

DRAFT

MINUTES SPECIAL SESSION CITY COUNCIL MEETING September 24, 2024

A Special Session City Council Meeting was held by the Schertz City Council of the City of Schertz, Texas, on September 24, 2024, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Robert Westbrook; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Allison Heyward; Councilmember Tim Brown

Absent: Councilmember Place 4 (Vacant)

Staff present: Chief of Police, Acting City Manager James Lowery; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Mayor Gutierrez)

Mayor Gutierrez provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

No residents signed up to speak.

Discussion and Action Items

1. **Resolution 24-R-129-** Approving a Resolution to call for a Special Election on December 14, 2024, with Guadalupe County, Bexar County and Comal County and approving the Guadalupe County Election Contract stating that Guadalupe County will oversee the entire Runoff Election. (Mayor/Council/S.Edmondson)

Mayor Gutierrez recognized City Secretary Sheila Edmondson who presented the resolution to call for a Special Election to fill the Councilmember Place 4 vacancy on December 14, 2024, with Guadalupe, Bexar, and Comal Counties and approving the Guadalupe County Election Contract stating that Guadalupe County will oversee the Runoff Election for all counties.

Mayor Gutierrez opened the floor to Council for discussion.
No discussion took place.

Moved by Councilmember Allison Heyward, seconded by Councilmember Mark Davis

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

2. **Resolution 24-R-124 -** Nominating candidates for the Guadalupe County Appraisal Board of Directors to be appointed for the 2025 term. (Mayor/S.Edmondson)

Mayor Gutierrez recognized Deputy City Secretary Sheree Courney who presented Resolution 24-R-124 to nominate candidates for the Guadalupe County Appraisal Board of Directors to be appointed for the 2025 term.

Mayor Gutierrez opened the floor to Council for discussion.

Mayor Pro-Tem Robert Westbrook nominated Leticia Sever.
Councilmember Allison Heyward nominated Daryl John.
Councilmember Paul Macaluso nominated Chris Evans.

Mayor Gutierrez asked for a motion to approve the nominees for the Guadalupe County Appraisal Board of Directors.

Moved by Councilmember Mark Davis, seconded by Councilmember Paul Macaluso

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

3. Resolution 24-R-125 - Nominating candidates for the Bexar County Appraisal Board of Directors to be appointed for the 2025 term. (Mayor/S.Edmondson)

Mayor Gutierrez presented Resolution 24-R-125 to nominate candidates for the Bexar County Appraisal Board of Directors to be appointed for the 2025 term.

Mayor Gutierrez opened the floor to Council for discussion.

Councilmember Mark Davis nominated Dr. Roger Booker.
Councilmember Allison Heyward nominated Tammy Glascoe.

Mayor Gutierrez asked for a motion to approve the nominees for the Bexar County Appraisal Board of Directors.

Moved by Councilmember Michelle Watson, seconded by Councilmember Allison Heyward

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

4. Resolution 24-R-126 - Nominating candidates for the Comal County Appraisal Board of Directors to be appointed for the 2025 term. (Mayor/S.Edmondson)

Mayor Gutierrez presented Resolution 24-R-126 to nominate candidates for the Comal County Appraisal Board of Directors to be appointed for the 2025 term.

Mayor Gutierrez opened the floor to Council for discussion.

No nominations were made for candidates for the Comal County Appraisal Board of Directors.

Mayor Gutierrez made the motion to not submit nominations for the Comal County Appraisal Board of Directors; seconded by Councilmember Allison Heyward.

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Adjournment

Mayor Gutierrez adjourned the meeting at 6:11 p.m.

ATTEST:

Ralph Gutierrez, Mayor

Sheila Edmondson, City Secretary