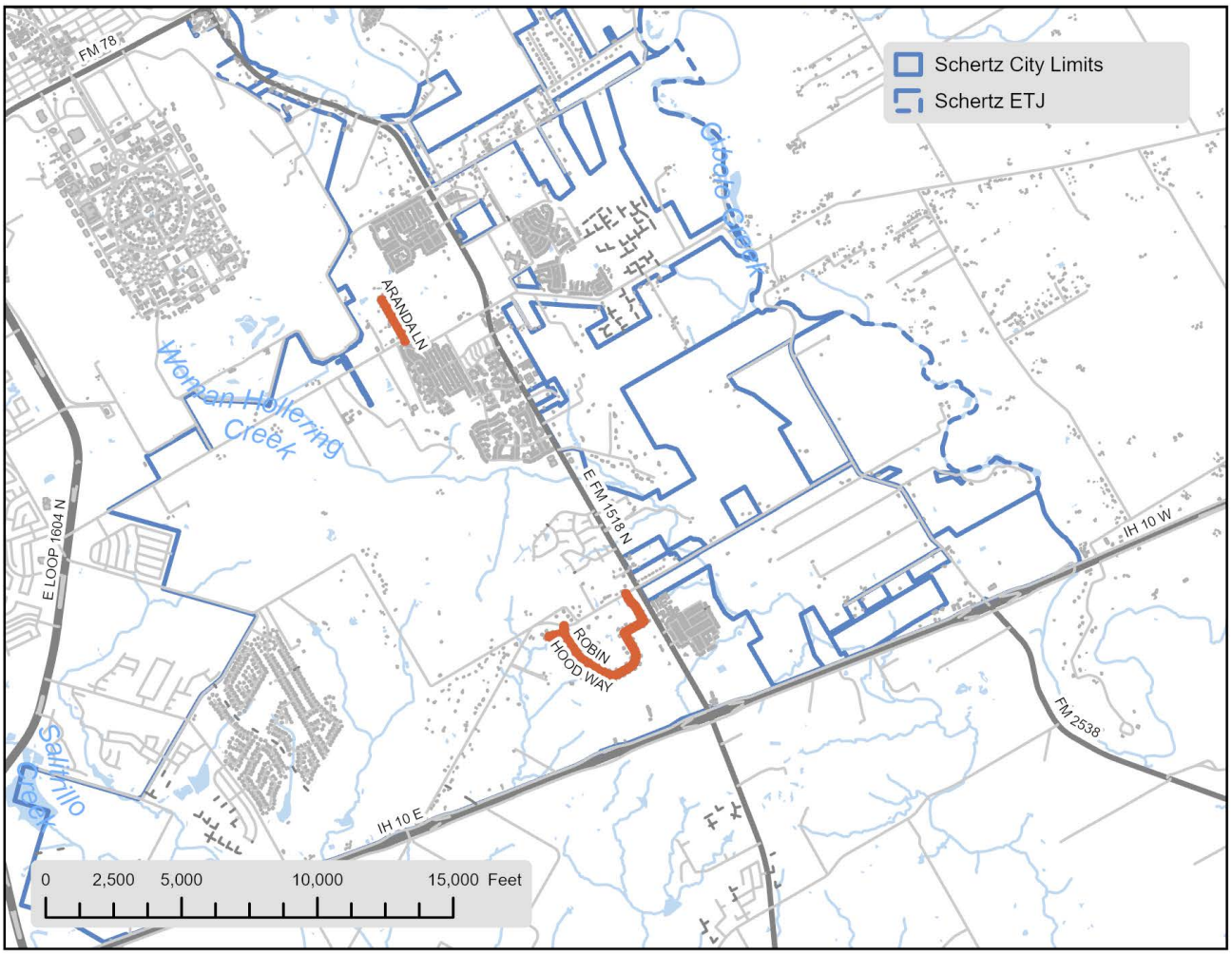
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SC5

Project Title: 2024 SPAM Resurfacing

Location:

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2024 SPAM RESURFACING

SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation and Utility **Project Code:** E05

Project Title: Lookout Road Reconstruction

Project Manager: Engineering

Location Description: Lookout Road, Schertz Parkway to Doerr Lane

Project Summary: Reconstruction of Lookout Road and upsizing of sanitary sewer main form Doerr Lane to Schertz Parkway. A new traffic signal will also be installed at the Schertz Parkway and Lookout Road intersection.

Start Date: Winter 2023

Completion Date: Winter 2024

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
EDC	$ -	$ 622,998	$ 6,666,094	$ -	$ -	$ -	$ -	$ 7,289,092
Other	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 20,000	$ 622,998	$ 6,666,094	$ -	$ -	$ -	$ -	$ 7,309,092
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ 291,397	$ 351,601	$ -	$ -	$ -	$ -	$ -	$ 642,998
Construction	$ -	$ -	$ 6,666,094	$ -	$ -	$ -	$ -	$ 6,666,094
Total Expenditure	$ 291,397	$ 351,601	$ 6,666,094	$ -	$ -	$ -	$ -	$ 7,309,092

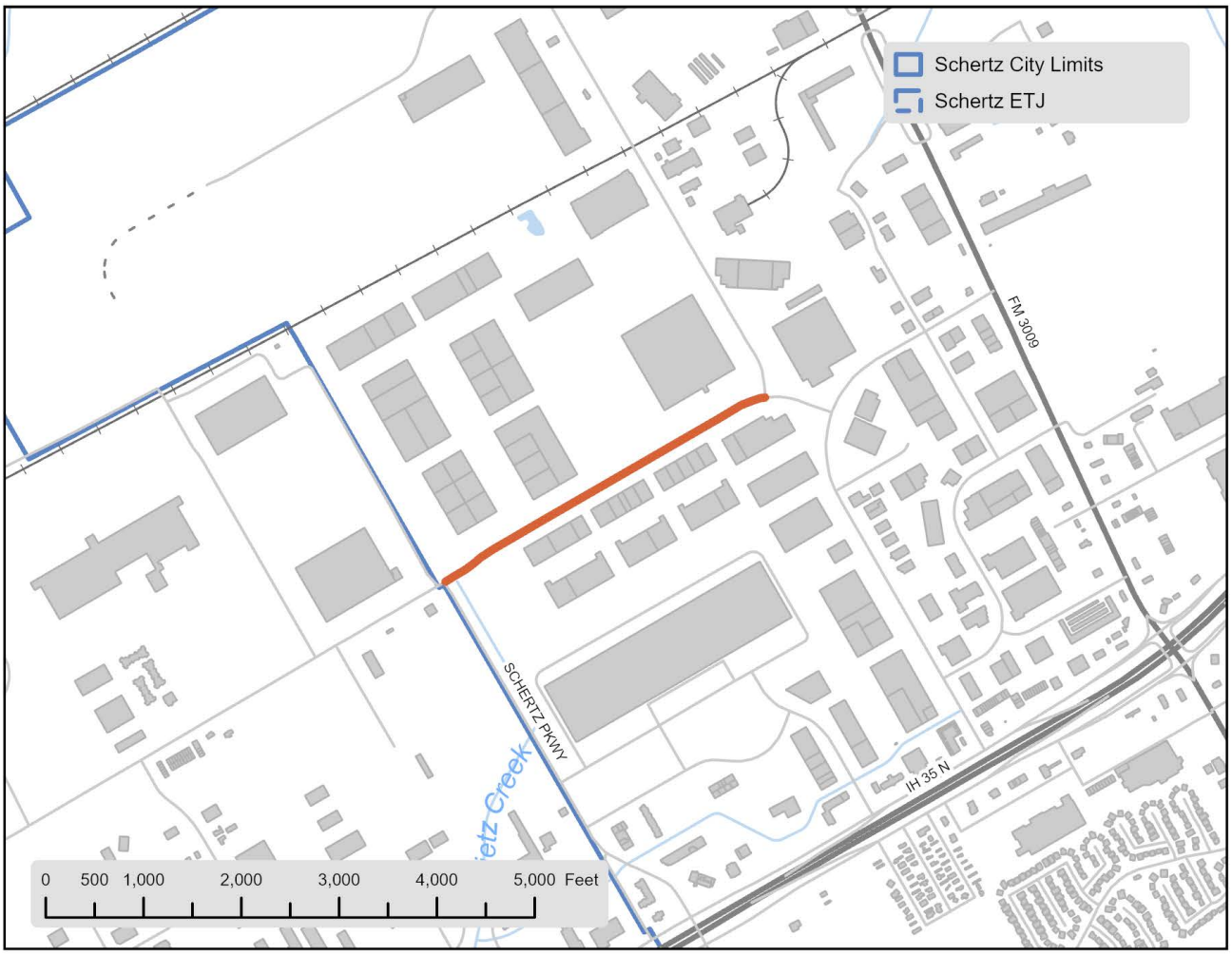
Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Transportation and Utility	**Project Code:**	E05
Project Title:	Lookout Road Reconstruction		
Location:			

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N

LOOKOUT ROAD RECONSTRUCTION

SCHERTZ
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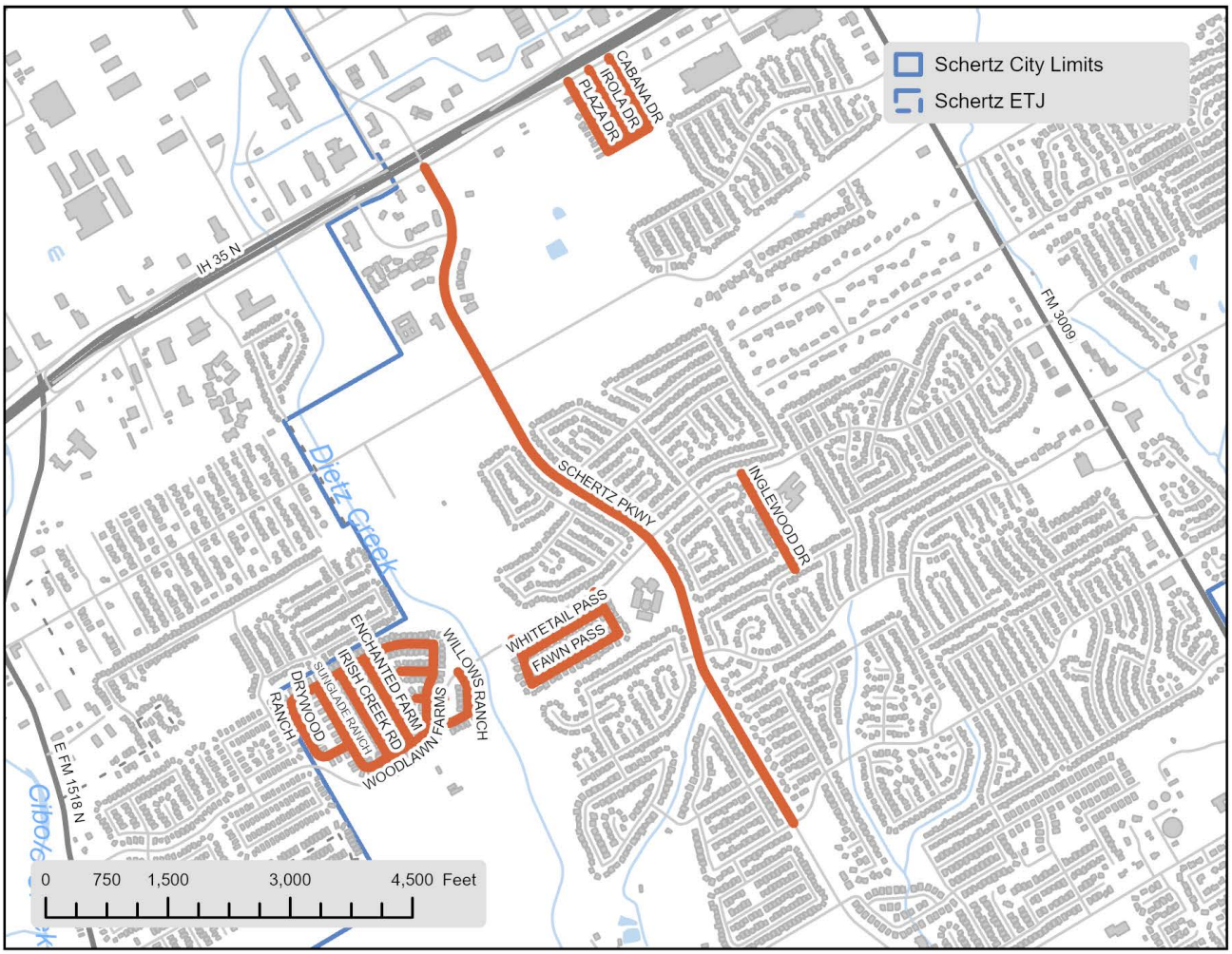
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SC5

Project Title: 2024 SPAM Resurfacing

Location:

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2024 SPAM RESURFACING

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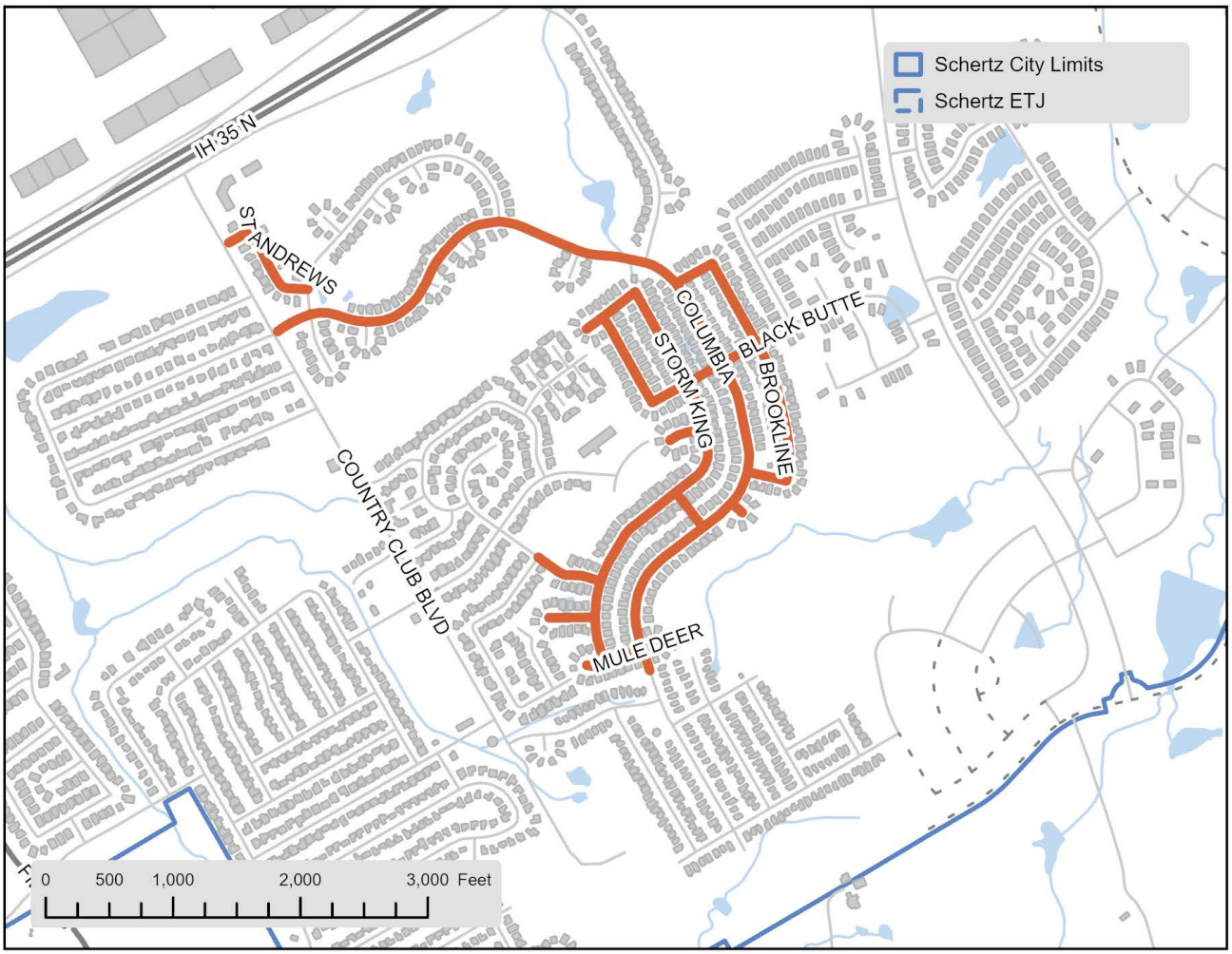
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SC5

Project Title: 2024 SPAM Resurfacing

Location:

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2024 SPAM RESURFACING

SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation and Utility **Project Code:** GA7

Project Title: Main Street Improvements

Project Manager: Engineering

Location Description: Main Street, Curtiss to Schertz Parkway

Project Summary: The Main street project will improve sidewalks; provide street lighting; way-finding signage; landscaping; utility relocations; and architectural elements such as decorative concrete, decorative lighting, screening, and area signage. The project will also replace the aging water and sewer lines and rehabilitate the street. Additionally, Lindbergh between Main Street and Exchange Avenue will be reconstructed.

Start Date: Jun-17

Completion Date: Fall 2026

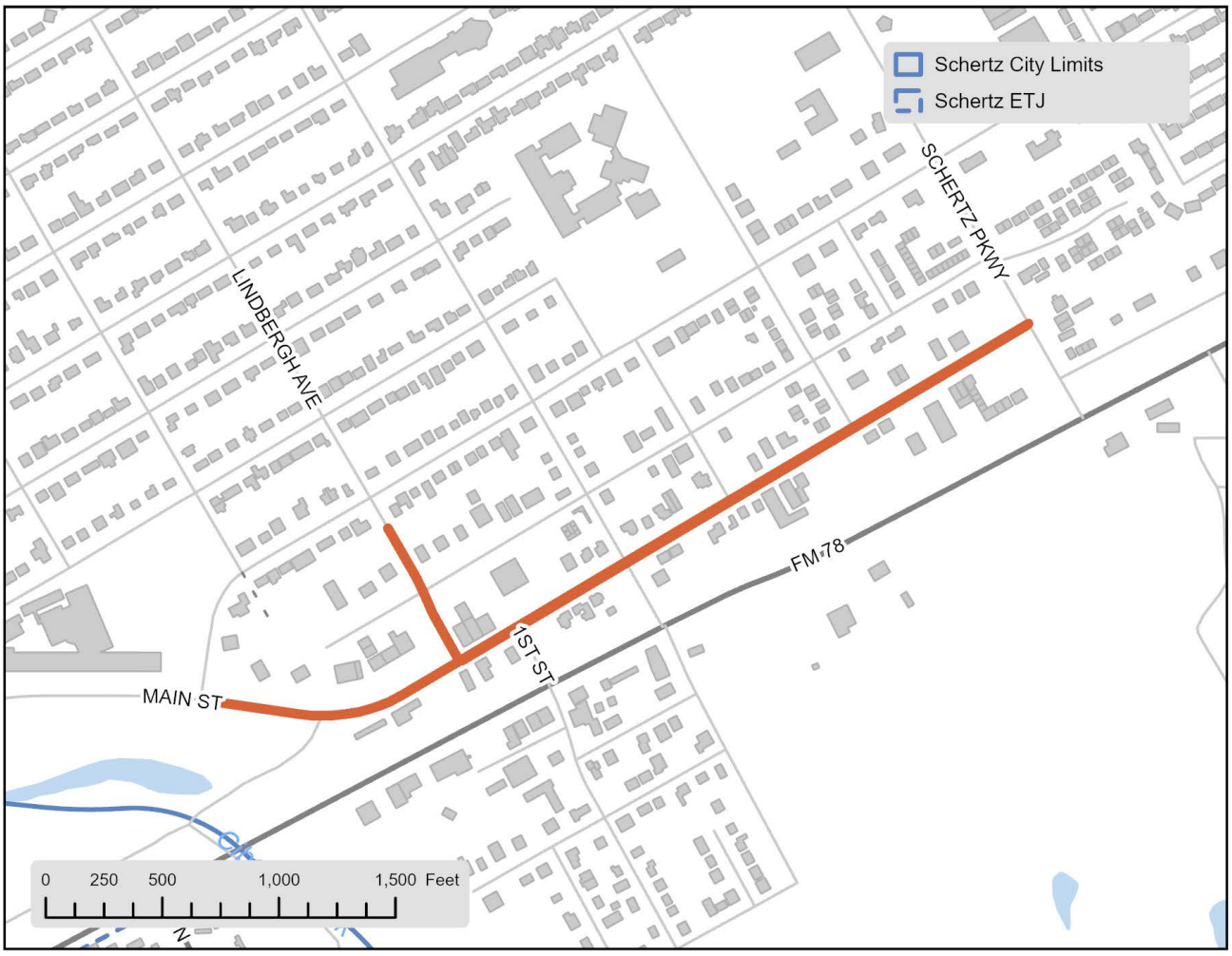
Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ 4,250,000	$ 5,000,000	$ 1,290,264	$ 14,800,000	$ -	$ -	$ -	$ 25,340,264
EDC Grant	$ 500,000	$ -		$ -	$ -	$ -	$ -	$ 500,000
Other	$ 40,629	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,629
Total Funding Source	$ 4,790,629	$ 5,000,000	$ 1,290,264	$ 14,800,000	$ -	$ -	$ -	$ 25,880,893
Expenditure								
Land	$ 212,356	$ -	$ -	$ -	$ -	$ -	$ -	$ 212,356
Professional Services	$ 1,052,587	$ 1,672,519	$ -	$ -	$ -	$ -	$ -	$ 2,725,106
Construction	$ 215,950	$ 4,363,856	$ 3,563,625	$ 14,800,000	$ -	$ -	$ -	$ 22,943,431
Total Expenditure	$ 1,480,893	$ 6,036,375	$ 3,563,625	$ 14,800,000	$ -	$ -	$ -	$ 25,880,893

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Transportation and Utility	**Project Code:**	GA7
Project Title:	Main Street Improvements		
Location:			

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MAIN STREET IMPROVEMENTS

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2025 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabiliatated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Bell North and Wiederstein Rd between Schertz Parkway and FM 3009, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabiliatated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top. Areas include: Rio Vists, The Village, Jonas Woods, Woodbridge, adn Woodland Oaks subdivisions; Verde Enterprise Parkway, Mid Cities Parkway, Corridor Loop Road, Bell North, Baugh Lane, Four Oaks Lane, and Wiederstein Road (Schertz Parkway to FM

Start Date: Spring 2025

Completion Date: Fall 2025

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 3,962,000	$ -	$ -	$ -	$ -	$ 3,962,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 3,962,000	$ -	$ -	$ -	$ -	$ 3,962,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 396,200	$ -	$ -	$ -	$ -	$ 396,200
Construction	$ -	$ -	$ 3,565,800	$ -	$ -	$ -	$ -	$ 3,565,800
Total Expenditure	$ -	$ -	$ 3,962,000	$ -	$ -	$ -	$ -	$ 3,962,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2025 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabilitated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Bell North and Wiederstein Rd between Schertz Parkway and FM 3009, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top. Areas include: Rio Vists, The Village, Jonas Woods, Woodbridge, adn Woodland Oaks subdivisions; Verde Enterprise Parkway, Mid Cities Parkway, Corridor Loop Road, Bell North, Baugh Lane, Four Oaks Lane, and Wiederstein Road (Schertz Parkway to FM

Start Date: Spring 2025

Completion Date: Fall 2025

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 3,962,000	$ -	$ -	$ -	$ -	$ 3,962,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 3,962,000	$ -	$ -	$ -	$ -	$ 3,962,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 396,200	$ -	$ -	$ -	$ -	$ 396,200
Construction	$ -	$ -	$ 3,565,800	$ -	$ -	$ -	$ -	$ 3,565,800
Total Expenditure	$ -	$ -	$ 3,962,000	$ -	$ -	$ -	$ -	$ 3,962,000

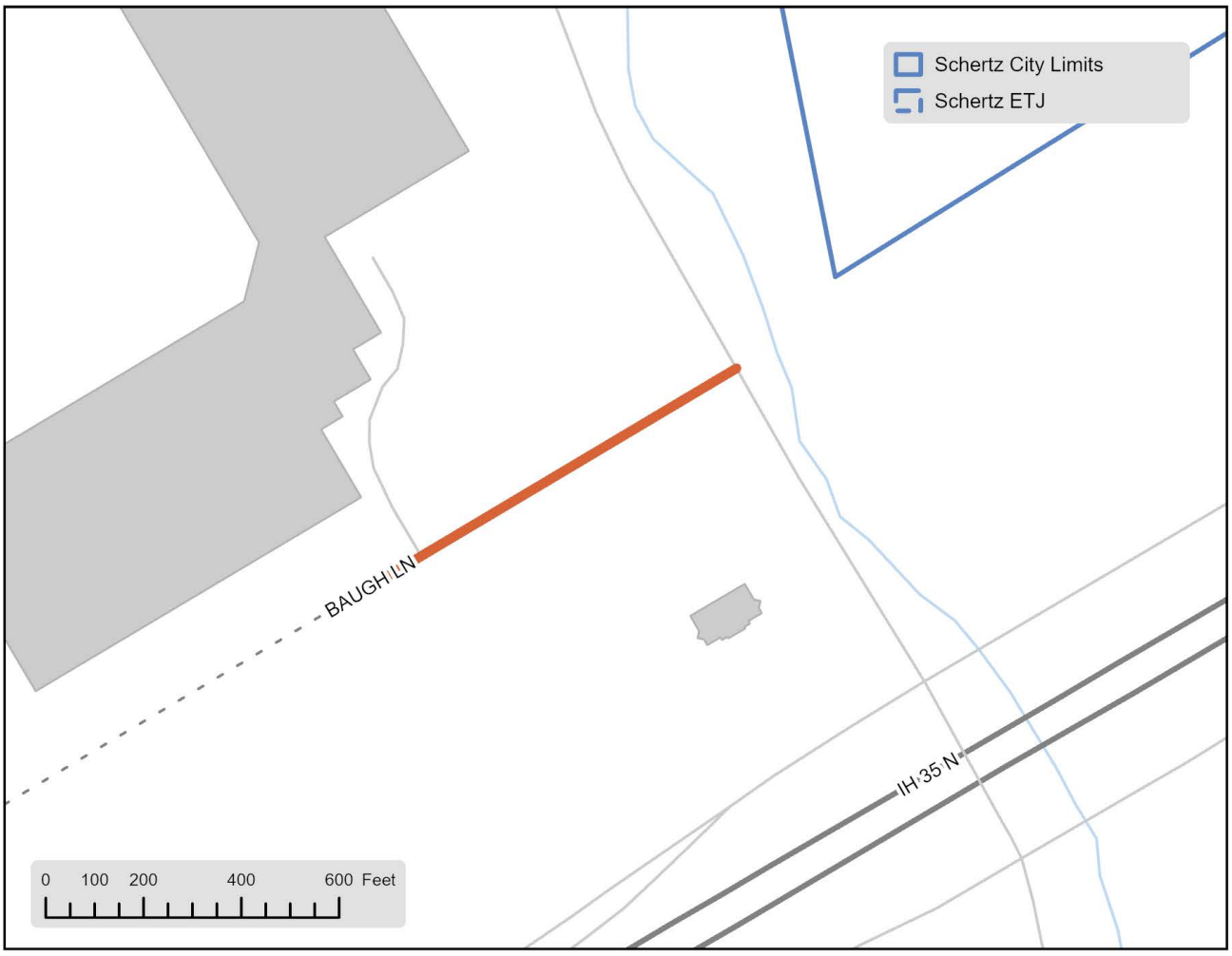
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2025 SPAM Projects

Location:

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REST OF SPAM 2025

SCHERTZ
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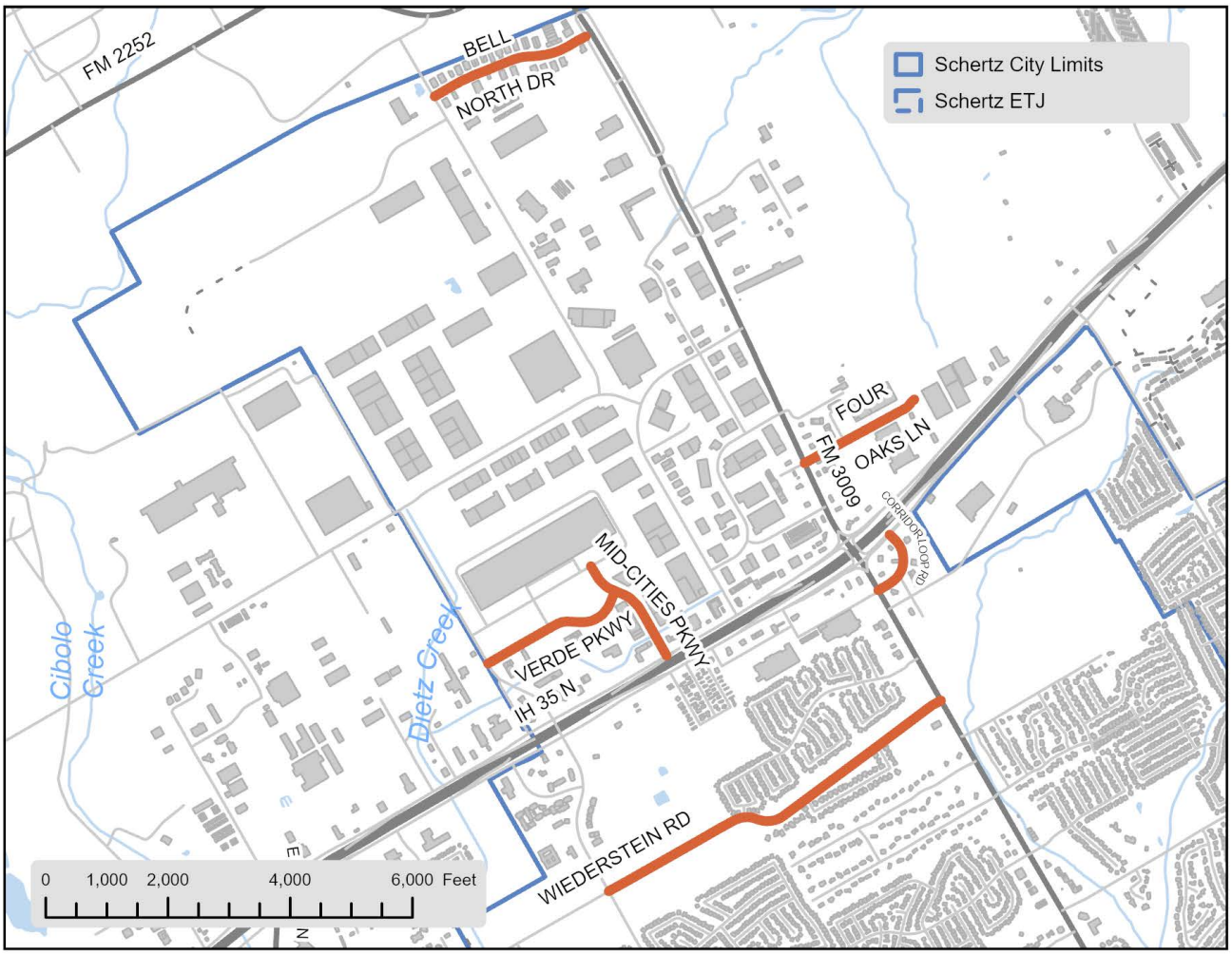
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2025 SPAM Projects

Location:

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REST OF SPAM 2025

SCHERTZ
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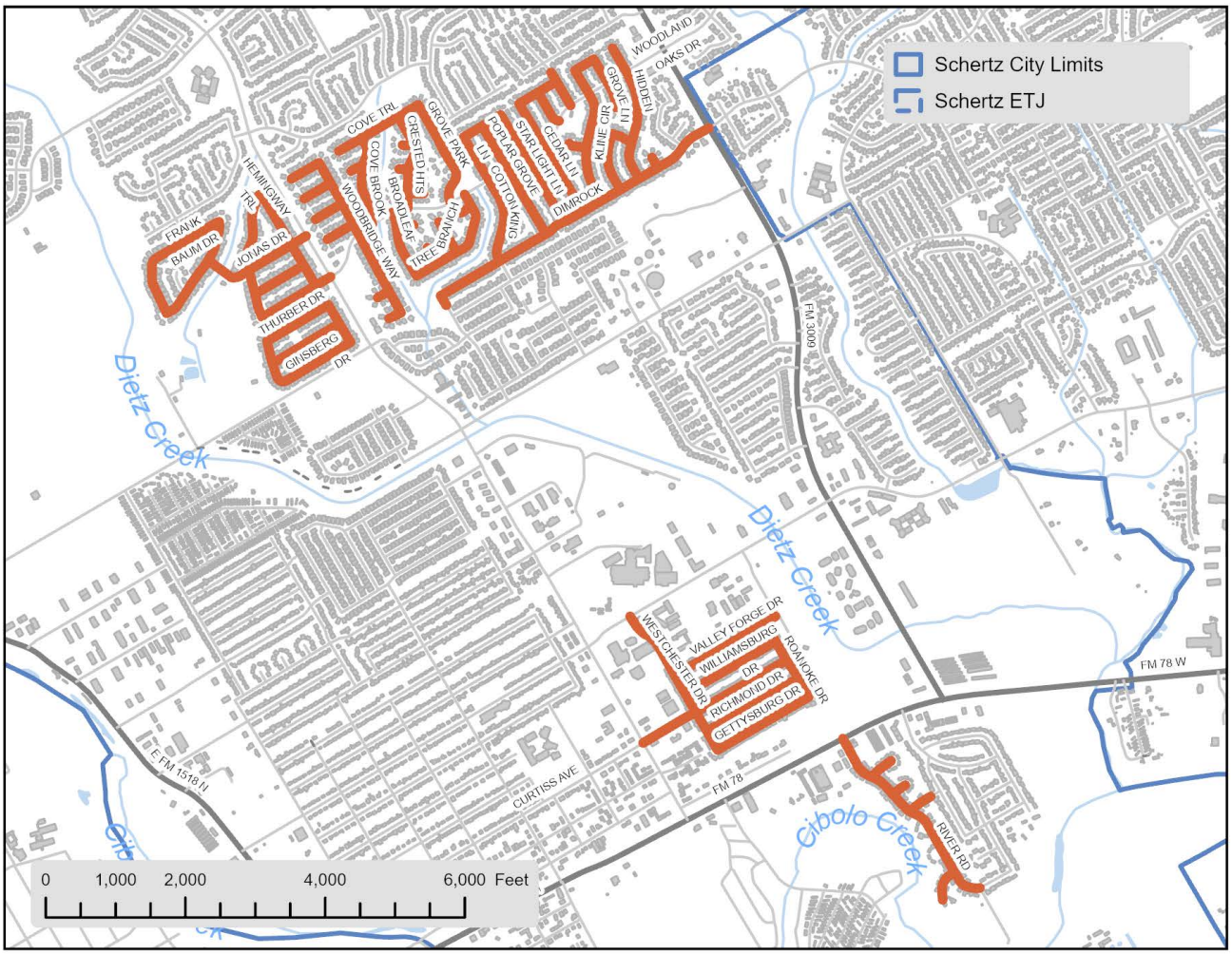
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2025 SPAM Projects

Location:

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REST OF SPAM 2025

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Kramer Farm subdivision rehabilitation

Project Manager: Engineering

Location Description: Kramer Farms Subdivision

Project Summary: The streets in the subdivision will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top.

Start Date: Jan-25

Completion Date: Winter 2025

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 1,395,062	$ -	$ -	$ -	$ -	$ 1,395,062
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,395,062	$ -	$ -	$ -	$ -	$ 1,395,062
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 139,500	$ -	$ -	$ -	$ -	$ 139,500
Construction	$ -	$ -	$ 1,255,562	$ -	$ -	$ -	$ -	$ 1,255,562
Total Expenditure	$ -	$ -	$ 1,395,062	$ -	$ -	$ -	$ -	$ 1,395,062

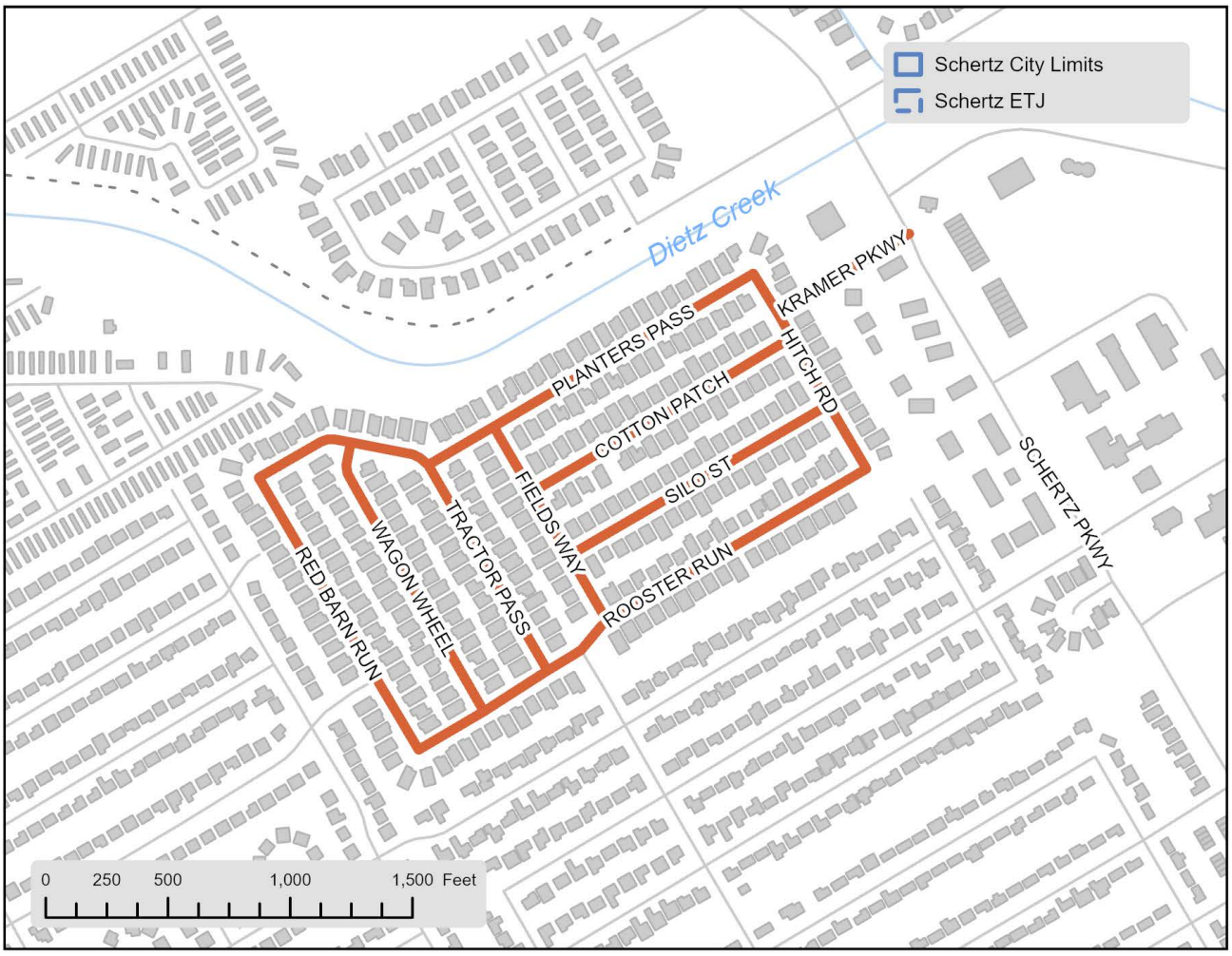
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Kramer Farm subdivision rehabilitation

Location:

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KRAMER FARM REHABILITATION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Transportation	**Project Code:**	
Project Title:	Aviation Heights (Northern Half) subdivision rehabilitation		
Project Manager:	Engineering		
Location Description:	Aviation Heights Subdivision		
Project Summary:	The streets in the northern part of the subdivision (Aviation to and including Brooks) will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top.		
Start Date:	Jan. 2025		
Completion Date:	Fall 2025		

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 2,500,000	$ -	$ -	$ -	$ -	$ 2,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 2,500,000	$ -	$ -	$ -	$ -	$ 2,500,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Construction	$ -	$ -	$ 2,250,000	$ -	$ -	$ -	$ -	$ 2,250,000
Total Expenditure	$ -	$ -	$ 2,500,000	$ -	$ -	$ -	$ -	$ 2,500,000

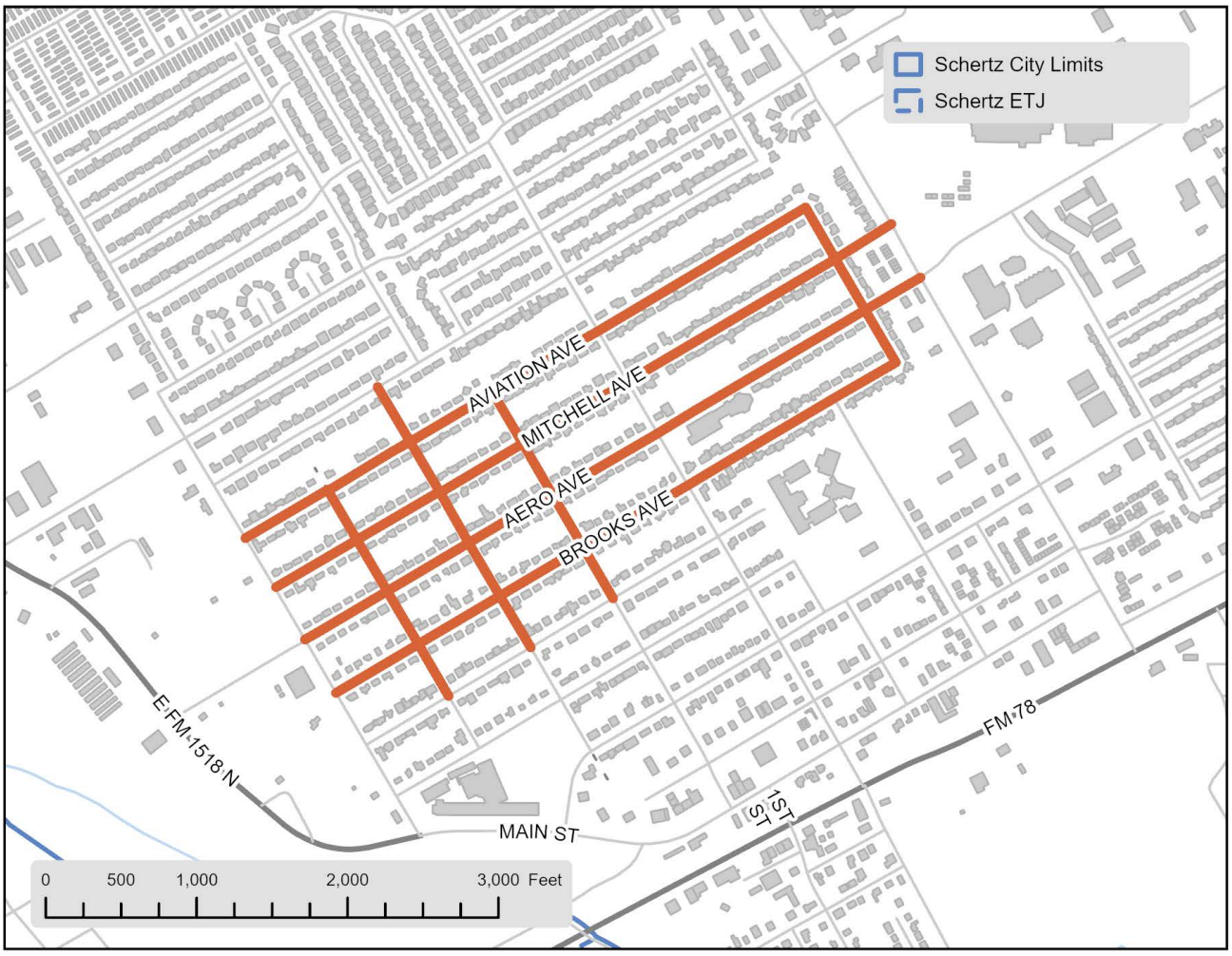
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Aviation Heights Rehabilitation (Northern Half) subdivision rehabilitation

Location:

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AVIATION HEIGHTS REHABILITATION
(NORTHERN HALF)

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Boenig Road Reconstruction

Project Manager: Engineering

Location Description: Boenig Road

Project Summary: The existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the streets.

Start Date: Jan-25

Completion Date: Fall 2025

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 1,600,000	$ -	$ -	$ -	$ -	$ 1,600,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,600,000	$ -	$ -	$ -	$ -	$ 1,600,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 160,000	$ -	$ -	$ -	$ -	$ 160,000
Construction	$ -	$ -	$ 1,440,000	$ -	$ -	$ -	$ -	$ 1,440,000
Total Expenditure	$ -	$ -	$ 1,600,000	$ -	$ -	$ -	$ -	$ 1,600,000

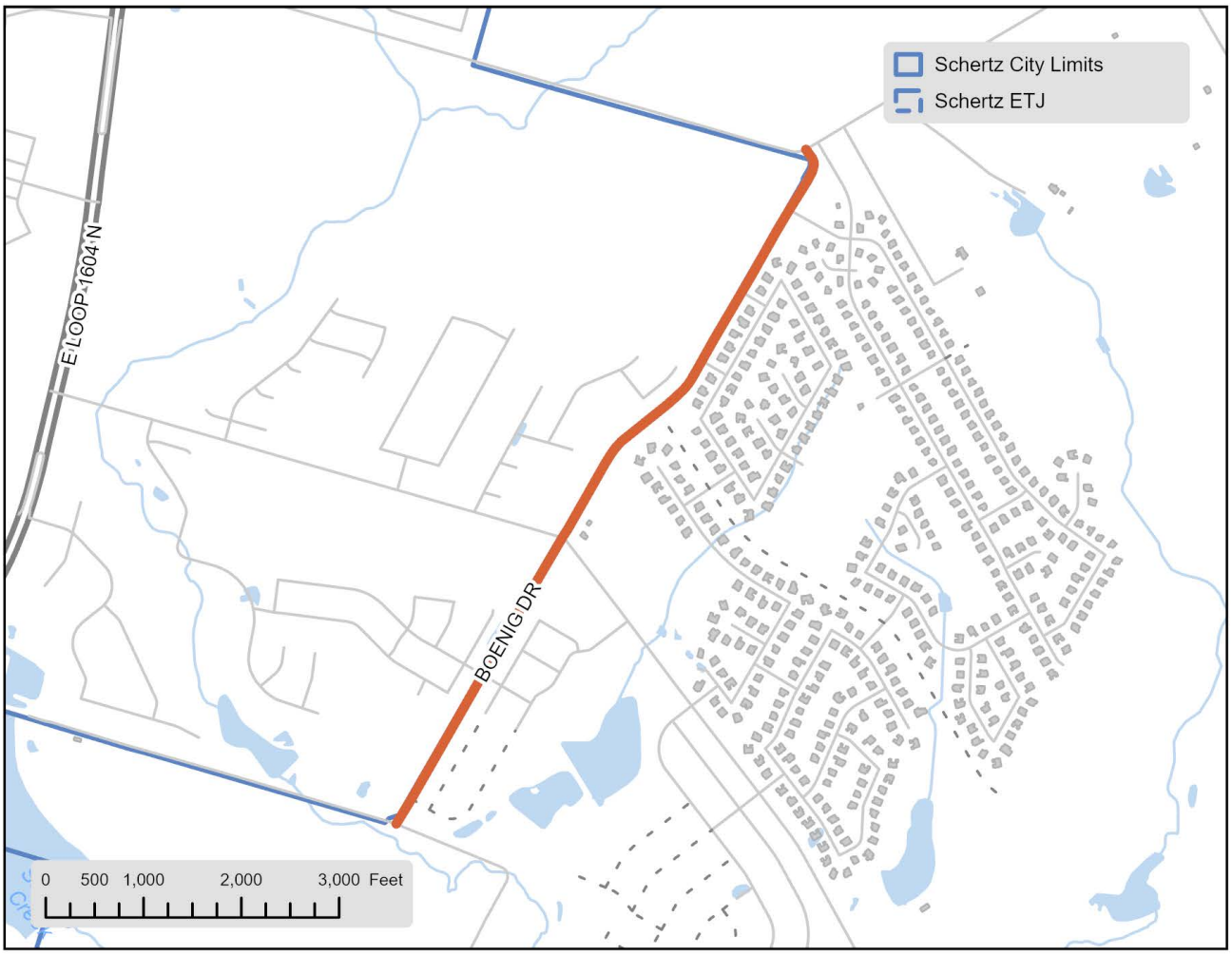
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Boenig Road Reconstruction

Location:

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BOENIG RECONSTRUCTION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2026 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabilitated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Oak Street, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top. Areas include: The links at Scenic Hills, Riata, and Fairway Ridge subdivisions; and Oak Street and Nell Deane streets.

Start Date: Jan-26

Completion Date: Fall 2026

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ 3,182,000	$ -	$ -	$ -	$ 3,182,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 3,182,000	$ -	$ -	$ -	$ 3,182,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ 318,200	$ -	$ -	$ -	$ 318,200
Construction	$ -	$ -	$ -	$ 2,863,800	$ -	$ -	$ -	$ 2,863,800
Total Expenditure	$ -	$ -	$ -	$ 3,182,000	$ -	$ -	$ -	$ 3,182,000

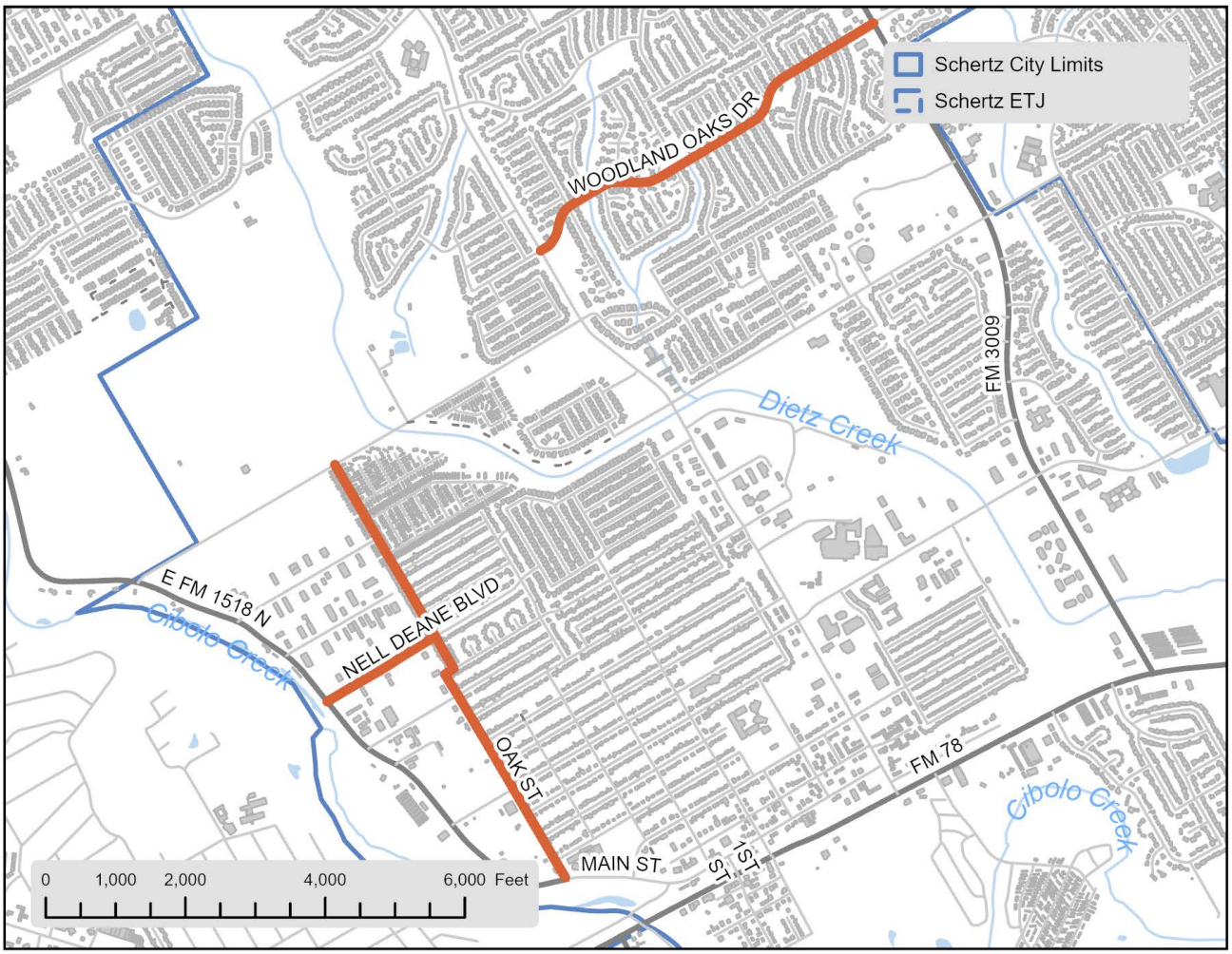
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2026 SPAM Projects

Location:

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2026 SPAM Projects

SCHERTZ
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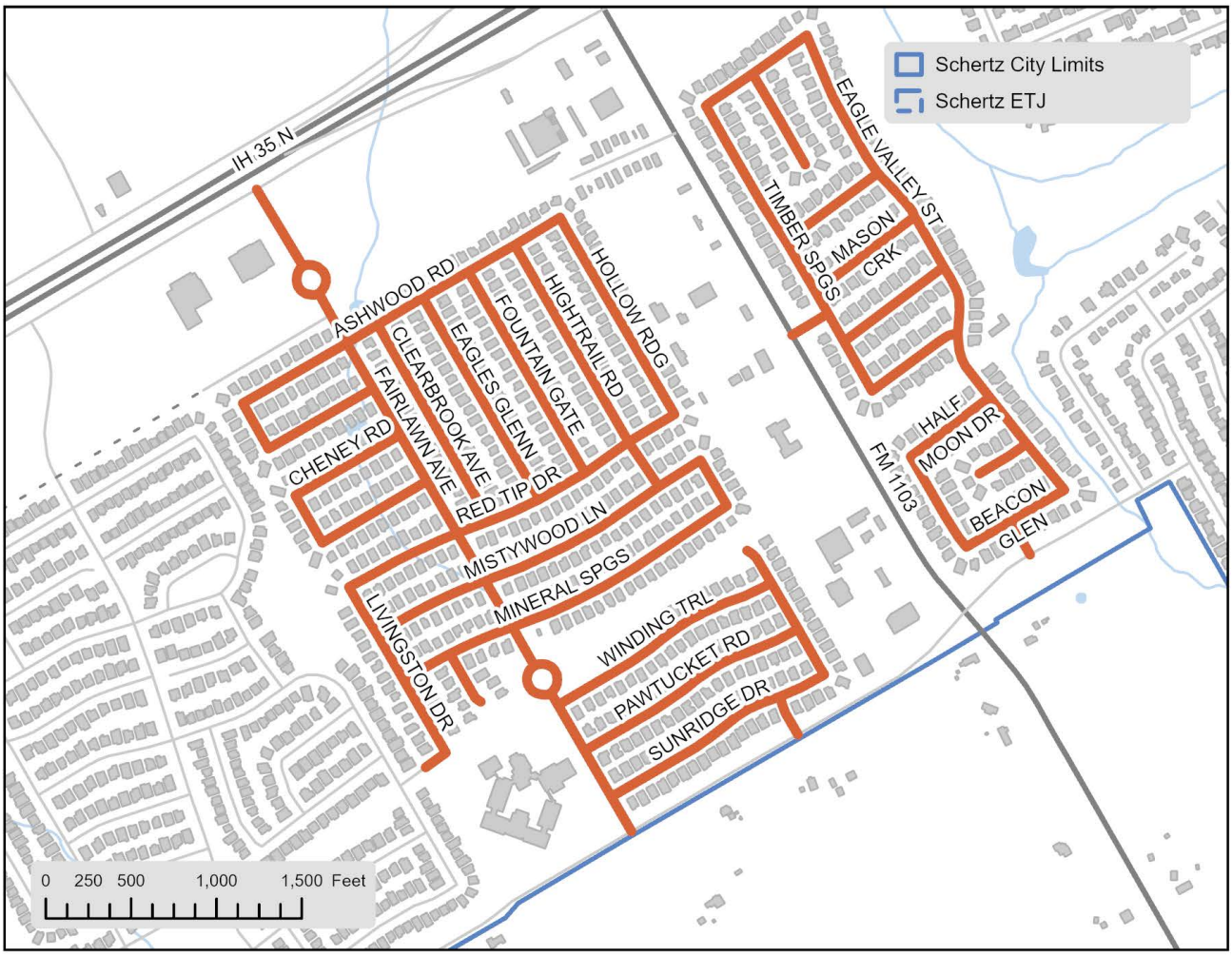
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2026 SPAM Projects

Location:

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2026 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

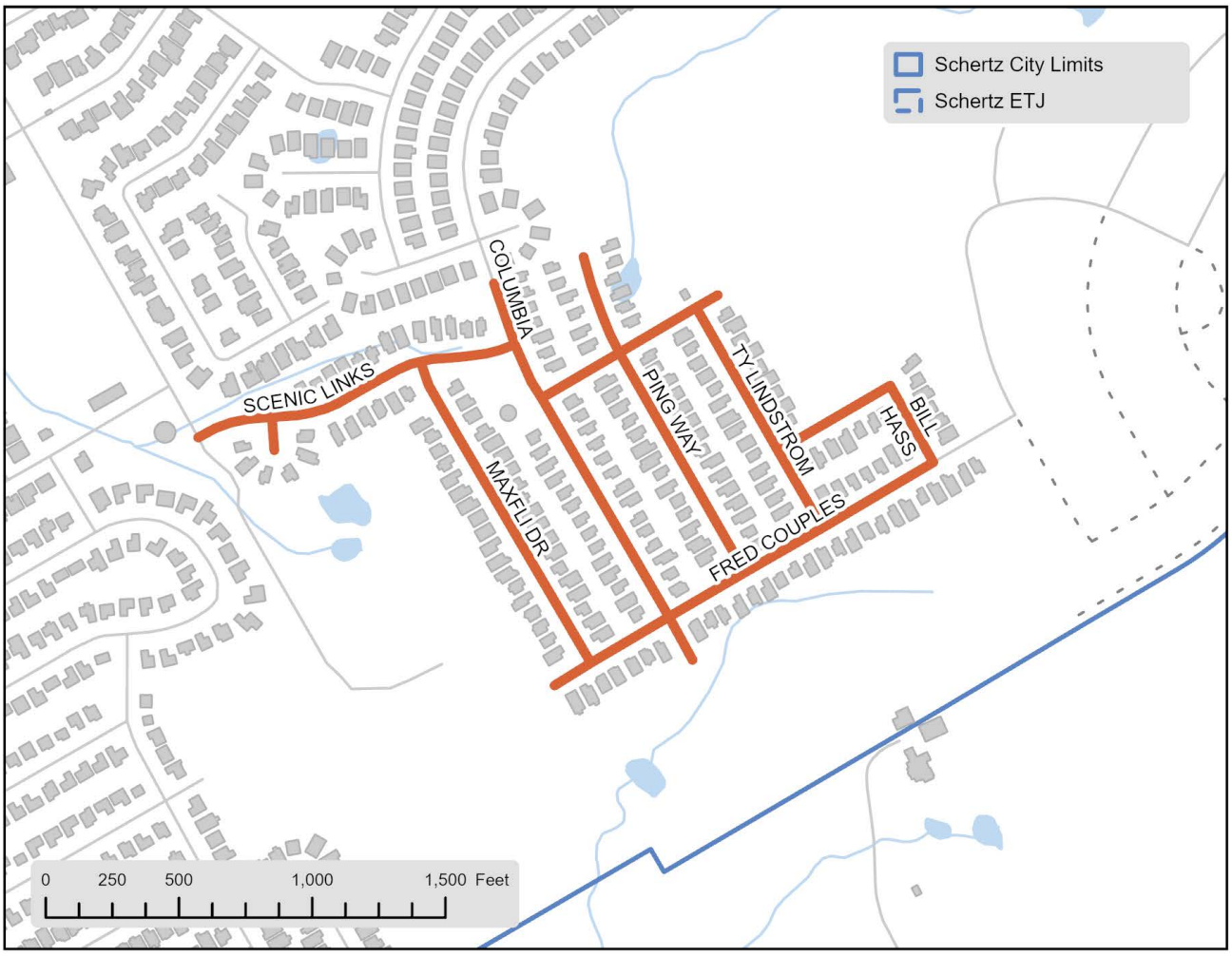
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2026 SPAM Projects

Location:

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2026 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Savannah Drive Mill and Overlay Rehabilitation

Project Manager: Engineering

Location Description: Savannah Dr, City Limits to FM 3009

Project Summary: Perform base repairs and minor concrete repairs, then mill and overlay the surface with a new layer of pavement.

Start Date:

Completion Date:

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ 1,460,000	$ -	$ -	$ -	$ 1,460,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 1,460,000	$ -	$ -	$ -	$ 1,460,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ 146,000	$ -	$ -	$ -	$ 146,000
Construction	$ -	$ -	$ -	$ 1,314,000	$ -	$ -	$ -	$ 1,314,000
Total Expenditure	$ -	$ -	$ -	$ 1,460,000	$ -	$ -	$ -	$ 1,460,000

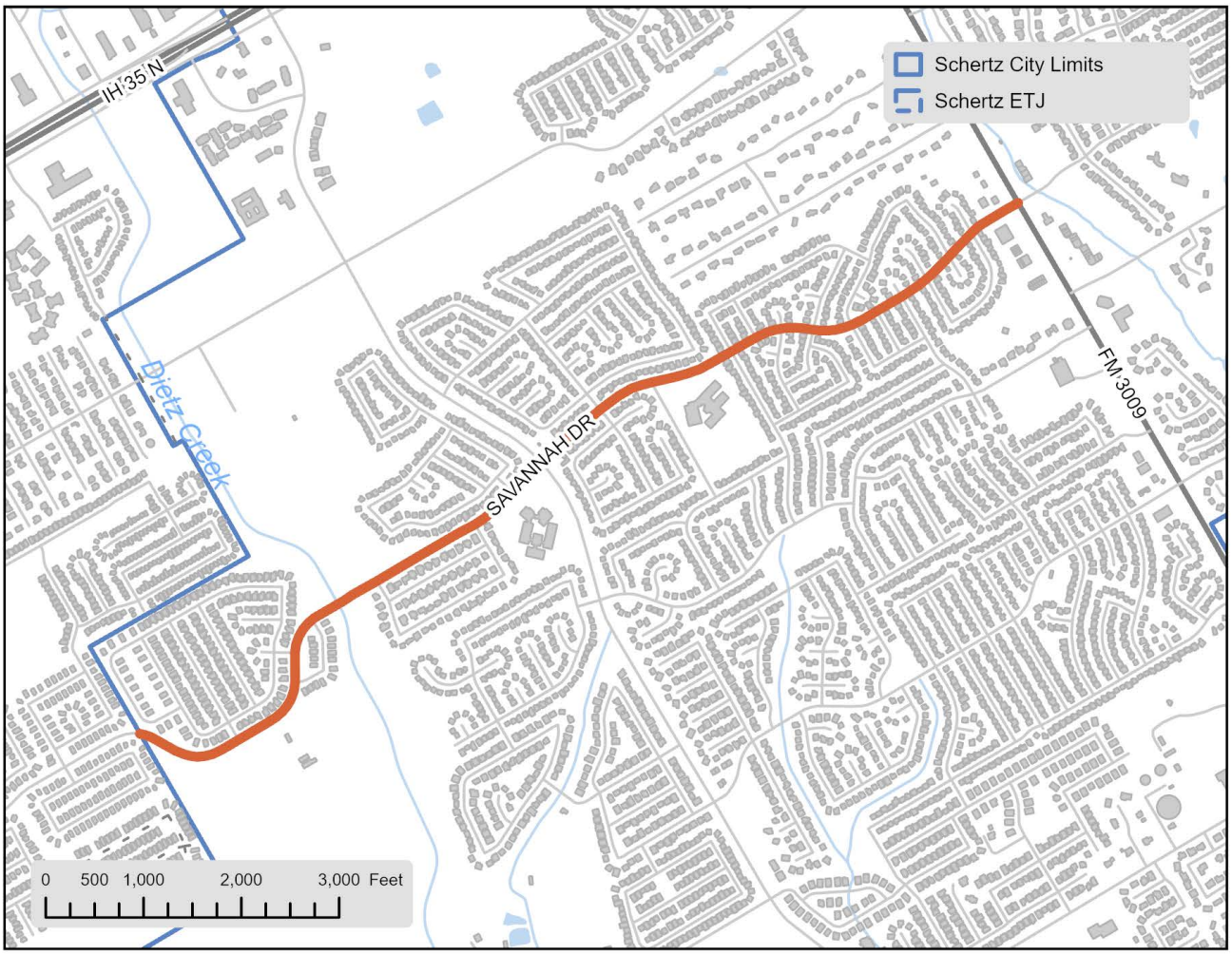
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Savannah Drive Mill and Overlay Rehabilitation

Location:

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N

SAVANNAH DRIVE

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SO2

Project Title: Lower Seguin Road Reconstruction

Project Manager: Engineering

Location Description: Lower Seguin Road, Loop 1604 to FM 1518

Project Summary: Reconstruct Lower Seguin Road between Loop 1604 and FM 1518 to the arterial street sections identified in the Master Thoroughfare Plan. The new pavement section will be stronger than the existing pavement to accommodate the existing and future traffic on the street.

Start Date: Jan-24

Completion Date: Fall 2026

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
ProposedFunding Source								
Bonds	$ -	$ 15,000,000	$ -	$ 3,200,000	$ -	$ -	$ -	$ 18,200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ 15,000,000	$ -	$ 3,200,000	$ -	$ -	$ -	$ 18,200,000
Expenditure								
Land Purchase	$ -	$ -	$ 900,000	$ -	$ -	$ -	$ -	$ 900,000
Professional Services	$ -	$ 985,000	$ 300,000	$ -	$ -	$ -	$ -	$ 1,285,000
Construction	$ -	$ -	$ -	$ 16,015,000	$ -	$ -	$ -	$ 16,015,000
Total Expenditure	$ -	$ 985,000	$ 1,200,000	$ 16,015,000	$ -	$ -	$ -	$ 18,200,000

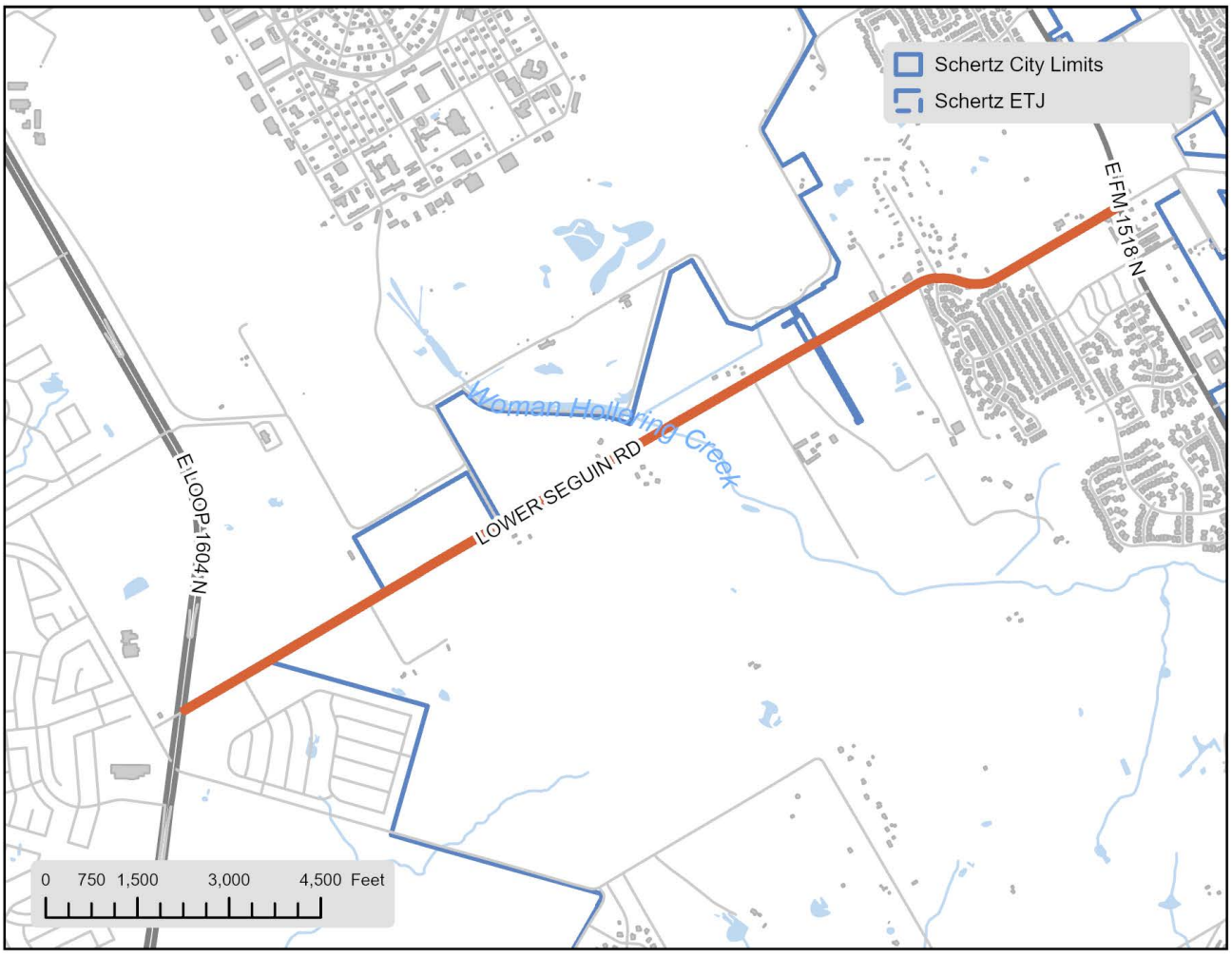
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** SO2

Project Title: Lower Seguin Road Reconstruction

Location:

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LOWER SEGUIN ROAD RECONSTRUCTION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2027 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabilitated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Nell Deane, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top.

Start Date: Winter 2027

Completion Date: Fall 2027

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ 1,042,000	$ -	$ 1,042,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 1,042,000	$ -	$ 1,042,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 104,200	$ -	$ 104,200
Construction	$ -	$ -	$ -	$ -	$ -	$ 937,800	$ -	$ 937,800
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 1,042,000	$ -	$ 1,042,000

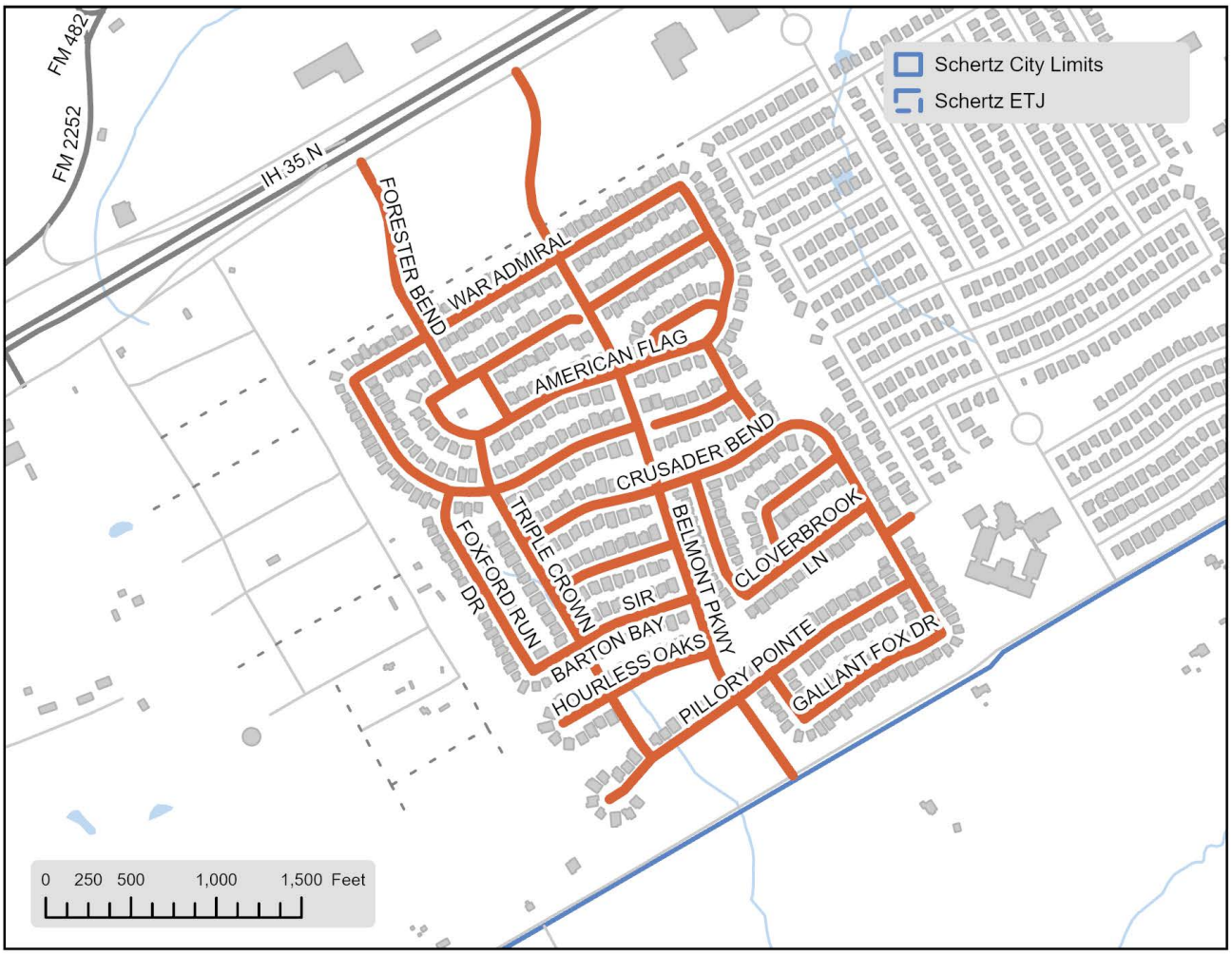
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2027 SPAM Projects

Location:

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2027 SPAM Projects

SCHERTZ
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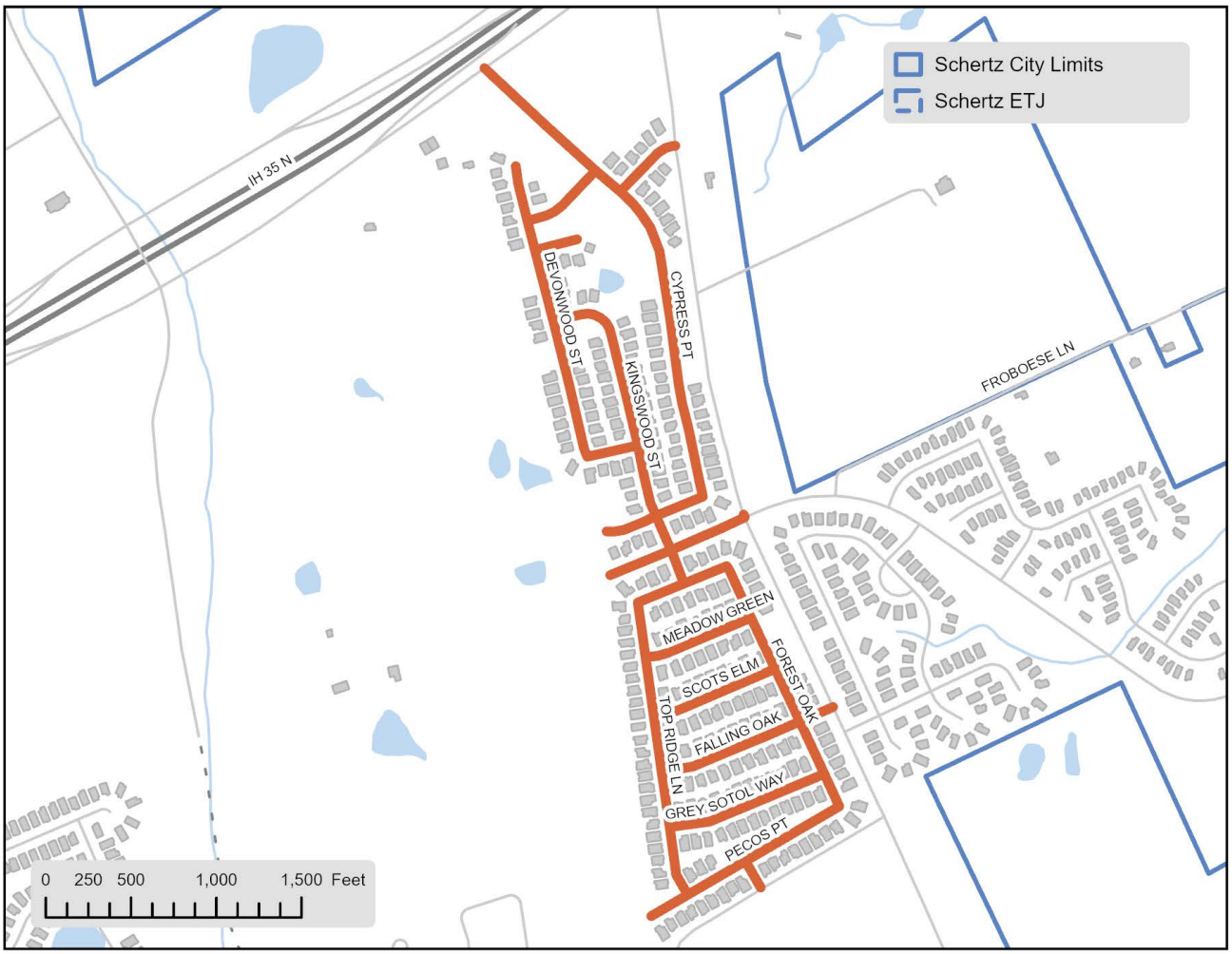
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2027 SPAM Projects

Location:

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2027 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Aviation Heights (southern half) subdivision rehabilitation

Project Manager: Engineering

Location Description: Aviation Heights Subdivision

Project Summary: The streets in the northern part of the subdivision (Winburn Ave. to and including Exchange Ave.) will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top.

Start Date: Jan-27

Completion Date: Winter 2027

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds		$ -	$ -	$ -	$ 2,500,000	$ -	$ -	$ 2,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 2,500,000	$ -	$ -	$ 2,500,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ 250,000
Construction	$ -	$ -	$ -	$ -	$ 2,250,000	$ -	$ -	$ 2,250,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 2,500,000	$ -	$ -	$ 2,500,000

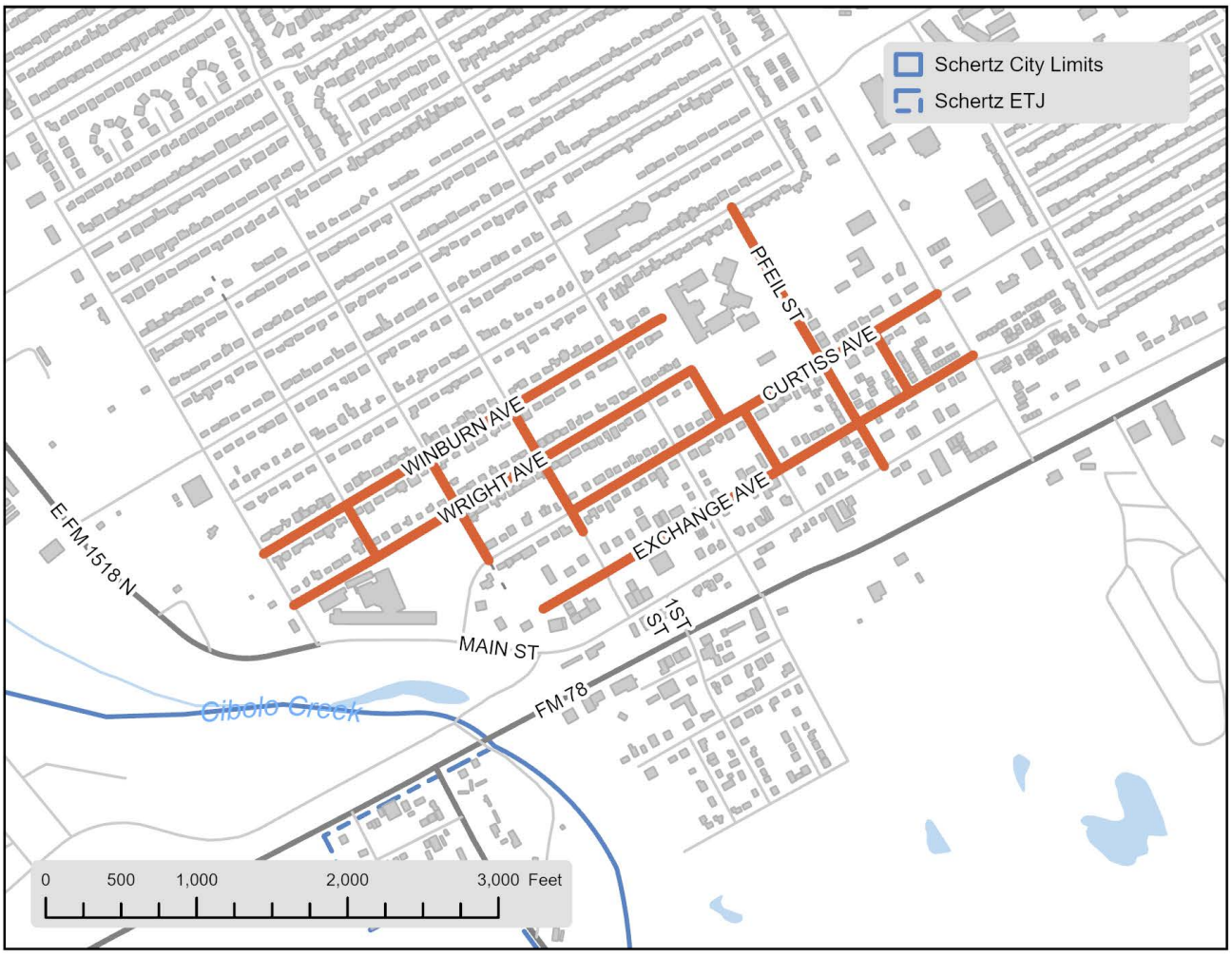
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Aviation Heights (southern half) subdivision rehabilitation

Location:

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N

AVIATION HEIGHTS REHABILITATION
(SOUTHERN HALF)

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2028 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be reconstructed. The streets getting resurfaced will receive a slurry seal . A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. For reconstruction, the existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the street. Areas include: Greenshire, Wynn Brook, and City Hall "roads"; and Green Valley Road (Fm 3009 to End), Woodland Oak Drive (FM 3009 to End), and Journey's Way.

Start Date: Jan-28

Completion Date: Winter 2028

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund	$ -	$ -	$ -	$ -	$ -	$ 861,000	$ -	$ 861,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 861,000	$ -	$ 861,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 86,100	$ -	$ 86,100
Construction	$ -	$ -	$ -	$ -	$ -	$ 774,900	$ -	$ 774,900
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 861,000	$ -	$ 861,000

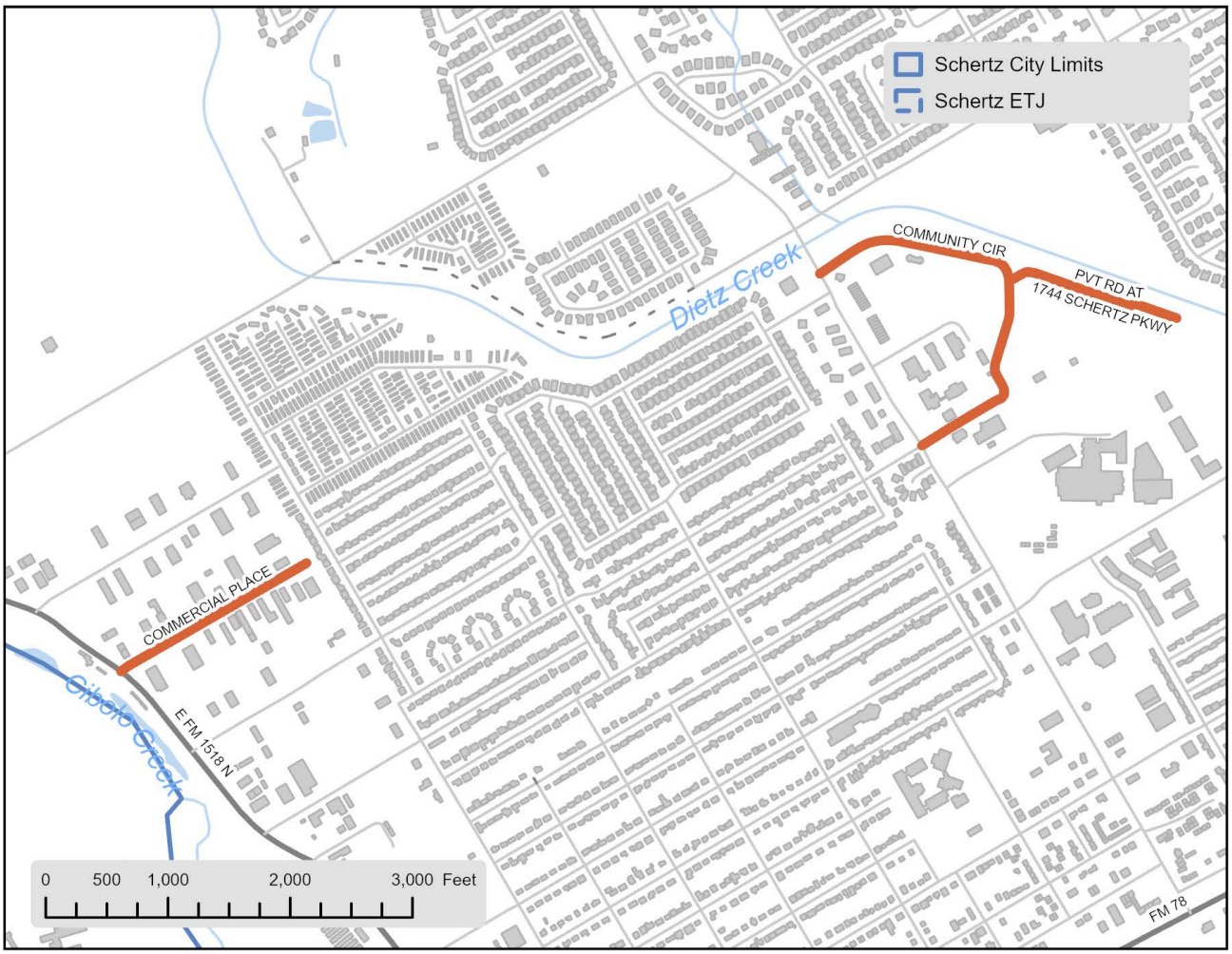
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2028 SPAM Projects

Location:

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2028 SPAM Projects

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

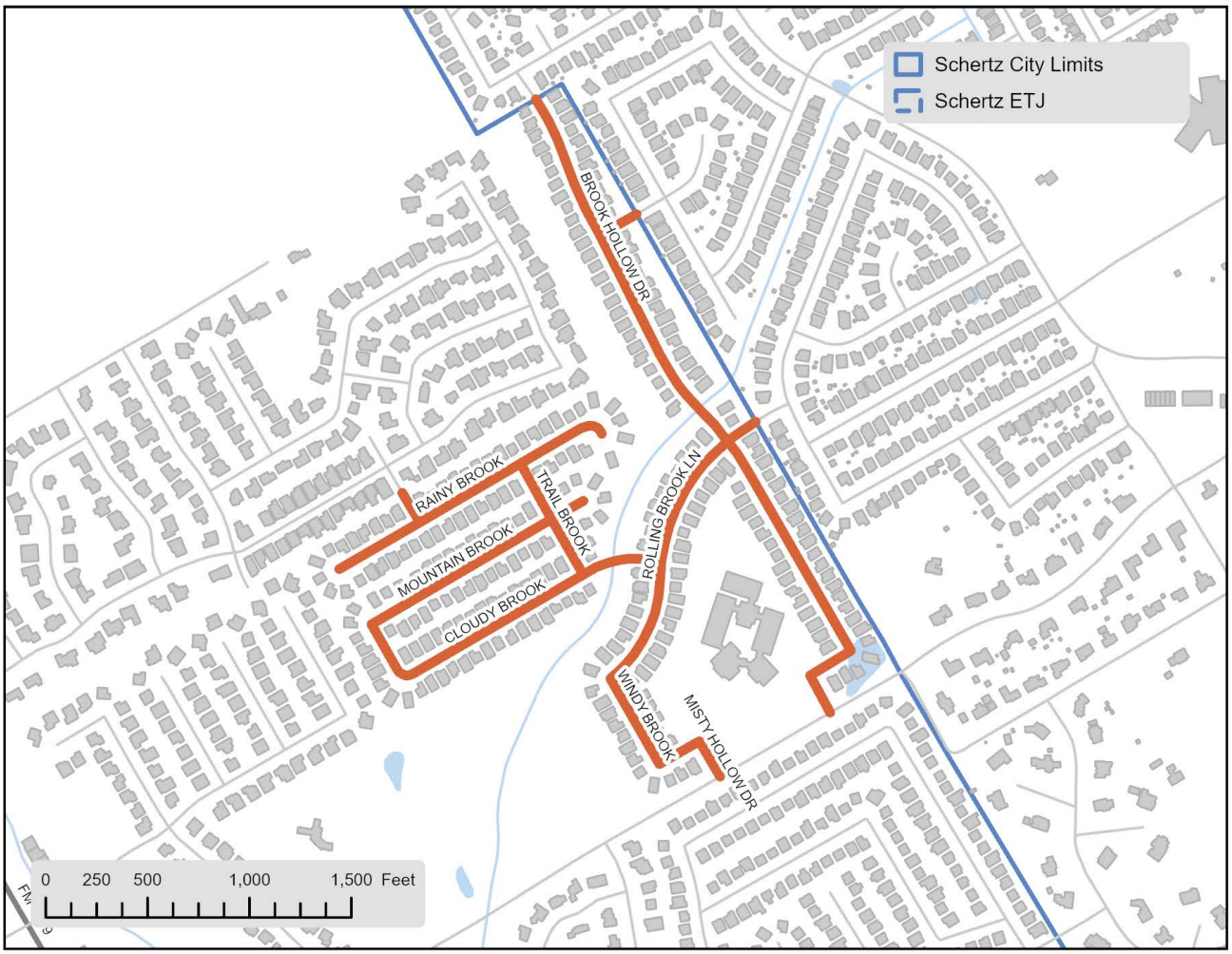
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2028 SPAM Projects

Location:

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2028 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Country Club Reconstruction

Project Manager: Engineering

Location Description: Country Club, I-35 to end

Project Summary: The existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the streets.

Start Date: Fall 2027

Completion Date: Fall 2028

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ 2,680,000	$ -	$ 2,680,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 2,680,000	$ -	$ 2,680,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 168,000	$ 268,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,412,000	$ 2,412,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 2,580,000	$ 2,680,000

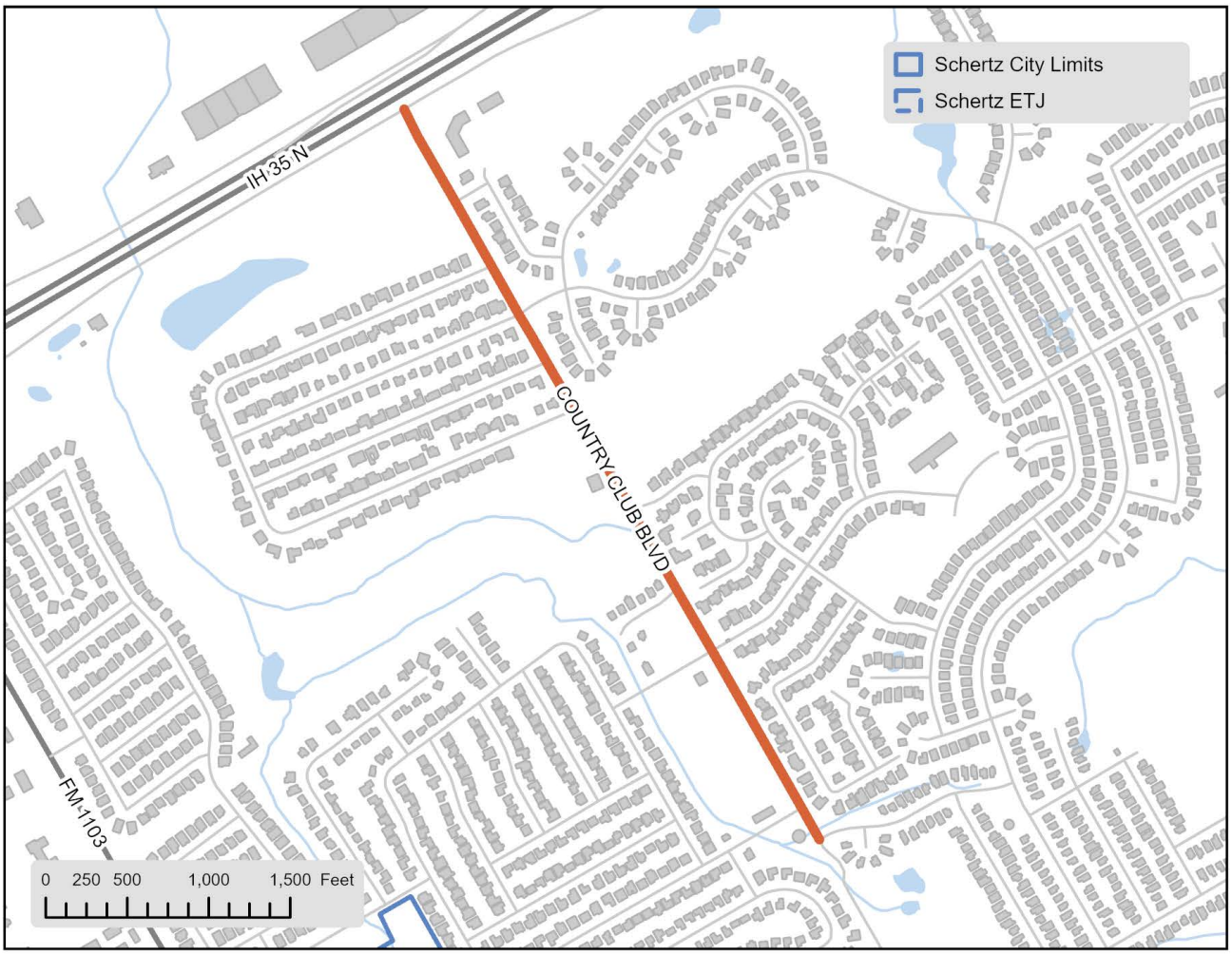
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Country Club Reconstruction

Location:

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COUNTRY CLUB RECONSTRUCTION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2029 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabiliatated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Nell Deane, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabiliatated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top. For recconstruction, the existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the street. Areas include: Northcliffe Country Club Estates, Ivey Estates, Hunter Estates, Laura Heights, Rhine Valley (Units 1 and 4), Willow

Start Date: Winter 2029

Completion Date: Fall 2029

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,939,500	$ 4,939,500
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,939,500	$ 4,939,500
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 494,000	$ 494,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,445,500	$ 4,445,500
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,939,500	$ 4,939,500

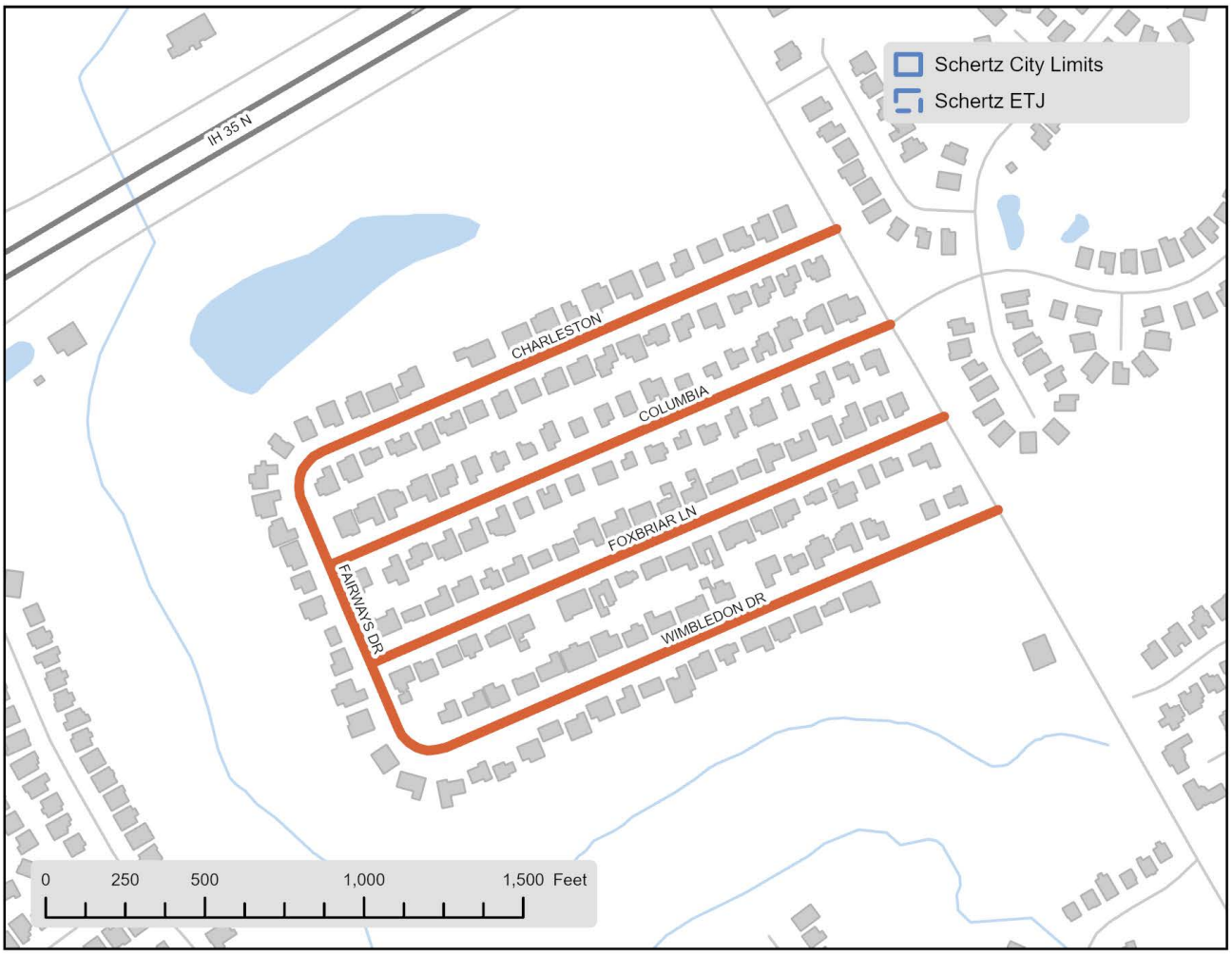
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2029 SPAM Projects

Location:

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N

2029 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Transportation	**Project Code:**	0
Project Title:	2029 SPAM Projects		
Location:			

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2029 SPAM Projects

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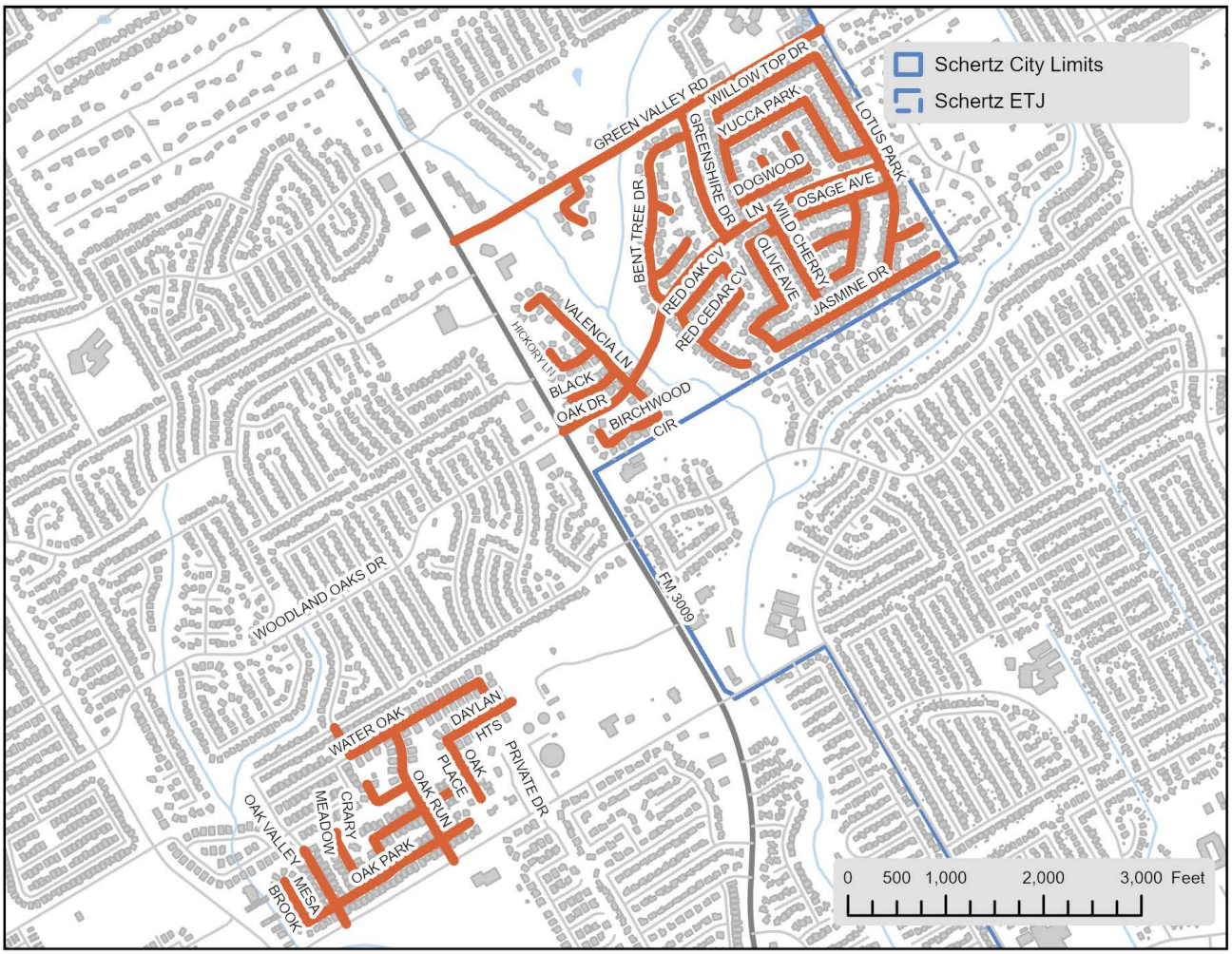
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2029 SPAM Projects

Location:

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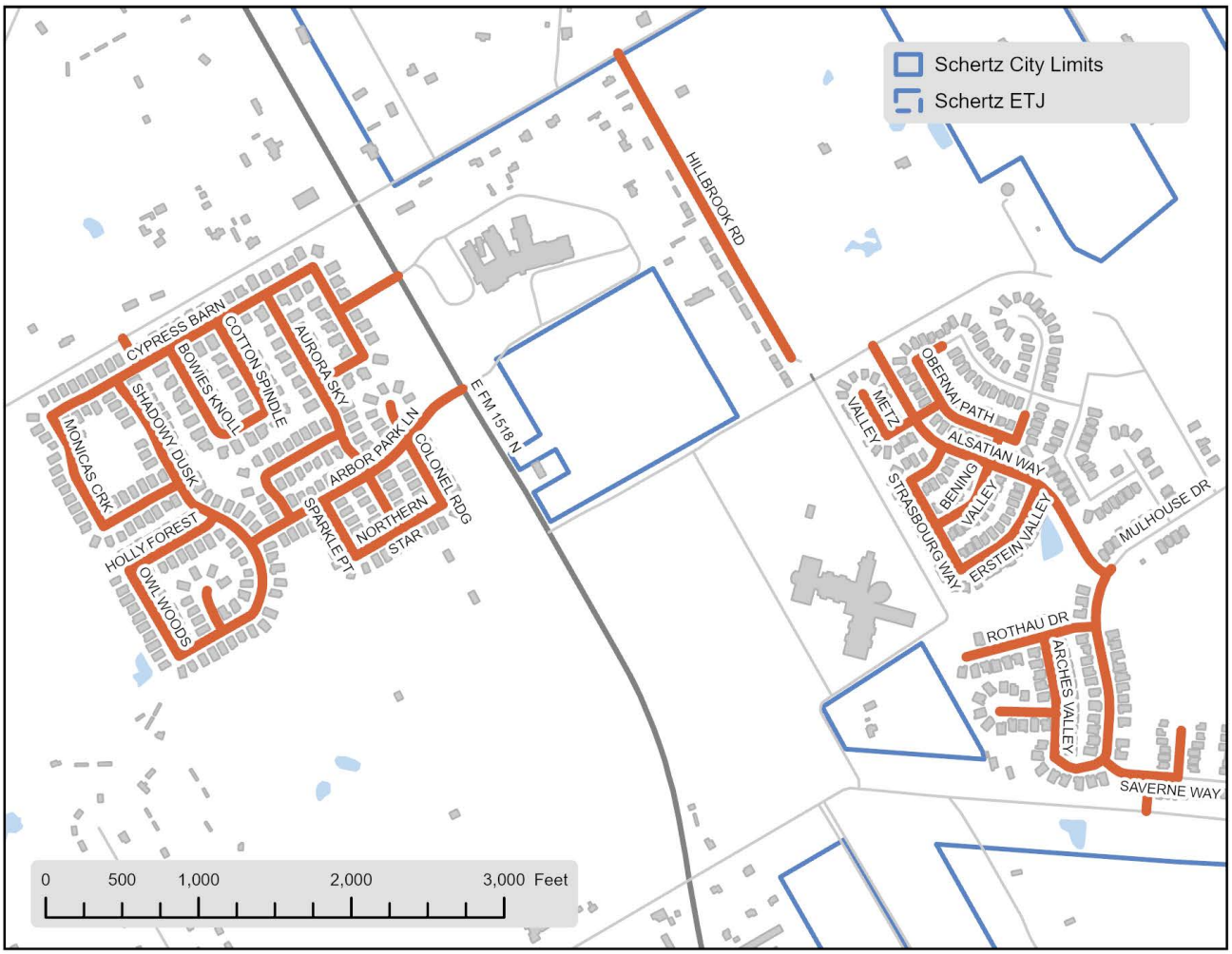
2029 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Transportation	**Project Code:**	0
Project Title:	2029 SPAM Projects		
Location:			

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2029 SPAM Projects

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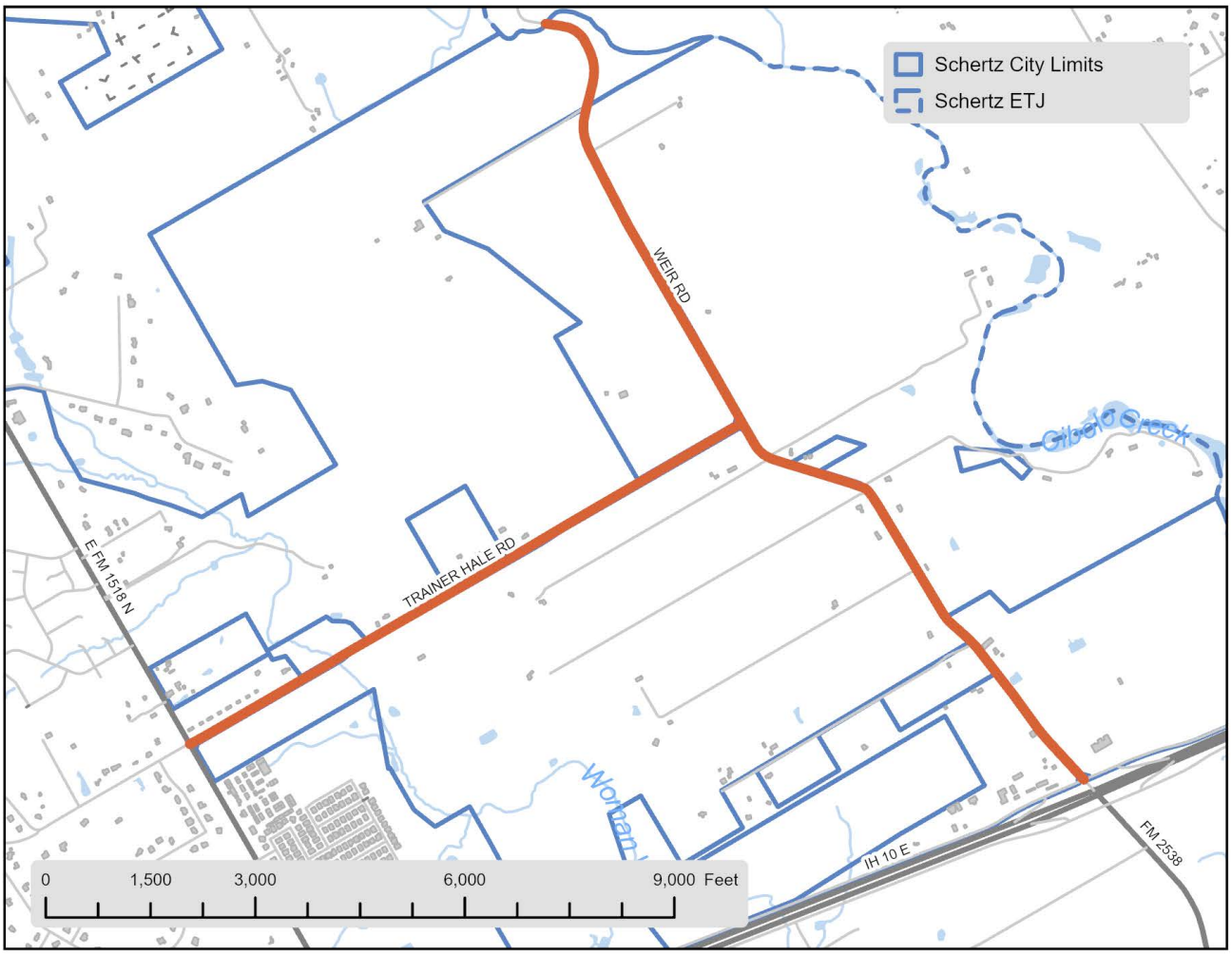
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2029 SPAM Projects

Location:

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2029 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

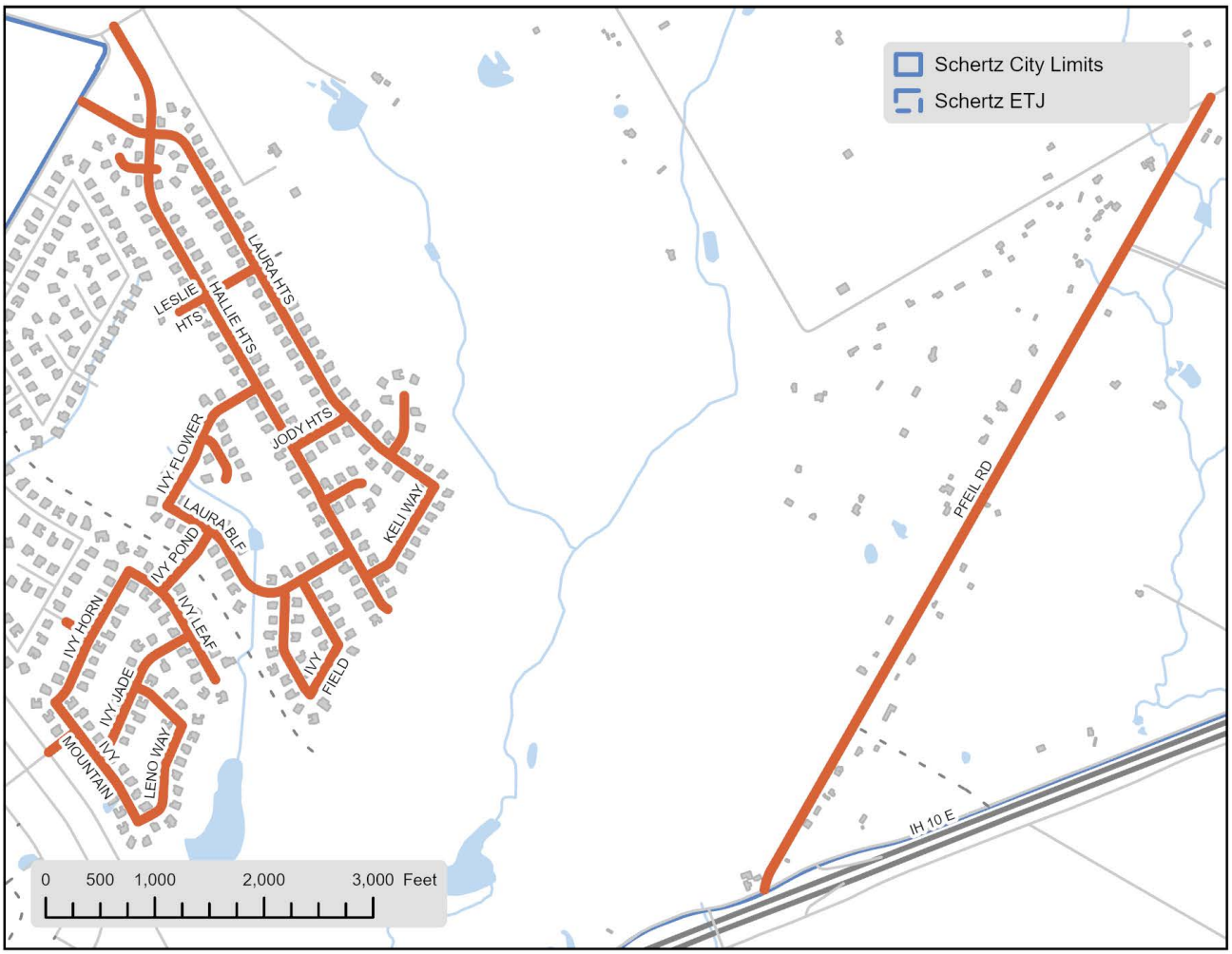
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2029 SPAM Projects

Location:

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2029 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Northcliffe East Subdivision Rehabilitation

Project Manager: Engineering

Location Description: Northcliffe East Community Subdivision

Project Summary: Streets in the subdivision will be rehabilitated. Rehabilitation means remove the exisiting asphalt; stabilze the base underneath; and place a new asphalt layer on the surface of the street.

Start Date: Jan-29

Completion Date: Winter 2029

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,800,000	$ 2,800,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,800,000	$ 2,800,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 280,000	$ 280,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,520,000	$ 2,520,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,800,000	$ 2,800,000

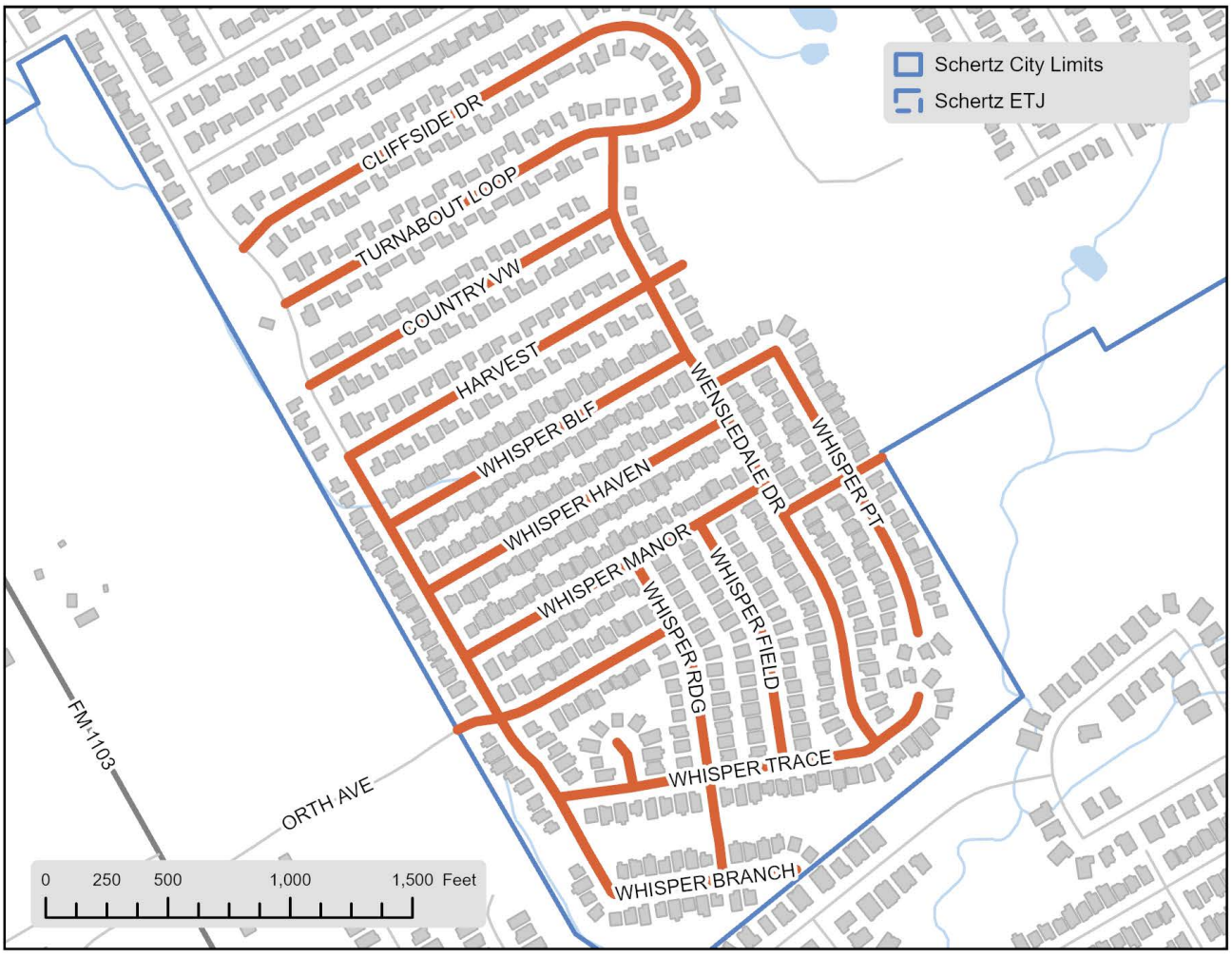
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Northcliffe East Subdivision Rehabilitation

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



NORTHCLIFFE EAST COMMUNITY REHABILITATION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Guada Coma Reconstruction

Project Manager: Engineering

Location Description: Guada Coma Drive, Corridor Parkway to College Drive

Project Summary: The existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the street.

Start Date: Jan-29

Completion Date: Winter 2029

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,400,000	$ 2,400,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,400,000	$ 2,400,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 240,000	$ 240,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,160,000	$ 2,160,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,400,000	$ 2,400,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Guada Coma Reconstruction

Location:

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GUADA COMA RECONSTRUCTION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Schertz Parkway Reconstruction

Project Manager: Engineering

Location Description: Schertz Parkway, Lookout to IH-35

Project Summary: The existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the street.

Start Date: Jan-29

Completion Date: Winter 2029

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,450,000	$ 2,450,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,450,000	$ 2,450,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 245,000	$ 245,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,205,000	$ 2,205,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,450,000	$ 2,450,000

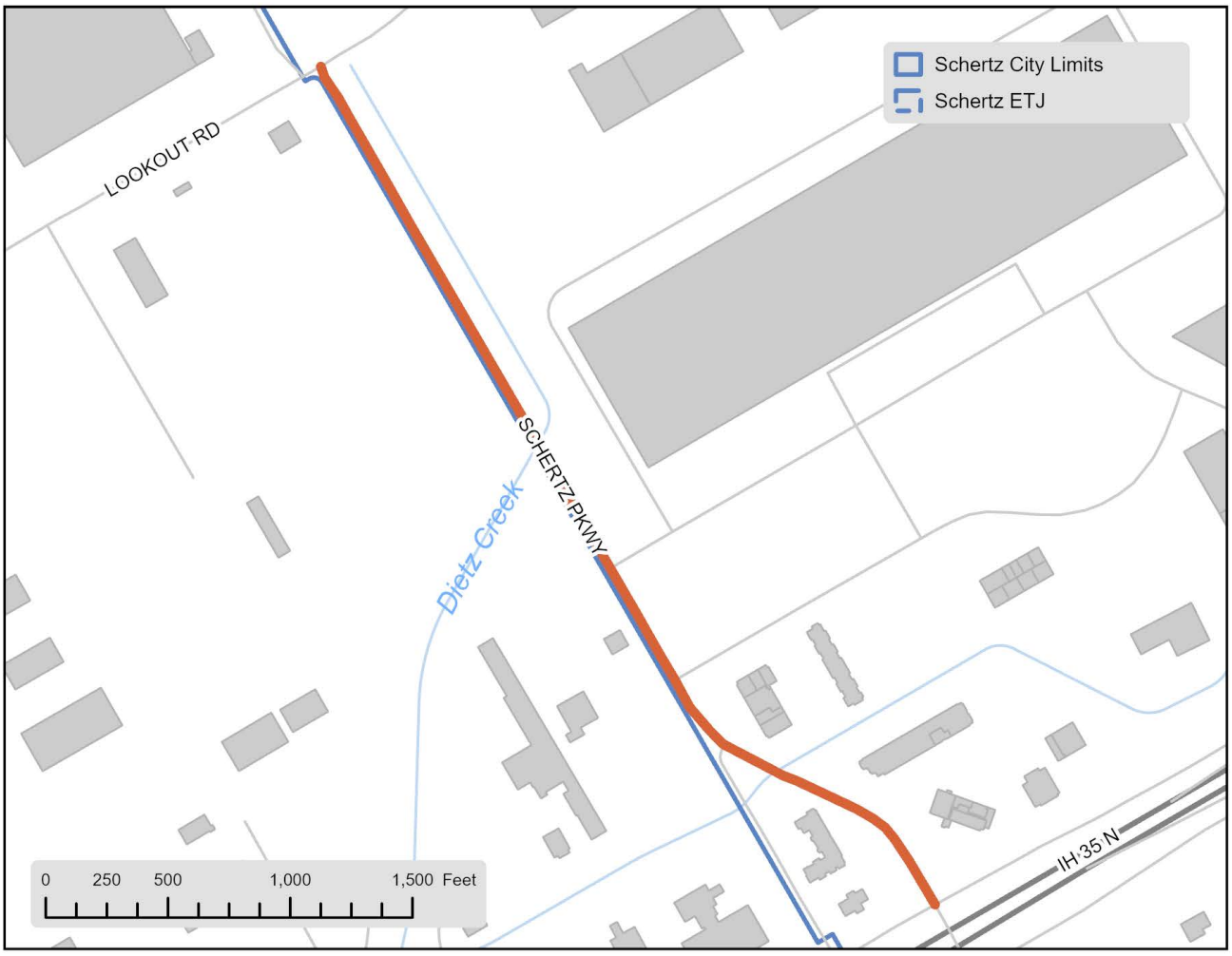
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Schertz Parkway Reconstruction

Location:

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SCHERTZ PARKWAY RECONSTRUCTION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Doerr Lane Reconstruction

Project Manager: Engineering

Location Description: Doerr Lane, Tri-County Parkway to City Limits

Project Summary: The existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the street.

Start Date: Jan-29

Completion Date: Winter 2029

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,250,000	$ 3,250,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,250,000	$ 3,250,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 325,000	$ 325,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,925,000	$ 2,925,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,250,000	$ 3,250,000

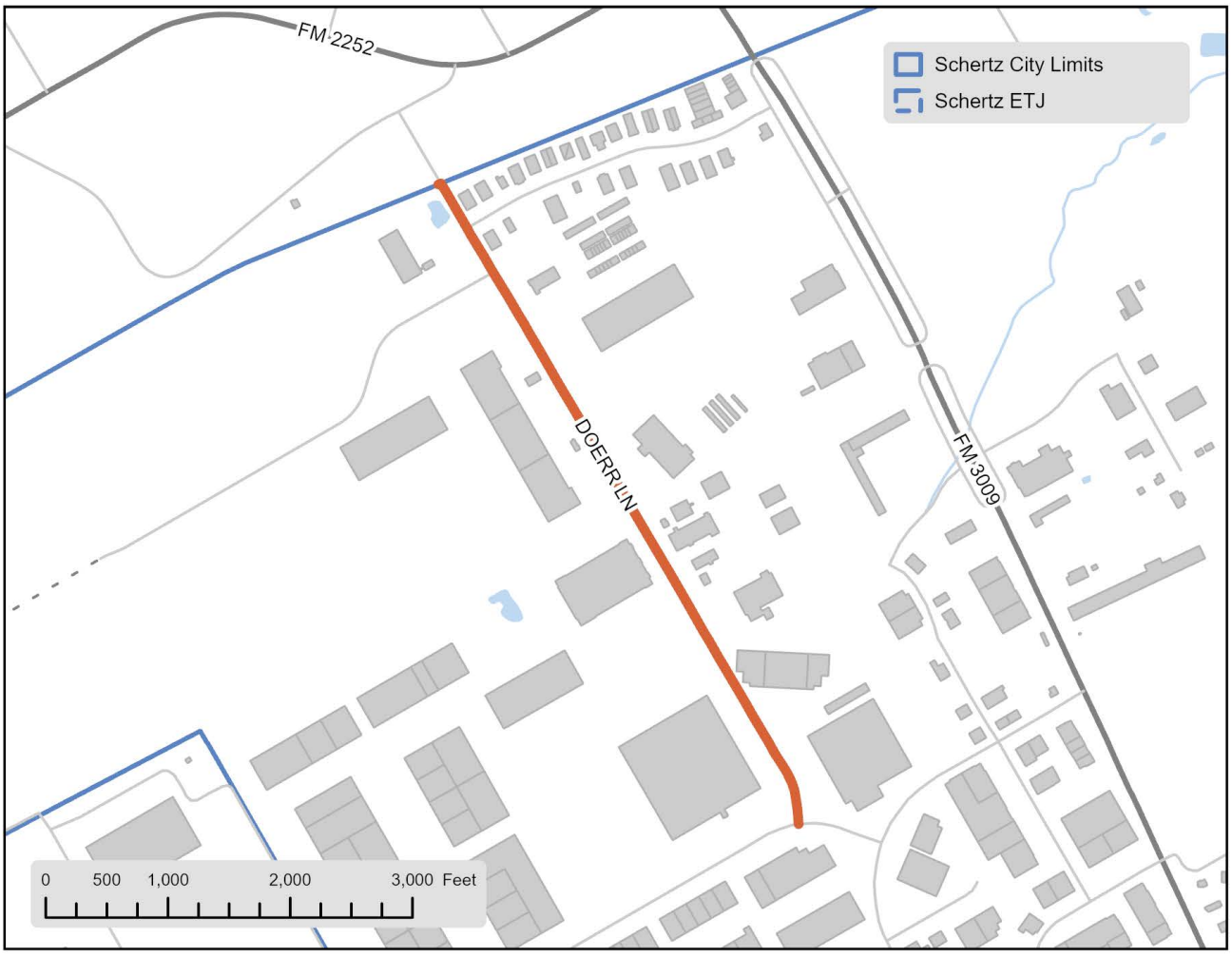
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Doerr Lane Reconstruction

Location:

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N

DOERR LANE

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2030 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabilitated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Nell Deane, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top.

Start Date: Winter 2030

Completion Date: Fall 2030

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,835,000	$ 1,835,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,835,000	$ 1,835,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 183,500	$ 183,500
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,651,500	$ 1,651,500
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,835,000	$ 1,835,000

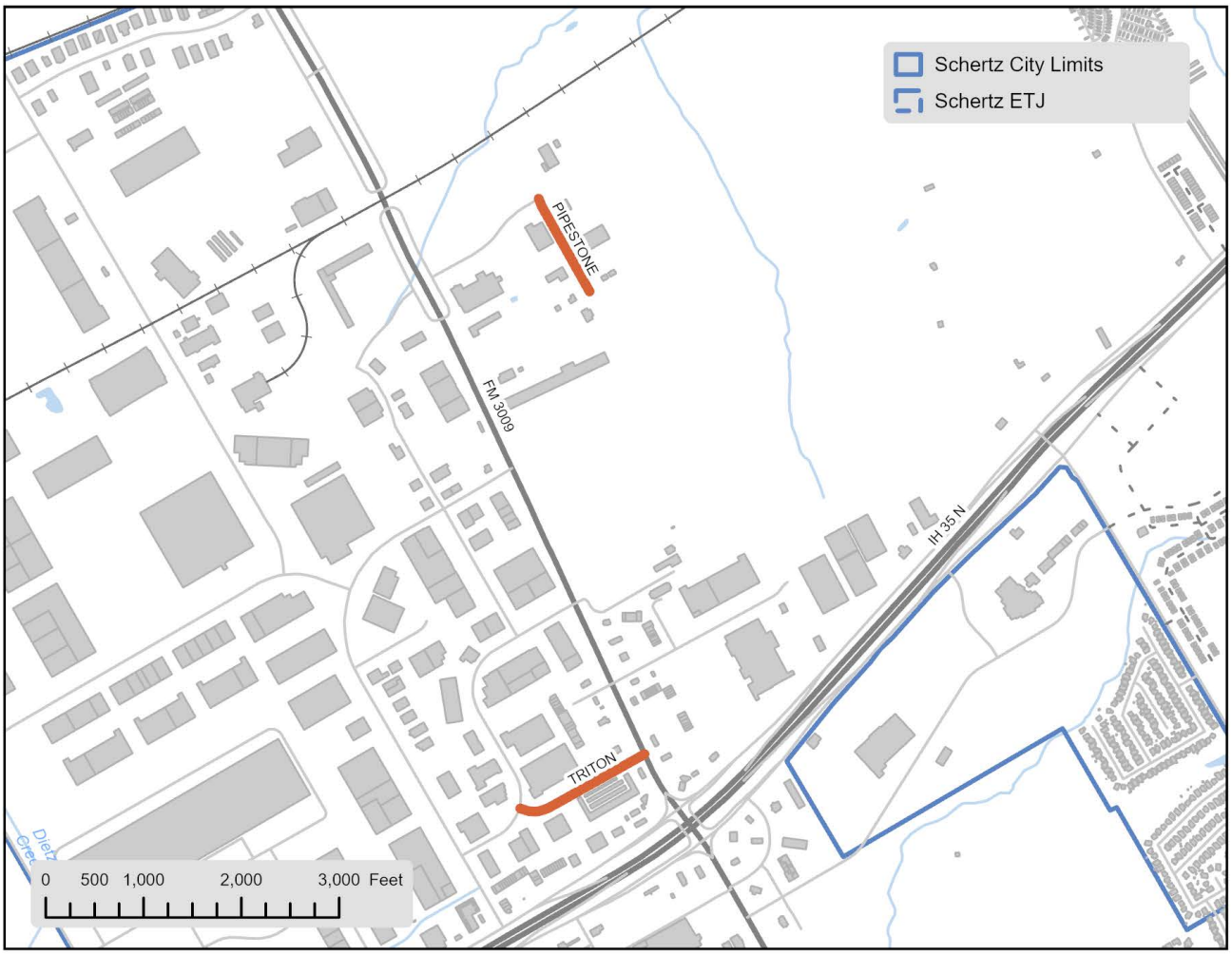
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2030 SPAM Projects

Location:

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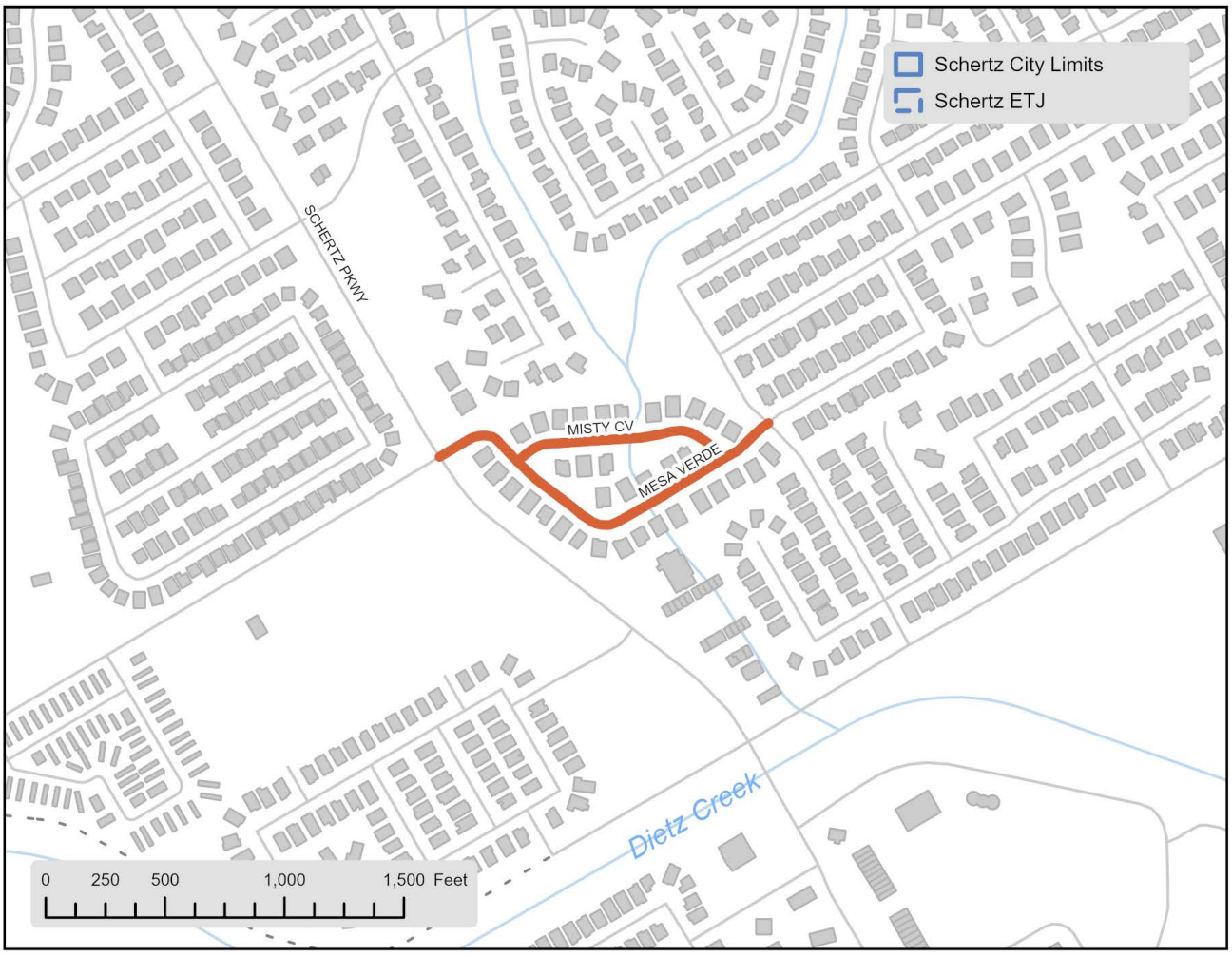
2030 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type:	Transportation	**Project Code:**	0
Project Title:	2030 SPAM Projects		
Location:			

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2030 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

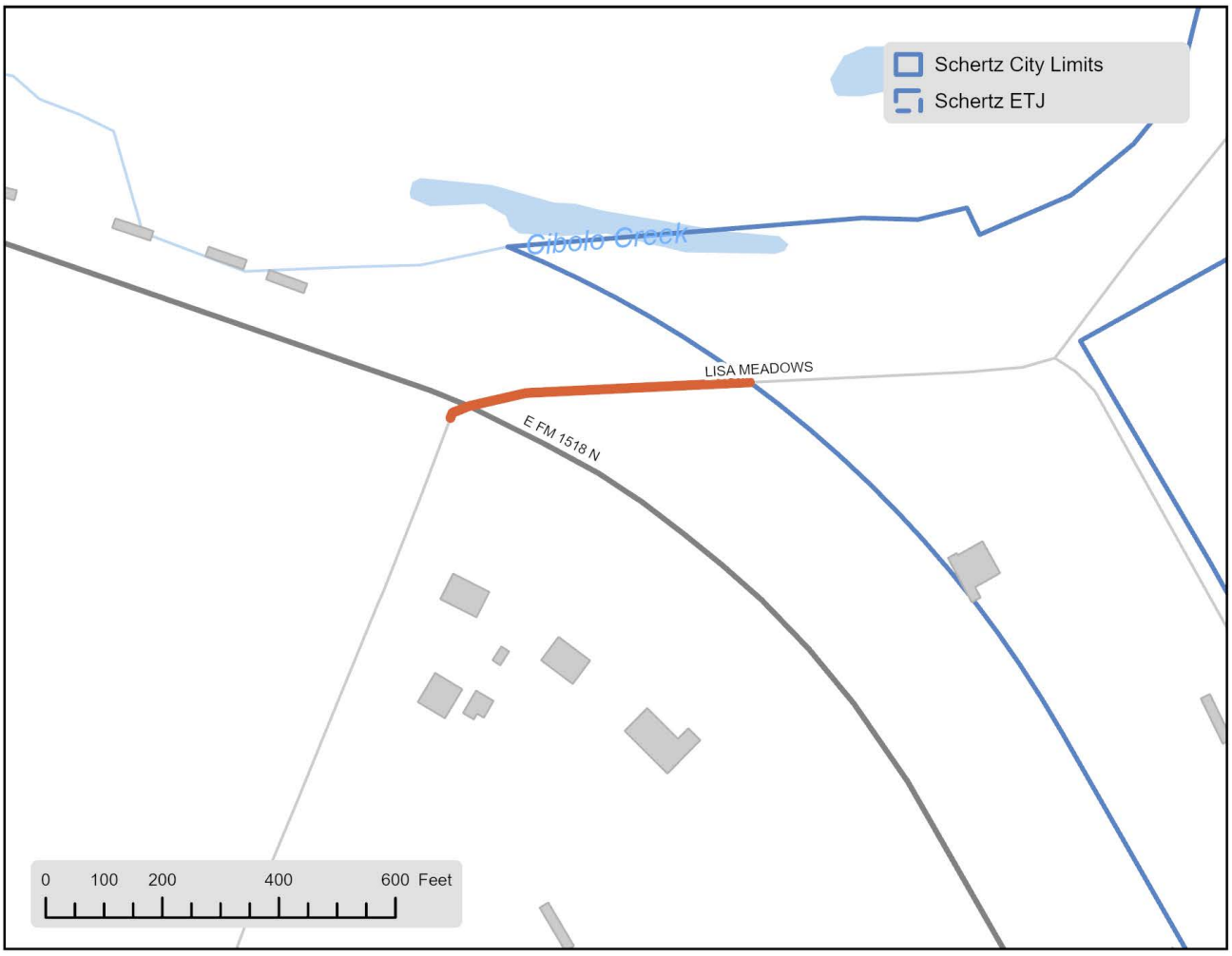
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2030 SPAM Projects

Location:

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2030 SPAM Projects

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Red Iron Reconstruction

Project Manager: Engineering

Location Description: Red Iron, FM 3309 to Pipestone

Project Summary: The existing pavement section will be removed and replaced with a stronger pavement section capable of accommodating the existing and future traffic on the street.

Start Date: Jan-29

Completion Date: Winter 2029

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 900,000	$ 900,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Red Iron Reconstruction

Location:

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RED IRON

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: 2031 SPAM Projects

Project Manager: Engineering

Location Description: Various subdivisions and streets in the City

Project Summary: Some of the streets in the project area will be resurfaced, while others will be rehabilitated. The streets getting resurfaced will receive either a slurry seal or a mill and overlay, depending on the usage of the street. Lower volume local streets will get a slurry seal, while higher volume streets (collectors and arterials) like Nell Deane, will receive a mill and overlay. A slurry seal is a thick layer of sand/oil mixture spread onto the surface of the street. This is to preserve the streets and increase the street's Pavement Condition Index to a high score. A mill and overlay involves grinding off part of the apshalt surface and adding a new layer of asphalt to the surface. Some of the local streets in the project are in poorer conditon and require more work than just a slurry seal. Those streets will be rehabilitated. Rehabilitation is removing the existing asphalt, stabilizing the base underneath, and adding a new asphalt layer on top.

Start Date: Winter 2031

Completion Date: Fall 2031

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ 150,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,350,000	$ 1,350,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000

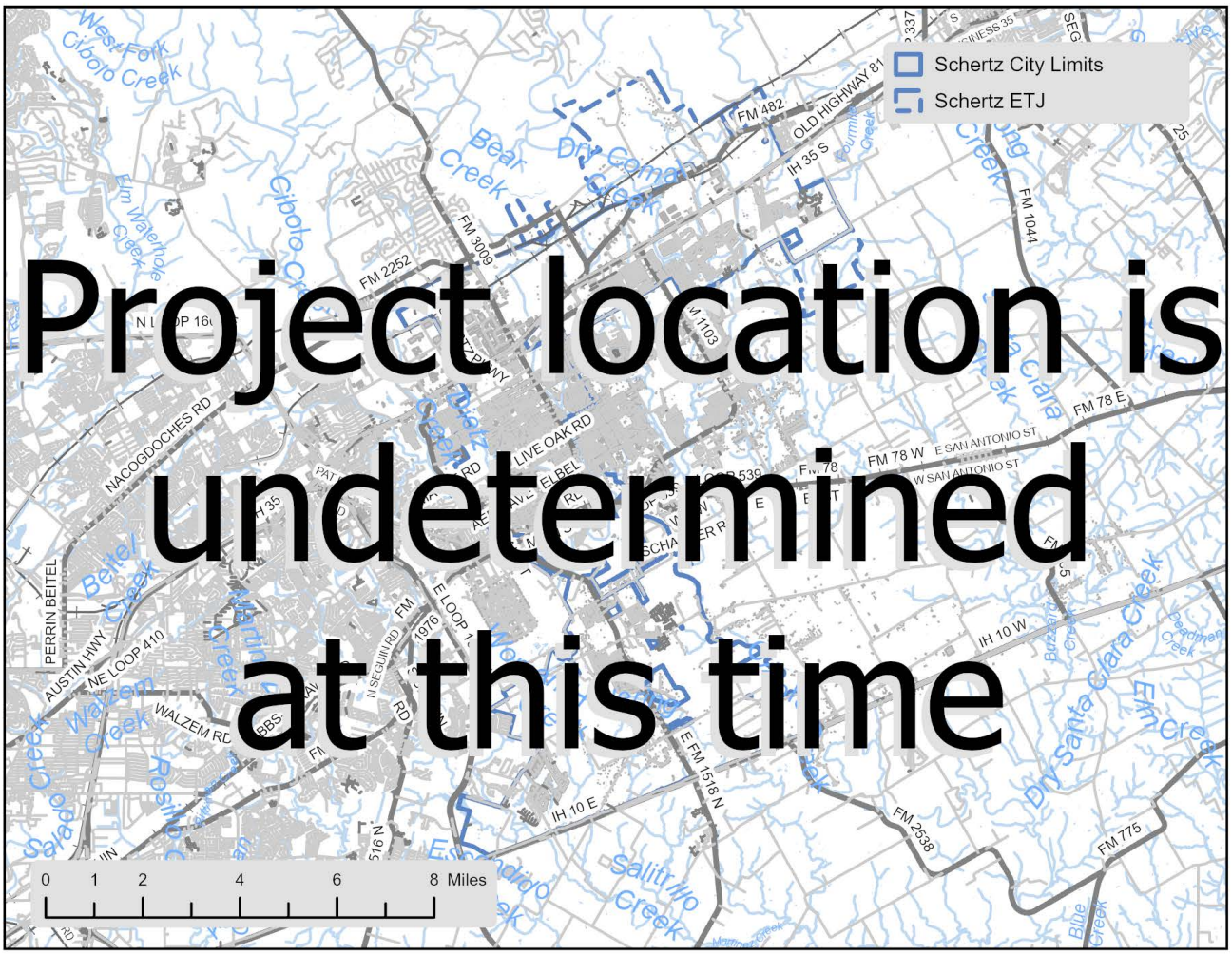
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: 2031 SPAM Projects

Location:

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SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Corridor Parkway Reconstruction

Project Manager: Engineering

Location Description: Corridor Parkway, Tri-County Parkway to FM 3009

Project Summary: Reconstruction of the street.

Start Date: Jan-30

Completion Date: Winter 2030

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,900,000	$ 1,900,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,900,000	$ 1,900,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 190,000	$ 190,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,710,000	$ 1,710,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,900,000	$ 1,900,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:** 0

Project Title: Corridor Parkway Reconstruction

Location:

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CORRIDOR PARKWAY RECONSTRUCTION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: FM 3009 Extension Construction

Project Manager: Engineering

Location Description: FM 3009 From FM 78 to IH-10

Project Summary: Construct new roadway to extend FM 3009 between FM 78 and IH-10 as shown in the Master Thoroughfare Plan. Project anticipates using Capital Recovery and AAMPO funds for construction.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,055,000	$ 16,055,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,920,000	$ 19,920,000
Impact Fees Area 2	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,325,000	$ 2,325,000
Impact Fees Area 3	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,300,000	$ 9,300,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 47,600,000	$ 47,600,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,760,000	$ 4,760,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000,000	$ 3,000,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 39,840,000	$ 39,840,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 47,600,000	$ 47,600,000

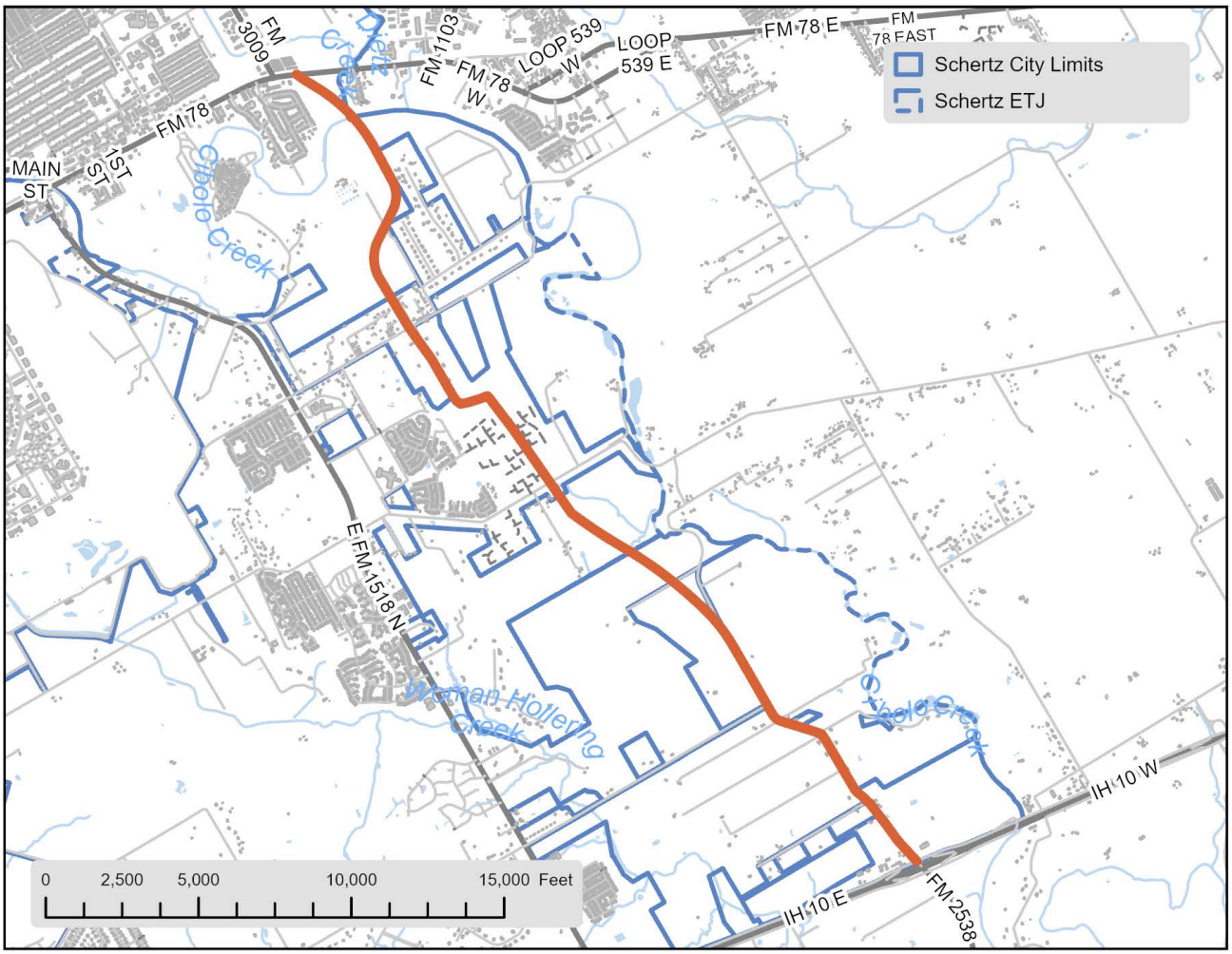
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: FM 3009 Extension Construction

Location:

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FM 3009 EXTENSION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Graytown Road Improvements

Project Manager: Engineering

Location Description: Graytown Rd From Boenig to IH-10

Project Summary: Widen and improve Graytown Road between Boenig and IH-10 as shown in the Master Thoroughfare Plan. Project anticipates using Capital Recovery and AAMPO funds for construction.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,640,000	$ 1,640,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,580,000	$ 1,580,000
Impact Fee Area 3	$ -	$ -	$ -	$ -	$ -	$ -	$ 590,000	$ 590,000
Impact Fee Area 4	$ -	$ -	$ -	$ -	$ -	$ -	$ 590,000	$ 590,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,400,000	$ 4,400,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,000	$ 210,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 419,000	$ 419,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,771,000	$ 3,771,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,400,000	$ 4,400,000

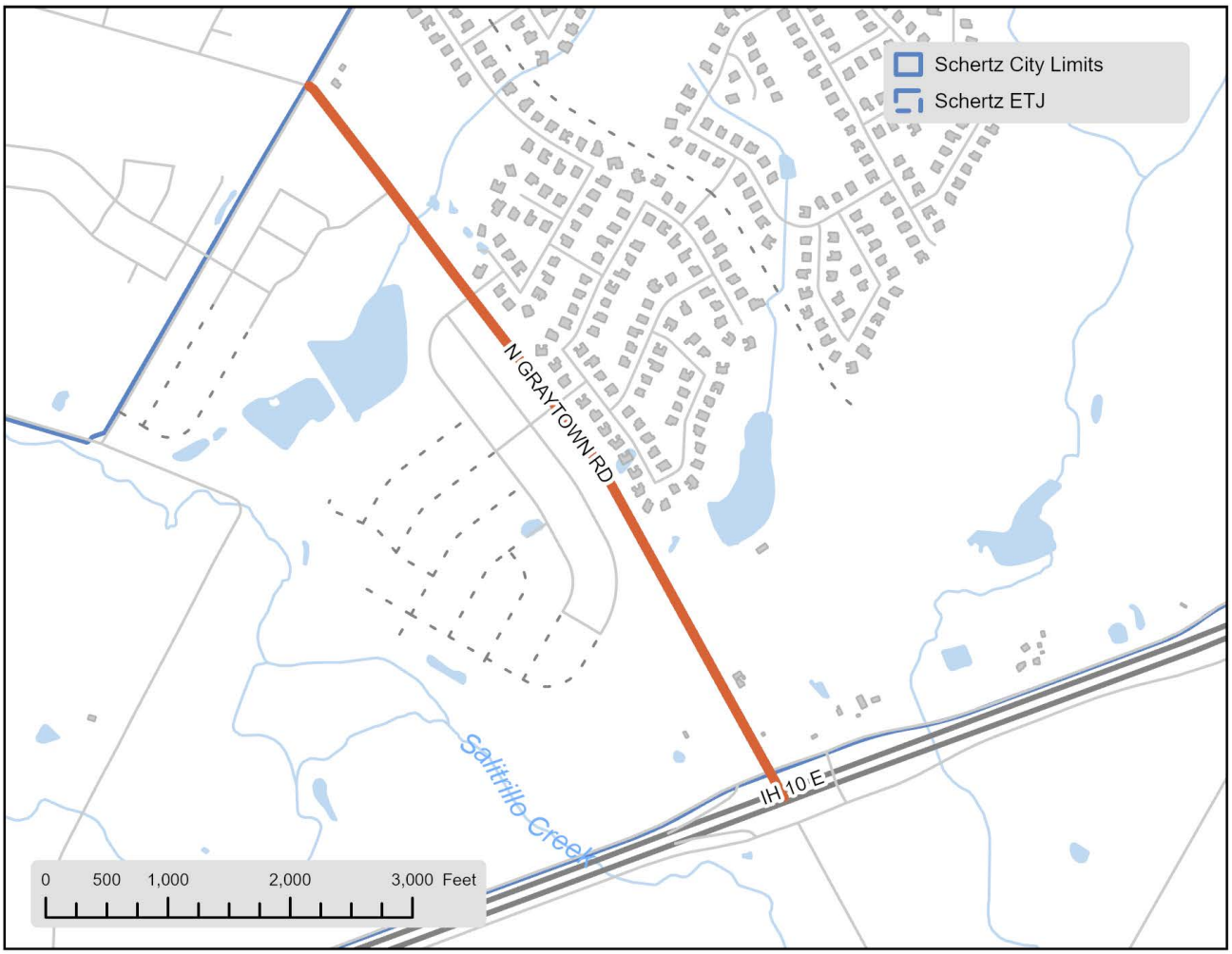
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Graytown Road Improvements

Location:

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GRAYTOWN ROAD IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Live Oak Extension and Maske Rd Improvements

Project Manager: Engineering

Location Description: Live Oak, Bindseil Creek to Maske Rd, and Maske Rd, FM 1518 to Schertz Parkway

Project Summary: Extend Live Oak between Bindseil Creek to Maske Rd and widen and reconstruct Maske Rd from Live Oak to FM 1518 as shown in the Master Thoroughfare Plan. This portion of the project anticipates using Capital Recovery and AAMPO funds for construction. Reconstruct Maske Rd between Live Oak to Schertz Parkway as a new, local residential street.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,395,750	$ 3,395,750
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,994,250	$ 2,994,250
Capital Recovery Area 2	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,615,000	$ 1,615,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,005,000	$ 8,005,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 240,000	$ 240,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 776,500	$ 776,500
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,988,500	$ 6,988,500
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,005,000	$ 8,005,000

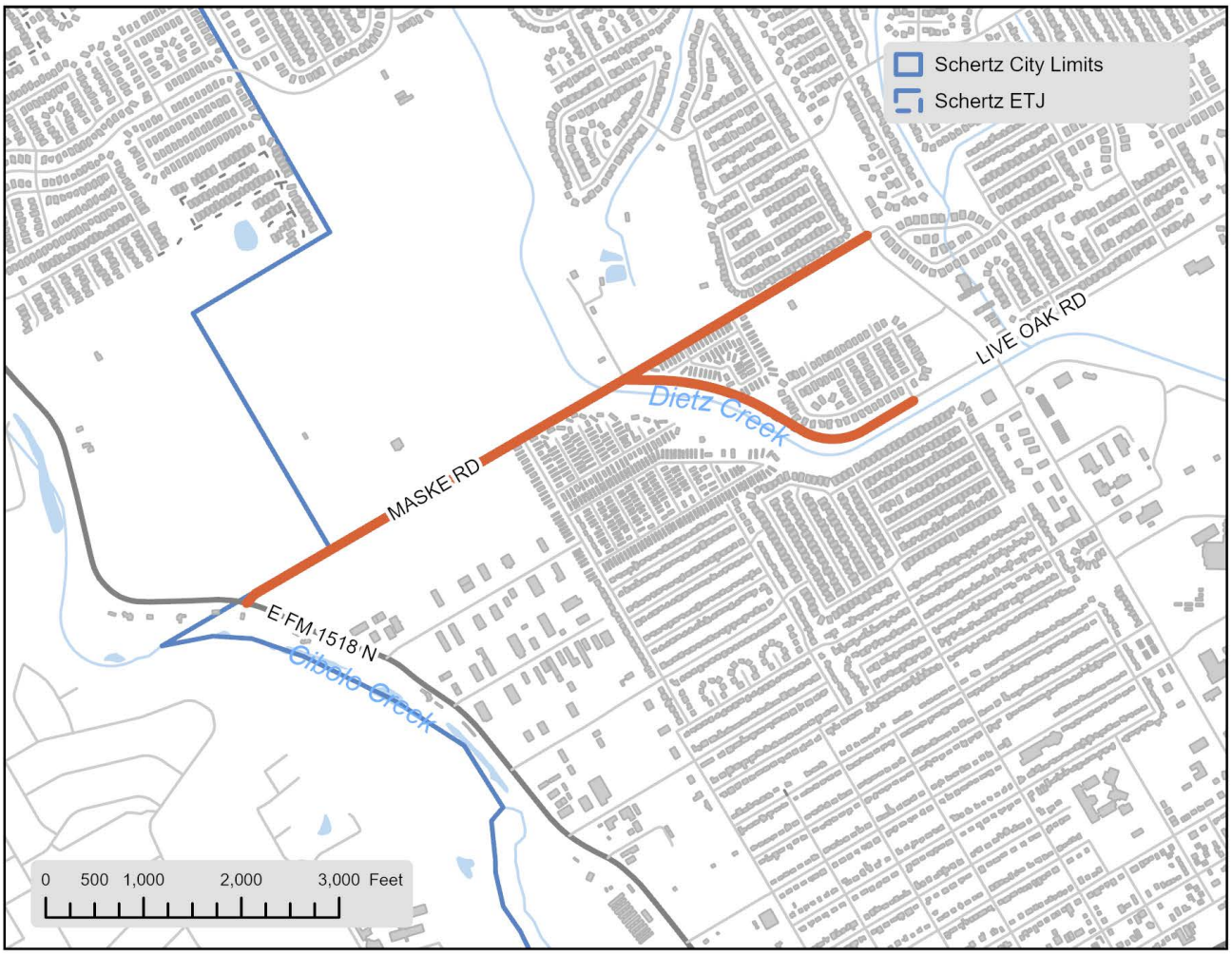
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Live Oak Extension and Maske Rd Improvements

Location:

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LIVE OAK EXTENSION AND MASKE RD IMPROVEMENTS

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: FM 1518 Improvements North of FM 78

Project Manager: Engineering

Location Description: FM 1518, FM 78 to IH-35

Project Summary: Widen FM 1518 to the arterial street section identifed in the Master Thoroughfare Plan and the grade separated crossing to connect to the section south of FM 78. The project anticipates using Capital Recovery and AAMPO funds for construction. Project will require a cooperative effort between TXDOT, Schertz, Universal City, and Selma.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,110,000	$ 13,110,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,500,000	$ 17,500,000
Capital Recovery Area 2	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,490,000	$ 9,490,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,100,000	$ 40,100,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,600,000	$ 1,600,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,500,000	$ 3,500,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000,000	$ 35,000,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,100,000	$ 40,100,000

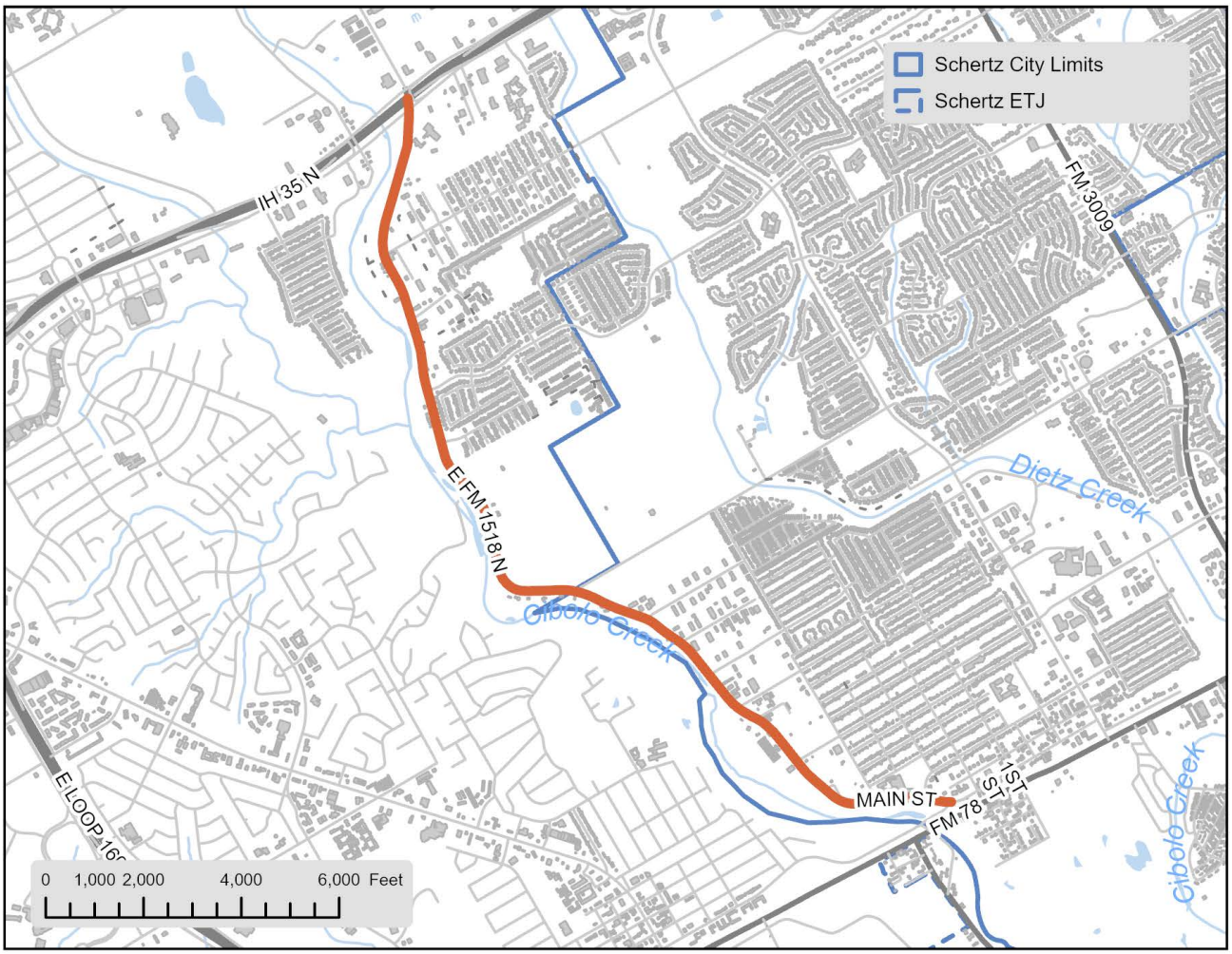
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: FM 1518 Improvements North of FM 78

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



FM 1518 IMPROVEMENTS NORTH OF FM 78

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Wiederstein Rd Reconstruction and Extension

Project Manager: Engineering

Location Description: Wiederstein Rd, FM 3009 to FM 1103

Project Summary: Reconstruction of Old Wiederstein Rd between Cibolo Valley Drive and FM 1103 to the secondary arterial street section identifed in the Master Thoroughfare Plan. Extension of Wiederstein road from FM 3009 to Cibolo Valley Drive as shown in the Master Thoroughfare Plan. Project anticipates using Capital Recovery and AAMPO funds for construction.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,826,050	$ 5,826,050
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,855,750	$ 6,855,750
Impact Fee Area 1	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,375,200	$ 3,375,200
Impact Fee Area 2	$ -	$ -	$ -	$ -	$ -	$ -	$ 843,000	$ 843,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,900,000	$ 16,900,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,665,000	$ 1,665,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,523,500	$ 1,523,500
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,711,500	$ 13,711,500
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,900,000	$ 16,900,000

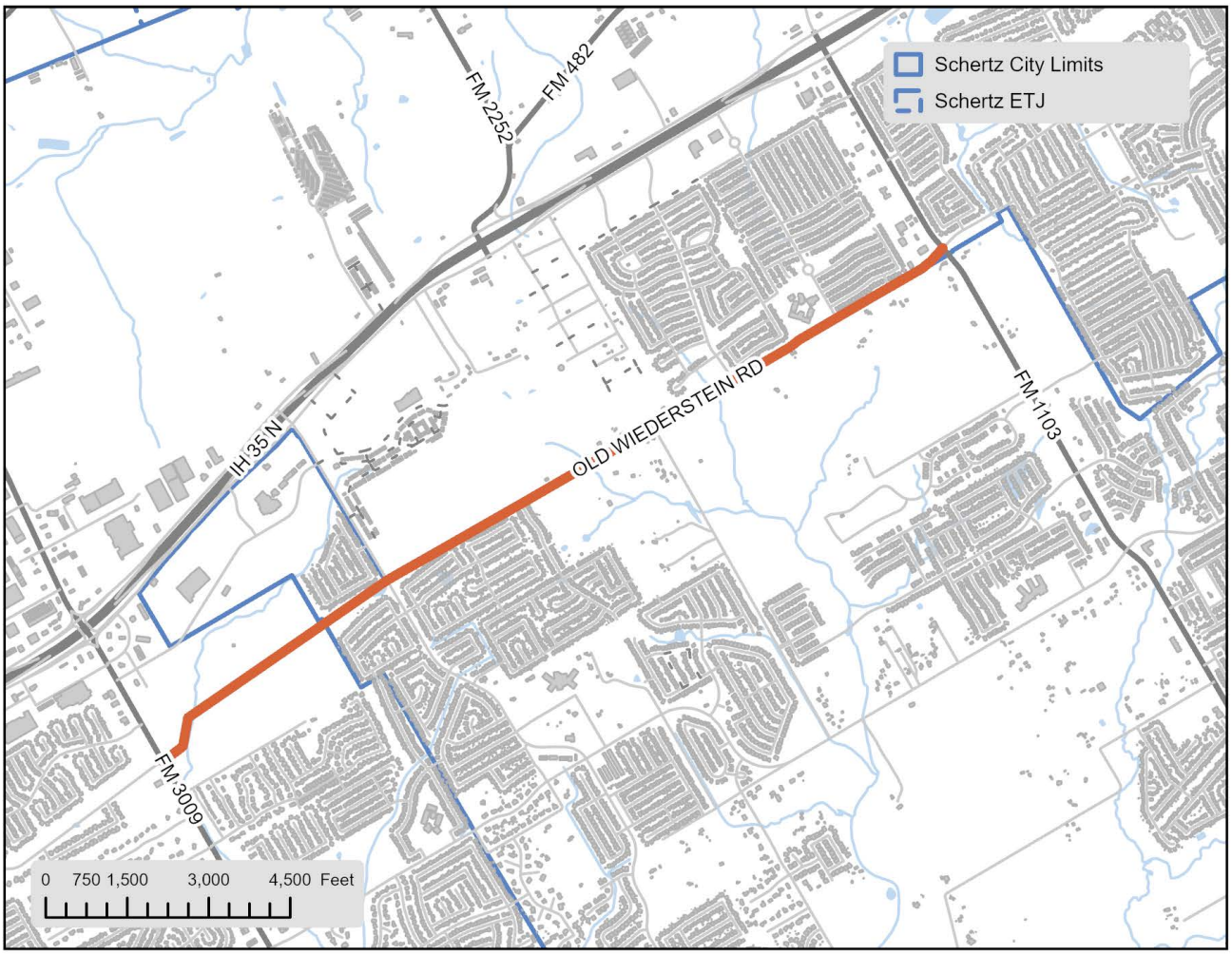
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Wiederstein Rd Reconstruction and Extension

Location:

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WIEDERSTEIN ROAD RECONSTRUCTION AND EXTENSION

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Pfeil Road Improvements

Project Manager: Engineering

Location Description: Pfeil Rd, IH-10 to 1,800 feet north of IH-10

Project Summary: Widen and reconstruct Pfeil Rd to the collector street section identifed in the Master Thoroughfare Plan. The project anticipates using Capital Recovery and AAMPO funds for construction.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 534,000	$ 534,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 679,000	$ 679,000
Capital Recovery Area 3	$ -	$ -	$ -	$ -	$ -	$ -	$ 387,000	$ 387,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,600,000	$ 1,600,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 91,000	$ 91,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,900	$ 150,900
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,358,100	$ 1,358,100
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,600,000	$ 1,600,000

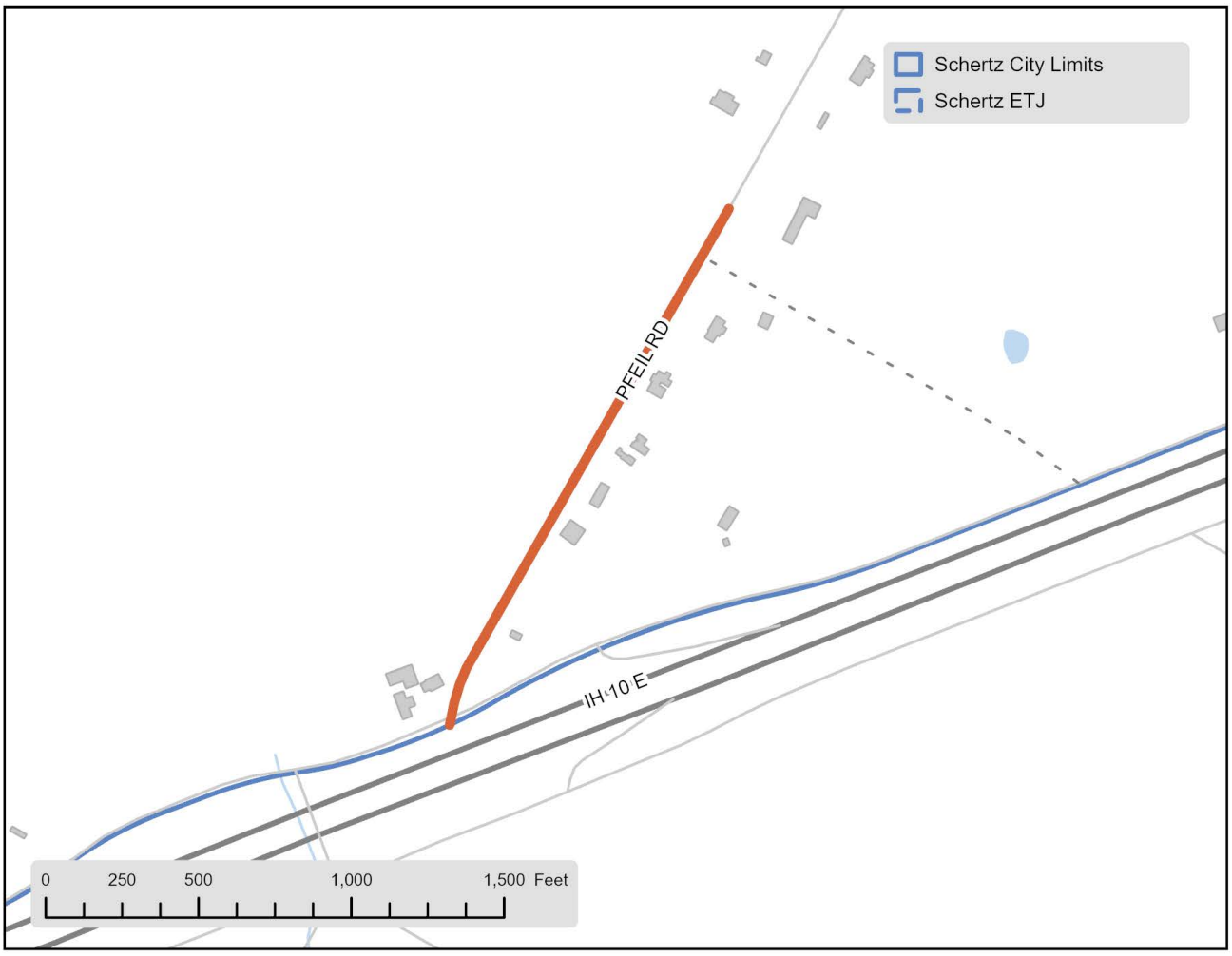
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Pfeil Road Improvements

Location:

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PFEIL ROAD IMPROVEMENTS

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Eckhardt Road Improvements

Project Manager: Engineering

Location Description: Eckhardt Road, IH-35 to Green Valley Road

Project Summary: Widen and reconstruct Eckhardt Rd to the collector street section identifed in the Master Thoroughfare Plan. The project anticipates using Capital Recovery and Capital Recovery and AAMPO funds for construction.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,184,300	$ 2,184,300
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,855,700	$ 2,855,700
Capital Recovery Area 1	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,560,000	$ 1,560,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,600,000	$ 6,600,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 254,000	$ 254,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 634,600	$ 634,600
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,711,400	$ 5,711,400
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,600,000	$ 6,600,000

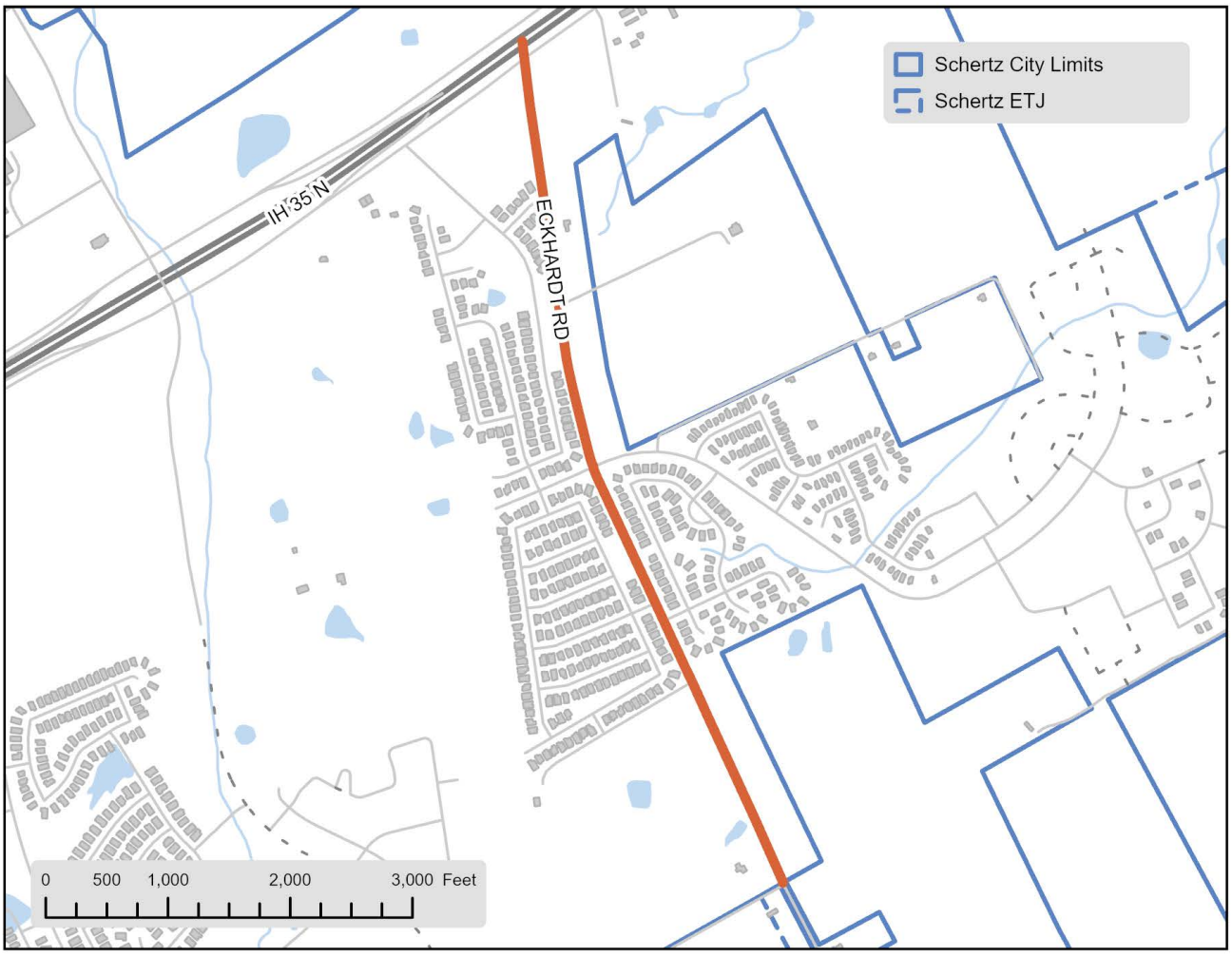
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Eckhardt Road Improvements

Location:

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ECKHARDT ROAD IMPROVEMENTS

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Schwab Road Improvements

Project Manager: Engineering

Location Description: Schwab Road, IH-35 to City Limits

Project Summary: Expand Schwab Rd to principal arterial roadway section. The new roadway section will match up with the planned Comal County roadway project for the roadway to extend to State Highway 46. The project anticipates using Capital Recovery and AAMPO funds for construction.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,250,000	$ 7,250,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000,000	$ 7,000,000
Capital Recovery Area 1	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,250,000	$ 5,250,000
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,500,000	$ 19,500,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,820,000	$ 3,820,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,680,000	$ 1,680,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,000,000	$ 14,000,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,500,000	$ 19,500,000

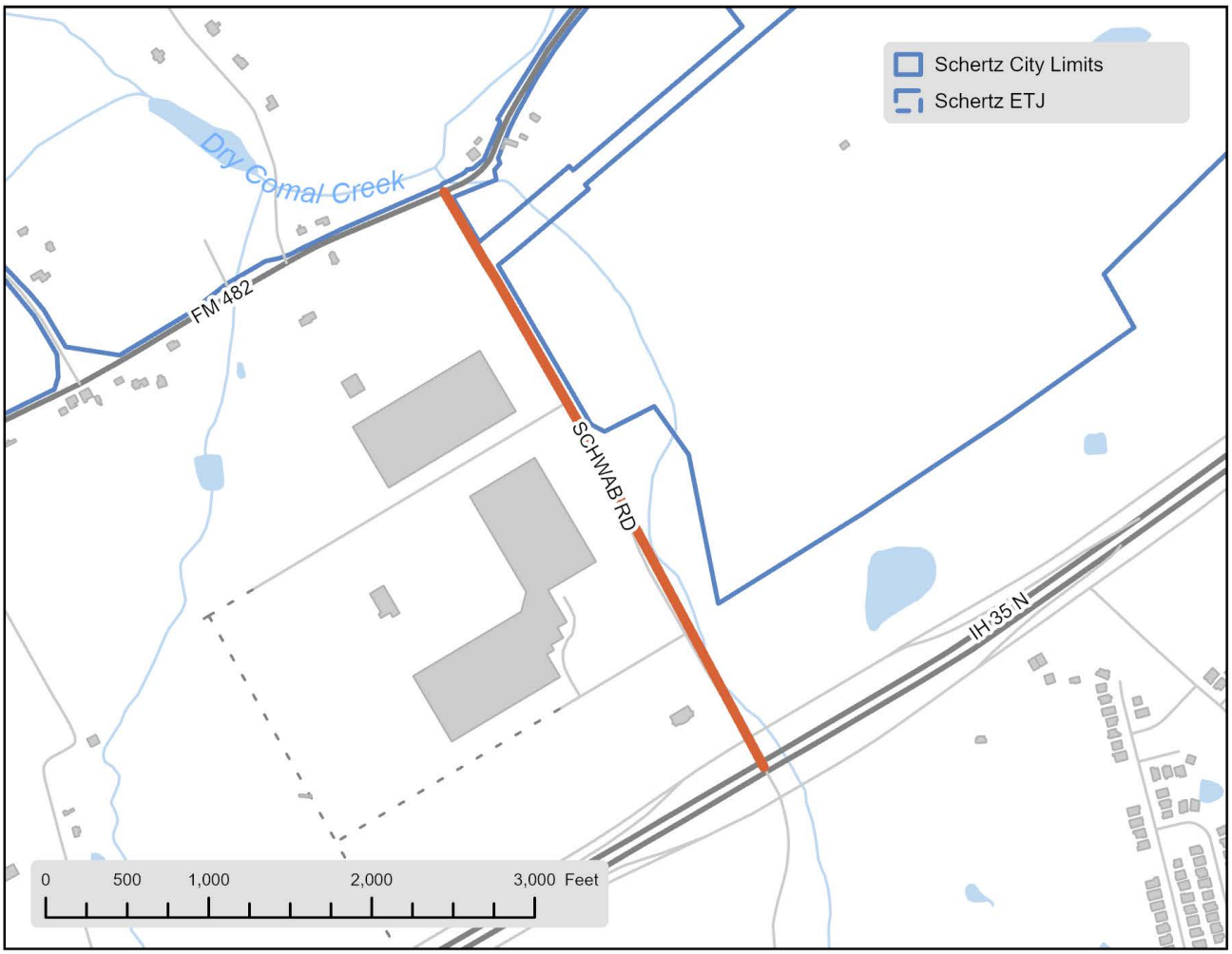
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportation **Project Code:**

Project Title: Schwab Road Improvements

Location:

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SCHWAB ROAD IMPROVEMENTS

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

PARK, RECREATION, AND COMMUNITY SERVICES

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Hilltop/Homestead Park Development

Project Manager: Lauren Shrum

Location Description: Hilltop Park, 6300 Block of Jimmy Walker Dr

Project Summary: Construction has started on the 14-acre Homestead side of the park that was part of the parkland agreement with that development. That work will include an accessible loop trail system around the pond, a fishing pier, a parking lot off Homestead Parkway, and utility connections for a future restroom. The city has secured a $750,000 grant from the Texas Parks & Wildlife Department to develop the park further with a hilltop overlook/observation platform, additional walking trails, mountain-biking trails and bike skills course, a nature-based playscape, picnic pavilions, restrooms, and interpretive signage. The $750,000 value match from the City includes the value of the donated land from The Links at Scenic Hills HOA and the Fairhaven HOA ($493,900), cash from the EDC ($241,100), and volunteer labor from South Texas Off Road Mountain-Bikers (STORM) ($15,000.)

Start Date: Jun-24

Completion Date: Dec-27

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Grant Fund	$ -	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ 750,000
EDC Grant	$ -	$ -	$ -	$ 241,100	$ -	$ -	$ -	$ 241,100
Other (In-Kind Donations)	$ -	$ -	$ 493,900	$ 15,000	$ 100,000	$ -	$ -	$ 608,900
Total Funding Source	$ -	$ -	$ 1,243,900	$ 256,100	$ 100,000	$ -	$ -	$ 1,600,000
Expenditure								
Land Purchase	$ -		$ 493,900	$ -	$ -	$ -	$ -	$ 493,900
Professional Services	$ -	$ -	$ 90,000			$ -	$ -	$ 90,000
Construction	$ -	$ -		$ 687,075	$ 329,025	$ -	$ -	$ 1,016,100
Total Expenditure	$ -	$ -	$ 583,900	$ 687,075	$ 329,025	$ -	$ -	$ 1,600,000
Operating Budget Impact								
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Operating Impact	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

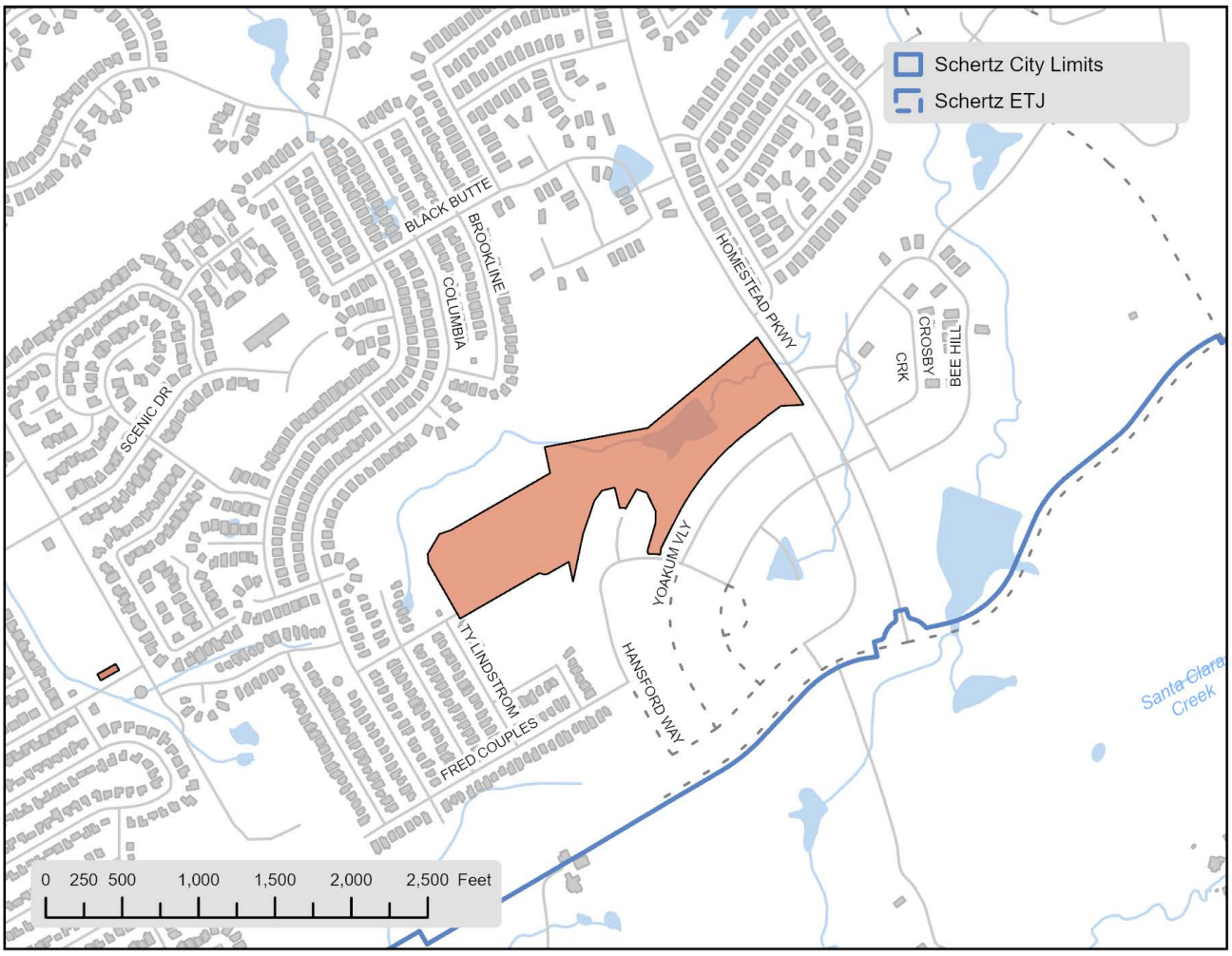
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Hilltop/Homestead Park Development

Location:

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HILLTOP/HOMESTEAD PARK DEVELOPMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Community Circle Park Development

Project Manager: Lauren Shrum

Location Description: Community Circle Park, 820 Community Circle Drive (current Skate Park and Dog Park area)

Project Summary: This project is focused on developing a cohesive community park in the open space that is along Community Circle Drive between the Schertz Skate Park and the Schertz Dog Park. The area is currently open space and utilized as practice fields for baseball and softball. The goal is to build out the final Phases of the originally designed skate park and continue with the teen and young adult theme throughout the park to add sand volleyball courts, basketball courts, expanded dog park, rapelling/rock climbing tower, and "The Box" teen hangout with potential for concessionaire opportunities. The plan also includes much-needed parking throughout the complex to accomodate for all the shared uses (Civic Center, Community Center, Council Chambers, Municipal Court, Johnie McDow Sports Complex, Dog Park, and Skate Park.)

Start Date: Jan-26

Completion Date: Dec-28

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EDC	$ -	$ -	$ -	$ 4,705,500	$ 5,646,600	$ -	$ -	$ 10,352,100
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 4,705,500	$ 5,646,600	$ -	$ -	$ 10,352,100
Expenditure								
Land Purchase	$ -	$ -	$ -				$ -	$ -
Professional Services	$ -	$ -	$ -	$ 941,100			$ -	$ 941,100
Construction	$ -	$ -	$ -	$ 3,764,400	$ 5,646,600	$ -	$ -	$ 9,411,000
Total Expenditure	$ -	$ -	$ -	$ 4,705,500	$ 5,646,600	$ -	$ -	$ 10,352,100
Operating Budget Impact								
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Operating Impact	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

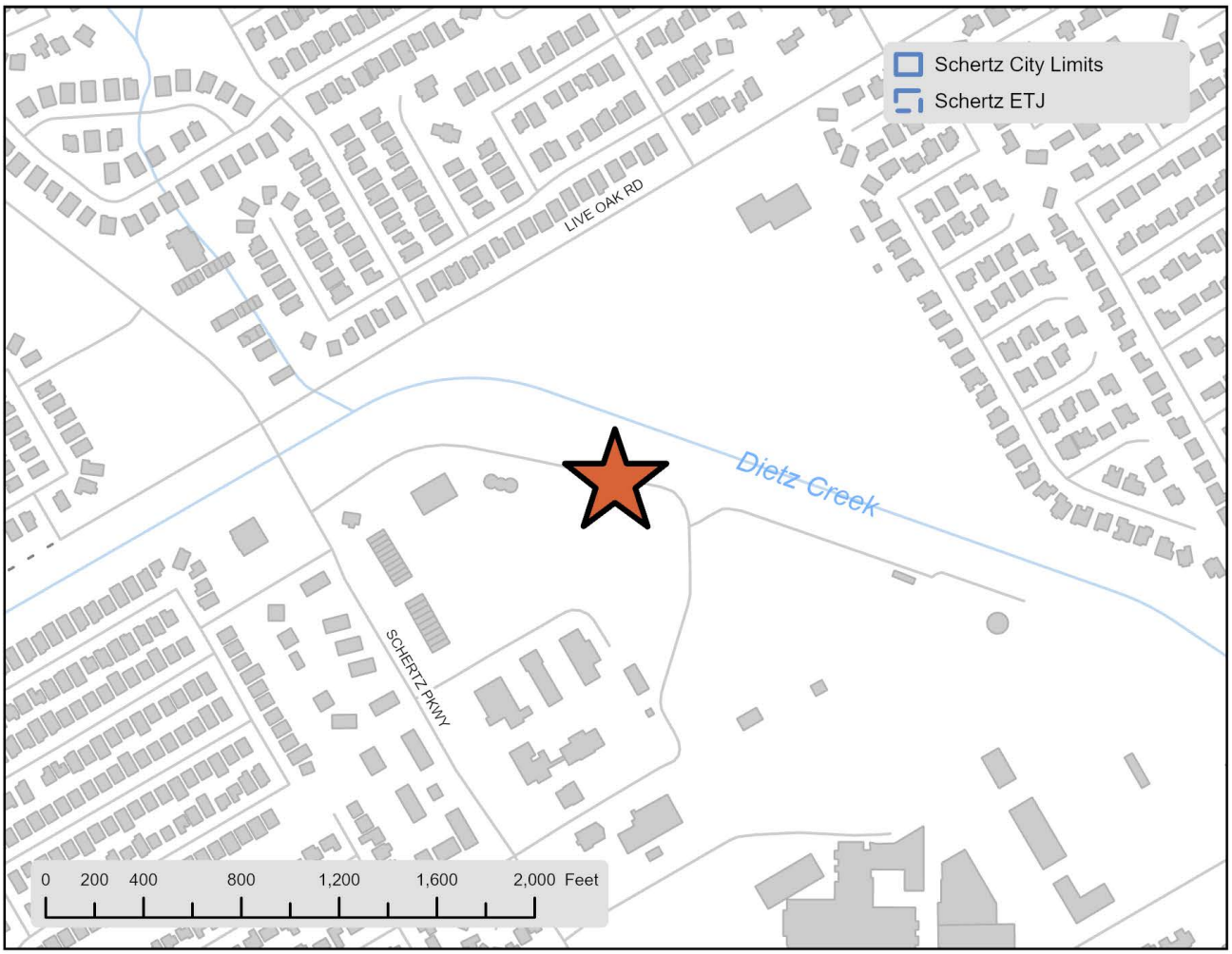
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Community Circle Park Development

Location:

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N

COMMUNITY CIRCLE PARK DEVELOPMENT

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: West Dietz Creek Trail

Project Manager: Lauren Shrum

Location Description: West Dietz Creek from just south of Wiederstein Road, crossing Savannah Drive and Maske Road, to Schertz Parkway

Project Summary: The West Dietz Creek Trail is a 10-foot wide concret multi-use path planned for both sides of West Dietz Creek beginning at its crossing with Wiederstein Road, crossing Savannah Dr, crossing Maske Road, and ending at Schertz Parkway. Pedestrian crossing improvements are included for each road crossing as well as rest stations along the trail with benches, trash cans, and water fountains at key intersections.

Start Date: Oct-27

Completion Date: Sep-28

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Grant Fund	$ -	$ -		$ -	$ 1,000,000	$ -	$ -	$ 1,000,000
General Fund	$ -	$ -	$ -		$ 250,000	$ -	$ -	$ 250,000
	$ -	$ -				$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 1,250,000	$ -	$ -	$ 1,250,000
Expenditure								
Land Purchase	$ -			$ -	$ 51,823	$ -	$ -	$ 51,823
Professional Services	$ -	$ -	$ -		$ 124,375	$ -	$ -	$ 124,375
Construction	$ -	$ -		$ -	$ 1,073,802	$ -	$ -	$ 1,073,802
Total Expenditure	$ -	$ -	$ -	$ -	$ 1,250,000	$ -	$ -	$ 1,250,000
Operating Budget Impact								
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Operating Impact	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: West Dietz Creek Trail

Location:

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WEST DIETZ CREEK TRAIL

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Pickrell Park Pool Renovation

Project Manager: Lauren Shrum

Location Description: Pickrell Park, 701 Oak Street

Project Summary: Pickrell Park Pool was built in 1974 and is in need of renovation. The restrooms are not ADA compliant and there are various issues with the pool deck that need to be remediated. The slide is nearing the end of its lifespan and will need to be replaced. The baby pool is an antiquated feature that needs to be converted into a splash feature or eliminated. Newer amenities such as shade structures also need to be incorporated.

Start Date: Oct-33

Completion Date: Dec-35

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Grant Fund	$ -	$ -	$ -			$ -	$ 1,000,000	$ 1,000,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -				$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ 200,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,800,000	$ 1,800,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

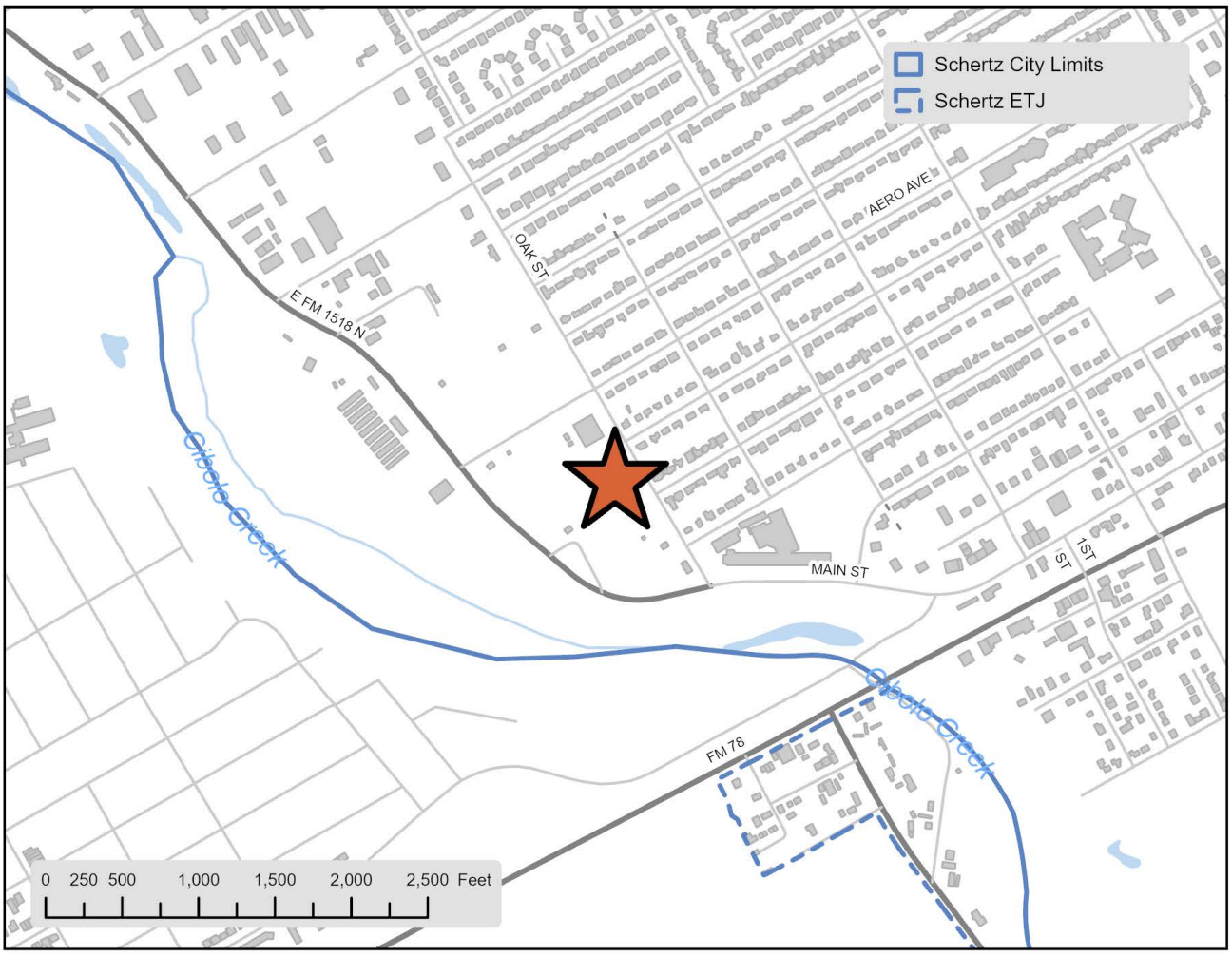
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:** 0

Project Title: Pickrell Park Pool Renovation

Location:

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N

PICKRELL PARK POOL RENOVATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Schertz Soccer Complex Lighting

Project Manager: Lauren Shrum

Location Description: 75 Maske Road

Project Summary: The Schertz Soccer Complex was built with only two lighted fields (#1 and #2). Conduit was installed for the future wiring at the time of construction. This project is to run electrical wiring and install MUSCO Lighting system for additional 10 fields to integrate with exisitng system.

Start Date: Oct-24

Completion Date: Jan-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
EDC Grant	$ -	$ -	$ 1,700,000			$ -	$ -	$ 1,700,000
	$ -	$ -	$ -		$ -	$ -	$ -	$ -
	$ -	$ -				$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 1,700,000	$ -	$ -	$ -	$ -	$ 1,700,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ 1,700,000	$ -		$ -	$ -	$ 1,700,000
Total Expenditure	$ -	$ -	$ 1,700,000	$ -	$ -	$ -	$ -	$ 1,700,000

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

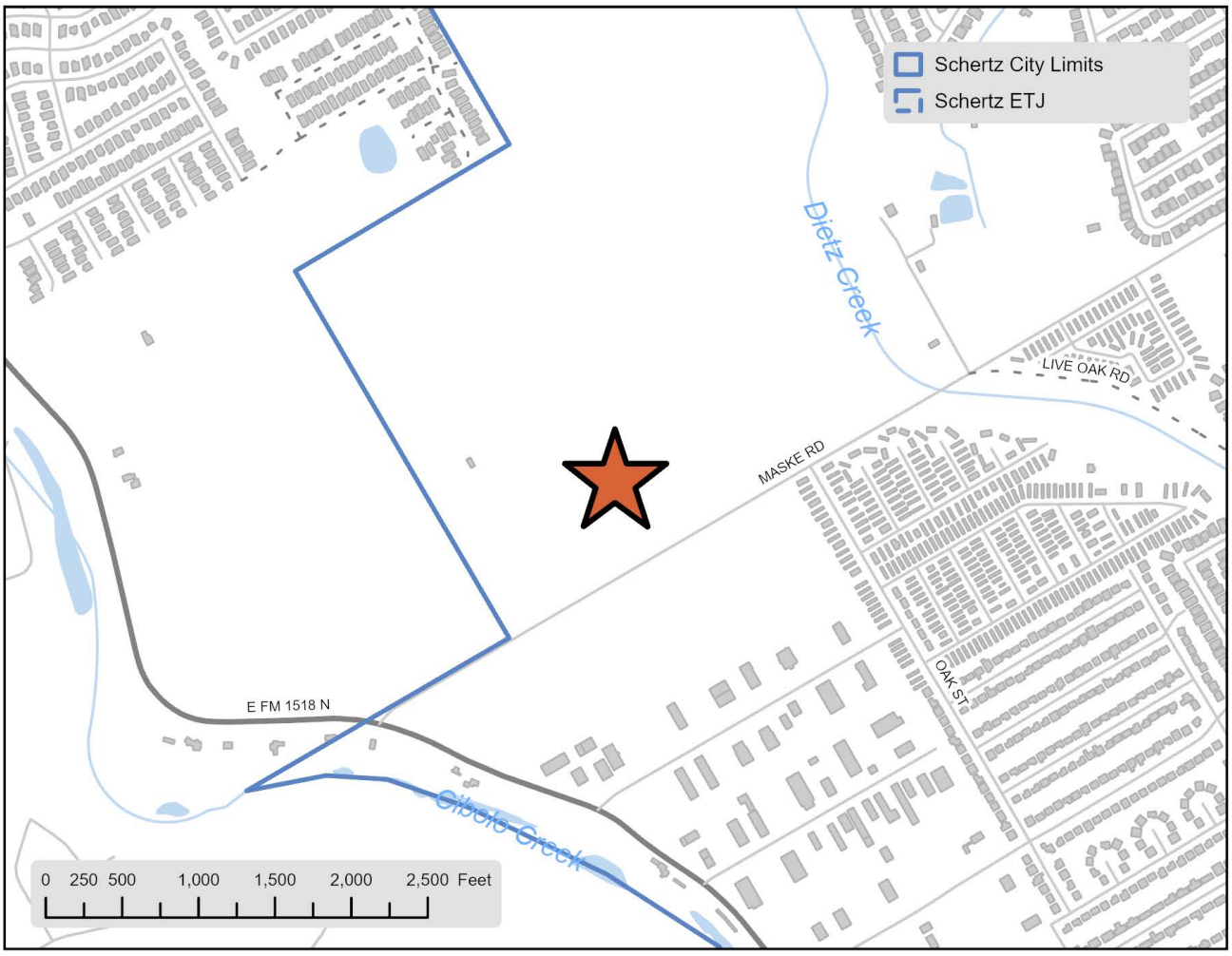
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Schertz Soccer Complex Lighting

Location:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



SCHERTZ SOCCER COMPLEX LIGHTING

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:**

Project Title: Crescent Bend Nature Park Phase II

Project Manager: Lauren Shrum

Location Description: Crescent Bend Nature Park, 12805 Schaefer Rd

Project Summary: Crescent Bend has seen a significant increase in visitation over the last decade and the original amenities are not sufficient to sustain the amount of visitation the park receives. The project will likely include additional amenities such as restrooms, trails, parking, an outdoor education pavilion, fishing access to Cibolo Creek, a kayak boathouse, bird blinds, interpretive signage and public art.

Start Date: Oct-33

Completion Date: Dec-35

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Grant Fund		$ -	$ -			$ -	$ 1,000,000	$ 1,000,000
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000
Expenditure								
Land Purchase			$ -				$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ 200,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,800,000	$ 1,800,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000

Funding Source

1. **ARP**
2. **Sewer Impact Fees**
3. **Water Impact Fees**
4. **Water Reserves**
5. **W/Sewer Reserves**
6. **Bonds**
7. **EDC**
8. **TxDOT**
9. **Reimbursable**
10. **Grant Fund**
11. **General Fund**
12. **Drainage**
13. **Drainage/Streets**
14. **Combined 50% Bonds/50% Grants**
15. **Other**

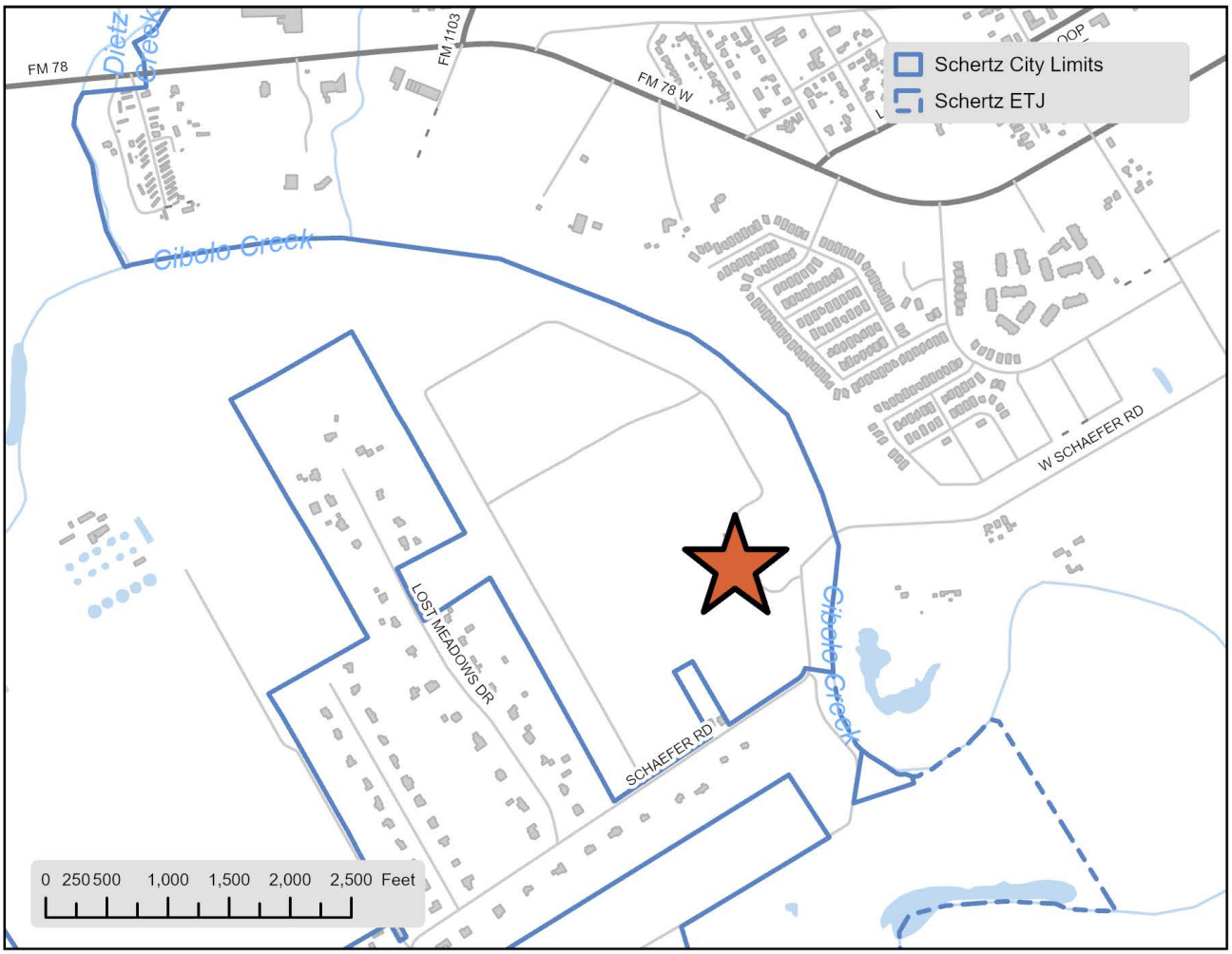
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Parks, Recreation, and Community Services **Project Code:** 0

Project Title: Crescent Bend Nature Park Phase II

Location:

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N

CRESCENT BEND NATURE PARK PHASE II

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

FACILITIES

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:** GB0

Project Title: Fire Station 4

Project Manager: Greg Rodgers

Location Description: Weiderstein Road area East of Schertz Parkway

Project Summary: Land for this project has been secured at approx. 10 acres for the station property, 30+ acres were purchased in the area of Weiderstein and Schertz Parkway. Overall constructiuon would be less than 16,000 sq ft. Design process is underway and began in FY24. FY25 will be construction with anticipated opening in late FY25. Estimated cost: $15 million. Personnel for this facility are in process with 6 on board now and 6 more in FY25.

Start Date: 8/1/2022

Completion Date: FY26

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ 14,267,056		$ -	$ -	$ -	$ -	$ -	$ 14,267,056
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 14,267,056		$ -	$ -	$ -	$ -	$ -	$ 14,267,056
Expenditure								
Land Purchase	$ 1,980,216	$ -	$ -	$ -	$ -	$ -		$ 1,980,216
Professional Services	$ 118,976	$ 1,900,000	$ -	$ -	$ -	$ -	$ -	$ 2,018,976
Construction	$ -	$ -	$ 10,267,864	$ -	$ -	$ -	$ -	$ 10,267,864
Total Expenditure	$ 2,099,192	$ 1,900,000	$ 10,267,864	$ -	$ -	$ -	$ -	$ 14,267,056
Operating Impact								
Personnel	$ 400,000	$ 900,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 6,300,000
Equipment	$ 10,000	$ 20,000	$ -	$ -	$ -	$ -	$ 30,000	$ 60,000
Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Operating Impact	$ 410,000	$ 1,900,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,030,000	$ 6,360,000

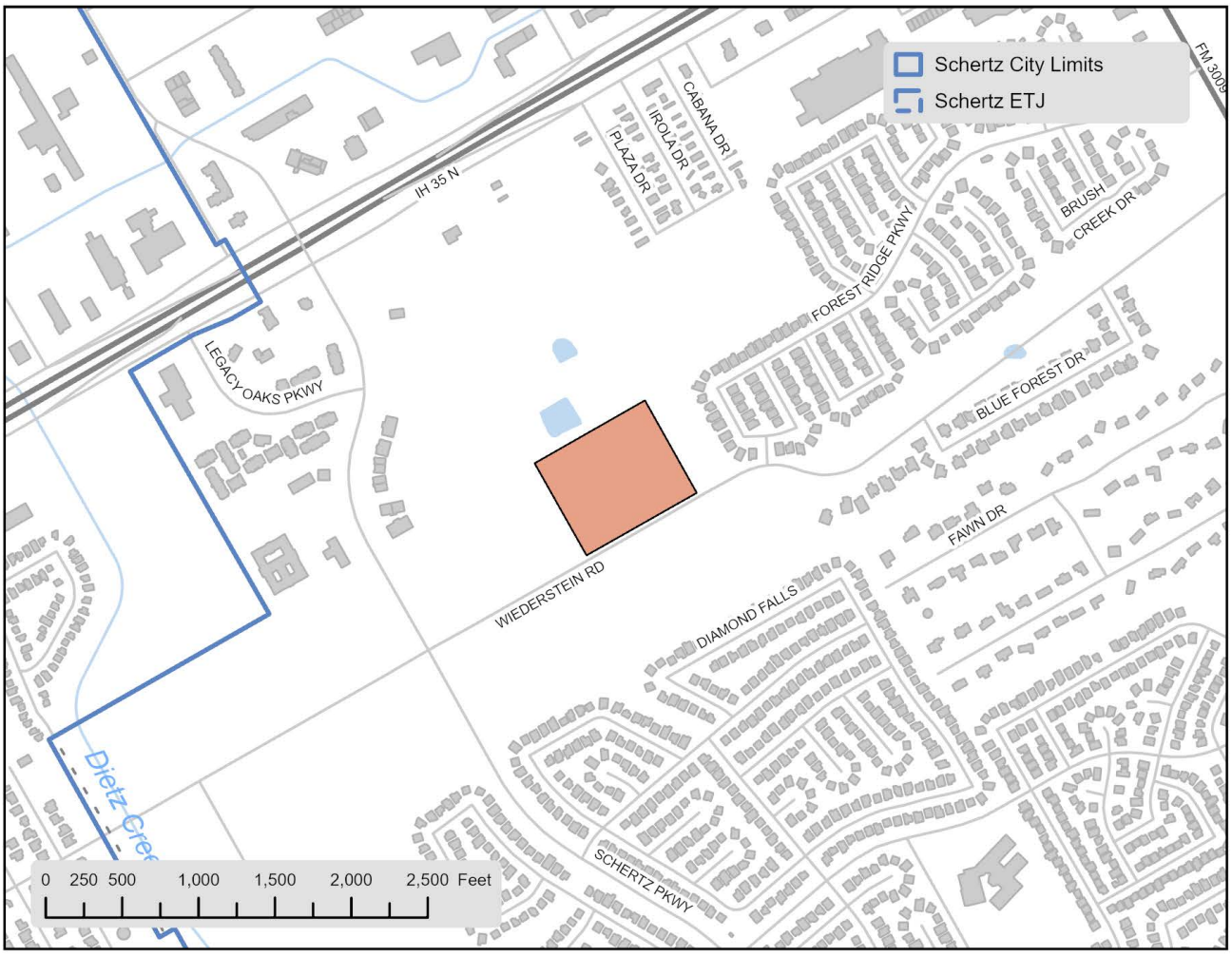
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:** GB0

Project Title: Fire Station 4

Location:

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FIRE STATION 4

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building **Project Code:**

Project Title: Remodeling PD 2024

Project Manager: Chad Lonsberry

Location Description: PD Building - 1400 Schertz Pkwy Bldg #6

Project Summary: Criminal Investigatins, Property Room, and the Crime Victims Liaison will be relocating to the Guadlupe Coutn Tax Officer on FM 78 to relieve over crowding spacing issues at the PD. Upon this move the newly vacant areas will need to be remodeled for operational use of remaining personnel and resources. This will include individua offices, shared worked areas, and Dispatch Services work area. Our hope is that this remodeling will assist in alleviating personnel and resource overcrowding until the new Public Safety Building is built.

Start Date: Jul-24

Completion Date: Jan-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Total Expenditure	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building **Project Code:** 0

Project Title: Remodeling PD 2024

Location:

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REMODELING PD 2024

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building Renovation **Project Code:**

Project Title: Library Retaining Wall Renovation

Project Manager:

Location Description: 798 Schertz Parkway

Project Summary: The current structure is failing and is cause for concern. The damaged area is under the library.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund		$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Total Expenditure	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

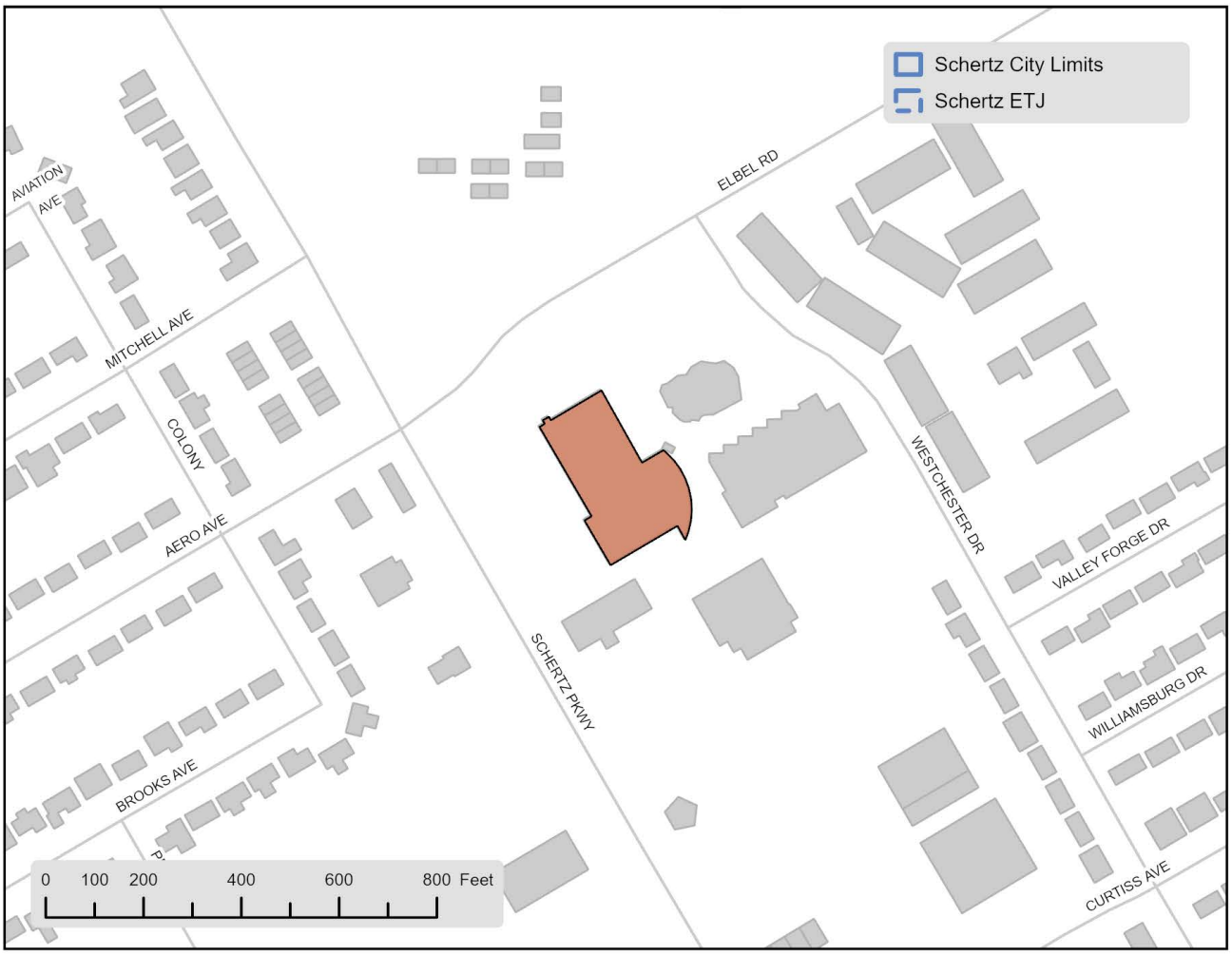
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building Renovation **Project Code:**

Project Title: Library Retaining Wall Renovation

Location:

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N

LIBRARY RETAINING WALL RENOVATION

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportatin **Project Code:** FA2

Project Title: Pave city-owned grassy areas

Project Manager:

Location Description: City owned - citywide

Project Summary: Pave in grassing fields between Fleet and Engineering

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
Bonds	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ 200,000	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 450,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ 31,891	$ 26,138	$ 391,971	$ -	$ -	$ -	$ -	$ 450,000
Total Expenditure	$ 31,891	$ 26,138	$ 391,971	$ -	$ -	$ -	$ -	$ 450,000

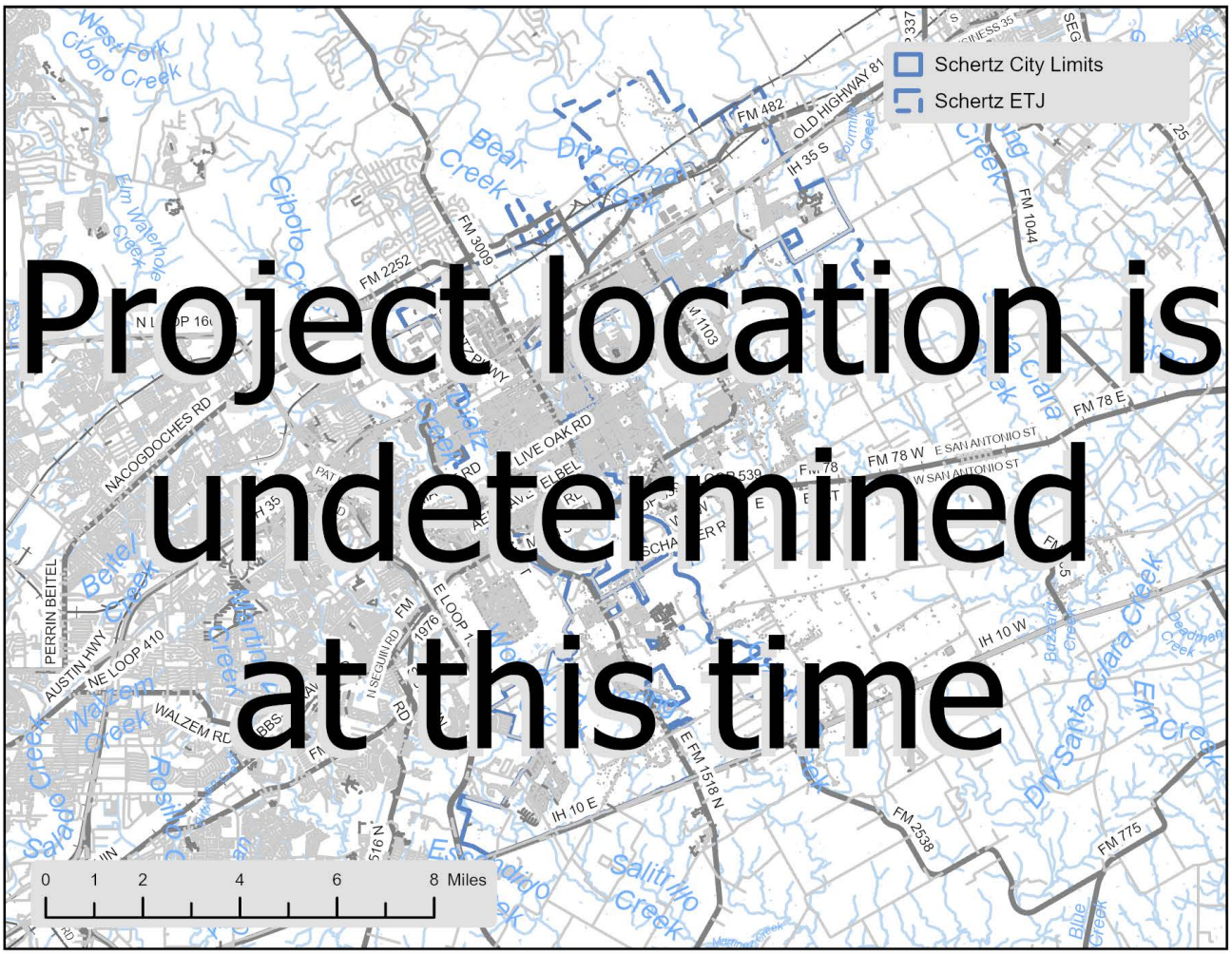
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Transportatin **Project Code:** FA2

Project Title: Pave city-owned grassy areas

Location:

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SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generators **Project Code:**

Project Title: Replace generator at East Live Oak

Project Manager:

Location Description: 1057 East Live Oak Street

Project Summary: The generator is 18 years old and parts are obsolete. This generator services our IT network equipment and water supply.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$400,000	$ -	$ -	$ -	$ -	$ 400,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000

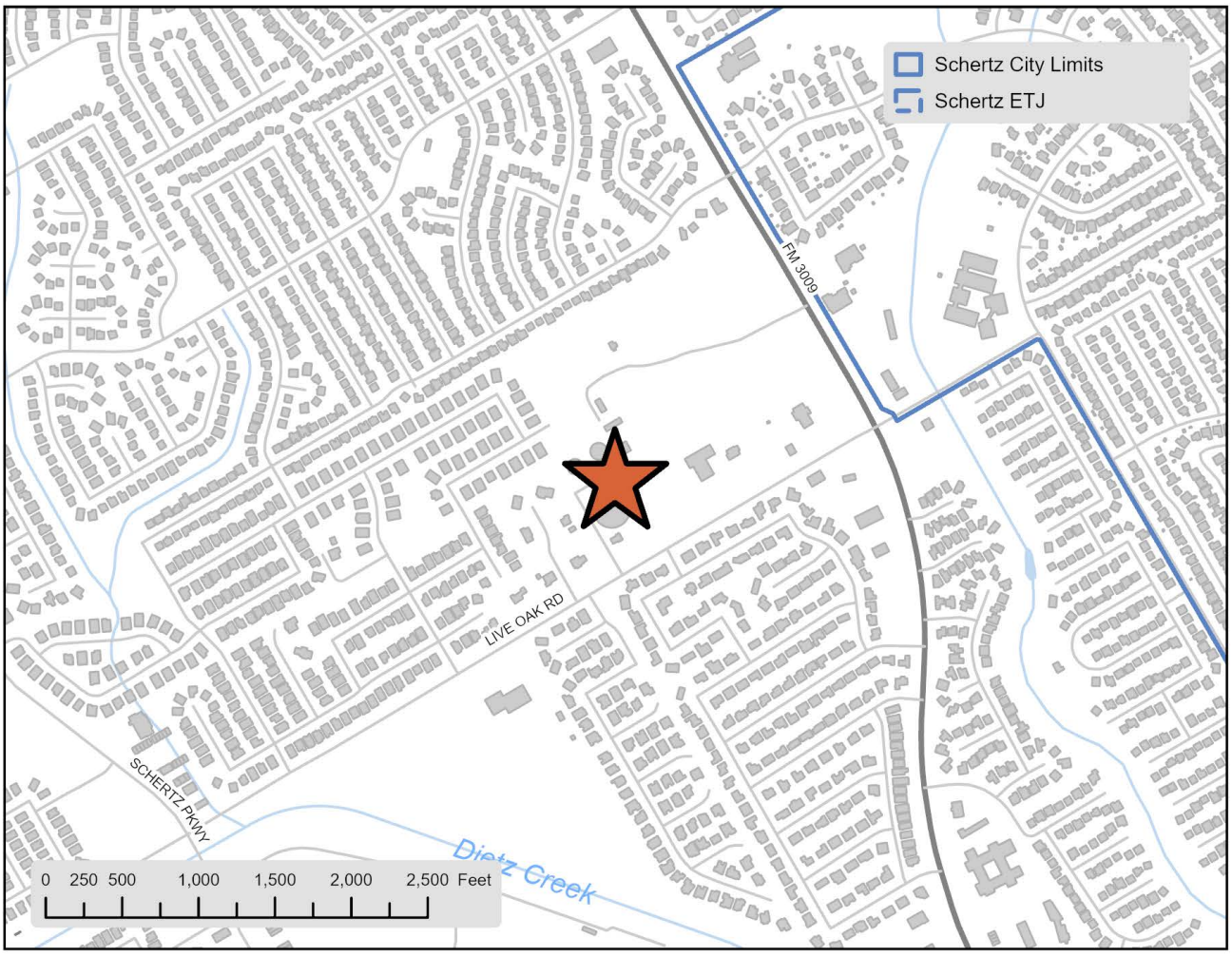
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generators **Project Code:**

Project Title: Replace generator at East Live Oak

Location:

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GENERATOR REPLACEMENT EAST
LIVE OAK

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Replacement - Community Center/Building 1

Project Manager:

Location Description: 1400 Schertz Parkway -Community Center

Project Summary: This generator is over 20 years old and parts are no longer available for repair. An upgrade to the generator is needed to bring the equipment up to code and to provide for electricity services to City Hall.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds		$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000

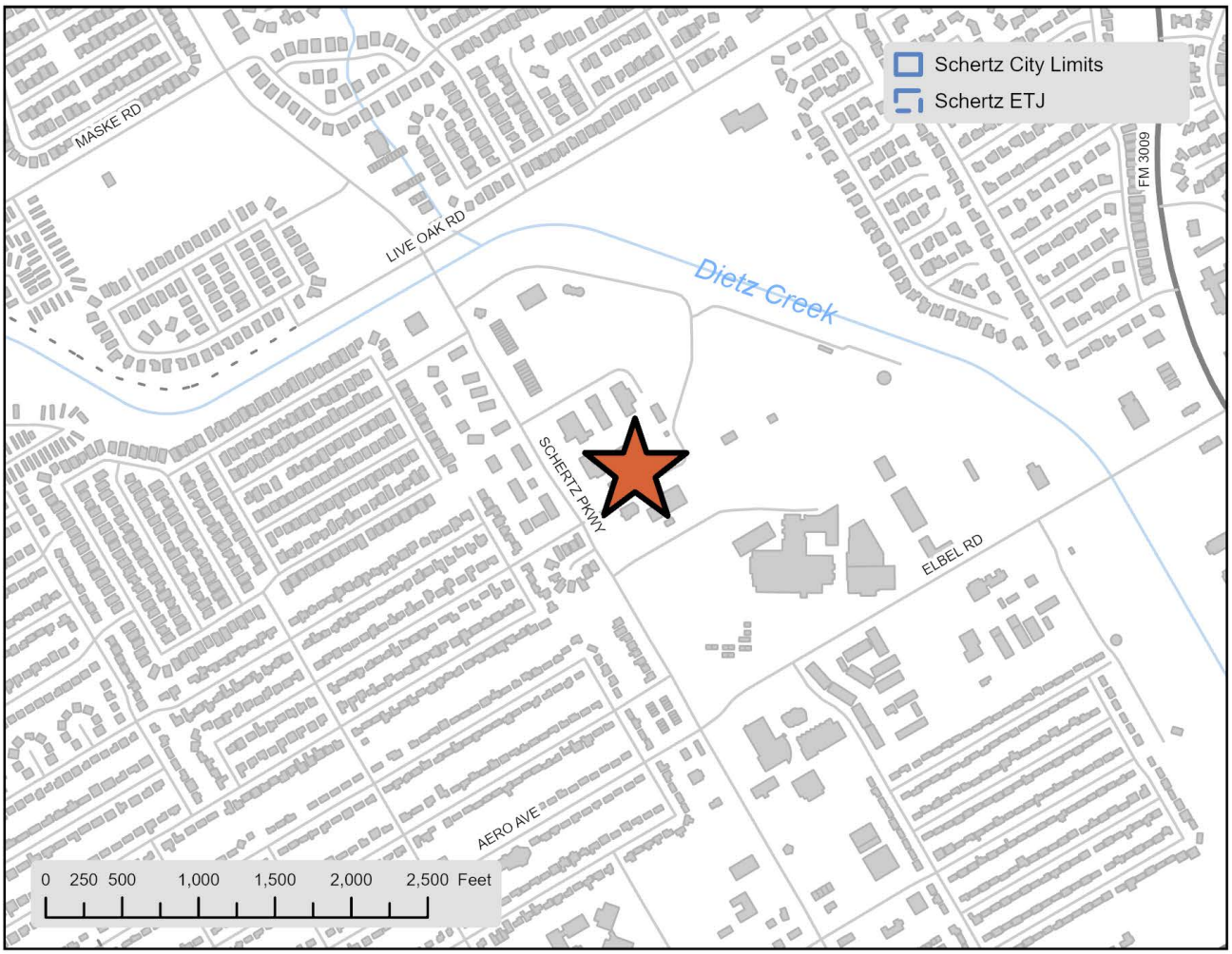
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Replacement - Community Center/Building 1

Location:

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N

GENERATOR REPLACEMENT
COMMUNITY CENTER

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Technology **Project Code:**

Project Title: Mass Communication Plan Phase VI

Project Manager:

Location Description: Parks & Lift Stations citywide

Project Summary: Expanded the citites network connection and camera access to Parks and Lift Stations throughout the City of Schertz

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
General Fund	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
Other	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000

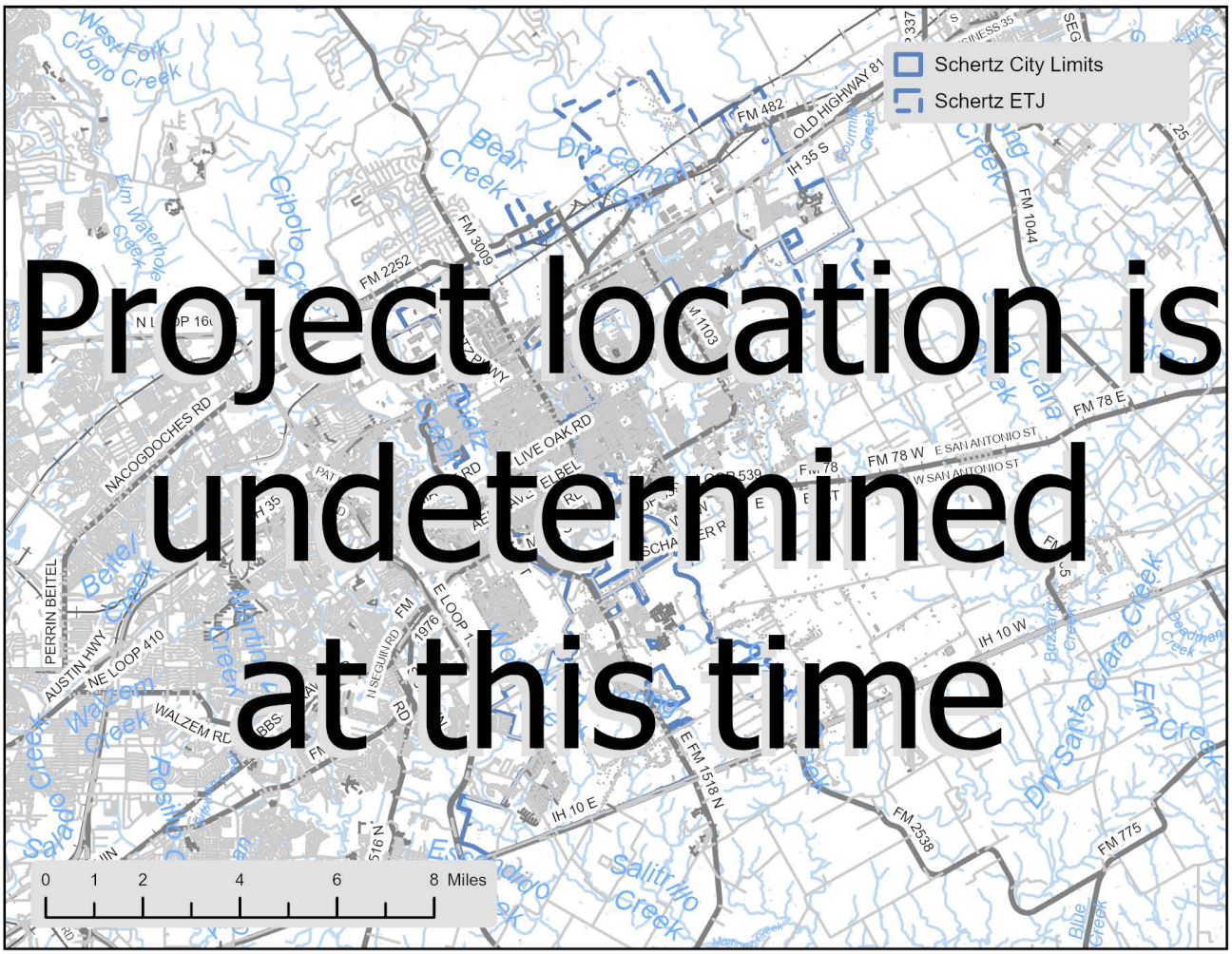
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Technology **Project Code:**

Project Title: Mass Communication Plan Phase VI

Location:

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SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Replacement - Public Safety

Project Manager:

Location Description: 1400 Schertz Parkway - Public Safety Area

Project Summary: This generator is 18 years old and parts are obsolete. This generator services our Public Safety Complex and dispatch services.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds		$ -	$ -	$600,000	$ -	$ -	$ -	$ 600,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ 600,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ 600,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ 600,000

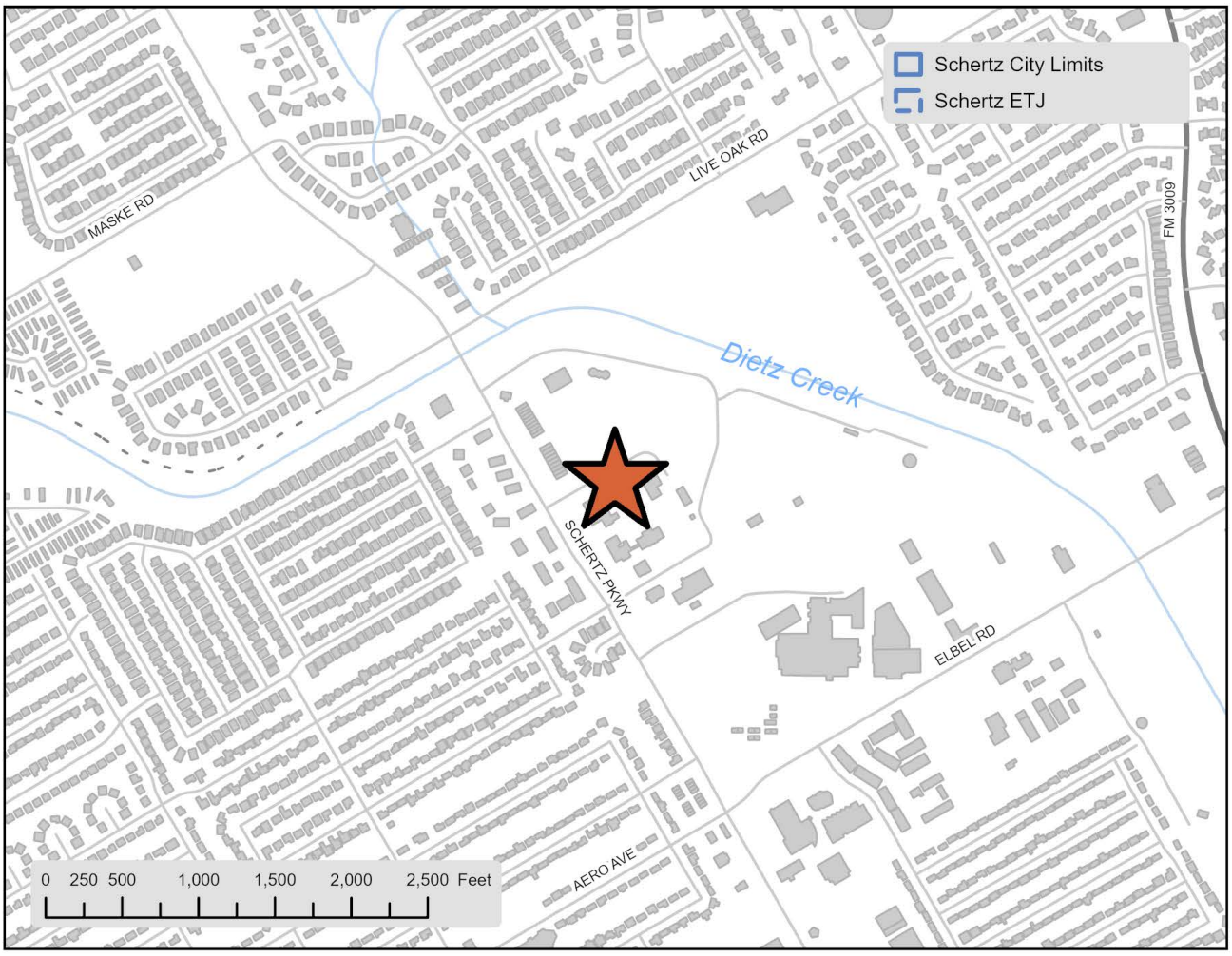
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Replacement - Public Safety

Location:

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N

GENERATOR REPLACEMENT PUBLIC SAFETY

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building **Project Code:**

Project Title: FM 78 Build Out PD CID/Property Room

Project Manager:

Location Description: Guadaplupe County / Schertz Tax Officer - 1052 FM 78

Project Summary: The Schertz PD has outgrown available space for current operations and our anticipated future growth. A new Public Safety Building is not projected to be completed withing the next eight to ten years. We must have a sustainable plan to house personnel and resources necessary to perform bae line operations for law enforcement services until a new Public Safety Building is built. Guadalupe County is willing to provide a section (estimated at 10,000 sqaure feet) of the Tax Office builiding for use by PD for the next ten years with little to no cost other than build out of the designated area. Criminal Investigtions, Property Room, and the Crime Victim's Liaison will relocate to this location. Thus freeing up space at the main PD that can be reutilzied to relief our current spacing issues. This build out will include office space and associated furniture for 11 empolyees, property room storage, property room evidence processing and accountabilit (bar coding), and enhanced security. The projected life of this project for oeprational growth is ten years.

Start Date: Jul-24

Completion Date: Jan-25

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
Total Expenditure	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000

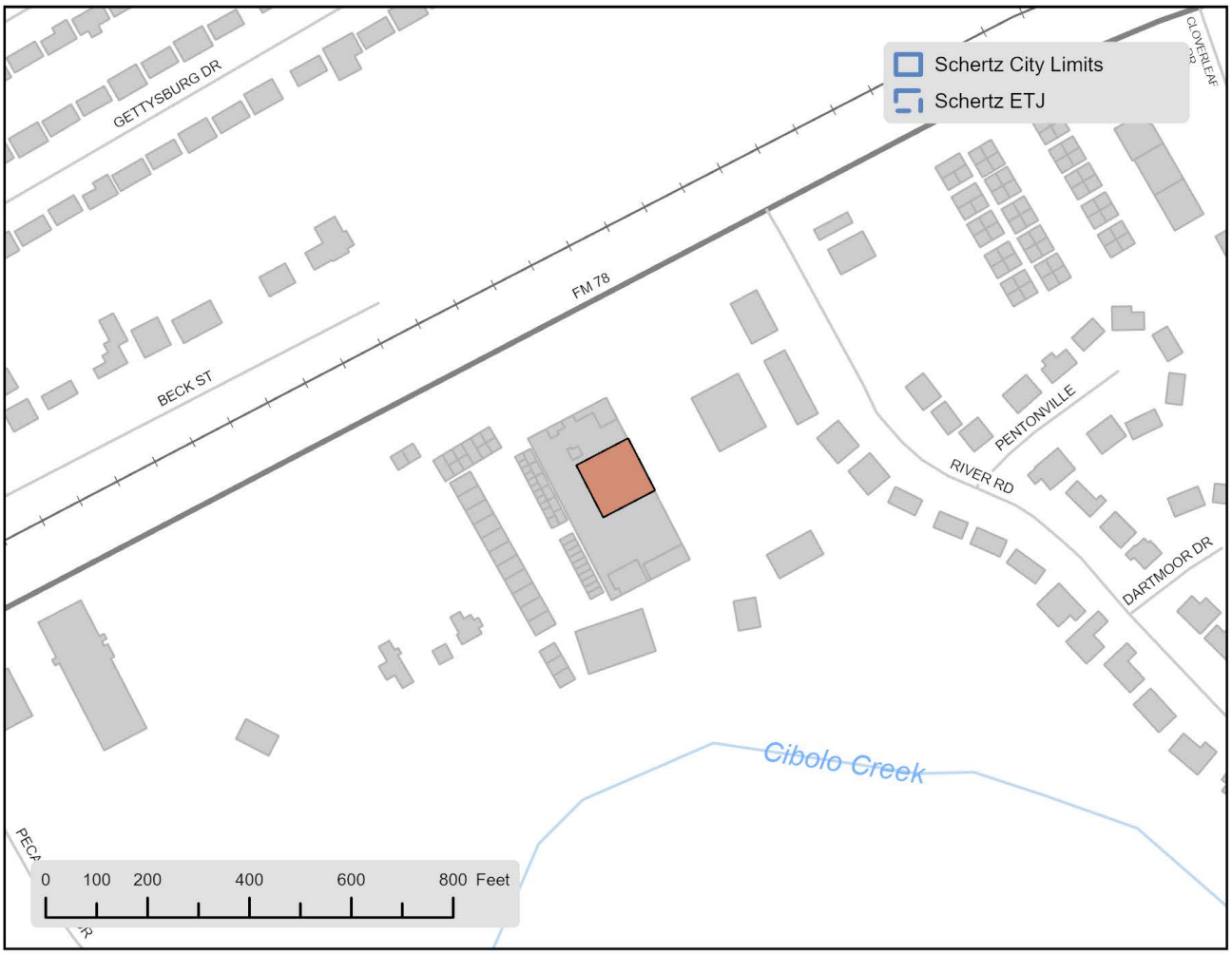
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building **Project Code:** 0

Project Title: FM 78 Build Out PD CID/Property Room

Location:

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N

FM 78 BUILD-OUT
PD/CID PROPERTY ROOM

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Renovation **Project Code:**

Project Title: Building Remodel

Project Manager:

Location Description: 1400 Schertz Parkway Bldg 1 (City Hall)

Project Summary: Remodel the countertops in front of the Utility Billing and Permit customer windows. Provide more office spaces by remodeling the court room. Update existing office spaces by giving a more modern office look and feel.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds		$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Renovation **Project Code:**

Project Title: Building Remodel

Location:

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BUILDING 1 REMODEL

SCHERTZ
COMMUNITY★SERVICE★OPPORTUNITY

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Installation at the Library

Project Manager:

Location Description: 798 Schertz Parkway

Project Summary: The Library complex houses some IT network equipment, if power is loss there is a impact on city operations.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000

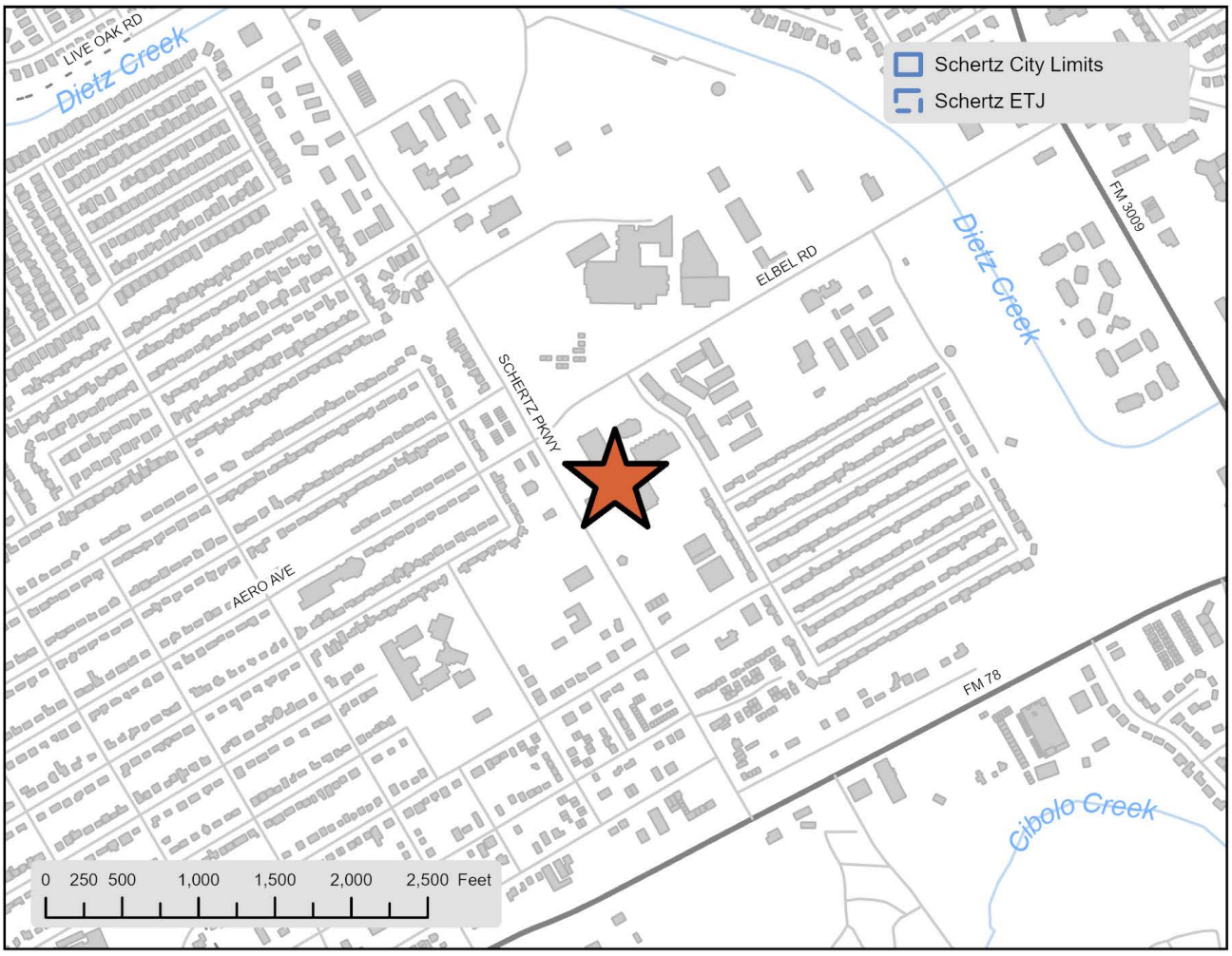
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Installation at the Library

Location:

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GENERATOR REPLACEMENT LIBRARY

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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building Remodel **Project Code:**

Project Title: Parks Building 10 Remodel

Project Manager:

Location Description: 10 Commercial Place

Project Summary: The current parks building is a few structual concerns and is currenlty not meeting the City's building codes. Parks has worked along side M&S Engineering services to get an accurate scope of work and redesign of the building. Looking to upgrade the inside office space and the bay areas.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ 750,000	$ -	$ -	$ 750,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 750,000	$ -	$ -	$ 750,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 75,000	$ -	$ -	$ 75,000
Construction	$ -	$ -	$ -	$ -	$ 675,000	$ -	$ -	$ 675,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 750,000	$ -	$ -	$ 750,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building Remodel **Project Code:**

Project Title: Parks Building 10 Remodel

Location:

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N

PARKS BUILDING 10 REMODEL

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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building Remodel **Project Code:**

Project Title: North Center Remodel

Project Manager:

Location Description: 3501 Morning Dr

Project Summary: The current builidng is a few structual concerns and is currently not meeting the city's building codes. The building has foundation issues and is shifting.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ 800,000	$ -	$ -	$ 800,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 800,000	$ -	$ -	$ 800,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ -	$ -	$ 800,000	$ -	$ -	$ 800,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 800,000	$ -	$ -	$ 800,000

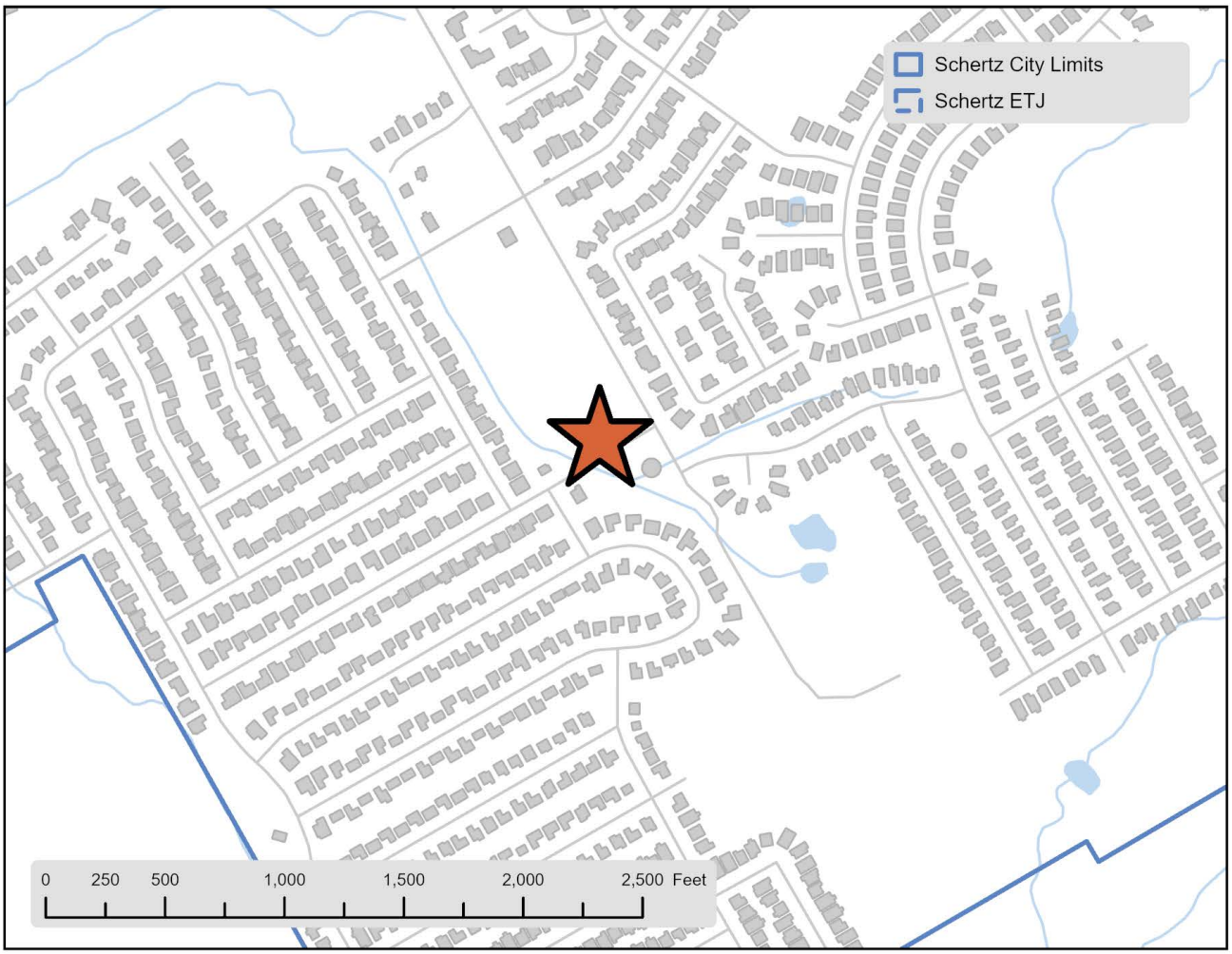
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Building Remodel **Project Code:**

Project Title: North Center Remodel

Location:

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NORTH CENTER REMODEL

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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Installation at Commercial Place Complexes

Project Manager:

Location Description: Commercial Place Public Works and Fleet

Project Summary: The departments located at this complex do not have back up power. There is a need to have 2 generators one to service Parks and Public works, the other to service Engineering and Fleet.

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
Water/Sewer Reserves	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 600,000	$ -	$ 600,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ 600,000	$ -	$ 600,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 600,000	$ -	$ 600,000

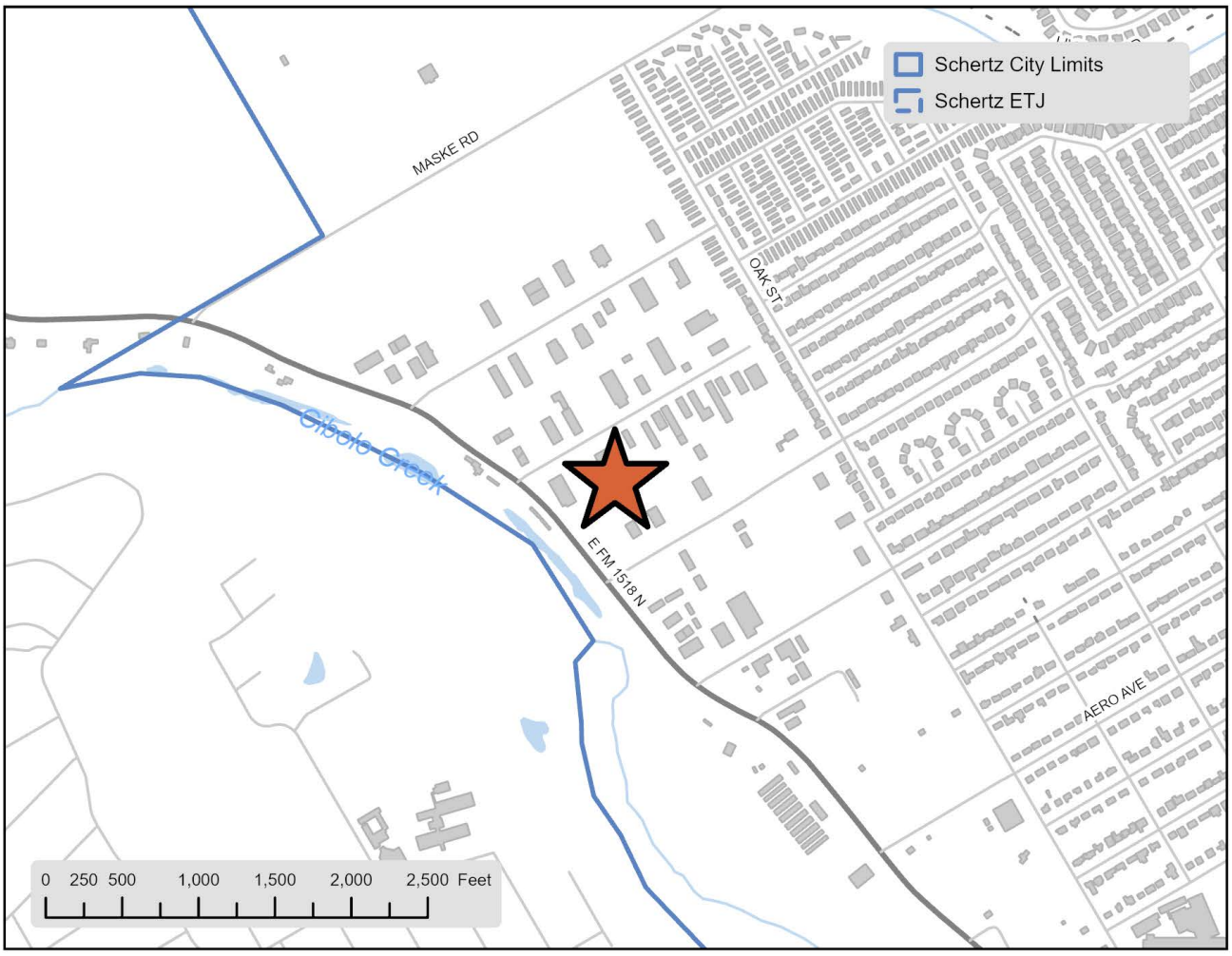
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Generator **Project Code:**

Project Title: Generator Installation at Commercial Place Complexes

Location:

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GENERATOR REPLACE COMMERCIAL PLACE

SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Construction **Project Code:**

Project Title: Information Technolog Data Center

Project Manager:

Location Description: 1049 Live Oak

Project Summary: Build a state of the art information technology center to house all of the city's networking equipment

Start Date: TBD

Completion Date: TBD

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds		$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000

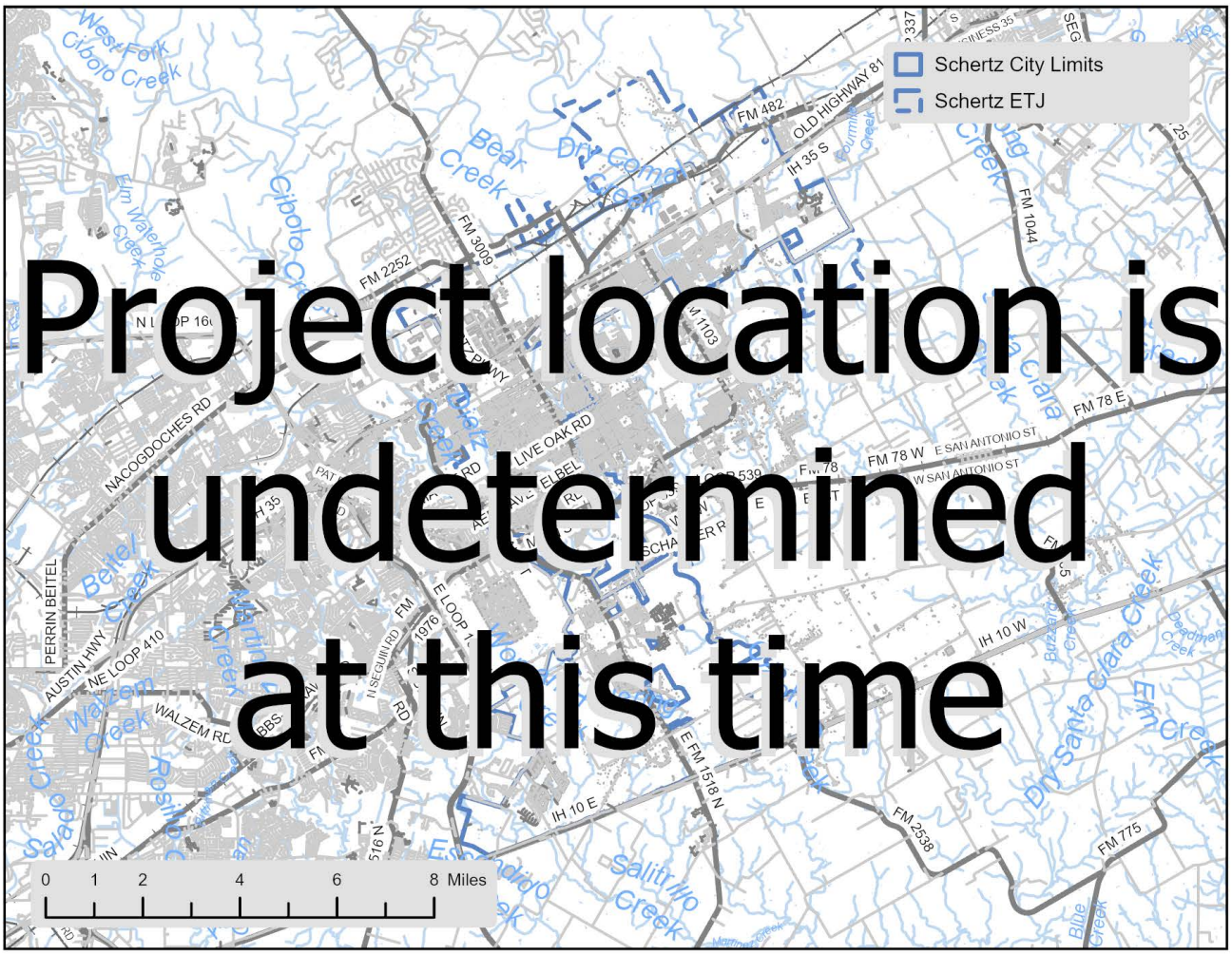
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Construction **Project Code:**

Project Title: Information Technolog Data Center

Location:

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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:**

Project Title: Public Safety Complex (Design/Construction)

Project Manager:

Location Description:

Project Summary: Construct a new Public Safety Complex for Police, Fire, and EMS

Start Date:

Completion Date:

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ 1,000,000	$ 4,000,000	$ 25,000,000	$ 30,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ 1,000,000	$ 4,000,000	$ 25,000,000	$ 30,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ 1,000,000
Construction	$ -	$ -	$ -	$ -	$ -	$ 4,000,000	$ 25,000,000	$ 29,000,000
Total Expenditure	$ -	$ -	$ -	$ -	$ 1,000,000	$ 4,000,000	$ 25,000,000	$ 30,000,000

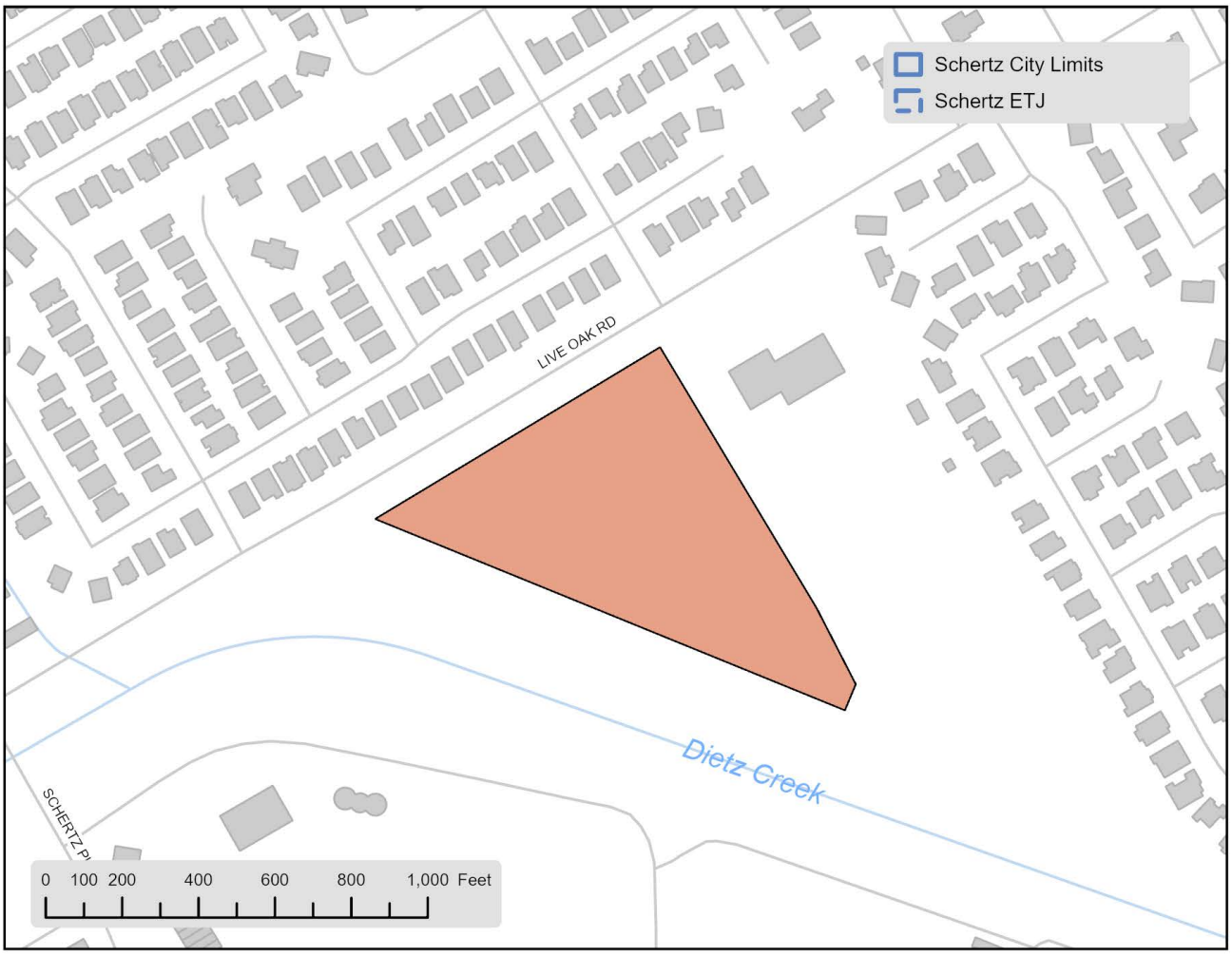
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:**

Project Title: Public Safety Complex (Design/Construction)

Location:

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N

PUBLIC SAFETY COMPLEX
(DESIGN/CONSTRUCTION)

SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:**

Project Title: Public Safety Complex (Renovation Design/Construction)

Project Manager:

Location Description: 1400 Schertz Parkway

Project Summary: Rennovate areas in the existing Public Safety Buildings at 1400 Schertz Parkway for use by other City Departments

Start Date:

Completion Date:

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000
Expenditure								
Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,500,000	$ 4,500,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000

CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:**

Project Title: Public Safety Complex (Renovation Design/Construction)

Location:

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PUBLIC SAFETY COMPLEX
(RENOVATION DESIGN/
CONSTRUCTION)

SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:**

Project Title: Fire Station 5

Project Manager: Greg Rodgers

Location Description: Pfiel Rd & Ware-Seguin

Project Summary: A new Fire Station to better serve the community

Start Date: FY29

Completion Date: FY31

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds	$ -		$ -	$ -	$ -	$ -	$ 15,000,000	$ 15,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -		$ -	$ -	$ -	$ -	$ 15,000,000	$ 15,000,000
Expenditure								
Land Purchase		$ -	$ -	$ -	$ -	$ -	$ 1,900,000	$ 1,900,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,100,000	$ 13,100,000
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000,000	$ 15,000,000
Operating Budget Impact								
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

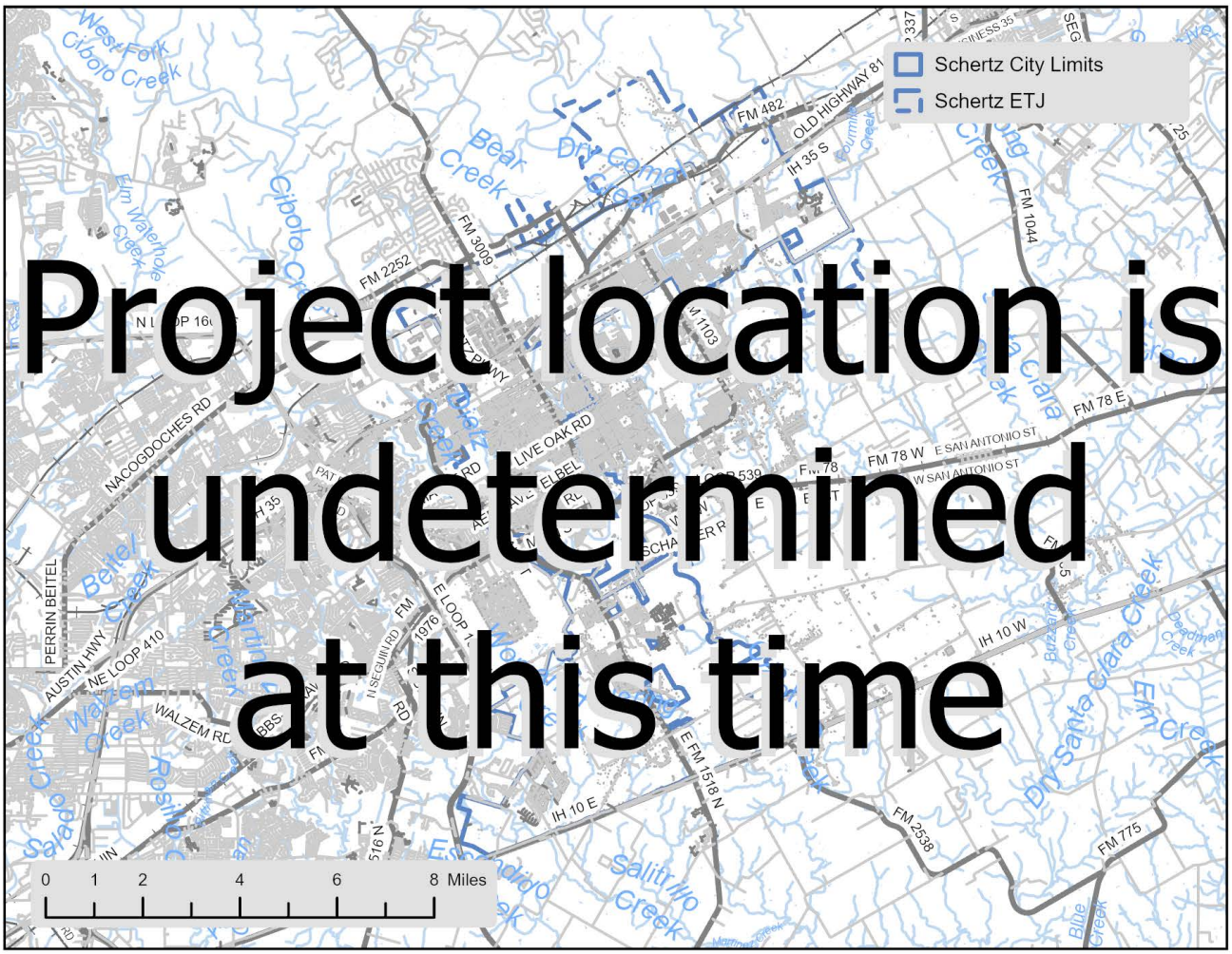
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:** 0

Project Title: Fire Station 5

Location:

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SCHERTZ
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CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:**

Project Title: Fire Station 6

Project Manager: Greg Rodgers

Location Description: I-35 Feeder Road near Covers Cove/Homestead Pkwy

Project Summary: A new Fire Station to better serve the community

Start Date: FY30

Completion Date: FY32

Project Forecast

	Prior Appropriation	2023-24	2024-25	2025-26	2026-27	2027-28	2028-33	Total Cost
Funding Source								
Bonds		$ -	$ -	$ -	$ -	$ -	$ 9,000,000	$ 9,000,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Funding Source	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,000,000	$ 9,000,000
Expenditure								
Land Purchase			$ -	$ -	$ -	$ -	$ 9,000,000	$ 9,000,000
Professional Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,000,000	$ 9,000,000
Operating Budget Impact								
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

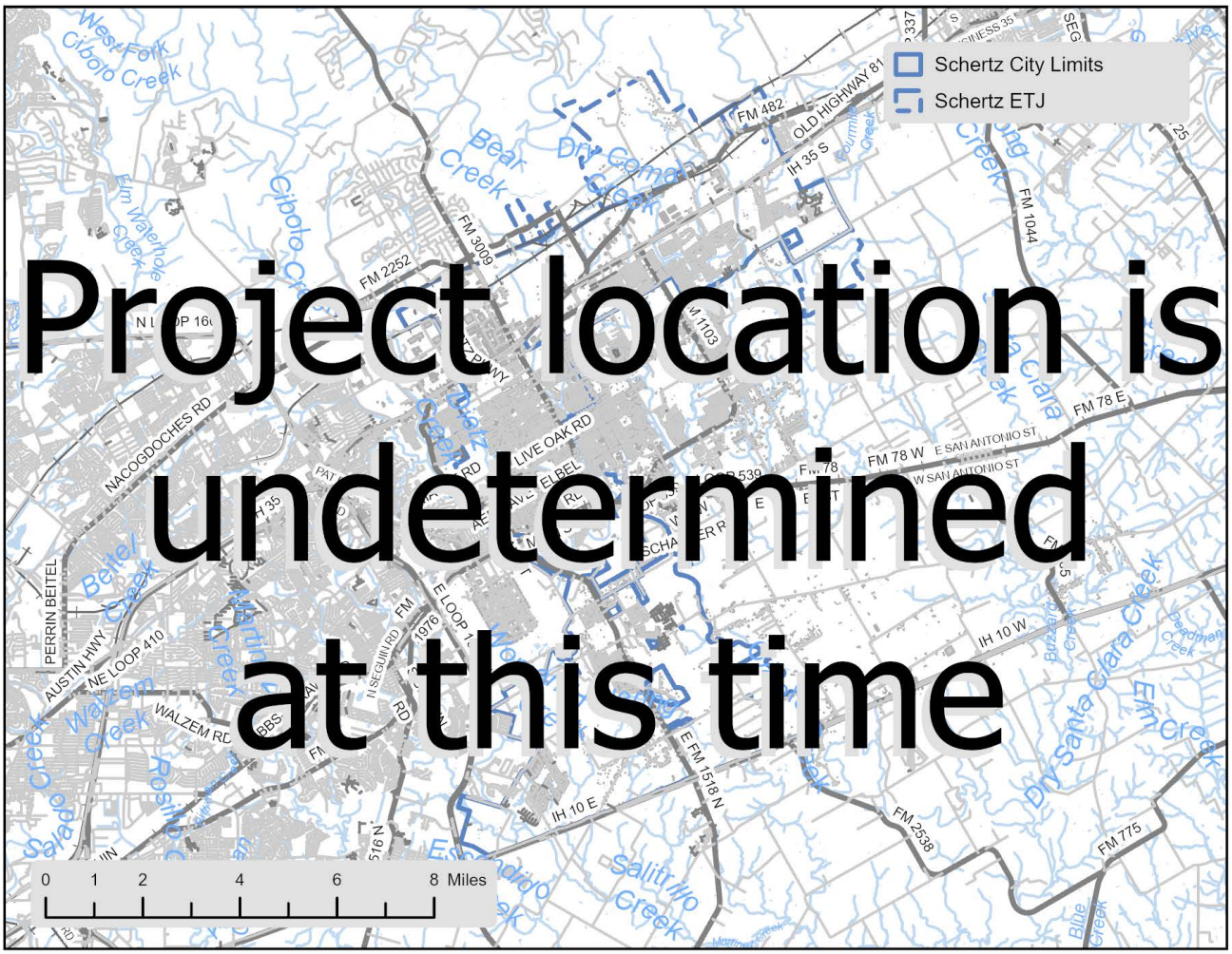
CITY OF SCHERTZ
CAPITAL IMPROVEMENT PROJECT SHEET

Project Type: Facility **Project Code:** 0

Project Title: Fire Station 6

Location:

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City Council Budget & Tax Rate

August 20, 2024

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BUDGET OVERVIEW & UPDATE

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Budget Priorities

Goal 1: Staff Compensation

Goal 2: Infrastructure (Street Maintenance & Repair)

Goal 3: Consolidated CIP Document

Goal 4: Increase Staffing Levels

Goal 5: New/Remodeled Facilities

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FY 2024-25
OPERATING BUDGET

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FY 2024-25

Budget Highlights – All Funds

- Health Insurance savings
  - Changing all lines of coverage
    - 11% Decrease
    - Medical Savings - $681,462
    - All other savings (dental, vision, etc.) - $67,628
- Wage Adjustments
  - Maintain market position for compensation
    - ECI Adjustment (4.4%) effective October 2024
      - 5.1% ECI Published
    - Merit/Step program
- Incentive Pay

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GENERAL FUND - EXPENDITURES

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FY 2024-25

General Fund - Expenditures

- General Fund Proposed Budget $53,111,130
  - Increase of $1,867,636 or 3.6% from FY 2023-24 Adopted Budget
  - Non-Personnel Budgets decreased 1.9%. Supplies, Utilities, TIRZ Payments, Software maintenance were offset by less street maintenance that was temporarily funded in FY 2023-24
  - Personnel Budgets increased 8.4%. Caused by ECI adjustments, full year funding of positions starting midyear in 2024, full year funding of the Class & Comp Study, and higher deployment costs, but was slightly offset by lower insurance costs

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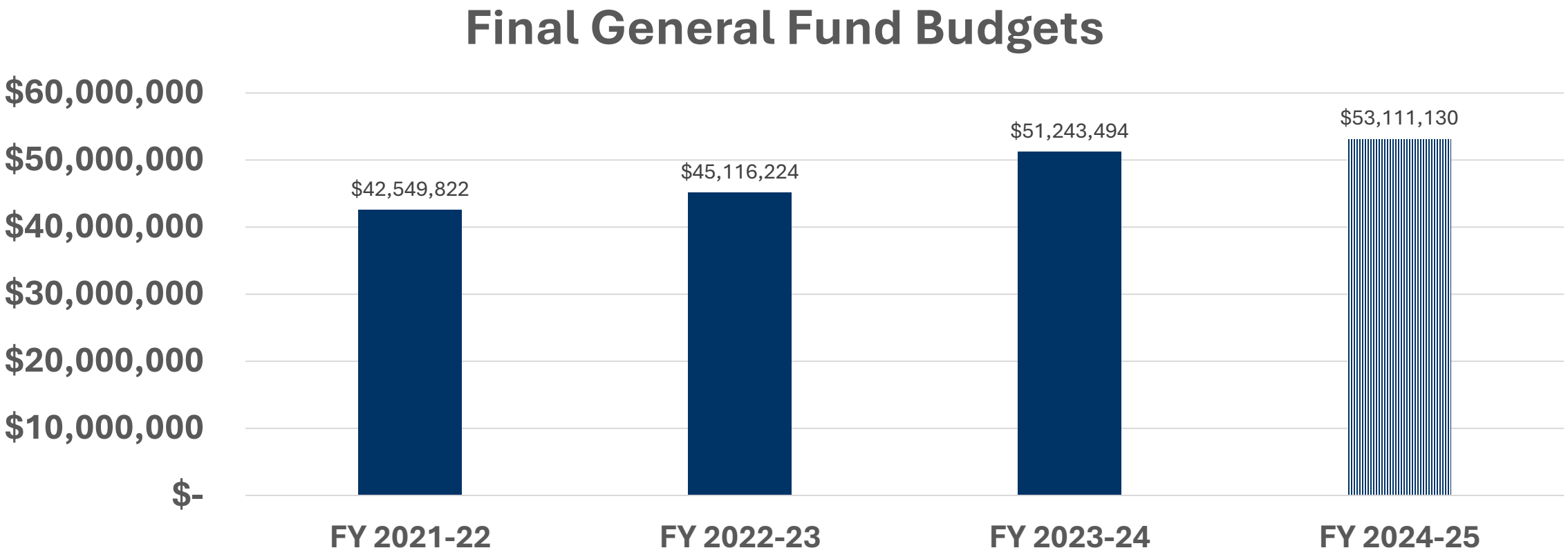
FY 2024-25

General Fund – Increases

- $699,535 in Non-Discretionary Items:
  - Property Liability Insurance Increases - $80,500
  - TIRZ Contribution - $150,000
  - Utility Increases - $137,685
  - IT Technology Increases - $331,350
    - PD RMS Software - $144,000
    - IT Computer Replacements (GTAC's to maintain CJIS compliance)+ - $187,350
- $1,342,788 in Expanded Programs:
  - ECI - $1,206,536
  - Merit/Step - $387,149
  - Incentive Pay - $125,000
  - Insurance Adjustment - ($375,897)

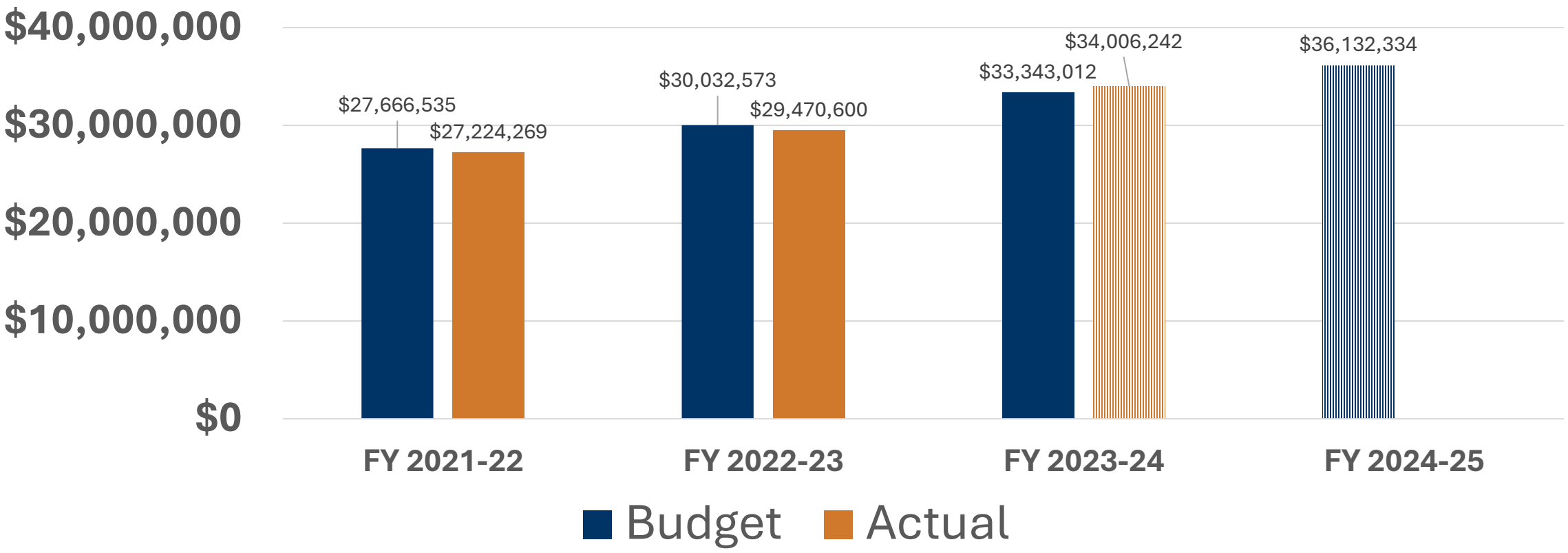
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General Fund - Total Budget



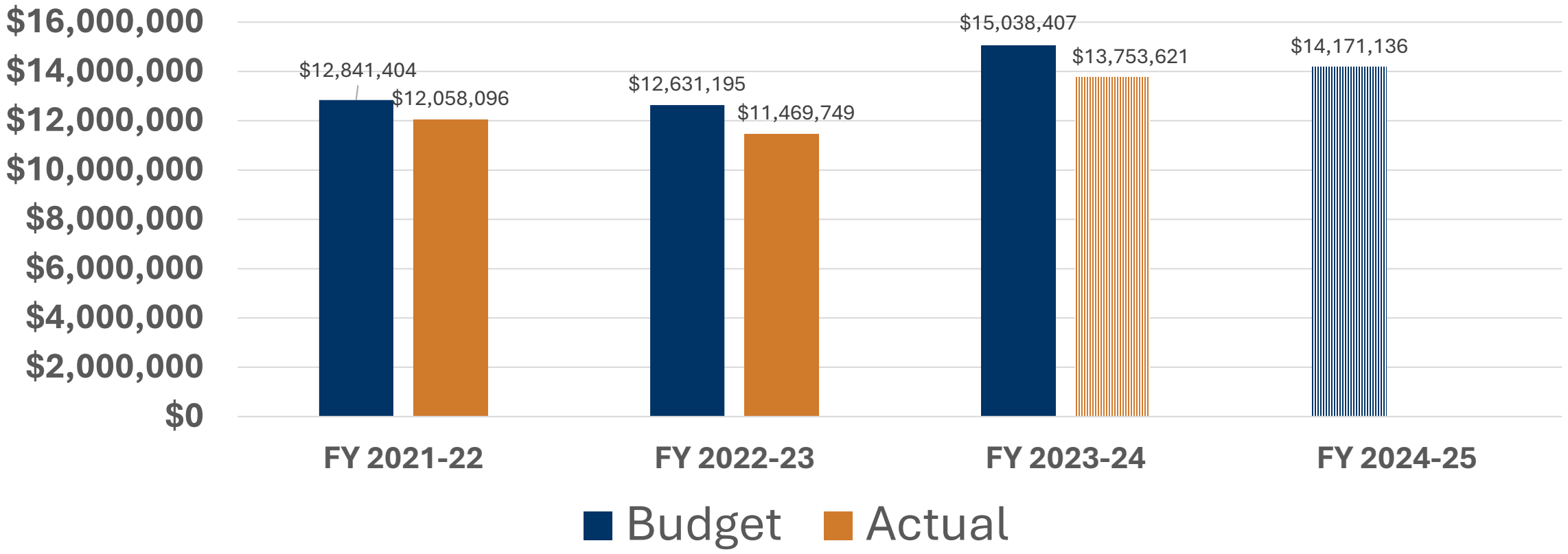
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Personnel



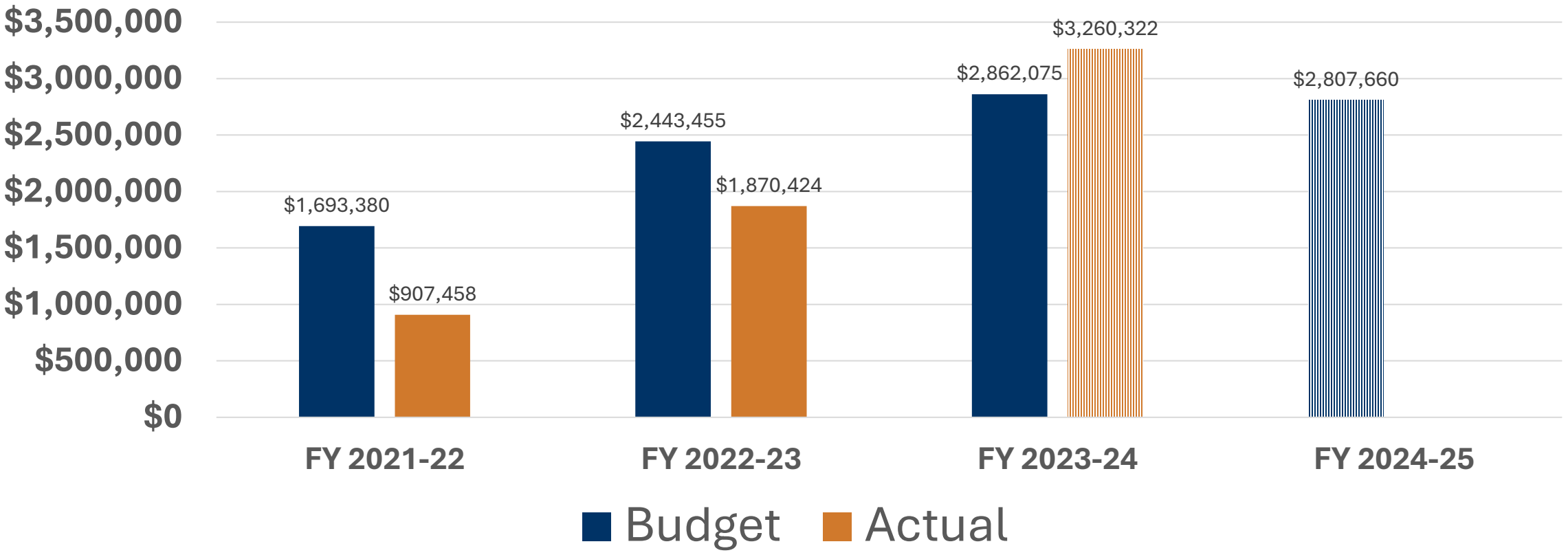
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Operating



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Capital Outlay



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GENERAL FUND - REVENUES

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DVHS Update

DVHS	2020	2021	2022	2023	2024
Total Exempt	$436,800,000	$550,500,000	$694,200,000	$834,200,000	$999,100,000
Taxes Forgone	$2,237,000	$2,819,000	$3,436,000	$4,064,000	$4,868,000
Tax Rate w/o DVHS	$0.4548	$0.4428	$0.4234	$0.4126	$0.4107

- 21% of Homesteads have a DVHS Exemption for 2024
- 52% of Homesteads have some sort of DV Exemption for 2024

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DVHS Update

- Council approved Resolution 24-R-78 on 7/16/24
  - Authorizes city support for state legislation that would establish a dedicated funding mechanism for this program

- There has been no change in the State aid funding amount
  - More entities applying for it (2 new ones this year)
  - Current year, Schertz received $868,000 out of $3.172 million requested
  - Equates to 27.3% received vs. 48.2% received last year

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TAX RATE DEFINITIONS

No New Revenue	The tax rate which will generate the same revenue for the city from property on the previous year's tax roll.
Voter Approval Rate	The rate if exceeded triggers an automatic election on the tax rate.
Current	The rate currently adopted by the City.
Proposed Tax Rate	The maximum rate set at which the final adopted rate cannot exceed.

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TAX RATE

Current	$0.4872
No New Revenue	$0.4805
Voter Approval	$0.4990
Proposed Tax Rate	$0.4990
$0.01 is equal to $564,500 revenue or $34.31 on the average home	

Proposed Budget Assumes This Rate

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TARGET TAX RATE

TAX RATE	CURRENT	PROPOSED TAX RATE	
M&O	$0.3324	$0.3416	For day-to-day operations
I&S	$0.1548	$0.1574	To pay the City's debt
TOTAL	**$0.4872**	**$0.4990**	

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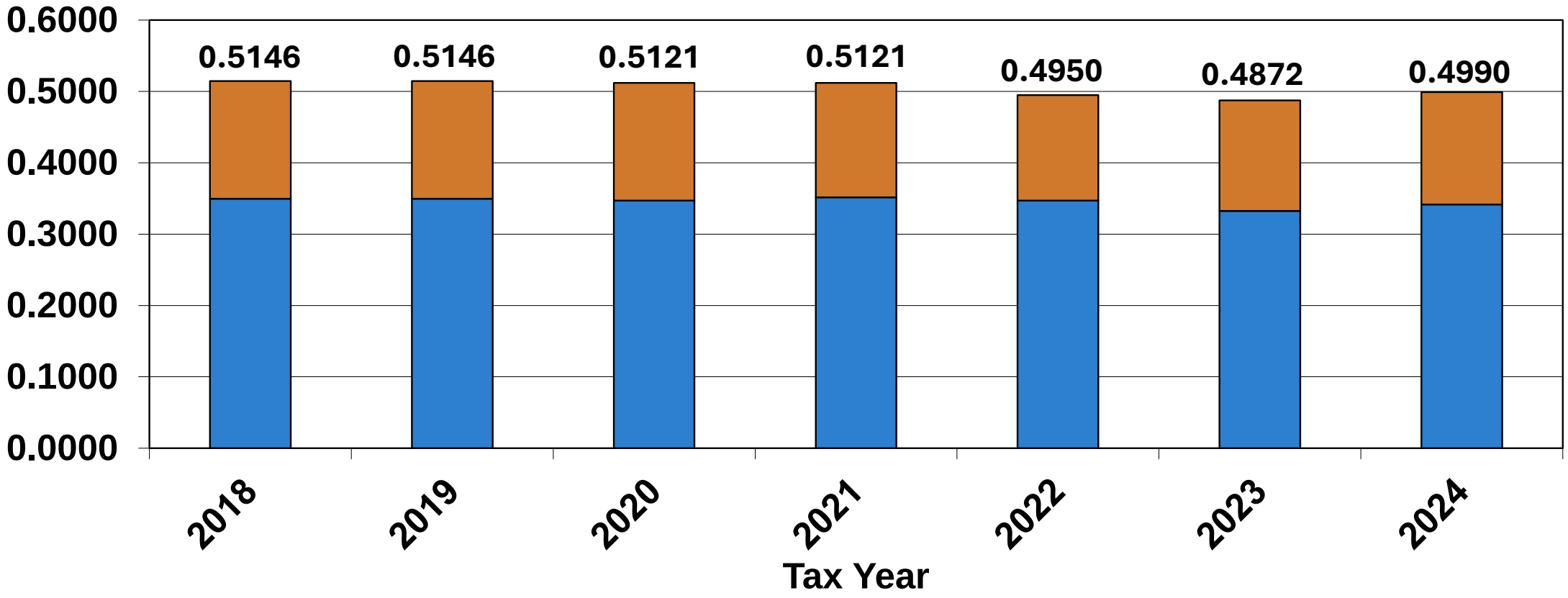
FY 2024-25 City Tax Rate

Tax Rate Name	Tax Rate per $100	Est. Tax Bill	Bill Increase	% Increase
No New Revenue	$0.4805	$1,648.69	--	--
Voter Approval	$0.4990	$1,712.16	$63.47	3.9%
Proposed	$0.4990	$1,712.16	$63.47	3.9%
Current	$0.4872	$1,671.67	$22.98	1.4%

- **$63.47 is about $5.29 on the monthly escrow**
- **Tax bills are based on average taxable value of homes for 2024 of $343,118**
- **Estimated Tax Bills and Bill Increases are annual amounts**

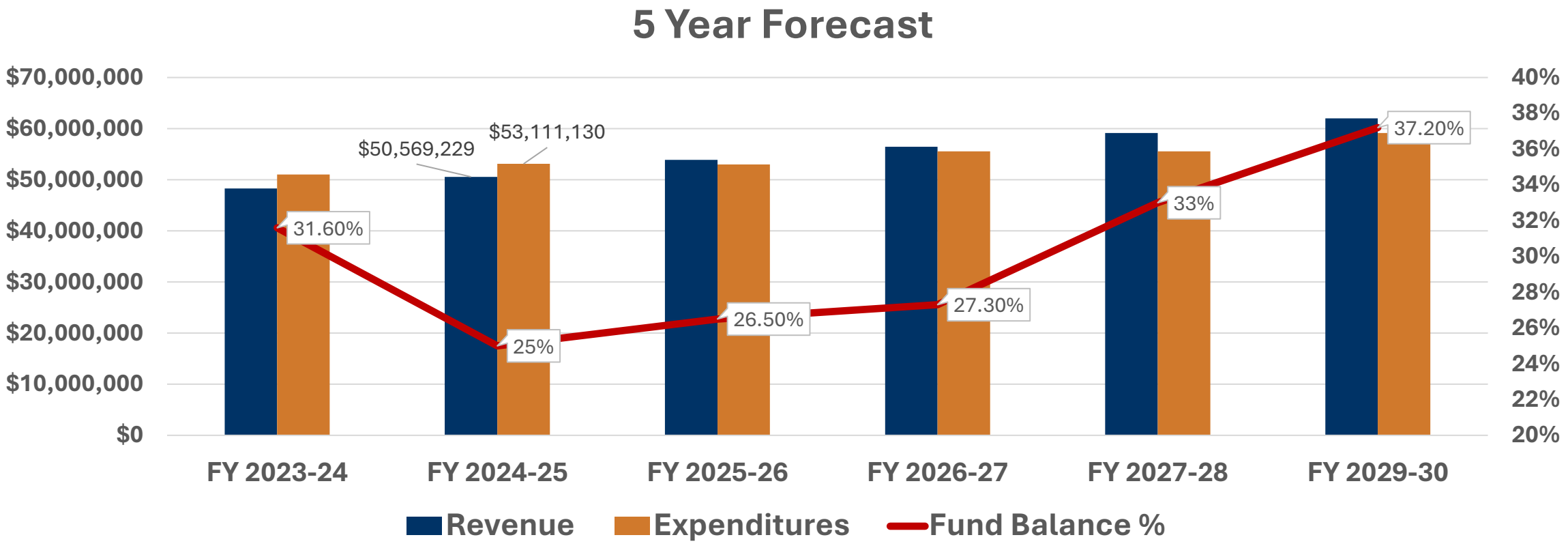
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Historic Tax Rates – Total



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General Fund



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5 Year Summary – I&S Fund

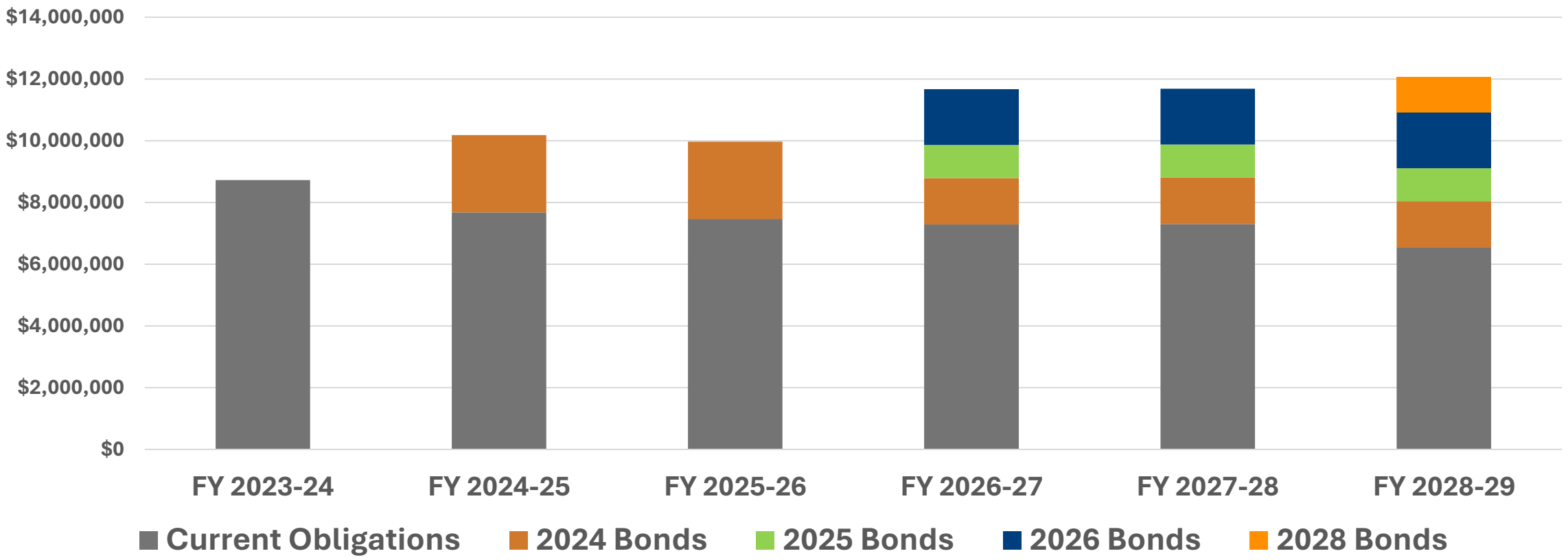
- At I&S Rate of $0.1574:

  Includes the following upcoming debt issuances:

  - FY 23/24 - $20,000,000
  - FY 24/25 - $13,900,000
  - FY 25/26 - $23,542,000
  - FY 27/28 - $14,872,000

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General Fund Debt Service



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WATER/SEWER FUND

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FY 2024-25

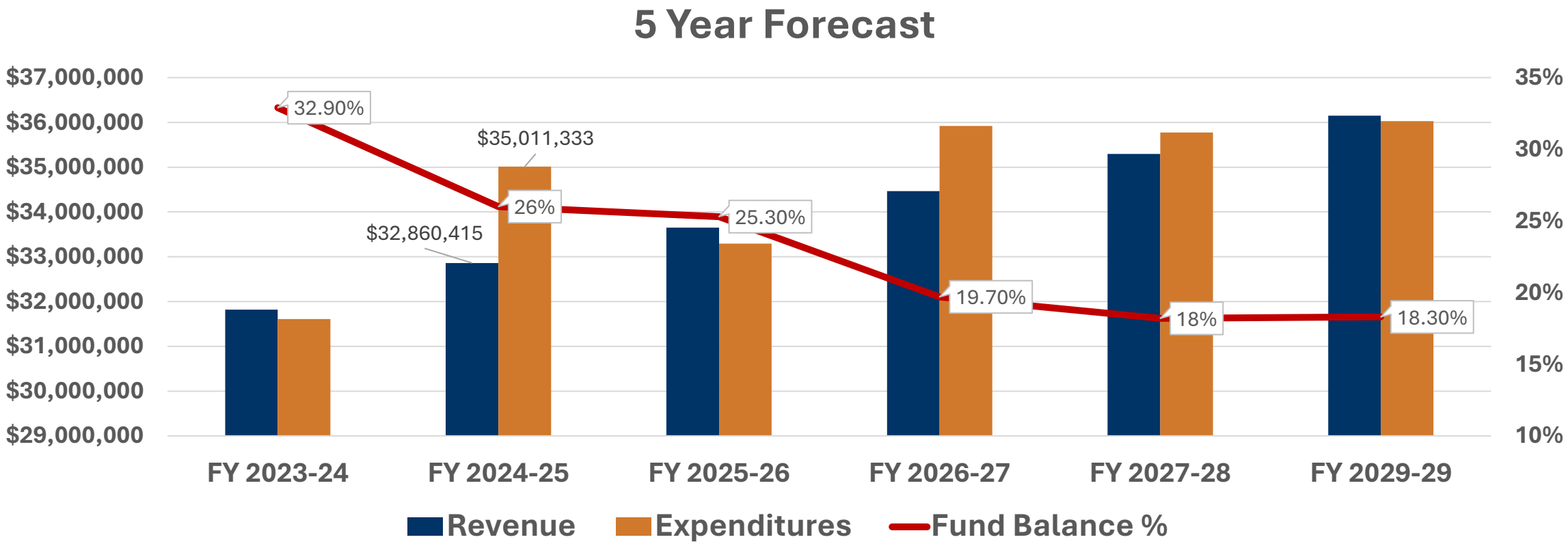
Budget Highlights

Water & Sewer Fund

- Positions:
  - 5 – Water/Wastewater Worker 1
  - 1 - Meter Technician
  - Reclassify Customer Service Representative to Administrative Assistant
- Vehicles and Equipment:
  - SCADA Service Truck
  - Supervisor Truck
  - Well Route Truck
  - Mini Dump Truck
  - Backhoe
- Transfer to CIP Fund

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Water & Sewer Fund



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EMS FUND

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FY 2024-25

Budget Highlights

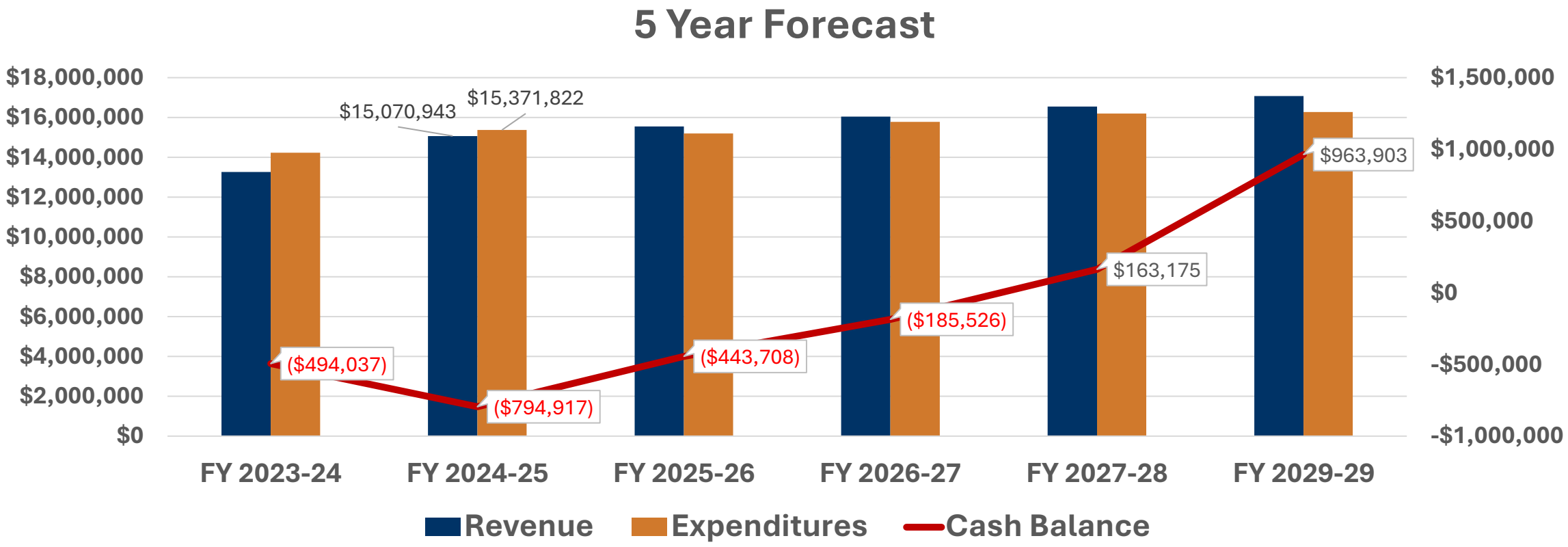
EMS Fund

- Positions at Mid-year:
  - PT to FT Supply Coordinator
  - 12-hour Battalion Chiefs
  - Peak Hour Truck

- Fee increase adds $1.3 million in revenue

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EMS Fund



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CAPITAL IMPROVEMENT PROGRAM (CIP)

Proposed CIP

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FY 2024-25 General Government CIP

Category	# Of Projects	FY 2024-25 Budget
Streets	7	$16,374,687
Parks	2	$2,213,900
Facilities	11	$11,709,835
	20	$30,298,422

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FY 2024-25 Water & Sewer CIP

Category	# Of Projects	FY 2024-25 Budget
Water	14	$40,549,602
Sewer	4	$4,776,778
	18	$45,326,380

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FY 2024-25 Drainage CIP

Category	# Of Projects	FY 2024-25 Budget
Drainage	1	$1,000,000
	1	$1,000,000

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Budget Considerations

	Option 1	Option 2	Option 3	Option 4
Tax Rate	$0.4990	$0.4872	$0.4872	$0.4931
ECI	4.4%	3.0%	3.5%	4.0%
Incentive Pay	+$125,000	$0	$0	+$125,000
Fee Change	$0	$0	+$200,000	+$200,000

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DISCUSSION

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Agenda No. 11.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**City Secretary**
Subject:	**Ordinance 24-T-151 – Conduct a Public Hearing and approve an Ordinance approving the appraisal roll; setting the tax rate; levying and assessing general and special ad valorem taxes for the use and support of the municipal government of the City of Schertz, Texas. *First Reading* (S.Gonzalez/J.Walters)**

BACKGROUND

At the August 6, 2024 Council meeting, the City Council, by record vote, established a proposed preliminary maximum tax rate of $0.4990, per $100 of value, with the M&O rate at $0.3416 and the I&S portion of $0.1574. This rate was under the Voter-Approval rate but greater than the No-New-Revenue rate.

In accordance with Chapter 26.05(d) of the State's Property Tax Code, a governing body must hold a public hearing on the tax rate if the proposed tax rate exceeds the lower of the No-New-Revenue or Voter-Approval Tax Rate. In this case a hearing is required as the proposed rate does exceed the No-New-Revenue rate.

The first public hearing will be held on August 20, 2024 during the regular session of City Council. A second public hearing will be conducted on September 3, 2024.

During the tax rate adoption process Council can approve a lower rate, however they will not be able to approve a rate higher than this without republishing the notices and holding additional public hearings. Due to timing constraints set by the State Tax Code 26.05(a), the latest council could set a new preliminary rate is August 20, 2024 without calling special meetings or declaring an emergency.

Per Sec 26.05(b) of the Tax Code, the tax rate can only be adopted with more than 60% of the votes in favor of the proposed tax rate. Since Schertz has 7 voting councilmembers, 5 members must vote in favor of the tax rate for it to pass.

GOAL

To adopt a tax rate in compliance with state statutes and the City Charter.

COMMUNITY BENEFIT

The programs funded by this tax rate will provide additional benefits and service levels to the community.

SUMMARY OF RECOMMENDED ACTION

Staff recommends adoption of the tax rate of $0.4990

FISCAL IMPACT

This tax rate will raise more total property taxes than last year by $1,853,669, or a 7.0% increase, and of that amount, $345,692 is tax revenue to be raised from new property added to the tax roll this year.

The current property tax rate is $0.4872 per $100 valuation. The proposed maximum tax rate will be $0.4990 per $100 valuation. The M&O portion of the property tax rate will increase to $0.3416 from $0.3324 per $100 valuation. The I&S portion will increase to $0.1574 from $0.1548 per $100 valuation.

This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised 3.48% and will raise taxes for maintenance and operations on a $100,000 home by approximately $9.20.

RECOMMENDATION

Staff recommends that the City Council approve Ordinance No. 24-T-151 approving the Fiscal Year 2024-25 Proposed Tax Rate on first reading.

MOTION LANGUAGE: "I move that the property tax rate be increased by the adoption of a tax rate of 0.4990, which is effectively a 3.9% increase in the tax rate."

Attachments

Ordinance 24-T-151 Adopting a Tax Rate

Truth In Taxation Worksheet 2024

Presentation on Budget & Tax Rate

ORDINANCE NO. 24-T-151

AN ORDINANCE APPROVING THE APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SCHERTZ, TEXAS; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Schertz submitted a tax rate proposal to the City Council prior to the beginning of the fiscal year, and in said tax rate proposal set forth the estimated necessary tax rate required to provide adequate revenues for the general use and support of the Municipal Government of the City of Schertz Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an ad valorem tax rate have been in all things complied with; and

WHEREAS, a Public hearing was held by the City Council of the City of Schertz on the 20th day of August 2024 and a second Public Hearing will held on the 3rd day of September 2024; and

WHEREAS, after a full and final consideration, the City Council is of the opinion the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, the taxes have been levied in accordance with the adopted 2024-25 budget as required by state law**;**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

Section 1. The ad valorem tax appraisal roll and effective tax rate information as presented by the tax assessor for the tax year 2024, be and is hereby in all things approved and adopted.

Section 2. This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate.

Section 3. The tax rate will effectively be raised by 3.48% and will raise taxes for maintenance and operations on a $100,000 home by approximately $9.20.

Section 4. There is hereby levied and assessed and there shall be collected for the tax year 2024 for the general use and support of the Municipal Government of the City of Schertz, Texas a total ad valorem tax of Forty-Nine Ninety Cents ($0.4990) on each One Hundred Dollars ($100.00) of valuation of property – real and personal – within the corporate limits of the City of Schertz, Texas, subject to taxation. The assessment ratio shall be One Hundred percent (100%).

Section 5. The City Council of the City of Schertz, Texas, does hereby levy or adopt the tax rate on $100.00 valuation for this city for tax year 2024 as follows:

0.3416 for the purpose of maintenance and operation
0.1574 for the payment of principal and interest on debt
0.4990 total tax rate

Section 6. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of the ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 7. This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

Section 8. Ad valorem taxes for the year are due and payable on October 1, 2024 and shall become delinquent after January 31, 2025. A delinquent tax shall incur all penalty and interest authorized by state law, Section 33.01 of the Property Tax Code. Taxes that remain delinquent on and after July 1, 2025, incur an additional penalty of 15% of the amount of the taxes, penalty and interest due, such additional penalty to defray the cost of collection as authorized in Section 6.30 of the Property Tax Code. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

Section 9. Taxes are payable at the office of the counties of Comal, Bexar and Guadalupe.

PASSED ON FIRST READING, the _____day of _____2024.

PASSED, APPROVED, and ADOPTED ON SECOND READING, the _____day of _____, 2024.

CITY OF SCHERTZ, TEXAS

_____
Ralph Gutierrez, Mayor

ATTEST:

_____
Sheila Edmondson, City Secretary

2024 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

Taxing Unit Name

Phone *(area code and number)*

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	**Prior year total taxable value.** Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$ _____
2.	**Prior year tax ceilings.** Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$ _____
3.	**Preliminary prior year adjusted taxable value.** Subtract Line 2 from Line 1.	$ _____
4.	**Prior year total adopted tax rate.**	$ _____/$100
5.	**Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.** **A. Original prior year ARB values:** ..... $ _____ **B. Prior year values resulting from final court decisions:** ..... - $ _____ **C. Prior year value loss.** Subtract B from A.[3]	$ _____
6.	**Prior year taxable value subject to an appeal under Chapter 42, as of July 25.** **A. Prior year ARB certified value:** ..... $ _____ **B. Prior year disputed value:** ..... - $ _____ **C. Prior year undisputed value.** Subtract B from A.[4]	$ _____
7.	**Prior year Chapter 42 related adjusted values.** Add Line 5C and Line 6C.	$ _____

[1] Tex. Tax Code §26.012(14)
[2] Tex. Tax Code §26.012(14)
[3] Tex. Tax Code §26.012(13)
[4] Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**Prior year taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ _____
9.	**Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024.** Enter the prior year value of property in deannexed territory.[5]	$ _____
10.	**Prior year taxable value lost because property first qualified for an exemption in the current year.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. **A. Absolute exemptions.** Use prior year market value: ..... $ _____ **B. Partial exemptions.** Current year exemption amount or current year percentage exemption times prior year value: ..... + $ _____ **C. Value loss.** Add A and B.[6]	$ _____
11.	**Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year.** Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. **A. Prior year market value:** ..... $ _____ **B. Current year productivity or special appraised value:** ..... - $ _____ **C. Value loss.** Subtract B from A.[7]	$ _____
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ _____
13.	**Prior year captured value of property in a TIF.** Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund.[8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ _____
14.	**Prior year total value.** Subtract Line 12 and Line 13 from Line 8.	$ _____
15.	**Adjusted prior year total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ _____
16.	**Taxes refunded for years preceding the prior tax year.** Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year.[9]	$ _____
17.	**Adjusted prior year levy with refunds and TIF adjustment.** Add Lines 15 and 16.[10]	$ _____
18.	**Total current year taxable value on the current year certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11] **A. Certified values:** ..... $ _____ **B. Counties:** Include railroad rolling stock values certified by the Comptroller's office: ..... + $ _____ **C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - $ _____ **D. Tax increment financing:** Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12] ..... - $ _____ **E. Total current year value.** Add A and B, then subtract C and D.	$ _____

[5] Tex. Tax Code §26.012(15)
[6] Tex. Tax Code §26.012(15)
[7] Tex. Tax Code §26.012(15)
[8] Tex. Tax Code §26.03(c)
[9] Tex. Tax Code §26.012(13)
[10] Tex. Tax Code §26.012(13)
[11] Tex. Tax Code §26.012, 26.04(c-2)
[12] Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13] **A. Current year taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] ..... $ _____ **B. Current year value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] ..... + $ _____ **C. Total value under protest or not certified.** Add A and B.	$ _____
20.	**Current year tax ceilings.** Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step.[16]	$ _____
21.	**Current year total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ _____
22.	**Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.** Include both real and personal property. Enter the current year value of property in territory annexed. [18]	$ _____
23.	**Total current year taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for the current year. [19]	$ _____
24.	**Total adjustments to the current year taxable value.** Add Lines 22 and 23.	$ _____
25.	**Adjusted current year taxable value.** Subtract Line 24 from Line 21.	$ _____
26.	**Current year NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ _____/$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. [21]	$ _____/$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**Prior year M&O tax rate.** Enter the prior year M&O tax rate.	$ _____/$100
29.	**Prior year taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____

[13] Tex. Tax Code §26.01(c) and (d)
[14] Tex. Tax Code §26.01(c)
[15] Tex. Tax Code §26.01(d)
[16] Tex. Tax Code §26.012(6)(B)
[17] Tex. Tax Code §26.012(6)
[18] Tex. Tax Code §26.012(17)
[19] Tex. Tax Code §26.012(17)
[20] Tex. Tax Code §26.04(c)
[21] Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	**Total prior year M&O levy.** Multiply Line 28 by Line 29 and divide by $100	$ _____
31.	**Adjusted prior year levy for calculating NNR M&O rate.** **A.** **M&O taxes refunded for years preceding the prior tax year.** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding the prior tax year. . . . . + $ _____ **B.** **Prior year taxes in TIF.** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. . . . . – $ _____ **C.** **Prior year transferred function.** If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. . . . . +/- $ _____ **D.** **Prior year M&O levy adjustments.** Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. . . . . $ _____ **E.** Add Line 30 to 31D.	$ _____
32.	**Adjusted current year taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____
33.	**Current year NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.	$ _____/$100
34.	**Rate adjustment for state criminal justice mandate.** [23] **A.** **Current year state criminal justice mandate.** Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. $ _____ **B.** **Prior year state criminal justice mandate.** Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. . . . . – $ _____ **C.** Subtract B from A and divide by Line 32 and multiply by $100. . . . . $ _____/$100 **D.** Enter the rate calculated in C. If not applicable, enter 0.	$ _____/$100
35.	**Rate adjustment for indigent health care expenditures.** [24] **A.** **Current year indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. $ _____ **B.** **Prior year indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. . . . . – $ _____ **C.** Subtract B from A and divide by Line 32 and multiply by $100. . . . . $ _____/$100 **D.** Enter the rate calculated in C. If not applicable, enter 0.	$ _____/$100

[22] [Reserved for expansion]
[23] Tex. Tax Code §26.044
[24] Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25] **A.** **Current year indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30,of the current tax year, less any state grants received by the county for the same purpose. . . . . $ _____ **B.** **Prior year indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. . . . . $ _____ **C.** Subtract B from A and divide by Line 32 and multiply by $100. . . . . $ _____/$100 **D.** Multiply B by 0.05 and divide by Line 32 and multiply by $100. . . . . $ _____/$100 **E.** Enter the lesser of C and D. If not applicable, enter 0.	$ _____/$100
37.	**Rate adjustment for county hospital expenditures.** [26] **A.** **Current year eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. . . . . $ _____ **B.** **Prior year eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. . . . . $ _____ **C.** Subtract B from A and divide by Line 32 and multiply by $100. . . . . $ _____/$100 **D.** Multiply B by 0.08 and divide by Line 32 and multiply by $100. . . . . $ _____/$100 **E.** Enter the lesser of C and D, if applicable. If not applicable, enter 0.	$ _____/$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. **A.** **Amount appropriated for public safety in the prior year.** Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year . . . . . $ _____ **B.** **Expenditures for public safety in the prior year.** Enter the amount of money spent by the municipality for public safety during the preceding fiscal year . . . . . $ _____ **C.** Subtract B from A and divide by Line 32 and multiply by $100 . . . . . $ _____/$100 **D.** Enter the rate calculated in C. If not applicable, enter 0.	$ _____/$100
39.	**Adjusted current year NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$ _____/$100
40.	**Adjustment for prior year sales tax specifically to reduce property taxes.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. **A.** Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent . . . . . $ _____ **B.** Divide Line 40A by Line 32 and multiply by $100 . . . . . $ _____/$100 **C.** Add Line 40B to Line 39.	$ _____/$100
41.	**Current year voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$ _____/$100

[25] Tex. Tax Code §26.0442
[26] Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* Current year voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. [27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ _____/$100
42.	**Total current year debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. [28] Enter debt amount ..... $ _____ **B.** Subtract **unencumbered fund amount** used to reduce total debt. ..... – $ _____ **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) ..... – $ _____ **D.** Subtract **amount paid** from other resources ..... – $ _____ **E. Adjusted debt.** Subtract B, C and D from A.	$ _____
43.	**Certified prior year excess debt collections.** Enter the amount certified by the collector. [29]	$ _____
44.	**Adjusted current year debt.** Subtract Line 43 from Line 42E.	$ _____
45.	**Current year anticipated collection rate.** **A.** Enter the current year anticipated collection rate certified by the collector. [30] ..... _____% **B.** Enter the prior year actual collection rate. ..... _____% **C.** Enter the 2022 actual collection rate. ..... _____% **D.** Enter the 2021 actual collection rate. ..... _____% **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. [31]	_____%
46.	**Current year debt adjusted for collections.** Divide Line 44 by Line 45E.	$ _____
47.	**Current year total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____
48.	**Current year debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ _____/$100
49.	**Current year voter-approval tax rate.** Add Lines 41 and 48.	$ _____/$100
D49.	***Disaster Line 49 (D49):* Current year voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ _____/$100

[27] Tex. Tax Code §26.042(a)
[28] Tex. Tax Code §26.012(7)
[29] Tex. Tax Code §26.012(10) and 26.04(b)
[30] Tex. Tax Code §26.04(b)
[31] Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	$ _____/$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	$ _____
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November of the prior year.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ _____
53.	**Current year total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ _____
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ _____/$100
55.	**Current year NNR tax rate, unadjusted for sales tax.**[35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$ _____/$100
56.	**Current year NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	$ _____/$100
57.	**Current year voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet*.	$ _____/$100
58.	**Current year voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ _____/$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ _____
60.	**Current year total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ _____
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ _____/$100

[32] Tex. Tax Code §26.041(d)
[33] Tex. Tax Code §26.041(i)
[34] Tex. Tax Code §26.041(d)
[35] Tex. Tax Code §26.04(c)
[36] Tex. Tax Code §26.04(c)
[37] Tex. Tax Code §26.045(d)
[38] Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	**Current year voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ _____/$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value. [39] The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value. [40] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate that was used must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042; [41]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [42] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [43]

Individual components can be negative, but the overall rate will be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [44]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value** A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by $100	$ _____/$100 $ _____/$100 $ _____/$100 $ _____/$100 $ _____/$100 $ _____ $ _____
64.	**Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value** A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by $100	$ _____/$100 $ _____/$100 $ _____/$100 $ _____/$100 $ _____/$100 $ _____ $ _____
65.	**Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value** A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2021 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by $100	$ _____/$100 $ _____/$100 $ _____/$100 $ _____/$100 $ _____/$100 $ _____ $ _____
66.	**Total Foregone Revenue Amount.** Add Lines 63G, 64G and 65G	$ _____
67.	**2024 Unused Increment Rate.** Divide Line 66 by Line 21 of the *No-New-Revenue Rate Worksheet*. Multiply the result by 100	$ _____/$100
68.	**Total 2024 voter-approval tax rate, including the unused increment rate.** Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	$ _____/$100

[39] Tex. Tax Code §26.013(b)
[40] Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)
[41] Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
[42] Tex. Tax Code §§26.0501(a) and (c)
[43] Tex. Local Gov't Code §120.007(d)
[44] Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
69.	**Adjusted current year NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet.*	
70.	**Current year total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____
71.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 70 and multiply by $100.	$ _____/$100
72.	**Current year debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ _____/$100
73.	**De minimis rate.** Add Lines 69, 71 and 72.	$ _____/$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[48]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [49]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	**2023 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____/$100
75.	**Adjusted 2023 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of *Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet.* **- or -** If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. [50] Enter the final adjusted 2023 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2023 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ _____/$100
76.	**Increase in 2023 tax rate due to disaster.** Subtract Line 75 from Line 74.	$ _____/$100
77.	**Adjusted 2023 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____
78.	**Emergency revenue.** Multiply Line 76 by Line 77 and divide by $100.	$ _____
79.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ _____
80.	**Emergency revenue rate.** Divide Line 78 by Line 79 and multiply by $100. [51]	$ _____/$100

[45] Tex. Tax Code §26.04(c)(2)(B)
[46] Tex. Tax Code §26.012(8-a)
[47] Tex. Tax Code §26.063(a)(1)
[48] Tex. Tax Code §26.042(b)
[49] Tex. Tax Code §26.042(f)
[50] Tex. Tax Code §§26.42(c)
[51] Tex. Tax Code §§26.42(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	**Current year voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	$ _____/$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. ..... $ _____/$100
As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: _____

Voter-approval tax rate ..... $ _____/$100
As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).
Indicate the line number used: _____

De minimis rate. ..... $ _____/$100
If applicable, enter the current year de minimis rate from Line 73.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code. [52]

print here ➧ _____
Printed Name of Taxing Unit Representative

sign here ➧ _____ _____
Taxing Unit Representative Date

[52] Tex. Tax Code §§26.04(c-2) and (d-2)



City Council Budget & Tax Rate

August 20, 2024

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BUDGET OVERVIEW & UPDATE

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Budget Priorities

Goal 1: Staff Compensation

Goal 2: Infrastructure (Street Maintenance & Repair)

Goal 3: Consolidated CIP Document

Goal 4: Increase Staffing Levels

Goal 5: New/Remodeled Facilities

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FY 2024-25
OPERATING BUDGET

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FY 2024-25

Budget Highlights – All Funds

- Health Insurance savings
  - Changing all lines of coverage
    - 11% Decrease
    - Medical Savings - $681,462
    - All other savings (dental, vision, etc.) - $67,628
- Wage Adjustments
  - Maintain market position for compensation
    - ECI Adjustment (4.4%) effective October 2024
      - 5.1% ECI Published
    - Merit/Step program
- Incentive Pay

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GENERAL FUND - EXPENDITURES

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FY 2024-25

General Fund - Expenditures

- General Fund Proposed Budget $53,111,130
  - Increase of $1,867,636 or 3.6% from FY 2023-24 Adopted Budget
  - Non-Personnel Budgets decreased 1.9%. Supplies, Utilities, TIRZ Payments, Software maintenance were offset by less street maintenance that was temporarily funded in FY 2023-24
  - Personnel Budgets increased 8.4%. Caused by ECI adjustments, full year funding of positions starting midyear in 2024, full year funding of the Class & Comp Study, and higher deployment costs, but was slightly offset by lower insurance costs

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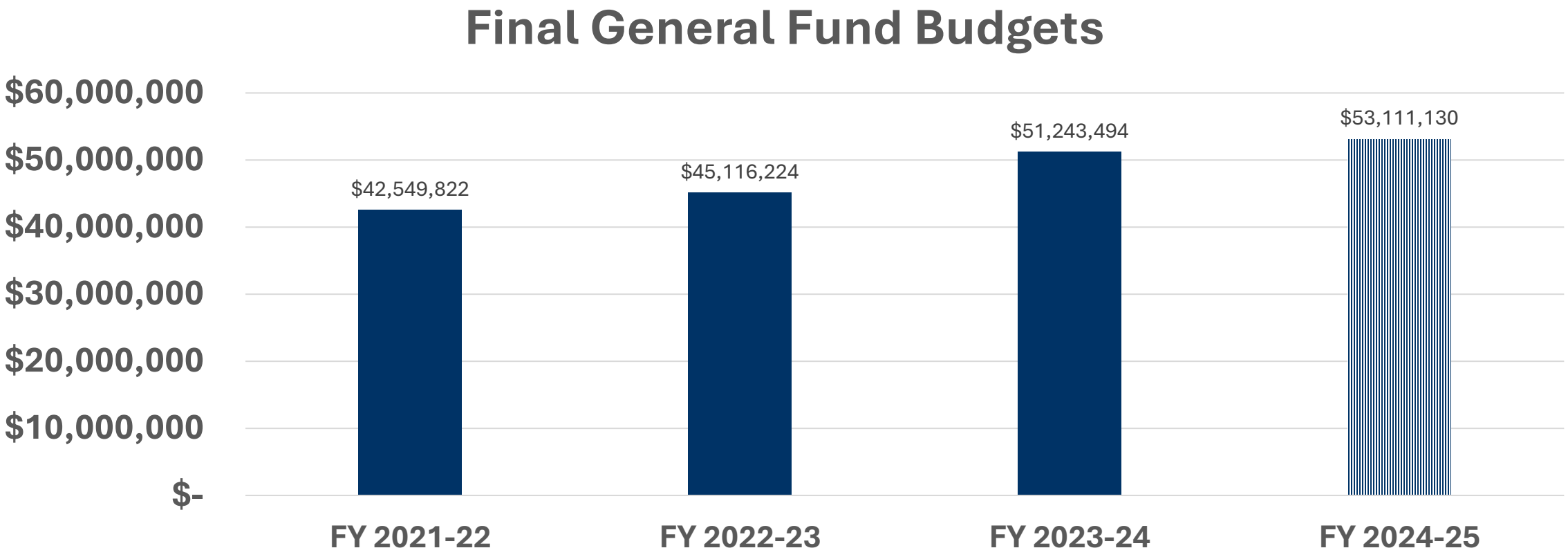
FY 2024-25

General Fund – Increases

- $699,535 in Non-Discretionary Items:
  - Property Liability Insurance Increases - $80,500
  - TIRZ Contribution - $150,000
  - Utility Increases - $137,685
  - IT Technology Increases - $331,350
    - PD RMS Software - $144,000
    - IT Computer Replacements (GTAC's to maintain CJIS compliance)+ - $187,350
- $1,342,788 in Expanded Programs:
  - ECI - $1,206,536
  - Merit/Step - $387,149
  - Incentive Pay - $125,000
  - Insurance Adjustment - ($375,897)

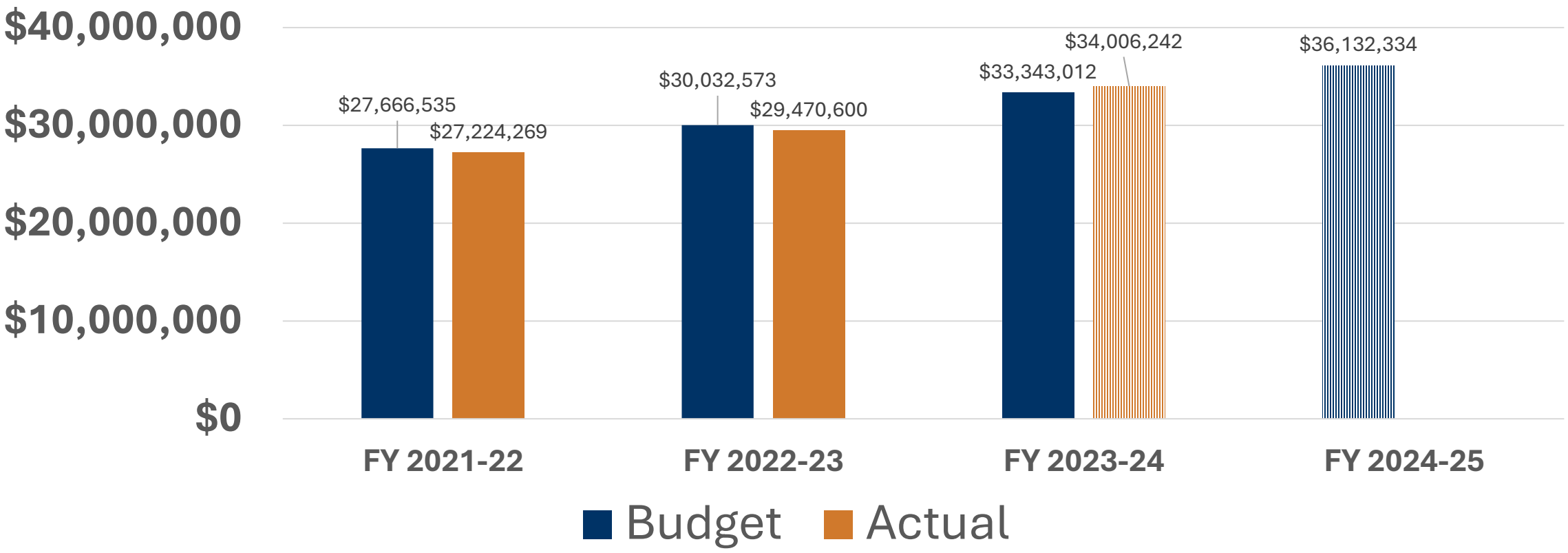
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General Fund - Total Budget



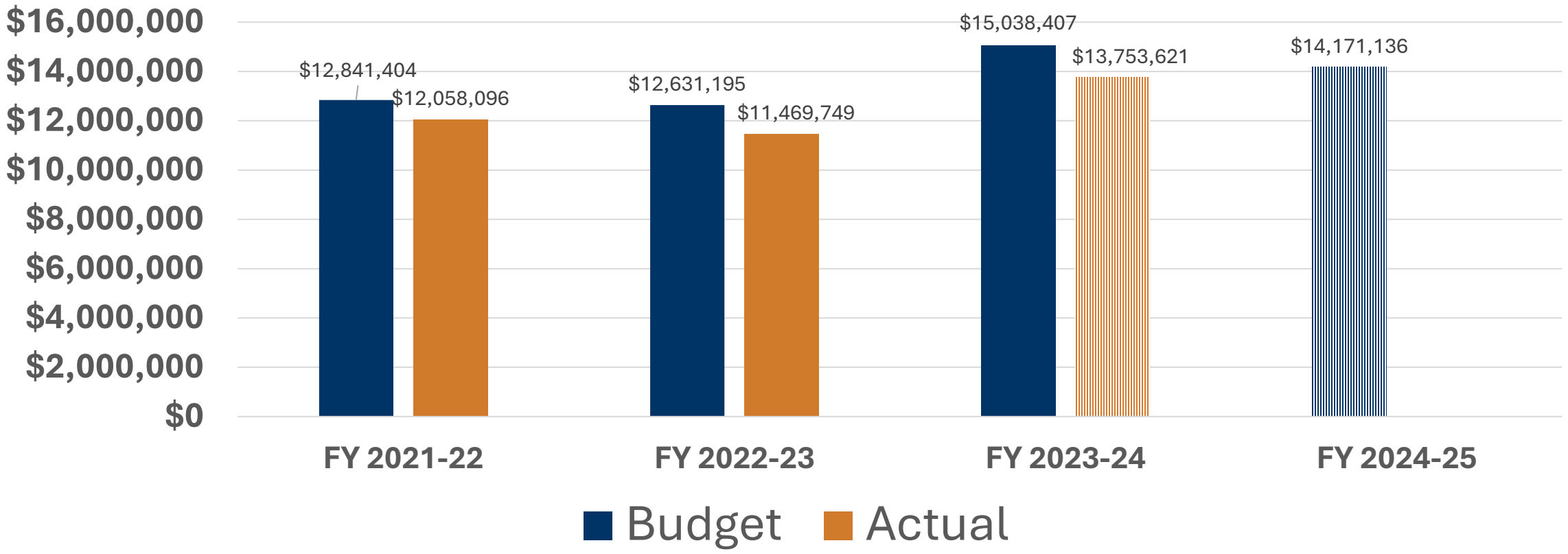
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Personnel



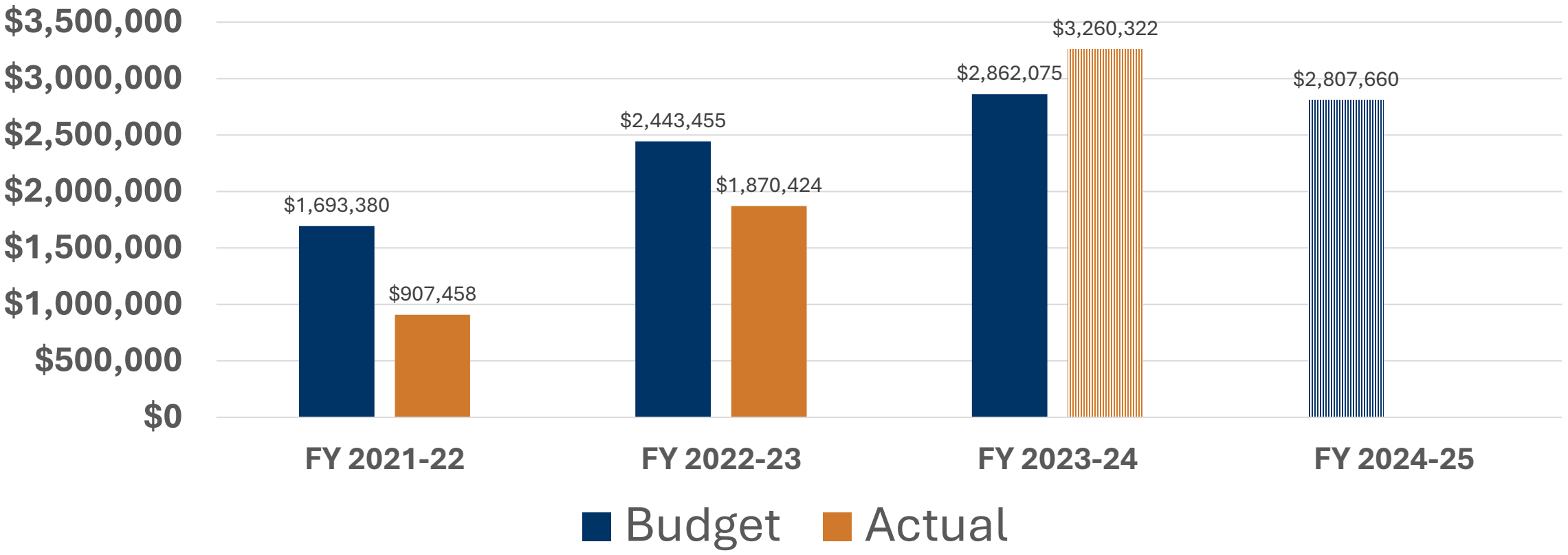
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Operating



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Capital Outlay



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GENERAL FUND - REVENUES

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DVHS Update

DVHS	2020	2021	2022	2023	2024
Total Exempt	$436,800,000	$550,500,000	$694,200,000	$834,200,000	$999,100,000
Taxes Forgone	$2,237,000	$2,819,000	$3,436,000	$4,064,000	$4,868,000
Tax Rate w/o DVHS	$0.4548	$0.4428	$0.4234	$0.4126	$0.4107

- 21% of Homesteads have a DVHS Exemption for 2024
- 52% of Homesteads have some sort of DV Exemption for 2024

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DVHS Update

- Council approved Resolution 24-R-78 on 7/16/24
  - Authorizes city support for state legislation that would establish a dedicated funding mechanism for this program

- There has been no change in the State aid funding amount
  - More entities applying for it (2 new ones this year)
  - Current year, Schertz received $868,000 out of $3.172 million requested
  - Equates to 27.3% received vs. 48.2% received last year

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TAX RATE DEFINITIONS

No New Revenue	The tax rate which will generate the same revenue for the city from property on the previous year's tax roll.
Voter Approval Rate	The rate if exceeded triggers an automatic election on the tax rate.
Current	The rate currently adopted by the City.
Proposed Tax Rate	The maximum rate set at which the final adopted rate cannot exceed.

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TAX RATE

Current	$0.4872
No New Revenue	$0.4805
Voter Approval	$0.4990
Proposed Tax Rate	$0.4990
$0.01 is equal to $564,500 revenue or $34.31 on the average home	

Proposed Budget Assumes This Rate

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TARGET TAX RATE

TAX RATE	CURRENT	PROPOSED TAX RATE	
M&O	$0.3324	$0.3416	For day-to-day operations
I&S	$0.1548	$0.1574	To pay the City's debt
TOTAL	**$0.4872**	**$0.4990**	

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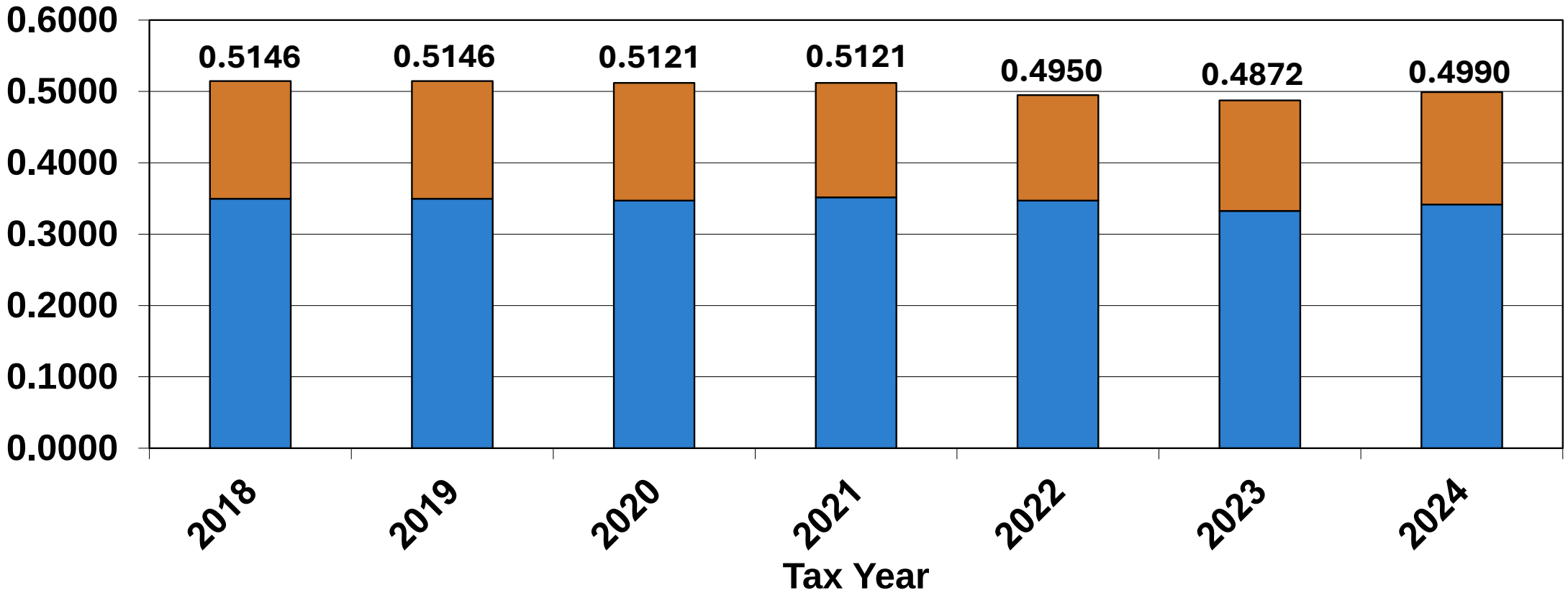
FY 2024-25 City Tax Rate

Tax Rate Name	Tax Rate per $100	Est. Tax Bill	Bill Increase	% Increase
No New Revenue	$0.4805	$1,648.69	--	--
Voter Approval	$0.4990	$1,712.16	$63.47	3.9%
Proposed	$0.4990	$1,712.16	$63.47	3.9%
Current	$0.4872	$1,671.67	$22.98	1.4%

- **$63.47 is about $5.29 on the monthly escrow**
- **Tax bills are based on average taxable value of homes for 2024 of $343,118**
- **Estimated Tax Bills and Bill Increases are annual amounts**

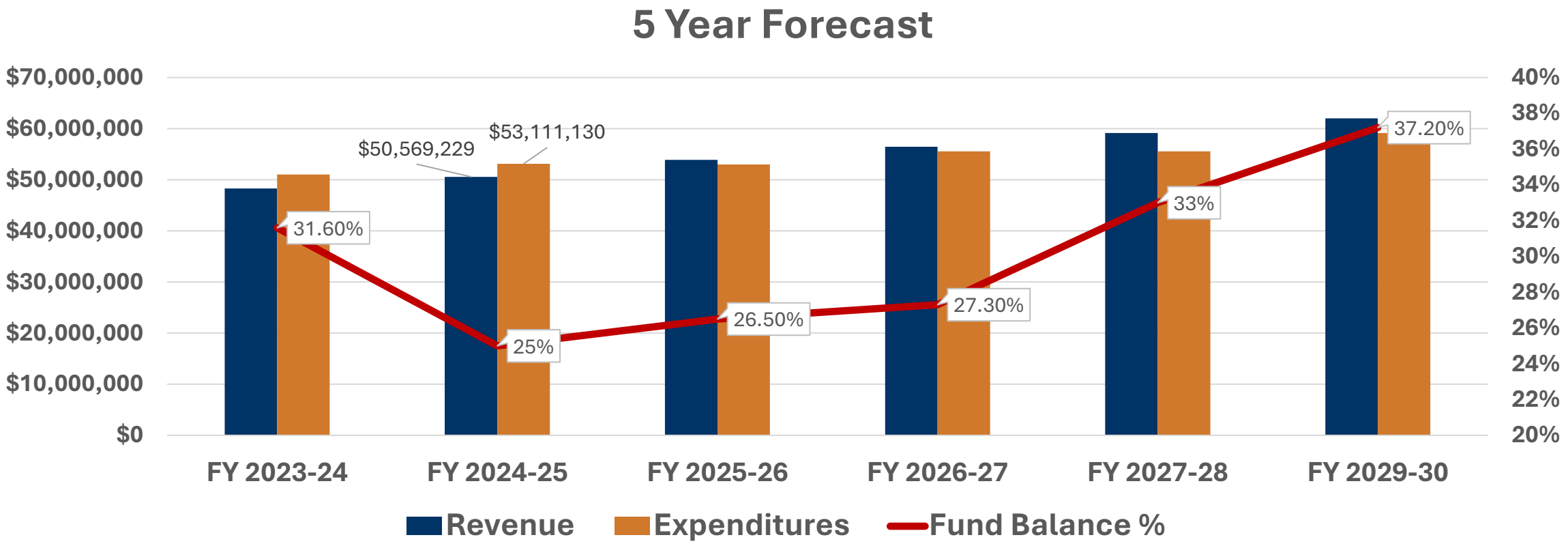
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Historic Tax Rates – Total



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General Fund



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5 Year Summary – I&S Fund

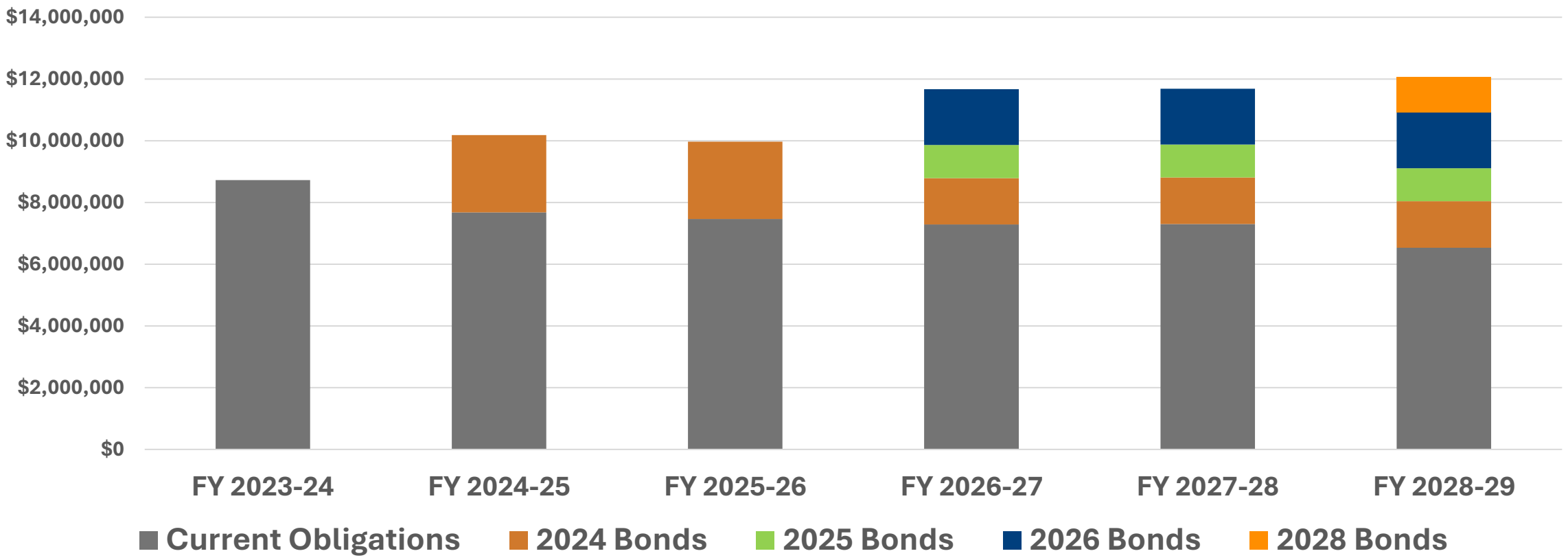
- At I&S Rate of $0.1574:

  Includes the following upcoming debt issuances:

  - FY 23/24 - $20,000,000
  - FY 24/25 - $13,900,000
  - FY 25/26 - $23,542,000
  - FY 27/28 - $14,872,000

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General Fund Debt Service



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WATER/SEWER FUND

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FY 2024-25

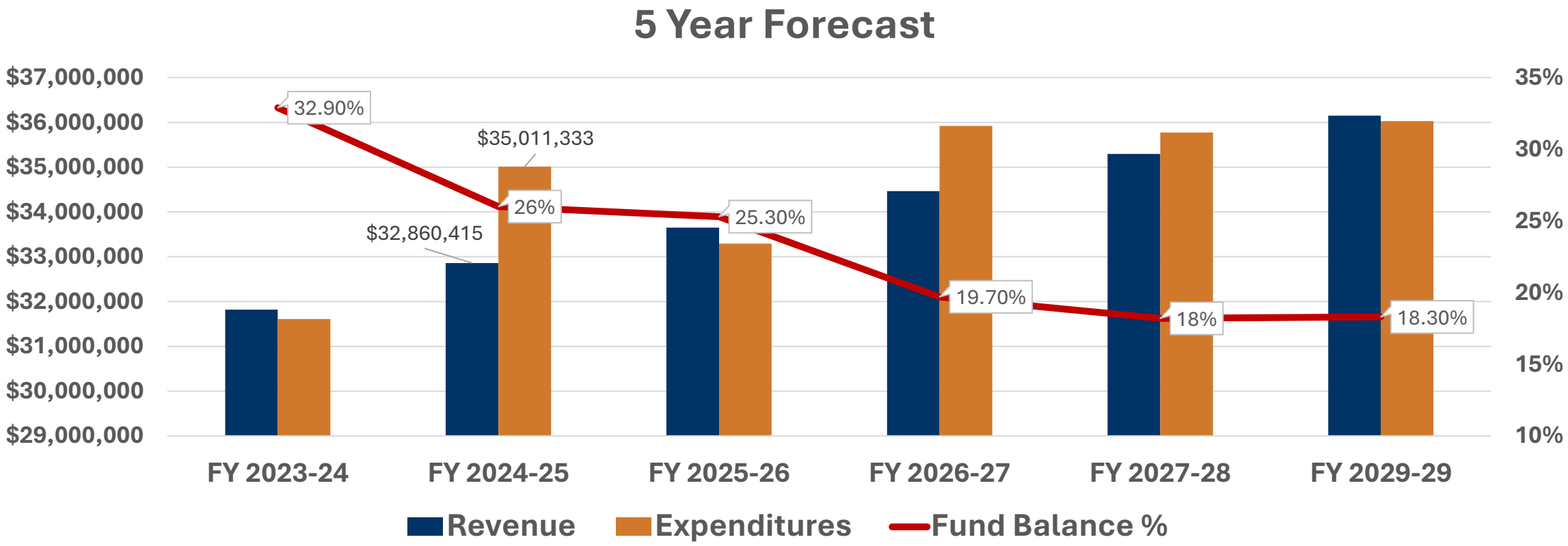
Budget Highlights

Water & Sewer Fund

- Positions:
  - 5 – Water/Wastewater Worker 1
  - 1 - Meter Technician
  - Reclassify Customer Service Representative to Administrative Assistant
- Vehicles and Equipment:
  - SCADA Service Truck
  - Supervisor Truck
  - Well Route Truck
  - Mini Dump Truck
  - Backhoe
- Transfer to CIP Fund

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Water & Sewer Fund



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EMS FUND

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FY 2024-25

Budget Highlights

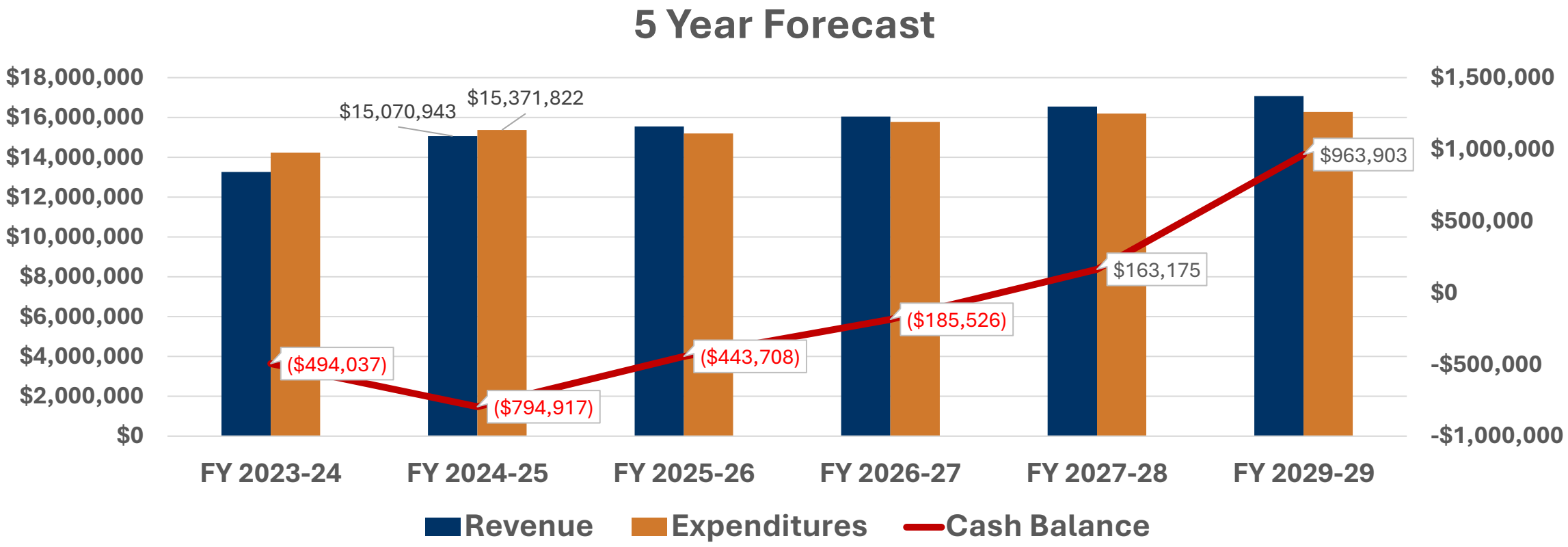
EMS Fund

- Positions at Mid-year:
  - PT to FT Supply Coordinator
  - 12-hour Battalion Chiefs
  - Peak Hour Truck

- Fee increase adds $1.3 million in revenue

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EMS Fund



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CAPITAL IMPROVEMENT PROGRAM (CIP)

Proposed CIP

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FY 2024-25 General Government CIP

Category	# Of Projects	FY 2024-25 Budget
Streets	7	$16,374,687
Parks	2	$2,213,900
Facilities	11	$11,709,835
	20	$30,298,422

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FY 2024-25 Water & Sewer CIP

Category	# Of Projects	FY 2024-25 Budget
Water	14	$40,549,602
Sewer	4	$4,776,778
	18	$45,326,380

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FY 2024-25 Drainage CIP

Category	# Of Projects	FY 2024-25 Budget
Drainage	1	$1,000,000
	1	$1,000,000

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Budget Considerations

	Option 1	Option 2	Option 3	Option 4
Tax Rate	$0.4990	$0.4872	$0.4872	$0.4931
ECI	4.4%	3.0%	3.5%	4.0%
Incentive Pay	+$125,000	$0	$0	+$125,000
Fee Change	$0	$0	+$200,000	+$200,000

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DISCUSSION

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Agenda No. 12.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Executive Team**
Subject:	**Workshop regarding City funding the cost of steel utility poles. (S.Williams/B.James)**

BACKGROUND

Staff is seeking direction from Council on whether the City wishes to fund the upgrade from wood to steel poles and if so, in what instances. This is prompted by a CPS project along Ray Corbett Drive.

Attachments

Steel Pole Presentation
Sept 19 2023 staff report
Sept 19 2023 presentation
September 19 2023 minutes
CPS Ray Corbett Plan

StSteel Utility Poles

Brian James | City Manager's Office

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Schertz UDC

Review

- From the September 19, 2023 Council presentation, Staff understood that Council wanted to identify certain roads where the City would pay the utility company to upgrade the poles from wood to steel.
- Based on that discussion, staff recommends the following roads for steel poles:
  - Schertz Parkway between IH-35 and FM 78.
  - FM 1518
  - FM 1103
  - Schwab Road
  - Eckhardt Road
  - Old Wiederstein Road
  - Redbud Canyon
  - Lower Seguin Road
  - Trainer Hale

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Other Standards

Review

- During the September 19, 2023 presentation Ray Corbett was also mentioned as it led into residential neighborhoods from FM 1518.
- CPS Energy is in process of upgrading service in the area of Rhine Valley. As part of that upgrade they are replacing the poles along Ray Corbett Drive and between Corbett Junior High and Rhine Valley.
- CPS' policy is to replace steel poles with wood poles (taller) unless the City pays the cost to upgrade to steel. They will provide a credit for the difference between the steel poles being replaced and the wood poles going in that can be used to offset the cost to the City to upgrade from wood to steel as part of this project or another project in the future.

Ray Corbett Upgrade

- **The cost to upgrade the 10 poles along Ray Corbett Drive from wood to steel is $25,227.48.**
- **To upgrade all 20 poles – the 10 along Ray Corbett Drive and the 10 between Corbett Junior High and Rhine Valley is $54,534.17.**
- **Staff is seeking direction as to whether Council wants to pay to upgrade the poles – either just along Ray Corbett Drive or all of them.**
- **If the direction is to upgrade the poles then staff would suggest expanding the list of streets from the earlier slide to include all collectors that lead into residential neighborhoods.**

Expanded Street List

- Schertz Parkway between IH-35 and FM 78.
- FM 1518 FM 1103 Schwab Road Eckhardt Road
- Old Wiederstein Road Redbud Canyon
- Lower Seguin Road Trainer Hale
- The two future east west connectors Big John Lane
- Homestead Parkway Sundown Parkway Chelsea
- Fairlawn Belmont Parkway North South Connector
- Wiederstein Savannah Maske Live Oak
- Elbel Schaeffer Ray Corbett Ware Seguin
- Graytown Boenig

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Questions, Comments and Direction

- **Based on Council's direction, staff will work to develop a funding program.**
- **Staff estimates, approximately 100 poles per year on the longer list on average including major projects.**
- **Assuming a cost to upgrade to steel at approximately $3,200 per pole, the cost to upgrade these would be $320,000 per year.**

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Agenda No. 12.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**September 19, 2023**
Department:	**Executive Team**
Subject:	**Presentation on Funding the Cost for Steel Utility Poles**

BACKGROUND

Section 21.15.4 Utilities of the City of Schertz Unified Development Code outlines standards for construction of underground and overhead utilities. Generally the code requires utilities to be underground within single family residential neighborhoods. Where utilities are allowed to be overhead in other situations, commercial areas for example, poles are required to be steel. Utility companies charge the developer to extend power to/through a new development and pass the cost along to the developer. At times utility companies, as part of projects to increase or improve service more broadly, submit applications for their own projects. The utility companies generally install the infrastructure overhead and on wooden poles. In these situations, in addition to the standards of the UDC, the franchise agreements and Public Utility Commission (PUC) regulations come into play. The utility companies have cited these other regulations in taking the position that the city must pay the difference to upgrade to metal poles from wood. The most recent cost is approximately $3,195.

This discussion was prompted by an application from CPS to extend power along Ray Corbett Drive, that includes 20 new poles (the cost to upgrade to metal would be almost $64,000. Currently, there are wood poles on Ray Corbett Drive and CPS is proposing to extend wooden poles. Staff is seeking direction on the City's desire to pay to updgrade to metal. Keep in mind, this is just one project and staff receives a number of these from the various utility companies throughout the year.

Attachments

Steel Pole Presentation

Steel Utility Poles

Brian James | City Manager's Office

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City Requirements

- **The City's UDC, Section 21.15.4 Utilities, generally requires utilities to be underground.**
- **Waivers can be granted in certain circumstances, generally based on adjacent land use, to allow them overhead.**
- **Overhead utilities granted a waiver must be placed on steel poles, not wood.**
- **Utility companies, generally charge the developer to extend utilities to and through a project as part of providing service and pass the cost along to the developer – this includes the cost of steel poles.**
- **Where the extension is not driven by a particular development, but is a general extension or upgrade in service, paid for the by the utility company, they push back on the steel pole requirement.**

Other Standards

- **In addition to the requirements of the UDC, the franchise agreement and the Public Utility Commission (PUC) regulations come into play.**
- **There was discussion with City Council in 2021 and 2022 as to how to handle these situations.**

FM 1518 Project

- **In January 2022 Council directed staff to put out to bid to purchase approximately 370 steel poles as part of the FM 1518 Utility Relocation.**
- **CPS was required to relocated existing power along FM 1518 as part of the FM 1518 expansion project.**
- **CPS indicated the cost difference to upgrade from wood to steel was $1,247,733. (Wood poles $748,070 versus steel at $1,995,803)**
- **The City choose to try to purchase the metal poles ourselves to lower the cost. Bids came back at between $1,253,511 and $1,856,090. This reduced the cost to upgrade from wood to steel poles to $505,411.**
- **The City bidding out for steel poles is probably not very viable on a small project by small project basis.**

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Ray Corbett Drive Upgrade

- **CPS has submitted a permit to upgrade power on Ray Corbett Drive, behind Ray Corbett Middle School and near Rhine Valley.**
- **The project involves replacing 20 existing wooden poles with different wooden poles.**
- **CPS has provided a cost to upgrade these poles from wood to steel at $63,902.19 ($42,921.50 for wood and $106,833.69 for steel).**
- **Staff is seeking direction on whether Council wishes to pay the cost difference - $63,902.19 to upgrade from wood to steel.**

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Larger Issue

- **The Ray Corbett Drive upgrade is not the only one staff has received this year and not the only one from CPS.**
- **Staff deals with the same issue with GVEC.**
- **Given that the changes to the Utility Ordinance were fairly recently adopted, less than two years ago, difficulty getting steel poles, and a variety of other issues, staff has been flexible in working with utility companies – allowing wooden poles in some circumstances, generally all have involved areas where wooden poles currently exist.**
- **Outside of a large project like FM 1518, staff estimates, they review utility company driven projects involving 100 to 200 poles per year.**
- **Assuming a cost to upgrade to steel at approximately $3,200 per pole, the cost to upgrade all of these would be between $320,000 and $640,000 per year.**

Going Forward

- **This estimate is only for projects that are not driven by a particular development – in those cases the developer would still be responsible for paying for steel poles.**
- **Staff is seeking initial guidance from City Council.**
- **If Council strongly desires to try to fund the difference to have steel poles, staff will submit a resolution for the Ray Corbett Drive project and explore ways to reduce the cost to the City if that is possible.**
- **One option might be to identify the more scenic corridors in Schertz and pay to upgrade to steel as projects some in only on those corridors.**

COMMENTS & QUESTIONS

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D R A F T

MINUTES
REGULAR MEETING
September 19, 2023

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on September 19, 2023, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present:	Mayor Ralph Gutierrez; Mayor Pro-Tem Michelle Watson; Councilmember Mark Davis; Councilmember Jill Whittaker; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward; Councilmember Tim Brown
Staff present:	City Manager Steve Williams; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Attorney Daniel Santee; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order
Mayor Gutierrez called the meeting to order at 6:01 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Heyward)
Mayor Gutierrez recognized Councilmember Heyward who provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Proclamations

- **National Preparedness Month-September 2023**
  Councilmember Dahle presented the National Preparedness Month - September 2023 Proclamation to Brandon High, Emergency Management Coordinator, and members of the Emergency Management team. Mr. High provided a new resource, the State of Texas Emergency Assistance Registry (STEAR) for those residents who need additional assistance during an emergency. Information regarding STEAR can be found at STEAR.tdem.texas.gov.

- **I.T. Professionals Day-September 19, 2023**
  Councilmember Heyward presented the I.T. Professionals Day - September 19, 2023, Proclamation to Jack Bluebird, I.T. Director, and members of the I.T. staff.

- **HR Professionals Day-September 26, 2023**
  Councilmember Whittaker presented the HR Professionals Day - September 26, 2023, Proclamation to Jessica Kurz, HR and Purchasing Director.

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)

Mayor Gutierrez recognized Assistant City Manager Sarah Gonzalez who provided the following:

Saturday, September 23
Love Where You Live Fall Service Day
First Baptist Church of Schertz
600 Aero Avenue
8:00 a.m. - 4:00 p.m.

Community Car Seat Check
629 Westchester, Community Playscape
9:00 a.m. - 2:00 p.m.

Friday & Saturday, September 29 - 30
Skylight Balloon Fest
16765 Lookout Road, Selma

Friday, September 29: 5:00 p.m. - 9:00 p.m.
Saturday, September 30: 7:00 a.m. - 9:00 a.m. and
2:00 p.m. - 9:00 p.m.

Tuesday, October 3
National Night Out
Various neighborhoods throughout the City
6:00 p.m. - 8:00 p.m.

Tuesday, October 3 - Friday, October 6
TML Annual Conference
Dallas, TX

Saturday, October 7
Dunkin' for Pumpkins
Schertz Aquatics Center
4:00 p.m. - 6:00 p.m.

Monday, October 9
Columbus Day
City Offices Closed

Tuesday, October 10
Next Regular Council Meeting
Council Chambers
6:00 p.m.

Election Information - The City of Schertz will be holding its General Election on November 7, 2023, for the purpose of electing Council Members for Place 3, Place 4, and Place 5 for three year terms.

- Announcements and recognitions by the City Manager (S. Williams)

Mayor Gutierrez recognized City Manager Steve Williams who provided the following:

Recognition of Ethan Hydes who was promoted from EMT to Paramedic.

Tuesday, October 10
Kenneth Greenwald Water Treatment Plant Dedication
Schertz - Seguin Local Government Corporation (SSLGC)
2339 County Road 114
Nixon, TX
11:00 a.m. - 1:00 p.m.

- Announcements and recognitions by the Mayor (R. Gutierrez**)**
  No announcements from Mayor Gutierrez were made.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Mayor Pro-Tem Watson recognized the following residents:

Mark Roberts, 1000 FM 3009, Schertz, by proxy.
City Secretary Sheila Edmondson read Mr. Roberts statement into the record. Mr. Roberts, owner of Classic Collision on Borgfeld Road, requested grandfather status and the granting of an exemption from the City Ordinance prohibiting parking of vehicles on grass within the city limits. Mr. Roberts stated he had discussions several years ago with the city engineer regarding the possibility of paving some of the area to alleviate the parking, however, additional city ordinances requiring green space and detention prevented this from happening. He also stated, the business has used the grass area for parking since 2002.

Geoff Nienstedt, 100 Pecan Drive, owner of Roadrunner Towing, stated he has had a contract with the city for 22 years and has been able to provide quick response to all calls from the City. The parking ordinance will force him to move out of the city and into the county which will greatly delay his ability to service the city with the same responsiveness. He has sought out other properties within the city limits, but none are available. He understands not wanting parking on grass in neighborhoods, but this ordinance is detrimental

to businesses. He asked Council to seek a solution that will benefit all.

Robert Roberson, 4015 Lower Seguin Road, Green Valley Board Member who is running for re-election. He stated that during his time on the Board, the City of Schertz and Green Valley reached an agreement to provide wastewater services to residents of south Schertz, increased their staff to 53-55 employees, and are servicing approximately 17,000 residential connections. He hopes, if re-elected, to expand that service. Green Valley's philosophy is to ensure that growth pays for growth in our communities.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Approval of the minutes from the regular meeting of September 5, 2023. (S.Edmondson/S.Courney)

2. **Ordinance 23-T-23** - Authorizing adjustments to the FY 2022-23 Budget. ***Final Reading*** (S. Gonzalez/J. Walters)

3. **Ordinance 23-S-16** – Consideration of a request for a Specific Use Permit to allow a convenience store with gas pumps on approximately 5.5 acres of land, more specifically described 1008 and 1020 FM 78, Schertz, TX 78154, also known as Guadalupe County Property Identification Number: 67650 and 67552, City of Schertz, Guadalupe County, Texas. ***Final Reading*** (B. James, L. Wood, E. Delgado)

4. **Resolution 23-R-95 -** Authorizing expenditures of up to $220,000 with Silsbee Ford, $127,000 with Caldwell Country Ford/Chevrolet, $166,000 with Southwest Ambulance Sales, $270,000 with Frazer, $168,000 with Closner, and $265,000 with Doggett Freightliner for the purchase of various vehicles/equipment as part of the 2023-2024 Vehicle/Equipment Replacement/Acquisition program. (B. James/D. Hardin-Trussel/C. Hernandez)

5. **Resolution 23-R-97-** Approving a contract for Architectural and Engineering Services for Fire Station 4. (S.Williams/G.Rodgers)

6. **Resolution 23-R-99** - Authorizing a Schertz Main Street Local Flavor Economic Development Grant for 508 Main Street. (S. Williams/B. James)

7. **Resolution 23-R-88** - Authorization of EMS, Utility Billing, Schertz Magazine, and Library debt revenue adjustments. (S.Gonzalez/J.Walters)

Mayor Gutierrez asked for a motion to approve Consent Agenda Items #1 - 7.

Moved by Councilmember Tim Brown, seconded by Councilmember Allison Heyward

AYE: Mayor Pro-Tem Michelle Watson, Councilmember Mark Davis, Councilmember Jill Whittaker, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Public Hearings

8. **Ordinance 23-S-21** - Conduct a public hearing to consider a request to rezone approximately 4.5 acres of land from General Business District (GB) to General Business-2 District (GB-2), located at the intersection of IH 35 Access Road and Legacy Oaks Parkway, also known as 16746 IH 35 N, Schertz, Guadalupe County, Texas, also known as Guadalupe County Property Identification Number 64672. ***First Reading*** (B. James, L. Wood, D. Marquez)

Mayor Gutierrez recognized Daisy Marquez, Planner, who provided the location of the subject property, the public hearing notices sent August 8, 2023, public hearing notice published in the San Antonio Express News on August 30, 2023, and the responses received as of September 7, 2023 (2 in favor; 0-opposed; 0 neutral).

Current zoning is General Business District (GB). Proposed zoning is General Business-2 District (GB-2). GB-2 requires a Specific Use Permit (SUP) for automobile sales, allows light-industrial, and heavier traffic uses. Per applicant letter of intent, applicant needs to rezone to GB-2 to request SUP for the proposed automobile sales at the subject property.

Recommendations:
The Schertz Planning and Zoning Commission met on August 23, 2023, and voted to recommend that the City Council approve the proposed zone change as presented with a 5-2 vote.

Staff recommends denial of the requested Specific Use Permit based on incompatibility with the Comprehensive Land Use Plan Designation, and inconsistency with the existing uses in the area and along the southern IH-35 corridor.

Applicant, Ken Brown representing Kahlig Automobile Group, who owns13 North Park dealerships in and around the San Antonio area, including the Audi dealership in Selma, presented a brief video of the planned development. Mr. Brown stated he understands the staff's concerns should the dealership be granted the GB-2 zoning and then leave. They spoke with the Wuest family who is willing to enforce restrictive covenants to prevent undesirable uses of the property in the future as a proactive measure. They are proposing a luxury vehicle dealership.

Mayor Gutierrez opened the meeting to the Public Hearing

Mr. Dana Eldridge, 2628 Gallant Fox Drive, stated he is opposed to having a car dealership developed on the subject property and recommended an alternative site.

No other public spoke. Mayor Gutierrez closed Public Hearing and opened the floor to Council for discussion.

Councilmembers discussed the uses of GB-2 and the future implications of rezoning the subject property. Most were not opposed to an automobile dealership but did not think this was the appropriate location.

Mayor Gutierrez called for a motion to approve Ordinance 23-S-21.

Moved by Councilmember David Scagliola, seconded by Councilmember Mark Davis

AYE: Councilmember Mark Davis, Councilmember David Scagliola

NAY: Mayor Pro-Tem Michelle Watson, Councilmember Jill Whittaker, Councilmember Michael Dahle, Councilmember Allison Heyward, Councilmember Tim Brown

Failed

9. **Ordinance 23-S-22** – Conduct a public hearing and consider a request for a Specific Use Permit to allow automobile sales on approximately 4.5 acres of land, located at the intersection of IH 35 Access Road and Legacy Oaks Parkway, also known as 16746 IH 35 N, Schertz, Guadalupe County, Texas, also known as Guadalupe County Property Identification Number 64672. ***First Reading*** (B. James, L. Wood, D. Marquez)

Mayor Gutierrez explained that since Ordinance 23-S-21 failed, no public hearing is required for this item as no action can be taken.

Workshop

10. **Presentation on Planned Development Districts (PDDs)**

Mayor Gutierrez recognized Planning Manager Emily Delgado who presented information on PDDs. A PDD is created to promote and encourage innovative development that is sensitive to the surrounding land uses. If this necessitates varying from available zoning districts, the proposed development should demonstrate community benefits. They should not be used to deviate from the provisions of the UDC that contradict its intent. Ms. Delgado provided the minimum land size standards and the standards of PDD development.

The criteria for approval are as follows:
(1) whether the proposed PDD implements the policies of the adopted Comprehensive Land Plan;
(2) whether the proposed PDD promotes the health, safety, or general welfare of the City and the safe, orderly, efficient and healthful development of the City;
(3) whether the uses permitted by the proposed change in zoning district classification and the standards applicable to such uses will be appropriate in the immediate area of the land to be reclassified;
(4) whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers or other public services and utilities to the area;
(5) the extent to which the proposed PDD will result in a superior development than could be achieved through conventional zoning;
(6) whether all the applicant's back taxes owed to the City have been paid in full (no application will receive final approval until all back taxes are paid in full); and,
(7) whether other criteria are met which, at the discretion of the Planning and Zoning Commission and City Council, are deemed relevant and important in the consideration of the amendment.

Discussion surrounding PDDs vs amendments to the UDC is driven by the City's goals/desires.

Mayor Gutierrez opened the floor to Council for discussion.

Councilmember Whittaker stated there is a community benefit of smaller lot sizes because salaries are not rising as fast as the cost of living, so more people can afford a home if the lot sizes are reduced. She would like some of the standard reductions that are approved consistently to be addressed as amendments to the UDC.

Councilmember Brown stated he still likes the variety of lot sizes. The PDD allows for a mix of single residential and multifamily developments.

Councilmember Scagliola likes the diversity the PDD provides, however, he likes straight zoning too. He added that the PDD is supposed to benefit the city and not be a mechanism for the developer to define the building standards, for example reducing the size of a lot by 30% from what the UDC allows. He is not okay with using the PDD in this manner.

Councilmember Davis added that you have rules, and those rules should be followed. Allowing developers to submit what they want outside of the UDC is counterproductive to staff and the community at large. There is some value to the PDD, such as signage and/or landscaping. He requested data comparing lot sizes including setbacks with neighboring cities. PDD should not be used to deviate from lot size. Lot size should be a line item in the UDC.

Mayor Pro-Tem Watson agreed that the PDD should not be used to deviate from the standard lot size.

Councilmember Dahle concurred with Councilmember Whittaker that the UDC needed to be amended for the signage. He stated that the PDD needs to identify the community benefit and the onus is on the developer to present that. He suggested that if the PDD is used to reduce the lot size, then there should be some stipulation that at least half the lots must meet the minimum size limitations as defined in the UDC. There should be some intent by the developer to meet the base zoning requirements, but if the shape of the property creates an issue to do so, then the PDD should be submitted.

Councilmember Heyward stated she has no issue with the PDD especially if the developer is bringing in something unique, and they can show the community benefit. PDDs allow the city to have some control over the design elements and things the city is looking for with the new development. Lot size plays a role in affordability, so we need the flexibility.

Deputy City Manager Brian James provided insight on the use of PDDs vs the UDC requirements. He shared the issues faced by staff when addressing variances, how much flexibility can be given, and whether setting stricter measures in the UDC will have greater implications.

Mayor Gutierrez closed the discussion with final thoughts regarding guidelines needing to be provided to developers trying to maximize the value of the property on what is negotiable and what is not.

11. Presentation on Parking on Unimproved Surfaces

Mayor Gutierrez recognized Rebecca Vera, Neighborhood Services Manager, who provided an update on UDC Article 10 Parking Standards and Article 8 Outdoor Display and Storage violations. She stated there are several open cases in both residential and mixed-use properties. Ms. Vera explained the Case Progression from Violation Noted to Citation. A typical case can take as long as 6 months before a citation is issued. The City does offer property owners or businesses an extension of up to 6 months to work through solutions. There are processes in place to help property owners get resolution.

Mayor Gutierrez opened the floor to council for questions. Dr. Scagliola stated that the intent was to clean up the property, but not to create a greater problem. He didn't believe encumbering small business to fill in a retention pond to pave a parking lot was the intention that Council set out to achieve. He would like to sit with small businesses that are affected by the parking ordinance specifically to work through alternative resolutions. He understands there are some egregious situations, where you can tell it has gone on too long and the use is inappropriate, however, there are businesses that in all good faith want to comply with City ordinances who have operated for a long time and contributed to the growth of the City immensely. He would like an opportunity, or someone from the staff, to sit down with businesses and come up with a compromise.

Councilmembers Whittaker, Dahle, and Heyward were all in agreement with Dr. Scagliola. Additionally, they all agreed that the staff has done an excellent job in implementing and enforcing the code. Unfortunately, no one intended for the ordinance to force small businesses out of the city or to create a larger issue.

Councilmember Davis stated that the ordinance needs to be enforced across the board. Parking on unimproved surfaces has been a prohibition in the City for a long time. He understands the concern of small businesses but as a business grows, they need to account for several issues including parking for staff and storage of vehicles. He reiterated his disagreement that this was something that the City would need to make an exception for. There must be a way to look at this in the code and find solutions. More research needs to be done to find resolutions without making exceptions to the code.

Deputy City Manager Brian James provided final comments for staff. He agreed that there is more work to be done and he believes that staff has an idea on how Council wants them to move forward.

City Attorney Santee requested direction on pending cases to provide guidance to the prosecutor. Mr. Santee explained these are criminal citations, so it is a significant issue if a business or property owner is brought into municipal court and stands trial. He also stated that there could be no distinction between residential and industrial violators. Council asked that the cases be paused until a final decision has been reached.

12. Presentation on Funding the Cost for Steel Utility Poles

Mayor Gutierrez recognized Deputy City Manager Brian James who provided a brief presentation on steel utility poles vs wood utility poles. The UDC generally requires utilities to be underground, however, waivers can be granted generally based on adjacent land use to allow them to be overhead so long as they are on steel poles. Utility companies generally charge the developer to extend utilities to and through a project as part of providing service and pass the cost of the steel poles along to the developer. When there is the need for a general extension or upgrade in service paid for by the utility company, they push back on the steel pole requirement. In addition to the UDC, the franchise agreement and the Public Utility Commission (PUC) regulations must be considered.

Issue at hand is a CPS project to replace 20 existing wooden poles on Ray Corbett Drive. CPS has provided a cost to upgrade these poles from wood to steel at an estimated cost of $106,834, which is $63,902 greater than the cost to use wooden poles. Staff is seeking guidance from Council on whether to pay the additional $63,902 for the steel poles or opt for the wooden poles.

Mr. James stated that outside of a large project like FM 1518, staff estimates they review utility company driven projects involving 100-200 poles per year. The average increased cost for steel poles is $3200/each, so the increased cost could range

between $320,000 and $640,000 per year that would come from the general fund.

Councilmember Whittaker stated that the steel poles look nice, but she's not convinced its fiscally responsible to spend the extra funding on them.

Councilmember Dahle stated he wasn't in favor of having steel poles mandated in the UDC before and is still highly opposed to spend additional funding on them. Funds could be spent in other, more important areas,

Councilmember Brown likes how the steel poles on FM 1518 look and asked if they could do something like a PCI where we have a plan of what roads are going to be prioritized. Makes sense to him to approve the funding for the steel poles on Ray Corbett as an extension of the 1518 and its entry into a nice neighborhood. He is not advocating that every pole be a steel pole but with a plan and prioritization of main streets, Council can determine which areas they would like to have them placed.

13. Discussion Regarding Rules and Procedures

a. Videoconferencing

Mayor Gutierrez recognized Councilmember Heyward who requested videoconferencing be discussed by Council. Councilmember Heyward stated she brought this forward after attending an event at TML where this issue was discussed. It is not mandated by the State, but if you allow it, you must follow certain guidelines set by the State. In seeking an opinion from the City Attorney, she does not believe videoconferencing should be permitted.

Councilmember Whittaker stated that she found it quite challenging to follow what was happening because it was difficult to hear when she participated in a Council meeting via videoconferencing. Since there are only two meetings per month, and there is the availability to watch the recording of the meeting, she does not support videoconferencing.

Councilmember Dahle stated he had participated in Council meetings via videoconferencing, and he concurred with Councilmember Whittaker that it was difficult to hear. He is not opposed to disallowing videoconferencing, but there is some value in allowing it once or twice for extenuating circumstances.

Councilmember Brown stated he is torn on the issue. He hates to limit participation by not allowing it, but there needs to be justification. Council should shoot for 100% live participation. If, however, we aren't following the state guidelines, then we shouldn't allow it.

Councilmember Davis said they should disallow it. A few years ago, they increased the number of Councilmembers, so there shouldn't be an issue with establishing a quorum, plus the number of meetings per month was recently reduced to two. Additionally, there is a provision that says if you're out for

work, illness, or city business it's an excused absence. It is not worth the additional work to set up the technology equipment to accommodate it. Although we have great IT support here, the individual on the other end may not have appropriate internet or cell service to fulfill their end of the agreement. If you can't be in attendance, have an excused absence.

Councilmember Heyward followed up by stating like Councilmember Whittaker, she had difficulty with internet service when she tried to videoconference from a hotel as well. The service was intermittent, communication was delayed, and she couldn't always hear.

Mayor Gutierrez closed the discussion stating that Councilmember Davis was correct in his statement regarding absences, and it is taxing on the staff. He stated this would be brought back to Council with an ordinance for approval.

b. Hearing of Residents-Written Communications

Mayor Gutierrez recognized Councilmember Whittaker who requested this topic be brought to Council for discussion. Councilmember Whittaker stated that although the website said the City Secretary would read statements received from residents, it's not the actual policy. She would like Council to go back to the policy and not read them. All Councilmembers have their email addresses readily available, and to her knowledge everyone reads theirs, so residents can email them directly, or they can email them to the City Secretary who will then forward them to Council. They do not need to be read.

Councilmember Heyward referenced Ordinance 21-M-28 which reflects the City Council's Rules and Procedures does not say that written communications will be read but rather distributed to Council. State law does not require resident statements to be read by staff during City Council meetings.

Councilmember Davis stated he understands what the rules say. He indicated that the issue that arose at the last council meeting when Council was asked whether a statement should be read that Council was not provided a copy of the email beforehand. Had the statement been provided, Council would not have voted to have it read, but documented it had been received.

Councilmember Heyward asked for clarification on the process going forward.

Mayor Gutierrez responded that any written communications received from residents as part of the Hearing of Residents will only be provided to Council and not read a loud at the Council meeting. Nothing needs be changed in the Rules and Procedures, but the website needs to be updated to accurately reflect the policy.

Mayor Gutierrez recessed to Closed Session at 9:31 p.m.

Closed Session

14. The City Council will meet in closed session pursuant to 551.071 of the Texas Government Code, consultation with attorney to receive legal advice related to interpretations regarding land use under the comprehensive plan.

Mayor Gutierrez convened Closed Session at 9:35 p.m.
Mayor Gutierrez recessed Closed Session at 9:55 p.m.

Reconvene into Regular Session
Mayor Gutierrez reconvened to Regular Session at 10:00 p.m.

15. Take any action based on discussion held in Closed Session under Agenda Item #14.

No action was taken based on discussion in Closed Session under Agenda Item #14.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

16. **Monthly Financial Statements for June and July 2023** (S. Gonzalez/J. Walters)

17. **Guadalupe Appraisal District Information-Nominations and Voting Process -** Guadalupe Appraisal District sent the process and timeline for nominating candidates for the GAD Board of Directors. Please see attached brief description and the calendar of dates in which action is needed. (S.Williams/S.Edmondson)

Requests and Announcements

- **Requests by Mayor and Councilmembers for updates or information from Staff**
  No requests by Mayor or Councilmembers for updates or information from Staff.

- **Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda**
  No requests by Mayor or Councilmembers that items or presentations be placed on a future City Council agenda.

- **Announcements and City Events attended by Councilmembers**
  *Councilmember Davis attended the TIRZ II meeting.
  *Councilmember Whittaker attended The Chamber Luncheon, TIRZ Board meeting, NEP Luncheon, and the Ditzy Gypsy Ribbon Cutting.
  *Councilmember Scagliola attended The Chamber Luncheon.
  *Councilmember Heyward attended Paws in the Pool, NEP Luncheon, First United Bank's Women's Night of Empowerment, The Chamber Luncheon, Ditzy Gypsy Ribbon Cutting
  *Councilmember Brown attended The Chamber Luncheon.

Adjournment
Mayor Gutierrez adjourned the meeting at 10:02 p.m.

_____
Ralph Gutierrez, Mayor

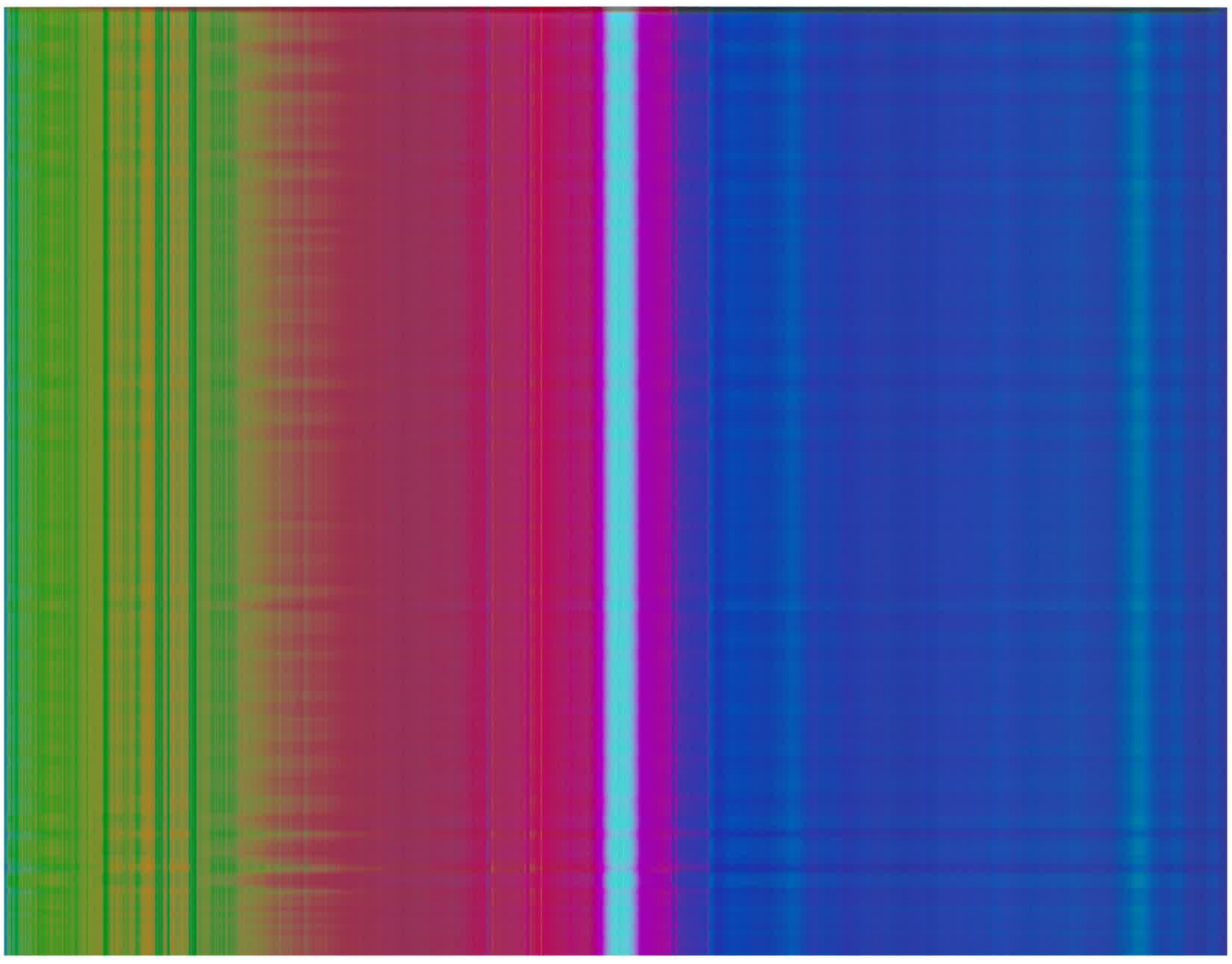
ATTEST:

_____
Sheila Edmondson, City Secretary

City of Schertz

W231 PH3-WR#40694787

Existing Poles							Remaining Life		New Poles			Steel vs Wood	
OP#	Pole#	Type	Existing Pole Size	Steel Pole Cost	Installation Date	Age (Yrs)	Remaining Life (Yrs)	Salvage Value	New Pole Size	Wood Pole Cost	Steel Pole Cost	Steel vs Wood Pole Cost Difference	City of Schertz Steel Pole Cost
#6	PL2937553	Steel	50-3	$1,764.84	7/10/2019	5	45	$1,588.35	55-2	$1,580.00	$4,787.18	$3,207.18	$1,618.82
#8	PL2937554	Steel	50-2	$1,786.30	7/10/2019	5	45	$1,607.67	55-2	$1,580.00	$4,787.18	$3,207.18	$1,599.51
#9	PL2937555	Steel	50-2	$1,786.30	7/10/2019	5	45	$1,607.67	55-2	$1,580.00	$4,787.18	$3,207.18	$1,599.51
#11	PL2938481	Steel	50-3	$1,764.84	7/10/2019	5	45	$1,588.35	55-2	$1,580.00	$4,787.18	$3,207.18	$1,618.82
#3	PL779666	Wood	45-2	NA	NA	NA	NA	NA	55-1	$1,822.00	$5,317.37	$3,495.37	$3,495.37
#4	PL779667	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#5	PL29256	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#7	PL779670	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#10	PL779673	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#12	PL779675	Wood	55-2	NA	NA	NA	NA	NA	70-1	$3,380.00	$5,988.80	$2,608.80	$2,608.80
Total								**$6,392.04**		**$17,842.00**	**$49,603.56**	**$31,761.56**	**$25,369.52**



City of Schertz

W231 PH3-WR#40694787

Existing Poles							Remaining Life		New Poles			Steel vs Wood	
OP#	Pole#	Type	Existing Pole Size	Steel Pole Cost	Installation Date	Age (Yrs)	Remaining Life (Yrs)	Salvage Value	New Pole Size	Wood Pole Cost	Steel Pole Cost	Steel vs Wood Pole Cost Difference	City of Schertz Steel Pole Cost
#6	PL2937553	Steel	50-3	$1,764.84	7/10/2019	5	45	$1,588.35	55-2	$1,580.00	$4,787.18	$3,207.18	$1,618.82
#8	PL2937554	Steel	50-2	$1,786.30	7/10/2019	5	45	$1,607.67	55-2	$1,580.00	$4,787.18	$3,207.18	$1,599.51
#9	PL2937555	Steel	50-2	$1,786.30	7/10/2019	5	45	$1,607.67	55-2	$1,580.00	$4,787.18	$3,207.18	$1,599.51
#11	PL2938481	Steel	50-3	$1,764.84	7/10/2019	5	45	$1,588.35	55-2	$1,580.00	$4,787.18	$3,207.18	$1,618.82
#17	PL1721282	Steel	50-2	$1,141.00	12/16/2014	9	41	$935.62	60-2	$2,025.50	$4,787.18	$2,761.68	$1,826.06
#20	PL1721283	Steel	50-2	$1,141.00	12/16/2014	9	41	$935.62	60-2	$2,025.50	$4,787.18	$2,761.68	$1,826.06
#3	PL779666	Wood	45-2	NA	NA	NA	NA	NA	55-1	$1,822.00	$5,317.37	$3,495.37	$3,495.37
#4	PL779667	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#5	PL29256	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#7	PL779670	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#10	PL779673	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#12	PL779675	Wood	55-2	NA	NA	NA	NA	NA	70-1	$3,380.00	$5,988.80	$2,608.80	$2,608.80
#13	PL779676	Wood	50-2	NA	NA	NA	NA	NA	55-1	$1,822.00	$5,317.37	$3,495.37	$3,495.37
#14	PL779677	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#15	PL779678	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#22	PL779679	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#23	PL779680	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#24	PL779697	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
#25	PL779698	Wood	55-2	NA	NA	NA	NA	NA	60-1	$2,339.50	$5,255.67	$2,916.17	$2,916.17
#26	PL807217	Wood	50-2	NA	NA	NA	NA	NA	55-2	$1,580.00	$4,787.18	$3,207.18	$3,207.18
Total								**$8,263.28**		**$35,534.50**	**$98,474.00**	**$62,939.50**	**$54,676.22**

CPS ENERGY

CONSTRUCTION COMPLETED

BY:

DATE:

CONST CTR:

FERG MAP PAGE
555-F6, 555-F5, 556-A5, 556-A6

OVERHEAD ELECTRIC DESIGN		PROJECT #	E-0092
40694787	W231-VOLTAGE CONVERSION PH3		
D. ROBITAILLE	446-4328	2/3/2023	REMOVE (12) 500KVA STEP-UP TRANSFORMERS AND RE-FUSE (2) EXISTING R-SWITCHES
J. TOWNSEND	3079 289-5254		
	1 OF 1		
	ESD		
X 2209235.000000	Y 13741076.000000	W231C513	1 " = 100
ESTIMATED MAN HOURS			

DIG TESS INFORMATION
TBD

TXDOT INFORMATION
TICKET# PENDING
DATE:

ASSOCIATED WRF'S
OH WR# 40667822

NOTIFY CPS& CLERKS' OFFICE PRIOR TO CONSTRUCTION OF PROJECT BY CALLING (210) 207-8849

ENVIRONMENTAL NOTES:
PROJECT IS LOCATED IN NO BEXAR COUNTY AREA KARST ZONES. PROJECT DISTURBANCE IS LESS THAN 1 ACRE. BMPs ARE REQUIRED PER COSA ORDINANCE

** ATTENTION CONSTRUCTION CREW **
EXISTING STEP-UP TRANSFORMERS ARE CONNECTED TO GY CKT-W213. UPON REMOVAL OF STEP-UP TRANSFORMERS PRIMARY CONNECTION SHALL BE TRANSFERRED FROM GY CKT-W213 TO HV CKT-C513.

PLEASE CONTACT DESIGNER FOR STAKING 72HRS PRIOR TO CONSTRUCTION AT 210-446-4328 OR DANIEL.ROBITAILLE@MERRICK.COM

HAND DIG NEEDED AT WLS-15, 17, 20, 22 DUE TO GAS

SKETCH SIZE 34 X 44
1" = 100'

N

CUSTOMER OWNED POLE
NEW POLE
EXISTING POLE
REPLACING POLE
RE-MOVING POLE
NEW ANCHOR
EXISTING ANCHOR TO REMAIN
REPLACING ANCHOR
RE-MOVING ANCHOR
NEW CONDUCTOR
EXISTING CONDUCTOR TO REMAIN
REPLACING CONDUCTOR
RE-MOVING CONDUCTOR

ATTENTION CONSTRUCTION CREW
WL#1 WILL TIE TO HV CKT ON ASSOCIATED WR# 40667822

PHASING DIAGRAM OP#1
(BEFORE) BTM CKT-W231 13KV
R12984

PHASING DIAGRAM OP#1
(AFTER) BTM CKT-W231 13KV
P9999A
TOP CKT-C513 35KV

WL#1
PL779665
-3:CO15200LB
15KV CUTOUT
N/C
R-12984
+3:600AMP
23KV P-SWITCH
P-9999B
N/C
T:SLLED250
LW2126822

PHASING DIAGRAM OP#2
(BEFORE) BTM CKT-W231 13KV

WL#2
PL3220321
+3:600AMP
23KV P-SWITCH
P-9999B
N.C.

PHASING DIAGRAM OP#2
(AFTER) BTM CKT-W231 13KV
(AFTER) TOP CKT-C513 35KV
P9999B

HAND DIG
WL#3
PL779666
-P45-2-08
+PS5511P
SET 1' W OF POLE
-ANC20
+2:ANC20
T:SLLED250
LW1976833

HAND DIG
WL#4
PL779667
-P60-2-08
+PS5521P
SET 25' SW OF POLE
T:SLLED250
LW1976834

HAND DIG
WL#5
PL779668
-P50-2-08
+PS5521P
SET 50' SW OF POLE
T:SLLED250
LW1976835

HAND DIG
WL#6
PL2937553
-PSS031P-08
+PS5521P
SET 60' SW OF POLE
T:SLLED250
LW1976836

HAND DIG
WL#7
PL779670
-P50-2-08
+PS5521P
SET 1' SW OF POLE
-TO25GY1B-A
+TO25GY1B-A
T:SLLED250
LW1976837

HAND DIG
WL#8
PL2937554
-PS021P-19
+PS5521P
SET 1' SW OF POLE
T:SLLED250
LW1976838

PHASING DIAGRAM OP#16- OP#18
(BEFORE) BTM CKT-W231 13KV
(AFTER) TOP CKT-C513 35KV

PHASING DIAGRAM OP#19- OP#21
(BEFORE) BTM CKT-W231 13KV
(AFTER) TOP CKT-C513 35KV

PHASING DIAGRAM OP#26
(BEFORE) BTM CKT-W231 13KV

PHASING DIAGRAM OP#26
(AFTER) BTM CKT-W231 13KV
TOP CKT-C513 35KV

PHASING DIAGRAM OP#29- OP#30
(BEFORE) CKT-W231 13KV
(AFTER) CKT-C513 35KV

PHASING DIAGRAM OP#33- OP#24
(BEFORE) CKT-W231 13KV
(AFTER) CKT-C513 35KV

PHASING DIAGRAM OP#25
(BEFORE) BTM CKT-W231 13KV

PHASING DIAGRAM OP#25
(AFTER) BTM CKT-W231 13KV
TOP CKT-C513 35KV

PHASING DIAGRAM OP#27- OP#28
(BEFORE) CKT-W231 13KV
(AFTER) CKT-C513 35KV

PHASING DIAGRAM OP#31- OP#32
(BEFORE) CKT-W231 13KV
(AFTER) CKT-C513 35KV

PHASING DIAGRAM OP#12
(BEFORE) BTM CKT-W231 13KV

PHASING DIAGRAM OP#12
(AFTER) BTM CKT-W231 13KV
TOP CKT-C513 35KV

1 +3:W556AA +1:W4/0AA 35KV PRI& NEU ABCN 3260' 26

1 -4:W2AS +3:W556AA +1:W4/0AA 35KV PRI& NEU ABCN 3260' 26

HAND DIG
WL#9
PL2937555
-PS5021P-19
+PS5521P
SET 1' SW OF POLE
T:SLLED250
LW1976839

HAND DIG
WL#10
PL779673
-P50-2-08
+PS5521P
SET 1' SW OF POLE
T:SLLED250
LW1977137

HAND DIG
WL#11
PL2938481
-PS5031P-19
+PS5521P
SET 1' SW OF POLE
T:SLLED250
LW1977138

WL#16
PL1741121
-PS5021P-14
-CO15200LB-B
15KV CUTOUT
N/C
R-15351

HAND DIG
WL#17
PL1721282
-PS5021P-14
+PS8021P
SET 1'SE OF POLE
-CO35100LB-B
35KV CUTOUT
N/C
R-58285

-2:TO500HV76C
S/U TRANSFORMERS
+CRANE

HAND DIG
WL#20
PL1721283
-PS5021P-14
+PS8021P
SET 1' SE OF POLE
-CO35100LB-B
35KV CUTOUT
N/C
R-58286

WL#21
PL1721284
-PS5021P-14
-CO15200LB-B
15KV CUTOUT
N/C
R-15352

-2:TO500HV76C
S/U TRANSFORMERS
+CRANE

HAND DIG
WL#12
PL779675
-P55-2-08
+PS7012P
SET 1' E OF POLE
+3:COLB35100
35KV CUTOUT
N/C
R-9999A
+2:ANC20

HAND DIG
WL#13
PL779676
-P50-2-08
+PS5511P
SET 1' SE OF POLE
-ANC20
+2:ANC20

HAND DIG
WL#14
PL779677
-P50-2-08
+PS5521P
SET 65' NW OF POLE

HAND DIG
WL#15
PL779678
-P50-2-08
+PS5521P
SET 130' NW OF POLE

WL#18
(PL1785560)
+NSLC
35KV CUTOUT
R-58287
N/C
RE-FUSE W/65K

WL#19
(PL1785561)
+NSLC
35KV CUTOUT
R-58288
N/C
RE-FUSE W/65K

HAND DIG
WL#22
PL779679
-P50-2-08
+PS5521P
SET 32' SE OF POLE

WL#23
PL779680
-P50-2-08
+PS5521P
SET 17' SE OF POLE

WL#24
PL779697
-P50-2-08
+PS5521P
SET 2' SE OF POLE

WL#25
PL779698
-P55-2-08
+PS6011P
SET 1' NW OF POLE
+ANCSW8
+2:ANC20

WL#26
PL807217
-P50-2-09
+PS5521P
SET 1' NW OF POLE

WL#27
(PL3057857)
-COLB35100-C
35KV CUTOUT
N/C
R-16878

-2:TO500HV76C
S/U TRANSFORMERS
+CRANE

WL#28
(PL3057858)
+NSLC

WL#29
(PL3057860)
-COLB35100-C
35KV CUTOUT
N/C
R-16879

-2:TO500HV76C
S/U TRANSFORMERS
+CRANE

WL#30
(PL3057861)
+NSLC

WL#31
(PL2979395)
-CO15200LB-A
15KV CUTOUT
N/C
R-16691

-2:TO500HV76C
S/U TRANSFORMERS
+CRANE

WL#32
(PL2979396)
+NSLC

WL#33
(PL2979398)
-CO15200LB-A
15KV CUTOUT
N/C
R-16692

-2:TO500HV76C
S/U TRANSFORMERS
+CRANE

WL#34
(PL2979399)
+NSLC

WL#35
(PL807220)
-3:TO25GY1B277-3P
+3:TO25HV1B277-3P

FORBACH DR
BELCOURT POINT
BARTONBROOK
MOUNTAIN RD
ALSATIAN WAY
HOMEWOOD
GUNDACH WAY
MULHOUSE DR
SAVERNE WAY
BARR WAY
ARCHES VALLEY
LOWER SIEGUIN
COLONIES NORTH
NORTHERN STAR

Agenda No. 13.

CITY COUNCIL MEMORANDUM

City Council Meeting:	**August 20, 2024**
Department:	**Executive Team**
Subject:	**Workshop on proposed amendments to Chapter 86 Traffic and Motor Vehicles (S.Williams/B.James)**

BACKGROUND

For quite a while, staff has been working to update Chapter 86 Traffic and Motor Vehicles of the Code of Ordinances. One of the last parts of this effort was to validate in the field the location of various traffic control device, speed limits, school zones, etc. Staff is providing an overview of the more significant changes in advance of seeking council approval of the proposed changes.

Attachments

Presentation on Chapter 86 Update

Proposed Update to Chapter 86 Traffic and Motor Vehicles

City Council

August 20, 2024



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Chapter 86 Traffic and Motor Vehicles Update

- As with most ordinance updates there are quite a few cleanup items given that the last major update occurred in 1995.
  - These include references to staff positions - City Engineer versus Traffic engineer, clarifying duties and responsibilities between staff, moving sections around, and updating to current procedures, etc.

Chapter 86 Traffic and Motor Vehicles Update

- Basketball Goals in the Street
  - Earlier this year, TSAC requested information and discussion about the City's current ordinances relating to basketball goals in the street. Current Ordinance states:

Sec. 86-18. No obstructions in street.

(a) *Prohibition*. No person shall place any unsafe obstruction upon any street.

  - The current stipulations provide a significant amount of discretion to the Police Department to make this determination.

Chapter 86 Traffic and Motor Vehicles Update

- Basketball Goals in the Street
  - The Police Department proposed, and TSAC supported.

BB goals are allowed in the street (abutted against the curb line) only if the width of the street is 38'* or less and the speed limit is 20 mph or less.

***width of the street is based on the feeder street for a cul-de-sac not the diameter of the cul-de-sac**

Chapter 86 Traffic and Motor Vehicles Update

- Added a section on Vulnerable Road Users:
- *Vulnerable road user* means a pedestrian, including a runner, physically disabled person, child, skater, highway construction and maintenance worker, tow truck operator, utility worker, other worker with legitimate business in or near the road or right-of-way, stranded motorist or passenger, a person on horseback, a person operating equipment other than a motor vehicle, including, but not limited to, a bicycle, unicycle, tricycle, other similar play vehicle, handcycle, horse-driven conveyance, unprotected farm equipment, a person operating a motorcycle, moped, motor-driven cycle, motor-assisted scooter or a person on a micro-mobility device.
- Includes provisions on safe passing, not harassing, exercise due care.

Chapter 86 Traffic and Motor Vehicles Update

- Eliminates the section on Photographic Traffic Enforcement Systems based on changes to State Law.
- Updated the Section on Bicycles and Play Vehicles.
- More clearly outlined the process to request installing or removing speed humps.

Chapter 86 Traffic and Motor Vehicles Update

- Staff has added a significant section on Moving Events -
- *Moving Event* means any march, procession, walking or motorized parade, walk or run within the city, consisting of people, animals, vehicles, or any other combination thereof, that interferes with or tends to interfere with the normal flow or regulation of traffic upon the roadways within the City of Schertz. This includes events that utilize sidewalks and/or roadway medians or shoulders, where event participants crossing roadways or through intersections would interfere with the normal flow of traffic on the roadway.
- These require a permit, and the ordinance outlines the requirements and basis for the permit application approval and denial.

Chapter 86 Traffic and Motor Vehicles Update

- Questions and Comments?

- Staff anticipates bringing the ordinances to Council for approval in September unless the feedback received at this presentation would push that back.


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