

DRAFT

MINUTES REGULAR MEETING November 19, 2024

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on November 19, 2024, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Robert Westbrook; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Allison Heyward; Councilmember Tim Brown

Absent: Councilmember Place 4 (vacant)

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson;

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Mark Davis)

Councilmember Mark Davis provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and the State of Texas.

Proclamations

Small Business Saturday-November 30, 2024 (Councilmember Heyward)

Councilmember Heyward presented the Small Business Saturday, November 30, 2024, Proclamation to Matt and Enga Stanfield, owners of Mattenga's Pizzeria, and Maggie Titterington, President of The Chamber.

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)
Assistant City Manager Sarah Gonzalez announced upcoming city events.
- Announcements and recognitions by the City Manager (S. Williams)
City Manager Steve Williams had no announcements or recognitions.

- Announcements and recognitions by the Mayor (R. Gutierrez)
Mayor Gutierrez had no announcements or recognitions.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Mayor Pro-Tem Robert Westbrook recognized the following residents:

Martin Trevino, 913 Kauri Cliffs, Cibolo, spoke on behalf of the Schertz Police Association, regarding anonymous letters sent to City leadership, including members of Council. He stated that after a thorough consultation with the Schertz Police Association Board members, they confirmed no association member has approached them with concerns that align with the grievances cited in the letters. He further stated, the Schertz Police Association fully supports Chief Lowery, his vision and his leadership. They are confident in his direction for the department and believe that morale is at an all-time high under his guidance.

Daniel Jameson, 1048 Richmond Drive, Schertz, gave kudos to Lowe's Improvement for their work to remodel the local VFW.

Maggie Titterington, 1730 Schertz Parkway, Chair of the Schertz Historical Preservation Committee, gave a summary of this year's accomplishments and invited residents interested in joining the committee to attend the meeting scheduled for November 20th.

Ben Guerrero, 506 Capot Court Ln, stated he is a candidate for City Council Place 4 and provided insight regarding the challenges and his support of first responders in Schertz.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Consideration and/or action regarding the approval of the minutes and Council Meeting minutes of November 12, 2024 (S.Edmondson/S.Courney)
2. **Resolution 24-R-155** - Approving a contract with Global Payments for credit card processing. (S.Gonzalez/J.Walters)
3. **Ordinance 24-S-160** - Approve a request for a Specific Use Permit to allow a Manufactured / Mobile Home on approximately 2 acres of land, known as 6759 Pfeil Rd, also known as Bexar County Property Identification Number 1296079, City of Schertz, Bexar County, Texas. **Final Reading** (B.James/L.Wood/D.Marquez)
4. **Ordinance 24-S-157**- Approve a request to rezone approximately 218 acres of land to Agricultural District (AD), more specifically known as Comal County Property Identification Numbers 79001, 78946, 75480, 78247, 79009, and 79006, City of Schertz, Comal County, Texas. **Final Reading** (B.James/L.Wood/E.Delgado)
5. **Resolution 24-R-157** - Authorizing an Improvement Agreement for the Rumpf Development for drainage and utility easement acquisition reimbursement and to acquire ROW and drainage and utility easements from SCUCISD. (S.Williams/B.James)
6. **Ordinance 24-S-163** - Amendments to the Public Works Specification Manual. **Final Reading** (B.James/K.Woodlee)

No items were removed for separate action.

Mayor Gutierrez asked for a motion to approve Consent Agenda Items #1 - #6.

Moved by Councilmember Michelle Watson, seconded by Councilmember Paul Macaluso

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Discussion and Action Items

7. **Resolution 24-R-158** - Ordering and declaring the November 2024 Charter Amendments, as approved by the voters of the City of Schertz, adopted; requiring certification and registration in accordance with state law. (Mayor/S.Edmondson)

Mayor Gutierrez recognized City Secretary Sheila Edmondson who presented Resolution 24-R-158 ordering and declaring the November 2024 Charter Amendments, as approved by the voters of the City of Schertz, adopted; requiring certification and

registration in accordance with state law.

Mayor Gutierrez opened the floor to Council for discussion.

Mayor Pro-Tem Westbrook requested clarification of the process. Ms. Edmondson explained that the Mayor would sign as the certifying officer for the City, and she would sign attesting to the accuracy of the information, then the authenticated copy of the resolution with a list of the propositions that passed would be sent to the Secretary of State via US Mail.

Moved by Councilmember Tim Brown, seconded by Councilmember Allison Heyward

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

8. Resolution 24-R-120 - Authorizing a Contract with H2O Partners, Inc. for Grant Writing, Planning, and Management Services for Local Hazard Mitigation Plans Program (LHMPP) (S.Williams/G.Rodgers/B.High)

Mayor Gutierrez recognized Emergency Manager Brandon High who presented Resolution 24-R-120, authorizing a contract with H2O Partners, Inc. for Grant Writing, Planning, and Management Services for Local Hazard Mitigation Plans Program (LHMPP).

Mayor Gutierrez opened the floor to Council for discussion.

Mayor Pro-Tem Westbrook asked for clarification regarding the school district's threat mitigation team process vs. the City's threat and hazard identification risk assessment and then inquired on the scope of the services for the contract. Mr. High provided an explanation regarding the School district's process and what the City is currently working toward. He also provided details regarding the scope of the contract with H2O.

Mayor Gutierrez called for a motion to approve Resolution 24-R-120.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Paul Macaluso,
Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Workshop

9. Workshop regarding updating the Unified Development Code in relation to Temporary Signs. (B.James/L.Wood/E.Delgado)

Mayor Gutierrez recognized Planning Manager Emily Delgado who provided an update from the November 12, 2024 Workshop where staff gave a presentation regarding temporary signs and proposed amendments to the UDC. Based on feedback from businesses and residential development community, staff proposed additional amendments for Council's consideration.

Mayor Gutierrez opened the floor to Council for discussion.

Councilmembers expressed concerns with removing all limitations on temporary signs. Ms. Delgado and Deputy City Manager Brian James addressed their concerns. Councilmembers provided more insight regarding their intent and clarified their position on the number, height, and time period allowed for temporary signs.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
No requests by Mayor or Councilmembers for updates or information from Staff.
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
No requests by Mayor or Councilmembers that items or presentations be placed on a future City Council agenda.
- City and Community Events attended and to be attended (Council)
 - *Councilmember Davis attended the Park Board meeting.
 - *Councilmember Macaluso participated in the Hal Baldwin Golf Tournament.
 - *Councilmember Heyward attended the National League of Cities Summit in Tampa and The Chamber luncheon.
 - *Councilmember Brown participated in the Hal Baldwin Golf Tournament.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:19 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Sheree Courney, Deputy City Secretary