

**SCHERTZ PARKS AND RECREATION ADVISORY BOARD MEETING**

**DATE & TIME:** Monday, July 22, 2024; 5:30 PM

**LOCATION:** 1400 Schertz Parkway, Schertz TX – Council Chambers Conference Room

**Board Members Present:** William Bosch, Vice-Chair; Sally Macias; James Garvin; Brad Snow; Elizabeth Wiley; Penny Jennings; Mark Davis, Councilmember Liaison

**Staff Present:** Lauren Shrum, Director of Parks, Recreation and Community Services; Cassandra Paddock, Recreation Manager

**Others Present:** Gary Arnold, Chris Castoro, Ruby Ramos Basaldua, Caitlin Admire

**Call to order:** Meeting was called to order by Mr. Bosch at 5:34 PM.

**Hearing of residents:**

**Regular Agenda:**

**Agenda Item No. 1. Minutes:** Consideration and/or action regarding the approval of the minutes from May 20th, 2024.

Motion to approve May 20th, 2024, minutes as recorded of the Schertz Parks and Recreation Advisory Board regular meeting:

Motion: Brad Snow                      Second: James Garvin

Ayes:            6                                      Nays: 0                                      Abstains: 0

Approved: Yes

**Agenda Item No. 2. Hallie’s Court Sewer Line:** Discussion and/or action on Hallie’s Court sewer line extension on publicly-owned parkland.

Mrs. Shrum reminded the board that they had previously voted in November to approve an agreement to dedicate ROW in existing parkland in exchange for \$30,000 in cash to be provided for the ROW needed, plus a 55-foot-wide strip of land behind the lots to provide a trail connection between the two existing park parcels.

The developer realized that they actually need a sewer connection that they didn’t realize they needed in the beginning, so they came back and asked for a sewer connection. The City negotiated an additional \$5,000 for that sewer line across public parkland, and an alternate route to avoid a heritage live oak tree. All trees that will be taken out are non-heritage trees.

Mr. Snow asked if they are still running their sewer to the tanks and hauling it out everyday? Mrs. Shrum said yes, they are until their plant comes online which should be very soon- estimated end of August.

Mr. Garvin asked if this sewer line will split the park parcels into 2 sections and what we will do with it. Mrs. Shrum said yes, it will split it into two sections, and we don’t know what we will do with it yet, but we cannot sell it back to the developer to put another home on it. Mr. Garvin suggested maybe

something small like picnic tables and Mr. Snow added on that maybe we could add a pavilion or exercise equipment.

Mr. Snow asked if we are getting closer to getting the playscape paid for. Mrs. Shrum said that we could get a small playscape for \$30,000, which would be a start or we might be able to find funds to match and get a bigger one.

Motion: Sally Macias                      Second: Brad Snow

Ayes: 6                                      Nays: 0                                      Abstains: 0

Approved: Yes

**Agenda Item No. 3. Update on FM1518 Proposed Land Donations:** Discussion on the proposed land donations from the November 27<sup>th</sup>, 2023 Advisory Board Meeting.

FM1518 Property across from Parks Building- Mrs. Shrum explained that we closed on the white house property on July 12 and it is currently waiting to get asbestos testing this week and get quotes back for the demolition on the building.

FM1518 Wallace Property- Mrs. Shrum explained that the property owner rescinded their offer because they thought they had an interested buyer. That transaction has not gone through, so we are going to have our real estate agent reach back out to see if he's interested in donating the land again.

Shaeffer Road Property- Mrs. Shrum explained that we closed on this property in December of 2023. It is currently being leased for the FM1518 expansion project for the next 4 years- we'll take this time to plan what we will do with the property. We also plan to temporarily occupy the building out there during the 10 Commercial Place Building 1 renovation.

**Agenda Item No. 4. PROST Masterplan:** Workshop on Parks, Recreation, Open Space, and Trails (PROST) Master Plan.

Caitlin Admire updated the board on the status and timeline of the Parks, Recreation, Open Space, and Trails (PROST) Master Plan. Mrs. Admire went over the park inventory and explained the inventory list starts with park classification which are pulled from a typical Texas Parks and Wildlife department master plan. The first classification is a Close to Home parks which includes pocket parks, neighborhood parks, and community parks. These parks are typical parks with picnic tables and playground but can vary between sizes. The next classification is Regional Parks, these are larger parks with draw people from outside of the city. Mrs. Admire explained they are considered Crescent Bend Nature Park and the Schertz Soccer Complex as regional parks. Greenbelts and linear parks is the third classification and typically include trail corridors. The fourth classification Mrs. Admire explained was Open Space and Nature Parks, she explained these are not common categories they use but understand these are important to the City of Schertz. The last classification Mrs. Admire presented was Special Use Parks like the Skate Park or Dog Park.

Mrs. Admire then presented the Inventory Matrix next. The Inventory Matrix shows the total parks & amenities in the City of Schertz (See Attachment). The matrix also includes undeveloped parks land, developed trails, proposed trails, HOA parks, and ISD land.

Mrs. Admire quickly went over the map of all of the city parks as well as comments that have been made with improvement that could be made. She went over a summary of what the city already has, which is a little under 600 acres of park land and six recreation facilities as well as recreation programs.

Mrs. Admire explained that after the inventory and park profiles they look at the future conditions of the parks. She explained they note what a park currently has but also note what is already in progress or what is planned for certain parks.

The next step Mrs. Admire explained is the needs assessment. The assessment is separated into three parts. The three parts are demand based which looks at what they hear from the community, standard based which is the average level of service compared to what we have now and in the future, resource based which looks at the natural resources we have in our area. She explained the needs assessment uses the inventory to compare where the city is at with parks and amenities to the standard based on the population to show a deficit or surplus. Mrs. Shrum reminded the board the plan is still being worked on and the documents presented are still working documents. Then Mrs. Admire went over the survey that is still underway and she explained some of the needs and wants that have shown up on the surveys. The board discussed the survey and potential needs in getting the survey out to the public.

**Requests from Advisory Board for Future Agenda:**

Mr. Snow requested an update on the maintenance and construction of our annual project priorities.

**Announcements by Advisory Board Chairman and Members:**

Mr. Garvin also announced he is apart of Gods Dogs Rescues, and they have started to go to Murdochs every other week to help get cats and dog adopted to good homes. Murdoch's is an awesome partner and would probably love to work with Parks and Rec in the future.

**Announcements by City Staff:**

- City and community events attended and to be attended.
- Recognition of actions by community volunteers
- Announcements by City Staff
  - Parks & Rec Month
  - Special Events
  - Camps
  - Social Leagues

Ms. Paddock mentioned that they've had a very full and successful summer with all of their added programs. This fall there will be even more new programs at North Center, including those for adults like Floral Design and Cookie Decorating.

**Adjournment:** Motion was made to adjourn the meeting at 6:58 PM.

Motion: James Garvin

Second: Sally Macias

Ayes: 6

Nays: 0

Abstains: 0

Approved: Yes

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Chair/Vice-Chair, Parks and Recreation Advisory Board

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Recording Secretary, City of Schertz