

DRAFT

PLANNING AND ZONING MINUTES

April 3, 2024

The Schertz Planning and Zoning Commission convened on April 3, 2024 at 6:00 p.m. at the Municipal Complex, Council Chambers, 1400 Schertz Parkway Building #4, Schertz, Texas.

Present: Glen Outlaw, Chairman; Richard Braud, Vice Chairman; Roderick Hector, Commissioner; Danielle Craig, Commissioner; Judy Goldick, Commissioner; John Carbon, Commissioner

Absent: Clayton Wallace, Commissioner; Patrick McMaster, Commissioner; Tamara Brown, Commissioner

Staff present: Brian James, Deputy City Manager; Emily Delgado, Planning Manager; Tiffany Danhof, Administrative Assistant; Daisy Marquez, Planner

1. CALL TO ORDER

Chairman Mr. Outlaw called the meeting to order at 6:00 P.M.

2. SEAT ALTERNATE TO ACT IF REQUIRED

Danielle Craig was seated as an alternate.

3. HEARING OF RESIDENTS

This time is set aside for any person who wishes to address the Planning and Zoning Commission. Each person should fill out the Speaker's register prior to the meeting. Presentations should be limited to no more than three (3) minutes. Discussion by the Commission of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

No One spoke.

4. CONSENT AGENDA:

A. Minutes for the March 6, 2024 Regular Meeting.

Motioned by Vice Chairman Richard Braud to approve, seconded by Commissioner Danielle Craig

Vote: 6 - 0 Passed

5. PUBLIC HEARING:

The Planning and Zoning Commission will hold a public hearing related to zone change requests, specific use permit requests, and Unified Development Code Amendments within this agenda. The public hearing will be opened to receive a report from staff, the applicant, the adjoining property owners affected by the applicant's request, and any other interested persons. Upon completion, the public hearing will be closed. The Commission will discuss and consider the application, and may request additional information from staff or the applicant, if required. After deliberation, the Commission is asked to consider and act upon the following requests and make a recommendation to the City Council if necessary.

- B. PLZC20240040** - Hold a public hearing and make a recommendation on a request to rezone approximately 1.8 acres of land from Pre-Development District (PRE) to Single-Family Residential / Agricultural District (R-A), known as Bexar County Property Identification Number 308385, also known as 12396 Schaefer Road, City of Schertz, Bexar County, Texas.

Mrs. Marquez provided a presentation.

Mr. Outlaw opened the public hearing at 6:10 P.M.

No one spoke.

Mr. Outlaw closed the public hearing at 6:11 P.M.

Motioned by Commissioner Judy Goldick to recommend approval to the City Council, seconded by Commissioner Roderick Hector

Vote: 6 - 0 Passed

- C. PLZC20240050** - Hold a public hearing and make a recommendation on a request to rezone approximately 3 acres of land from Pre-Development District (PRE) to Single-Family Residential / Agricultural District (R-A), a portion of Bexar County Property Identification Number 308402, also known as 11627 Voges Pass, City of Schertz, Texas, Bexar County, Texas.

Mrs. Marquez provided a presentation.

Mr. Outlaw opened the public hearing at 6:22 P.M.

No one spoke.

Mr. Outlaw closed the public hearing at 6:22 P.M.

Motioned by Commissioner Roderick Hector to recommend approval to the City Council, seconded by Commissioner John Carbon

Vote: 6 - 0 Passed

6. REQUESTS AND ANNOUNCEMENTS:

- A.** Requests by Commissioners to place items on a future Planning and Zoning Agenda

There were requests by Commissioner Mr. Braud.

B. Announcements by Commissioners

- City and community events attended and to be attended
- Continuing education events attended and to be attended

There were announcements by Commissioner Mr. Outlaw and Mrs. Goldick.

C. Announcements by City Staff.

- City and community events attended and to be attended.

There were no announcements by City Staff.

**7. INFORMATION AVAILABLE IN THE PLANNING AND ZONING COMMISSION
PACKETS- NO DISCUSSION TO OCCUR**

A. Current Projects and City Council Status Update

8. ADJOURNMENT OF THE REGULAR MEETING

Chairman Mr. Outlaw adjourned the regular meeting at 6:31 P.M.

Chairman, Planning and Zoning Commission

Recording Secretary, City of Schertz