

DRAFT

MINUTES SPECIAL SESSION MEETING November 17, 2025

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on November 17, 2025, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Councilmember Paul Macaluso; Councilmember Mark Davis; Councilmember Michelle Watson; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward

Absent: Mayor Ralph Rodriguez

Staff present: City Manager Steve Williams; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Deputy City Secretary Sheree Courney; Assistant City Secretary Irene Chavez

Call to Order

Mayor Gutierrez called the meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Westbrook)

Councilmember Westbrook provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

Mayor Gutierrez recognized Mr. Jim Brown and Mr. Matthew Brown, the brothers of Councilmember Tim Brown. Mr. Jim Brown thanked the City Council for their support and shared that his brother Tim loved the City of Schertz, and thanked everyone for supporting and electing his brother, Tim, to the City Council.

Mayor Gutierrez opened the floor for public comments:

Maggie Titterington, Chamber President, thanked Mayor Gutierrez for his leadership during Covid and other really troubling times. Mr. Titterington admired how strong the Mayor was and how he navigated the city through these unusual times. As the Chamber of Commerce President, Ms. Titterington thanked Mayor Gutierrez for supporting the local businesses.

Presentations

Presentation for Mayor Gutierrez

Councilmember Mark Davis presented a plaque, street sign and his gavel set to Mayor Ralph Gutierrez.

Council recognized and thanked Mrs. Raquel Gutierrez for all her support and dedication to the City of Schertz and presented her with a bouquet of flowers.

Mayor Gutierrez shared that serving as the City of Schertz's Mayor has been one of the greatest honors of his life. Mayor Gutierrez thanked the City Council, City Senior Leadership, NEP Mayors and the City Secretary's Department for all these years of support, hard work and collaboration for the residents of the City of Schertz. The unity and work provided real results for constituents across our region. Mayor Gutierrez shared that in the first three months as a rookie mayor, the world changed almost overnight with a pandemic that brought life to a sudden halt. The courage and compassion that the residents and staff provided kept the community going forward during this uncertain time. As Mayor Gutierrez transitions into the beginning of a new adventure, he has deep gratitude for the trust and confidence that the city placed in him.

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Dana Eldridge, 2628 Gallant Fox Drive, Schertz-Mr. Eldridge shared that the most recent election was one of the most contentious ones he has seen in 30 years. He stated he is not the enemy and hopes that even though folks agree and disagree, the citizens of Schertz can treat each other with respect.

Richard Moss, 3434 Wimbledon Drive, Schertz-Mr. Moss stated the City of Schertz currently has close to 50,000 residents and one of the biggest issues currently is the city level of infrastructure. We have 5X the current population vs the 10,000 pop. 20 years ago, but we do not have the infrastructure to support that growth. He would like to see infrastructure before the city tries to add more people.

Discussion and Action Items

1. Appointment of Mayor Pro Tem

Discussion, consideration, and/or action regarding the confirmation, appointment, or election of the Mayor Pro Tem (Mayor/Council)

On October 19, 2025 the Mayor Pro Tem position became vacant. The current Mayor Pro Tem appointment ends February 2026. Councilmember Mark Davis has graciously

offered to finish out the current Mayor Pro Tem appointment. The next Mayor Pro Tem rotation will be in February 2026, and Councilmember Mark Davis will be next in rotation as Mayor Pro Tem with the appointment ending in August 2026.

Oath of Office

Deputy City Secretary Sheree Courney provided the oath of office to Mayor Pro Tem Mark Davis.

Moved by Councilmember Michelle Watson, seconded by Councilmember Robert Westbrook

AYE: Councilmember Paul Macaluso, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

2. Resolution 25-R-154 - Approving the canvassing of the election returns and declaring the results of the November 4, 2025 General Election (Mayor/Council/S.Edmondson)

City Secretary Sheila Edmondson provided the results of the November 4, 2025, General Election and declared the results of such election.

A General Election was held in the City of Schertz, Texas, on the 4th day of November 2025 to elect a Mayor, Councilmember Place 1, and Councilmember Place 2 for a three-year term.

The tabulation of votes cast to elect a Mayor and one Councilmember for Place 1 and Place 2 in the General Election is as presented in the official canvass of the returns of said general election. The results of the poll shown below reflect the following results of the general election.

1. Mr. Ralph Rodriguez with 3049 votes is hereby declared elected to the Office of Mayor.

2. Mr. Mark E. Davis with 4625 votes is re-elected to the Office of Councilmember Place 1.

3. Ms. Michelle Watson with 3534 votes is re-elected to the Office of Councilmember Place 2.

Moved by Councilmember Allison Heyward, seconded by Councilmember Ben Guerrero

AYE: Councilmember Paul Macaluso, Councilmember Mark Davis,
Councilmember Michelle Watson, Councilmember Ben Guerrero,
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

3. Resolution 25-R-155 Approving the ordering and declaring the November 2025 Special Election as approved by the voters of the City of Schertz (Mayor/Council/S.Edmondson)

A Special Election was held in the City of Schertz, Texas (the "City"), on the 4th day of November 2025 for the submission to the qualified voters of a specific area pursuant to Section 43.0117 Texas Local Government Code, the question of whether such area, as situated within the City of Schertz extraterritorial jurisdiction and within five miles of the joint base San Antonio-Randolph boundary, should be annexed into the city, or whether the city shall be provided with the authority to adopt and enforce an ordinance regulating the land use in the area in the manner recommended by the most recent joint land use study;

Option 1 : YES ANNEXATION: SHALL THE CITY OF SCHERTZ ANNEX FOR FULL PURPOSES CERTAIN AREAS IN THE CITY’S EXTRATERRITORIAL JURISDICTION WITHIN FIVE MILES OF THE BOUNDARY OF THE JOINT BASE SAN ANTONIO RANDOLPH received 5 votes.

Option 2 : NO ANNEXATION BUT WITH LAND USE REGULATIONS: SHALL THE CITY OF SCHERTZ BE PROVIDED WITH THE AUTHORITY TO ADOPT AND ENFORCE AN ORDINANCE REGULATING THE LAND USE IN THE CITY’S EXTRATERRITORIAL JURISDICTION WITHIN FIVE MILES OF THE BOUNDARY OF THE JOINT BASE SAN ANTONIO RANDOLPH IN THE MANNER RECOMMENDED BY THE MOST RECENT JOINT LAND USE STUDY received 107 votes

Moved by Councilmember Paul Macaluso, seconded by Councilmember Allison Heyward

AYE: Councilmember Paul Macaluso, Councilmember Mark Davis, Councilmember Michelle Watson, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

4. Oath of Office (S.Edmondson/S.Courney)

Mayor: Ralph Rodriguez

Mr. Ralph Rodriguez was sworn in as Mayor of the City of Schertz by the Honorable Justice of the Peace, Precinct 3-John Terry

Comments by the Mayor:

Mayor Rodriguez thanked everybody for their support this past election season. He is looking forward to working with all the residents of the City of Schertz.

Councilmember Place 1

Councilmember Mark Davis was re-elected and was sworn in by Deputy City Secretary

Sheree Courney.

Comments:

Councilmember Davis thanked the residents for electing him to his 4th term as Council Place 1. He appreciates all their kind comments and encouragement that the residents share with him. The resident's belief in the possibility of positive change has meant more to him than words can express and is a wonderful example of hope and commitment.

Councilmember Place 2

Councilmember Watson was re-elected and sworn in by the Honorable Justice of the Peace, Precinct 3-John Terry.

Comments:

Councilmember Watson thanked the residents for their support and is honored to earn the support so the city can keep moving forward together.

Adjournment

Mayor Rodriguez adjourned the meeting at 6:47 p.m.

Ralph Rodriguez, Mayor

ATTEST:

Sheila Edmondson TRMC, City Secretary