



**MEETING AGENDA
City Council
SPECIAL SESSION CITY COUNCIL
November 3, 2025**

**HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154**

CITY OF SCHERTZ CORE VALUES
Do the right thing
Do the best you can
Treat others the way you want to be treated
Work cooperatively as a team

**AGENDA
MONDAY, NOVEMBER 3, 2025 at 6:00 p.m.**

Call to Order

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Discussion and Action Items

1. Resolution 25-R-156 Order Special Election for Council Place 7 (Mayor/S.Edmondson)

Adjournment

CERTIFICATION

I, SHEILA EDMONDSON, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS 28th DAY OF OCTOBER 2025 AT 5:15 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEILA EDMONDSON

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON _____ DAY OF _____, 2025.

TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

CITY COUNCIL MEMORANDUM

City Council Meeting: November 03, 2025
Department: City Secretary
Subject: Resolution 25-R-156 Order Special Election for Council Place 7 (Mayor/S.Edmondson)

BACKGROUND

Resolution 25-R-156 -Approving a Resolution to call for a Special Election on December 20, 2025, with Guadalupe County, Bexar County and Comal County and approving the Guadalupe County Election Contract stating that Guadalupe County will oversee the entire Runoff Election (Mayor/S.Edmondson)

Attachments

Resolution 25-R-156 Order Special Election

RESOLUTION 25-R-156

A RESOLUTION BY THE CITY COUNCIL OF SCHERTZ, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD ON SATURDAY, DECEMBER 20, 2025, FOR CITY COUNCIL PLACE 7 AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, on October 19, 2025 a vacancy on the City Council Place 7 occurred pursuant to Texas Election Code 201.022; and

WHEREAS, In accordance of the Texas Constitution Municipal Corporation Article 11, Section 11(c), any vacancy occurring on such a governing body shall be filled by majority vote of the qualified voters at a special election called for such purpose within one-hundred twenty days after such vacancy; and

WHEREAS, pursuant to Schertz City Charter Section 9.01, in the event of a vacancy, a special election shall be held; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS:

Section 1. That a special election is hereby ordered to be held Saturday, December 20th, 2025, for the purpose of electing Council Member Place 7 and

Section 2. That in accordance with Texas Constitution Municipal Corporation Article 11, Section 11(c), Notice of the Special Election shall be posted on the bulletin board at the Hal Baldwin Municipal Complex 1400 Schertz Parkway and on the city's website, and a like copy shall be published not later than the 15th day before Election Day in the newspaper of general circulation.

Section 3. That Guadalupe County will oversee the City of Schertz Special Election for Saturday, December 20, 2025 (Counties: Guadalupe, Bexar, and Comal) with a Guadalupe County Election contract and shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code and may employ other personnel necessary for the proper administration of the election; and

Section 4. That election day voting will be 7 a.m. through 7 p.m., and location of the polling place will be at the Guadalupe County-Schertz Satellite Office at 1101 Elbel Road, Schertz TX, 78154. Location may be changed by Guadalupe County, and which changes if any, are hereby made part of this resolution referenced and can be found by visiting the Guadalupe County Elections webpage at <http://www.co.guadalupe.tx.us/elections/index.php>; and visiting the City of Schertz webpage at www.schertz.com or contacting:

Lisa Hayes
Guadalupe County Elections Administrator
3251 State Highway 123 North, TX 78155
830-303-6363

Section 5. That the last day to vote for the SaturdayDecember 20, 2025, City of Schertz Special Election is Saturday, December 20, 2025.

Section 6. The applications for ballots by mail must be received no later than 5:00 p.m., Saturday, December 20, 2025:

Guadalupe County

Lisa Hayes
Guadalupe County Elections Administrator
3251 State Highway 123 North, TX 78155

Section 7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 8. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 9. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 10. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 11. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 12. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED, APPROVED AND ADOPTED, this ____ day of _____ 2025.

City of Schertz

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

