

# COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE  
NEW BRAUNFELS, TX 78130

Jeffrey J. Booker  
CHIEF APPRAISER

August 9, 2024

Mayor Ralph Gutierrez  
City of Schertz  
1400 Schertz Parkway  
Schertz, TX 78154

REF: Board of Directors Election

It is time to begin the Comal Appraisal District (CAD) Board of Directors election process for the 2025 and the 2025-2027 terms. Each voting entity may nominate candidates for each position by resolution as stated in the tax code quoted below:

Section 6.03(g) of the Texas Property Tax Code states *"Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15."*

Due to the passing of Senate Bill 2 in 2023, section 5.13(d) states that the current appointed members of the Board of Directors term will end December 31, 2024. To facilitate the transition to four-year staggered terms, the CAD will hold an election this fall for five directors appointed by the entities where two members will serve a one-year term and three members will serve a three-year term.

When selecting your nominee, please note the eligibility requirements below and indicate the length of term that s/he is willing to serve.

To be eligible to serve on the Board of Directors, an individual must be:

- A resident of Comal County and must have resided in the county for at least two years immediately preceding the date the individual takes office.

An individual is not eligible to serve on the Board of Directors if s/he:

- Is an employee of a taxing unit that participates in the district unless the individual is also a member of the governing body or an elected official of a participating taxing unit.
- Has a substantial interest in or is party to a contract with the appraisal district.
- Has a substantial interest in or is a party to a contract with a taxing unit that participates in the appraisal district and the contract relates to the performance of an activity governed by the Texas Property Tax Code.
- Is related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code or of representing owners for compensation in proceedings in the appraisal district.

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- Has served as a member of the board of directors for all or part of five terms, unless the individual was the county assessor-collector at the time the individual served as a board member or has been an employee of the appraisal district at any time during the preceding three years, according to Tax Code Section 6.035(a-1).
- Owns property in which taxes are delinquent for more than 60 days unless there is a written installment agreement for payment of taxes and any penalty and interest or a suit to collect the delinquent taxes has been abated or deferred.

For your convenience we have attached a list of the current Board of Directors and whether or not the member is willing to serve again. **Please submit the names of your nominees to this office (including term length) no later than October 15, 2024 so they may be placed on the official ballot.**

Sincerely,



Jeffrey J. Booker, RPA  
Chief Appraiser

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## COMAL APPRAISAL DISTRICT BOARD OF DIRECTORS

### 2025 TERM and 2025-2027 TERM

POSITION	MEMBER	NOMINATING ENTITY		WILLING TO SERVE	
		2024	YEAR	1-YEAR 2025	3-YEARS 2025-2027
Chairman	John Tyler	Comal ISD		Yes	No
		Comal County			
Vice Chairman	Eric Couch	City of New Braunfels		Yes	Yes
Secretary	Bob Slupik	Comal ISD		Yes	Yes
Member	Douglas Miller II	Comal ISD		Yes	Yes
Member	James Long	Comal ISD		Yes	Maybe