

RESOLUTION 25-R-143

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING EXPEDITURES WITH KIMLEY-HORN AND ASSOCIATES, INC., FOR PROFESSIONAL ENGINEERING RELATED SERVICES ON THE 2026 SPAM RESURFACING; SAVANNAH DRIVE RESURFACING; AND CROSSWALK IMPROVEMENTS PROJECTS.

WHEREAS, the City staff of the City of Schertz (the “City”) has determined that the City requires professional services relating to engineering and design for the 2026 SPAM Resurfacing; Savannah Drive Resurfacing; and Crosswalk Improvements projects; and

WHEREAS, City staff has determined that Kimley-Horn and Associates, Inc. is uniquely qualified to provide such services for the City; and

WHEREAS, Kimley-Horn and Associates, Inc. is an approved On-Call Engineering Firm for the City of Schertz; and

WHEREAS, pursuant to Section 252.022(a)(4), the City is not required to seek bids or proposals with respect to a procurement for personal, professional, or planning purposes; and

WHEREAS, the City Council has determined that it is in the best interest of the City to contract with Kimley-Horn and Associates, Inc. pursuant to the On-Call Task Order Agreement for the 2026 SPAM Resurfacing, Savannah Drive Resurfacing and crosswalk improvement projects.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to execute and deliver the Task Order Agreement with Kimley-Horn and Associates, Inc. in accordance with their approved Master Agreement in substantially the form set forth on Exhibit A in the amount of \$395,315 and authorize the City Manager to execute and deliver the Task Order in a not to exceed total aggregate amount of \$440,000.

Section 2. The City Council hereby amends the Comprehensive Capital Improvement Plan Project Sheet for the project to reflect the increased amount for professional services and include an increased budget for construction and overall contingency.

Section 3. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 4. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the

provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 5. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 7. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 8. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED on the _____ day of _____, 2025.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

EXHIBIT A

TASK ORDER NO. 7 SERVICES AGREEMENT

TASK ORDER NO. [7]

This is Task Order No. [7],
consisting of 34 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated [**March 6, 2025**], Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	
b.	Owner:	City of Schertz, TX
c.	Engineer:	Kimley-Horn and Associates, Inc.
d.	Specific Project (title)	<i>2026 Roadway Improvements – SPAM Resurfacing Projects (Task A)</i> <i>Savannah Drive Roadway Improvements (2026 SPAM) (Task B)</i> <i>Savannah Drive and Homestead Parkway Pedestrian Crossings (Task C)</i>
e.	Specific Project (description):	Reference scope and fee proposals dated September 26, 2025 for additional information
f.	Related Task Orders Supplemented by this Task Order: Superseded by this Task Order:	Primary task order for this project N/A N/A

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Task Order.

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Specific Project Title:	2026 Roadway Improvements – SPAM Resurfacing Projects (Task A) Savannah Drive Roadway Improvements (2026 SPAM) (Task B) Savannah Drive & Homestead Parkway Pedestrian Crossings (Task C)
Type and Size of Facility:	Existing neighborhood streets and collector (Savannah Drive)
Description of Improvements:	Reference scope and fee proposals dated September 26, 2025 for additional information
Expected Construction Start:	March 2026
Prior Studies, Reports, Plans:	N/A
Facility Location(s):	Fairway Ridge, Woodland Oaks, Horseshoe Oaks, and Jonas Wood neighborhoods; Savannah Drive; Homestead Parkway
Current Specific Project Budget:	Task A: \$1,780,400 (Design and Construction) Task B: \$1,460,000 (Design and Construction) Task C: Unknown
Funding Sources:	Unknown
Known Design Standards:	City of Schertz, supplemented by Texas Department of Transportation and City of San Antonio
Known Specific Project Limitations:	Reference scope and fee proposals dated September 26, 2025 for additional information
Specific Project Assumptions:	Reference scope and fee proposals dated September 26, 2025 for additional information
Other Pertinent Information:	Reference scope and fee proposals dated September 26, 2025 for additional information

3. SERVICES OF ENGINEER (“SCOPE”)

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:
- ☐ Exhibit A to Task Order, “Engineer's Services for Task Order,” as attached to this specific Task Order. **[Reference scope and fee proposals dated September 26, 2025 for detailed scope of base services.]**
- B. All the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.

Task Order.

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- C. Resident Project Representative (RPR) Services: **[RPR services excluded from scope of work]**
1. If the Scope established in Paragraph 2.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.

- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

- A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit B to Task Order, attached to this specific Task Order.

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order: **[Reference scope and fee proposals dated September 26, 2025.]**

6. TASK ORDER SCHEDULE

- A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule: **[Also, Reference scope and fee proposals dated September 26, 2025.]**
- Field Evaluation, Design, and Initial OPCC Development
 - Develop 70% Plans and Contract Documents
 - Finalize Construction Drawings & Contract Documents
 - Bid Phase
 - Construction Phase

7. ENGINEER'S COMPENSATION

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:
- Task A: \$199,365
 - Task B: \$153,135
 - Task C: \$42,815
 - **Total Task Order No. 7: \$395,315**

Task Order.

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Task	Description of Service	Amount	Basis of Compensation
	Task A		
	2026 Roadway Improvements - SPAM Resurfacing Projects		
	BASIC SERVICES		
1A	Project Management	\$ 19,210.00	[Lump Sum]
2A	Field Evaluation and Initial OPCC Development	\$ 77,990.00	[Lump Sum]
3A	Street Preservation Plans (70% Design)	\$ 46,150.00	[Lump Sum]
4A	Final Plans, Contract Documents and Bid Phase Services	\$ 23,785.00	[Lump Sum]
5A	Construction Phase Services	\$ 29,980.00	[Lump Sum]
6A	Reimbursable Project Expenses	\$ 2,250.00	[Lump Sum]
	Total (Basic Services)	\$ 199,365.00	
	TOTAL COMPENSATION	\$ 199,365.00	

Task	Description of Service	Amount	Basis of Compensation
	Task B		
	Savannah Drive Improvements		
	BASIC SERVICES		
1B	Project Management	\$ 16,700.00	[Lump Sum]
2B	Geotechnical Engineering Services	\$ 29,190.00	[Lump Sum/T&M]
3B	Field Evaluation and Initial OPCC Development	\$ 46,005.00	[Lump Sum]
4B	Street Preservation Plans (70% Design)	\$ 27,980.00	[Lump Sum]
5B	Final Plans, Contract Documents and Bid Phase Services	\$ 12,660.00	[Lump Sum]
6B	Construction Phase Services	\$ 20,000.00	[Lump Sum]
7B	Reimbursable Project Expenses	\$ 600.00	[Lump Sum]
	Total (Basic Services)	\$ 153,135.00	
	TOTAL COMPENSATION	\$ 153,135.00	

Task	Description of Service	Amount	Basis of Compensation
	Task C		
	Savannah Drive and Homestead Parkway Pedestrian Crossings		
	BASIC SERVICES		
1C	Project Management	\$ 4,105.00	[Lump Sum]
2C	70% Design	\$ 22,110.00	[Lump Sum]
3C	Final Design	\$ 10,770.00	[Lump Sum]
4C	Bid Phase Services	\$ 1,020.00	[Lump Sum]
5C	Construction Phase Services	\$ 4,560.00	[Lump Sum]
6C	Reimbursable Project Expenses	\$ 250.00	[Lump Sum]
	Total (Basic Services)	\$ 42,815.00	
	TOTAL COMPENSATION	\$ 42,815.00	

Task Order.

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- C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.
- 8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:**
- A. **HVJ South Central Texas – M&J, Inc. (Task B – Savannah Drive Roadway Improvements, Geotechnical Engineering Services)**
- 9. EXHIBITS AND ATTACHMENTS:**
- A. Exhibit A to Task Order—Engineer's scope and fee proposals dated September 26, 2025

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER:

ENGINEER:

By:

By:


Sept 26, 2025

Print Name:

Print Name: Jeff Farnsworth, PE

Title:

Title: Vice President

Engineer's License or Firm's
Certificate No. (if required):

80190

State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: John Nowak, PE

Name: Chance Dyess, PE

Title: Assistant City Engineer

Title: Project Manager

Address: 11 Commercial Place
Schertz, TX 78154

Address: 10101 Reunion Place, Suite 400
San Antonio, TX 78216

Task Order.

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E-Mail jnowak@schertz.com
Address: _____

E-Mail chance.dyess@kimley-horn.com
Address: _____

Phone: 210-619-1825

Phone: 210-728-6947

Date: _____

Date: September 26, 2025

Task Order.

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September 26, 2025

John Nowak, PE
Assistant City Engineer
City of Schertz - Engineering
11 Commercial Place
Schertz, Texas 78154

RE: 2026 Roadway Improvements – SPAM Resurfacing Projects (Task A)
Scope and Fee Proposal

Dear Mr. Nowak:

Kimley-Horn is pleased to submit this scope and fee proposal for professional services for the 2026 Roadway Improvements project, which consists of street resurfacing projects associated with the Street Preservation & Maintenance (SPAM) Program in the Fairway Ridge, Woodland Oaks, Horseshoe Oaks, and Jonas Wood neighborhoods. This task order will be performed consistent with the terms and conditions of the On-Call Engineering Services Contract fully executed on March 6, 2025. Our project understanding, scope of services, schedule and fee are presented below.

PROJECT UNDERSTANDING

Per correspondence between the City and Kimley-Horn, the goal of this project is to use slurry seal to resurface several streets within the City. There are currently 49 confirmed streets planned for slurry seal in the Fairway Ridge, Woodland Oaks, Horseshoe Oaks neighborhoods, totaling almost 38,000 linear feet or over 7 miles.

In addition to these 3 neighborhoods, the City intends to include the remaining streets from the Jonas Wood neighborhood that were originally part of the 2025 SPAM Resurfacing project. The field evaluations and plans have already been completed for this neighborhood; they will only need to be added to the plans and contract documents for this project.

This project will be bid utilizing the lowest qualified bidder contract method. Kimley-Horn will provide bidding and construction phase administration services to assist the City with overall project support.

SCOPE OF SERVICES

The slurry seal application will be utilized for street preservation and will include the completion of necessary structural pavement repairs (base repairs) in advance of placement of the seal application. Based on previous experience with street preservation projects and the current condition of streets included in this program, Kimley-Horn anticipates some flatwork (concrete curb, sidewalks, and driveways) will require replacement.

The following tasks outline the detailed scope of services to be completed by Kimley-Horn for this project. Also attached to this proposal is a project work plan that details the tasks to be performed and the required level of effort for the proposed scope of services.

Task 1A: Project Management

1. Daily project management/design team coordination

2. Monthly financials and project invoicing, based on an estimated 10-month total project schedule
3. Internal project kickoff meeting
4. General coordination with City Project Manager

Task 2A: Field Evaluation and Initial OPCC Development

1. Conduct field evaluation of 49 streets to document existing conditions and obtain field measurements of needed pavement repairs.
 - This task includes the preparation of schematic sheets to be used for field work and the ultimate design drawings
2. Download site visit photos & documentation
3. Prepare quantity takeoffs for each street
4. Develop Opinion of Probable Construction Cost (OPCC) for each street to assist with budgeting purposes
5. Develop pavement repair exhibits
 - Exhibits will be aerial schematic based at 11" x 17" plan and 1" to 50' scale. Pavement repair and proposed flatwork replacement limits and dimensions will be included
 - Improvements shown on exhibits will be approximate with dimensions listed and will provide a general idea of the proposed location. The contractor will be responsible for confirming actual locations with Engineer and City PM prior to construction
6. QA/QC repair areas and OPCC for each street
7. Prepare submittal package of draft repair exhibits and OPCCs and submit to City
8. Conduct site visits with City Project Manager to review recommended pavement and flatwork repairs

Task 3A: Street Preservation Plans (70% Design)

1. Conduct site visits to finalize repair areas. Will include review of City comments
2. Finalize schematic exhibits for pavement and concrete repairs
3. Update quantities and OPCC for each street
4. Develop cover sheet/index of sheets
5. Develop general and supplemental notes sheets for preservation projects
 - The intent of this task is to utilize notes completed under the 2024 and 2025 SPAM Resurfacing projects and make minor adjustments to fit this proposed contract.
6. Develop master quantity summary sheet
7. Develop subdivision street list and location sheets (3 subdivisions)
8. Develop individual subdivision quantity summary sheets (3 subdivisions)
9. Incorporate remaining sheets from 2025 SPAM Resurfacing project (schematic exhibits, subdivision street list and location, and subdivision quantity summary)
10. Develop base repair details and sheets
11. Incorporate relevant construction details and standards
12. Internal QC/QA 70% submittal
13. Prepare 70% submittal package to include plans and specifications and submit to the City for review

Task 4A: Final Plans and Bid Phase Services

1. Finalize plans addressing the City's final comments

- It is assumed that comments will be limited to the general notes, subdivision maps, quantity sheets and construction standards. Pavement repair schematics and quantities will be finalized at the conclusion of the 70% design phase
- 2. Prepare bid alternatives in the instance the Engineer's OPCC exceeds the City's construction budget
- 3. Coordinate with Purchasing Department for contract development
- 4. Prepare table of contents and invitation to bidders document
- 5. Prepare bid schedule
- 6. Prepare supplement conditions (includes governing specs, special specs, supplemental specs & special provisions)
- 7. Prepare Owner and Contractor agreement
- 8. Assemble contract documents & specifications
- 9. Assist City with project advertising
- 10. Prepare agenda and attend pre-bid meeting
- 11. Prepare pre-bid meeting notes
- 12. Prepare and issue addenda
- 13. Attend bid opening
- 14. Review Contractor qualifications and evaluate submitted bids
- 15. Prepare bid tabulation and low bid comparison with Engineer's OPCC
- 16. Assist City with bid negotiations as needed
- 17. Prepare contract award recommendation letter

Task 5A: Construction Phase Services

1. Attend pre-construction meeting
2. Material submittal reviews
3. Mark pavement repairs
 - Kimley-Horn will complete a single site visit to each street in advance of the Contractor's mobilization to mark proposed pavement repairs represented in the schematic exhibits
4. Conduct construction site visits (est. 6 months, two x monthly)
5. Review and respond to Contractor change order proposal (est. 2 proposals)
6. Attend substantial completion walk and issue punch list

Construction phase services proposed are based on durations identified in the Assumptions section below. Should construction exceed the identified durations due to conditions beyond our control, Kimley-Horn will coordinate with the City to develop a path forward and submit any necessary additional service proposals to continue to support the City during the construction phase.

Task 6A: Reimbursable Project Expenses

1. Field review & design/construction site visits*
2. Marking paint and measuring equipment (design phase)

*Mileage to be reimbursed based on the 2025 standard business mileage rate of 70 cents per mile.

ASSUMPTIONS AND EXCLUSIONS

The following items list assumptions made and exclusions that serve as a basis for development of the above-mentioned scope of work and proposed fee included in the attached project work plan:

ASSUMPTIONS

- TxDOT permits will not be required for this project
- Contractor will provide necessary SWPPP and TCP design drawings, if required by a permitting agency
- Material testing and inspection services will be completed by the City
- A total project schedule of 10 months is anticipated, inclusive of a 4-month design schedule and 6-month construction schedule
- RFI responses for preservation operations will be coordinated during bi-weekly site visits
- Repair areas for preservation schematics will be finalized during the 70% design phase
- One bid phase is proposed for 2026 Roadway Improvements, Savannah Drive Roadway Improvements, and Savannah Drive and Homestead Parkway Pedestrian Crossings
- 2026 Roadway Improvements construction contract to be included with Savannah Drive Roadway Improvements and Savannah Drive and Homestead Parkway Pedestrian Crossings

EXCLUSIONS

The following tasks have been excluded from the basic scope of services and requested design fee but can be completed by Kimley-Horn as an additional service should the City need that service.

- Data collection
- Detailed design drawings. It is assumed that any necessary repairs will be coordinated with the City and the Contractor during construction. In the event substantial repairs are required, Kimley-Horn will notify the City and coordinate a proposed solution
- Design milestones in addition to what is proposed for this project
- Additional round of comments to what is specified
- Monthly project meetings during construction phase
- Resident Project Representative (RPR)
- Any other services not listed in the basic scope of services or project work plan

Relating to construction phase services, Kimley-Horn will make site visits in accordance with proposed basic scope of work to observe the progress of the work. Such observations will not be exhaustive or extend to every aspect of Contractor's work. Observations will be limited to spot checking, selective measurement, and similar methods of general observation. Based on information obtained during site visits, Kimley-Horn will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents. Kimley-Horn will keep the City informed of the general progress of the work.

Additionally, Kimley-Horn will not supervise, direct, or have control over Contractor's work, nor shall Kimley-Horn have authority to stop the Work or have responsibility for the means, methods, techniques, equipment choice and usage, schedules, or procedures of construction selected by Contractor, for safety programs incident to Contractor's work, or for any failure of Contractor to comply with any laws. Kimley-Horn does not guarantee the performance of any Contractor and has no responsibility for Contractor's failure to perform its work in accordance with the Contract Documents.

SCHEDULE

Upon approval by the City staff and Council, Kimley-Horn will prepare and submit a design schedule with an emphasis on the City's desirable construction period. Kimley-Horn will also coordinate with the City to determine an approximate bid date. Kimley-Horn estimates the total duration for field effort and completion of design phase to be approximately 4 months.

FEE AND BILLING

In accordance with the below fee summary table, Kimley-Horn will perform the above outlined scope of services, including project expenses, for a lump sum fee not to exceed **\$199,365**. As noted above, a project work plan is included with this proposal, documenting the proposed tasks to be completed and the planned level of effort.

Task	Description of Service	Amount	Basis of Compensation
	Task A		
	2026 Roadway Improvements - SPAM Resurfacing Projects		
	BASIC SERVICES		
1A	Project Management	\$ 19,210.00	[Lump Sum]
2A	Field Evaluation and Initial OPCC Development	\$ 77,990.00	[Lump Sum]
3A	Street Preservation Plans (70% Design)	\$ 46,150.00	[Lump Sum]
4A	Final Plans, Contract Documents and Bid Phase Services	\$ 23,785.00	[Lump Sum]
5A	Construction Phase Services	\$ 29,980.00	[Lump Sum]
6A	Reimbursable Project Expenses	\$ 2,250.00	[Lump Sum]
	Total (Basic Services)	\$ 199,365.00	
	TOTAL COMPENSATION	\$ 199,365.00	

Kimley-Horn will submit invoices to the City on a monthly basis for services performed. Each invoice will include a progress report and work completed for the corresponding month.

We appreciate the opportunity to be of service to the City and look forward to successfully completing this project for you. Please don't hesitate to contact us at Chance.Dyess@kimley-horn.com (210.728.6947) or Stephen.Aniol@kimley-horn.com (210.321.3404) should you have any questions on the proposed scope and fee.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE# 928


By: Chance Dyess, P.E.
Project Manager


Stephen Aniol, P.E.
QC/QA Manager

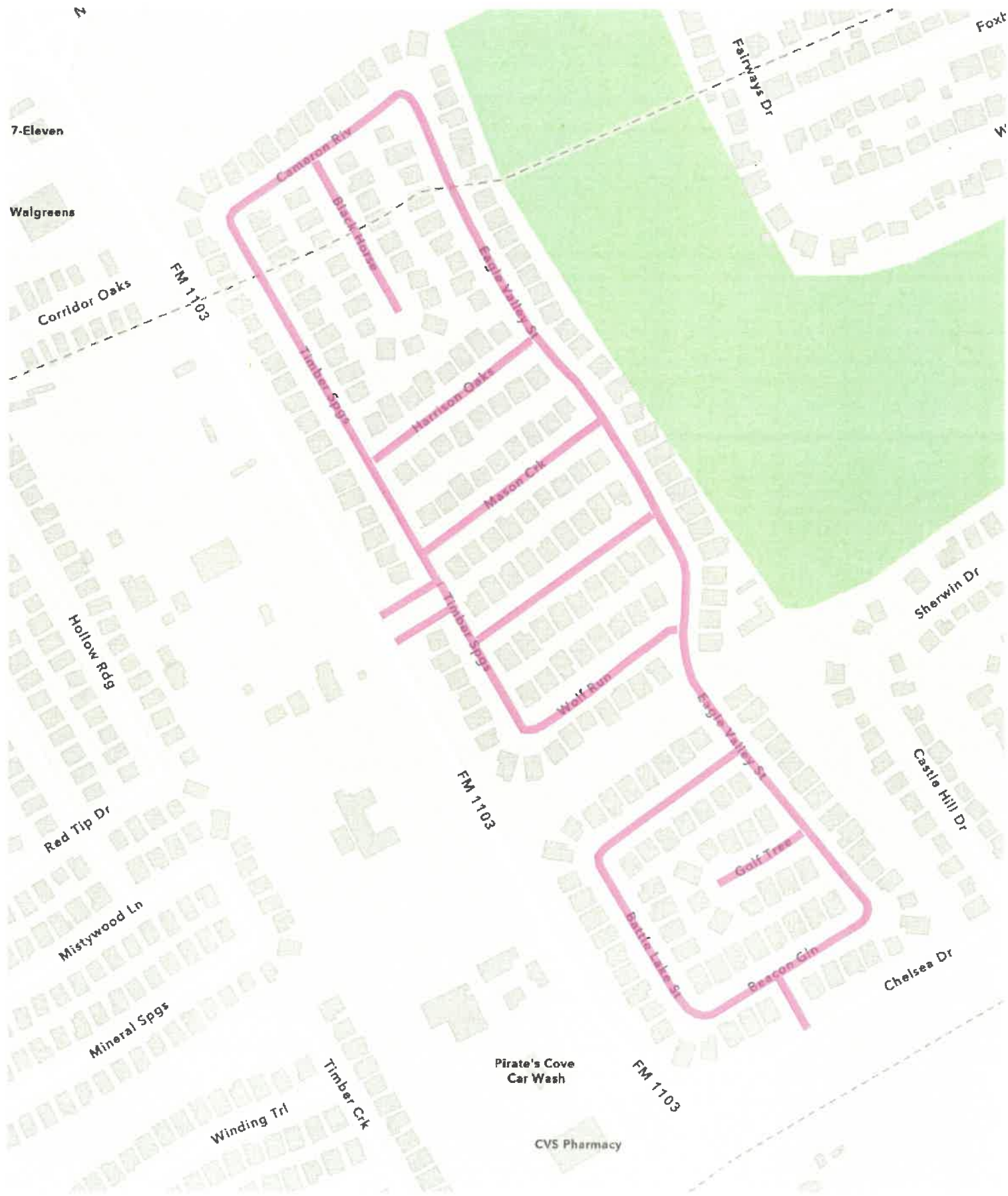
Attachments

- 1 – Project Work Plan
- 2 – Project Location Maps

Fee/Price Proposal Breakdown for Professional Services

2026 Roadway Improvements - SPAM Resurfacing Projects (TASK A)
Kimley-Horn and Associates, Inc.
9/26/2025
John Nowak, PE
Chance Dyess, PE

	Position/Personnel Title	QA/QC Manager	Project Manager	Civil Engineer	Staff Engineer II	Design Technician	Accountant	Admin	Consultant Fee Total
	Contract Approved Rates	\$ 305.00	\$ 230.00	\$ 190.00	\$ 150.00	\$ 105.00	\$ 150.00	\$ 115.00	
Task to be performed/Phase Description (including Sub-consultant work)									
BASIC SERVICES									
1A	Project Management	17	46	1	11	1	10	0	\$ 19,210.00
1.1A	Daily Project Management/Design Team Coordination	8	16						\$ 6,120.00
1.2A	Monthly Financials and Project Invoicing (Est. 10 Months)		10		10		10		\$ 5,300.00
1.3A	Internal Project Kickoff Meeting	1	4	1	1	1			\$ 1,870.00
1.4A	General Coordination with City Project Manager	8	16						\$ 6,120.00
2A	Field Evaluation and Initial OPCC Development	34	60	60	196	124	0	0	\$ 77,990.00
2.1A	Site Visits to Review Streets (49 Preservation Streets)	6	20	60	60	40			\$ 31,030.00
2.2A	Download Site Visit Photos & Documentation				16				\$ 2,400.00
2.3A	Quantify Takeoff per Street		16		60				\$ 12,880.00
2.4A	Develon OPCC per Street	2	4		24				\$ 5,130.00
2.5A	Develon Pavement Repair Exhibits	2	10		24	80			\$ 14,910.00
2.6A	QA/QC Repair Areas and OPCC per Street	20							\$ 6,100.00
2.7A	Draft Repair Exhibits and OPCCs Submittal to City		2	4	4	4			\$ 1,480.00
2.8A	Site Visits with City Project Manager to Review Repairs	4	8		8				\$ 4,260.00
3A	Street Preservation Plans (70% Design)	16	34	30	108	110	0	0	\$ 48,150.00
3.1A	Finalize Repair Areas per City Comments (Site Visits)	6	8	30	30				\$ 13,870.00
3.2A	Finalize Pavement Repair Exhibits		4		16	40			\$ 7,520.00
3.3A	Update Quantities and OPCC per Street		8		36	44			\$ 7,240.00
3.4A	Develop Cover Sheet/Index of Sheets				1	3	4		\$ 465.00
3.5A	Develop General and Supplemental Notes Sheets for Preservation Projects	1	2		6	8			\$ 2,505.00
3.6A	Develop Master Quantity Summary Sheet				1	1			\$ 255.00
3.7A	Develop Subdivision Street List and Location Sheets (3 Subdivisions)		2		4	16			\$ 2,740.00
3.8A	Develop Individual Subdivision Quantity Summary Sheets (3 Subdivisions)		2		4	10			\$ 1,510.00
3.9A	Incorporate Remaining Sheets from 2025 SPAM Resurfacing Project		2		4	20			\$ 3,160.00
3.10A	Develop Base Repair Details and Sheets		1		4	6			\$ 1,460.00
3.11A	Incorporate Relevant Construction Details and Standards		1		2	2			\$ 740.00
3.12A	QC/QA 70% Submittal	8	2						\$ 2,900.00
3.13A	70% Submittal	1	2		4	4			\$ 1,785.00







September 26, 2025

John Nowak, PE
Assistant City Engineer
City of Schertz - Engineering
11 Commercial Place
Schertz, Texas 78154

**RE: Savannah Drive Roadway Improvements (2026 SPAM) (Task B)
Scope and Fee Proposal**

Dear Mr. Nowak:

Kimley-Horn is pleased to submit this scope and fee proposal for professional services for the Savannah Drive Improvements project, which consists of pavement repairs, street resurfacing, and restriping along Savannah Drive from FM 3009/Roy Richard Drive to the City of Schertz/City of Selma city limits. This task order will be performed consistent with the terms and conditions of the On-Call Engineering Services Contract fully executed on March 6, 2025. Our project understanding, scope of services, schedule and fee are presented below.

PROJECT UNDERSTANDING

Per correspondence between the City and Kimley-Horn, the goal of this project is to use slurry seal to resurface Savannah Drive from FM 3009/Roy Richard Drive to the City of Schertz/City of Selma city limits. This segment totals approximately 9,600 linear feet or just under 2 miles. This project will be bid utilizing the lowest qualified bidder contract method. Kimley-Horn will prepare limited design drawings to include a detailed striping plan and provide bidding and construction phase administration services to assist the City with overall project support.

SCOPE OF SERVICES

The intent of this project is to utilize a slurry seal application for street preservation including the completion of necessary structural pavement repairs (base repairs) and/or mill and overlay in advance of placement of the seal application. Based on previous experience with street preservation projects and the current condition of Savannah Drive, Kimley-Horn anticipates major pavement repairs from FM 3009 to Schertz Parkway and some flatwork (concrete curb, sidewalks, and driveways) will require replacement. This segment will be reviewed in depth and a determination will be made for whether a slurry seal application is acceptable or if another maintenance method is needed.

The following tasks outline the detailed scope of services to be completed by Kimley-Horn for this project. Also attached to this proposal is a project work plan that details the tasks to be performed and the required level of effort for the proposed scope of services.

Task 1B: Project Management

1. Daily project management/design team coordination
2. Monthly financials and project invoicing, based on an estimated 7-month project schedule
3. Internal project kickoff meeting
4. General coordination with City Project Manager

Task 2B: Geotechnical Engineering Services

1. Geotechnical Engineering Services (HVJ)
 - Geotechnical engineering services are limited to the FM 3009 to Schertz Parkway segment
 - Field exploration including up to twenty (20) pavement cores of the full pavement section
 - Falling-Weight Deflectometer (FWD) testing
 - Geotechnical report
2. Subcontract management
3. Coordinate pavement coring plan and operations
4. Review pavement cores and report

Task 3B: Field Evaluation and Initial OPCC Development

1. Conduct Savannah Drive field evaluation to document existing conditions and obtain field measurements of needed pavement repairs
 - This task includes the preparation of schematic sheets to be used for field work and the ultimate design drawings
2. Review geotechnical data for FM 3009 to Schertz Parkway segment and make recommendations for proposed street application
3. Prepare Savannah Drive quantity takeoff
4. Develop Savannah Drive OPCC
5. Develop pavement repair exhibits
 - Exhibits will be aerial schematic based at 11" x 17" plan and 1" to 50' scale. Pavement repair and necessary flatwork replacement limits and dimensions will be included
 - Improvements shown on exhibits will be approximate with dimensions listed and will provide a general idea of the proposed location. The contractor will be responsible for confirming actual locations with Engineer and City PM prior to construction
6. QA/QC repair areas and OPCC
7. Prepare submittal package of draft repair exhibits and OPCC and submit to City
8. Conduct site visits with City Project Manager to review recommended pavement and concrete repairs

Task 4B: Street Preservation Plans (70% Design)

1. Conduct site visits to finalize repair areas. Will include review of City comments
2. Finalize schematic exhibits for pavement and concrete repairs
3. Prepare pavement details for FM 3009 to Schertz Parkway limits
4. Develop striping plans
5. Update quantities and OPCC
6. Develop cover sheet/index of sheets
7. Develop project layout sheet
8. Develop general and supplemental notes sheets for preservation projects
 - The intent of this task is to utilize notes completed under the 2024 and 2025 SPAM Resurfacing projects and make minor adjustments to fit this proposed contract.
9. Develop quantity summary sheet
10. Develop base repair details and sheets
11. Incorporate relevant construction details and standards
12. Internal QC/QA 70% submittal
13. Prepare 70% submittal package to include plans and specifications and submit to the City for review

Task 5B: Final Plans and Bid Phase Services

1. Finalize plans and specifications addressing the City's final comments
 - It is assumed that comments will be limited to the general notes, location sheet, striping plans, quantity sheets and construction standards. Pavement repair schematics will be finalized at the conclusion of the 70% design phase
2. Prepare bid schedule
3. Prepare supplement conditions (includes governing specs, special specs, supplemental specs & special provisions)

Task 6B: Construction Phase Services

1. Attend pre-construction meeting
2. Material submittal reviews
3. Mark pavement repairs
 - Kimley-Horn will complete a single site visit to each segment of Savannah Drive in advance of the Contractor's mobilization to mark proposed pavement repairs represented in the schematic exhibits
4. Conduct construction site visits (est. 3 months, two x monthly)
5. Review and respond to Contractor change order proposal (est. 2 proposals)
6. Attend substantial completion walk and issue punch list

Construction phase services proposed are based on durations identified in the Assumptions section above. Should construction exceed the identified durations due to conditions beyond our control, Kimley-Horn will coordinate with the City to develop a path forward and submit any necessary additional service proposals to continue to support the City during the construction phase.

Task 7B: Reimbursable Project Expenses

1. Field review & design/construction site visits*
2. Marking paint and measuring equipment (design phase)

*Mileage to be reimbursed based on the 2025 standard business mileage rate of 70 cents per mile.

ASSUMPTIONS AND EXCLUSIONS

The following items list assumptions made and exclusions that serve as a basis for development of the above-mentioned scope of work and proposed fee included in the attached project work plan:

ASSUMPTIONS

- TxDOT permits will not be required for this project
- Contractor will provide necessary SWPPP and TCP design drawings, if required by a permitting agency
- Material testing and inspection services will be completed by the City
- A total project schedule of 7 months is anticipated, inclusive of a 4-month design schedule and 3-month construction schedule
- RFI responses for preservation operations will be coordinated during bi-weekly site visits
- Repair areas for schematics will be finalized during the 70% design phase
- One bid phase is proposed for Savannah Drive Roadway Improvements, 2026 Roadway Improvements, and Savannah Drive and Homestead Parkway Pedestrian Crossings
- Savannah Drive Roadway Improvements construction contract to be included with 2026 Roadway Improvements and Savannah Drive and Homestead Parkway Pedestrian Crossings

EXCLUSIONS

The following tasks have been excluded from the basic scope of services and requested design fee but can be completed by Kimley-Horn as an additional service should the City need that service.

- Data collection other than what is specified in the geotechnical engineering task
- Soil borings
- Detailed design drawings. It is assumed that any necessary repairs will be coordinated with the City and the Contractor during construction. In the event substantial repairs are required, Kimley-Horn will notify the City and coordinate a proposed solution
- Design milestones in addition to what is proposed for this project
- Additional round of comments to what is specified
- Monthly project meetings during construction phase
- Resident Project Representative (RPR)
- Any other services not listed in the basic scope of services or project work plan

Relating to construction phase services, Kimley-Horn will make site visits in accordance with proposed basic scope of work to observe the progress of the work. Such observations will not be exhaustive or extend to every aspect of Contractor's work. Observations will be limited to spot checking, selective measurement, and similar methods of general observation. Based on information obtained during site visits, Kimley-Horn will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents. Kimley-Horn will keep the City informed of the general progress of the work.

Additionally, Kimley-Horn will not supervise, direct, or have control over Contractor's work, nor shall Kimley-Horn have authority to stop the Work or have responsibility for the means, methods, techniques, equipment choice and usage, schedules, or procedures of construction selected by Contractor, for safety programs incident to Contractor's work, or for any failure of Contractor to comply with any laws. Kimley-Horn does not guarantee the performance of any Contractor and has no responsibility for Contractor's failure to perform its work in accordance with the Contract Documents.

SCHEDULE

Upon approval by the City staff and Council, Kimley-Horn will prepare and submit a design schedule with an emphasis on the City's desirable construction period. Kimley-Horn will also coordinate with the City to determine an approximate bid date. Kimley-Horn estimates the total duration for field effort and completion of design phase to be approximately 4 months.

FEE AND BILLING

In accordance with the below fee summary table, Kimley-Horn will perform the above outlined scope of services, including project expenses, for a lump sum fee not to exceed **\$153,135**. As noted above, a project work plan is included with this proposal, documenting the proposed tasks to be completed and the planned level of effort.

Task	Description of Service	Amount	Basis of Compensation
	Task B		
	Savannah Drive Improvements		
	BASIC SERVICES		
1B	Project Management	\$ 16,700.00	[Lump Sum]
2B	Geotechnical Engineering Services	\$ 29,190.00	[Lump Sum/T&M]
3B	Field Evaluation and Initial OPCC Development	\$ 46,005.00	[Lump Sum]
4B	Street Preservation Plans (70% Design)	\$ 27,980.00	[Lump Sum]
5B	Final Plans, Contract Documents and Bid Phase Services	\$ 12,660.00	[Lump Sum]
6B	Construction Phase Services	\$ 20,000.00	[Lump Sum]
7B	Reimbursable Project Expenses	\$ 600.00	[Lump Sum]
	Total (Basic Services)	\$ 153,135.00	
	TOTAL COMPENSATION	\$ 153,135.00	

Kimley-Horn will submit invoices to the City on a monthly basis for services performed. Each invoice will include a progress report and work completed for the corresponding month.

We appreciate the opportunity to be of service to the City and look forward to successfully completing this project for you. Please don't hesitate to contact us at Chance.Dyess@kimley-horn.com (210.728.6947) or Stephen.Aniol@kimley-horn.com (210.321.3404) should you have any questions on the proposed scope and fee.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE# 928


 By: Chance Dyess, P.E.
 Project Manager


 Stephen Aniol, P.E.
 QC/QA Manager

Attachments

- 1 – Project Work Plan
- 2 – HVJ Geotechnical Engineering Proposal

CITY OF SCHERTZ

Fee/Price Proposal Breakdown for Professional Services

Project Name:	Savannah Drive Roadway Improvements (2026 SPAM)
Design Firm:	(Task B)
Date Proposal Submitted:	Kinley-Horn and Associates, Inc.
City of Schertz Project Manager:	9/26/2025
Kinley-Horn Project Manager:	John Nowak, PE
	Chance Dyess, PE

Position/Personnel Title	QA/QC Manager	Project Manager	Civil Engineer	Staff Engineer II	Design Technician	Accountant	Admin	Total Hours	Consultant Fee Total	Sub-Consultant Fee Total	Fee Total
Contract Approved Rates	\$ 305.00	\$ 230.00	\$ 190.00	\$ 150.00	\$ 105.00	\$ 150.00	\$ 115.00				
Task to be performed/Phase Description (including Sub-consultant work)											
BASIC SERVICES											
1B Project Management	17	39	1	8	1	7	0	73	\$ 16,700.00	\$ -	\$ 16,700.00
1.1B Daily Project Management/Design Team Coordination	8	16						24	\$ 6,120.00		
1.2B Monthly Financials and Project Invoicing (Est. 7 Months)				7		7		21	\$ 3,710.00		
1.3B Internal Project Kickoff Meeting	1	4	1	1	1			8	\$ 1,670.00		
1.4B General Coordination with City Project Manager	8	12						20	\$ 5,200.00		
2B Geotechnical Engineering Services	6	12	0	2	0	0	2	22	\$ 5,120.00	\$ 24,070.00	\$ 29,190.00
2.1B Geotechnical Engineering Services								0	\$ -	\$ 24,070.00	
2.2B Subcontract Management	2	2		2			2	6	\$ 1,300.00		
2.3B Coordinate Pavement Coring Plan and Operations		2						4	\$ 760.00		
2.4B Review Pavement Cores and Report	4	8						12	\$ 3,060.00		
3B Field Evaluation and Initial OPCC Development	35	44	40	88	42	0	0	249	\$ 48,005.00	\$ -	\$ 48,005.00
3.1B Savannah Drive Field Evaluation & Documentation	8	16	40	40	16			120	\$ 21,400.00		
3.2B Review Geotechnical Data and Recommend Street Application	2	4						6	\$ 1,530.00		
3.3B Savannah Drive Quantity Takeoff		8		20				28	\$ 4,840.00		
3.4B Savannah Drive OPCC		4		8	4			16	\$ 2,540.00		
3.5B Develop Pavement Repair Exhibits	1	4		8	16			29	\$ 4,105.00		
3.6B QA/QC Repair Areas and OPCC	20							20	\$ 6,100.00		
3.7B Draft Repair Exhibits and OPCC Submittal to City		2		6	6			14	\$ 1,980.00		
3.8B Site Visits with City Project Manager to Review Repairs	4	6		6				16	\$ 3,500.00		
4B Street Preservation Plans (70% Design)	8	28	8	57	86	0	0	187	\$ 27,980.00	\$ -	\$ 27,980.00
4.1B Finalize Repair Areas per City Comments (Site Visits)	2	4	8	8				22	\$ 4,250.00		
4.2B Develop Pavement Repair Exhibits		2		4	8			14	\$ 1,900.00		
4.3B Develop Pavement Details		1		2	4			7	\$ 950.00		
4.4B Update Quantities and OPCC		4		20	40			64	\$ 8,120.00		
4.5B Develop Striping Plans		2		8	8			18	\$ 2,500.00		
4.6B Develop Cover Sheet/Index of Sheets		1		1	3			4	\$ 465.00		
4.7B Develop Project Layout Sheet		1		1	4			6	\$ 800.00		
4.8B Develop General and Supplemental Notes Sheets for Preservation Projects	1	2		4	1			11	\$ 1,785.00		
4.9B Develop Quantity Summary Sheet				1	1			2	\$ 255.00		
4.10B Develop Base Repair Details and Sheets		1		2	4			7	\$ 950.00		
4.11B Incorporate Relevant Construction Details and Standards		1		2	2			5	\$ 740.00		
4.12B QC/QA 70% Submittal	4	8						12	\$ 3,060.00		
4.13B 70% Submittal	1	2		4	8			15	\$ 2,205.00		

CITY OF SCHERTZ

Fee/Price Proposal Breakdown for Professional Services

Project Name:	Savannah Drive Roadway Improvements (2026 SPAM)
Design Firm:	(Task B) Kinley-Horn and Associates, Inc.
Date Proposal Submitted:	9/26/2025
City of Schertz Project Manager:	John Nowak, PE
Kinley-Horn Project Manager:	Chance Dyess, PE

Position/Personnel Title	QA/QC Manager	Project Manager	Civil Engineer	Staff Engineer II	Design Technician	Accountant	Admin	Total Hours	Consultant Fee Total	Sub-Consultant Fee Total	Fee Total
Contract Approved Rates	\$ 305.00	\$ 230.00	\$ 190.00	\$ 150.00	\$ 105.00	\$ 150.00	\$ 115.00				
Task to be performed/Phase Description (including Sub-consultant work)											
5B Final Plans, Contract Documents and Bid Phase Services											
5.1B Finalize Plans and Specs	4	8	0	36	40	0	0	88	\$ 12,660.00	\$ -	\$ 12,660.00
5.2B Prepare Bid Schedule	2	4		24	40			70	\$ 9,330.00		
5.3B Prepare Supplement Conditions (Includes Governing Specs, Special Specs, Supp Specs & Special Provisions)	2	2		4				6	\$ 1,060.00		
				8				12	\$ 2,270.00		
6B Construction Phase Services											
6.1B Attend Pre-Construction Meeting	8	32	0	68	0	0	0	108	\$ 20,000.00	\$ -	\$ 20,000.00
6.2B Material Submittal Reviews	2	2		2				6	\$ 1,370.00		
6.3B Mark Pavement Repairs	1	4		8				13	\$ 2,425.00		
6.4B Construction Site Visits (Est. 3 Months, Two x Monthly)	4	4		24				28	\$ 4,520.00		
6.5B Review and Respond to Contractor Change Order Proposal (Est. 2 Proposals)	4	16		24				44	\$ 8,500.00		
6.6B Attend Substantial Completion Walk and Issue Punch List	1	2		6				9	\$ 1,665.00		
		4		4				8	\$ 1,520.00		
7B Reimbursable Project Expenses											
7.1B Field Review & Design/Construction Site Visits	0	0	0	0	0	0	0	0	\$ 600.00	\$ -	\$ 600.00
7.2B Marking Paint and Measuring Equipment (Design Phase)									\$ 500.00	\$ -	
									\$ 100.00	\$ -	
Total Hours (Basic Services):	78	163	49	259	169	7	2	727			
Total Fee (Basic Services):									\$ 129,065.00	\$ 24,070.00	\$ 153,135.00



4201 Freidrich Lane, Suite 110
Austin, Texas 78744
512.447.9081 Ph
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www.hvj.com

September 19, 2025

Mr. Stephen Aniol, P.E.
Kimley-Horn and Associates, Inc.
10101 Reunion Place, Suite 400
San Antonio, TX 78216

Re: Pavement Coring and Engineering
City of Schertz Savannah Drive Resurfacing/Repair
From FM 3009/Roy Richard Drive to Schertz/Selma city limits
Schertz, Texas
Owner: City of Schertz
HVJ Proposal No. SGT 24 1077.2

Dear Mr. Aniol,

HVJ South Central Texas, M&J Inc. (HVJSCTx) is pleased to submit this proposal to provide pavement coring and design services for the above referenced project. Our scope work, as outlined in this proposal, provides the necessary and appropriate level of pavement engineering support required for the design.

Project Description

The project involves Savannah Drive resurfacing from FM 3009/Roy Richard Drive to the Schertz/Selma city limits. The total length of this segment is approximately 5,000 LF. Based on the information provided to us, we understand that the city wants to place a micro surface on the full limits. However, roadway segment between FM 3009 and Schertz Parkway may require base repair contingent upon pavement investigation.

This proposal will encompass a pavement engineering study to aid in the development of pavement design for the above referenced street.

Pavement Design

HVJSCTx will perform a geotechnical investigation. Utilizing the subsurface information from that study, HVJSCTx will design two HMAC pavement base repair alternatives to achieve a 20-year design life. Following the base repair at selected locations, the entire surface of the street is expected to receive a microsurfacing treatment to rejuvenate and seal the pavement surface to extend and preserve the pavement service life.

TxDOT flexible base repair involves removing failing, localized portions of an existing asphalt pavement structure, including the base, and replacing them with new, specified flexible base material to a depth and with properties conforming to the project plans and specifications, such as Item 247 (Flexible Base) or Item 351 (Flexible Pavement Structure Repair). The repair also includes shaping the base, ensuring proper mixing if new material is combined with existing material, and achieving the required density and moisture content before placing a new surface layer. We understand that

Mr. Stephen Aniol, P.E.
City of Schertz Savannah Drive Resurfacing/Repair
September 19, 2025
SGT 24 1077.2

the city is planning to use 3 to 4 inches HMAC, Type B material for base repair, if appropriate for the project.

For Savannah Drive the base repair of the existing cross section will consider two alternatives: 1) new HMAC surface and new flexible crushed stone base (FLEX) and 2) A new full depth HMAC base repair HVJSCTx will estimate the 20-year equivalent single axle wheel loads (ESALs) based on discussions with Kimley-Horn and City of Schertz . If City of Schertz does not have any guidelines, the ESAL and design values will be considered from Appendix 10-A ~ City of San Antonio Pavement Design Standards based on the functional classification of Savannah Drive. The flexible pavement base repair designs will be developed using the AASHTO 1993 Pavement Design software, DARWin – Design and Rehabilitation in Windows.

Scope of Work

For this project, HVJSCTx will conduct the following:

- Pavement Coring: To investigate pavement conditions and characterize base material at the project area, pavement coring will be performed. A total of twenty (20) pavement coring are proposed along the roadway segment between FM 3009 and Schertz Parkway. A portable wet rotary coring equipment will be used to core through asphalt and base layer. After coring, asphalt and base layer thicknesses will be measured, and visual classifications will be conducted on base material.

Please note that geotechnical drilling, subgrade sampling and laboratory testing of any kind are not included in our scope of work.

- Falling-Weight Deflectometer (FWD) testing. The existing surface and subsurface layer stiffnesses will be estimated by the collection of surface deflections at several distances from a standard load. The collection device is trailer-mounted and stops for approximately one minute for each point. The collected deflections will be analyzed using the TxDOT MODULUS program and the thickness values obtained from the core.

The collected field and laboratory data will be interpreted and used to develop a report for the project. The report will include the following specific items:

- Site Vicinity/Topographic map,
- Plan of pavement coring locations,
- Photographs of asphalt cores, and
- Pavement Design Report (prepared by specialized pavement engineer).

Assumptions

The following assumptions were made in developing the scope and fee estimate for this project:

- HVJSCTx will coordinate with One-Call to locate underground utilities.
- HVJSCTx will coordinate with traffic control subcontractor to provide traffic control equipment set up during coring and FWD testing.
- Fees for Right-of-way permits will be waived.

Mr. Stephen Aniol, P.E.
City of Schertz Savannah Drive Resurfacing/Repair
September 19, 2025
SGT 24 1077.2

- Kimley-Horn will provide an electronic site plan to develop a Plan of coring, if needed.
- As-built drawings and/or underground drainage locations available to Kimley-Horn at the time of borings and will be provided to HVJSCTx prior to marking coring locations.
- HVJSCTx will prepare two alternative flexible pavement base repair designs with an HMAC surface. Additional design sections will be considered additional services.
- City of Schertz standard construction specifications will be assumed and HVJSCTx is not providing nor writing any construction specifications, special specifications, or special provisions. HVJSCTx is not providing any AutoCAD drawings or cost estimates, or life cycle costs.
- No travel for site meetings or conferences are included and it is assumed that all communications can be via telephone conference calls or emails.
- No bid & Award Phase or Construction Phase Services are included in the estimate.

Fee

Based on the scope of work outlined, a **Lump Sum fee of \$24,070.00** is proposed. A breakdown of the fee is included at the end of this proposal. Should the project configuration change significantly, additional work may be required. HVJSCTx will recommend such additional work when and if it is deemed necessary.

Schedule

We propose to initiate project scheduling and coordination, immediately upon receiving notice-to-proceed. We subsequently expect to complete the test borings approximately two (2) weeks after receiving notice to proceed. Laboratory testing, evaluation of test results, engineering analyses and report preparation will take approximately five (5) to seven (7) weeks after completion of the fieldwork. Work schedule may be altered if inclement weather occurs for an extended period.

Sample Retainage

Soil samples will be retained in our laboratory for 30 days after the geotechnical investigation.

Insurance

Insurance certificates verifying HVJSCTx general liability, auto, worker compensation, and errors and omissions insurance coverage will be provided upon request.

Invoices

Invoices will be submitted at the end of each month based on the work completed. Our credit terms are 30-day net.

Mr. Stephen Aniol, P.E.
City of Schertz Savannah Drive Resurfacing/Repair
September 19, 2025
SGT 24 1077.2

If this proposal meets with your approval, please sign and complete the indicated spaces below and forward a copy of the proposal to us. Thank you for this opportunity. We appreciate your business.

Sincerely,

HVJ SOUTH CENTRAL TEXAS – M&J INC.

Golam Kibria

Golam Kibria, Ph.D., PE
Vice President of Operations
GK/fc/mm

Agreed to this _____ day of _____, 20_____

By: _____

Title: _____

Firm: _____

Date to Start Work: _____

Mr. Stephen Aniol, P.E.
City of Schertz Savannah Drive Resurfacing/Repair
September 19, 2025
SGT 24 1077.2

Geotechnical Investigation
SGT 24 1077.2 City of Schertz - Savannah Drive
HVJ South Central Texas M&J, Inc.
HVJ SCTx Proposal No. SGT 24 1077.2

Field Investigation - Pavement Coring	No.	Rate	Units	Total
Mobilization/Demobilization of Coring Equipment	1 @	\$600.00	per mobilization	\$600.00
Standby time	2 @	\$180.00	per hour	\$360.00
Logging Coring	27 @	\$85.00	per hour	\$2,295.00
Pavement Coring	360 @	\$12.00	per inch	\$4,320.00
Core Repair/Patch Asphalt Cold Mix	20 @	\$40.00	each	\$800.00
Staking, Utility Clearance, permit Coordination	8 @	\$85.00	per	\$680.00
Traffic Control	4 @	\$1,500.00	per day	\$6,000.00
Support Truck	3 @	\$100.00	each	\$300.00
			Sub Total	\$15,355.00
Pavement Data Review & Reporting				
Project Manager	1 @	\$185.00	hr	\$185.00
Professional Engineer	2 @	\$140.00	hr	\$280.00
Engineer In Training	10 @	\$115.00	hr	\$1,150.00
Administrative Assistant	2 @	\$50.00	hr	\$100.00
			Sub-Total	\$1,715.00
Pavement Engineering & Reporting				
Senior Engineer	8 @	\$185.00	hr	\$1,480.00
Professional Engineer	1 @	\$140.00	hr	\$140.00
Engineer In Training	12 @	\$115.00	hr	\$1,380.00
			Sub-Total	\$3,000.00
Non-Destructive Pavement Deflection Testing				
FWD Testing with Traffic Control	1 @	\$4,000.00	day	\$4,000.00
			Sub-Total	\$4,000.00
			TOTAL	\$24,070.00



September 26, 2025

John Nowak, PE
Assistant City Engineer
City of Schertz - Engineering
11 Commercial Place
Schertz, Texas 78154

**RE: Savannah Drive and Homestead Parkway Pedestrian Crossings (Task C)
Scope and Fee Proposal**

Dear Mr. Nowak:

Kimley-Horn is pleased to submit this scope and fee proposal for professional services for the Savannah Drive and Homestead Parkway Pedestrian Crossings project, which consists of the installation of new pedestrian crossings on Savannah Drive and Homestead Parkway. This task order will be performed consistent with the terms and conditions of the On-Call Engineering Services fully executed on March 6, 2025. Our project understanding, scope of services, schedule and fee are presented below.

PROJECT UNDERSTANDING

Per correspondence between the City and Kimley-Horn, the goal of this project is to install three new pedestrian crossings at the locations listed below. These pedestrian crossings will utilize proposed signage, striping, sidewalk, ramp improvements, and refuge islands.

- Savannah Drive, approximately between Willows Ranch Street and Big Horn Trail
- Homestead Parkway, approximately between Hockley Hill and Somervell (Two)

This project will be bid utilizing the lowest qualified bidder contract method. Kimley-Horn will provide bidding and construction phase administration services to assist the City with overall project support. This project will be included in the overall construction documents and contract package for 2026 SPAM and Savannah Drive Roadway Improvements.

SCOPE OF SERVICES

The following tasks outline the detailed scope of services to be completed by Kimley-Horn for this project. Also attached to this proposal is a project work plan that details the tasks to be performed and the expected level of effort.

Task 1C: Project Management

1. Daily project management/design team coordination
2. Monthly financials and project invoicing, based on an estimated 4-month project schedule

Task 2C: 70% Design

1. Conduct site visits to document existing conditions and obtain field measurements
2. Download site visit photos & documentation
3. Develop layout for pedestrian crossings at each crossing (3) within the existing right-of-way. Measures can include signing, striping, barrier-free ramps, sidewalks, and refuge islands
4. Update construction package cover sheet/index of sheets

5. Develop quantity summary sheet per location
6. Develop removal plan sheets for each crossing
7. Develop paving plan sheets for each crossing
8. Develop signing and striping plan sheets for each crossing
9. Incorporate relevant construction details and standards
10. Develop Opinion of Probable Construction Cost (OPCC) for each crossing
11. QA/QC design, plans, and OPCC for each crossing
12. Prepare submittal package of plans and OPCCs and submit to City
13. Conduct site visits with City Project Manager to review recommended layouts

Task 3C: Final Design

1. Conduct site visits to finalize layouts. Will include review of City comments.
2. Finalize layouts for pedestrian crossings
3. Finalize plans
4. Finalize quantities and OPCC for each crossing
5. Internal QC/QA final submittal
6. Prepare final submittal package to include plans and specifications and submit to the City

Task 4C: Bid Phase Services

1. Bid phase support with master construction contract

Task 5C: Construction Phase Services

1. Conduct construction site visits (est. 2 per site)
2. Attend final walk and distribute punch list

Construction phase services proposed are based on durations identified in the Assumptions section below. Per previous coordination with the City, daily coordination with the Contractor will be handled internally by City staff, so the expected services Kimley-Horn will provide during the construction phase are limited to the scope outlined above. Should construction exceed the identified durations due to conditions beyond our control, Kimley-Horn will coordinate with the City to develop a path forward and submit any necessary additional service proposals to continue to support the City during the construction phase.

Task 6C: Reimbursable Project Expenses

1. Field review & design/construction site visits*

*Mileage to be reimbursed based on the 2025 standard business mileage rate of 70 cents per mile.

ASSUMPTIONS AND EXCLUSIONS

The following items list assumptions made and exclusions that serve as a basis for development of the above-mentioned scope of work and proposed fee included in the attached project work plan:

ASSUMPTIONS

- Design to be based off aerial images. Quantities and dimensions to be based off approximate measurements obtained by Kimley-Horn during site visits.
- One round of combined City comments will be addressed for the 70% design phase. Additional review sets and submittals may be added to this task order by amendment
- TxDOT permits will not be required for this project

- Contractor will provide necessary SWPPP and TCP design drawings, if required by a permitting agency
- Material testing and inspection services will be completed by the City
- A total project schedule of 4 months is anticipated, inclusive of a 2-month construction schedule
- Savannah Drive and Homestead Parkway Pedestrian Crossings construction contract to be included with 2026 Roadway Improvements and Savannah Drive Roadway Improvements. A single bid phase will encompass all three projects.

EXCLUSIONS

The following tasks have been excluded from the basic scope of services and requested design fee but can be completed by Kimley-Horn as an additional service should the City need that service.

- Data collection
- Drainage and utility relocation design
- Design milestones in addition to what is proposed for this project
- Additional round of comments to what is specified
- Public outreach
- Monthly project meetings during construction phase
- Resident Project Representative (RPR)
- Any other services not listed in the basic scope of services or project work plan

Relating to construction phase services, Kimley-Horn will make site visits in accordance with proposed basic scope of work to observe the progress of the work. Such observations will not be exhaustive or extend to every aspect of Contractor's work. Observations will be limited to spot checking, selective measurement, and similar methods of general observation. Based on information obtained during site visits, Kimley-Horn will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents. Kimley-Horn will keep the City informed of the general progress of the work.

Additionally, Kimley-Horn will not supervise, direct, or have control over Contractor's work, nor shall Kimley-Horn have authority to stop the Work or have responsibility for the means, methods, techniques, equipment choice and usage, schedules, or procedures of construction selected by Contractor, for safety programs incident to Contractor's work, or for any failure of Contractor to comply with any laws. Kimley-Horn does not guarantee the performance of any Contractor and has no responsibility for Contractor's failure to perform its work in accordance with the Contract Documents.

SCHEDULE

Upon approval by the City staff and Council, Kimley-Horn will prepare and submit a design schedule with an emphasis on the City's desirable construction period. Kimley-Horn will also coordinate with the City to determine an approximate bid date. Kimley-Horn estimates the total duration of the design phase to be approximately 2 months.

FEE AND BILLING

In accordance with the below fee summary table, Kimley-Horn will perform the above outlined scope of services, including project expenses, for a lump sum fee not to exceed **\$42,815**. As noted above, a project work plan is included with this proposal, documenting the proposed tasks to be completed and the planned level of effort.

Task	Description of Service	Amount	Basis of Compensation
	Task C		
	Savannah Drive and Homestead Parkway Pedestrian Crossings		
	BASIC SERVICES		
1C	Project Management	\$ 4,105.00	[Lump Sum]
2C	70% Design	\$ 22,110.00	[Lump Sum]
3C	Final Design	\$ 10,770.00	[Lump Sum]
4C	Bid Phase Services	\$ 1,020.00	[Lump Sum]
5C	Construction Phase Services	\$ 4,560.00	[Lump Sum]
6C	Reimbursable Project Expenses	\$ 250.00	[Lump Sum]
	Total (Basic Services)	\$ 42,815.00	
	TOTAL COMPENSATION	\$ 42,815.00	

Kimley-Horn will submit invoices to the City on a monthly basis for services performed. Each invoice will include a progress report and work completed for the corresponding month.

We appreciate the opportunity to be of service to the City and look forward to successfully completing this project for you. Please don't hesitate to contact us at chance.dyess@kimley-horn.com, (210) 728-6947 or stephen.aniol@kimley-horn.com, (210) 321-3404 should you have any questions on the proposed scope and fee.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE# 928



By: Chance Dyess, P.E.
Project Manager



Stephen Aniol, P.E.
QC/QA Manager

Attachments
1 – Project Work Plan

Cc: Dawniele Metsker-Galarza, PE, PTOE

CITY OF SCHERTZ

Fee/Price Proposal Breakdown for Professional Services

Project Name:	Savannah Drive and Homestead Parkway Pedestrian Crossings (Task C)
Design Firm:	Kinley-Horn and Associates, Inc.
Date Proposal Submitted:	9/26/2025
City of Schertz Project Manager:	John Nowak, PE
Kinley-Horn Project Manager:	Chance Dyess, PE

Position/Personnel Title	QA/QC Manager	Project Manager	Civil Engineer	Staff Engineer II	Design Technician	Accountant	Admin	Consultant Fee Total
Contract Approved Rates	\$ 305.00	\$ 230.00	\$ 190.00	\$ 150.00	\$ 105.00	\$ 150.00	\$ 115.00	
Task to be performed/Phase Description (including Sub-consultant work)								
BASIC SERVICES								
1C Project Management	1	8	4	4	0	4	0	\$ 4,105.00
1.1C Daily Project Management/Design Team Coordination	1	4	4					\$ 1,985.00
1.2C Monthly Financials and Project Invoicing (Est. 4 Months)		4		4		4		\$ 2,120.00
2C 70% Design	1	11	15	64	65	0	0	\$ 22,110.00
2.1C Site Visits (2 Sites)			4	4				\$ 1,360.00
2.2C Download Site Visit Photos & Documentation				2				\$ 300.00
2.3C Develop Layout (3 Crossings)		3	4	30	12			\$ 7,210.00
2.4C Update Construction Package Cover Sheet/Index of Sheets			1	1	2			\$ 360.00
2.5C Develop Quantity Summary Sheet			1	3	3			\$ 955.00
2.6C Develop Removal Plan Sheets (3 Crossings)			1	4	12			\$ 2,050.00
2.7C Develop Paving Plan Sheet (3 Crossings)		3	1	6	18			\$ 3,480.00
2.8C Develop Signing and Striping Plan Sheets (3 Crossings)			1	2	14			\$ 1,960.00
2.9C Incorporate Relevant Construction Details and Standards			1	2	2			\$ 700.00
2.10C Develop OPCC per Crossing	1	2	1	6				\$ 1,090.00
2.11C QA/QC design, plans, and OPCC per Crossing		1		2	2			\$ 765.00
2.12C Plans and OPCCs Submittal to City		2	2	2				\$ 740.00
2.13C Site Visits with City Project Manager to Review Recommended Layouts								\$ 1,140.00
3C Final Design	0	5	11	32	26	0	0	\$ 10,770.00
3.1C Site Visit to Finalize Designs			4	4				\$ 1,360.00
3.2C Finalize Designs		1	2	12	8			\$ 3,250.00
3.3C Finalize Plans		2	2	8	16			\$ 3,720.00
3.4C Finalize Quantities and OPCC per Crossing			2	6				\$ 1,280.00
3.5C QC/QA Final Submittal		1						\$ 230.00
3.6C Final Submittal		1	1	2	2			\$ 930.00
4C Bid Phase Services	0	1	1	4	0	0	0	\$ 1,020.00
4.1C Bid Phase Support with Master Construction Contract		1	1	4				\$ 1,020.00
5C Construction Phase Services	0	12	0	12	0	0	0	\$ 4,560.00
5.1C Construction Site Visits (Est. 2 per Site)		8		8				\$ 3,040.00
5.2C Attend Final Walk and Distribute Punch List		4		4				\$ 1,520.00

Fee/Price Proposal Breakdown for Professional Services

Savannah Drive and Homestead Parkway Pedestrian Crossings
(Task C)
Kimley-Horn and Associates, Inc.
9/26/2025
John Nowak, PE
Chance Dvess, PE

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