

DRAFT

MINUTES REGULAR MEETING February 18, 2025

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on February 18, 2025, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Allison Heyward; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Benjamin Guerrero; Councilmember Robert Westbrook; Councilmember Tim Brown

Absent: Councilmember Mark Davis

Staff present: City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Macaluso)

Councilmember Paul Macaluso provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Proclamations

National Engineer's Week-February 16-22, 2025-Engineering Department (Macaluso)

Councilmember Paul Macaluso presented the National Engineer's Week-February 16-22, 2025 Proclamation to City Engineer Kathy Woodlee and Assistant City Engineer John Nowak.

Government Communicators Day-February 21, 2025-Public Affairs (Westbrook)

Councilmember Robert Westbrook presented the Government Communicators Day-February 21, 2025 Proclamation to Public Affairs Director Linda Klepper, Communications Manager Devan Christensen, and Marketing & Communications Specialist Tatum Hearn.

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)
Deputy City Manager Brian James announced upcoming city events.
- Announcements and recognitions by the City Manager (S. Williams)
City Manager Steve Williams extended kudos to the Schertz Library for receiving the 2024 Achievement of Excellence and Libraries Award from the Texas Municipal Libraries Association, placing them in the top 19% of Public Libraries in the State of Texas.

He congratulated HR Director Jessica Kurz for having earned three certifications - Senior Certified Professional from the Public Sector Human Resources Association, Senior Certified Professional Designation from the Society for Human Resources Management, and Senior Professional from the Human Resources Certification Institute.

He congratulated Public Affairs for the work they did on the State of the Cities video.

- Announcements and recognitions by the Mayor (R. Gutierrez)
No announcements or recognitions were provided by Mayor Gutierrez.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Mayor Pro-Term Allison Heyward recognized the following residents:

Dana Eldridge, 2628 Gallant Fox Drive, who spoke in opposition of the temporary sign ordinance. He asked City Council to vote against the ordinance and not have it on a future agenda.

Michele (Micki) Tereletsky, 705 Marilyn Drive, who spoke in opposition of temporary signs.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Approval of the minutes from the Council Meeting on February 4, 2025 (S.Edmondson/S.Courney)
2. **Resolution 25-R-003** – Authorizing a professional services agreement with Kimley-Horn and Associates, Inc. for the design of the Schertz Forest Roadway and Waterline Improvements Project (B.James/K.Woodlee/J.Nowak)
3. **Resolution 25-R-022** - Authorizing the Schertz Police Department to apply for the FY 2026 Criminal Justice Grant Program (JAG Grant) (J. Lowery/P. Waller)
4. **Resolution 25-R-023** - Authorizing the Schertz Police Department to Purchase and Install Emergency Vehicle Equipment by Farrwest Specialty Vehicles (J. Lowery/P. Waller)
5. **Resolution 25-R-008** - Authorizing the purchase of computer equipment from CDW (B.James/D.Hardin/J.Bluebird)
6. **Resolution 25-R-004** – Authorizing a professional services agreement with Halff Associates, Inc. for the final design of the Lower Seguin Road Reconstruction Project (B.James/K.Woodlee/J.Nowak)
7. **Resolution 25-R-029** - Authorizing an Interlocal Agreement with Guadalupe County for Lease Use of County Facility (S.Williams/J.Lowery)

No items were removed for separate action.

Mayor Gutierrez asked for a motion to approve Consent Agenda Items #1 - #7.

Moved by Councilmember Tim Brown, seconded by Mayor Pro-Tem Allison Heyward

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Benjamin Guerrero, Councilmember Robert Westbrook, Councilmember Tim Brown

Other: Councilmember Mark Davis (ABSENT)

Passed

Discussion and Action Items

8. **Resolution 25-R-027** - Authorizing the Schertz/Seguin Local Government Corporation to issue debt for capital projects
(S.Gonzalez/B.James/A.McBride/L.Busch/J.Walters)

Mayor Gutierrez recognized Finance Director James Walters who introduced Mr. Mark McLiney and Mr. Jack McLiney of SAMCO Capital Markets. Mr. Mark McLiney stated that they were seeking formal action authorizing Schertz Seguin Local Government Corporation to proceed with their borrowing which is planned for March 5th. He stated Seguin is taking action this evening as well. As a reminder, both City Councils must approve before the corporation can move forward.

Mayor Gutierrez opened the floor to Council for discussion.

No discussion occurred.

Moved by Mayor Pro-Tem Allison Heyward, seconded by Councilmember Michelle Watson

AYE: Mayor Pro-Tem Allison Heyward, Councilmember Michelle Watson, Councilmember Paul Macaluso, Councilmember Benjamin Guerrero, Councilmember Robert Westbrook, Councilmember Tim Brown

Other: Councilmember Mark Davis (ABSENT)

Passed

9. **Resolution 25-R-021** - Authorizing the approval of a Development Agreement with BFR LLC for the approximately 30 acre tract at FM 1518 and Woman Hollering Road (S.Williams/B.James)

Item #9 was tabled.

10. **Resolution 25-R-005** - Approving a Utility Service Extension Request for the Woman Hollering Townhomes (B.James/K.Woodlee)

Item #10 was tabled.

11. **Ordinance 25-S-004** - Consider amendments to Part III of the Schertz Code of Ordinances, Unified Development Code (UDC), to Article 11, Section 21.11.6 Prohibited Signs and Section 21.11.17 Temporary Signs (B.James/L.Wood/E.Delgado)

Mayor Gutierrez recognized Planning Manager Emily Delgado who provided background information and proposed amendments to the UDC related to Ordinance 25-S-004. Ms. Delgado stated that at the January 7, 2025, meeting that there was a desire among Council to allow feather flags in some capacity. On February 4, 2025, Staff gave another presentation with a new proposal that would allow feather flags,

which included a concept of a reoccurring event permit. Ultimately, Council motioned to table the item requesting staff bring back more options. Ms. Delgado presented three options for feather flags specifically. Balloon signs will be prohibited. Ms. Delgado stated staff was seeking direction on what should be incorporated into the full UDC Article revision from Council, but requested no formal action be taken at this time. After much Council discussion, Mayor Gutierrez stated a consensus had been reached and instructed Ms. Delgado to move forward in that regard and no other action would be taken by Council at that time.

Mayor Gutierrez further stated Item #11 was postponed.

Workshop

12. Workshop on Schertz PD TCOLE 2024 Racial Profiling Report (S.Williams/J.Lowery)

Mayor Gutierrez recognized Schertz Police Chief Jim Lowery who presented the Schertz Police Department TCOLE 2024 Racial Profiling Report. Council asked questions regarding the report and Schertz Policy and Procedures for Training officers. Chief Lowery responded and added closing remarks.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
No requests from Mayor or Councilmembers for updates or information from Staff.
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
No requests from Mayor or Councilmembers for items or presentations to be placed on a future City Council agenda.
- City and Community Events attended and to be attended (Council)
Mayor Pro-Tem Allison Heyward participated in the TML webinar on branding and entrepreneurial city, attended the Trailriders lunch, Staff Valentine Breakfast, NEP luncheon, and The Chamber Luncheon. She complimented the staff on their State of the Cities video.

Councilmember Paul Macaluso attended The Chamber Luncheon.

Councilmember Tim Brown attended The Chamber Luncheon.

Adjournment

Mayor Gutierrez adjourned the meeting at 7:05 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary