

GUADALUPE APPRAISAL DISTRICT

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October 23, 2024

CITY OF SCHERTZ

City Manager and City Council
1400 Schertz Pkwy.
Schertz, TX 78154

A handwritten signature in blue ink, appearing to read "Shirley, Fy d" followed by a large flourish.

Dear City Manager and City Council,

Enclosed is an Official Ballot to cast votes for the Guadalupe Appraisal District Board of Directors. The ballot provides directions on how the sum of your taxing units' allocated votes may be cast among available candidates.

The passage of SB2 last fall included **new key procedural deadlines** for those taxing units entitled to cast at least 5% of the total votes. In addition to requirement that each taxing unit cast their votes by passage of a resolution, taxing units entitled to cast **250 votes or more** must also meet specific procedural deadlines in passage and submission of resolution.

Per §6.03(k-1) of Texas Tax Code, please be mindful of the bolded requirements below:

"The governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted."

For the majority of our taxing units who have **less than 250 votes**, there is no change to the **deadline for timely submission of ballot and resolution is before December 15, 2024.**

It should be noted, a taxing units' eligibility to initiate the recall an appointed member on an appraisal district's board of directors is outlined in §6.033(a) of the Texas Tax Code. It states,

*"The governing body of a taxing unit may call for the recall of an appointed member of the board of directors of an appraisal district **for whom the taxing unit cast any of its votes** in the appointment of the board."*

The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before **December 31, 2024** to the governing body of each taxing unit in the district and to the candidates.

Please call if you should have any questions in this regard.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peter Snaddon".

Peter Snaddon, R.P.A., C.C.A.
Chief Appraiser

OFFICIAL BALLOT

OFFICIAL BALLOT TO APPOINT BOARD OF DIRECTORS FOR THE GUADALUPE APPRAISAL DISTRICT FOR JANUARY 1, 2025

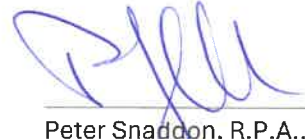
Issued to: **City of Schertz**

Directions: Please enter the number of votes cast on the blank space opposite the name of the candidate. You may cast all your votes for one candidate or divide those votes among any number of candidates. You have **283** total votes available.

Candidate names are listed below in alphabetical order along with the nominating taxing unit.

46. Mr. Joshua A Bright	Seguin ISD	_____
47. Mr. Chris Evans	City of Schertz	_____
48. Mr. Karl Harborth	Marion ISD	_____
49. Mr. Richard "Dick" Hetzel	City of Cibolo	_____
50. Mr. James "Jim" Lievens	Navarro ISD	_____
51. Mr. J. Caleb Rackley	Marion ISD	_____
52. Mr. Ernesto Rodriguez	City of New Braunfels	_____
53. Ms. Letticia Sever	SCUC ISD	_____
54. Mr. Pete Silvius	City of Seguin	_____

This official ballot was issued under my hand this 23rd day of October 2024.



Peter Snaddon, R.P.A., C.C.A.
Chief Appraiser
Guadalupe Appraisal District

RESOLUTION OF VOTES CAST TO APPOINT DIRECTORS FOR THE GUADALUPE APPRAISAL DISTRICT FOR THE 2025 TERM

WHEREAS, _____ (Name of Taxing Unit) is entitled to cast **250 votes or more** in the appointment election for the Board of Directors of the Guadalupe Appraisal District, and

WHEREAS, Section 6.03(k) of the Texas Tax Code requires that each taxing unit entitled to cast a vote do so **by resolution**, and

WHEREAS, Section 6.03(k-1) of Texas Tax Code requires the governing body of each taxing unit, entitled to cast 250 votes or more, must do so at the **first or second open meeting** of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body, and

WHEREAS, Section 6.03(k-1) of Texas Tax Code requires the governing body must submit its vote to the chief appraiser **not later than the third day** following the date the resolution is adopted.

THEREFORE, THE _____ (Name of Taxing Unit) submits the above Official Ballot, as issued by the Chief Appraiser, stating the vote for candidates for appointment to the Board of Directors for the Guadalupe Appraisal District for term beginning on January 1, 2025.

ACTION TAKEN this ____ day of _____, 2024, in the First / Second (circle one) open meeting of the governing body of the above-mentioned taxing unit; as required by Section 6.03(k-1) of the Texas Tax Code for the purpose of casting votes to appointment candidate(s) to the Board of Directors of the Guadalupe Appraisal District.

Signature of Presiding Officer

ATTEST: _____

Title

GUADALUPE APPRAISAL DISTRICT BOARD OF DIRECTORS ELECTION ENTITY VOTING ENTITLEMENTS

as of 8/29/2024

CAD	Taxing Unit ID	Taxing Unit Name	2023 Entity Levy	2023 Total Levy	Portion of Levy (%)	Total Number of Votes	Entity Votes ¹
094-Guadalupe	094-902-02	Schertz-Cibolo UC ISD	\$72,857,750 ÷	\$328,189,045 =	0.22200	x 5,000	1,110
094-Guadalupe	094-000-00	Guadalupe County	\$65,364,168 ÷	\$328,189,045 =	0.19917	x 5,000	996
094-Guadalupe	094-901-02	Seguin ISD	\$52,113,451 ÷	\$328,189,045 =	0.15879	x 5,000	794
094-Guadalupe	046-901-02	New Braunfels ISD	\$19,720,740 ÷	\$328,189,045 =	0.06009	x 5,000	300
094-Guadalupe	094-103-03	City of Seguin	\$18,630,518 ÷	\$328,189,045 =	0.05677	x 5,000	284
094-Guadalupe	094-102-03	City of Schertz	\$18,590,668 ÷	\$328,189,045 =	0.05665	x 5,000	283
094-Guadalupe	094-903-02	Navarro ISD	\$17,928,914 ÷	\$328,189,045 =	0.05463	x 5,000	273
094-Guadalupe	094-104-03	City of Cibolo	\$15,512,054 ÷	\$328,189,045 =	0.04727	x 5,000	236
094-Guadalupe	094-904-02	Marion ISD	\$15,392,499 ÷	\$328,189,045 =	0.04690	x 5,000	235
094-Guadalupe	046-902-02	Comal ISD	\$10,655,417 ÷	\$328,189,045 =	0.03247	x 5,000	162
094-Guadalupe	046-101-03	City of New Braunfels	\$9,186,104 ÷	\$328,189,045 =	0.02799	x 5,000	140
094-Guadalupe	105-902-02	San Marcos ISD	\$3,369,279 ÷	\$328,189,045 =	0.01027	x 5,000	51
094-Guadalupe	094-202-19	Lake McQueeney WCID #1	\$1,416,397 ÷	\$328,189,045 =	0.00432	x 5,000	22
094-Guadalupe	247-903-02	LaVernia ISD	\$1,322,562 ÷	\$328,189,045 =	0.00403	x 5,000	20
094-Guadalupe	094-201-19	Lake Placid WCID #1	\$1,270,247 ÷	\$328,189,045 =	0.00387	x 5,000	19
094-Guadalupe	015-120-03	City of Selma	\$1,267,210 ÷	\$328,189,045 =	0.00386	x 5,000	19
094-Guadalupe	028-903-02	Luling ISD	\$1,048,933 ÷	\$328,189,045 =	0.00320	x 5,000	16
094-Guadalupe	046-202-19	Lake Dunlap WCID	\$504,075 ÷	\$328,189,045 =	0.00154	x 5,000	8
094-Guadalupe	028-906-02	Prairie Lea ISD	\$455,570 ÷	\$328,189,045 =	0.00139	x 5,000	7
094-Guadalupe	094-201-04	Lone Oak MUD	\$443,894 ÷	\$328,189,045 =	0.00135	x 5,000	7
094-Guadalupe	094-101-03	City of Marion	\$424,243 ÷	\$328,189,045 =	0.00129	x 5,000	6
094-Guadalupe	015-115-03	City of Universal City	\$267,743 ÷	\$328,189,045 =	0.00082	x 5,000	4
094-Guadalupe	094-106-03	City of Santa Clara	\$115,633 ÷	\$328,189,045 =	0.00035	x 5,000	2
094-Guadalupe	094-203-19	Meadow Lake WCID #1	\$102,947	\$328,189,045	0.00031	x 5,000	2
094-Guadalupe	089-903-02	Nixon-Smiley ISD	\$73,440 ÷	\$328,189,045 =	0.00022	x 5,000	1
094-Guadalupe	094-202-04	Guadalupe County MUD#4	\$56,052	\$328,189,045	0.00017	x 5,000	1
094-Guadalupe	028-102-03	City of Luling	\$42,816 ÷	\$328,189,045 =	0.00013	x 5,000	1
094-Guadalupe	094-201-09	York Creek Water Dist.	\$34,560 ÷	\$328,189,045 =	0.00011	x 5,000	1
094-Guadalupe	094-207-04	Sky Ranch MUD	\$17,856	\$328,189,045	0.00005	x 5,000	0
094-Guadalupe	094-204-04	Guadalupe County MUD06	\$2,149	\$328,189,045	0.00001	x 5,000	0
094-Guadalupe	105-103-03	City of San Marcos	\$959 ÷	\$328,189,045 =	0.00000	x 5,000	0
094-Guadalupe	094-205-04	Guadalupe County MUD10	\$197 ÷	\$328,189,045 =	0.00000	x 5,000	0
						Total Votes	5,000

Source: <https://comptroller.texas.gov/taxes/property-tax/rates/index.php>

Section 6.03 Board of Directors¹

(d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.