

SCHERTZ PARKS AND RECREATION ADVISORY BOARD MEETING

DATE & TIME: Monday, September 23, 2024; 5:30 PM

LOCATION: 1400 Schertz Parkway, Schertz TX – Council Chambers Conference Room

Board Members Present: Johnie McDow, Chair; Reginna Agee; Sally Macias; Brad Snow; Penny Jennings; Chris Castoro; Tim Dusek; Mark Davis, Councilmember Liaison

Staff Present: Lauren Shrum, Director of Parks, Recreation and Community Services; Cassandra Paddock, Recreation Manager; Lexis Michael Parks Board Secretary

Others Present: Ruby Ramos Basaldua; Caitlin Admire; Shubhangi Rathor

Call to order: Meeting was called to order by Mr. McDow at 5:31 PM.

Hearing of residents:

Ruby Ramos Basaldua, Great Springs Project, spoke on an upcoming Trail Connect Conference. She invited the board and staff to come to USTA on October, 1st, 2024 2:00pm – 5:00pm.

Regular Agenda:

Agenda Item No. 1. Minutes: Consideration and/or action regarding the approval of the minutes from July 22nd, 2024.

The minutes were not approved and will be moved for approval at the October 21st, 2024 meeting.

Agenda Item No. 2. PROST Master Plan Draft Discussion and/or action on the Parks, Recreation, Open Space, and Trails (PROST) Master Plan Draft

Mrs. Admire presented on the PROST Master Plan Draft. She reminded the board on their process of creating a master plan. She went over the schedule and explained this is the last board meeting before the approval of the draft in October. They will then bring the approved draft to the City Council in early November for final approval. She touched briefly on the inventory and explained what they look at when creating the inventory. Mrs. Admire explained they also looked at three parks to create specific profiles on. Mrs. Admire explained previous exercises were partly to combine what are separate parks now into combined entities. She used the example of Community Circle Park, which has multiple different features but is seen as one park. Mrs. admire reminded the board of how they perform the needs assessment and how they rank the needs as well. Mrs. Admire went over the maps they have created that show the needs based on different categories. The map highlights areas of need for parks and or trails.

Mrs. Admire explained that all the work and data they have collected over the past eight months is then compiled into recommendations. She explained that the page of recommendations is the most important part as it will be what the TPWD will look at mainly when the city goes for grants.

Mr. Shrum explained the recommendations can be updated and items can be moved up once something is completed. Mrs. Admire explained the goal to have the draft done for the board is October 8th.

Mrs. Admire went through each goal they have created for the city with the information they pulled over the past few months. She quickly went through each recommendation under each goal. She split the board into groups to rank the recommendations to fit the needs of the city. After the groups finished, they came back to discuss the rankings and decided if they were happy with how each group ranked their categories. The finalized goals are attached.

Mrs. Shrum told the board she would love to have them at the City Council meeting on November 12th, 2024, when they present the draft to the council for approval.

Agenda Item No. 3. Parks Advisory Board Special Meeting: Consideration and/or action on the special meeting on Monday, October 21, 2024, at 5:30 pm to approve the PROST Master Plan.

Motion to approve the calling of a Special Board Meeting to approve the PROST Master Plan Draft on October 21, 2024:

Motion: Brad Snow Second: Chris Castoro

Ayes: 7 Nays: 0 Abstains: 0

Approved: Yes

Agenda Item No. 4. Parks and Recreation Budget & Project Priorities: Discussion and/or action on FY24-25 Parks and Recreation Budget and Parks and Recreation Project Priorities.

Mrs. Shrum went over the park's projects for the new fiscal year. A few major projects will be rolled over. She started on the Soccer Complex Irrigation Storage project which will be rolling this project into the new fiscal year. She explained the current well must be capped by December 18th, 2024, and a new well will have to be drilled. The Thulemeyer project will also be rolling over into the new year. There are many parks we will be deeded to the city in the next year and many projects that will be started. The presentation of all priorities and the status is attached.

Requests from Advisory Board for Future Agenda:

None

Announcements by Advisory Board Chairman and Members:

Mr. McDow announced the changes to the current board members. The board had two new members, Chris Castoro and Tim Dusek. The board also had a resignation by James Garvin.

Announcements by City Staff:

- City and community events attended and to be attended.
- Recognition of actions by community volunteers
- Announcements by City Staff
 - Cassie Paddock was selected to be a part of a Fellowship at NRPA

Adjournment: Motion was made to adjourn the meeting at 7:42 PM.

Motion: Sally Macias Second: Brad Snow

Ayes: 7 Nays: 0 Abstains: 0

Approved: Yes

Chair/Vice-Chair, Parks and Recreation Advisory Board

Recording Secretary, City of Schertz