

NOTICE OF ELECTION

THE STATE OF TEXAS

COUNTIES OF GUADALUPE, COMAL § THE CITY OF SCHERTZ
AND BEXAR

TO THE RESIDENT, QUALIFIED VOTERS OF THE
CITY OF SCHERTZ, TEXAS

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TAKE NOTICE that an election will be held in the City of Schertz, Texas on November 4, 2025, in obedience to a Resolution duly entered by the City Council of the City of Schertz on July 15, 2025, which Resolution reads substantially as follows:

RESOLUTION 25-R-082

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, CALLING AN ELECTION TO BE HELD ON NOVEMBER 4, 2025 FOR THE PURPOSE OF ELECTING A MAYOR AND COUNCILMEMBERS FOR PLACE 1 AND PLACE 2 FOR A THREE YEAR TERM AND MAKING PROVISION FOR THE CONDUCT OF THE ELECTION; AUTHORIZING CONTRACTS WITH THE COUNTY CLERK OF COMAL COUNTY AND THE ELECTIONS ADMINISTRATORS OF BEXAR AND GUADALUPE COUNTIES TO CONDUCT THIS ELECTION; AUTHORIZING THE ELECTIONS TO BE HELD AS A JOINT ELECTION; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 9.01 (a) of the Home Rule Charter (the "Charter") of the City of Schertz, Texas (the "CITY"), the regular City election shall be held on the uniform election date in November, or at such other times as may be authorized or specified by State Law; and

WHEREAS, the terms of the offices of the Mayor and Councilmembers for Place 1 and Place 2 will expire in November 2025 and therefore, the City is required to conduct an election to elect council members for the new term; and

WHEREAS, the City Council hereby finds and determines that holding a joint election on November 4, 2025 with eligible political subdivisions in accordance with the provisions of Texas Election Code section 271.002 is in the best interest of the City; and

WHEREAS, the City Council finds and determines that contracting for election services with the Comal County Clerk and the Election Administrators for Bexar and Guadalupe County (collectively, the "Elections Administrators") to conduct this election is in the best interest of the City; and

WHEREAS, the City Council finds and determines that holding such an election as provided for herein in is the best interest of the health, safety and welfare of the City.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. An election shall be held on November 4, 2025, in and throughout the City, for the purpose of electing Mayor and Councilmembers for Place 1 and Place 2 for a three-year term to expire November 2028.

Section 2. The City will hold a Joint General Election with the Schertz-Cibolo Universal City Independent School District (the "District"), the City of Cibolo, and other political subdivisions, as provided pursuant to the provisions of joint election agreements between Comal County, Bexar County, and Guadalupe County and the City of Schertz, adopted in accordance with the provisions of Section 271.002 of the Texas Election Code, as amended.

Section 3. At said Election, the candidate receiving more than 50% of the votes for Mayor and Councilmember Place 1 and Place 2 respectively, shall be declared elected for a term to expire in November 2028.

Section 4. Any candidate desiring to have his or her name on the Official Ballot for said General Election shall, no sooner than Saturday, July 19, 2025, and no later than Monday, August 18, 2025 at 5:00 p.m., file with the City Secretary an application in writing and in the form prescribed by the Texas Election Code requesting that his or her name be placed on the Official Ballot and declaring as a Candidate for Mayor and Councilmember for either Place 1 or for Place 2. The name of all eligible candidates whose applications have been duly and timely filed shall be placed on the ballot pursuant to a drawing as provided by law.

Section 5. The election shall be held in accordance with, and shall be governed by, the election laws of the State of Texas, and conducted in accordance with the terms set forth in the Contracts for Election Services from Bexar, Guadalupe and Comal Counties in Exhibit A.

Section 6. The City Secretary is hereby designated as the election officer for the City and is hereby authorized to perform all duties and take all actions as required pursuant to the Election Services or Joint Election Agreement and is further authorized to take any additional actions required by state law.

Section 7. The Early Voting Locations established for this election are designated on Exhibit B. A list of the City Election Precincts Vote Centers and the polling places designated for each such election precinct are identified on Exhibit C.

Section 8. Polling on election day shall be held at the Vote Center Locations listed on Exhibit C on Tuesday, November 4, 2025, as prescribed by applicable law, and, the polls shall be open from 7:00 a.m. to 7:00 p.m.

Section 9. The Election Administrators are hereby designated as the Early Voting Clerks to conduct such early voting in the election in accordance with the provisions of the Texas Election Code. The main Early Voting places at which early voting shall be conducted for those residing respectively are in Bexar, Comal, and Guadalupe Counties.

Bobbie Koepp, Comal County Clerk, mailing address 396 N. Seguin Avenue, New Braunfels, Texas 78130, (830-221-1230) or koeppb@co.tx.us

Michele Carew, the Elections Administrator of Bexar County, mailing address 1103 S. Frio, Suite 100 San Antonio, Texas 78207, (210-335-8683) and <https://www.bexar.org/1568/Elections-Department>

Lisa Hayes, the Elections Administrator of Guadalupe County, mailing address is 215 S. Milam Street Seguin, Texas 78155 or PO Box 1346, Seguin, Texas 1346, (830-303-6363) and <https://www.co.guadalupe.tx.us/elections/>

Section 10. Early voting shall be conducted from Monday, October 20, 2025, through Friday, October 31, 2025, with some exceptions of certain Saturdays, Sundays, and official State holidays. The locations and hours for the early voting are attached to this Resolution as Exhibit B.

Section 11 . The anticipated fiscal impact of conducting the election is currently estimated to be \$59,500.00.

Section 12. All resident qualified voters of the City shall be permitted to vote at any of the Early Voting locations designated in Comal, Bexar, or Guadalupe County. On Election Day, such voters shall vote at any Polling Place/Vote Centers located in their designated election county (Comal, Bexar, and Guadalupe). The election shall be held and conducted in accordance with the provisions of the Texas Election Code, as amended, and as may be required by any other law. All election materials and proceedings shall be printed in both English and Spanish.

Section 13. A substantial copy of this Resolution shall serve as proper notice of the Election. The City Secretary shall post and publish the election notice as required by the Texas Election Code.

Section 14. The Council authorizes the City Manager, or his/her designee, to negotiate and enter into one or more joint election agreements with other governmental organizations in accordance with the provisions of the Texas Election Code in such form as shall be approved by the City Manager, or his/her designee.

Section 15. The Council authorizes the City Manager, or his/her designee, to negotiate and enter into contracts with the County Clerk and Elections Administrators to conduct the Election in accordance with the provisions of the Texas Election Code in such form as shall be approved by the City Manager, or his/her designee.

Section 16. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 17. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters ordered herein.

Section 18. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 19. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and this Council hereby declares that this Resolution would have been enacted without such invalid provision. The Council hereby authorizes the Mayor and the City Secretary of the City to make such technical modifications to this Resolution that are necessary for compliance with applicable Texas or Federal Law or to carry out the intent of this Council, as evidenced herein.

Section 20. All exhibits provided for herein are incorporated by reference.

Section 21. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and

subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 22. This Resolution shall be in force and effect from and after its final passage and any publication required by law.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2025.

City of Schertz

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, TRMC
City Secretary

EXHIBIT A

Bexar County Election-Joint Contract draft-*not available*



CONTRACT FOR ELECTION SERVICES

THIS CONTRACT made by and between the Elections Administrator of Guadalupe County, Texas (“Elections Administrator”) and the City of Schertz, hereinafter referred to as “Political Subdivision,” pursuant to Texas Election Code Sections 31.092(a) for an election to be held on November 4, 2025 in Guadalupe County at their expense.

The County owns an electronic voting system, the Express Vote Universal Voting System for Early Voting, Election Day voting, and Early Voting by Mail, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. The Political Subdivision desires to use the County’s electronic voting system and to compensate the County for such use.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, **IT IS AGREED** as follows:

GENERAL PROVISIONS

- A. The purpose of this Contract is to maintain consistency and accessibility in voting practices, polling places, and election procedures to best assist the voters. For purposes of this Contract the term “Election” will include any resulting recount or election contest. It will also apply to any election to resolve a tie.
 - B. The Elections Administrator of Guadalupe County shall coordinate, supervise, and handle all aspects of administering the Election as provided in this Contract. The Political Subdivision agrees to pay Guadalupe County for equipment, supplies, services, and administrative costs as provided in this Contract.
 - C. The Elections Administrator shall serve as the administrator for the Election; however, the Political Subdivision shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Political Subdivision.
 - D. The Elections Administrator has the right to enter into agreements with other entities at any time and may require that authorities of the Political Entity holding elections on the same day in all or part of the same territory to enter into a joint election agreement as authorized in Chapter 271 of the Texas Election Code. The Political Subdivision agrees to enter into a joint election agreement required by Guadalupe County.
- I. RESPONSIBILITES OF ELECTIONS ADMINISTRATOR.** The Elections Administrator shall be responsible for performing the following services and furnishing the following material and equipment in connection with the Election:
- A. **Nomination of Presiding Judges and Alternate Judges.** The Elections Administrator shall recommend the appointment of Election Day presiding and alternate judges, central accumulation

station judges, and the Early Voting Ballot Board (EVBB) presiding judge, all of whom shall meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code.

B. Notification to Presiding and Alternate Judges; Appointment of Clerks.

1. The Elections Administrator shall notify each presiding and alternate judge of his or her appointment. The notification will also include the assigned polling station, the date of the election training(s), the date and time of the Election, the rate of compensation, the number of clerks the judge may appoint, the eligibility requirements for Election workers, and the name of the presiding or alternate judge as appropriate.
 2. The election judge will make the clerk appointments in consultation with the Elections Administrator. If a presiding judge or the alternate judge does not speak both English and Spanish, and the election precinct is one subject to Section 272.002 and 272.009 of the Texas Election Code, the Elections Administrator shall ensure that a bilingual election clerk is appointed. The Elections Administrator shall notify the clerks of the same information that the judges receive under this section.
- C. Election Training.** The Elections Administrator shall be responsible for conducting Election training for the presiding judges, alternate judges, clerks, and early voting deputies in the operation and troubleshooting of the voting system and the conduct of elections, including qualifying voters, issuing ballots, maintaining order at the polling location, and conducting provisional voting.
- D. Logic and Accuracy Testing.** In advance of Early Voting (including the sending of any mail ballots), the Elections Administrator, the tabulation supervisor, and the other members the Elections Administrator designates for the testing board shall conduct all logic and accuracy testing in accordance with the procedures set forth by the Texas Election Code and under guidelines provided by the Secretary of State's office. The Elections Administrator shall also be responsible for the publication of the required notice of such testing.
- E. Election Supplies.** The Elections Administrator shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day (and to the Early Voting clerks during Early Voting) the following Election supplies: election and early voting kits (including the appropriate envelopes, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and subchapter B of chapter 66 of the Texas Election Code) seals, sample ballots, thermal paper rolls, batteries for use in the voting system equipment, supplies for the electronic poll books, and all consumable type office supplies necessary to hold an Election.
- F. Registered Voters List.** The Elections Administrator shall provide lists of registered voters required by law for use on Election Day and for the Early Voting period.
- G. Notice of Previous Polling Place.** The Elections Administrator shall post notices of a change in a polling place at the entrance to the previous polling location. Section 43.062 of the Texas Election Code provides that the notice shall state the location has changed and give the location of the new polling place.

H. **Ballots.** The Elections Administrator or designee shall be responsible for the preparation, printing, programming and distribution of English and Spanish ballots and sample ballots, including the mail ballots, based on the information provided by the Political Subdivision, including the names of the candidates, names of the offices sought, order of names on the ballot, propositions on the ballot, and the Spanish translation of the offices and any propositions.

I. **Applications for Mail Ballots.** The Political Subdivision and Elections Administrator agree that early voting by mail ballots shall be processed in accordance with the applicable provisions of the Texas Election Code and that 3251 North State Hwy 123, Seguin, Texas 78155 or P.O. Box 1346, Seguin, Texas 78156 are the early voting clerk's mailing addresses to which ballot applications and ballots voted by mail shall be sent for the Political Subdivision.

J. **Early Voting.** In accordance with Sections 31.096 and 32.097(b) of the Texas Election Code, the Elections Administrator shall serve as the Early Voting Clerk for the Election.

1. The Elections Administrator shall supervise and conduct the early voting by mail and by personal appearance and shall secure personnel to serve as Early Voting Deputies.
2. The Elections Administrator shall receive mail ballot applications on behalf of the Political Subdivision. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Elections Administrator or deputies at the Elections Office located at 3251 North State Hwy 123 Seguin, Texas 78155. Applications for mail ballots sent to the Political Subdivision shall be promptly faxed to the Elections Administrator at (830)303-6373 or emailed to earlyvotingclerk@co.guadalupe.tx.us for timely processing and then the original application forwarded to the Elections Administrator for proper retention.
3. Early voting ballots shall be secured and maintained at the Elections Office at 3251 North State Hwy 123., Seguin, Texas 78155. In accordance with Chapter 87 of the Texas Election Code. The Early Voting Ballot Board shall meet at the same location unless posted differently.
4. Early Voting by personal appearance for the Election shall be conducted during the hours and dates and at the locations as determined by the Elections Administrator in consultation with the Political Subdivision and in accordance with the Texas Election Code.

K. Election Day Activities.

1. The Elections Administrator and staff shall be available from 6:00 am until the completion of the vote counting on Election Day to render technical support and assistance to voters and Election workers.
2. The Elections Administrator and staff shall prepare and conduct Election Night intake of election equipment, supplies, and records.

3. The Elections Administrator or designee shall serve as central counting station manager and tabulation supervisor, counting the votes in conjunction with the Early Voting Ballot Board and the Central Counting Station judges.
 4. Election Day polling locations are determined by the Elections Administrator and in accordance with the Texas Election Code. The Elections Administrator shall arrange for the use of all polling places and shall arrange for the setting up of the polling location.
- L. Election Night Reports.** The Elections Administrator shall prepare the unofficial and official tabulation of precinct results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results and Election Day precinct results shall be made available to the Political Subdivision via email as soon as they are prepared and may be released under law, but no earlier than 7:00 pm on Election Day. The tabulation reports may also be provided to other counties as necessary for the Election. As soon as reasonably possible, the Elections Administrator will post all reports for public review on the Guadalupe County Elections website at www.co.guadalupe.tx.us/elections.
- M. Provisional Votes/ Determination of Mail Ballots Timely Received under Section 86.007(d) of the Texas Election Code.** The Elections Administrator, serving as the Voter Registrar, shall retain the provisional voting affidavits and shall provide information on each of the voters' status. The Elections Administrator shall reconvene the EVBB after the Election within the time set forth in Section 65.051 of the Texas Election Code for the purpose of determining the disposition of the provisional votes. At the same time, the EVBB will review mail ballots timely received under Section 86.007(d) of the Texas Election Code to determine whether such will be counted and to resolve any issues with such ballots.
- N. Canvass Material Preparation.** Promptly after determination of the provisional votes and resolution of any mail ballots, the Elections Administrator shall work with the EVBB and tabulation supervisor to tally the accepted provisional votes and resolved mail ballots, amend the unofficial tabulations, and submit new unofficial tabulations to the Political Subdivision. These reports will serve as the canvass materials for the Political Subdivision. The title of these reports will be changed to official upon notification to the Elections Administrator of the completion of the canvass. Official reports will be sent to the Political Subdivision upon completion of canvass and posted on the Elections Office website for archival.
- O. Custodian of Election Records.** The Early voting Daily Roster as well as the Election Day Roster and Election results will be submitted to the Political subdivision as soon as practicable upon request. For the Early Voting Daily Roster, the same will be provided the next business day after each day of Early Voting upon request. All other Election records will be maintained by the Elections Administrator as Voter Registrar in accordance with Section 66.051 of the Texas Election Code. The Elections Administrator is hereby appointed the custodian of voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

Access to the election records shall be available to each participating political subdivision as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections

Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating political subdivision to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the participating authority.

P. Recount.

- I. The Political Subdivision shall advise the Elections Administrator if a recount is required by law or requested, and the Elections Administrator and the Political Subdivision shall discuss how such a recount is to be conducted. The Political Subdivision shall reimburse the Elections Administrator for the cost of such a recount, which is not included in the original cost estimate.

Q. Schedule for Performance of Services. The Elections Administrator shall perform all Election services in accordance with and in compliance with the time requirements set out in the Texas Election Code.

R. Contracting with Third Parties. In accordance with Section 31.098 of the Texas Election Code, the Elections Administrator is authorized to contract with third parties for Election services and supplies. The cost of such third-party services and supplies will be paid by the Elections Administrator and reimbursed by the Political Subdivision.

S. Department of Justice Preclearance for General Elections. If required by law, any changes to the general conduct of voting in Guadalupe County will be precleared through the United States Department of Justice by the Elections Administrator with copies of the submission and response e-mailed to the Political Subdivision.

II. RESPONSIBILITIES OF THE POLITICAL SUBDIVISION. The Political Subdivision shall perform the following responsibilities:

- A. **Election Orders, Election Notices, and Canvass.** The Political Subdivision shall be responsible for the preparing, adopting, publishing, and posting of all required election orders, resolutions, notices and other documents, including bilingual materials, evidencing action by the Political Subdivision of all actions necessary to call the Election. The Political Subdivision shall be responsible for conducting the official canvass of the Election.
- B. **Map/Annexations.** The Political Subdivision shall provide the Elections Administrator with an updated map and street index (including address numbers) of its jurisdiction in and electronic or printed format and shall advise the Elections Administrator in writing of any new developments, annexations or de-annexations and any other changes to the master voter registration list within the jurisdiction.

- C. **Department of Justice Preclearance for Special Elections.** If required by law, the Political Subdivision shall be individually responsible for obtaining appropriate preclearance from the United States Department of Justice for any special elections.
- D. **Ballot Information.** The Political Subdivision shall prepare the text for the Political Subdivisions official ballot in English and Spanish and provide to the Elections Administrator as soon as possible at the end of the period for ordering the Election or filing for candidacy. The ballot information shall include a list of propositions showing the order and the exact manner in which the candidates' name shall appear on the ballot. The Political Subdivision shall promptly review for correctness the ballot when requested by the Elections Administrator to do so prior to the finalization and shall approve by e-mail or by signature in person.
- E. **Precinct Reports to the Texas Secretary of State.** If a joint election is conducted with Guadalupe County, and the Political Subdivision is wholly contained within Guadalupe County, the Elections Administrator will file the precinct-by-precinct report with the Texas Secretary of State for elections conducted by the Guadalupe County Elections Office. If no joint election is conducted with Guadalupe County or if the Political Subdivision lies within multiple counties, then, utilizing the information provided by the Elections Administrator, the Political Subdivision shall prepare, and file all required precinct by precinct reports with the Texas Secretary of State.
- F. **Annual Voting Report.** The Political Subdivision shall be responsible for filing its annual voting system report to the Texas Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.

III. SPECIAL PROVISIONS RELATED TO ELECTION WORKERS

- A. **Number of Election Workers at Election Day Polling Locations.** It is agreed by the Elections Administrator and the Political Subdivision that there will be at least three Election workers at each Election Day polling location: the presiding judge, the alternate judge, and at least one election clerk appointed by the presiding judge. The number of necessary clerks is derived from the number of Elections at the poll and the number of registered voters at the poll.
- B. **Compensation for Election Workers.** The Elections Administrator shall compensate all Election workers in accordance with the Elections Administrator established compensation policies, in accordance with the Texas Election Code and using the rates set by the Guadalupe County Commissioners Court for county elections. The Elections Administrator shall pay the workers and be reimbursed by the entities sharing the polling locations.

IV. PAYMENT

- A. **Charges and Distribution of Costs.** In consideration of the joint election services provided by the Elections Administrator, the Political Subdivision will be charged a share of the Election costs and an administrative fee. The cost distribution is set forth in the Joint Election Agreement. The estimated costs to be paid by the Political Subdivision are set forth in the Cost Estimate.

- B. **Administrative Fee.** The Elections Administrator shall charge a fee equal to 10% of the Political Subdivision's share of the cost of the Election or a minimum of \$75.00.
- C. **Payment.** The Elections Administrator's invoice shall be due and payable to the address set forth in the invoice within 30 days from the date of receipt by the Political Subdivision.

V. **MISCELLANEOUS PROVISIONS**

- A. **Nontransferable Functions.** In accordance with Section 31.096 of the Texas Election Code, nothing in this Contract shall authorize or permit a change in:
1. The authority with whom or the place at which any document or record relating to the Election is to be filed.
 2. The officers who conduct the official canvass of the Election returns.
 3. The authority to serve as custodian of voted ballots or other Election records; or
 4. Any other nontransferable function specified under Section 31.096 or other provisions of law.
- B. **Cancellation of Election.** The Political Subdivision may withdraw from this Contract should it cancel its election in accordance with Sections 2.051 – 2.053 of the Texas Election Code, or should it be later ruled that the election is not needed. The Political Subdivision is fully liable for any expenses incurred by Guadalupe County on behalf of the Political Subdivision. Any monies deposited with the county by the withdrawing authority shall be refunded, minus the aforementioned expenses.
- C. **Contract Copies to Treasure and Auditor.** In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of the Contract with the County Treasurer and the County Auditor of Guadalupe County, Texas.
- D. **Election to Resolve a Tie.** If an Election is necessary to resolve a tie vote, the terms of the Contract shall extend to the second Election, except:
1. The Political Subdivision and the Contracting Officer will agree upon the date of the Election and the early voting schedule subject to provisions of the Election Code and with regard to other elections being conducted by the Contracting Officer.
 2. The Political Subdivision will be responsible for any Department of Justice preclearance submission under Section 5 of the Federal Voting Rights Act.
 3. An attempt will be made to use the Election workers that worked in the first Election; those poll workers will not have additional training provided by the Contracting Officer.
 4. The cost of the Election will be borne by the Political Subdivision; the Elections Administrator will work with the Political Subdivision on cost management.
- E. **Amendment/Modification.** Except as otherwise provided, this Contract may not be amended, modified, or changed in any respect except in writing, duly executed by the parties hereto. Both

the Elections Administrator and the Political Subdivision may propose necessary amendments or modifications to this Contract in writing in order to conduct the Election smoothly and efficiently, except that any such proposals must be approved by the Elections Administrator and the governing body of the Political Subdivision or its authorized agent, respectively.

- F. **Severability.** If any provision of the Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Contract and parties to this Contract shall perform their obligations under this Contract in accordance with the intent of the parties to this Contract as expressed in the terms and provisions.
- G. In the event that legal action is threatened and/or filed contesting Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, separate and independent legal counsel for the County, the Elections Administrator and additional election personnel as necessary.
- H. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
- I. The parties agree that under the Constitution and laws of the State of Texas, neither Guadalupe County nor Political Subdivision can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.
- J. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Guadalupe County, Texas.
- K. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
- L. The waiver by any party of a breach of any provision of this Contract shall not operate as or be construed as a waiver of any subsequent breach.
- M. **Force Majeure.** If the performance of the Agreement is adversely restricted or if either party is unable to conform to any obligation by reason of any Force Majeure Event then, the party affected, upon giving prompt written notice to the other party, shall be excused from such performance on a day-to-day basis to the extent of such restriction (and the other party shall likewise be excused from performance of its obligations on a day-to-day basis to the extent such party's obligations relate to the performance so restricted); provided, however, that the party so affected shall use all commercially reasonable efforts to avoid or remove such causes of non-performance and both parties shall proceed whenever such causes are removed or cease. "Force Majeure Event" means any failure or delay caused by or the result of causes beyond the reasonable control of a party or its service providers that could not have been avoided or corrected through the exercise of reasonable diligence, including natural catastrophe, internet access or related problems beyond the demarcation point of the party's or its applicable infrastructure provider's facilities, state-sponsored malware or state-sponsored cyber-attacks, terrorist actions, laws, orders, regulations, directions or actions of governmental authorities having jurisdiction over the subject matter hereof, or any civil or military authority, national emergency, insurrection, riot or war, or other similar occurrence. If a party fails to fulfil its obligations as a result of such

restriction for a period of more than thirty (30) days, then the other party may terminate the affected Services without liability.

N. **Representatives.** For the purposes of implementing this Contract and coordinating activities, the Elections Administrator and the Political Subdivision designate the following individuals for submission of information, documents and notice:

For the Guadalupe County Elections Office:

For the POLITICAL SUBDIVISION:

Lisa Hayes

Name

Elections Administrator

Title

3251 North State Hwy 123

Address

Seguin, Texas 78155

City, State and Zip

Tel: (830) 303-6363

Tel:

Fax: (830) 303-6373

Email:

Email: lisa.hayes@guadalupe.tx.gov

IN TESTIMONY HEREOF, this Contract, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

1. It has on this _____ day of _____, 2025, been executed on behalf of Guadalupe County by the Elections Administrator pursuant to the Texas Election Code so authorizing; and

2. It has on this _____ day of _____, 2025, been executed on behalf of the Political Subdivision by its Presiding Officer or authorized representative, pursuant to an action of the Political Subdivision so authorizing.

GUADALUPE COUNTY, TEXAS

ATTEST:

By: _____

Lisa Hayes
Elections Administrator

By: _____

Presiding Officer/Authorized Representative

GUADALUPE COUNTY ELECTIONS OFFICE


COST ESTIMATE

CITY OF SCHERTZ

**NOVEMBER 4, 2025
GENERAL / SPECIAL ELECTION**

Includes Six Guadalupe County Early Voting Locations and Thirty-Eight Election Day Vote Center Locations for Guadalupe County Voters.

Item #	Costs/Services	Estimate
1.	Ballots (printing, postage, processing of mail ballots; sample and provisional ballots)	\$ 1,268.32
2.	Electronic voting system programming and testing	1,695.22
3.	Publication of Electronic Voting Equipment Test and Notice of Election	12.37
4.	Election kits (Supplies, Maps, Laptops, Printers, Cell Phones, etc.)	290.79
5.	Rental of voting equipment	3,068.72
6.	Preparation and transportation of voting equipment	898.84
7.	Polling place rental	131.99
8.	Election Day Personnel	2,169.55
9.	Early Voting Personnel	3,299.70
10.	Early Voting Ballot Board Personnel	247.48
11.	Central Counting Station Personnel	123.74
12.	County Election Services Contract Administrative Fee	1,320.67
13.	*TOTAL ESTIMATED ELECTION COSTS:	14,527.39



LISA HAYES
Guadalupe County Elections Administrator
215 S. Milam St.
Seguin, TX 78155
830-303-6363 (Office)
830-303-6373 (Fax)
lisa.hayes@co.guadalupe.tx.us

DATE: July 9, 2025

*Please note, that this is an estimate and subject to change based on the number of jurisdictions contracting for the Election. Actual Expenses will be billed and may vary from this estimate. Allocation of costs for the entire election, unless specifically stated otherwise, will be shared between the participating authorities based on a ratio formula involving the total number of registered voters eligible to vote in the Joint Election and the number of registered voters belonging to the participating authorities for the Joint Election. The participating authorities will be responsible for their percentage of the cost or a minimum cost of \$500.00, whichever is greater.



**CYNTHIA JAQUA
COMAL COUNTY
ELECTIONS COORDINATOR**

396 N. Seguin Ave. • New Braunfels • Texas • 78130
(830) 221-1352 Fax: (830) 608-2013
e-mail: jaquac@co.comal.tx.us

July 8, 2025

CITY OF SCHERTZ
CONTRACT FOR ELECTION SERVICES
November 4, 2025 General/Special Elections

This contract for election services made by and between **City of Schertz** hereinafter called ENTITY and **Bobbie Koepf, Comal County Clerk**, hereinafter called CONTRACTING OFFICER is based on the following:

The ENTITY and CONTRACTING OFFICER have determined that it is in the public interest of the inhabitants of the ENTITY that the following contract be made and entered into for the purpose of having the CONTRACTING OFFICER furnish the ENTITY certain election services and equipment needed by the ENTITY for their November 4, 2025 General/Special Elections. Electronic voting equipment will be used, specifically the Hart Verity known as Verity Duo, Scan, and Controller. Hart Verity Duo has a paper vote record.

DUTIES AND SERVICES OF THE CONTRACTING OFFICER:

1. Bobbie Koepf, Comal County Clerk, shall be designated and agrees to act as the Election Administrator and the Early Voting Clerk for the election, and shall conduct early voting in person and by mail.
2. Forward all information to vendor (Hart) for the Coding and Audio files for Verity Duo, Scan, and Controller.
3. Advertise, prepare, and conduct the Logic and Accuracy Tests as required by State Law.
4. Conduct Early Voting for Ballot by Mail at main Early Voting location 396 N. Seguin, New Braunfels, Texas 78130.
5. Provide training on conducting an election, with Hart Verity Duo, Scan, and Controller and Knowink Poll Pads for all Early Voting and Election Day workers.

6. Require HART to provide screen shot proofs for ENTITY's approval.
7. Procure and provide election supplies, including but not limited to the preparation, printing of ballots for Ballot by Mail requests, and distribution of sample ballots.
8. Prepare and provide adequate election equipment for the election (Hart Verity Duo, Scan, Controller, and Knowink Poll Pads)
9. Prepare Early Voting and Election Day packets and supply bags for Early Voting and Election Day Polling Locations.
10. Provide the Official Registered Voter Lists for City of Schertz (Comal County Voters) for use on Knowink Poll Pad.
11. Deliver all voting equipment (Verity Duo, Scan, Controller, and Knowink Poll Pads) and election supplies for Early Voting and Election Day to polling locations.
12. Ensure Election Judges return specified voting equipment and supplies from Early Voting after polls close on October 31, 2025.
13. Pick up all voting equipment (Verity Duo) and election supplies for Early Voting and Election Day and return to Comal County Elections Office, 396 N. Seguin Ave., New Braunfels.
14. Ensure Election Judges return specified voting equipment and supplies from Election Day Polling Locations after polls close on November 4, 2025.
15. Recruit election judges and clerks for Early Voting and Election Day.
16. Election judges and clerks for Early Voting and Election Day will be compensated by CONTRACTING OFFICER and reimbursed by ENTITY.
17. Issue Writs of Election for election judges and notice of appointments to Presiding and Alternate Judges.
18. Procurement and payment of Early Voting Ballot Board personnel who will meet at the Comal County Elections Office, 396 N. Seguin Ave., New Braunfels, Texas 78130, on Election Day and other dates as prescribed by law to process Ballots by Mail and Provisional Ballots.
19. Set up the Central Accumulation Station and appoint personnel to tabulate the results of the Early and Election Day votes; provide Final Unofficial results for Canvass.
20. Provide overall administration and supervision of the election and advisory services.
21. Meet ADA requirements for the election, as the law relates to polling locations, voter assistance, and other ADA requirements, if any.
22. Reporting precinct results to the Secretary of State, if required.

23. Maintain election materials and paperwork in storage for the allotted time as prescribed by law.

DUTIES OF THE ENTITY:

1. Prepare all Election Orders and Notice of Election as required by law and prepare and publish the Notice of Election.
2. Provide the County Elections Office with ENTITY's ballot information, etc. ENTITY shall conduct its ballot position drawing on or about [REDACTED], 2025 and send the CONTRACTING OFFICER the ballot order so that it may be forwarded for Coding and Audio to Hart. ENTITY will be responsible for approving the screen shot proofs from Hart.
3. ENTITY shall be responsible for any loss and/or physical damage to the equipment while it is in ENTITY's possession and control.
4. Only the actual expenses directly attributable to the Contract may be charged. (Section 31.100(b), Texas Election Code) The County Elections Officer will submit the actual costs for items contracted for pursuant to this Contract with the ENTITY as soon as all invoices are received from the vendors. The ENTITY agrees to pay the cost of the election within ten (10) ENTITY workdays of receipt of the statement.

GENERAL PROVISIONS:

- A. ENTIRE AGREEMENT:** This Agreement contains the entire agreement between the parties and correctly sets forth the rights, duties, and obligations of each to the other as of the Effective Date. Any oral representations or modifications concerning this Agreement will be of no force or effect excepting a subsequent written modification executed by both parties.
- B. SEVERABILITY:** If a court of competent jurisdiction determines that any term of this contract is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not be affected thereby; and each remaining term shall be valid and enforceable to the fullest extent permitted by law.
- C. CHOICE OF LAW AND VENUE:** This agreement is entered into under and pursuant to and is to be construed and enforceable in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. The exclusive venue shall be in a court of competent jurisdiction in Comal County, Texas.

D. RELATIONSHIP OF THE PARTIES: Each party to this contract, in the performance of this contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

E. FORCE MAJEURE: In the event that CONTRACTING OFFICER shall be prevented from performing any of its obligations due under the terms of this contract by an act of God, by acts of war, riot, or civil commotion, by an act of State, by strikes, fire, flood, or by the occurrence of any other event beyond the control of the parties hereto. CONTRACTING OFFICER shall be excused from such obligations beyond its control and undertakings set forth under the terms of this agreement.

DATED this the _____ day of _____, 2025

Mayor, City of Schertz

BOBBIE KOEPP
Comal County Clerk

SEE ATTACHED ESTIMATE OF EXPENSES

COMAL COUNTY - ESTIMATE
CITY OF SCHERTZ
NOVEMBER 4, 2025 GENERAL/SPECIAL ELECTION

ITEM	QUANTITY	COST PER ITEM	TOTAL COST	SCHERTZ TOTAL COST
Rental of Hart Verity Duo, Scan, and Controller - 6-Early Voting and 26 -Election Day Locations	**192	\$150.00	\$28,800.00	\$288.00
Advertise Logic and Accuracy Testing in New Braunfels Herald Zeitung	**		\$250.00	\$2.50
Logic and Accuracy Testing			\$25.00	\$25.00
Coordinating and forwarding all election info to Hart, proofing Verity Screen Shots, etc.			\$50.00	\$50.00
Hart Coding and Audio Fees			\$1,500.00	\$1,500.00
Night Results and prepare Canvass forms			\$50.00	\$50.00
Early Voting and Election Day Kits	**32	\$15.00	\$480.00	\$4.80
Storage of Election Paperwork for time prescribed by law			\$25.00	\$25.00
Election Workers (Judges, Alternate Judges, and Clerks) Early and Election Day per location	** A total of 160 worked the polls for Early Voting and Election Day	Early Voting Judges - \$15 per hr Clerks \$12 per hr 108 hrs each Judge and Clerk-- Election Day 13 hrs each Judge and Clerk	\$76,908.00	\$769.08
Hart Support for Election Day	**		\$5,500.00	\$55.00
Early Voting Ballot Board	**1- Judge 2 -Clerks		\$1,500.00	\$15.00
Processing Ballot by Mail Request, postage, etc.	0	\$1.50	\$0.00	\$0.00
		SUBTOTAL	\$115,088.00	\$2,784.38
Administrative Costs (10% of Total)			\$11,508.80	\$278.44
		GRAND TOTAL	\$126,596.80	\$3,062.82

NOTE: **Equals 1% of Total Cost

EXHIBIT B

BEXAR COUNTY-NOT AVAILABLE

**NOVEMBER 4, 2025
(4 De Noviembre, 2025)**

**GENERAL AND SPECIAL ELECTIONS
(ELECCION GENERALES Y ESPECIALES)**

**Early Voting Dates and Hours
(Fechas y Horarios de Votación Anticipada)**

Monday, October 20 through Friday, October 24 2025.....7:00 a.m. to 7:00 p.m.
Lunes, 20 de Octubre hasta el Viernes, 24 de Octubre de 2025.....7:00 de la mañana hasta las 7:00 de la tarde
Saturday, October 25, 20257:00 a.m. to 7:00 p.m.
Sabado, 25 de Octubre 2025.....7:00 de la mañana hasta las 7:00 de la tarde
Sunday, October 26, 202512 p.m. to 6 p.m.
Domingo, 26 de Octubre 2025.....12 de la tarde hasta las 6:00 de la tarde
Monday, October 27 through Friday, October 31, 20257:00 a.m. to 7:00 p.m.
Lunes, 27 de Octubre hasta el Viernes, 31 de Octubre de 2025.....7:00 de la mañana a las 7:00 de la tarde

**Main Early Voting Polling Location
(Lugar Principal de Votación Anticipada)**

ELECTIONS OFFICE
3251 State Hwy 123, Seguin, TX 78155
830-303-6363

Emergency and Limited ballots are available only at the main location. (*Boletas limitadas y de emergencia solamente están disponibles en este lugar.*)

**Locations of Branch Early Voting Polling Locations
(Lugar de las Sucursales de Votación para la Votación Anticipada)**

TBD (Previously CTTC)	
CIBOLO FIRE STATION #2	3864 Cibolo Valley Dr., Cibolo, TX
REDEMPITIVE GRACE MINISTRIES	2240 FM 725, New Braunfels, TX
CHRIST LUTHERAN CHURCH	3305 Church Rd. Seguin, TX
ELECTIONS OFFICE ANNEX	1101 Elbel, Schertz, TX

Applications for Ballot by Mail shall be mailed to: (*Las solicitudes para boletas que se votaran adelantada por correo deberan enviarse a:*) Lisa Hayes, Early Voting Clerk, 3251 State Hwy 123, Seguin, Texas 78155 or P. O. Box 1346, Seguin, TX 78156-1346. earlyvotingclerk@guadalupetx.gov

Applications for Ballots by Mail must be received no later than the close of business on October 24, 2025. (*Las solicitudes para boletas que se votaran adelantada por correo deberan recibirse para el fin de las horas de negocio el 24 de Octubre 2025.*)

PROPOSED EARLY VOTING LOCATIONS

(PROPUESTO SITIOS DE VOTACIÓN ANTICIPADA)

COMAL COUNTY, TEXAS

(EL CONDADO DE COMAL, TEXAS)

NOVEMBER 4, 2025 GENERAL ELECTION

(4 DE NOVIEMBRE DE 2025 ELECCIÓN GENERAL)

Location, Dates, and Hours of Main Early Voting Polling Location

(Lugar, Fechas y Horas de los Centros Principales de Votación para la Votación Anticipada)

****MAIN LOCATION: Comal County Elections Office**
(los Centros Principales) **396 N. Seguin Ave., New Braunfels, Texas 78130**

DATES and HOURS: TO BE DETERMINED

****Emergency and Limited ballots available at this location only.** *(Boletas limitadas y de emergencia solamente están disponibles en esta caseta.)*

Location, Dates, and Hours of Temporary Branch Early Voting Polling Locations

(Lugar, Fechas y Horas de las Sucursales de los Centros Temporal de Votación para la Votación Anticipada)

Mammen Family Public Library, Room A
131 Bulverde Crossing, Bulverde, Texas 78163

Comal County Offices, Bulverde Annex
JP #2 Courtroom
30470 Cougar Bend, Bulverde, Texas 78163

Comal County Offices, Goodwin Annex
Training Room
1297 Church Hill Drive, New Braunfels, Texas 78130

St Francis by the Lake Episcopal Church
Large Room
121 Spring Mountain Dr., Canyon Lake, Texas 78133

Garden Ridge City Hall, Municipal Court Room
9400 Municipal Parkway, Garden Ridge, Texas 78266

DATES and HOURS: TO BE DETERMINED

Applications for Ballot by Mail shall be mailed to: *(Las solicitudes para boletas que se votaran adelantada por correo deberan enviarse a)* Bobbie Koepp, Early Voting Clerk, 396 N. Seguin Ave., New Braunfels, Texas 78130.

Applications for Ballots by Mail must be received no later than the close of business on October 24, 2025. *(Las solicitudes para boletas que se votaran adelantada por correo deberan recibirse para el fin de las horas de negocio el 24 de octubre, 2025).*

EXHIBIT C

BEXAR COUNTY-NOT AVAILABLE

(DRAFT) November 4, 2025

GENERAL AND SPECIAL ELECTION

Election Day Polling Locations

Polls Open from 7:00 a.m. to 7:00 p.m.

Guadalupe County will be using Vote Centers for the November 4, 2025 Elections.

Any Guadalupe County registered voter can vote at any Guadalupe County Election Day Location, regardless of the precinct in which they reside.

VC #1	McQueeney Lions Club, 3211 FM 78, McQueeney
VC #2	New Life Fellowship, 16489 Texas Hwy 123, Seguin
VC #3	Seguin ISD Admin Bldg., 1221 E. Kingsbury St., Seguin
VC #4	Forest Hills Baptist Church, 8251 FM 1117, Seguin
VC #5	Justice of the Peace Court, Pct 1, 2405 E. US Hwy 90, Seguin
VC #6	Kingsbury United Methodist Church, 7035 FM 2438, Kingsbury
VC #7	Brick and Blossom Event Center, 10020 FM 621, Staples
VC #8	Maranatha Fellowship Hall, 2356 S. State Hwy. 80, Luling
VC #9	TLU Alumni Student Center, Conf. Rooms A/B, 1109 University St., Seguin
VC #10	Redemptive Grace Ministries, 2240 FM 725, New Braunfels
VC #11	McQueeney VFW Post 9213, 275 Gallagher, McQueeney
VC #12	Columbus Club of Seguin, 1015 S. Austin Street, Seguin
VC #13	Our Lady of Guadalupe Church Annex, 730 N. Guadalupe St. Seguin
VC #14	Refuge III Church of Our Lord Jesus Christ, 7535 Elm Creek Rd., Seguin
VC #15	American Legion Hall Post 245, 618 E. Kingsbury, Seguin
VC #16	Geronimo VFW 6808 N. State Hwy 123, Seguin
VC #17	St. Joseph's Mission, 5079 Redwood Rd., San Marcos
VC #18	The Silver Center, 510 E. Court St., Seguin
VC #19	TBD (previously CTTC)
VC #20	Elections Office, 3251 State Hwy 123, Seguin (Previously Cross Church)
VC #21	Word of Life Fellowship Church, 213 Coy Lane, Cibolo
VC #22	Marion Dolford Learning Center, 200 W. Schlather Lane, Cibolo
VC #23	Schertz Elections Office, 1101 Elbel Rd, Schertz
VC #24	Schertz United Methodist Church, 3460 Roy Richard Dr., Schertz
VC #25	Selma City Hall, 9375 Corporate Dr., Selma
VC #26	Crosspoint Fellowship Church, 2600 Roy Richard Drive, Schertz
VC #27	Immaculate Conception Catholic Church, 212 N. Barnett St., Marion
VC #28	Schertz Community Center, 1400 Schertz Parkway, Schertz
VC #29	Mikulski Hall, 509 Schertz Pkwy, Schertz
VC #30	Schertz Community Center North, 3501 Morning Dr., Cibolo
VC #31	Marion ISD, The Tondre Room, 500 Bulldog Lane, Marion
VC #32	New Berlin Community Center, 8815 FM 775, Seguin
VC #33	NBISD Transportation Bldg, 2621 Klein Way, New Braunfels
VC #34	Cibolo Fire Station #2, 3864 Cibolo Valley Drive, Cibolo
VC #35	Living Waters Worship Center, 3325 N. State Hwy 46, Seguin
VC #36	Christ Lutheran Church, 3305 Church Rd, Seguin
VC #37	Cibolo Valley VFW Post 8315, 1000 Farm to Market Rd 78., Schertz
VC #38	Cibolo Valley Baptist Church 5500 FM 1103, Cibolo

NOVEMBER 4, 2025 PROPOSED ELECTION DAY POLLING LOCATIONS
 (4 DE NOVIEMBRE DE 2025 LUGARES DE VOTACION PROPUESTOS PARA EL DIA DE LAS ELECCIONES)
7 A.M. TO 7 P.M.

VOTE CENTER ELECTION (*Elección de Centros de Votación*) . On Election Day, eligible Comal County **VOTERS MAY VOTE AT ANY** of the locations listed on this page. Voters are **NOT** limited to only voting in the precinct where they are registered to vote. (*En el día de elección votantes elegibles del Condado de Comal podrán votar en cualquier sitio indicado en esta página. Votantes tienen más opciones en dónde votar, sin limitarse al precinto en donde están registrados para votar.*)

PCT	POLLING LOCATION (UBICACIÓN DE VOTACIÓN)	ADDRESS (DIRECCIÓN)
VC #1	Comal County Senior Citizens Center	710 Landa, New Braunfels 78130
VC #2	Mammen Family Public Library, Meeting Room A	131 Bulverde Crossing, Bulverde, Tx 78163
VC #3	Freedom Fellowship Church, Foyer	410 Oak Run Point, New Braunfels, Tx 78130
VC #4	Tye Preston Memorial Library	16311 South Access Rd., Canyon Lake, Tx 78133
VC #5	Canyon Springs Resort Clubhouse	691 Canyon Springs Dr., Canyon Lake, Tx 78133
VC #6	Emergency Services District No. 4 Fire Station No. 4	215 Rebecca Creek Road, Canyon Lake, TX 78133
VC #7	Vintage Oaks Amenity Center	1250 Via Principale, New Braunfels, Tx 78132
VC #8	VFW #8800	7755 FM2673, Canyon Lake, Tx 78133
VC #9	Cibolo Creek Community Church	30395 Ralph Fair Rd., Boerne, Tx 78015
VC #10	Real Life Community Church	1615 FM 1044, New Braunfels. TX 78130
VC #11	Christ Our King Anglican Church	115 Kings Way, New Braunfels, Tx 78132
VC #12	Comal County Offices, Bulverde Annex, JP 2 Courtroom	30470 Cougar Bend, Bulverde, Tx 78163
VC #13	Garden Ridge Community Center, Wildflower Room	9500 Municipal Parkway, Garden Ridge, Tx 78266
VC #14	Bulverde/Spring Branch Fire & EMS @ Johnson Ranch	30475 Johnson Way, Bulverde, Tx 78163
VC #15	Westside Public Library	2932 S. IH 35, New Braunfels, Tx 78130
VC #16	City of New Braunfels, Fire Department Training Room	424 S. Castell Ave., New Braunfels, Tx 78130
VC #17	New Braunfels Library, Large Meeting Room	700 E. Common, New Braunfels, Tx 78130
VC #18	Comal ISD Support Services Building	1404 IH 35 North, New Braunfels, Tx 78130
VC #19	Comal County Offices, Goodwin Annex, Training Room	1297 Church Hill Dr., New Braunfels, Tx 78130
VC #20	New Braunfels Christian Church, Fellowship Hall	734 N. Loop 337, New Braunfels, Tx 78130
VC #21	Eden Hill, Town Hall	631 Lakeview Blvd, New Braunfels, Tx 78130
VC #22	St. Francis by the Lake Episcopal Church, Large Room	121 Spring Mountain Dr., Canyon Lake, Tx 78133
VC #23	North Shore United Methodist Church	23880 N. Cranes Mill Rd, Canyon Lake, Tx 78133
VC #24	Gruene Methodist Church, Mission and Outreach Building	2629 E. Common St., New Braunfels, Tx 78130
VC #25	Rebecca Creek Baptist Church	11755 Hwy 281 N., Spring Branch, Tx 78070
VC #26	River Chase Clubhouse	436 River Chase Way, New Braunfels, Tx 78132