

DRAFT

MINUTES REGULAR MEETING January 21, 2025

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 21, 2025, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Robert Westbrook; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Allison Heyward; Councilmember Tim Brown

Absent: Councilmember Place 4 (Vacant)

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Tim Brown)

Councilmember Tim Brown provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Proclamations

School Board Recognition Month (Councilmember Westbrook)

Mayor Pro-Tem Robert Westbrook presented the School Board Recognition Month Proclamation to Schertz-Cibolo-Universal City Independent School District (SCUCISD) Superintendent Paige Meloni, and Board of Trustee members: President Mr. Ed Finley, Secretary Belinda Evans, Assistant Secretary Amy Thomas, and Trustees Mr. Jerry Perkins, Ms. Margaret Carlin, and Mr. Dan Swart and Judson Independent School District Board President Ms. Suzanne Kenoyer.

Presentations

Presentation of the FY 23-24 Parks & Recreation Annual Report (S.Gonzalez/L.Shrum)

Presentation of the FY 23-24 Parks & Recreation Annual Report was postponed.

Discussion and consideration of forthcoming financing of Schertz/Seguin Local Corporation Bond Issuance (S.Gonzalez/J.Walters)

Deputy City Manager Brian James introduced Mr. Andrew Friedman, Senior Managing Director with Public Finance with SAMCO Capital Markets. Mr. Friedman explained that since Schertz and Seguin are each 50% owners of the corporation, SSLGC must seek approval from both to borrow money to make capital improvements through bond sales. Tonight's presentation was to provide information on the proposed action to borrow an amount not to exceed \$15 million dollars for improvements to the system. They will return to Council with a request for formal approval on February 18, 2025.

City Events and Announcements

- **Announcements of upcoming City Events (B. James/S. Gonzalez)**
Deputy City Manager Brian James announced upcoming city events.
- **Announcements and recognitions by the City Manager (S. Williams)**
City Manager Steve Williams thanked the City Staff for their hard work in planning for the bad weather day. He extended kudos to the Fire personnel, John Perry, Carl Schultze, Patricio Wilson, Tyler Wencka, and Amanda Mathews who were deployed for two weeks to Los Angeles to assist with the wildfires.

Mr. Williams thanked the Chamber for allowing Schertz to host the 2025 Chamber Leadership Core Class, where staff and participants were able to talk about municipal government and engage in a mock city council meeting.

- **Announcements and recognitions by the Mayor (R. Gutierrez)**
Mayor Gutierrez conveyed special gratitude to the crew who are assisting with the California fires.

Mayor Gutierrez thanked everyone who participated in recent elections and congratulated successful candidates, including President Trump, Senator Cruz, Congressman Cuellar, Congressman Casar, Texas State Senator Donna Campbell, and Texas State Representative Alan Schoolcraft.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Mayor Pro-Tem Robert Westbrook recognized the following residents:

Ben Guerrero, 506 Capot Court Ln, thanked residents who came out to vote in the Special Election and the Runoff Election. He also thanked Guadalupe County Conservative Republicans, the Schertz Police Association, and Mr. Roy Richard for their endorsements.

Josh Pollock, 128 Summit, addressed council regarding item 7 of the agenda. He stated they were present to answer any questions regarding the upcoming executive session.

Maggie Titterington, 1730 Schertz Parkway, provided an update on upcoming Chamber events.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

- 1. Minutes** - Approval of the minutes from the Council Workshop Meeting and regular Council Meeting on January 7, 2025 (S.Edmondson/S.Courney)
- 2. Appointments, Re-appointments, and Resignations** - City of Schertz Boards, Commissions and Committees

Resignations

- EDC-Henry Hayes

- 3. Resolution 25-R-007-** Authorizing the Schertz Police Department to apply for a Bullet-Resistant Shield Grant (J.Lowery)
- 4. Resolution 25-R-001-** Authorizing the Schertz Police Department to apply for a Rifle-Resistant Body Armor Grant through the Office of the Governor for the Fiscal Year 2026 (J.Lowery)
- 5. Resolution 25-R-012** - Authorizing the Schertz Police Department to apply for the FY 2026 Project Safe Neighborhood Grant Program (J.Lowery)

No items were removed for separate action.

Mayor Gutierrez asked for a motion to approve Consent Agenda Items #1 - 5.

Moved by Councilmember Michelle Watson, seconded by Councilmember Allison Heyward

AYE: Mayor Pro-Tem Robert Westbrook, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Discussion and Action Items

- 6. Ordinance 25-S-004** - Consider amendments to Part III of the Schertz Code of Ordinances, Unified Development Code (UDC), to Article 11, Section 21.11.6 Prohibited Signs and Section 21.11.17 Temporary Signs.
(B.James/L.Wood/E.Delgado)

Staff requested this item be tabled.

- 7. Resolution 25-R-005** - Approving a Utility Service Extension Request for the Woman Hollering Townhomes (B.James/K.Woodlee)

Mayor Gutierrez postponed discussion on Item #7 for discussion with City Attorney to be conducted in Executive Session.

Following the Executive Session, Mayor Gutierrez announced this item was tabled.

Mayor Gutierrez recessed to Closed Session at 6:21 p.m.

Closed Session

- 8.** The City Council will meet in closed session in accordance with Texas Government Code Section 551.071 to consult with legal counsel regarding the City's legal rights and obligations within its certificated utility service areas lying in its extraterritorial jurisdiction.

Reconvene into Regular Session

Mayor Gutierrez reconvened Regular Session at 7:14 p.m.

- 9.** Take any action based on discussion held in Closed Session under Agenda Item #8.

Mayor Gutierrez stated the discussion for Closed Session Agenda Item #8 started at 6:27 p.m. and ended at 7:11 p.m.

No action was taken.

Workshop

10. Workshop Discussion on the Integration of Space Force into Veterans Memorial Plaza (S.Gonzalez/L.Shrum)

This time was postponed until next scheduled meeting.

11. January 2025 Quarterly Streets Update

Mayor Gutierrez recognized Streets Superintendent Robert Martinez who briefed Council on the status of streets in light of the winter storm. He then provided a presentation utilizing the Streets Maintenance Dashboard showing completed and pending projects, including potholes, street issues, sidewalk issues, and other issues such as defaced or faded signs. Public Works Director Larry Busch added clarification on the work being done and included an update on the asset management software implementation.

Assistant City Engineer John Nowak provided an update on the 2024 SPAM projects (Resurfacing Project, Rehabilitation Project, and Project Modifications) and concluded with a brief presentation of the 2025 SPAM Projects and other Street Projects.

No Council discussion occurred.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
No requests from Mayor or Councilmembers for updates or information from Staff.
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
No requests from Mayor or Councilmembers for items or presentations to be placed on a future City Council agenda.
- City and Community Events attended and to be attended (Council)
Councilmember Allison Heyward attended the following events: 89th Legislative Swearing In Ceremony for Texas Representative Alan Schoolcraft; the TML Legislative Update; the American Public Works Association Webinar on Life-cycle Modeling for Local Government; the TML Region 8 Meeting as TML President; and she served as emcee for the TML Traps for the Unwary Seminar.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:41 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary