

MINUTES  
REGULAR MEETING  
December 2, 2025

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on December 2, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

**Present:** Mayor Ralph Rodriguez; Mayor Pro Tem Mark Davis; Councilmember Michelle Watson; Councilmember Paul Macaluso; Councilmember Ben Guerrero; Councilmember Robert Westbrook; Councilmember Allison Heyward

**Staff present:** City Manager Steve Williams; City Attorney Daniel Santee; Deputy City Manager Brian James; Assistant City Manager Sarah Gonzalez; City Secretary Sheila Edmondson; Assistant City Secretary Irene Chavez

**Call to Order**

Mayor Rodriguez called the meeting to order at 6:01 p.m.

**Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Guerrero)**

Councilmember Ben Guerrero provided the opening prayer and led the Pledges of Allegiance to the Flags of the United States and State of Texas.

**Presentations**

**Presentation of TRAPS 2025 Central Region Awards to the Schertz Parks & Recreation Department (S.Gonzalez/L.Shrum)**

Parks Director Lauren Shrum presented an overview of the Texas Parks and Recreation Society Central Region workshop hosted in Schertz a couple of weeks prior, included 335 attendees representing 18 agencies. Team Schertz won the following awards:

**Maintenance Rodeo**

- 1st Place - Zero Turn Mower: Ray Tyquiengco
- 1st Place - Truck and Trailer: Cole Moody and Steven Lovelace
- 1st Place - Backhoe Operation: Ian King
- 1st Place - Irrigation Assembly: Ian King and Diego Martinez
- 1st Place - Nail Drive: Cole Moody
- 4th Place - Backhoe Operation: Robert Dobratz
- 6th Place - Plant & Weed Identification: Steven Lovelace
- 1st Overall: Schertz Team 1 - Ian King, Diego Martinez, Ray Tyquiengco, Dari Ann Douglas, and Daniel DeLong
- 2nd Overall: Schertz Team 2 - Robert Dobratz, Cole Moody, Steven Lovelace,

and Jeremy Jacoway

**Region Awards**

- Lone Star Programming Award: Together We Play
- Arts & Humanities: Monster's Value Collegium
- Photo-Outdoor Recreation: Field Day
- Photo - Leisure and Culture Arts: Monster's Vale LARP
- Photo - Camp: Great Outdoors Camp
- Photo - Special Events: Deck the City Hall
- Photo - Aquatics: Cardboard Boat Regatta
- Photo - Athletics: Lacrosse Camp

Mayor Ralph Rodriguez recognized the Parks Team for their performance and congratulated them for the awards received.

**Presentation of the 2026 Class of Schertz Young Leaders (S.Gonzalez/L.Shrum/C.Paddock)**

Parks Manager Cassie Paddock presented the 2025-2026 Schedule and the participants for the 2026 Class of Schertz Young Leaders:

**Clemens High School**

- Allie Huebener, 11th Grade
- Celeste Boyd, 11th Grade
- CJ Sweet, 11th Grade
- Evan Powell, 11th Grade
- Evelyn Humphrey, 11th Grade
- Jackson Steinfeld, 11th Grade
- Jamie Cromer, 11th Grade
- Payton Staley, 11th Grade
- Sury Gutierrez, 11th Grade
- Alanis Pinero, 12th Grade
- Alexis Moreno, 12th Grade

**Steele high School**

- Jayana Hunter, 11th Grade

Mayor Ralph Rodriguez recognized the 2026 Class of Schertz Young Leaders.

**Presentation on the upcoming Holidazzle Event (S.Gonzalez/L.Shrum/C.Paddock)**

Parks Manager Cassie Paddock presented the upcoming holiday festivities including:

- Deck the City Hall
- Breakfast with Santa
- Kris Kringle Market
- Holiday Hoopla

- Festival of Angels Parade

## City Events and Announcements

- Announcements of upcoming City Events (B.James/S.Gonzalez)

Deputy City Manager Brian James provided the announcements of upcoming city events including the Holidazzle festivities and early voting dates, times and locations for the Special Election of December 20, 2025.

- Announcements and recognitions by the City Manager (S.Williams)

City Manager Steve Williams recognized hard workers who take great responsibility to improve themselves, improve the organization, and recently received promotions:

- Irene Chavez from Purchasing Specialist to Assistant City Secretary
- Tyler Bowker from Community Health Coordinator to EMS Assistant Chief
- Lauren Vargas from Apprentice Plumber to Journeyman Plumber
- Steven Lovelace from Park Maintenance Technician (Part-Time) to Park Maintenance Technician (Full-Time)

- Announcements and recognitions by the Mayor (R.Rodriguez)

Mayor Ralph Rodriguez provided no announcements or recognitions.

## Hearing of Residents

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

*All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.*

*All handouts and/or USB devices must be submitted to the City Secretary no later than noon on the Monday preceding the meeting. Handouts will be provided to each Councilmember prior to the start of the meeting by the City Secretary. All USB devices will be vetted by City IT staff to ensure City property is protected from malware.*

Mayor Pro Tem Davis recognized the following residents:

**Dana Eldridge**, 2628 Gallant Fox Drive, expressed his surprise to see Agenda Item # 7 regarding the acquisition of 710 Main Street on Consent instead of being a Discussion Item. With the recent cost increase for the trash service, Mr. Eldridge wants to know why the City wants to spend \$200,000 on this property.

**Maggie Titterington**, 1730 Schertz Parkway, shared The Chamber updates and events for the closing of the year 2025.

### **Consent Agenda Items**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** – Approval of the minutes from the Special City Council Meetings on November 3 and November 17, 2025, and Regular Council Meeting on November 18, 2025 (S.Edmondson/S.Courney)
2. **Resolution 25-R-136** - Authorizing an Interlocal Agreement with the Schertz Youth Soccer Association for cooperative purchasing services (S.Gonzalez/J.Kurz/D.Ellenburg/L.Shrum)
3. **Resolution 25-R-163** - Approving a Utility Service Extension Request for Old Wiederstein Commercial Subdivision (B.James/K.Woodlee)
4. **Resolution 25-R-164** - Authorizing a Memorandum of Understanding (MOU) with Texas Division of Emergency Management (TDEM) as it relates to the Texas Emergency Management Assistance Teams (TEMAT) Program (S.Williams/G.Rodgers)
5. **Resolution 25-R-165** – Authorizing a change order to the construction contract with Thalle Construction Co., Inc., relating to the Woman Hollering Creek Wastewater Project (B.James/K.Woodlee)
6. **Resolution 25-R-162** - Authorizing expenditures with Motorola Solutions for the Police Radio Replacement Program (S.Williams/J. Lowery/D.Roman)
7. **Resolution 25-R-171** - Authorizing land acquisition of 710 Main Street for an amount not to exceed \$194,000 plus closing costs, specifying funding sources, and other matters in connection therewith (S.Williams/B.James)

Mayor Ralph Rodriguez asked if any items needed to be removed for separate action.

Councilmember Allison Heyward requested item #7-Resolution 25-R-171-Authorizing land acquisition of 710 Main St. be pulled from the consent agenda and discussed separately.

Mayor Rodriguez asked for a motion to approve the Consent Agenda Item #1-6.

Moved by Councilmember Allison Heyward, seconded by

Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,  
Councilmember Paul Macaluso, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward  
Passed

Mayor Rodriguez recognized Deputy City Manager Brian James who opened discussion on agenda item #7.

Deputy City Manager Brian James explained the acquisition of this property aligns with ongoing efforts to revitalize Main Street ahead of major improvements, including undergrounding utilities and related engineering work, which are expected to increase property values. Overall, this step supports the City's broader goal of creating a distinctive, vibrant Main Street district that enhances surrounding neighborhoods and provides a unique destination for residents and visitors.

Councilmember Allison Heyward motioned to approve item #7, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,  
Councilmember Paul Macaluso, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward  
Passed

## Discussion and Action Items

8. **Resolution 25-R-169** Nominations and appointment to the Schertz-Seguin Local Government Corporation (SSLGC) Board of Directors.

Mayor Rodriguez recognized City Secretary Sheila Edmondson, who presented Resolution 24-R-125 for appointing three officials to serve for the following:

1. Ex-officio member - Term from January 1, 2024 to December 31, 2028
2. Member - Full-term from January 1, 2026 to December 31, 2030
3. Fulfill Councilmember Tim Brown's unexpired term ending 2028

Councilmember Heyward recommended the following:

1. Ex-officio Member - Term from January 1, 2024 to December 31, 2028: Mayor Ralph Rodriguez
2. Member - Full-Term January 1, 2026 to December 31, 2030: Chris Evans
3. Fulfill Councilmember Tim Brown's unexpired term ending 2028: Councilmember Robert Westbrook

Moved by Councilmember Allison Heyward, second by Councilmember Paul Macaluso.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,  
Councilmember Paul Macaluso, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

**9. Resolution 25-R-153** Guadalupe Appraisal District Board of Directors Election 2025  
(Mayor/S.Edmondson)

Mayor Rodriguez recognized City Secretary Sheila Edmondson who introduced Resolution 25-R-153. Ms. Edmondson read the names of the candidates and confirmed the City of Schertz had 103 votes to cast for candidate(s) to the Board of Directors for the Guadalupe County Appraisal District for the FY2026 term:

Mayor Pro Tem Mark Davis made a motion to cast all 103 votes for Ms. Leticia Sever, seconded by Councilmember Allison Heyward.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,  
Councilmember Paul Macaluso, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

**10. Resolution 25-R-167-Bexar** Appraisal District Board of Directors Election  
2025 (Mayor/S.Edmondson)

Mayor Rodriguez recognized City Secretary Sheila Edmondson who introduced Resolution 25-R-167. Ms. Edmondson read the names of the candidates and confirmed the City of Schertz had 2 votes to cast for candidate(s) to the Board of Directors for the Bexar County Appraisal District for the FY2026 term:

Councilmember Allison Heyward made a motion to cast the two votes for Mr. Gerald Lopez, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,  
Councilmember Paul Macaluso, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward

Passed

**11. Resolution 25-R-168 Comal Appraisal District Board of Directors Election 2025 (Mayor/S.Edmondson)**

Mayor Rodriguez recognized City Secretary Sheila Edmondson who introduced Resolution 25-R-168. Ms. Edmondson read the names of the candidates and confirmed the City of Schertz had 69 votes to cast for candidate(s) to the Board of Directors for the Comal County Appraisal District for a 2026-2029 term.

After brief discussion, Councilmember Allison Heyward made a motion to cast 35 votes for Mr. Sean Alvarez and 34 votes for Aaron Craig O'Neil, seconded by Councilmember Michelle Watson.

AYE: Mayor Pro Tem Mark Davis, Councilmember Michelle Watson,  
Councilmember Paul Macaluso, Councilmember Ben Guerrero,  
Councilmember Robert Westbrook, Councilmember Allison Heyward  
Passed

**Information available in City Council Packets - NO DISCUSSION TO OCCUR**

- 12. Petition for Removal of Property from the City of Schertz ETJ - Update on approximately 22.317 Acre ETJ Release in Northern Schertz near Old Nacogdoches Road within Comal County (B.James/L.Wood/E.Delgado)**

**Requests and Announcements**

- Requests by Mayor and Councilmembers for updates or information from Staff  
No requests by Mayor or Councilmembers for updates or information from Staff.
  
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda  
No requests by Mayor or Councilmembers that items or presentations be placed on a future City Council agenda.
  
  
- City and Community Events attended and to be attended (Council)

Councilmember Macaluso plans to attend the Holidazzle events, and he attended the celebration for Councilmember Tim Brown.

Councilmember Ben Guerrero attended the celebration for Councilmember Tim Brown.


Councilmember Robert Westbrook attended the SCUCISD Advisory Committee meeting,

Councilmember Allison Heyward attended the Little Gym ribbon-cutting, the Northeast Partnership luncheon, and the National League of Cities in Salt Lake City.


Mayor Ralph Rodriguez attended the Northeast Partnership luncheon, the celebration of life for Councilmember Tim Brown, and plans to attend the Holidazzle

### **Adjournment**

Mayor Rodriguez adjourned the meeting at 6:44 p.m.

  
\_\_\_\_\_  
Ralph Rodriguez, Mayor

ATTEST:

  
\_\_\_\_\_  
Sheila Edmondson, City Secretary

